



3613 LUCIUS ROAD. • COLUMBIA, SC • 29201

WWW.CATCHTHECOMET.ORG • (O) 803.255.7133 • (F) 803.255.7113

**Central Midlands Regional Transit Authority  
BOARD OF DIRECTORS AGENDA  
Wednesday, April 26, 2023 – 12:00 p.m.**

*Prior to entering the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.*

OFFICERS

Allison Terracio, Chair (Richland County)  
John V. Furgess, Sr., Vice Chair (Richland County Legislative Delegation)  
Christopher Lawson, Secretary (Richland County)  
Dr. Robert Morris, Treasurer (Richland County Legislative Delegation)

BOARD MEMBERS

Lill Mood (Lexington County)	Carolyn Gleaton (City of Columbia)
Overture Walker (Richland County)	Will Brennan (City of Columbia)
Representative Leon Howard (Richland County Legislative Delegation)	
Andy Smith (Forest Acres)	
Tina Herbert (City of Columbia)	

ADVISORY BOARD MEMBERS

Skip Jenkins (City of Cayce)	Mike Green (City of West Columbia)
Debbie Summers (Town of Springdale)	Geraldine Robinson (Town of Eastover)
Al Koon (Town of Chapin)	Barry Walker (Town of Irmo)
Stephen Cain (Town of Batesburg-Leesville)	
William "B.J." Unthank (Lexington County Legislative Delegation)	

1. CALL TO ORDER AND DETERMINATION OF QUORUM
2. ADOPTION OF THE AGENDA PAGES 1-2
3. MIDLANDS TRANSIT RIDERS' ASSOCIATION UPDATE (**CHARLES GOSSETT/WALTER DURST – 2 MINUTES**)
4. CALL TO THE PUBLIC
  - INDIVIDUALS WISHING TO ADDRESS THE BOARD MUST SIGN UP AT [INFO@THECOMETSC.GOV](mailto:INFO@THECOMETSC.GOV)
  - COMMENT TIME LIMIT – TWO (2) MINUTES PER PERSON.
5. CONSENT CALENDAR: THE FOLLOWING ITEMS LISTED UNDER THE CONSENT CALENDAR WILL BE CONSIDERED AS A GROUP AND ACTED UPON BY ONE MOTION WITH NO SEPARATE DISCUSSION, UNLESS A BOARD MEMBER SO REQUESTS. IN THAT EVENT, THE ITEM WILL BE REMOVED FOR SEPARATE DISCUSSION AND ACTION. Please limit to 2 minutes.
  - A. APPROVAL OF MARCH 22, 2023 BOARD MINUTES (**PAMELA BYNOE-REED**) PAGES 3-8
  - B. SUBMISSION OF THE INVOICE CHECK REGISTER(S) (**ACCOUNTING DEPARTMENT**) PAGES 9-32
    - Check Register 3/17/23 CD-000815
    - Check Register 3/17/23 CD-000816
    - Check Register 3/31/23 CD-000817
    - Check Register 3/31/23 CD-000818
    - Check Register 4/3/23 CD-000819

- Check Register 4/5/23 CD-000820  
(Reissued check. Original check voided due to incorrect vendor name)
- Check Register 3/31/23 CD-000821
- Check Register 4/14/23 CD-000822

## 6. DISCUSSION AND ACTION ITEMS

- |   |               |
|---|---------------|
| A. ON-TIME PERFORMANCE UPDATE (COOKSEY/DESCHAMPS)                 | PAGES 33-62   |
| B. LUCIUS AND RIVER UPDATE (ERIC HARRIS/LEROY DESCHAMPS)          |               |
| C. DISCUSSION OF FOOD/BEVERAGE CONSUMPTION POLICY (JACKIE BOWERS) |               |
| D. ANNUAL BOARD RESOLUTION FOR GRANTS (MICHELLE RANSOM)           | PAGES 63-64   |
| E. TITLE VI PLAN (DR. ARLENE PRINCE)                              | PAGES 65-146  |
| F. PROPOSED FISCAL YEAR 2024 BUDGET (ROSALYN ANDREWS)             | PAGES 147-150 |

## 7. MOTION PERIODS

## 8. PROGRESS REPORTS – 1 MINUTE PER PRESENTER

- CHAIR REPORT & EXECUTIVE COMMITTEE UPDATE (ALLISON TERRACIO, verbal)
- COMMITTEE CHAIRS UPDATE
  - A. SERVICE COMMITTEE UPDATES (LILL MOOD, verbal)
  - B. FINANCE COMMITTEE UPDATES (DR. ROBERT MORRIS, verbal)
  - C. AD-HOC COMMITTEE FOR ED SEARCH UPDATES (OVERTURE WALKER)
- EXECUTIVE STAFF UPDATES
  - A. INTERIM EXECUTIVE DIRECTOR (LEROY DESCHAMPS)
    - ADMINISTRATION AND OPERATIONS STAFF REPORT PAGES 151-152
  - B. CHIEF FINANCIAL OFFICER (ROSALYN ANDREWS)
    - FINANCE/IT STAFF REPORT PAGE 153
    - BLUE BIKE USAGE PAGE 154
  - C. CIVIL RIGHTS OFFICER (DR. ARLENE PRINCE)
    - REGULATORY COMPLIANCE STAFF REPORT PAGES 155-156
    - DBE REPORT PAGES 157-160
  - D. PUBLIC INFORMATION OFFICER (PAMELA BYNOE-REED)
    - MARKETING & COMMUNITY AFFAIRS REPORT PAGES 161-173

## 9. EXECUTIVE SESSION

- A. SECTION 30-4-70 (A) (5) - Discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the public body.
- B. LEGAL/CONTRACTUAL/PERSONNEL – Discussion of status of Penny Referendum (ROB TYSON/PAM BAKER)
- C. LEGAL/CONTRACTUAL/PERSONNEL – Discussion of Nexsen Pruet Contract (PAM BAKER/FRANNIE HEIZER/DR.ROBERT MORRIS)
- D. LEGAL/CONTRACTUAL/PERSONNEL – Discussion of Intergovernmental Agreement (PAM BAKER/FRANNIE HEIZER)

## 10. ADJOURN

All items on this agenda are subject to action being taken by the Board of Directors. Agenda order is subject to change.

