



The COMET Committee Meeting minutes are prepared and presented in **summary form**. Audio recordings of the meetings are on file at The COMET and are part of the approved minutes. If you would like to hear the recording from the meeting, please contact Paige Jernigan at pjernigan@thecometsc.org.

Per SC Code of Laws, Title 30, Chapter 4, Section 30-4-80 - All public bodies shall notify persons or organizations, local news media, or such other news media as may request notification of the times, dates, places, and agenda of all public meetings, whether scheduled, rescheduled, or called, and the efforts made to comply with this requirement must be noted in the minutes of the meetings. **The COMET complied with the notification of this meeting on Friday, May 20, 2020 at 3:15 P.M.**

**Central Midlands Regional Transit Authority
COVID-19 AD-HOC SUBCOMMITTEE MEETING
Friday, May 22, 2020-12:00 P.M.
3613 Lucius Road, Columbia, SC 29201 – Teleconference**

Members Present:

Col. Roger (R) Leaks, Jr.*
Transdev*
Derrick Huggins*
Transdev*
Lill Mood*

Guests Present:

Larry Gabaldon, Interim General Manager,

Rosalind Lorick, Quality Control Manager,

April Platts,
Betty Robinson, Safety Manager, Transdev*

**Indicates participation by phone.*

Absent:

None

The COMET Staff Present

John Andoh, Executive Director/CEO
Pamela Bynoe-Reed, Marketing and Public Information Manager
Leroy DesChamps, Director of Administration & Operations/COO
Alexis Feliciano, Transit Traffic Checker
Tanisha Woodson, Interim Customer Experience and Contract Compliance Specialist
Eric Harris, Planning and Development Specialist
Paige Jernigan, Administrative and Customer Service Specialist

1. CALL TO ORDER

Col. Leaks called the meeting to order at 12:04 P.M.



2. ADOPTION OF AGENDA

Motion:

A motion was made by Ms. Mood and seconded by Mr. Huggins to adopt the agenda.

Approved: Huggins, Leaks, Mood

Absent: None

Motion passed.

3. ADOPTION OF MINUTES FROM May 15, 2020

Motion:

A motion was made by Mr. Huggins and seconded by Ms. Mood to approve the minutes from May 15, 2020.

Approved: Huggins, Leaks, Mood

Absent: None

Motion passed.

4. DISCUSSION & ACTION ITEMS

A. Update of the COMET Operations, Vehicle Cleaning, Food Delivery, Re-Opening

Mr. Gabaldon gave an update of the current operating procedures. He explained the challenges with full buses and as a result, the enhanced Saturday service is appropriate and going well. He added that they have brought back some furloughed workers. He reminded the Committee that they are sending additional buses for those that are high demand in ridership.

Mr. Gabaldon confirmed that they are delivering eighty-seven (87) meals currently.

Mr. Gabaldon explained that the bus cleanliness process changes. He mentioned that they have added a supervisor on the Service Line to focus on the cleanliness and stated that the random spot checks would continue. He added that they are working hard to ensure the buses are clean before they are put in service. The cleaners are being trained to clean more efficiently using a fogger that will disinfect the bus after cleaned. Discussion ensued regarding ultra-violet sanitation on buses.

Mr. Andoh referred to Page 5 in the Packet. He explained the enhanced Saturday service. He discussed the time frame of opening of The COMET Central. Mr. Andoh confirmed that thirty-seven (37) peak buses are running in fixed route. The Committee discussed the requirement of face masks and the risk of confrontation of the enforced rule. Mr. Huggins requested that the Operators be included in the process of re-opening.

B. COVID-19 Testing



Mr. DesChamps referred to Page 7 and discussed the proposed testing dates. He explained that the employee presents current insurance card and fill out and sign all required documents by Lovelace Family Medicine. The test will be covered with no copay and if the employee is uninsured, they will not be charged for screening as required by federal law. He added that the lab results turnaround time range from twenty-four (24) to forty-eight (48) hours. The result notification will be sent to the employer with consent. Mr. DesChamps explained that the relationship with Lovelace Family Medicine is important. Ms. Mood agreed.

Mr. Huggins left the meeting at 12:40 P.M.

Mr. DesChamps referred to the two (2) kiosks using temperature verification technology on Page 9 and Page 10. He added that the steps that are taken are essentially a wellness plan that will keep our employers healthy and safe. The cost of the equipment and testing costs were discussed. Mr. DesChamps mentioned that he will keep the Committee informed as everything unfolds.

Mr. Deschamps explained that the next actionable item would be to proceed with scheduling the testing.

Motion:

A motion was made by Ms. Mood and seconded by Col. Leaks to approve the staff proceeding process of testing as outlined.

Approved: Leaks, Mood

Absent: Huggins

Motion passed.

Mr. Andoh stated that he included in the packet information on what transit workers need to know about COVID-19.

5. ADJOURN

Motion:

A motion was made by Ms. Mood and seconded by Col. Leaks to adjourn the meeting.

Approved: Leaks, Mood

Absent: Huggins

The meeting adjourned at 12:47 P.M.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this _____, 2020, Agenda Item _____

Prepared by:



A handwritten signature in black ink, appearing to read "Paige Jernigan", is written over a horizontal line.

Paige Jernigan, Administrative & Customer Service Specialist

Approved by:

A handwritten signature in blue ink, appearing to read "Andy Smith", is written over a horizontal line.

Andy Smith, Secretary