*COMET Board Meeting minutes are prepared and presented in summary form, audio recordings of the meetings are on file at the COMET.*

 **COMET BOARD MEETING MINUTES**

 **January 28, 2015**

**Members Present: Guest Present:**

**City of Columbia**  Ron Anderson Frannie Heizer, McNair Law Firm \*

 Brian DeQuincey Newman Jackie Bowers, TransDev

 Derrick Huggins Larry Livingston, Transdev Darin Black, Transdev

**Forest Acres** Jake Broom Liz Crum, McNair Law Firm \*

**Lexington County** Lill Mood

**Richland County** Mac Bennett **COMET Staff Present**

 Kelvin Washington Robert Schneider, Executive Director

 Michelle Ransom, Grants and Contracts

**Rich. Co. Leg. Dele.** John Furgess Missy Lawlor, Administrative Coordinator

 Robert Morris Daphne Givens, Finance Manager Tiffany James, Community Outreach Coord.

**Absent Board Members:** Samuel Scheib, Transit Planner & Manager

Joe Neal Virginia Goodson, Project Implementation

Skip Jenkins Rosalyn Andrews, Staff Accountant

Debbie Summers

\*Denotes Participation by Phone

1. **CALL TO ORDER**

Chairman Brian DeQuincey Newman called the meeting to order at 12:07 PM.

1. **DETERMINATION OF QUORUM**

A quorum was present at the opening of the meeting.

1. **INTRODUCTION OF ATTENDEES**
2. **ADOPTION OF AGENDA**

**A motion was made by Kelvin Washington and seconded by Jennifer Harding to approve the agenda. Motion passed unanimously.**

1. **APPROVAL OF THE OCTOBER 29, NOVEMBER 10 AND DECEMBER 3, 2014 MEETING MINUTES**

**A motion was made by Lill Mood and seconded by Jennifer Harding to approve the October 29, November 10 and December 3, 2014 meeting minutes. Motion passed unanimously.**

1. **MIDLANDS TRANSIT RIDERS ASSOCIATION UPDATE**

Walter Durst stated that several things have been happening with the MTRA

1. Bullentin Board is up at the Transit Center
2. State News Paper article January 7th.
3. Walk Bike Columbia January 21st.

Mr. Durst also stated that there has been reports of problems with the fare boxes, Route 26 Lexington Medical Center Route is performing extremely well and that we should look at expanding that route.

Kelvin Washington asked what the time were on that route.

Larry Livingston stated that we have 3 trips a day on that route.

1. **COMMENTS FROM LOCAL RESIDENTS**

Betty Glenn – Ms. Glenn state that route 31 does not have a bus that runs on Saturday and she can’t get to work because of this. Ms. Glenn also stated that we need to have later service.

Mr. Morris asked if there used to be a bus there.

Ms. Glenn stated that there was at one time, but it was combined.

Lill Mood stated that goes back to 2008 with the low ridership.

Ms. Glenn stated that maybe they could get the bus back and use a smaller bus.

Keith Seymoure – Mr. Seymoure stated that a few years back we ran a PSA that dealt with pedestrians and bikes. He would like to see us run that again.

1. **EXECUTIVE DIRECTORS REPORT**

**Bob Schneider stated that**

1. **ANNUAL GRANT RESOLUTION**
2. **REPORT FROM SERVICE STANDARDS**
3. **REVIEW OF FINANCIAL INFORMATION**
4. **APPROVAL OF CONTRACT FOR PASSPORT PARKING**
5. **INFORMATION ITEMS**
6. **OLD BUSINESS**
7. **MOTIONS PERIOD/NEW BUSINESS**
8. **LEGAL/CONTRACTUAL/PERSONNEL (May Require Executive Session)**
9. **ADJOURN**

**A motion was made by Kelvin Washington and seconded by Mac Bennett to adjourn the meeting. Motion passed unanimously.**

Chairman Brian DeQuincey Newman adjourned the meeting at approximately 11:36 AM.