GENERAL INFORMATION ABOUT BOARD MEETINGS: The COMET will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Public Information Specialist and Clerk of the Board, The COMET will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Requests should be sent to The COMET by mail at 3613 Lucius Road, Columbia, SC 29201, by fax at (803) 255-7113, or by e-mail to [info@catchthecomet.org](mailto:info@catchthecomet.org). For language assistance, interpreter services, please contact (803) 255-7133, 711 through the Relay Service. Para información en Español, por favor llame al (803) 255-7133.

Take The COMET to The Board of Directors Meeting! Route 6 and DART serve the facility. Visit [www.catchthecomet.org](http://www.catchthecomet.org) or call (803) 255-7100 for more details.



*The COMET Board of Directors Meeting are prepared and presented in summary form. Audio recordings of the meetings are on file at The COMET and are part of the approved minutes. If you would like to hear the recording from the meeting, please contact Angela Jacobs at [ajacobs@thecometsc.gov](mailto:ajacobs@thecometsc.gov).*

*Per SC Code of Laws, Title 30, Chapter 4, Section 30-4-80 - All public bodies shall notify persons or organizations, local news media, or such other news media as may request notification of the times, dates, places, and agenda of all public meetings, whether scheduled, rescheduled, or called, and the efforts made to comply with this requirement must be noted in the minutes of the meetings. The COMET complied with the notification of this meeting on **Friday, March 17, 2023**.*

**Central Midlands Regional Transit Authority  
Board of Directors Meeting  
Wednesday, March 22, 2023 - 12:01 P.M.  
3613 Lucius Road, Columbia, SC 29201 - Conference Room A**

**Members Present:**

Will Brennan\*  
John Furgess, Vice Chair  
Carolyn Gleaton  
Tina Herbert\* (joined at 1:05)  
Rep. Leon Howard  
Lil Mood  
Dr. Robert Morris, Treasurer  
Andy Smith\*  
Allison Terracio, Chair  
Overture Walker\* (joined at 12:17)

**Members Absent:**

Christopher Lawson

**Advisory Members Present:**

Stephen Cain  
Michael Green  
Debbie Summers  
Barry Walker (joined at 12:15)

**Advisory Members Absent:**

Skip Jenkins  
Al Koon  
Geraldine Robinson  
William "B.J." Unthank  
\*Virtual or phone participation

**Guests Present:**

Pam Baker, Burr & Forman\*  
Bob Coble, Nexsen-Pruett\*  
Lenny Cooksey, RATP Dev\*  
Walter Durst, MTRA\*  
Natavis Eric Harris, Planning Consultant\*  
Frannie Heizer\*, Burr & Forman \*  
Tiffany Turner, RATP Dev

**The COMET Staff Present:**

Rosalyn Andrews, Director of Finance/CFO  
Jackie Bowers, Director of Operations  
Pamela Bynoe-Reed, Director of Marketing & Community Affairs  
Leroy DesChamps, Chief Operating Officer  
Angela Jacobs, Board Clerk & Community Programs Specialist  
Amaris Pope, Financial Office Assistant\*  
Dr. Arlene Prince, Director of Regulatory Compliance & Civil Rights Officer  
Michelle Ransom, Regional Grants Manager\*  
Crystal Willis, Financial Accountant\*

1. **CALL TO ORDER AND DETERMINATION OF QUORUM**

The meeting started at 12:01 P.M. with the determination of a quorum.

2. **ADOPTION OF AGENDA**

**Motion:**

A motion was made by Ms. Gleaton and seconded by Ms. Mood to adopt the agenda.

**Approved:** Brennan, Furgess, Gleaton, Howard, Mood, Morris, Smith, Terracio

**Absent:** Herbert, Lawson, Walker

**Motion passed.**

3. **MIDLANDS TRANSIT RIDERS ASSOCIATION UPDATE (WALTER DURST)**

Mr. Durst said he has received suggestions from riders to install locked vending machines at the Lucius & River Superstop similar to rest stop vending. Mr. Durst requested that customer service research the Harbison route as a rider was given erroneous schedule information from customer service and missed their pickup.

4. **CALL TO THE PUBLIC**

No one signed up for call to the public.

5. **CONSENT CALENDAR**

**Motion:**

A motion was made by Ms. Mood and seconded by Ms. Gleaton to adopt the Consent Calendar correcting the February 22, 2023, minutes to read "following motions were made following executive session with no action taken".

**Approved:** Brennan, Furgess, Gleaton, Howard, Mood, Morris, Smith, Terracio

**Absent:** Herbert, Lawson, Walker

**Motion passed.**

A. APPROVAL OF THE FEBRUARY 22, 2023, BOARD MINUTES

B. APPROVAL OF THE INVOICE PAYMENT SELECTION LISTING ENDING MARCH 3, 2023.

6. **DISCUSSION AND ACTION ITEMS**

A. **ON-TIME PERFORMANCE UPDATE (LENNY COOKSEY)** Mr. Cooksey recognized the following employees: Kevin Settles - 2022 Employee of the Year, John Daley (Maintenance) - 2022 Employee of the Month (February) and James Wheeler was nominated for TASC Operator of the Year. The COMET hosted a successful first State Roadeo and placed in the following categories: Keith Parker - 1<sup>st</sup> Place in Paratransit/cut-away, Phillip Patterson - 1<sup>st</sup> Place in fixed-route, Tara Lopez - 3<sup>rd</sup> Place in fixed-route; Tim Goodwin, Clayton Odom, and Colby Odom placed 3<sup>rd</sup> in maintenance. Mr. Cooksey thanked Ms. Terracio for coming out and cheering on the team. Mr. Cooksey said February had the best OTP at 78.43 since tracking began and he is confident in the direction it is headed. There was also a slight increase in. Ms. Terracio said the Roadeo was quite the experience, she met several board members from other transit authorities and hopes that more COMET board members can attend in the future.

