



*The COMET Board Meeting minutes are prepared and presented in **summary form**. Audio recordings of the meetings are on file at The COMET and are part of the approved minutes. If you would like to hear the recording from the meeting, please contact Paige Jernigan at pjernigan@thecometsc.org.*

*Per SC Code of Laws, Title 30, Chapter 4, Section 30-4-80 - All public bodies shall notify persons or organizations, local news media, or such other news media as may request notification of the times, dates, places, and agenda of all public meetings, whether scheduled, rescheduled, or called, and the efforts made to comply with this requirement must be noted in the minutes of the meetings. **The COMET complied with the notification of this meeting on Tuesday, June 16, 2020 at 3:15 P.M.***

**The Central Midlands Regional Transit Authority
Special Board of Directors Meeting Minutes
Friday, June 19, 2020 at 12:00 P.M.
3613 Lucius Road, Columbia, SC 29201 – Conference Room A**

Members Present:

Ron Anderson, Chair
Joyce Dickerson*
John V. Furgess, Sr.*
Carolyn Gleaton*
Representative Leon Howard*
Derrick Huggins*
Al Koon*
Col. (R) Roger Leaks, Jr.*
Lill Mood*
Dr. Robert Morris*
Andy Smith*
Debbie Summers*
Allison Terracio*
B.J. Unthank*

Guests Present:

Frannie Heizer, Attorney, Burr & Forman Law Firm*
Katherine Cason, DPA/Grant Assistant, Lexington County
Esther Leggette, VP for Facilities and Transportation,
USC*

**Indicates participation by phone.*

Absent Board Members:

Mike Green
Skip Jenkins
Geraldine Robinson



Barry Walker

The COMET Staff Present

John Andoh, Executive Director/CEO

Rosalyn Andrews, Director of Finance/CFO

Pamela Bynoe-Reed, Marketing & Public Information Manger

LeRoy DesChamps, Director of Administration & Operations/COO

Eric Harris, Planning & Development Specialist

Paige Jernigan, Administrative & Customer Service Specialist

Arlene Prince, Director of Regulatory Compliance & Civil Rights Officer

Mr. Huggins recused himself at 12:02 P.M.

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Mr. Anderson called the meeting to order at 12:02 P.M. and determined there was a quorum.

2. ADOPTION OF THE AGENDA

A motion was made by Ms. Gleaton and seconded by Ms. Dickerson to adopt the agenda.

Ayes: Anderson, Dickerson*, Furgess*, Gleaton* Leaks*, Mood*, Morris*, Smith*, Terracio*

Nays: None

Absent: Howard, Huggins

Voice Vote:

Anderson – Aye

Dickerson – Aye*

Furgess – Aye*

Gleaton – Aye⁺

Howard - Absent

Huggins - Recuse

Leaks – Aye*

Mood – Aye*

Morris – Aye*

Smith – Aye*

Terracio – Aye*

Motion passed.

3. AUTHORIZATION TO EXECUTE INTERGOVERNMENTAL AGREEMENT WITH UNIVERSITY OF SOUTH CAROLINA, TO EXECUTE CHANGE ORDER #1 WITH RATP DEV AND TO PURCHASE 12 HEAVY DUTY TRANSIT BUSES



Mr. Anderson reviewed the request as three (3) different motions:

- 1) Approve the contract
- 2) Modify RATP Dev change order
- 3) Purchase of twelve (12) heavy duty buses

Motion:

A motion was made by Mr. Furgess and seconded by Ms. Dickerson execute the intergovernmental agreement.

Ayes: Anderson, Dickerson*, Furgess*, Gleaton*, Leaks*, Mood*, Morris*, Smith*, Terracio*

Nays: None

Absent: Howard, Huggins

Voice Vote:

Anderson – Aye

Dickerson – Aye*

Furgess – Aye*

Gleaton – Aye*

Howard - Absent

Huggins – Recuse

Leaks – Aye*

Mood – Aye*

Morris – Aye*

Smith – Aye*

Terracio – Aye*

Motion passed.

Representative Howard voted after the motion was made: Aye*

Motion:

A motion was made by Ms. Dickerson and seconded by Ms. Gleaton execute change order one with RATP Dev.

