



The COMET Board Meeting minutes are prepared and presented in summary form. Audio recordings of the meetings are on file at The COMET and are part of the approved minutes. If you would like to hear the recording from the meeting, please contact Paige Jernigan at pjernigan@thecometsc.org.

Per SC Code of Laws, Title 30, Chapter 4, Section 30-4-80 - All public bodies shall notify persons or organizations, local news media, or such other news media as may request notification of the times, dates, places, and agenda of all public meetings, whether scheduled, rescheduled, or called, and the efforts made to comply with this requirement must be noted in the minutes of the meetings. The COMET complied with the notification of this meeting on Friday, January 17, 2020 at 3:15 P.M.

**The Central Midlands Regional Transit Authority
Board of Directors Meeting Minutes
Wednesday, January 22, 2020 at 12:00 P.M.
3613 Lucius Road, Columbia, SC 29201 - Conference Room A**

Members Present:

Ron Anderson, Chair
Joyce Dickerson*
Carolyn Gleaton
John V. Furgess, Sr.
Col. (R) Roger Leaks, Jr.
Lill Mood
Dr. Robert Morris
Debbie Summers
Geraldine Robinson*
Andy Smith*
William (B.J.) Unthank

Absent Board Members:

Representative Leon Howard
Derrick Huggins
Skip Jenkins
Tem Miles

**Indicates participation by phone.*

The COMET Staff Present

John Andoh, Executive Director/CEO

Guests Present:

Bill Allen, Midlands Authority for Conventions, Sports and Tourism, Chief Executive Officer
Leo Auger, Auger Consulting, President
Jackie Bowers, Transdev, Operations Manager
Kelly Barbrey, Experience Columbia SC, Vice President of Sales and Marketing
Kashem Brunson, Sr., Transport Care Services, Service Line
Kevin Bundrick, Transdev, Shop Foreman
Larry Gabaldon, Transdev, Interim General Manager
Frannie Heizer, Burr and Foreman, Attorney
Eddie Mitchell, Transdev, Supervisor
Jason Outman, Experience Columbia SC, Executive Director
April Platts, Transport Care Services, Operations Manager
Tanisha Woodson, Transdev, Human Resources Manager



Mr. Gabaldon introduced Mr. Kevin Bundrick as the Employee of the Year 2019 for Transdev Services. Mr. Gabaldon stated that Mr. Bundrick has continuously gone way beyond his call to duty. As a Shop Foreman, Mr. Bundrick supervises all of the campaigns issued by The COMET. He continuously takes on much more in addition to his daily job duties as the Shop Foreman. Mr. Gabaldon added that whenever he is needed to work a different shift, Mr. Bundrick is there with no questions asked. Mr. Gabaldon concluded that Mr. Bundrick has a great positive attitude and is a pleasure to work with.

Mr. Gabaldon stated that Mr. Eddie Mitchell, Transdev Employee of the Month of January 2020 has not made it to the meeting and asked the Board to postpone this portion of his presentation until Mr. Mitchell arrives.

B. EXPERIENCE SC PRESENTATION (BILL ALLEN, KELLY BARBREY, JASON OUTMAN)

Mr. Allen, the Chief Executive Officer of Midlands Authority for Conventions, Sports and Tourism introduced himself. He stated that Experience Columbia SC is working with The COMET on educating the visitors to the Columbia area about transit services. Ms. Barbrey, the Vice President of Marketing and Sales, expressed her excitement about the Soda Cap Connector and The COMET bringing back the trolley. She discussed Experience Columbia SC social media platforms. Mr. Outman, Experience Columbia SC, Executive Director discussed the Visitors Center and The COMET advertising. He discussed a training for cab drivers to help visitors navigate the city and invited The COMET drivers to attend the next one in March.

The Experience Columbia SC team passed out their annual report and magazine.

Col. Leaks asked about advertising in hotel rooms. Mr. Outman explained that some hotels will give guests their visitors guide. Discussion ensued about better ways to market to hotel guests. Mr. Andoh mentioned that The COMET is giving out business sized cards to the hotels advertising Soda Cap Connector and local attractions.