- B. LUCIUS AND RIVER UPDATE - (ERIC HARRIS) Mr. Harris said the Service Committee has discussed moving Phase 1 changes to September 2023, due to fleet issues and to provide proper public notice. Ms. Mood shared that staff is exploring restroom options for the location and noted that trees have recently been planted.
- C. MID -YEAR BUDGET REVIEW (ROSALYN ANDREWS) Ms. Andrews gave an overview of the mid-year budget review request noting that the overall request is less than 1%, slightly less than \$33,000.
- D. BLUE BIKE CONTRACT (DR. ROBERT MORRIS, ROSALYN ANDREWS) Dr. Morris asked Ms. Andrews to report on the costs and effectiveness of the Blue Bike program. Ms. Andrews said The COMET sponsors eight (8) stations at \$70,000 with federal funds which allows COMET customers to utilize the Blue Bike for free. To date, there has been no usage of the Blue Bike program by COMET riders. This is the last year of sponsorship and the City of Columbia and BCBS are in discussions about whether to continue with the program. Dr. Morris asked that staff provide a monthly report to the Board on the Blue Bike ridership and suggested retiring the program if there is no benefit to The COMET. Ms. Andrews cautioned that because federal funds were used that an alternative to retiring the program should be considered, such as negotiating the coverage of COMET riders individually for the program. Mr. Furgess shared his concerns about the inefficiency of the program and being good stewards of the penny tax, and Dr. Morris concurred. Ms. Terracio asked if there was a claw back for the federal funds and Ms. Andrews said she could provide that dollar amount at a later time. Ms. Mood suggested exploring the option of covering individual rides instead of the flat rate of \$70,000.

## 7. MOTION PERIODS.

Ms. Mood said the Service Committee and staff discussed the possibility of exploring transit services and funding sources, to meet the needs of local jurisdictions who have had a loss in service. Mr. Furgess said each jurisdiction should abide by the Intergovernmental Agreement. Mr. Green noted that the City of Lexington is no longer negotiating through the Intergovernmental Agreement and that Lexington County must now negotiate with The COMET. Mr. Cain said it was agreed that Route 97 would be discontinued as it did not serve the needs of the community and that Batesburg-Leesville County Council has set aside funding for a circulator service and are asking the board to consider permitting them to work with staff to develop a system that meets the public's needs. Mr. Furgess asked that the Intergovernmental Agreement be tabled as an executive session item. Ms. Baker said the Intergovernmental Agreement must be properly agendaized for discussion at the next board meeting and proper public notice given. Ms. Terracio asked staff if there was protocol for presenting community requests to the board and Mr. DesChamps said his practice when a service request is made is to collect the details to get an understanding of the request, present it to the board for their review with the hope that they would refer to the committee for next steps. Mr. Harris said from a planning perspective, if a service request is made the goal is to first understand their needs, see if there is a budget and if necessary, review service agreements and present the most financially responsible suggestion for the request.

Ms. Mood said the Service Committee discussed whether there is a need to continue the special COVID Ad Hoc Committee and that the work of that committee be absorbed into the Service Committee. Ms. Terracio said the COVID Ad Hoc Committee would be dissolved.

## 8. PROGRESS REPORTS - INFORMATIONAL ONLY

- CHAIR REPORT & EXECUTIVE COMMITTEE UPDATE (ALLISON TERRACIO)

No update

- COMMITTEE CHAIRS UPDATE

- A. SERVICE COMMITTEE UPDATES (LILL MOOD)

**Motion:** A motion was made by Ms. Mood on behalf of the Service Committee that service changes in routes proposed in Phase 1 to be implemented in September 2023 be approved by the Board to go out for public comment.

**Approved:** Brennan, Furgess, Gleaton, Howard, Mood, Morris, Smith, Terracio, Walker

**Absent:** Herbert, Lawson

**Motion passed.**

**Motion:** Ms. Mood made a motion on behalf of the Service Committee that public notice be given for the following changes in low performing routes identified in Phase 1 to be implemented in May 2023. The first is a reduction in service in Route 44X (Sumter) by elimination of the 5am and 6:15pm runs. The second is discontinuing Route 93X (Newberry) in its current form. A 30-day public notice must be given for those reductions in service.

**Approved:** Brennan, Furgess, Gleaton, Herbert, Howard, Mood, Morris, Smith, Terracio, Walker

**Absent:** Lawson

**Motion passed.**

- B. FINANCE COMMITTEE UPDATES (DR. ROBERT MORRIS)

**Motion:** A motion was made by Dr. Morris on behalf of the Finance Committee to approve the mid-year finance report.

**Approved:** Brennan, Furgess, Gleaton, Herbert, Howard, Mood, Morris, Smith, Terracio, Walker

**Absent:** Lawson

**Motion passed.**

- C. AD-HOC COMMITTEE FOR ED SEARCH UPDATES (OVERTURE WALKER)

Mr. Walker reported that at the last meeting, TransPro presented a proposed contract, the committee reviewed, made changes and the hope is that there will be a motion made during Executive Session with regard to the contract.

- EXECUTIVE STAFF UPDATES

- A. CHIEF OPERATING OFFICER (LEROY DESCHAMPS)

- ADMINISTRATION AND OPERATIONS STAFF REPORT

Mr. DesChamps said The COMET is continuing to address staffing needs and fill those

positions with quality candidates. We are still on schedule for low-emissions buses which are in production and should be completed by the end of the calendar year. Mr. Deschamps thanked staff for stepping up and for their role in the success of the State Rodeo. He said the event was a collective effort from all COMET and RATP Dev staff and that working together and being supportive of each other shows commitment to getting things done right.

