3613 Lucius Road. • Columbia, SC • 29201
www.catchthecomet.org • (o) 803.255.7133 • (f) 803.255.7113

Central Midlands Regional Transit Authority

FINANCE COMMITTEE AGENDA

Wednesday, July 13, 2022
10:00 a.m.
3613 Lucius Road, Columbia, SC, 29201
Conference Room A (Large) – 2nd Floor

Prior to entering the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.

OFFICERS

Andy Smith, Chair (Forest Acres)
Dr. Robert Morris, (Richland County Legislative Delegation)
Mike Green (West Columbia)
Rep. Leon Howard (Richland County Legislative Delegation)
Christopher Lawson (Richland County)

---

1. CALL TO ORDER AND DETERMINATION OF QUORUM

2. ADOPTION OF AGENDA* — Page(s) 1-2

3. ADOPT MINUTES FROM *May 11, 2022,* MEETING — Page(s) 3-6

4. MATTERS REFERRED FROM THE BOARD OF DIRECTORS — Page(s) 7
   - Discuss Previous Motions From 2017 to Present

5. MONTHLY FINANCIAL REPORTS (R. Andrews) — Page(s) 8-21
   May 2022
   - Financial Highlights
   - Condensed Financial Summary
   - Income Statement
   - Month to Month Budget comparison view
   - Reserve Accounts Bank Statement (OPTUS, LGIP)
   - Fuel Cost Summary

   ** *Documents provided quarterly*

6. DISADVANTAGED BUSINESS ENTERPRISE (DBE) UPDATE (A. Prince) — Page(s) 22-25

7. DISCUSSION AND ACTION ITEMS
    - NOLO grant (budget and timeline) (M. Ransom) Page(s) 26-34

8. LEGAL/CONTRACTUAL/PERSONNEL (may require executive session)
    - None

9. ADJOURN

All items on this agenda are subject to action being taken by the Committee.
**Agenda order is subject to change.*

GENERAL INFORMATION ABOUT BOARD COMMITTEE MEETINGS: The COMET will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Administrative & Customer Service Specialist, The COMET will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Requests should be sent to The COMET by mail at 3613 Lucius Road, Columbia, SC 29201, by fax at (803) 255-7113, or by e-mail to info@catchthecomet.org. For language assistance, interpreter services, please contact (803) 255-7133, 711 through the Relay Service. Para información en Español, por favor llame al (803) 255-7133.

Catch The COMET to the Meeting! Route 6 and DART serve the facility. Visit www.catchthecomet.org or call (803) 255-7100 for more details.

Upcoming Meeting Dates:

Board of Directors Meeting

Wednesday, *July 26, 2022* @ 12:00 p.m.

Lowell C. Spires, Jr. Regional Transit Facility
3613 Lucius Road
Columbia, SC 29201
Conference Room A (Large)

The COMET Finance Committee Meeting minutes are prepared and presented in **summary form**. *Audio recordings of the meetings are on file at The COMET and are part of the approved minutes. If you would like to hear the recording from the meeting, please contact Juliet Sowell at jsowell@thecometsc.gov.*

Per SC Code of Laws, Title 30, Chapter 4, Section 30-4-80 - All public bodies shall notify persons or organizations, local news media, or such other news media as may request notification of the times, dates, places, and agenda of all public meetings, whether scheduled, rescheduled, or called, and the efforts made to comply with this requirement must be noted in the minutes of the meetings. ***The COMET complied with the notification of this meeting on May 6, 2022.***

Central Midlands Regional Transit Authority
FINANCE SUBCOMMITTEE MEETING
Wednesday, May 11, 2022-10:00 A.M.
3613 Lucius Road, Columbia, SC 29201 – Teleconference/In-Person

Members Present
Christopher Lawson
Robert Morris
Andy Smith, Committee Chair
Rep. Leon Howard

Members Absent
Mike Green**
**Advisory Board Member

Guests Present:

The COMET Staff Present:
Rosalyn Andrews, Director of Finance/CFO
Jeremy Berry, IT Manager
Pamela Bynoe-Reed, Director of Marketing & Community Affairs/PIO
LeRoy DesChamps, Director of Administration & Operations/COO
Alicia Pearson, Procurement/Compliance Manager
Arlene Prince, Director of Regulatory Compliance & Civil Rights Officer
Michelle Ransom, Grants & Regional Manager
Amaris Ray-Pope, Finance Assistant
Juliet Sowell, Public Information Specialist & Board Clerk

1. **CALL TO ORDER AND DETERMINATION OF A QUORUM**
   Mr. Smith called the meeting to order at 10:08 A.M.

   A quorum was present at the opening of the meeting.

2. **ADOPTION OF AGENDA** Page(s) 1-2
   Motion:
   A motion was made by Dr. Morris and seconded by Chairman Smith to adopt the agenda.
   Approved: Voice Vote
   Motion passed.

3. **ADOPTION OF MINUTES FROM APRIL 13, 2022, MEETING** Page(s) 3-6
   Motion: A motion was made by Dr. Morris to adopt the minutes and seconded by Chairman Smith to adopt the minutes from the April 13, 2022 meeting.
   Approved: Aye (Voice Vote)
   Motion passed.

4. **MATTERS REFERRED FROM THE BOARD OF DIRECTORS**

A. Discussion of Fare Free

Service Committee will continue to review the questions/issues of "Fare Free" in regards to inflation and its overall impact on riders. The "Fare Free" concept is currently before the Service Committee.

5. **MONTHLY FINANCIAL REPORTS (R. Andrews)** Page(s) 8-22

- Financial Highlights

*Ms. Andrews greeted the Committee and referred to Page 9, which regards March 2022 bringing us to 75% of the fiscal year being completed.

*COMET's net income ~ $1.23M

*Our Total Revenue Paid-To-Date (PTD) is $3.48M and actual YTD ~$37.85M. TheCOMET is at 79% of what was budgeted for 2022. Our total expenses, depreciation included, PTD is ~$2.54M with the YTD ~$23.51M.

*PTD contract operator RATP Dev 7/1/2020 to reporting month is $27,039,973.

*Pass Donations FY22 – YTD total $3,900 (No new donations)

Furgess $2,800
Huggins $300
MIRCI $200
Community Options $600

Total collections of Penny Revenue since 2013 to present: (No new collections)
$158,295,205 of $300,99,000 allocation; with a remaining balance = $142,695,795 (47.41%)

6. **DISADVANTAGED BUSINESS ENTERPRISE (DBE) (A. Prince)** Page(s) 26-29

Dr. Prince directs attention to pages 26 and 27 as a summary of all vendors and DBE's being utilized and the amounts that were paid to each DBE. Approximately ~$31 million vendors with DBE goals and of that amount approximately $7.9 million was paid to DBE's. Final calculations total ~26% for an overall agency goal since the contract started.

Dr. Prince announced that there are two DBE's that will be added to the report once invoices are received. Those are PJ Noble & Associates and DESA. DESA will assist with our May 23rd outreach event in the Lower Richland area PJ Noble is assisting us in the DBE goal methodology.

Dr. Prince continues in referring to pages 28-29 relevant to RATP Dev and their DBE's with contracts beginning July 1, 2020 thru March 2022. The cumulative goal as of March 2022 is ~22.8% which she rounded out to 23%. Page 29 reflects our current fiscal year which began

July 1, 2021 thru March 31, 2022 with the overall goal at 17.8% which she rounded out to 18%.
RATP Dev has already began working to increase the DBE goal and is currently finalizing the contract with TCS which will assist in reaching their DBE goal for the current fiscal year. They will revisit the current contract which expires on December 31st to see if they will extend the contract.

Dr. Prince said she is in the process of updating their federal DBE goal which is set to expire on September 30th and they have until August 1st to submit the new goal. Currently, a public participation meeting on June 16th 12n-1:30pm here at The COMET. This meeting will help to garner feedback from DBE's and other community businesses/individuals that can possibly assist us in reaching that goal.

Dr. Morris commented on Page 29 and the current goal percentages shown. He goes on to mention past percentages and the numbers not showing much improvement, if not reaching the goal, at all. Dr. Prince explains that new contract has been developed since those numbers and in a few months, we will see the impact in terms of expenses in that particular contract. She goes on to explain that some amounts have been rounded off to whole amounts.
Dr. Morris requests that Dr. Prince cite actual numbers instead of rounding off the amounts. Dr. Morris also asks of Dr. Prince's predictions of the months ahead. Dr. Prince explains that there may not be any activity or movement until she begins reporting for the May period. When June arrives, April's activities will then be available

Goals are based on cumulative as an internal measure based on our contract to not fall too far behind.

7. **DISCUSSION AND ACTION ITEMS**

- FY23 Proposed Budget

*Ms. Andrews referenced Page 30 which signified an overall decrease for the upcoming fiscal year of 2022-23. The overall change for the budget from current fiscal year to the next is a decrease by $5.55M or 12%.

Chairman Smith comments that it appears that anticipated revenue and expenses for Cap X items. He also mentioned that the amount is almost exactly the amount the budget decreased and the change in budget is because of the removal of capital items. Ms. Andrews added that mainly Cap X is the purchases of buses which is added in that line.

Motion:

A motion was made by Dr. Morris to recommend to the full board Fiscal Year 2023 budget. Motion was seconded by Mr. Lawson.

Approved: Lawson, Dr. Morris, Rep. Howard, Chairman Smith
Motion passed.

8. LEGAL/CONTRACTUAL/PERSONNEL (May require executive session**)**
None

9. **ADJOURNMENT**
Motion:
A motion was made by Dr. Morris and seconded by Lawson to adjourn.
Approved: (Voice Vote 11:19A.M.)

The meeting adjourned at 10:44 A.M.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this _____, 2022.

Prepared by:

Juliet Sowell

Reviewed by:

_____
_____ Pamela Bynoe-Reed, Director of Marketing & Community Affairs/PIO

Approved by:

_____
_____
Christopher Lawson, Secretary

Finance Committee Motions List					
Date of Request	**Motion**	**Status**	**Next Steps**	**Open or Closed**	**Completion Date**
23-Mar	A motion was made by Mr. Furgess to recommend that consideration be given in providing two (2) months or longer, of free fixed route service, due to current gas prices. Ms. Mood asked that the COMET Finance staff be prepared to present possible funding options for the temporary free service at the next Board meeting. It was also asked if there was any possibility of grant funding.	Open	Sent to Service Committee	Open	

Financial Highlights FY 2022
Month End May 2022

92% of fiscal year completed

Net Income (Loss):

- Excluding depreciation - Month = ~($2.46M) Actual YTD = ~$13.80M

Total Revenue:

- PTD = $238K Actual YTD = ~$40.15M

  Compared to 11/12th of annual budget of ~$48.20M; total YTD collections represent an average ~83% of annual budgeted amount

Total Expenses (w/depreciation):

- PTD = $2.99M Actual YTD ~ $29.48M

  compared to 11/12th of annual budget of ~ $48.20M; total YTD expenditures represent an average ~ 61% of annual budgeted amount

PTD - contract operator RATP Dev 7/1/2020 to reporting month: $30,348,131

Professional Contract Svcs, Marketing & Security (4203, 4361, 4509):

ABLE South Carolina	4,334
Burr Forman McNair - Retainer incl	6,000
Brownstone	21,990
Chernoff Newman, LLC	5,138
iT1 Solutions	5,500
Lonestar Transit	6,750
Swiftly	1,733
Natavis Harris (Planner Consultant)	5,469
Nexsen Pruitt	6,000
Trillium	7,000
CTEE	8,750
Security (4509)	47,804
Marketing, Adv & Promotion (4203)	54,117

