



The COMET Board Meeting minutes are prepared and presented in summary form, audio recordings of the meetings are on file at The COMET and are part of the approved minutes. If you would like to hear the recording from the meeting, please contact Paige Jernigan at cometadmin@thecomesc.gov.

*Per SC Code of Laws, Title 30, Chapter 4, Section 30-4-80 - All public bodies shall notify persons or organizations, local news media, or such other news media as may request notification of the times, dates, places, and agenda of all public meetings, whether scheduled, rescheduled, or called, and the efforts made to comply with this requirement must be noted in the minutes of the meetings. **The COMET complied with the notification of this meeting on Friday, September 20, 2019 at 3:15 P.M.***

**The Central Midlands Regional Transit Authority
Board of Directors Meeting Minutes
Wednesday, September 25, 2019 at 12:00 P.M.
3613 Lucius Road, Columbia, SC 29201 – Conference Room A**

Members Present:

Ron Anderson, Chair
Jacqueline Boulware*
Joyce Dickerson
Carolyn Gleaton
John V. Furgess, Sr.
Representative Leon Howard*
Derrick Huggins*
Skip Jenkins*
Col. (R) Roger Leaks, Jr.
Lill Mood
Dr. Robert Morris
Geraldine Robinson*
Andy Smith*
William (B.J.) Unthank

Absent Board Members:

Bobby Horton
Kevin Reeley
Debbie Summers

**Indicates participation by phone.*

Guests Present:

Jackie Bowers, Operations Manager, Transdev
Darrell Campbell, Lobbyist, The Campbell Consulting Group
Bridget Cochran, Dispatcher, Transport Care Services
John Dailey, Foreman, Transdev
Larry Gabaldon, Interim General Manager, Transdev
Loretta Lewis, Transport Care Services
Kyanna McClinton, Dispatcher, Transport Care Services,
Merritt McNeeley, Flock and Rally
Rick Morgan, Burr, McNair Law Firm
Pat Noble, PJ Noble and Associates
William Norris, Interim General Manager, Transport Care Services
Debi Schadel, Flock and Rally
Ron Scott, Haynsworth Sinkler Boyd
Shanel Shephard, The Campbell Consulting Group
Bill Sprawl, Vice President of Southeast Region, Transdev
Brian Sullivan, Founder, Lost Art Communications
Rob Tyson, Robinson Gray Stepp & Laffitte, LLC



The COMET Staff Present

John Andoh, Executive Director/CEO

Rosalyn Andrews, Director of Finance/CFO

LeRoy DesChamps, Director of Administration & Operations/COO

Paige Jernigan, Interim Administrative & Customer Service Specialist

Dr. Arlene Prince, Director of Regulatory Compliance & Civil Rights Officer

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Mr. Anderson called the meeting to order at 12:00 P.M.

A quorum was determined at the beginning of the meeting.

2. ADOPTION OF THE AGENDA

Motion:

A motion was made by Dr. Morris and seconded by Ms. Gleaton to adopt the agenda.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Huggins, Leaks, Mood, Morris, Smith

Absent: None

Motion passed.

3. MIDLANDS TRANIST RIDERS ASSOCIATION UPDATE

No representation.

4. CALL TO THE PUBLIC COMMENTS MUST PERTAIN TO ITEMS NOT ON THE AGENDA.

- THE BOARD CANNOT COMMENT.
- INDIVIDUALS WISHING TO ADDRESS THE BOARD MUST SIGN UP PRIOR TO THE CALL TO ORDER
- COMMENT TIME LIMIT – TWO (2) MINUTES PER PERSON

No representation.

5. PRESENTATIONS

A. EMPLOYEE OF THE MONTH FOR TRANSDEV AND TRANSPORT CARE SERVICES

Mr. Gabaldon introduced the Employee of the Month for Transdev.

Transdev Services Employee of the Month is Mr. John Dailey who is a Foreman for Transdev. Mr. Dailey has gone above and beyond to make sure all special projects are completed in a timely manner. He also has a "CAN-DO" attitude. Mr. Dailey is a MECHANICS mechanic and can usually repair or diagnose what the rest of the Team cannot. He has a great personality and has always had the can-do attitude we look for in our Team members. Mr. Dailey prepares the Down List every morning by 9:00am and assigns mechanics to bus repairs.