**B. CHIEF FINANCIAL OFFICER (ROSALYN ANDREWS)**

**• FINANCE/IT STAFF REPORT**

Ms. Andrews referred the board to the previous month's budget on page 106. She introduced Tysaun Reed, The COMET's new Information Technology Specialist and said the search for a Procurement Officer is ongoing.

**C. CIVIL RIGHTS OFFICER (DR. ARLENE PRINCE)**

**• REGULATORY COMPLIANCE STAFF REPORT**

**• DBE REPORT**

As a board member of TASC, Dr. Prince thanked COMET board members for their attendance at the TASC legislative reception. During the conference the reelection of officers was held and she was elected for another two-year term and will serve as TASC Board Secretary. Dr. Prince referred to the DBE utilization on page 109-110 and said the overall agency goal is at 26.1%. Per Mr. Lawson's request a column to reflect contract terms was added to the report to ensure terms do not lapse. Pages 111-112 shows RATP Dev's utilization information and as of January 31, 2023, they were at 23.4%.

**D. PUBLIC INFORMATION OFFICER (PAMELA BYNOE-REED)**

**• MARKETING & COMMUNITY AFFAIRS REPORT**

Ms. Bynoe-Reed shared that was recently interviewed by the Transportation Research Board of Washington, D.C. regarding transportation equity practices during the COVID-19 pandemic and the information will be included in one of their research papers. The COMET Academy, a 5-week program where individuals learn all about transportation, began in March with 8 participants. She shared upcoming Soda Cap events: "Putt with Pop", during Masters Tournament Week, which will take participants to restaurants in the areas of Main Street, Historic Columbia, and Five Points; Soda Cap at Soda City Market will be held the first Saturday of each month with the exception of April, with that date being April 8<sup>th</sup>. Ms. Bynoe-Reed presented a resolution that was made in October 2022 from Lexington County signifying October 16<sup>th</sup> as "Catch the COMET Day" and she thanked Ms. Summers for the plaque.

**9. EXECUTIVE SESSION**

Ms. Terracio read the items for Executive Session. Item Ai. is discussion of contract review relating to the provision of services to CMRTA - TransPro Consulting. Item Aii. Discussion of contract review relating to the provision of services to CMRTA - Nexsen-Pruet. Item B is pursuant to Section 30- 4-70 (A) (5), discussion of matters related to the proposed location, expansion, or provision of services

encouraging location or expansion of industries or other businesses in the area served by the public body.

**Motion:** A motion was made by Mr. Furgess and seconded by Ms. Gleaton to enter Executive Session.

**Approved:** Brennan, Furgess, Gleaton, Herbert, Howard, Mood, Morris, Smith, Terracio, Walker

**Absent:** Lawson

**Motion passed.** *The Board entered Executive Session at 1:10 P.M.*

**Motion:** A motion was made by Mr. Walker and seconded by Mr. Furgess to exit Executive Session.

**Approved:** Brennan, Furgess, Gleaton, Herbert, Howard, Mood, Morris, Smith, Terracio, Walker

**Absent:** Lawson

**Motion passed.** *The Board exited Executive Session at 1.44 P.M.*

No action was taken during Executive Session.

**Motion:** A motion was made by Mr. Walker and seconded by Mr. Furgess to allow Mr. DesChamps to enter into a contract with TransPro as discussed in Executive Session.

**Approved:** Brennan, Furgess, Gleaton, Herbert, Howard, Mood, Smith, Terracio, Walker

**Absent:** Lawson, Morris

**Motion passed.**

#### 10. ADJOURNMENT

**Motion:** A motion was made by Mr. Furgess and seconded by Ms. Gleaton to adjourn.

**Approved:** Ayes.

**Absent:** Lawson, Morris

**Motion passed.**

*Meeting adjourned at 1:46 P.M.*

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this \_\_\_\_\_, 2023.

Prepared by:

Angela Jacobs, Community Programs Specialist & Board Clerk

Reviewed by:

---

Pamela Bynoe-Reed, Director of Marketing & Community Affairs (Board Administrator)

Approved by:

---

Christopher Lawson, Secretary



**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E05131	3/17/2023	0000061	City Center Partnership, Inc.				<b>Check Entry Number: 001</b>
			1071	2/28/2023	2,500.00	0.00	2,500.00
				<b>Invoice Comment:</b> Yellow Shirt Service- February 2023			
		<b>G/L Account:</b> 4509-000-000-00		Fed/Non Fed Exp: Safety/Security			2,500.00
E05132	3/17/2023	0001018	Brownstone Construction Group				<b>Check Entry Number: 001</b>
			01-2023	1/31/2023	13,605.00	0.00	13,605.00
				<b>Invoice Comment:</b> Architect & Engineering- January 2023			
		<b>G/L Account:</b> 4361-021-004-02		Professional Svcs-GY2021-5339 E&D-LuciusRdSS			13,605.00
E05133	3/17/2023	0001055	AmeriGas Propane LP				<b>Check Entry Number: 001</b>
			3147022093	2/15/2023	753.92	0.00	753.92
				<b>Invoice Comment:</b> 450.1 gals @ 1.54 / gal			
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			753.92
			3147059563	2/16/2023	1,742.68	0.00	1,742.68
				<b>Invoice Comment:</b> 1040.4 gals @ 1.54 / gal			
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			1,742.68
			3147096281	2/17/2023	2,666.12	0.00	2,666.12
				<b>Invoice Comment:</b> 1591.7 gals @ 1.54 / gal			
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			2,666.12
			3147212992	2/21/2023	5,686.07	0.00	5,686.07
				<b>Invoice Comment:</b> 3411.9 gals @ 1.53 / gal			
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			5,686.07
			3147263056	2/22/2023	177.32	0.00	177.32
				<b>Invoice Comment:</b> 107.3 gals @ 1.52 / gal			
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			177.32
			3147303456	2/23/2023	463.53	0.00	463.53
				<b>Invoice Comment:</b> 280.5 gals @ 1.52 / gal			
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			463.53
			3147303459	2/23/2023	1,126.02	0.00	1,126.02
				<b>Invoice Comment:</b> 681.4 gals @ 1.52 / gal			
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			1,126.02
			3147384155	2/25/2023	3,247.18	0.00	3,247.18
				<b>Invoice Comment:</b> 1965 gals @ 1.52 / gal			
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			3,247.18
			3147521005	2/28/2023	3,526.70	0.00	3,526.70
				<b>Invoice Comment:</b> 2134.8 gals @ 1.52 / gal			
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			3,526.70
			3147577877	2/28/2023	1,222.16	0.00	1,222.16
				<b>Invoice Comment:</b> 740.7 gals @ 1.52 / gal			
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			1,222.16
				<b>Check E05133 Total:</b>	20,611.70	0.00	20,611.70
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			20,611.70
E05134	3/17/2023	0001129	GFOA US & Canada				<b>Check Entry Number: 001</b>
			2023SC-03032023-0097	3/3/2023	115.00	0.00	115.00
				<b>Invoice Comment:</b> 2023 Spring Conference Registration			
		<b>G/L Account:</b> 4518-000-000-00		EE Training & Development (& Travel Adv)			115.00
			2340714	2/28/2023	160.00	0.00	160.00
				<b>Invoice Comment:</b> Membership Renewal- 3/1/2023-2/29/2024			
		<b>G/L Account:</b> 4201-000-000-00		Membership Fees, Dues & Subscriptions			160.00
				<b>Check E05134 Total:</b>	275.00	0.00	275.00

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
<b>Printed Check Total:</b>							0.00
<b>Electronic Payment Total:</b>							275.00
E05135	3/17/2023	0001154	Trillium Solutions, Inc.				<b>Check Entry Number: 001</b>
		5211		2/13/2023	2,000.00	0.00	2,000.00
<b>Invoice Comment:</b> GTFS Data Maintenance							
<b>G/L Account:</b>	1535-000-000-00		Prepaid Expenses				2,000.00
	5211-DEC			2/13/2023	250.00	0.00	250.00
<b>Invoice Comment:</b> GTFS Data Maintenance							
<b>G/L Account:</b>	4510-019-008-00		Fed Exp: ADP Software Acq/Main-General				250.00
	5211-FEB			2/13/2023	250.00	0.00	250.00
<b>Invoice Comment:</b> GTFS Data Maintenance							
<b>G/L Account:</b>	4510-019-008-00		Fed Exp: ADP Software Acq/Main-General				250.00
	5211-JAN			2/13/2023	250.00	0.00	250.00
<b>Invoice Comment:</b> GTFS Data Maintenance							
<b>G/L Account:</b>	4510-019-008-00		Fed Exp: ADP Software Acq/Main-General				250.00
	5211-NOV			2/13/2023	250.00	0.00	250.00
<b>G/L Account:</b>	4510-019-008-00		Fed Exp: ADP Software Acq/Main-General				250.00
<b>Check E05135 Total:</b>					3,000.00	0.00	3,000.00
<b>Printed Check Total:</b>							0.00
<b>Electronic Payment Total:</b>							3,000.00
E05136	3/17/2023	0001212	United Way of the Midlands				<b>Check Entry Number: 001</b>
		FEB2023		2/17/2023	191.68	0.00	191.68
<b>Invoice Comment:</b> 2022 Campaign Pledge							
<b>G/L Account:</b>	2125-000-000-00		United Way of Midlands (82)				191.68
E05137	3/17/2023	0001247	Colonial Printing, Inc.				<b>Check Entry Number: 001</b>
		2280		2/15/2023	128.69	0.00	128.69
<b>Invoice Comment:</b> Business Cards- J. Bowers							
<b>G/L Account:</b>	4209-000-000-00		Printing				128.69
	2398			2/24/2023	13.00	0.00	13.00
<b>Invoice Comment:</b> Regular Envelopes							
<b>G/L Account:</b>	4209-000-000-00		Printing				13.00
<b>Check E05137 Total:</b>					141.69	0.00	141.69
<b>Printed Check Total:</b>							0.00
<b>Electronic Payment Total:</b>							141.69
E05138	3/17/2023	0001256	ASI FLEX c/o Application Software, Inc.				<b>Check Entry Number: 001</b>
		FEB 2023		2/28/2023	434.30	0.00	434.30
<b>G/L Account:</b>	2193-000-000-00		Medical Spending (72)				434.30
E05139	3/17/2023	0001257	ASI Flex - Admin Fees				<b>Check Entry Number: 001</b>
		FEB 2023		2/28/2023	9.10	0.00	9.10
<b>G/L Account:</b>	2192-000-000-00		Medical Spending Admin Fees (74)				9.10
E05140	3/17/2023	0001425	M&E Septic Service				<b>Check Entry Number: 001</b>
		2313021		2/12/2023	6,100.00	0.00	6,100.00
<b>Invoice Comment:</b> Pump Replacement							
<b>G/L Account:</b>	4205-000-000-00		Facility R&M Expense				6,100.00
E05141	3/17/2023	0001489	iT1 Solutions				<b>Check Entry Number: 001</b>
		13536		11/1/2022	2,250.00	0.00	2,250.00
<b>Invoice Comment:</b> November 2022 IT Services							
<b>G/L Account:</b>	4361-000-000-00		Professional Svcs				5,500.00
<b>G/L Account:</b>	4510-000-000-00		Federal/Non Fed Exp: ADP Software ACQ/Maint				2,425.00
<b>G/L Account:</b>	4511-000-000-00		Federal Expense: ADP H/W ACQ/Maint				497.00

