



The COMET Service Committee Meeting minutes are prepared and presented in summary form. Audio recordings of the meetings are on file at The COMET and are part of the approved minutes. If you would like to hear the recording from the meeting, please contact Paige Jernigan at pjernigan@thecometsc.gov.

Per SC Code of Laws, Title 30, Chapter 4, Section 30-4-80 - All public bodies shall notify persons or organizations, local news media, or such other news media as may request notification of the times, dates, places, and agenda of all public meetings, whether scheduled, rescheduled, or called, and the efforts made to comply with this requirement must be noted in the minutes of the meetings. The COMET complied with the notification of this meeting on Friday, June 5, 2020 at 3:15 p.m.

**Central Midlands Regional Transit Authority
Special Service Committee Meeting Minutes
Wednesday, June 10, 2020-12:00 P.M.
3613 Lucius Road, Columbia, SC 29201 – Conference Room A**

Members Present:

John V. Furgess, Sr.*
Carolyn Gleaton*
Skip Jenkins*
Lil Mood*
Colonel (R) Roger Leaks, Jr., Chair*
Geraldine Robinson*

Guests Present:

Katherine Cason, DPA/Grant Assistant, Lexington County*
Frannie Heizer, Attorney, Burr & Foreman Law Firm*
Esther Leggett, VP for Facilities and Transportation, USC*
Ben Limmer, Transition Manager, RATP Dev.
Zane McGhee, Davis & Floyd, Engineer*

Absent Committee Members:

Derrick Huggins
Al Koon

**indicates participation by phone*

The COMET Staff Present

John Andoh, Executive Director/CEO
Leroy DesChamps, Director of Administration Operations/COO
Alexis Feliciano, Transit Traffic Checker
Kristen Forbus, Intern
Eric Harris, Planning & Development Specialist
Paige Jernigan, Administrative & Customer Service Specialist
Crystal Willis, Financial Accountant

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Col. Leaks called the meeting to order at 12:05 P.M.



A quorum was present at the opening of the meeting.

2. ADOPTION OF AGENDA

Motion:

A motion was made by Ms. Mood and seconded by Ms. Gleaton to adopt the agenda.

Approve: Gleaton*, Furgess*, Leaks*, Mood*

Absent: Huggins

Motion passed

3. MIDLANDS TRANSIT RIDERS ASSOCIATION UPDATE – None

4. CALL TO THE PUBLIC

- INDIVIDUALS WISHING TO ADDRESS THE COMMITTEE MUST SIGN UP PRIOR TO THE CALL TO ORDER.
- COMMENT TIME LIMIT – TWO (2) MINUTES PER PERSON

None

5. MINUTES FROM MAY 13, 2020 & MAY 18, 2020 MEETING

Motion:

A motion was made by Ms. Gleaton and seconded by Ms. Mood to adopt the meeting minutes.

Approve: Gleaton*, Furgess*, Leaks*, Mood*

Absent: Huggins

Motion passed

Voice Vote:

Furgess – Yay

Gleaton – Yay

Leaks - Yay

Mood – Yay

Motion passed.

6. MATTERS REFERRED FROM THE BOARD OF DIRECTORS

A. Discuss previous motions from 2017 to present.

Mr. Andoh reviewed the motions on Page 11.

- Motion to direct staff and Service Committee to develop a long-term service plan primarily in Richland County
- Motion to direct staff and Service Committee to work with SCDOT to develop a plan for Park and Ride Service, as an alternative plan primarily along the I-26 corridor for the 10-year construction period designated for the Carolina Crossroads project
- Develop Streetscape Plan for Harden & Taylor Streets, plus SuperStop



- Approve Safety Policy

Ms. Robinson joined the call at 12:11 P.M.

7. TRANSDEV OPERATIONS REPORT

Mr. Gabaldon explained that there was only one (1) non-preventable accidents and added that this occurred due to a driver hitting a deer. He reported that one (1) preventable accident occurred. Discussion ensued regarding the Operations Report, on time performance and the safety precautions being taken.