He also helps everyone from Fleet Maintenance, Dispatch, Operations and Comet staff without hesitation. He also has come up with some great ideas for us to improve upon. He is punctual every day without any issues.

Mr. Norris introduced the Employee of the Month for Transport Care Service.

Kyanna McClinton is Transport Care Service Employee of the Month for September. Ms. McClinton began her career with Transport Care Service/DART on January 25, 2016. She began as a paratransit operator. After some time in the field she took on a new assignment serving as one of our Reservationist. She would later spend time at the Transit Center and today is one of our Dispatchers... while continuing as a Reservationist when the need arises. She never quits, is a reliable team player, acknowledged not only by her fellow workers, and by the people we serve. When called upon she has shown the willingness to take on whatever role requires her attention. Mr. Norris stated that it also gives him great confidence as an Operations Manager, that she is on our team.

B. HOW TO RIDE VIDEOS (JOHN ANDOH)

Mr. Andoh introduced Mr. Brian Sullivan with Lost Arts Communications. Mr. Sullivan showed us one of the completed videos, "How To Catch The COMET."

After the video presentation, Mr. Sullivan mentioned that the videos produced will be done in English and in Spanish. Ms. Bouleware suggested we distribute these to the local libraries and schools. Mr. Andoh agreed and stated he would reach out to the Superintendents and other pertinent staff. Mr. Anderson thanked Mr. Sullivan for his work.

6. CONSENT CALENDAR: THE FOLLOWING ITEMS LISTED UNDER THE CONSENT CALENDAR WILL BE CONSIDERED AS A GROUP AND ACTED UPON BY ONE MOTION WITH NO SEPARATE DISCUSSION, UNLESS A BOARD MEMBER SO REQUESTS. IN THAT EVENT, THE ITEM WILL BE REMOVED FOR SEPARATE DISCUSSION AND ACTION.

- A. APPROVAL OF THE AUGUST 28, 2019 MEETING MINUTES (PAIGE JERNIGAN)
- B. APPROVAL OF THE INVOICE PAYMENT SELECTION LISTING ENDING SEPTEMBER 20, 2019 (ROSALYN ANDREWS)
- C. FINANCE COMMITTEE ACTION ITEMS (DR. ROBERT MORRIS AND ROSALYN ANDREWS)
 - I. FINANCIAL INSTITUTION POLICY (JOHN ANDOH)
- D. SERVICEMASTER COMMITTEE ACTION ITEMS (COL. ROGER LEAKS, JR. AND JOHN ANDOH)
 - I. EATING AND DRINKING POLICY WITHIN RULES OF THE ROAD (JOHN ANDOH)
 - II. SPECIAL SERVICE REQUEST SWAMP FEST (JOHN ANDOH)
- E. INTERMODAL AD-HOC COMMITTEE ACTION ITEMS (NONE)



F. EXECUTIVE COMMITTEE ACTION ITEMS (NONE)

G. EXECUTIVE DIRECTOR AD-HOC EVALUATION COMMITTEE ACTION ITEMS (NONE)

Mr. Howard joined the meeting at 12:15 p.m.

Motion:

A motion was made by Ms. Dickerson and seconded by Ms. Gleaton to adopt the Consent Calendar with the removal of Item 6. D1 per Col. Leaks.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Huggins, Leaks, Mood, Morris, Smith

Absent: None

Motion passed.

Col. Leaks inquired about 6 – D, I, specifically the eating and drinking policy within Rules of the Road. Mr. Andoh stated that at the August 2019 Board of Directors meeting, Mr. Furgess made a motion to “Discontinue eating and drinking on buses immediately.” The Chair directed the Service Committee to review this request and provide a recommendation to the Board on this issue.