- Flock & Rally (F&R)
- Sponsorships: Gamecocks, Columbia Fireflies
- Ads: Public Hearing, Facebook, WP Engine
- Outen Management - Robocalls

Pass Donations FY 22 – YTD total $3,900 (no new donations as of previous month)

- John Furgess: $2,800 (200 - 10 ride & 10 - 31 day)
- MIRCI: $200 (50 All Day)
- Derrick Huggins: $300 (25 - 10 ride)
- Community Options: $600 (50 – 10 ride)

Total collections of Penny Revenue since 2013 to present: (no new collections)

- ✓ $164,426,238 of $300,991,000 allocation; remaining balance = $136,564,762 (45.37%)
- ✓ Payments received from Richland County
  - July 2021 - $5,902,770
  - Feb 2022 - $5,994,406
  - Nov 2021 - $5,936,671
  - May 2022 - $6,131,034

Central Midlands Regional Transit Authority
Condensed Statement of Financial Position
Period Ended 05/31/22

	Actual PTD 5/31/2022	Actual YTD 5/31/2022	Budget YTD FY 2022
Revenues:			
Passenger Fares/Revenue Contracts	216,367	3,386,427	3,010,953
Special (Advertising, Interest, Rental, Etc)	18,916	622,741	374,660
Admin/Misc/Gain(Loss) Sale of Assets	3,154	(22,985)	98,232
Local Revenue (The Penny)	-	25,207,532	18,284,684
Reimbursement (RTAP, UofSC, etc)	-	885,461	808,686
State (SCDOT)	-	(0)	861,929
CBDG & Hospitality	-	4,230	11,000
Federal (CARES Act, CRRSA, ARP)	-	10,063,824	20,930,116
Total Revenue	**$ 238,437**	**$ 40,147,229**	**$ 44,380,260**
Expenses:			
Contract Operator	2,016,230	19,558,879	21,776,551
Federal/State	115,326	1,927,609	15,040,117
Fuel	252,699	1,947,581	3,173,238
Administrative (includes Salaries & Benefits)	134,287	1,287,638	1,668,135
Professional Services	132,792	1,154,400	1,241,282
Utilities	24,977	278,942	333,630
Other Operating Expenses	26,274	193,228	1,067,133
Depreciation	283,099	3,133,568	-
Total Expenses	**$ 2,985,684**	**$ 29,481,845**	**$ 44,300,087**
Net Income (Loss) From Operations + Depreciation add back:	**$ (2,464,148)**	**$ 13,798,952**	**$ 80,173**
Cash:			
Petty Cash		300	
OPTUS Bank			
Operating Reserve Funds	3,888,015		
Capital Reserve Funds	2,759,356	6,647,371	
Local Gov't Investment Pool			
Emergency Reserve	10,162,650		
Operating Reserve	8,576,590	18,739,240	
Security Federal Bank			
Operating/Sweeps Acct		12,245,774	
Total Cash		**$ 37,632,684**	
Total Assets		**$ 71,903,081**	
Total Current Liabilities		**$ 9,061,711**	

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended May 31, 2022

Fiscal Year % complete = 92%

	Actual PTD 5/31/2022	Actual YTD	Budgeted YTD ($) 5/31/2022	Variance ($) Budget YTD	Annual Budgeted Amount	($) of Budget remaining Annual Budget
Revenue:						
Operating Revenues						
Passenger Revenue	134,664	1,430,147	1,265,144	(165,003)	1,380,157	(49,990)
Advertising Revenue	-	92,477	100,833	8,357	110,000	17,523
Contracted Services Revenue	81,703	1,956,279	1,745,809	(210,470)	1,904,519	(51,760)
Human Trafficking Awareness	-	-	69,564	69,564	75,888	75,888
CARES Act/ARP Funding (Federal & SCDOT)	-	1,007,312	8,083,535	7,076,223	8,818,402	7,811,090
CRRSA 5310 Act Funding	-	-	69,948	69,948	76,307	76,307
ARP 5310 Act Funding	-	-	69,949	69,949	76,308	76,308
Other Revenue	3,154	57,638	4,583	(53,054)	5,000	(52,638)
Total Operating Revenue	219,522	4,543,853	11,409,366	6,865,513	12,446,581	7,902,728
Nonoperating Revenues						
Local Revenue - Lexington Cty	-	219,754	263,017	43,264	286,928	67,174
USC Cap Ex reimbursment	-	880,703	807,311	(73,392)	880,703	0
Interest Income	9,170	68,249	174,167	105,917	190,000	121,751
Richland County 1% Sales Tax	-	24,987,778	18,021,667	(6,966,112)	19,660,000	(5,327,778)
RTAP Reimbursement	-	4,758	1,375	(3,383)	1,500	(3,258)
Fuel Tax Refunds	9,686	461,355	99,000	(362,355)	108,000	(353,355)
OPT/SMTF 5339	-	(0)	551,106	551,106	601,207	601,207
OPT Rural Program 5311 Revenue	-	-	310,822	310,822	339,079	339,079
CDBG Revenue (Shelters & Pass Program)	-	4,230	4,583	354	5,000	770
SCDOT - Cap Ex	-	-	140,250	140,250	153,000	153,000
Rental Income	60	660	660	-	720	60
Federal Revenue - Health Care Access	-	154,946	206,250	51,304	225,000	70,054
Federal Revenue - Planning	-	43,176	132,000	88,824	144,000	100,824
Federal Revenue - Capital: Non Prev Maint	-	2,799,433	275,000	(2,524,433)	300,000	(2,499,433)
Federal Revenue - Capital: Prev. Maint	-	-	1,208,081	1,208,081	1,317,907	1,317,907
Federal Revenue - CapX Fleet Procurement	-	5,012,973	5,051,939	38,966	5,511,206	498,233
Federal Revenue - Salaried Positions	-	21,846	72,967	51,121	79,600	57,754
Federal Revenue - ADP Software	-	6,930	412,500	405,570	450,000	443,070
Federal Revenue - ADP Hardware	-	5,280	660,000	654,720	720,000	714,720
Federal Revenue - Operations Assistance	-	-	931,333	931,333	1,016,000	1,016,000
Federal Revenue - ADA Paratransit	-	-	504,167	504,167	550,000	550,000
Federal Revenue - EE Training	-	-	27,500	27,500	30,000	30,000

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended May 31, 2022

Fiscal Year % complete = 92%

	Actual PTD 5/31/2022	Actual YTD	Budgeted YTD ($) 5/31/2022	Variance ($) Budget YTD	Annual Budgeted Amount	($) of Budget remaining Annual Budget
Federal Revenue - 3rd Party Contractual (Website)	-	-	13,750	13,750	15,000	15,000
Federal Revenue - APC	-	399,037	365,784	(33,253)	399,037	(0)
Federal Revenue - Safety & Security	-	55,414	73,333	17,919	80,000	24,586
Federal Revenue - Vanpool	-	23,887	110,000	86,113	120,000	96,113
Federal Revenue - Bike Program	-	-	64,167	64,167	70,000	70,000
Federal Revenue - 5339 Shelter ACQ & Install	-	533,590	2,000,700	1,467,110	2,182,582	1,648,992
Federal Revenue - Intermodal Station	-	-	194,993	194,993	212,720	212,720
Gain(Loss) Sale of Asset	-	(88,516)	75,167	163,682	82,000	170,516
Concessions Revenue	-	4,418	3,667	(751)	4,000	(418)
Total Nonoperating Revenue	**18,916**	**35,603,376**	**32,778,488**	**(2,824,888)**	**35,758,351**	**154,975**
Total Revenues:	**238,437**	**40,147,229**	**44,187,854**	**4,040,625**	**48,204,932**	**8,057,703**
Expenses:						
Administrative						
Salaries (Staff/Intern) & Other Paid Wages	102,081	976,804	1,196,250	219,446	1,305,000	328,196
SC Retirement: ER	16,848	157,018	203,500	46,482	222,000	64,982
FICA & Medicare	7,629	72,625	91,667	19,041	100,000	27,375
Health Insurance: ER	7,121	71,136	98,303	27,168	107,240	36,104
SC Unemployment	341	7,485	75,115	67,630	81,944	74,459
Workers Comp	266	2,570	3,300	730	3,600	1,030
Dues/Subscriptions/Memberships	414	3,464	17,650	14,186	19,254	15,790
Tuition Reimbursement	-	-	-	-	-	-
Marketing/Advertising/Promotional Material	54,117	347,988	414,558	66,569	452,245	104,257
Charitable Donations (Passes ONLY)	-	606	4,950	4,344	5,400	4,794
Postage & Shipping	-	1,065	5,500	4,435	6,000	4,935
Printing	14,611	22,379	73,333	50,954	80,000	57,621
Board/Committee	-	-	-	-	-	-
Transit Academy	-	-	-	-	-	-
Tickets & Transfers	(7,414)	6,233	13,292	7,059	14,500	8,267
Office Equipment - Lease & Rental	412	5,375	10,546	5,171	11,505	6,130
Admin Misc: Office Supplies, Fines, Taxes, etc.	1,959	12,072	36,667	24,595	40,000	27,928
Banking Fees	1,640	22,433	27,500	5,067	30,000	7,567
Payroll Processing Fees	466	8,500	10,542	2,041	11,500	3,000

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended May 31, 2022

Fiscal Year % complete = 92%

	Actual PTD 5/31/2022	Actual YTD	Budgeted YTD ($) 5/31/2022	Variance ($) Budget YTD	Annual Budgeted Amount	($) of Budget remaining Annual Budget
Employee Training & Development (Fed & Non Fed)	360	32,194	57,292	25,098	62,500	30,306
Intermodal Station Expenses (incl travel)	-	-	-	-	-	-
Total Administrative	200,851	1,749,948	2,339,964	590,016	2,552,688	802,740
Operations & Maintenance						
Contractor-Fixed Route	1,301,143	14,939,529	16,225,000	1,285,471	17,700,000	2,760,471
Contractor-DART	676,077	3,611,164	4,613,631	1,002,467	5,033,052	1,421,888
Contractor-Spcl Svc/Svc Enhancements	25,452	823,852	599,958	(223,894)	654,500	(169,352)
CARES Act - SCDOT 5311	-	-	621,645	621,645	678,158	678,158
Propane Fuel	57,449	557,930	586,667	28,737	640,000	82,070
Diesel & Vehicle Fuel	195,250	1,389,651	1,391,546	1,895	1,518,050	128,399
Hydrogen Fuel	-	-	92,813	92,813	101,250	101,250
OPT: SMTF Expenses	-	22,907	1,102,213	1,079,306	1,202,414	1,179,507
Facility Related Repairs & Maintenance Expense (PM)	27,413	356,699	550,000	193,301	600,000	243,301
Federal Expense: ADP Software ACQ & Maint	37,137	272,211	515,625	243,414	562,500	290,289
Federal Expense: ADP Hardware ACQ & Maint	497	7,650	825,000	817,350	900,000	892,350
Federal Expense: 3rd Party Contractual (Website)	-	-	27,500	27,500	30,000	30,000
Federal Expense: APC	-	-	457,230	457,230	498,796	498,796
Federal Expense: Safety & Security	47,804	544,956	962,031	417,075	1,049,488	504,532
Federal Expense: Van Pool Ops	7,725	85,169	137,500	52,331	150,000	64,831
Federal Expense: Bike Program	5,833	99,165	80,208	(18,956)	87,500	(11,665)
Federal Expense: 5310	16,278	192,928	111,833	(81,094)	122,000	(70,928)
Total Operations & Maintenance	2,398,057	22,903,811	28,900,399	5,996,588	31,527,708	8,623,897
Insurance						
Insurance - Vehicle	488	5,297	20,268	14,970	22,110	16,813
Insurance - Facility	4,065	40,745	48,675	7,930	53,100	12,355
Insurance-Tort Liability	2,839	29,994	38,500	8,506	42,000	12,006
Insurance-Officers & Directors	1,100	12,096	16,500	4,404	18,000	5,904
Total Insurance	8,492	88,132	123,943	35,810	135,210	47,078
Technical Services						
Professional Contract Services	78,674	806,412	826,724	20,313	901,881	95,469
Fare Collection Service & Supplies	-	2,771	3,740	969	4,080	1,309
Total Technical Services	78,674	809,183	830,464	21,281	905,961	96,778
Utilities						