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		<b>G/L Account:</b> 4361-000-000-00	4361-000-000-00	Professional Svcs			3,250.00-
			13624	12/1/2022	5,172.00	0.00	5,172.00
				<b>Invoice Comment:</b> December 2022 iT Services			
		<b>G/L Account:</b> 4361-000-000-00	4361-000-000-00	Professional Svcs			5,500.00
		<b>G/L Account:</b> 4510-000-000-00	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			2,425.00
		<b>G/L Account:</b> 4511-000-000-00	4511-000-000-00	Federal Expense: ADP H/W ACQ/Maint			497.00
		<b>G/L Account:</b> 4361-000-000-00	4361-000-000-00	Professional Svcs			3,250.00-
			13709	1/1/2023	5,172.00	0.00	5,172.00
				<b>Invoice Comment:</b> January 2023 iT Services			
		<b>G/L Account:</b> 4361-000-000-00	4361-000-000-00	Professional Svcs			5,500.00
		<b>G/L Account:</b> 4510-000-000-00	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			2,425.00
		<b>G/L Account:</b> 4511-000-000-00	4511-000-000-00	Federal Expense: ADP H/W ACQ/Maint			497.00
		<b>G/L Account:</b> 4361-000-000-00	4361-000-000-00	Professional Svcs			3,250.00-
			13787	2/1/2023	5,172.00	0.00	5,172.00
				<b>Invoice Comment:</b> February 2023 iT Services			
		<b>G/L Account:</b> 4361-000-000-00	4361-000-000-00	Professional Svcs			5,500.00
		<b>G/L Account:</b> 4510-000-000-00	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			2,425.00
		<b>G/L Account:</b> 4511-000-000-00	4511-000-000-00	Federal Expense: ADP H/W ACQ/Maint			497.00
		<b>G/L Account:</b> 4361-000-000-00	4361-000-000-00	Professional Svcs			3,250.00-
				<b>Check E05141 Total:</b>	17,766.00	0.00	17,766.00
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			17,766.00
E05142	3/17/2023	0001498	AOS Specialty Contractors, Inc				<b>Check Entry Number:</b> 001
			02152023-190390	2/15/2023	240.79	0.00	240.79
				<b>Invoice Comment:</b> COMET Bus Stop Amenities			
		<b>G/L Account:</b> 4503-000-000-00	4503-000-000-00	Fed Exp: Shelter Acq/Install (CMCOG incl)			240.79
			02152023-190390-2	2/15/2023	2,323.50	0.00	2,323.50
				<b>Invoice Comment:</b> COMET Bus Stop Amenities			
		<b>G/L Account:</b> 4503-000-000-00	4503-000-000-00	Fed Exp: Shelter Acq/Install (CMCOG incl)			2,323.50
				<b>Check E05142 Total:</b>	2,564.29	0.00	2,564.29
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			2,564.29
E05143	3/17/2023	0001521	Selman & Co LLC - Multi Billing				<b>Check Entry Number:</b> 001
			FEB 2023	3/1/2023	96.16	0.00	96.16
				<b>Invoice Comment:</b> LBT Coverage			
		<b>G/L Account:</b> 2197-000-000-00	2197-000-000-00	Supplemental Insurance EE			96.16
E05144	3/17/2023	0001522	Lyft, Inc.				<b>Check Entry Number:</b> 001
			1001077896	2/28/2023	60,857.07	0.00	60,857.07
				<b>Invoice Comment:</b> Pick Up, Market, Night-Time- Feb. 2023			
		<b>G/L Account:</b> 4308-000-000-00	4308-000-000-00	Contractor: Special Enhancements			1,355.16
		<b>G/L Account:</b> 4308-000-000-00	4308-000-000-00	Contractor: Special Enhancements			53,799.62
		<b>G/L Account:</b> 4308-000-000-00	4308-000-000-00	Contractor: Special Enhancements			1,311.24
		<b>G/L Account:</b> 4308-000-000-00	4308-000-000-00	Contractor: Special Enhancements			2,417.36
		<b>G/L Account:</b> 4308-000-000-00	4308-000-000-00	Contractor: Special Enhancements			1,733.89
		<b>G/L Account:</b> 4308-000-000-00	4308-000-000-00	Contractor: Special Enhancements			239.80
E05145	3/17/2023	0001541	UBER Technologies, Inc.				<b>Check Entry Number:</b> 002
		<b>Check Comment:</b> February 2023- PUP Applications					
			C4B3F2	3/1/2023	92.59	0.00	92.59
				<b>Invoice Comment:</b> February 2023- PUP Applications			
		<b>G/L Account:</b> 4308-000-000-00	4308-000-000-00	Contractor: Special Enhancements			92.59

