**CMRTA BOARD MEETING MINUTES**

 **December 2, 2013**

**Members Present: Guest Present:**

**City of Columbia**  Ron Anderson Frannie Heizer, McNair Law Firm

 Brian DeQuincey Newman Nicole Smith, Campbell Consulting

 Darin Black, Veolia Transportation

 Carrie Jackson, Veolia Transportation

**Forest Acres** Jake Broom Dawn Hinshaw, The State Newspaper

 Jackie Bowers, Veolia Transportation

**Lexington County** Lill Mood Larry Livingston, Veolia Transportation

 Michael Townes

 Sandra McKinley, Veolia Transportation

**Richland County** Mac Bennett Virginia Goodson, Veolia Transportation

 Jennifer Harding Jerry Bowers Veolia Transportation

 Kelvin Washington Liz Crum, McNair Law Firm

 Danielle Gatoe, Chamber

 Chuck Statler, Derrick, Stubbs and Stith

**Absent Board Members:**

Skip Jenkins

Joseph Neal

Tiffany Johnson-Gunn

 **COMET Staff Present:**

 Robert Schneider, Executive Director

\*Denotes Participation by Phone Missy Lawlor, Administrative Coordinator

 Daphne Givens, Finance Manager

 Rosalyn Andrews, Staff Accountant

 Pamela Middleton

 Brittany Higgins

1. **CALL TO ORDER**

Chairman Brian DeQuincey Newman called the meeting to order at 1:01 PM.

1. **DETERMINATION OF QUORUM**

A quorum was present at the opening of the meeting.

1. **INTRODUCTION OF ATTENDEES**
2. **ADOPTION OF AGENDA**

**A motion was made by Ron Anderson and seconded by Mac Bennett to approve the agenda. Motion passed unanimously.**

1. **LEGAL/CONTRACTUAL/PERSONNEL** (Executive Session may be required)
* Report and Recommendation from Procurement Committee for Contractor RFP

**A motion was made by Ron Anderson and seconded by Joe Neal to go into Executive Session. Motion Passed unanimously.**

**A motion was made by Ron Anderson and seconded by Joe Neal to come out of Executive Session. Motion passed unanimously.**

A motion was made by Ron Anderson and seconded by Jennifer Harding to begin negotiations with the first offer or. Motion passed unanimously.

1. ACCEOTANCE OF FY2013 AUDIT REPORT

A motion was made by Ron Anderson and seconded by Lill Mood to accept the FY2013 audit report. Motion passed unanimously.

1. PROPANE FUELING STATION LEASE

Bob Schneider reviewed with the Board the propane fueling station. Mr. Schneider stated that it would cost about $13,000 a year to lease and we have the option to purchase. Mr. Schneider stated that Amerigas was the lowest bidder.

**A motion was made by Mac Bennett and seconded by Ron Anderson to inter in contract with Amerigas. Motion passed unanimously.**

1. **ADJOURN**

**A motion was made by Ron Anderson and seconded by Jennifer Harding to adjourn the meeting. Motion passed unanimously.**

Chairman Brian DeQuincey Newman adjourned the meeting at approximately 2:29 PM.

*CMRTA Board Meeting minutes are prepared and presented in summary form, audio recordings of the meetings are on file at the CMRTA.*