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended May 31, 2022

Fiscal Year % complete = 92%

	Actual PTD 5/31/2022	*Actual YTD*	*Budgeted YTD ($) 5/31/2022*	*Variance ($) Budget YTD*	*Annual Budgeted Amount*	*($) of Budget remaining Annual Budget*
Natural Gas	376	10,690	18,480	7,790	20,160	9,470
Electric	7,576	83,992	126,867	42,874	138,400	54,408
Water & Sewer	3,899	44,253	51,333	7,081	56,000	11,747
Telecommunications	13,126	140,007	136,950	(3,057)	149,400	9,393
Total Utilites	24,977	278,942	333,630	54,688	363,960	85,018
Capital Expense						
Federal Expense: Preventative Maint (PM)	2,840	102,312	1,289,242	1,186,931	1,406,446	1,304,134
Furniture, Fixtures, & Equipment < $5000	5,617	19,135	45,833	26,698	50,000	30,865
Non - Federal Expense: Cap Ex	-	-	687,500	687,500	750,000	750,000
Federal Expense: Shelter & Accessories ACQ/Install	(17,002)	367,289	2,500,876	2,133,587	2,728,228	2,360,939
Federal Expense: Cap EX (Non PM)	-	-	6,108,458	6,108,458	6,663,772	6,663,772
Federal Expense: Capital (Non PM)	-	28,464	1,013,387	984,923	1,105,513	1,077,049
CDBG Expenses (Shelters & Benches)	-	-	5,093	5,093	5,556	5,556
Interest Expense	79	1,062	1,045	(17)	1,140	78
Total Capital Expense	(8,466)	518,261	11,651,434	11,133,172	12,710,655	12,192,393
Depreciation Expense	283,099	3,133,568	-	(3,133,568)	-	(3,133,568)
Total Expenses:	**2,985,684**	**29,481,845**	**44,179,833**	**14,697,988**	**48,204,932**	**18,714,337**
Net Income before Deprecation:	**(2,747,247)**	**10,665,384**	**8,021**	**(10,657,363)**	**0**	**(10,656,634)**
Add Back: Depreciation Expense	283,099	3,133,568	-	(3,133,568)	-	(3,133,568)
Net Income From Operations:	**(2,464,148)**	**13,798,952**	**8,021**	**(13,790,931)**	**0**	**(13,790,202)**

Central Midlands Transit Cash Budget Analysis*
Period Ended May 31, 2022

		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
	Beginning Balance	$ 13,798,343	$ 14,008,019	$ 13,930,615	$ 21,076,571	$ 24,357,170	$ 24,139,103	$ 25,192,232	$ 23,253,810	$ 22,571,734	$ 23,190,265	$ 23,098,850	$ 20,351,603
	+Projected Cash Inflow	$ 2,635,406	$ 2,553,655	$ 9,823,740	$ 6,369,924	$ 2,344,622	$ 3,734,526	$ 421,040	$ 1,870,913	$ 3,484,973	$ 2,557,871	$ 238,437	$ 9,487,986
	Cash Available	$ 16,433,748	$ 16,561,674	$ 23,754,354	$ 27,446,495	$ 26,701,792	$ 27,873,629	$ 25,613,271	$ 25,124,723	$ 26,056,707	$ 25,748,136	$ 23,337,287	$ 29,839,589
	-Projected Cash Outflow	$ 2,425,730	$ 2,631,059	$ 2,677,783	$ 3,089,325	$ 2,562,689	$ 2,681,398	$ 2,359,461	$ 2,552,989	$ 2,866,442	$ 2,649,286	$ 2,985,684	$ 414,902
	Net Cash Available	$ 14,008,019	$ 13,930,615	$ 21,076,571	$ 24,357,170	$ 24,139,103	$ 25,192,232	$ 23,253,810	$ 22,571,734	$ 23,190,265	$ 23,098,850	$ 20,351,603	$ 29,424,687
	Xfer of Funds												
	Ending Balance	$ 14,008,019	$ 13,930,615	$ 21,076,571	$ 24,357,170	$ 24,139,103	$ 25,192,232	$ 23,253,810	$ 22,571,734	$ 23,190,265	$ 23,098,850	$ 20,351,603	$ 29,424,687
	Annual Budgeted Amount	***7/31/2021***	***8/31/2021***	***9/30/2021***	***10/31/2021***	***11/30/2021***	***12/31/2021***	***1/31/2022***	***2/28/2022***	***3/31/2022***	***4/30/2022***	***5/31/2022***	***6/30/2022***
Revenue:													
Operating Revenues													
Passenger Revenue	1,380,157	205,788	124,037	131,387	123,596	110,872	123,705	115,668	113,889	124,028	122,514	134,664	124,680
Advertising Revenue	110,000	18,738	18,738	405	9,167	18,333	-	9,167	18,333	9,167	9,167	-	-
Contracted Services Revenue	1,904,519	136,826	136,826	219,309	230,004	220,788	111,445	187,314	203,698	195,457	223,839	81,703	2,100
Miscellaneous Income	5,000	815	815	19,946	1,557	81	14,207	668	682	16,230	253	3,154	237
Local Revenue - Lexington Cty	286,928	-	-	-	54,589	-	-	54,589	(8,500)	-	55,989	-	-
Interest Income	190,000	4,117	4,117	28,020	2,337	5,980	3,476	3,211	1,286	8,825	1,081	9,170	168,685
Richland County 1% Sales Tax	19,660,000	1,967,333	1,967,333	1,967,333	5,936,671	1,978,890	1,978,890	57,737	1,531,696	1,998,135	2,134,764	-	-
RTAP Reimbursement	1,500	-	-	-	426	-	-	-	-	4,332	-	-	-
Fuel Tax Refunds	108,000	364,912	364,912	9,572	11,366	9,599	7,709	9,769	9,770	9,610	9,694	9,686	-
OPT/SMTF 5339	601,207	-	-	-	-	-	-	-	(0)	-	-	-	-
OPT Rural Program 5311 Revenue	339,079	-	-	-	-	-	-	-	-	-	-	-	-
Hospitality/Accomodations Tax	7,000	-	-	-	-	-	-	-	-	-	-	-	-
CDBG Grants (Shelters & Pass Program)	5,000	-	-	-	-	(160)	160	-	-	-	-	-	5,000
Rental Income	720	60	60	60	60	60	60	60	60	60	60	60	60
Federal Revenue - Health Care Access	225,000	-	-	87,470	-	-	9,996	-	-	57,480	-	-	32,488
Federal Revenue - Planning	297,000	-	-	-	-	-	27,310	-	-	15,866	-	-	16,419
Federal Revenue - Capital: Non Prev Maint	300,000	-	-	2,780,092	-	-	15,352	-	-	3,989	-	-	8,169
Federal Revenue - Capital: Prev. Maint	1,317,907	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - CapX Fleet Procurement	5,511,206	-	-	4,572,341	-	-	418,874	-	-	21,758	-	-	-
Federal Revenue - Salaried Positions	79,600	-	-	7,646	-	3	7,643	-	-	6,554	-	-	-
Federal Revenue - ADP Software	450,000	-	-	-	-	-	3,880	-	-	3,050	-	-	-
Federal Revenue - ADP Hardware	720,000	-	-	-	-	-	-	-	-	5,280	-	-	-
Federal Revenue - Operations Assistance	1,016,000	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - ADA Paratransit	550,000	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - EE Training	30,000	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - 3rd Party Contractual (Website)	15,000	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - APC	399,037	-	-	-	-	-	-	-	-	399,037	-	-	-
Federal Revenue - Safety & Security	80,000	-	-	-	-	-	169	-	-	55,245	-	-	23,861
Federal Revenue - Vanpool	120,000	-	-	-	-	-	7,000	-	-	16,887	-	-	7,500
Federal Revenue - Bike Program	70,000	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - 5339 Shelter ACQ & Install	2,182,582	-	-	-	-	-	-	-	-	533,590	-	-	43,018
CARES ACT Funding (State & Federal)	500,000	-	-	-	-	-	1,007,312	-	-	-	-	-	9,054,838
Gain(Loss) Sale of Asset	82,000	(64,149)	(64,149)	-	-	-	(7,225)	(17,142)	-	-	-	-	-
Insurance Claim	16,162	-	-	-	-	-	3,475	-	-	-	-	-	-
Concenssions Revenue	4,000	966	966	159	152	176	1,088	-	-	394	511	-	932
Total Revenues:	**38,564,604**	**2,635,406**	**2,553,655**	**9,823,740**	**6,369,924**	**2,344,622**	**3,734,526**	**421,040**	**1,870,913**	**3,484,973**	**2,557,871**	**238,437**	**9,487,986**