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E05146	3/17/2023	0001545	Nexsen Pruet, LLC				<b>Check Entry Number: 001</b>
			535958660	3/2/2023	6,000.00	0.00	6,000.00
				<b>Invoice Comment:</b> Matter No. 061920-00001			
		<b>G/L Account:</b> 4361-000-000-00		Professional Svcs			6,000.00
E05147	3/17/2023	0001626	B&C Associates Inc.				<b>Check Entry Number: 001</b>
			2225753	2/17/2023	12,647.20	0.00	12,647.20
				<b>Invoice Comment:</b> February 2023- Janitorial Services			
		<b>G/L Account:</b> 4205-000-000-00		Facility R&M Expense			12,697.20
		<b>G/L Account:</b> 4205-000-000-00		Facility R&M Expense			50.00-
			2225754	2/17/2023	700.00	0.00	700.00
				<b>Invoice Comment:</b> Fogging- COMET Central			
		<b>G/L Account:</b> 4205-000-000-00		Facility R&M Expense			700.00
				<b>Check E05147 Total:</b>	13,347.20	0.00	13,347.20
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			13,347.20
E05148	3/17/2023	0001630	A James Global Services, Inc.				<b>Check Entry Number: 001</b>
			COMET202301	2/17/2023	8,984.39	0.00	8,984.39
				<b>Invoice Comment:</b> Landscape Maintenance- January 2023			
		<b>G/L Account:</b> 4205-000-000-00		Facility R&M Expense			8,984.39
E05149	3/17/2023	0001639	Gateway Outdoor Advertising				<b>Check Entry Number: 001</b>
			41951	12/14/2022	220.00	0.00	220.00
				<b>Invoice Comment:</b> Installation/Removal of Ads			
		<b>G/L Account:</b> 4203-000-000-00		Mktg/Adv/Promo/Spnsr			220.00
E05150	3/17/2023	0001666	Guttman Energy, Inc.				<b>Check Entry Number: 001</b>
			R23036592	3/1/2023	23,766.41	0.00	23,766.41
				<b>Invoice Comment:</b> 7479 gals @ 2.87 / gal, 2/21/23			
		<b>G/L Account:</b> 4321-000-000-00		Vehicle Fuel: Diesel/UNL			23,766.41
E05151	3/17/2023	0001693	Fluitron LLC				<b>Check Entry Number: 001</b>
			23201	2/7/2023	137,564.00	0.00	137,564.00
				<b>Invoice Comment:</b> Gaseous Hydrogen System			
		<b>G/L Account:</b> 1740-022-045-04		Equipment-GY2022-Op/Mnt/Adm-Hydro Bus			137,564.00
		<b>G/L Account:</b> 1740-022-045-04		Equipment-GY2022-Op/Mnt/Adm-Hydro Bus			0.00
		<b>G/L Account:</b> 1740-022-045-04		Equipment-GY2022-Op/Mnt/Adm-Hydro Bus			0.00
E05152	3/17/2023	0009630	Natavis Eric Harris				<b>Check Entry Number: 001</b>
			658	3/13/2023	4,652.50	0.00	4,652.50
				<b>Invoice Comment:</b> Planning Consultant 2/13 - 3/10			
		<b>G/L Account:</b> 4361-021-019-00		Professional Svcs-GY2021-General			4,652.50
				<b>Report Total:</b>	322,779.08	0.00	322,779.08
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			322,779.08

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E05153	3/15/2023	0000109	Crowe LLP					<b>Check Entry Number: 001</b>
			705-2617836	2/13/2023	15,000.00	0.00	15,000.00	
				<b>Invoice Comment: NTD Planning- FY20, FY21, FY22</b>				
		<b>G/L Account: 4361-000-000-00</b>		Professional Svcs				15,000.00
				<b>Report Total:</b>	15,000.00	0.00	15,000.00	
				<b>Printed Check Total:</b>			0.00	
				<b>Electronic Payment Total:</b>			15,000.00	

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E05154	3/31/2023	0000050	Enterprise Holdings, Inc. 172364867605	3/1/2023	8,178.57	0.00	8,178.57
				<b>Invoice Comment:</b> February 2023- Renter Subsidy			<b>Check Entry Number:</b> 001
		<b>G/L Account:</b> 4513-020-015-00		Fed Exp: Vanpool Ops-Grant Year (last 2 digits)-AP			8,178.57
E05155	3/31/2023	0000091	Professional Printers 268903	3/13/2023	205.00	0.00	205.00
				<b>Invoice Comment:</b> The COMET Newsletter			<b>Check Entry Number:</b> 001
		<b>G/L Account:</b> 4209-000-000-00		Printing			205.00
E05156	3/31/2023	0001000	RATP Dev USA Inc. 12OCT22	3/13/2023	1,681,810.92	0.00	1,681,810.92
				<b>Invoice Comment:</b> December 1 - 31, 2022 Contract Services			<b>Check Entry Number:</b> 001
		<b>G/L Account:</b> 4305-000-000-00		Contractor: Fixed Route			414,818.10
		<b>G/L Account:</b> 4305-000-000-00		Contractor: Fixed Route			813,901.33
		<b>G/L Account:</b> 4305-000-000-00		Contractor: Fixed Route			10,091.94
		<b>G/L Account:</b> 4305-000-000-00		Contractor: Fixed Route			1,140.05-
		<b>G/L Account:</b> 4305-000-000-00		Contractor: Fixed Route			4,149.16
		<b>G/L Account:</b> 4305-000-000-00		Contractor: Fixed Route			6,662.04-
		<b>G/L Account:</b> 4305-000-000-00		Contractor: Fixed Route			13,387.50
		<b>G/L Account:</b> 4305-000-000-00		Contractor: Fixed Route			162.48-
		<b>G/L Account:</b> 4305-000-000-00		Contractor: Fixed Route			13,393.00
		<b>G/L Account:</b> 4305-000-000-98		Contractor:Fixed Rte-General-USC			93,597.15
		<b>G/L Account:</b> 4306-000-000-00		Contractor: DART			148,410.71
		<b>G/L Account:</b> 4306-000-000-00		Contractor: DART			146,040.36
		<b>G/L Account:</b> 4306-000-000-00		Contractor: DART			12,568.38
		<b>G/L Account:</b> 4306-000-000-00		Contractor: DART			20,236.00
		<b>G/L Account:</b> 4306-000-000-00		Contractor: DART			818.14-
E05157	3/31/2023	0001003	Burr Forman McNair 1373813	3/8/2023	6,148.00	0.00	6,148.00
				<b>Invoice Comment:</b> Labor Issues- February 2023			<b>Check Entry Number:</b> 001
		<b>G/L Account:</b> 4361-000-000-00		Professional Svcs			6,148.00
			FEB2023	3/8/2023	4,000.00	0.00	4,000.00
				<b>Invoice Comment:</b> Professional Services- February 2023			
		<b>G/L Account:</b> 4361-000-000-00		Professional Svcs			4,000.00
				<b>Check E05157 Total:</b>		10,148.00	0.00
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			10,148.00
E05158	3/31/2023	0001018	Brownstone Construction Group 02-2023	2/28/2023	13,362.50	0.00	13,362.50
				<b>Invoice Comment:</b> Architect & Engineering- February 2023			<b>Check Entry Number:</b> 001
		<b>G/L Account:</b> 4361-021-004-02		Professional Svcs-GY2021-5339 E&D-LuciusRdSS			13,362.50
E05159	3/31/2023	0001055	AmeriGas Propane LP 3147685394	3/4/2023	5,952.90	0.00	5,952.90
				<b>Invoice Comment:</b> 3607.8 gals @ 1.52 / gal			<b>Check Entry Number:</b> 001
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			5,952.90
			3147743914	3/5/2023	759.50	0.00	759.50
				<b>Invoice Comment:</b> 460.3 gals @ 1.52 / gal			
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			759.50
			3147815948	3/7/2023	1,712.51	0.00	1,712.51
				<b>Invoice Comment:</b> 1000 gals @ 1.58 / gal			
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			1,712.51