Mr. Andoh explained the purpose behind allowing eating and drinking on buses is to make public transit attractive, accessible and convenient for current and new users and reduce bus operator and customer conflicts regarding the interpretation of “eating” or “drinking” on the bus, which has occurred in the past. The rule allows bus operators to focus on safety. It is common for people to eat on intercity buses, trains and airplanes. In addition, more public transit agencies are relaxing their eating and drinking rules to reduce conflict between customers and bus operators as well as encourage more people to try out public transit.

There were seventy-one (71) vehicles when this contract was entered. Now there are ninety-five (95), however, the number of utility has not changed, since 2015. Transdev is managing the pest control process with Palmetto Exterminators and will adopt the Transport Care Services Plan of Action for cleaning. The Maintenance Manager is increasing the oversight of the pest control program to ensure that all vehicles are being sprayed monthly.

Mr. Andoh concluded that the Service Committee reviewed this plan and voted to adopt the Action Plan for Bus Cleaning and direct the Executive Director/CEO to implement the plan for the next 90 days, reporting to the Board of Directors monthly on its performance. The Board of Directors will revisit this matter in January 2020.

Motion:

A motion was made by Ms. Mood and seconded by Ms. Dickerson to implement the Action Plan



for Bus Cleaning and report back to the Board of Directors in January of 2020.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Huggins, Leaks, Mood, Morris,

Smith

Absent: None

Motion passed.

7. OTHER DISCUSSION & ACTION ITEMS

A. TRANSDEV AMENDMENT #2 (JOHN ANDOH)

Mr. Andoh reviewed staff's request regarding Amendment #2 to the Fixed Route and Paratransit Program Management Agreement. The Finance Committee in July 2019 wanted General Counsel to review and carry this item forward to August meeting. The Committee, in August wanted the full Board of Directors to review and consider this request but provided no recommendation. What triggered Amendment #2 is that Transdev and Transport Care Services were in a dispute in relation to a provision in the Transport Care Services (TCS) agreement. Mr. Andoh explained that during the term of the contract that the providers management would not decrease and Transdev will negotiate in good faith to adjust accordingly with CMRTA service level increases with the intent that the contract grows and the profitability to Transdev grows, an equal amount of growth would benefit Transport Care Services as well.

Mr. Andoh stated that Transdev believed TCS was only due growth in management fee based on growth in paratransit service increases. In contrast, TCS was of the opinion they were due growth in management fee based on growth in all The COMET services, fixed route and paratransit. The COMET agreed with TCS opinion and recommended to Transdev that as long as the growth in cost was split in half and the agreement was amendment to only reflect a growth in paratransit and rural flex services after FY 2017-2018 operated by TCS was incorporated into an amendment, that The COMET would cover 50% of the growth between FY 15-16 and FY 17-18. The amendment was executed prior to 6-30-2019.

While The COMET has no legal obligation to this dispute, under the Procurement and Contract Administration Policy, the Executive Director/CEO has the authority to negotiate a change order of up to 5% based on a way to resolve the dispute. Anything greater requires the convening of the Procurement Ad-Hoc Panel to review the dispute and render a decision, if Transdev files a formal complaint on the issue. This Amendment is staff's proposal in trying to resolve the matter. Amendment #2 changes will cost \$31,291.67 to The COMET. Mr. Andoh confirmed that this is accounted for in the current budget and prior year budget.



Legal counsel has reviewed the matter and the opinion is on Page 77. Col. Leaks asked if \$31,291.67 is for one or two years? Mr. Andoh stated it's for two years. Dr. Morris expressed his concern. He added this is between Transdev and TCS and The COMET should not get involved.

Mr. Furgess asked if the adjustment covers the bus cleaning. Mr. Andoh explained it only relates to growth. Mr. Furgess added that the contract doesn't seem to be our issue, it is Transdev's responsibility.

Mr. Andoh further explained that the former Executive Director had been in correspondence and mislead regarding this matter with Transdev and that is the reason he offered to mitigate. Mr. Andoh stated that he had found email correspondence. So essentially, Transdev received compensation on the growth, but TCS did not. Mr. Andoh added that going forward the growth will be based on paratransit and not the COMET system.