Central Midlands Transit Cash Budget Analysis*
Period Ended May 31, 2022

		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
	Beginning Balance	$ 13,798,343	$ 14,008,019	$ 13,930,615	$ 21,076,571	$ 24,357,170	$ 24,139,103	$ 25,192,232	$ 23,253,810	$ 22,571,734	$ 23,190,265	$ 23,098,850	$ 20,351,603
	+Projected Cash Inflow	$ 2,635,406	$ 2,553,655	$ 9,823,740	$ 6,369,924	$ 2,344,622	$ 3,734,526	$ 421,040	$ 1,870,913	$ 3,484,973	$ 2,557,871	$ 238,437	$ 9,487,986
	Cash Available	$ 16,433,748	$ 16,561,674	$ 23,754,354	$ 27,446,495	$ 26,701,792	$ 27,873,629	$ 25,613,271	$ 25,124,723	$ 26,056,707	$ 25,748,136	$ 23,337,287	$ 29,839,589
	-Projected Cash Outflow	$ 2,425,730	$ 2,631,059	$ 2,677,783	$ 3,089,325	$ 2,562,689	$ 2,681,398	$ 2,359,461	$ 2,552,989	$ 2,866,442	$ 2,649,286	$ 2,985,684	$ 414,902
	Net Cash Available	$ 14,008,019	$ 13,930,615	$ 21,076,571	$ 24,357,170	$ 24,139,103	$ 25,192,232	$ 23,253,810	$ 22,571,734	$ 23,190,265	$ 23,098,850	$ 20,351,603	$ 29,424,687
	Xfer of Funds												
	Ending Balance	$ 14,008,019	$ 13,930,615	$ 21,076,571	$ 24,357,170	$ 24,139,103	$ 25,192,232	$ 23,253,810	$ 22,571,734	$ 23,190,265	$ 23,098,850	$ 20,351,603	$ 29,424,687
	Annual Budgeted Amount	***7/31/2021***	***8/31/2021***	***9/30/2021***	***10/31/2021***	***11/30/2021***	***12/31/2021***	***1/31/2022***	***2/28/2022***	***3/31/2022***	***4/30/2022***	***5/31/2022***	***6/30/2022***
Expenses:													
Administrative													
Salaries (Staff/Intern) & Other Paid Wages	1,305,000	47,301	88,077	91,611	86,673	85,334	101,079	93,560	87,673	91,932	101,483	102,081	101,844
SC Retirement: ER	222,000	7,629	14,081	14,202	13,379	13,165	16,019	15,418	14,423	15,127	16,727	16,848	16,818
FICA & Medicare	100,000	3,465	6,551	6,514	6,209	6,158	7,435	7,436	6,674	6,931	7,623	7,629	7,602
Health Insurance: ER	107,240	7,932	7,935	4,226	6,272	5,849	5,849	5,856	7,538	6,279	6,279	7,121	(765)
SC Unemployment	81,944	159	738	562	537	927	910	1,466	920	531	395	341	211
Workers Comp	3,600	147	147	147	147	147	147	624	266	266	266	266	-
Dues/Subscriptions/Memberships	19,254	-	-	-	600	1,000	375	-	120	475	480	414	295
Marketing/Advertising/Promotional Material	452,245	15,134	18,527	18,624	23,178	40,402	43,588	30,587	43,190	26,005	34,636	54,117	21,585
Charitable Donations (Passes ONLY)	5,400	-	-	-	-	-	-	606	-	-	-	-	-
Postage & Shipping	6,000	8	346	99	201	-	-	201	10	-	201	-	-
Printing	80,000	1,124	342	2,662	1,842	207	189	307	76	637	383	14,611	708
Tickets & Transfers	14,500	490	836	906	2,729	801	462	5,343	714	770	595	(7,414)	1,038
Office Equipment - Lease & Rental	11,505	622	412	412	622	412	412	622	412	412	622	412	877
Admin Misc: Fines, Taxes, etc.	40,000	603	1,231	2,556	359	370	714	877	1,097	2,029	277	1,959	548
Banking Fees	30,000	1,955	1,870	2,186	2,322	2,338	2,118	1,983	2,049	2,048	1,925	1,640	306
Payroll Processing Fees	11,500	994	1,027	257	506	832	1,291	1,477	1,012	257	381	466	531
Federal Expense: Staff Training & Development	62,500	522	2,152	3,870	5,842	7,390	-	5,274	1,250	4,942	590	360	3,319
Contractor-Fixed Route	17,700,000	1,282,690	1,334,991	1,398,502	1,382,997	1,338,177	1,357,341	1,433,838	1,320,238	1,411,242	1,378,370	1,301,143	(800)
Contractor-DART	5,033,052	301,368	304,324	299,724	306,769	285,804	294,621	278,261	276,221	289,654	298,343	676,077	400
Contractor-Spcl Svc/Svc Enhancements	654,500	41,633	73,326	102,258	118,825	99,480	76,612	104,094	107,026	42,969	32,178	25,452	110
Propane Fuel	640,000	50,613	57,061	54,822	60,434	44,545	47,519	41,153	45,718	50,851	47,765	57,449	52,101
Diesel & Vehicle Fuel	1,518,050	92,261	112,818	99,799	131,591	108,144	82,663	114,547	127,596	158,210	166,772	195,250	118,147
OPT: SMTF Expenses	1,202,414	-	-	9,508	426	11,426	-	-	-	1,547	-	-	-
Facility Related Repairs & Maintenance Expense	600,000	27,266	26,256	32,721	39,677	28,543	34,410	31,777	31,843	31,516	45,278	27,413	24,839
Federal Expense: ADP Software ACQ & Maint	562,500	48,488	17,923	13,805	19,457	15,831	24,003	15,914	15,980	14,982	48,692	37,137	8,550
Federal Expense: ADP Hardware ACQ & Maint	900,000	497	497	667	497	497	2,510	497	497	497	497	497	497
Federal Expense: 3rd Party Contractual (Website	30,000	-	-	-	-	-	-	-	-	-	-	-	-
Federal Expense: APC	498,796	-	-	-	-	-	-	-	-	-	-	-	-
Federal Expense: Safety & Security	1,049,488	55,292	56,149	52,709	53,297	46,130	55,180	48,442	43,362	46,215	40,375	47,804	13,160
Federal Expense: Van Pool Ops	150,000	7,000	7,155	7,000	7,000	7,383	9,722	7,500	7,841	9,843	7,000	7,725	-
Federal Expense: Bike Program	87,500	11,667	11,667	11,667	11,667	11,667	11,666	5,833	5,833	5,833	5,833	5,833	-
Federal Expense: 5310	122,000	18,760	18,834	16,344	18,640	16,005	18,529	15,961	18,878	18,657	16,044	16,278	12,696
Insurance - Vehicle	22,110	478	478	472	472	472	488	488	488	488	488	488	-
Insurance - Facility	53,100	2,078	2,078	4,066	4,066	4,065	4,065	4,065	4,065	4,065	4,065	4,065	-
Insurance-Tort Liability	42,000	2,221	2,221	2,839	2,839	2,839	2,839	2,839	2,839	2,839	2,839	2,839	-

Central Midlands Transit Cash Budget Analysis*
Period Ended May 31, 2022

		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
	Beginning Balance	$ 13,798,343	$ 14,008,019	$ 13,930,615	$ 21,076,571	$ 24,357,170	$ 24,139,103	$ 25,192,232	$ 23,253,810	$ 22,571,734	$ 23,190,265	$ 23,098,850	$ 20,351,603
	+Projected Cash Inflow	$ 2,635,406	$ 2,553,655	$ 9,823,740	$ 6,369,924	$ 2,344,622	$ 3,734,526	$ 421,040	$ 1,870,913	$ 3,484,973	$ 2,557,871	$ 238,437	$ 9,487,986
	Cash Available	$ 16,433,748	$ 16,561,674	$ 23,754,354	$ 27,446,495	$ 26,701,792	$ 27,873,629	$ 25,613,271	$ 25,124,723	$ 26,056,707	$ 25,748,136	$ 23,337,287	$ 29,839,589
	-Projected Cash Outflow	$ 2,425,730	$ 2,631,059	$ 2,677,783	$ 3,089,325	$ 2,562,689	$ 2,681,398	$ 2,359,461	$ 2,552,989	$ 2,866,442	$ 2,649,286	$ 2,985,684	$ 414,902
	Net Cash Available	$ 14,008,019	$ 13,930,615	$ 21,076,571	$ 24,357,170	$ 24,139,103	$ 25,192,232	$ 23,253,810	$ 22,571,734	$ 23,190,265	$ 23,098,850	$ 20,351,603	$ 29,424,687
	Xfer of Funds												
	Ending Balance	$ 14,008,019	$ 13,930,615	$ 21,076,571	$ 24,357,170	$ 24,139,103	$ 25,192,232	$ 23,253,810	$ 22,571,734	$ 23,190,265	$ 23,098,850	$ 20,351,603	$ 29,424,687
	Annual Budgeted Amount	***7/31/2021***	***8/31/2021***	***9/30/2021***	***10/31/2021***	***11/30/2021***	***12/31/2021***	***1/31/2022***	***2/28/2022***	***3/31/2022***	***4/30/2022***	***5/31/2022***	***6/30/2022***
Insurance-Officers & Directors	18,000	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	-
Professional Contract Services	901,881	62,732	83,177	67,730	68,693	50,031	63,250	76,801	113,265	75,416	66,642	78,674	15,767
Fare Collection Service & Supplies	4,080	940	943	889	-	-	-	-	-	-	-	-	(8,634)
Natural Gas	20,160	75	73	72	76	1,112	2,307	1,988	1,680	1,638	1,293	376	92
Electric	138,400	7,984	8,198	7,403	6,795	7,385	7,420	9,370	7,462	7,378	7,022	7,576	6,994
Water & Sewer	56,000	4,625	3,760	3,540	3,738	3,291	3,254	3,729	4,924	5,432	4,062	3,899	-
Telecommunications	149,400	12,103	12,062	12,808	12,035	12,084	12,566	14,020	12,764	13,665	12,777	13,126	10,914
Federal Expense: Preventative Maint (PM)	1,406,446	16,447	56,155	6,438	2,990	2,840	2,840	3,242	2,840	2,840	2,840	2,840	2,840
Furniture, Fixtures, & Equipment < $5000	50,000	5,793	312	5,964	46	87	169	2,492	(108)	(1,932)	696	5,617	3,161
Federal Expense: Shelter & Accessories ACQ/Ins	2,728,228	18,110	26,866	17,715	388,053	-	103,598	(319,857)	(72,391)	222,198	-	(17,002)	-
Federal Expense: Cap EX (Non PM)	6,663,772	-	-	-	-	-	-	-	-	-	-	-	-
Federal Expense: Capital (Non PM)	1,105,513	-	(35)	2,000	-	-	(6,951)	970	28,750	1,460	2,270	-	(850)
Interest Expense	1,140	113	110	107	103	100	97	93	90	86	83	79	-
Depreciation Expense	-	265,317	268,289	296,282	295,623	298,319	288,994	288,668	276,764	289,114	283,099	283,099	-
Total Expenses:	**46,661,218**	**2,425,730**	**2,631,059**	**2,677,783**	**3,089,325**	**2,562,689**	**2,681,398**	**2,359,461**	**2,552,989**	**2,866,442**	**2,649,286**	**2,985,684**	**414,902**
Add Back: Depreciation Expense	-	265,317	268,289	296,282	295,623	298,319	288,994	288,668	276,764	289,114	283,099	283,099	-
Net Income From Operations:	**(8,096,614)**	**474,993**	**190,886**	**7,442,239**	**3,576,222**	**80,252**	**1,342,122**	**(1,649,754)**	**(405,313)**	**907,645**	**191,684**	**(2,464,148)**	**9,073,084**

OPTUS BANK

CENTRAL MIDLANDS RTA
OPERATING RESERVE FUND ACCOUNT
3613 LUCIUS RD
COLUMBIA SC 29201-1108

Page 1

Statement Date 5/31/22

Account Number 100056790 D

Effective April 15, 2022 transfers by phone will be assessed a $3 Telephone Transfer Fee to your account. Enjoy our convenient online banking and mobile cash app free of charge!

TYPE OF ACCOUNT--Commercial MMA

Statement Summary

Beginning Balance	4/29/22			3,887,844.64	0
Deposits/Credits		0	Credits	.00	
Checks/Debits		0	Debits	.00	
Interest Paid				170.43	
Ending Balance	5/31/22			3,888,015.07	

Credits/Deposits

Date	Amount	Description
5/31	170.43	Interest Deposited

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
Beginning Balance	3,887,844.64				
5/31	3,888,015.07				

South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

05/01/2022 - 05/31/2022

		Account Number:	2530
	CENTAL MIDLANDS REGIONAL	**Beginning Balance:**	8,576,589.95
	Operating Reserve	**Ending Balance:**	8,576,589.95
	3613 Lucius Road	**Average Balance:**	8,576,589.95
	Columbia, SC 29201	**Average Interest Rate (365):**	0.8738 %

Date	Description	Contributions	Withdrawals	Balance
05/01/2022	Beginning Balance	--	--	8,576,589.95

	Funds Received	Funds Withdrawn	Interest Earned
MTD	0.00	0.00	6,364.83
YTD	0.00	0.00	19,545.18

South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

05/01/2022 - 05/31/2022

		Account Number:	2533
CENTRAL MIDLANDS REGIONAL		**Beginning Balance:**	10,162,649.81
Emergency Reserve		**Ending Balance:**	10,162,649.81
3613 Lucius Road		**Average Balance:**	10,162,649.81
Columbia, SC 29201		**Average Interest Rate (365):**	0.8737 %

Date	Description	Contributions	Withdrawals	Balance
05/01/2022	Beginning Balance	--	--	10,162,649.81

	Funds Received	Funds Withdrawn	Interest Earned
MTD	0.00	0.00	7,541.47
YTD	1,584,945.25	0.00	21,836.43

