*COMET Board Meeting minutes are prepared and presented in* **summary form***, audio recordings of the meetings are on file at the COMET and are part of the approved minutes. If you would like to hear the recording from the meeting, please contact Missey Lawlor at* *missy.lawlor@catchthecomet.org* *.*

 **COMET BOARD MEETING MINUTES**

 **February 07, 2018 -12:00pm**

**Members Present: Guests Present:**

**City of Columbia**  Ron Anderson Frannie Heizer, McNair Law Firm

 Carolyn Gleaton Chuck Statler, Derrick, Stubbs & Stith Lynn Hutto,

**Forest Acres** Andy Smith

**Lexington County** Lill Mood

**Richland County** Joyce Dickerson

 Roger Leaks

 Jennifer Harding

**Rich. Co. Leg. Dele.** John Furgess

Robert Morris

 Leon Howard

**Absent Board Members:**

Derrick Huggins

Skip Jenkins

Debbie Summers

\*Indicates participation by phone.

**COMET Staff Present**

LeRoy Deschamps, Director of Administration

Missey Lawlor, Exec. Assistant/Board Liaison

1. **CALL TO ORDER**

Chair Joyce Dickerson called the meeting to order at 8:41AM.

1. **DETERMINATION OF QUORUM**

 A quorum was present at the opening of the meeting.

1. **ADOPTION OF AGENDA**

**Motion:**

**A motion was made by Mr. Smith and seconded by Dr. Morris to adopt the agenda and to add an information line item. Motion passed unanimously.**

**3A. Informational Items**

Ms. Mood discussed with the Board to have an acknowledgement for Julius Williams for his work in naming the COMET. Ms. Mood stated that she is not proposing any action at this time, just wants get feedback from the board on what we would like to do.

1. **LEGAL/CONTRACTUAL/PERSONNEL (may require executive session)**
* Executive Director Interviews

**Motion:**

**A motion was made by Ms. Harding and seconded by Mr. Anderson to enter Executive Session. Motion passed unanimously.**

**Motion:**

**A motion was made by Mr. Anderson and seconded by Ms. Harding to come out of Executive Session. Motion passed unanimously.**

**Motion:**

**A motion was made by Dr. Morris and seconded by Ms. Harding to contact Mr. Omdigme informing him since he did not come to todays interview that we wish to cancel the process with him. Motion passed unanimously.**

**Motion:**

**A motion was made by Ms. Harding and seconded by Mr. Anderson to enter Executive Session. Motion passed unanimously.**

**Motion:**

**A motion was made by Mr. Anderson and seconded by Ms. Harding to come out of Executive Session. Motion passed unanimously.**

**Motion:**

**A motion was made by Mr. Anderson and seconded by Dr. Morris to direct legal counsel to begin negotiations with the preferred candidate to include employment contract comparable to Ms. August and Dr. Schneider contingent upon completion of background check. Motion passed unanimously.**

1. **ADJOURN**

**Motion:**

**A motion was made by Ms. Harding and seconded by Ms. Gleaton to adjourn the meeting.**

**Motion passed unanimously.**

The meeting adjourned at 11:48 AM.