Dr. Morris stated that this will be clearly spelled out in the RFP contract, but he doesn't think we should take responsibility for something we didn't do. Ms. Dickerson agreed with Dr. Morris. Mr. Smith warned of the implications of not doing this good faith measure. He and Mr. Andoh stressed that this may cause animosity between Transdev and TCS which may become a customer service issue. Attorney Morgan added that even though it is not contractually, the email could be used as evidence used in arbitration.

Motion:

A motion was made by Dr. Morris and seconded by Ms. Dickerson that The COMET will not pay the \$31,291.67 and direct Transdev and TCS for arbitration.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Huggins, Leaks, Mood, Morris, Smith

Absent: None

Motion passed.

B. 2019 PLAN OF SERVICE (JOHN ANDOH)

Mr. Andoh referred to Pages 87 – 98 will replace the old service on Pages 99 – 101 and stated that per FTA 58-25-30 RTA are required to provide a plan of service. The last one was done in 2002. Col. Leaks asked about Newberry and how it is being funded. Mr. Andoh mentioned that we are using 5311 rural funds and the match is being split between Richland and Lexington counties. Mr. Andoh added at this point we have exhausted our 5311 funds and we are now drawing down the funds as result not leading to reductions in future funding. Mr. Anderson pointed out that we do have



Richland County residents that are using our buses to go to other jurisdictions for work, essentially serving our residents. Ms. Mood added that Newberry is a pilot program and hopes that our participation will help in future funding for the continuation of the service. Mr. Anderson asked about funding for alternate transit funds for the 26 change. Mr. Andoh stated that this could be counted as state mass transit funds if the value is quantifiable and negotiations are occurring.

Motion:

A motion was made by Ms. Mood and seconded by Ms. Dickerson to approve the 2019 Plan of

Service. Mr. Anderson asked for a voice vote.

Anderson - Aye

Boulware - Abstain

Dickerson - Aye

Furgess - Aye

Gleaton - Aye

Howard - Absent

Huggins - Absent

Leaks - Aye

Mood - Aye

Morris - Abstain

Smith - Aye

Absent: Howard, Huggins

Motion passed.

C. ADOPT MARKETING PLAN (JOHN ANDOH)

Mr. Andoh summarized our marketing plan contract with Flock & Rally. He added that the last marketing plan was in 2004 and mentioned that the expenses are budgeted. Mr. Furgess stated this plan needs to be redirected to the Service Committee. Ms. Dickerson asked if Flock & Rally have presented before and how it is on the agenda? Mr. Andoh confirmed that they have been to the Service Committee before. Ms. Mood interjected that her understanding that this is just a review for the Board. Mr. Andoh agreed.

Motion:

A motion was made by Mr. Furgess and seconded by Ms. Gleaton that the Marketing Plan be redirected to the Service Committee. Mr. Anderson asked for a voice vote.

Anderson - Aye

Boulware - Aye

Dickerson - No

Furgess - Aye



Gleaton - Aye
Howard - Aye
Huggins - Absent
Leaks - Aye
Mood - No
Morris - Aye
Smith - No
Absent: Huggins

Motion passed.

D. ACCEPT LISTENING SESSION REPORT (JOHN ANDOH)

Mr. Andoh introduced Ms. Pat Noble who stated that the primary purpose of the Listening Sessions were to create an opportunity for the Executive Director/CEO of The COMET to hear directly from the citizens/stakeholders of Richland and Lexington Counties relative to their opinions regarding The COMET. She added that participants were asked to share their honest assessments of The COMET whether they were good, bad or indifferent. Currently The COMET riders and non-riders were encouraged to attend the sessions and share their perspectives in an effort to elicit information that would improve The COMET services going forward.

Ms. Noble mentioned that these sessions were held from October 2018 to June 2019 at 21 locations throughout the service area. She stated that in collaboration with the COMET leadership and staff, she managed and organized a total of twenty one (21) Listening Sessions throughout the course of the project period which started with the first session in Downtown Columbia at the Richland Library–Main in November of 2018 and ended in Hopkins/Lower Richland area at the Richland County Sheriff’s Region One Headquarters facility in July of 2019.