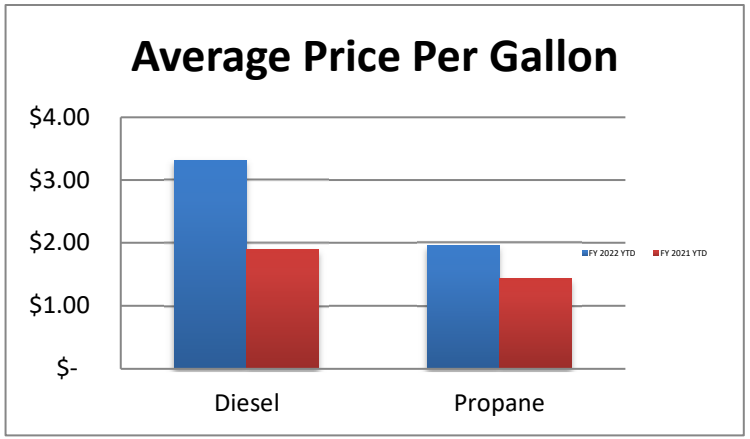
May-22

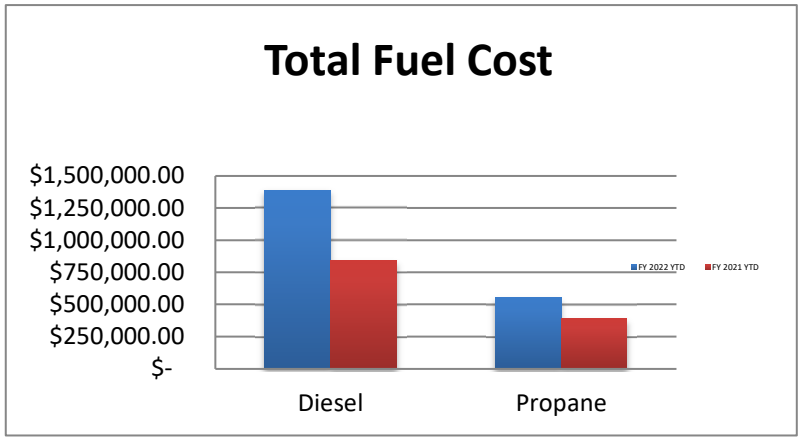
MONTHLY FUEL GAUGE REPORT

		Diesel		Propane
FY 2022 YTD				
July 2021 - June 2022				
Budgeted Cost Per Gallon	$	2.04	$	1.54
Average Price per Gallon	$	3.32	$	1.96
Net Gallons Purchased		418,813		284,707.21
Total Cost	$	1,389,651.37	$	557,929.55
Total Savings per Gallon Average ($)	$	(1.28)	$	(0.42)
Total Savings This Budget Period Average	$	(537,296.69)	$	(120,411.87)
FY 2021 YTD				
July 2020 - June 2021				
Budgeted Cost Per Gallon	$	2.05	$	1.87
Average Price per Gallon	$	1.90	$	1.44
Net Gallons Purchased		444,059		274,389
Total Cost	$	844,611.67	$	394,076.21
Total Savings per Gallon Average ($)	$	0.15	$	0.43
Total Savings This Budget Period Average	$	64,852.41	$	119,144.78

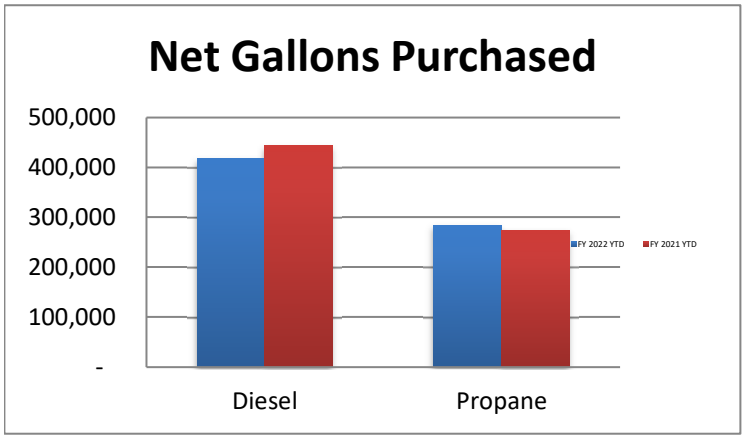
	Diesel	Propane
FY 2022 YTD	$ 3.32	$ 1.96
FY 2021 YTD	$ 1.90	$ 1.44

	Diesel	Propane
FY 2022 YTD	$ 1,389,651.37	$557,929.55
FY 2021 YTD	$ 844,611.67	$394,076.21





	Diesel	Propane
FY 2022 YTD	418,813	284,707
FY 2021 YTD	444,059	274,389



Agenda Item #6

M/DBE Tracking
Local Funds Only
July 1, 2020 - May 31, 2022

Fiscal Year Summary (July 1, 2020 - May 31, 2022)	
Vendors Paid - Contracts with M/DBE Goal	$ 34,595,426.65
# M/DBEs Paid*	$ 8,781,987.64
The COMET M/DBE Goal	25%
M/DBE Goal Percentage Achieved	25.4%
# Vendors with M/DBE Goal	18

Note: Data reviewed from The COMET's Check Register from July 2020 -May 2022

**Payments being verified for RATP Dev/Payments reflect up thru May 2022

	The COMET/Contractors Vendor Name	The COMET Paid Vendor YTD	Amount DBE Paid YTD* (Direct/Indirect)	Contract M/DBE Requirement	Percentage of Goal Achieved
1	A James Global Services	$ 127,327.17	$ 127,327.17	100%	100%
2	AOS Specialty Contractors (20%)	$ 327,170.02	$ 327,170.02	100%	100%
3	Able South Carolina	$ 225,023.86	$ 2,900.00	2%	1%
4	Amerigas	$ 849,905.00	$ 9,360.00	2%	1%
5	B & C Associates	$ 170,173.90	$ 170,173.90	100%	100%
6	Brownstone Construction Group (MBE) (20%)	$ 117,195.44	$ 111,426.84	2%	95%
7	Burr Furman McNair	$ 500,531.97	$ 73,730.00	2%	15%
8	Capital Building Services	$ 116,854.61	$ 116,854.61	100%	100%
9	Chernoff Newman	$ 82,656.25	$ 4,050.00	2%	5%
10	CR Jackson Inc (20%)	$ 128,835.66	$ 14,668.00	5%	11%
11	Flock and Rally	$ 542,453.11	$ 542,453.11	100%	100%
12	IT1 Solutions (20%)	$ 38,289.80	$ 325.14	2%	1%
13	New Age Protection	$ 396,541.57	$ 396,541.57	100%	100%
14	RATP Dev**	$ 30,348,131.37	$ 6,836,178.10	20.06%	23%
15	Strategic Mapping (20%)	$ 353,335.40	$ 18,390.00	7%	5%
16	Tolar Manufacturing (20%)	$ 181,832.60	$ 6,454.66	2%	4%
17	Transit Mgmt Oversight & Solutions	$ 17,014.92	$ 17,014.92	100%	100%
18	Walker White (20%)	$ 72,154.00	$ 6,969.60	12%	10%
	Total Payments	$34,595,426.65	$ 8,781,987.64		25.4%

Agenda Item #6

M/DBE Tracking
July 1, 2020 - May 2022

	DBE Firm	The COMET Vendor	Service Description	The COMET Paid Vendor YTD	Amount DBE Paid YTD**
1	A James Global Services	A James Global Services	Landscaping	$ 127,327.17	$ 127,327.17
2	AOS Specialty	AOS Specialty	Bus Stop Amenities	$ 327,170.02	$ 327,170.02
3	Flock and Rally	Able South Carolina	Certification/Mobility Management	$ 225,023.86	$ 2,900.00
4	Apex Construction	Amerigas	Propane Fuel	$ 849,905.00	$ 9,360.00
5	B & C Associates	B & C Associates	Janitorial	$ 170,173.90	$ 170,173.90
6	Brownstone Construction Group (MBE)	Brownstone Construction Group (MBE)	Architectural & Engineering	$ 113,799.19	$ 108,030.59
	CES Group Engineers	Brownstone Construction Group (MBE)	Civil Engineering, Surveying, Environmental	$ 3,396.25	$ 3,396.25
7	Gaffney Lewis LLC	Burr Furman McNair	Legal Services	$ 500,531.97	$ 73,730.00
8	Capital Building Services	Capital Building Services	Janitorial/Landscaping	$ 116,854.61	$ 116,854.61
10	Heyward Bannister/Banco-Bannister	Chernoff Newman	PR/Website	$ 82,656.25	$ 4,050.00
11	AOS Specialty	CR Jackson Inc	Parking Lot Repair	$ 128,835.66	$ 14,668.00
12	Flock and Rally	Flock and Rally	Marketing	$ 542,453.11	$ 542,453.11
13	No Info to Date	IT1 Solutions	IT	$ 38,289.80	$ 325.14
14	New Age Protection	New Age Protection	Security	$ 396,541.57	$ 396,541.57
15		RATP Dev	Fixed Route/Paratransit Oper	$ 30,348,131.37	
	Transport Care Services	RATP Dev	Paratransit, Bus Cleaning		$ 6,096,965.72
	Capital Building Services	RATP Dev	Bus Stop Maintenance, Vehicle Detailing		$ 280,310.00
	Nissi Group	RATP Dev	NTD Reporting		$ 22,385.00
	Hard Hat	RATP Dev	Safety Equipment		$ 7,800.79
	A Customer Point of View	RATP Dev	Mystery Rider		$ 28,734.00
	Ed Rush	RATP Dev	Uniforms		$ 287,749.52
	Alpha Business Solutions	RATP Dev	Office Supplies		$ 14,454.17
	Rely Supply	RATP Dev	Oil, Lube, etc.		$ 97,778.90
16	Elite Professionals	Strategic Mapping	ITS	$ 353,335.40	$ 18,390.00
17	Davis Freight Mgmt	Tolar Manufacturing	Bus Shelters	$ 181,832.60	$ 6,454.66
18	Transit Mgmt Oversight & Solutions	Transit Mgmt Oversight & Solutions	Triennial Review Prep	$ 17,014.92	$ 17,014.92
19	Wallace Mechanic Supply	Walker White	HVAC Replacement	$ 72,154.00	$ 6,969.60
	Total Payments			**$ 34,595,426.65**	**$ 8,781,987.64**

Agenda Item #6

M/DBE Tracking
RATP Dev Payments
7/1/20-5/31/22

Fiscal Year Summary (July 1, 2020 - May 2022)	
The COMET Paid RATP Dev*	$ 30,348,131.37
M/DBEs Paid**	$ 6,836,178.10
The COMET M/DBE Goal	20.06%
M/DBE Goal Percentage Achieved	22.5%

Note: Data reviewed from The COMET's Check Register*

Note: Verified data provided by RATP Dev from July 2020 -May 2022**

	RATP Dev Contractors	Type of Work or Products	Contract Period	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
1	Transport Care Services	Operate DART services, vehicle cleaning	7/1/20 - current (5 yr term)	$ 6,096,965.72	18.41%	20.1%
2	Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	12/17/21 - 4/30/22 (being extended)	$ 280,310.00	1.14%	0.9%
3	Nissi Group	Trip sampling for NTD Reports	7/1/20 - current (5 yr term)	$ 22,385.00	0.14%	0.1%
4	Hard Hat Transportation	Safety, facility and office supplies and equipment	7/1/20 - current (5 yr term)	$ 7,800.79	0.02%	0.0%
5	A Customer's Point of View	Mystery rides/observations on Fixed Routes	7/1/20 - current (5 yr term)	$ 28,734.00	0.20%	0.1%
6	Ed Rush Consulting & Dev	Operator uniforms	7/1/20 - current (5 yr term)	$ 287,749.52	0.14%	0.9%
7	Alpha Business Solutions	Office supplies	7/1/20 - current (5 yr term)	$ 14,454.17		0.0%
8	Rely Supply	Lube, oil, coolants, etc.	7/1/20 - current (5 yr term)	$ 97,778.90		0.3%
	Total Payments			$ 6,836,178.10		22.5%