8. RATP DEV OPERATIONS REPORT

Mr. Limmer, Transition Manager for RATP Dev introduced himself and reviewed the transition plan starting on Page 17.

- Phase 1: Current state and evaluation analysis
- Phase 2/Phase 3: Transition tasks

He also discussed training session for new/current staff. He added that the CEO is in Columbia and will be meeting with staff and stakeholders tomorrow. Col. Leaks asked about the process of being hired. Mr. Limmer stated that they have posted notices, ongoing postings and the Human Resources team is on site to aide in this process. It was confirmed that the existing employees have been given the opportunity to apply first.

9. RIDERSHIP REPORT

Mr. Andoh explained that this report will be provided at next month's meeting.

10. DISCUSSION AND ACTION ITEMS

A. Passenger amenities program update

Mr. McGhee gave an update on the passenger amenities program. He added that in the past month have submitted six (6) new sites for permitting. Mr. McGhee mentioned that they are

still awaiting easement permission from Wal-Mart. He added that Chernoff Newman is assisting with the request. It was discussed that Davis & Floyd would reach out to Wal-Mart for follow up.

11. MOTIONS PERIOD -- None

12. LEGAL/CONTRACTUAL/PERSONNEL (may require executive session)

- ##### **A. SECTION 30-4-70 (A) (5) - DISCUSSION OF MATTERS RELATING TO THE PROPOSED LOCATION, EXPANSION, OR THE PROVISION OF SERVICES ENCOURAGING LOCATION OR EXPANSION OF INDUSTRIES OR OTHER BUSINESSES IN THE AREA SERVED BY THE PUBLIC BODY.**

Motion:

A motion was made by Ms. Gleaton and seconded by Ms. Mood to enter Executive Session.

Approve: Gleaton*, Furgess*, Leaks*, Mood*



Absent: Huggins
Motion passed

Voice Vote:
Furgess – Yay
Gleaton – Yay
Leaks - Yay
Mood – Yay
Motion passed.

The Committee entered Executive Session at 12:33 P.M.

Motion:

A motion was made by Ms. Gleaton and seconded by Ms. Mood to exit Executive Session.

Approve: Gleaton*, Furgess*, Leaks*, Mood*

Absent: Huggins

Motion passed

Voice Vote:
Furgess – Yay
Gleaton – Yay
Leaks - Yay
Mood – Yay
Motion passed.

The Committee exited Executive Session at 1:24 P.M.

Motion:

A motion was made by Ms. Mood and seconded by Col. Leaks recommend to the Board that they proceed with the contract with the university with the changes suggested in executive session.

Attorney Heizer outlined the three (3) typographical provisions discussed in executive session:

- 1) Data request would be as mutually agreed upon
- 2) If the university modifies or makes changes that the board does not approve, the university will not pay (Article 7C)
- 3) No liquidated damages

Yay: Leaks*, Mood*

Nay: Gleaton*, Furgess*

Absent: Huggins



Voice Vote:

Furgess – Nay

Gleaton – Nay

Leaks - Yay

Mood – Yay

Motion failed.

Motion:

A motion was made by Ms. Mood and seconded Col. Leaks to take the contract with the university to the Board without Service Committee recommendation.

Yay: Leaks*, Mood*

Nay: Gleaton*, Furgess*

Absent: Huggins

Voice Vote:

Furgess – Nay

Gleaton – Nay

Leaks - Yay

Mood – Yay

Motion failed.

Discussion occurred regarding the contract with the university, but no motions were passed.

13. Adjourn

Motion:

A motion was made by Ms. Mood and seconded Ms. Gleaton to adjourn the Service Committee meeting.

Approve: Gleaton*, Leaks*, Mood*

Absent: Furgess, Huggins (*Furgess left at 1:33 before motion was made*)


Motion passed.

The meeting adjourned at 1:33 P.M.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this July, 2020, Agenda Item _____

Prepared by: _____


Paige Jernigan, Administrative & Customer Service Specialist

Approved by: _____



Andy Smith, Secretary