Ayes: Anderson, Dickerson*, Furgess*, Gleaton* Leaks*, Mood*, Morris*, Smith*, Terracio*

Nays: None

Absent: Howard, Huggins

Voice Vote:

Anderson – Aye

Dickerson – Aye*



Furgess – Aye*
Gleaton – Aye*
Howard – Absent
Huggins – Recuse
Leaks – Aye*
Mood – Aye*
Morris – Aye*
Smith – Aye*
Terracio – Aye*
Motion passed.
Representative Howard voted after the motion was made: Aye*

Motion:

A motion was made by Ms. Dickerson and seconded by Ms. Gleaton order twelve (12) heavy duty buses.

Ayes: Anderson, Dickerson*, Furgess*, Gleaton* Leaks*, Mood*, Morris*, Smith*, Terracio*

Nays: None

Absent: Howard, Huggins

Voice Vote:

Anderson – Aye

Dickerson – Aye*

Furgess – Aye*

Gleaton – Aye*

Howard - Absent

Huggins – Recuse

Leaks – Aye*

Mood – Aye*

Morris – Aye*

Smith – Aye*

Terracio – Aye*

Motion passed.

Representative Howard voted after the motion was made: Aye*

Representative Howard joined the call at 12:08 P.M.

4. APPROVE THE CHECK REGISTER ENDING JUNE 30, 2020

Motion:

A motion was made by Ms. Dickerson and seconded by Ms. Gleaton approve the check register.

Ayes: Anderson, Dickerson*, Furgess*, Gleaton*, Howard *, Leaks*, Mood*, Morris*, Smith*,



Terracio*
Nays: None
Absent: Huggins

Voice Vote:
Anderson – Aye
Dickerson – Aye*
Furgess – Aye*
Gleaton – Aye*
Howard – Aye*
Huggins – Absent
Leaks – Aye*
Mood – Aye*
Morris – Aye*
Smith – Aye*
Terracio – Aye*
Motion passed.

5. ADOPT COVID-19 OPERATIONAL POLICY

Motion:

A motion was made by Ms. Gleaton and seconded by Ms. Dickerson to approve the COVID-19 Operational Policy.

Ayes: Anderson, Dickerson*, Furgess*, Gleaton*, Howard *, Leaks*, Mood*, Morris*, Smith*, Terracio*

Nays: None

Absent: Huggins

Voice Vote:
Anderson – Aye
Dickerson – Aye*
Furgess – Aye*
Gleaton – Aye*
Howard – Aye*
Huggins – Aye*
Leaks – Aye*
Mood – Aye*
Morris – Aye*
Smith – Aye*
Terracio – Aye*
Motion passed.



6. RATP DEV KEY PERSONNEL REVIEW OF QUALITY ASSURANCE MANAGER AND IT MANAGER AND REQUEST TO SUBCONTRACT IT MANAGEMENT FOR 90 DAYS

Mr. Andoh explained that the Service Committee unanimously approved Ms. Linda Tucker Johnson as the Quality Assurance Manager for RATP Dev and to subcontract IT Management for ninety (90) days.

Motion:

A motion was made by Ms. Gleaton and seconded by Ms. Dickerson to accept the Service Committee recommendations.

Ayes: Anderson, Dickerson*, Furgess*, Gleaton*, Howard *, Huggins*, Leaks*, Mood*, Morris*, Smith*, Terracio*

Nays: None

Absent: None

Voice Vote:

Anderson – Aye

Dickerson – Aye*

Furgess – Aye*

Gleaton – Aye*

Howard – Aye*

Huggins – Aye*

Leaks – Aye*

Mood – Aye*

Morris – Aye*

Smith – Aye*

Terracio – Aye*

Motion passed.

7. SPECIAL SHUTTLE SERVICE REQUEST FOR MILLION MAN MARCH & COVID 19 TESTING

Mr. Andoh explained that the Service Committee agreed to add another item to the committee agenda to offer a special service shuttle requested by the Mayor.

Attorney Heizer explained the best was to proceed according to Freedom Of Information Act (FOIA).

Motion:

A motion was made by Mr. Huggins and seconded by Ms. Gleaton to accept shuttle service for the Million Man March.



Ayes: Anderson, Dickerson*, Furgess*, Gleaton*, Howard *, Huggins*, Leaks*, Mood*, Morris*, Smith*, Terracio*

Nays: None

Absent: None

Voice Vote:

Anderson – Aye

Dickerson – Aye*

Furgess – Aye*

Gleaton – Aye*

Howard – Aye*

Huggins – Aye*

Leaks – Aye*

Mood – Aye*

Morris – Aye*

Smith – Aye*

Terracio – Aye*

Motion passed.