Agenda Item #6

M/DBE Tracking
RATP Dev Payments
7/1/21-5/31/22

Fiscal Year Summary (July 1, 2021 - April 30, 2022)	
The COMET Paid RATP Dev*	$ 18,546,002.85
# M/DBEs Paid**	$ 3,314,565.86
The COMET M/DBE Goal	20.06%
M/DBE Goal Percentage Achieved	17.9%
Note: Data reviewed from The COMET's Check Register*	
Note: Verified data provided by RATP Dev from July 2021 -May 2022**	

	RATP Dev Contractors	Type of Work or Products	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
1	Transport Care Services	Operate DART services, vehicle cleaning	$ 3,108,826.22	18.41%	16.8%
2	Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	$ 63,300.00	1.14%	0.3%
3	Nissi Group	Trip sampling for NTD Reports	$ 5,264.00	0.14%	0.0%
4	Hard Hat Transportation	Safety, facility and office supplies and equipment	$ -	0.02%	0.0%
5	A Customer's Point of View	Mystery rides/observations on Fixed Routes	$ 1,260.00	0.20%	0.0%
6	Ed Rush Consulting & Dev	Operator uniforms	$ 101,679.10	0.14%	0.5%
7	Alpha Business Solutions	Office supplies	$ -		0.0%
8	Rely Supply	Lube, oil, coolants, etc.	$ 34,236.54		0.2%
	Total Payments		**$ 3,314,565.86**		**17.9%**

The COMET

FTA Low or No Emission Vehicle Program (Low-No) Program

FY 2021

USE OF FUNDS

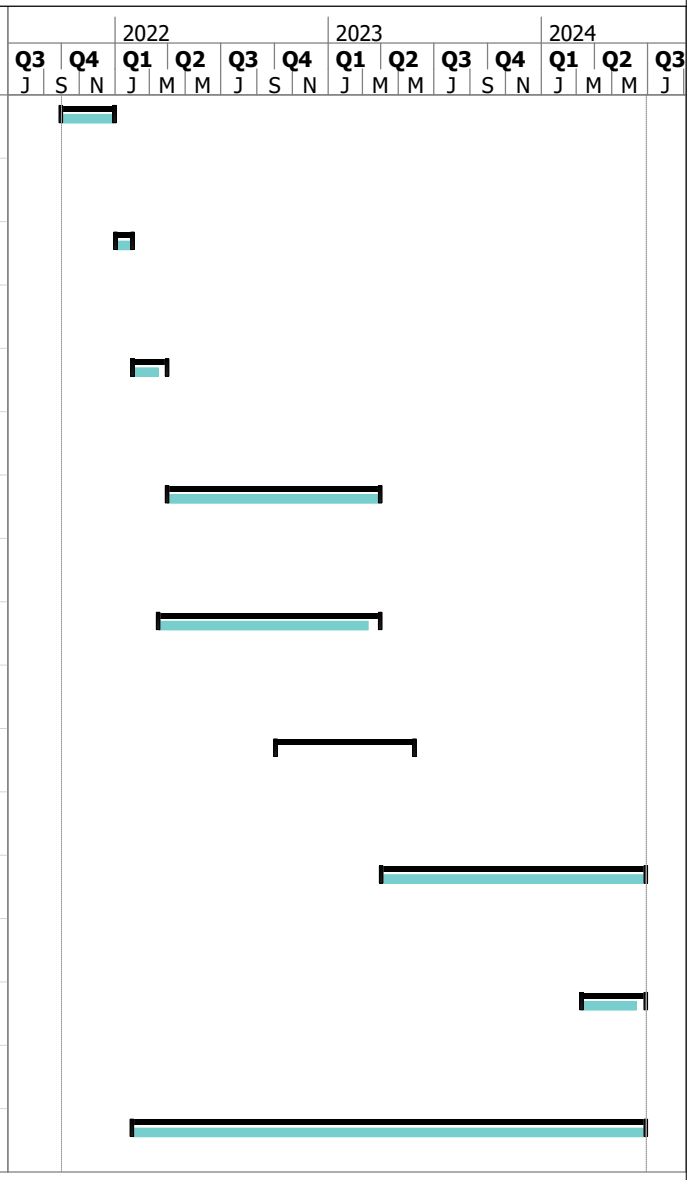
PROJECT BUDGET					LOW-NO BUDGET							
Item Description	Partner	Qty	Unit Cost plus Tax	Project Total	Base Bus Unit Cost	Incremental Bus Unit Costs	Federal 5339(c) Unit Cost	Total Federal 5339(c) Amount	Total 5339(c) Local Match Amount	Total Other Federal Funds Amount	Total Other Federal Funds Match Amount	Project Total
Buses												
Buses - FC	New Flyer	2	$ 963,688	$ 1,927,376	$ 492,793	$ 470,895	$ 400,261	$ 800,522	$ 141,269	$ 837,748	$ 147,838	$ 1,927,376
Buses - BEB	New Flyer	2	$ 847,187	$ 1,694,373			$ 525,884	$ 1,051,767	$ 185,606	$ 388,450	$ 68,550	$ 1,694,373
Data Access Tools	CTE	4	$ 2,700	$ 10,800			$ 2,295	$ 9,180	$ 1,620	$ -	$ -	$ 10,800
Pre/Post Buy America Audit	CTE	1	$ 14,000	$ 14,000			$ 11,900	$ 11,900	$ 2,100	$ -	$ -	$ 14,000
QMS/QA Periodic Inspection	CTE	1	$ 50,000	$ 50,000			$ 42,500	$ 42,500	$ 7,500	$ -	$ -	$ 50,000
Workforce Training	New Flyer	1	$ 121,000	$ 121,000			$ 14,520	$ 14,520	$ 106,480	$ -	$ -	$ 121,000
Project Mgt & Tech Assistance	CTE	1	$ 365,000	$ 365,000			$ 292,000	$ 292,000	$ 73,000	$ -	$ -	$ 365,000
Insert new items above this line												
Bus Subtotal				*$ 4,182,549*				*$ 2,222,389*	*$ 517,574*	*$ 1,226,198*	*$ 216,388*	*$ 4,182,549*
Facilities												
Depot Chargers (Equipment Only)	Heliox	1	$ 110,000	$ 110,000			$ 99,000	$ 99,000	$ 11,000	$ -	$ -	$ 110,000
Depot Charger Installation	MSI Construction	1	$ 57,000	$ 57,000			$ 51,300	$ 51,300	$ 5,700	$ -	$ -	$ 57,000
Hydrogen Station (Equipment Only)	Bethlehem Hydrogen and	1	$ 550,000	$ 550,000			$ 495,000	$ 495,000	$ 55,000	$ -	$ -	$ 550,000
Hydrogen Station Construction	MSI Construction	1	$ 75,000	$ 75,000			$ 67,500	$ 67,500	$ 7,500	$ -	$ -	$ 75,000
Insert new items above this line												
Facilities Subtotal				*$ 792,000*				*$ 712,800*	*$ 79,200*	*$ -*	*$ -*	*$ 792,000*
Project Total				**$ 4,974,549**				**$ 2,935,189**	**$ 596,774**	**$ 1,226,198**	**$ 216,388**	**$ 4,974,549**

FTA Low or No Emission Vehicle Deployment Program (Low-No) 2021 Program

Central Midlands Regional Transit Authority (The COMET)

The COMET Zero Emission Bus Project

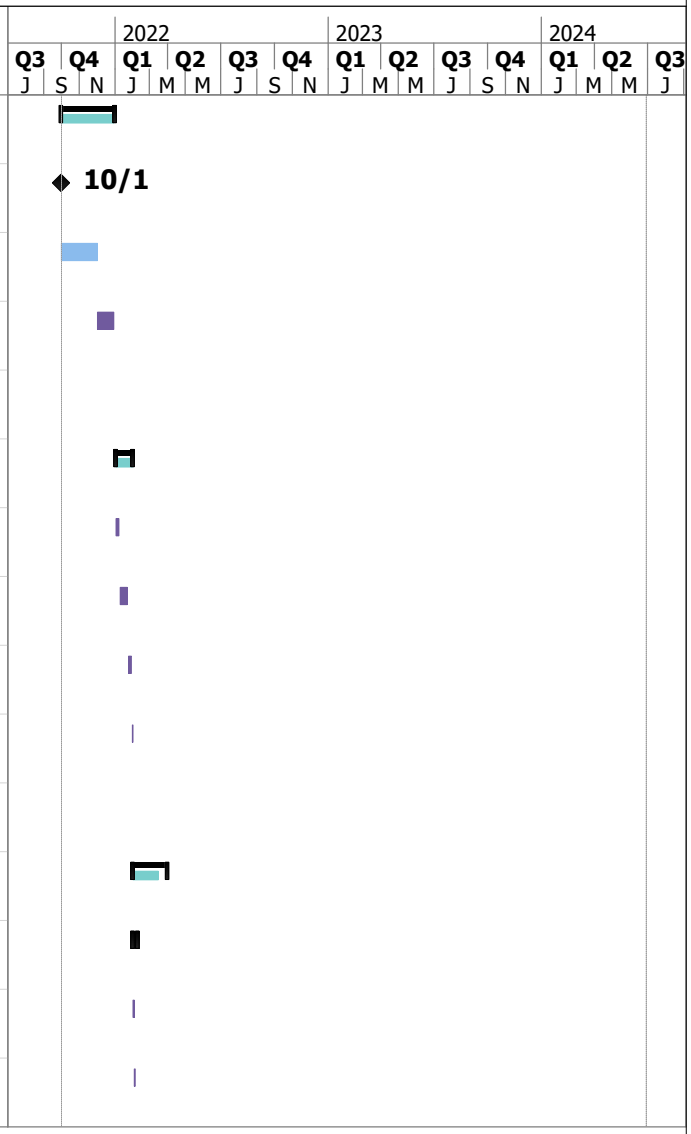
ID	WBS	Task Name	Duration	Start	Finish
1	**1**	**FTA Award and Project Consultant Contract Execution**	**3.3 mons**	**10/1/21**	**12/31/21**
5					
6	**2**	**Project Planning and Initiation**	**4.2 wks**	**1/3/22**	**1/31/22**
11					
12	**3**	**Requirements Analysis**	**8.6 wks**	**2/1/22**	**3/31/22**
20					
21	**4**	**Bus Procurement and Build**	**52.2 wks**	**4/1/22**	**3/31/23**
34					
35	**5**	**Infrastructure Procurement, Design and Build**	**54.4 wks**	**3/17/22**	**3/31/23**
60					
61	**6**	**Bus and Infrastructure Deployment**	**34 wks**	**10/4/22**	**5/29/23**
83					
84	**7**	**Deployment Validation**	**65 wks**	**4/3/23**	**6/28/24**
93					
94	**8**	**Project Close-out**	**16 wks**	**3/11/24**	**6/28/24**
98					
99	**9**	**Project Management and Reporting**	**126 wks**	**1/31/22**	**6/28/24**



Central Midlands Regional Transit Authority (The COMET)