6. CONSENT CALENDAR: THE FOLLOWING ITEMS LISTED UNDER THE CONSENT CALENDAR WILL BE CONSIDERED AS A GROUP AND ACTED UPON BY ONE MOTION WITH NO SEPARATE DISCUSSION, UNLESS A BOARD MEMBER SO REQUESTS. IN THAT EVENT, THE ITEM WILL BE REMOVED FOR SEPARATE DISCUSSION AND ACTION.
 - A. APPROVAL OF THE DECEMBER 19, 2019 MEETING MINUTES (PAIGE JERNIGAN)
 - B. APPROVAL OF THE INVOICE PAYMENT SELECTION LISTING ENDING JANUARY 31, 2020 (CRYSTAL WILLS)
 - C. FINANCE COMMITTEE ACTION ITEMS (NONE)
 - D. SERVICE COMMITTEE ACTION ITEMS (NONE)
 - E. INTERMODAL AD-HOC COMMITTEE ACTION ITEMS (NONE)
 - F. EXECUTIVE COMMITTEE ACTION ITEMS (NONE)



Motion:

A motion was made by Mr. Furgess and seconded by Dr. Morris to defer Vision 2020 to a board retreat within the next ninety (90) days.

Approved: Anderson, Dickerson, Gleaton, Furgess, Leaks, Mood, Morris, Smith

Absent: Howard, Huggins

Motion passed.

8. MOTION PERIOD

- A. FROM THE FINANCE COMMITTEE
- B. FROM THE SERVICE COMMITTEE
- C. FROM THE EXECUTIVE COMMITTEE
- D. FROM BOARD MEMBERS

Nothing to report.

9. PROGRESS REPORTS – INFORMATIONAL ONLY

THE FOLLOWING ITEMS LISTED UNDER PROGRESS REPORTS WILL BE CONSIDERED AS A GROUP UNLESS A BOARD MEMBER REQUESTS FOR SEPARATE DISCUSSION.

- A. CHAIR REPORT (RON ANDERSON, VERBAL)
- B. COMMITTEE CHAIRS UPDATE
 - I. FINANCE COMMITTEE UPDATE (DR. ROBERT MORRIS)
 - II. SERVICE COMMITTEE UPDATE (COL. (R) ROGER LEAKS JR.)
 - III. INTERMODAL AD-HOC COMMITTEE UPDATES (DERRICK HUGGINS)
 - IV. EXECUTIVE COMMITTEE UPDATES (RON ANDERSON)
 - V. EXECUTIVE DIRECTOR AD-HOC EVALUATION COMMITTEE UPDATE (DR. ROBERT MORRIS)
 - VI. TRANSIT OPERATOR REQUEST FOR PROPOSALS AD-HOC COMMITTEE (DERRICK HUGGINS)
- C. EXECUTIVE DIRECTOR/CEO REPORT (JOHN ANDOH)
- D. PERSONNEL UPDATE (LEROY DESCHAMPS)
- E. REVIEW OF BOARD MOTIONS FROM JAN 2017 TO PRESENT (JOHN ANDOH)
- F. TRANSIT OPERATIONS REPORT (LAWRENCE GABALDON)
- G. DISADVANTAGED BUSINESS ENTERPRISE REPORT (DR. ARLENE PRINCE)
- H. FINANCE REPORT (ROSALYN ANDREWS)
- I. RIDERSHIP REPORT (JOHN ANDOH)

None

10. LEGAL/CONTRACTUAL/PERSONNEL (MAY REQUIRE EXECUTIVE SESSION)

- A. SECTION 30-4-70 (A) (2) - THE RECEIPT OF LEGAL ADVICE WHERE THE LEGAL ADVICE RELATES TO A PENDING, THREATENED, OR POTENTIAL CLAIM OR OTHER MATTERS COVERED BY THE ATTORNEY-CLIENT PRIVILEGE, SETTLEMENT OF LEGAL



Motion:

A motion was made by Mr. Anderson and seconded by Dr. Morris to continue discussion on matters related to 10. C.

Approved: Anderson, Dickerson, Gleaton, Furgess, Leaks, Mood, Morris, Smith

Absent: Howard, Huggins

Motion passed.

11. ADJOURN

Motion:

A motion was made by Mr. Furgess and seconded by Ms. Gleaton to adjourn.

Approved: Anderson, Dickerson, Gleaton, Furgess, Leaks, Mood, Morris, Smith

Absent: Howard, Huggins

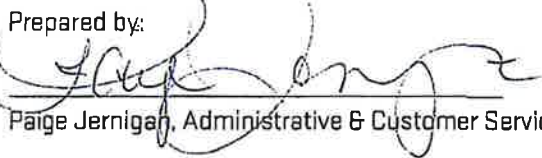
Motion passed.

Meeting adjourned at 1:10 p.m.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this February, 2020, Agenda Item _____

Prepared by:


Paige Jernigan, Administrative & Customer Service Specialist

Approved by:


Andy Smith, Board Secretary