Motion:

A motion was made by Ms. Gleaton and seconded by Ms. Dickerson to accept shuttle service for COVID 19 testing.

Ayes: Anderson, Dickerson*, Furgess*, Gleaton*, Howard *, Huggins*, Leaks*, Mood*, Morris*, Smith*, Terracio*

Nays: None

Absent: None

Voice Vote:

Anderson – Aye

Dickerson – Aye*

Furgess – Aye*

Gleaton – Aye*

Howard – Aye*

Huggins – Aye*

Leaks – Aye*

Mood – Aye*

Morris – Aye*

Smith – Aye*

Terracio – Aye*

Motion passed.



8. REVIEW THE COMET'S PUBLIC TRANSPORTATION SAFETY PLAN

Mr. Andoh explained this was unanimously voted on with the approval of the acronyms and adding the word "riders" to the second paragraph in the policy.

Motion:

A motion was made by Col. Leaks and seconded by Ms. Gleaton to accept the Safety Plan with the approval of the acronyms and adding the word "riders" to the second paragraph in the policy.

Ayes: Anderson, Dickerson*, Furgess*, Gleaton*, Howard *, Huggins*, Leaks*, Mood*, Morris*, Smith*, Terracio*

Nays: None

Absent: None

Voice Vote:

Anderson – Aye

Dickerson – Aye*

Furgess – Aye*

Gleaton – Aye*

Howard – Aye*

Huggins – Aye*

Leaks – Aye*

Mood – Aye*

Morris – Aye*

Smith – Aye*

Terracio – Aye*

Motion passed.

9. TRANSDEV'S REQUEST TO CHANGE THE IT MANAGER

Mr. Andoh stated that the Service Committee unanimously voted on this as well.

Motion:

A motion was made by Mr. Furgess and seconded by Ms. Gleaton to accept approve Transdev's request to change the IT Manager.

Ayes: Anderson, Dickerson*, Furgess*, Gleaton*, Howard *, Huggins*, Leaks*, Mood*, Morris*, Smith*, Terracio*

Nays: None

Absent: None

Voice Vote:



Anderson – Aye
Dickerson – Aye*
Furgess – Aye*
Gleaton – Aye*
Howard – Aye*
Huggins – Aye*
Leaks – Aye*
Mood – Aye*
Morris – Aye*
Smith – Aye*
Terracio – Aye*
Motion passed.

Mr. Andoh explained that there is another march scheduled for Saturday, June 20, 2020 held by AME Church to provide a shuttle from the State House to Allen University. He added this would not be viewed as a charter as it was requested by a government official.

Motion:

A motion was made by Ms. Gleaton and seconded by Ms. Dickerson to add to the agenda a shuttle service from the State House to Allen University for AME church to the agenda.

Attorney Heizer reminded that the motion should include “exigent circumstance.” Ms. Gleaton and Ms. Dickerson agreed to amend the motion as follows.

Motion:

A motion was made by Ms. Dickerson and seconded by Ms. Gleaton to provide shuttle service from the State House to Allen University this Saturday due to an exigent circumstance.

Ayes: Anderson, Dickerson*, Furgess*, Gleaton*, Howard *, Huggins*, Leaks*, Mood*, Morris*, Smith*, Terracio*

Nays: None

Absent: None

Voice Vote:

Anderson – Aye
Dickerson – Aye*
Furgess – Aye*
Gleaton – Aye*
Howard – Aye*
Huggins – Aye*



Leaks – Aye*
Mood – Aye*
Morris – Aye*
Smith – Aye*
Terracio – Aye*
Motion passed.

10. ADJOURN

Motion:

A motion was made by Ms. Gleaton and seconded by Ms. Dickerson to adjourn.

Ayes: Anderson, Dickerson*, Furgess*, Gleaton*, Howard *, Huggins*, Leaks*, Mood*, Morris*, Smith*, Terracio*

Nays: None

Absent: None

Voice Vote:

Anderson – Aye

Dickerson – Aye*

Furgess – Aye*

Gleaton – Aye*

Howard – Aye*

Huggins – Aye*

Leaks – Aye*

Mood – Aye*

Morris – Aye*

Smith – Aye*

Terracio – Aye*


Motion passed.

Meeting adjourned at 12:22 P.M.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this July, 2020, Agenda Item _____

Prepared by:


Paige Jernigan, Administrative & Customer Service Specialist



Approved by:

A handwritten signature in black ink, appearing to read "Andy Smith", is written over a horizontal line.

Andy Smith, Board Secretary