The COMET Zero Emission Bus Project

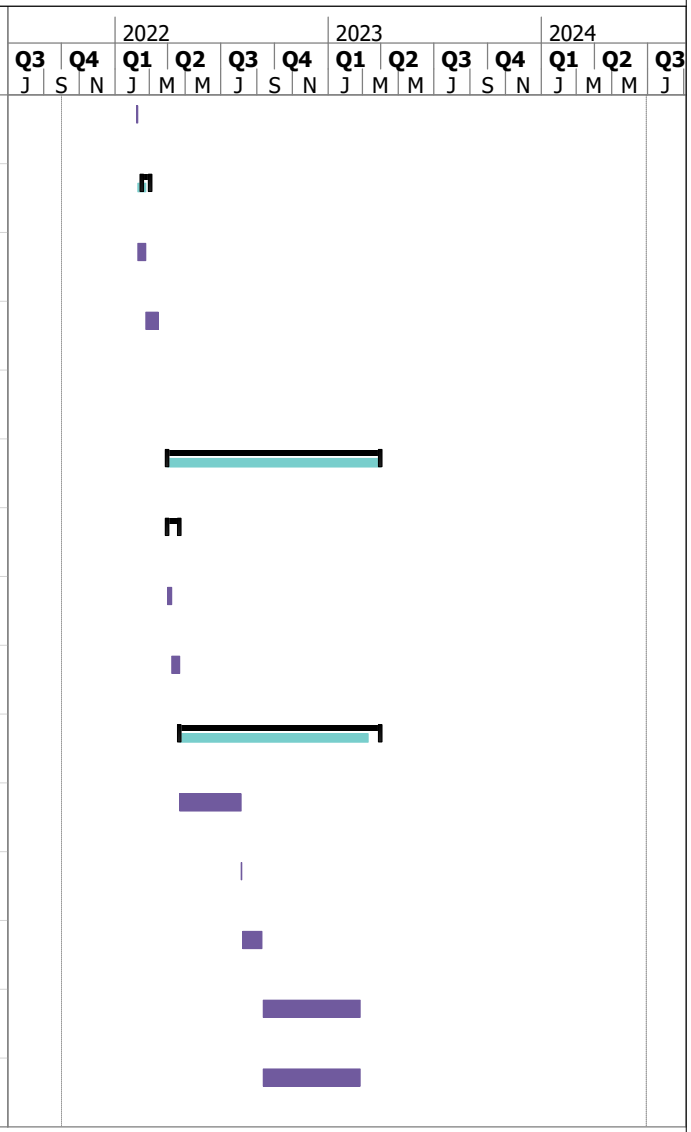
ID	WBS	Task Name	Duration	Start	Finish
1	**1**	**FTA Award and Project Consultant Contract Execution**	**3.3 mons**	**10/1/21**	**12/31/21**
2	**1.1**	**FTA Award Announcement**	**0 wks**	**10/1/21**	**10/1/21**
3	**1.2**	**Prime Recipient Contract Complete**	**8.8 wks**	**10/1/21**	**12/1/21**
4	**1.3**	**Partner Contracts Complete**	**4 wks**	**12/2/21**	**12/29/21**
5					
6	**2**	**Project Planning and Initiation**	**4.2 wks**	**1/3/22**	**1/31/22**
7	**2.1**	**Project Planning Workshop**	**1 wk**	**1/3/22**	**1/7/22**
8	**2.2**	**Create Project Workplan & Workbook**	**2 wks**	**1/10/22**	**1/21/22**
9	**2.3**	**Prepare & Schedule Project Kick-off**	**1 wk**	**1/24/22**	**1/28/22**
10	**2.4**	**Conduct Project Kickoff**	**1 day**	**1/31/22**	**1/31/22**
11					
12	**3**	**Requirements Analysis**	**8.6 wks**	**2/1/22**	**3/31/22**
13	**3.1**	**Route evaluation, selection & Data Collection**	**1.2 wks**	**2/1/22**	**2/8/22**
14	3.1.1	Review Bus Routing Recommendations	0.4 wks	2/1/22	2/2/22
15	3.1.2	Route Confirmation Workshop	0.4 wks	2/3/22	2/4/22



Central Midlands Regional Transit Authority (The COMET)

The COMET Zero Emission Bus Project

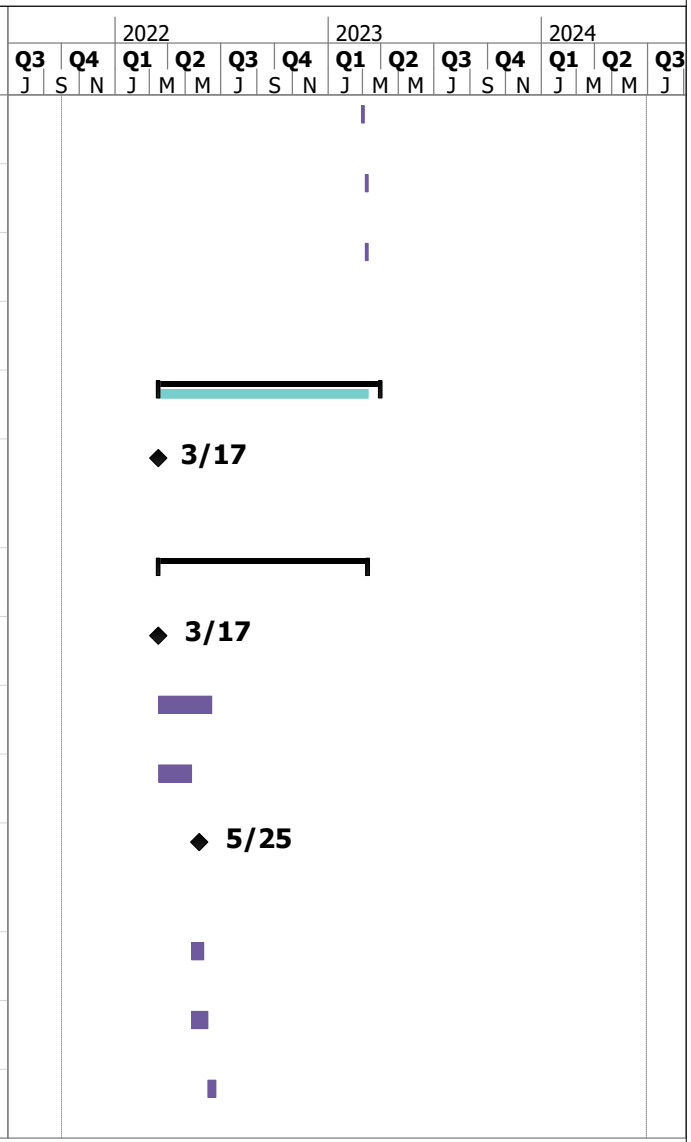
ID	WBS	Task Name	Duration	Start	Finish
16	3.1.3	Collect Route Data	0.4 wks	2/7/22	2/8/22
17	**3.2**	**Route Modeling & Analysis**	**2 wks**	**2/17/22**	**3/2/22**
18	**3.2.1**	Present Modeling & Analysis	**2 wks**	**2/9/22**	**2/22/22**
19	**3.3**	**Review/Revise/Finalize Bus Requirements**	**3 wks**	**2/23/22**	**3/15/22**
20					
21	**4**	**Bus Procurement and Build**	**52.2 wks**	**4/1/22**	**3/31/23**
22	**4.1**	**Bus Procurement**	**3 wks**	**4/1/22**	**4/21/22**
23	4.1.1	Agency Approval of Bus Specifications	1 wk	4/1/22	4/7/22
24	4.1.2	Execute Bus Contracts	2 wks	4/8/22	4/21/22
25	**4.2**	**Bus Build**	**49.2 wks**	**4/22/22**	**3/31/23**
26	4.2.1	OEM Designs	15 wks	4/22/22	8/4/22
27	4.2.2	Pre-Production Review Meeting & NTP	1 day	8/5/22	8/5/22
28	4.2.3	Review & Acceptance of Bus Designs	5 wks	8/8/22	9/9/22
29	4.2.4	Oversight of Bus Builds	24 wks	9/12/22	2/24/23
30	4.2.5	Bus Inspections & Quality Assurance Oversight	24 wks	9/12/22	2/24/23



Central Midlands Regional Transit Authority (The COMET)

The COMET Zero Emission Bus Project

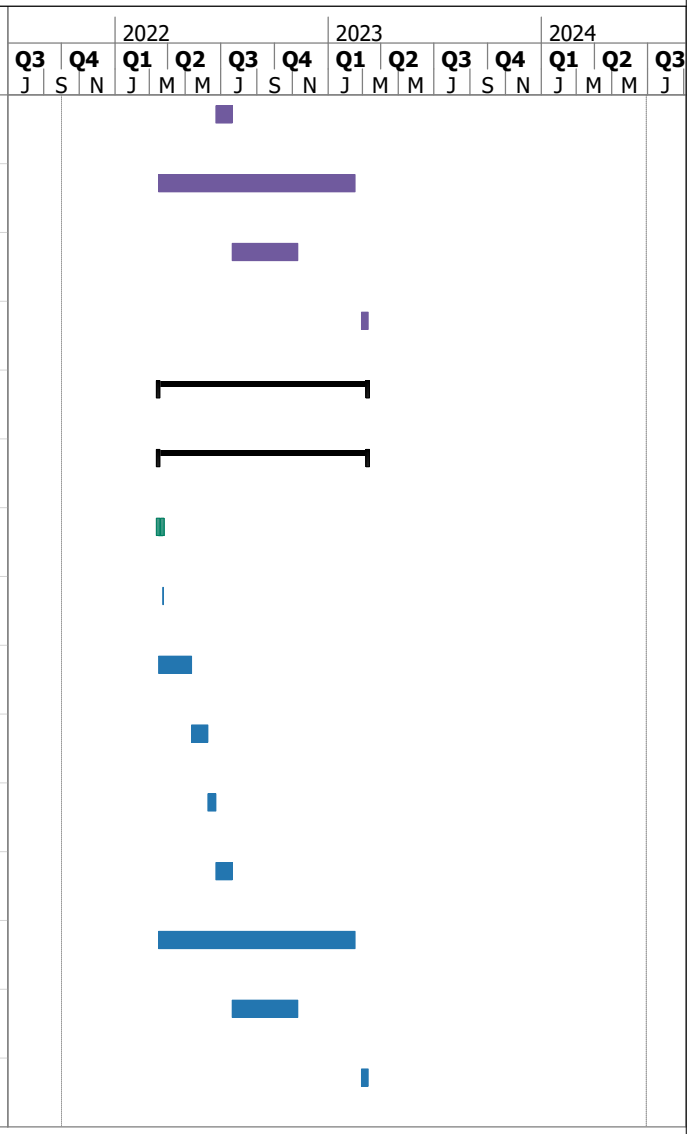
ID	WBS	Task Name	Duration	Start	Finish
31	4.2.6	Pre-delivery Acceptance of Vehicles	1 wk	2/27/23	3/3/23
32	4.2.7	Deliver FCE Vehicles	1 wk	3/6/23	3/10/23
33	4.2.8	Deliver BE Vehicles	1 wk	3/6/23	3/10/23
34					
35	**5**	**Infrastructure Procurement, Design and Build**	**54.4 wks**	**3/17/22**	**3/31/23**
36	**5.1**	**First Orientation and Community Outreach for Local Officials (AHJ/Fire/Utilities)**	**0 days**	**3/17/22**	**3/17/22**
37	**5.2**	**Hydrogen Fueling Station Design and Construction Oversight**	**51.4 wks**	**3/17/22**	**3/10/23**
38	5.2.1	NTP	0 days	3/17/22	3/17/22
39	5.2.2	Safety Assessment and Emergency Operations Plan	65 days	3/17/22	6/15/22
40	5.2.3	30% Design Review	40 days	3/17/22	5/11/22
41	5.2.4	Second Orientation and Community Outreach for Local Officials (AHJ/Fire/Utilities)	0 days	5/25/22	5/25/22
42	5.2.5	Third-party Safety Review	15 days	5/12/22	6/1/22
43	5.2.6	60% Design Review	20 days	5/12/22	6/8/22
44	5.2.7	90% Design review	10 days	6/9/22	6/22/22