She explained that the sessions were held in the following service areas: Denny Terrace, Downtown Columbia, Eastover, Eau Claire/North Columbia, Edgewood/Waverly, Greenview/North Columbia, Forest Acres, Gadsden, Hopkins/Lower Richland, Northeast Richland, Springdale, Rosewood/ Shandon, Cayce, Chapin, St. Andrews/Irmo, Batesburg-Leesville, West Columbia, Springdale. Four additional Listening Sessions were also held in collaboration with the following organizations to reach additional stakeholders in select service area communities which included the Forest Acres Neighborhood Association, the North Columbia Civic Club, the Columbia Council of Neighborhoods and the Lower Richland NAACP Community Forum.

Ms. Noble brought attention to the recommendations produced by the Listening Sessions:

- Improved communication and marketing



- Installation of shelters
- Network evaluation and bus stop review
- Park and ride locations
- Transit operations and scheduling

Dr. Morris stated that the sessions were informative and well attended. Col. Leaks mentioned adding Bluff Road area and Dr. Morris agreed and added Eastway Park and colleges. He thanked Mr. Andoh and Ms. Noble for their hard work.

Motion:

A motion was made by Dr. Morris and seconded by Mr. Furgess to accept the Listening Session Report.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Leaks, Mood, Morris, Smith

Absent: Huggins

Motion passed.

E. AWARD CONTRACT FOR CONSTRUCTION OF COLUMBIA PLACE MALL SUPERSTOP (JOHN ANDOH)

Mr. Andoh stated that on September 13, two (2) bids on the Columbia Place Mall Superstop project were opened and read aloud. The bids have been reviewed, and tabulated. The lowest responsive, responsible bidder for the total Base Bid was determined to be AOS Specialty Contractors, Inc. located at 1224 Two Notch Road Lexington, SC 29073 with a total Base Bid in the amount of \$459,512.00. This is recommended by Davis & Floyd. Mr. Andoh will email architectural renderings for the Board.

Motion:

A motion was made by Mr. Furgess and seconded by Ms. Dickerson to award contract to AOS for construction of Columbia Place Superstop.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Leaks, Mood, Morris, Smith

Absent: Huggins

Motion passed.

F. AUTHORIZE SPECIAL SERVICE TO THE SOUTH CAROLINA STATE FAIR (JOHN ANDOH)

Mr. Andoh explained The COMET has received a request from South Carolina State Fair to provide shuttle service between South Carolina State Museum and the South Carolina State Fair. The shuttle would operate from 2 p.m. to 12 midnight and serve bus stops along Assembly Street



between South Carolina State Museum and the South Carolina State Fair's north gate, every 30 minutes. He added that the service is free and open to all passengers.

Mr. Andoh stated that a \$5.00 food voucher will be provided to all passengers riding this shuttle. Parking would be free at the State Museum, as would the shuttle be. The museum is also advertising on one of the buses with their famous corn dog and are paying The COMET for such advertising. Once the fair ends, the bus will be re-wrapped back to The COMET branding.

These services comply with The COMET's special service policy and are not considered "charter" as they utilize existing The COMET route alignments and bus stops, they are open to the general public

and they are advertised broadly as transit service. In addition, no fare is being collected and no monetary contribution is being provided. Mr. Andoh added that the service will cost South Carolina State Fair \$4,624.62 to operate based on a rate of \$70.00 per hour and will cover the Transdev operating rate, plus fuel based on 11 hours of service for 6 days.

Motion:

A motion was made by Dr. Morris and seconded by Mr. Furgess to operate a special shuttle for the South Carolina State Fair on October 12, 13, 14, 19, 20, and 21, 2019.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Leaks, Mood, Morris, Smith

Absent: Huggins

Motion passed.

G. TRANSDEV REQUEST FOR NEW SUBCONTRACTOR FOR LANDSCAPING (DR. ARLENE PRINCE)

Dr. Prince stated that Transdev has followed the DBE replacement process of giving the original DBE contractor adequate notification to correct the deficiencies. A DBE Change Request Form was submitted to The COMET to obtain written approval for using Capital Building Services as the DBE replacement. The firm is certified by SCDOT through the Unified Certification Program to perform landscaping services.

