ADDENDUM 1

April 12, 2021

Bus Driver Lounge Renovation

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AUTHORIZED REPRESENTATIVE	SIGNATURE	DATE
LeRoy Deschamps, Interim Executive Director		April 12, 2021

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	COVER PAGE	1	NO
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SECTION – A	PRE-BID CONFERENCE AGENDA	1	NO
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	Returned sections will be incorporated with executed agreement		

Acknowledgement of Addenda Offeror acknowledges receipt of the amendment(s) to this solicitation. (show amendment(s) sign and date of each)	Addenda #	Date	Signature	Date
	1	4/12/21		

Section – A

Pre-Bid Conference Agenda

NON-MANDATORY PRE-BID MEETING

Bus Driver Lounge Renovation 2

Agenda Items

April 8, 2021

1. Introductions
2. DBE Participation
3. Contract Requirements/Documents
   a. IFB Documentation
   b. No Allowances
   c. Bond requirements
4. Project Description & Performance Period
5. Specifications and Special Provisions
7. Project Safety
8. Questions

Section – B

Pre-Bid Meeting Minutes

Pre-Bid Conference Minutes

April 8, 2021 – 9:30 A.M.

1. INTRODUCTIONS

The Purpose of this meeting is to provide a general overview of the project and allow bidders to become familiar with the scope and to ask questions prior to the bid opening. After the informational part of the meeting, Bidders will be allowed to see the site.

2. DBE PARTICIPATION

T. Neeley stated that the project receives federal funding from the FTA. T. Neeley directed all contractors' attention to the Federal Aid DBE (Disadvantaged Business Enterprise) Program encouraging the use of disadvantaged businesses. She noted for the record that this project has a 10% DBE Participation requirement.

T. Neeley continued and noted the following information about the DBE goal & Federal requirements:

1. All DBE firms must meet certification requirements for the SCDOT's DBE list, and proof of current NAICS certifications will be requested.
2. A DBE Committal Form is provided in the IFB documents and must be submitted with bids.
3. DBE firms are required to have their own workers and equipment and must provide materials required to complete the work.
4. There are additional FTA required forms that should be signed to comply with federal regulations, for example the Buy America form, non-collusion form, etc. These are included in the IFB.
5. Davis-Bacon Wage rates must be followed, wage rate interviews will be conducted with the prime and ALL subcontractors. Certified payroll must be submitted by prime and ALL subcontractors. Current Davis-Bacon Wage rates can be published via addendum if requested. Rates must also be posted on the job-site safety board, as FHWA regulations require.

3. CONTRACT REQUIREMENTS / DOCUMENTS

Neeley gave a general overview of Contract Requirements and noted the following in accordance with the provided meeting agenda.

a. T. Neeley outlined the requirements for submitting bids:
   - **Bid Date: April 15, 2021 Bids will be accepted at 10:00 AM.**

- All bids must be enclosed in a sealed opaque envelope, labeled as follows:
  Bus Driver Lounge Renovation
  The COMET
  Attn: LeRoy Deschamps, Contracting Officer
  3613 Lucius Road, Columbia SC, 29201
- Along with the Bid, provide a Bid Bond or Cashier's Check for 5% of the Bid, Signed FTA Clauses, DBE participation sheets, SAM Registration, Addenda Acknowledgement, fully filled out Bid Form, and please also email bids to tneeley@bstonegroup.com.
- Bid Opening Location: 3613 Lucius Rd. Columbia SC 29201
- Please include Contractor's name and GC License # on submittal.
- Performance Bond and Payment Bonds in the amount of one hundred percent (100%) of the Contract Amount will be required once contract is awarded, along with proof of insurance that meets The COMET's standards, as outlined in the IFB.
- The Bid must be signed and comply with all South Carolina laws.
- No Bids will be received after the 10:00 AM deadline. Late bids will be rejected and returned to the bidder unopened.
- Contractors will be required to hold their bid pricing for 60 days. Awards must be approved by the CMRTA Board before award. And NOI will be posted to The COMET website.
- All contractors should be properly licensed for the work being contracted.
- All required taxes should be included in contractor bidding.
- Questions should be emailed to Taylor Neeley at tneeley@bstonegroup.com The last day for questions will be April 8, 2021 at 4PM.
- At least one addendum will be issued to include the minutes of the current meeting, and answers to received questions. Contractors should check the District's website for the addendum or email tneeley@bstonegroup.com.

b. Allowances: Neeley noted that there were no Allowances for the project, however there is an alternate that will be discussed in the project description section.

4. PROJECT DESCRIPTION AND PERFORMANCE PERIOD

The project includes the demolition and renovation of what is currently a storage area, into three Bus Driver Lounge pods. There is electrical and HVAC work as well. The HVAC system is Owner purchased, Contractor installed. There is an alternate on the bid form to allow for contractors to provide the HVAC unit. The unit must be the DAIKIN unit specified in the plans. The "HVAC Installation" line on the bidform is for the ducting and installation costs.

There will be added interior finishes including VCT, paint, and wooden barn doors, along with new lights and other electrical items. There will also be cuts into the walls for two 45-minute fire rated doors to be installed. There is a space in the current Bus Driver's lounge where on door will go, with another door across the hall from it. These areas will be noted when the group goes to visit the site.

The project shall be completed in 80 Days, with a liquidated damages rate of $100 per day.

7. PROJECT SAFETY

Safety will be paramount on the project as the current pandemic continues. Both OSHA and CDC safety regulations are to be followed. A safety plan must be turned in for approval after contract award. Sanitizing stations and PPE are expected to be part of that plan. The project will take place in the CMRTA Headquarters building and staff will be present 24 hrs a day. Activity that will disturb staff should be noted with Project Manager Victor Johnson, so that the CMRTA staff can be notified.

8. QUESTIONS

No Questions were asked at the pre-bid, nor were any questions received via email by the due date.

CLOSING REMARKS

Neeley thanked all for their attendance and encouraged contractors to submit their questions in writing as previously noted.