Central Midlands Regional Transit Authority (The COMET)

The COMET Zero Emission Bus Project

ID	WBS	Task Name	Duration	Start	Finish
45	5.2.8	Permitting	1 mon	6/23/22	7/20/22
46	5.2.9	Equipment Purchase/Manufacture	12 mons	3/17/22	2/15/23
47	5.2.10	Construction	4 mons	7/21/22	11/9/22
48	5.2.11	Commissioning to buses	2 wks	2/27/23	3/10/23
49	**5.3**	**Depot Charging Facilities Design and Construction Oversight**	**51.4 wks**	**3/17/22**	**3/10/23**
50	**5.3.1**	**Depot Charging Facilities Design**	**51.4 wks**	**3/17/22**	**3/10/23**
51	5.3.1.1	NTP	1 wk	3/17/22	3/23/22
52	5.3.1.2	Safety Assessment and Emergency Operations Plan	0.2 wks	3/24/22	3/24/22
53	5.3.1.3	30% Design Review	40 days	3/17/22	5/11/22
54	5.3.1.4	60% Design Review	20 days	5/12/22	6/8/22
55	5.3.1.5	90% Design review	10 days	6/9/22	6/22/22
56	5.3.1.6	Permitting	1 mon	6/23/22	7/20/22
57	5.3.1.7	Equipment Purchase/Manufacture	12 mons	3/17/22	2/15/23
58	5.3.1.8	Construction	4 mons	7/21/22	11/9/22
59	5.3.1.9	Commissioning to buses	2 wks	2/27/23	3/10/23

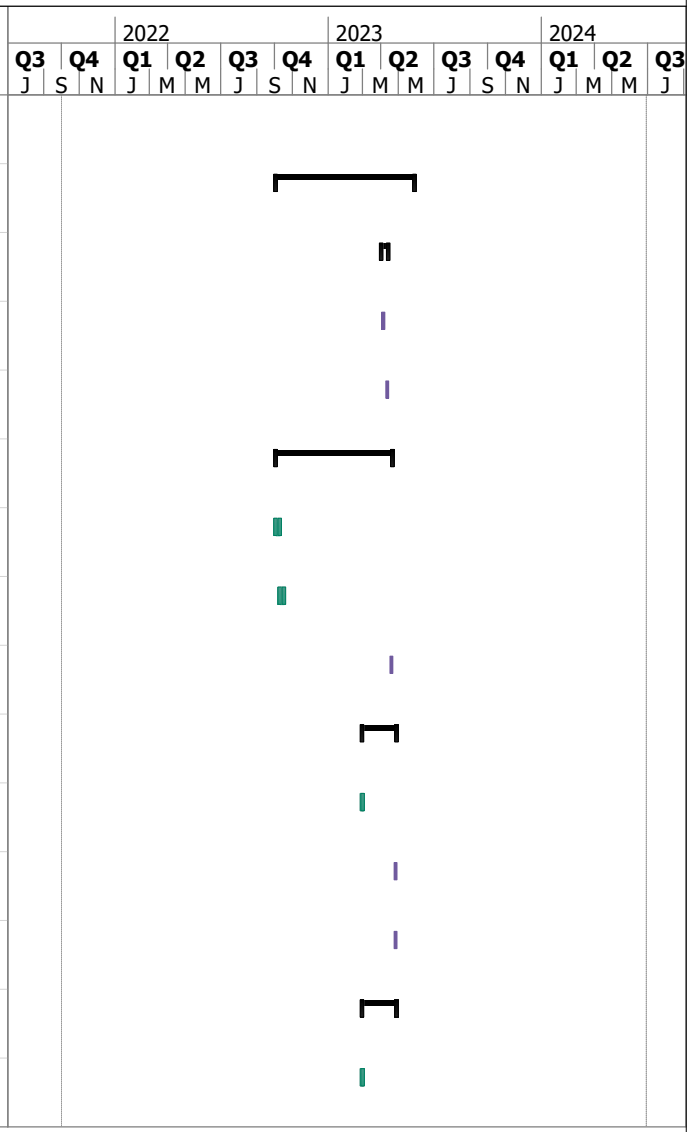


FTA Low or No Emission Vehicle Deployment Program (Low-No) 2021 Program

Central Midlands Regional Transit Authority (The COMET)

The COMET Zero Emission Bus Project

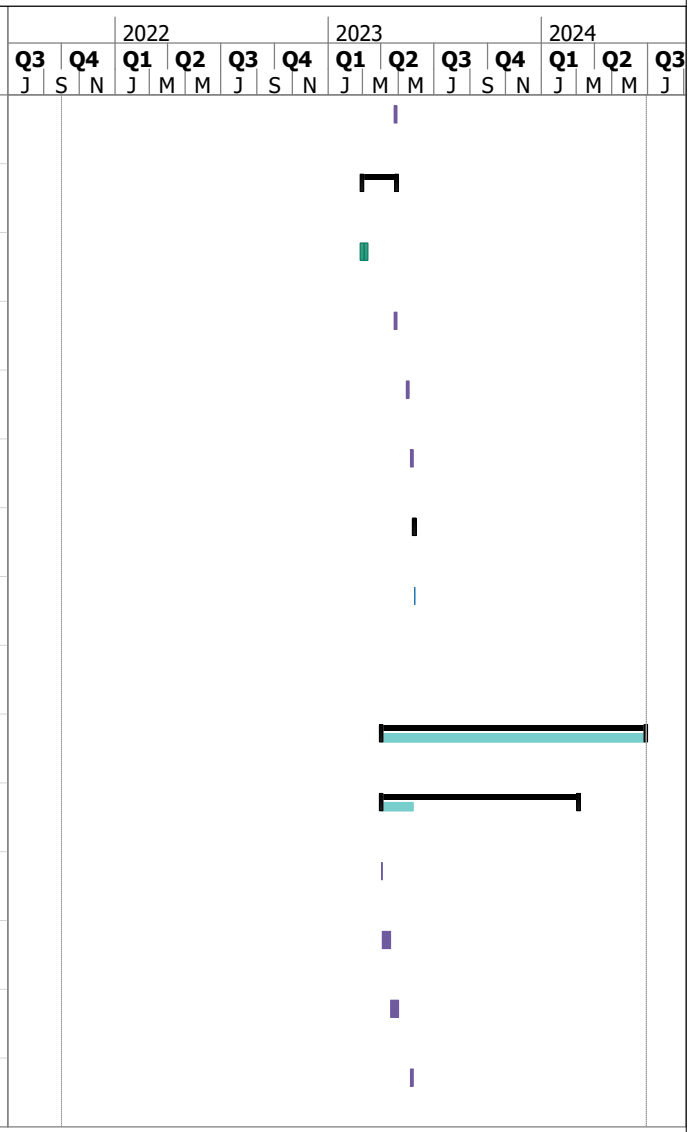
ID	WBS	Task Name	Duration	Start	Finish
60					
61	**6**	**Bus and Infrastructure Deployment**	**34 wks**	**10/4/22**	**5/29/23**
62	**6.1**	**Bus Delivery**	**2 wks**	**4/3/23**	**4/14/23**
63	6.1.1	Coordinate/Oversee Post-Delivery Inspections	1 wk	4/3/23	4/7/23
64	6.1.2	Coordinate Vehicle Registrations and Insurance	1 wk	4/10/23	4/14/23
65	**6.2**	**Bus Testing & Acceptance**	**28.8 wks**	**10/4/22**	**4/21/23**
66	6.2.1	Draft Bus, Fueling and Charging Station Acceptance Plan	1 wk	10/4/22	10/10/22
67	6.2.2	Review/Revise Bus, Fueling and Charging Station Acceptance Plan	1 wk	10/11/22	10/17/22
68	6.2.3	Bus Commissioning & Testing	1 wk	4/17/23	4/21/23
69	**6.3**	**Operator, Maintenance, & First Responder Training**	**8.6 wks**	**3/1/23**	**4/28/23**
70	6.3.1	Review Training Plans	0.2 wks	3/1/23	3/1/23
71	6.3.2	Coordinate First Responder Training with Manufacturer	1 wk	4/24/23	4/28/23
72	6.3.3	Coordinate Operator Training with Manufacturer	1 wk	4/24/23	4/28/23
73	**6.3.4**	**Fleet Maintenance Plan & Training**	**8.6 wks**	**3/1/23**	**4/28/23**
74	6.3.4.1	Review Fleet Maintenance Plan	1 day	3/1/23	3/1/23



Central Midlands Regional Transit Authority (The COMET)

The COMET Zero Emission Bus Project

ID	WBS	Task Name	Duration	Start	Finish
75	6.3.4.2	Coordinate Fleet Maintenance Training with Manufacturer	1 wk	4/24/23	4/28/23
76	**6.4**	**Fueling Station Training**	**8.6 wks**	**3/1/23**	**4/28/23**
77	6.4.1	Review Fueling Station Maintenance Plan	1 wk	3/1/23	3/7/23
78	6.4.2	Coordinate Fueling Station Maintenance Training with Manufacturer	1 wk	4/24/23	4/28/23
79	**6.5**	**Route Validation**	**1 wk**	**5/15/23**	**5/19/23**
80	**6.6**	**Shadow Service Validation**	**1 wk**	**5/22/23**	**5/26/23**
81	**6.7**	**Bus Deployment**	**0.2 wks**	**5/29/23**	**5/29/23**
82	6.7.1	Revenue Service Deployments	1 day	5/29/23	5/29/23
83					
84	**7**	**Deployment Validation**	**65 wks**	**4/3/23**	**6/28/24**
85	**7.1**	**Data Collection Preparation**	**48.4 wks**	**4/3/23**	**3/5/24**
86	7.1.1	Conduct Reporting Workshop	0.2 wks	4/3/23	4/3/23
87	7.1.2	Draft Reporting Requirements, Templates & Procedures	2 wks	4/4/23	4/17/23
88	7.1.3	Review/Revise Reporting Requirements, Templates & Procedures	2 wks	4/18/23	5/1/23
89	7.1.4	Collect Baseline Operations & Maintenance Data	1 wk	5/22/23	5/26/23



FTA Low or No Emission Vehicle Deployment Program (Low-No) 2021 Program

Central Midlands Regional Transit Authority (The COMET)

The COMET Zero Emission Bus Project

ID	WBS	Task Name	Duration	Start	Finish
90	**7.2**	**Revenue Service Data Collection & Reporting**	**57 wks**	**5/29/23**	**6/28/24**
91	7.2.1	Collect/Analyze operational & Maintenance data	56 wks	5/29/23	6/21/24
92	7.2.2	Issue Quarterly KPI Reports	56 wks	6/5/23	6/28/24
93					
94	**8**	**Project Close-out**	**16 wks**	**3/11/24**	**6/28/24**
95	8.1	Conduct Project Close-out Workshop	1 wk	3/11/24	3/15/24
96	8.2	Create and Issue Final Report	11 wks	3/18/24	5/31/24
97	8.3	Close Project on TrAMS	1.4 wks	6/3/24	6/11/24
98					
99	**9**	**Project Management and Reporting**	**126 wks**	**1/31/22**	**6/28/24**
100	9.1	Project Management & Oversight	124 wks	2/14/22	6/28/24
101	9.2	Project Administration	126 wks	1/31/22	6/28/24
102	9.3	Weekly/Monthly Status Meetings & Updates	126 wks	1/31/22	6/28/24
103	9.4	Quarterly Management/FTA Report	126 wks	1/31/22	6/28/24