Mr. Furgess asked what else Capital Building Services do for The COMET. Dr. Prince mentioned that they also help with janitorial services. Mr. Furgess appreciated the notification of DBE change. Col. Leaks asked about grass cutting around the bus stops. He expressed concern of overgrown stops.

Motion:



A motion was made by Dr. Morris and seconded by Col. Leaks to approve Capital Building Services as the DBE replacement for landscaping services.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Leaks, Mood, Morris, Smith

Absent: Huggins

Motion passed.

8. MOTION PERIODS (NO ACTION WOULD BE TAKEN ON THE MOTIONS REQUESTED) (RON ANDERSON, VERBAL)

A. FROM THE FINANCE COMMITTEE

None

B. FROM THE SERVICE COMMITTEE

Motion:

A motion was made by Col. Leaks and seconded by Mr. Furgess to take the free ride plan to the

October Service Committee for further study.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Leaks, Mood, Morris, Smith

Absent: Huggins

Motion:

A motion was made by Mr. Furgess and seconded by Dr. Morris to incorporate the evaluation of existing paratransit riders in any proposed route changes go to Service Committee for discussion.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Leaks, Mood, Morris, Smith

Absent: Huggins

Motion passed.

C. FROM THE EXECUTIVE COMMITTEE

None

D. FROM BOARD MEMBERS

None

9. PROGRESS REPORTS – INFORMATIONAL ONLY

THE FOLLOWING ITEMS LISTED UNDER PROGRESS REPORTS WILL BE CONSIDERED AS A GROUP UNLESS A BOARD MEMBER REQUESTS FOR SEPARATE DISCUSSION.

A. CHAIR REPORT (RON ANDERSON, VERBAL)

B. COMMITTEE CHAIRS UPDATE

I. FINANCE COMMITTEE UPDATE (DR. ROBERT MORRIS)



Dr. Morris stated that after Finance Committee meeting Mr. Andoh stated that we are withholding \$3M to Transdev. He asked for explanation. Mr. Anderson suggested a proposal be brought forth after the Finance Committee meets. Mr. Andoh stated it will be discussed in Executive Session.

II. SERVICE COMMITTEE UPDATE (COL. (R) ROGER LEAKS JR.)

III. INTERMODAL COMMITTEE UPDATES (DERRICK HUGGINS)

IV. EXECUTIVE COMMITTEE UPDATES (RON ANDERSON)

V. EXECUTIVE DIRECTOR AD-HOC EVALUATION COMMITTEE UPDATE (DR. ROBERT MORRIS)

VI. TRANSIT OPERATOR REQUEST FOR PROPOSALS AD-HOC COMMITTEE (DERRICK HUGGINS)

C. EXECUTIVE DIRECTOR /CEO REPORT (JOHN ANDOH)

D. PERSONNEL UPDATE (JOHN ANDOH)

Mr. Deschamps gave a personnel report.

1. Administrative and Customer Service Specialist: The interview and selection process are complete, and the position has been offered to the top candidate. The employment prescreening process is being conducted and the candidate is scheduled to start October 1, 2019.

2. Marketing and Public Information Manager: The first panel interviews are completed, and the top three candidates are scheduled for follow up interviews on Friday, September 20, 2019. The following week, the top candidate will be chosen and offered the position. Then the employment prescreening process will start with a targeted start date in the middle of October 2019.

3. Planning and Development Specialist: The position continues to be advertised nationally, locally, through social media and The COMET website because of the quality of resume responses. I am currently reviewing the resumes and applications received to identify candidates for interviews the first week of October 2019.

4. Office/Financial Assistant: The position is currently being advertised through local media, social media and The COMET website. I am currently reviewing resumes and applications as they come in. The interview panel process will start the week of September 23, 2019. Planning to have the position filled by the middle of October 2019.

