*COMET Board Meeting minutes are prepared and presented in summary form, audio recordings of the meetings are on file at the COMET.*

 **COMET BOARD MEETING MINUTES**

**Special Call Meeting – February 8, 2017 12:00pm**

**Members Present: Guests Present:**

**City of Columbia**  Ron Anderson Rick Morgan, McNair Law Firm

 Carolyn Gleaton Jackie Bowers, Transdev

 Derrick Huggins

**Forest Acres** Andy Smith

**Lexington County** Lill Mood

**Richland County** Joyce Dickerson

 Jennifer Harding\* Roger Leaks

**Rich. Co. Leg. Dele.** John Furgess

 Robert Morris

**Absent Board Members:** **COMET Staff Present**

Skip Jenkins Robert Schneider, Executive Director

Debbie Summers LeRoy DesChamps, Transit Development

Joel Neal Samuel Scheib, Transit Planner & Manager

Jennifer Harding Daphne Givens, Finance Manager

Mac Bennett Missey Lawlor, Administrative Coordinator

1. **CALL TO ORDER**

Chairwoman Dickerson called the meeting to order at 12:00 PM.

1. **DETERMINATION OF QUORUM**

 A quorum was present at the opening of the meeting.

**Motion:**

**A motion was made by Mr. Furgess and seconded by Dr. Morris to defer all action on Executive Director Contract until all requested information is received by the members and the board members have ample time to study and evaluate the information.**

Discussion:

Ms. Mood asked if the information that Mr. Furgess is missing are those that Mr. Smith is providing.

Dr. Morris stated that he just received the information and needs times to review. Dr. Morris stated that we need to get information out in a timely manner.

Chairwoman Dickerson stated that this is a “Special Call Meeting” to make sure that we can go through the information so that she can get the information to the board.

Dr. Morris stated that he disagrees with Chairwoman Dickerson for the fact that he asked for this information and he just received it today. In order to make a decision we need time to review.

Mr. Anderson stated that in the letter sent out by McNair on Monday was a summary of what this information is and this is just the detailed information.

Dr. Morris stated that he sent an email to Mr. Anderson stating that he needed the reimbursed items and yes this is some of it, but did not receive it until an hour ago.

Mr. Anderson stated that was not true, that a letter/summary was given on Monday that does in detail.

Dr. Morris stated that he wanted a copy of the full reimbursements.

Chairwoman Dickerson stated that she has a motion on the floor.

Favor: Gleaton, Furgess, Morris, Leaks, Neal

Opposed: Mood, Dickerson, Smith, Anderson, Huggins and Harding

**Motion Failed.**

1. **ADOPTION OF AGENDA**

**Motion:**

**A motion was made by Mr. Anderson and seconded by Mr. Smith to adopt the agenda as presented. Motion passed.**

**2 Opposed – Furgess and Morris**

1. **LEGAL/CONTRACTUAL/PERSONNEL**
	* Executive Director Employment Contract

**Motion:**

**A motion was made by Mr. Anderson and seconded by Ms. Mood to enter into Executive Session to discuss a personnel matter. Motion passed unanimously.**

**Motion:**

**A motion was made by Ms. Mood and seconded by Mr. Furgess to come out of Executive Session. Motion passed unanimously.**

No Action was taken in Executive Session

**Motion:**

**A motion was made by Mr. Anderson and seconded by Mr. Huggins to move to allow the board an additional 60 days to do its due diligence and board is to inform the Executive as such. Motion passed unanimously.**

**Motion:**

**A motion was made by Mr. Anderson and seconded by Mr. Huggins to authorize McNair Law Firm to work with Lynn Hutto and the Executive Committee through the current HR Consulting Contract to conduct a salary survey and other services as necessary and to include the balance of the board as appropriate. Motion passed unanimously.**

1. **ADJOURN**

**Motion:**

**A motion was made by Mr. Anderson and seconded by Mr. Huggins to adjourn the meeting.**

**Motion passed unanimously.**

The meeting adjourned at 2:10 PM.