5. Transit Services Intern: We continue to see resumes and applications for the Transit Services Intern from local high school and college/university students. Presently we have one intern and looking to have up to three more to support activities in planning, customer service and marketing.

Mr. Furgess asked the name of the Administrative and Customer Service Specialist that was hired. Mr. Andoh stated that this could not be discussed at this point. Ms. Boulware stated that the Planning and Development Specialist is so difficult to hire, perhaps we should look to see if the Grade 11 level is competitive enough? Mr. Andoh stated that he researched, and the salary is



competitive based on his findings. Col. Leaks asked if the Marketing/Consultant can take on some of the duties of Flock & Rally. Mr. Andoh stated that we need both to help set the framework and could change once the contract ends.

- E. REVIEW OF BOARD MOTIONS FROM JANUARY 2017 TO PRESENT (JOHN ANDOH)
- F. TRANSIT OPERATIONS REPORT (LAWRENCE GABALDON)
- G. DISADVANTAGED BUSINESS ENTERPRISE REPORT (DR. ARLENE PRINCE)
- H. FINANCE REPORT (ROSALYN ANDREWS)
- I. RIDERSHIP REPORT (JOHN ANDOH)

10. LEGAL/CONTRACTUAL/PERSONNEL (MAY REQUIRE EXECUTIVE SESSION)

- A. SECTION 30-4-70 (A) (2) - DISCUSSION OF NEGOTIATIONS INCIDENT TO PROPOSED CONTRACTUAL ARRANGEMENTS – TRANSDEV SERVICES, INC
- B. SECTION 30-4-70 (A) (2) - THE RECEIPT OF LEGAL ADVICE WHERE THE LEGAL ADVICE RELATES TO A PENDING, THREATENED, OR POTENTIAL CLAIM OR OTHER MATTERS COVERED BY THE ATTORNEY-CLIENT PRIVILEGE, SETTLEMENT OF LEGAL CLAIMS, OR THE POSITION OF THE PUBLIC AGENCY IN OTHER ADVERSARY SITUATIONS INVOLVING THE ASSERTION AGAINST THE AGENCY OF A CLAIM–

RICHLAND COUNTY LOCAL OPTION SALES TAX

Motion:

A motion was made by Dr. Morris and seconded by Ms. Gleaton to enter Executive Session.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Leaks, Mood, Morris, Smith

Absent: Huggins

The Board entered Executive Session at 1:38 P.M.

Motion:

A motion was made by Col. Leaks and seconded by Ms. Dickerson to adjourn Executive Session with no action taken.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Leaks, Mood, Morris, Smith

Absent: Huggins

Motion passed.

The Board came out of Executive Session at 2:30 P.M.

Motion:

A motion was made by Ms. Mood and seconded by Ms. Dickerson to approve the personnel for



Fleet Maintenance and Information Technologies.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Leaks, Mood, Morris, Smith

Absent: Huggins

Motion passed.

Motion:

A motion was made by Ms. Mood and seconded by Ms. Dickerson that the Executive Director perform due diligence to resolve problems with key personnel.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Leaks, Mood, Morris, Smith

Absent: Huggins

Motion passed.

Motion:

A motion was made by Mr. Furgess and seconded by Ms. Dickerson for the Attorney to continue discussions with Richland County and the Department of Revenue about the interest issue.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Leaks, Mood, Morris,

Smith

Absent: Huggins

Motion passed.

11. ADJOURN

Motion:

A motion was made by Ms. Gleaton and seconded by Mr. Furgess to adjourn the Board of Directors meeting.

Approved: Anderson, Boulware, Dickerson, Furgess, Gleaton, Howard, Leaks, Mood, Morris, Smith

Absent: Huggins

Motion passed.

Meeting adjourned at 2:33 P.M.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this October, 2019, Agenda Item _____



Prepared by:

A handwritten signature in blue ink, appearing to read "Paige Jernigan", written over a horizontal line.

Paige Jernigan, Interim Administrative & Customer Service Specialist

Approved by:

A handwritten signature in blue ink, appearing to read "Andy Smith", written over a horizontal line.

Andy Smith, Board Secretary