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
			3147852908	3/8/2023	2,014.59	0.00	2,014.59	
			<b>Invoice Comment:</b> 1176.4 gals @ 1.58 / gal					
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			2,014.59	
			3147890690	3/9/2023	2,723.57	0.00	2,723.57	
			<b>Invoice Comment:</b> 1590.4 gals @ 1.58 / gal					
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			2,723.57	
			3147957443	3/11/2023	3,695.59	0.00	3,695.59	
			<b>Invoice Comment:</b> 2158 gals @ 1.58 / gal					
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			3,695.59	
			3147976817	3/12/2023	1,178.89	0.00	1,178.89	
			<b>Invoice Comment:</b> 688.4 gals @ 1.58 / gal					
		<b>G/L Account:</b> 4320-000-000-00		Propane Fuel			1,178.89	
			<b>Check E05159 Total:</b>		18,037.55	0.00	18,037.55	
			<b>Printed Check Total:</b>				0.00	
			<b>Electronic Payment Total:</b>				18,037.55	
E05160	3/31/2023	0001078	Sign It Quick				<b>Check Entry Number:</b> 001	
			43563	3/23/2023	810.00	0.00	810.00	
			<b>Invoice Comment:</b> U-Channel Post Base					
		<b>G/L Account:</b> 4506-000-247-00		Fed Exp:Capt'l-Non PM			810.00	
			43585	3/21/2023	2,168.30	0.00	2,168.30	
		<b>G/L Account:</b> 4513-020-015-00		Fed Exp: Vanpool Ops-Grant Year (last 2 digits)-AP			2,168.30	
			<b>Check E05160 Total:</b>		2,978.30	0.00	2,978.30	
			<b>Printed Check Total:</b>				0.00	
			<b>Electronic Payment Total:</b>				2,978.30	
E05161	3/31/2023	0001132	Chernoff Newman, LLC				<b>Check Entry Number:</b> 001	
			56726-0000	2/28/2023	2,962.50	0.00	2,962.50	
			<b>Invoice Comment:</b> Consultation COMET Board- Feb. 2023					
		<b>G/L Account:</b> 4361-000-000-00		Professional Svcs			2,962.50	
E05162	3/31/2023	0001158	Michael Dantzier				<b>Check Entry Number:</b> 001	
			0913	2/15/2023	390.00	0.00	390.00	
			<b>Invoice Comment:</b> COMET Employee Headshots					
		<b>G/L Account:</b> 4361-000-000-00		Professional Svcs			390.00	
E05163	3/31/2023	0001236	Remix Software, Inc.				<b>Check Entry Number:</b> 001	
			INV031-878	3/17/2023	30,500.00	0.00	30,500.00	
			<b>Invoice Comment:</b> Scheduling License 3/15/23-9/14/23					
		<b>G/L Account:</b> 1535-000-000-00		Prepaid Expenses			30,500.00	
E05164	3/31/2023	0001248	N-Graphix				<b>Check Entry Number:</b> 001	
			C022723	3/13/2023	609.50	0.00	609.50	
			<b>Invoice Comment:</b> TASC Rodeo Apparel					
		<b>G/L Account:</b> 4203-000-000-00		Mktg/Adv/Promo/Spnsr			609.50	
E05165	3/31/2023	0001256	ASI FLEX c/o Application Software, Inc.				<b>Check Entry Number:</b> 001	
			MAR 2023	3/20/2023	504.30	0.00	504.30	
		<b>G/L Account:</b> 2193-000-000-00		Medical Spending (72)			504.30	
E05166	3/31/2023	0001257	ASI Flex - Admin Fees				<b>Check Entry Number:</b> 001	
			MAR 2023	3/20/2023	11.42	0.00	11.42	
		<b>G/L Account:</b> 2192-000-000-00		Medical Spending Admin Fees (74)			11.42	
E05167	3/31/2023	0001373	Transit Talent.Com				<b>Check Entry Number:</b> 001	
			1562303	3/16/2023	135.00	0.00	135.00	
			<b>Invoice Comment:</b> Employment Ad					
		<b>G/L Account:</b> 4203-000-000-00		Mktg/Adv/Promo/Spnsr			135.00	

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E05168	3/31/2023	0001421	ABLE South Carolina					<b>Check Entry Number: 001</b>
		3130		3/7/2023	4,334.25	0.00	4,334.25	
				<b>Invoice Comment:</b> Applications- February 2023				
		<b>G/L Account:</b> 4361-000-000-00		Professional Svcs			4,334.25	
		3131		3/7/2023	10,310.27	0.00	10,310.27	
				<b>Invoice Comment:</b> Mobility Management- February 2023				
		<b>G/L Account:</b> 4520-000-000-00		Federal Exp: Mobility 5310 (VTRIP, PUP)			10,310.27	
				<b>Check E05168 Total:</b>				
					14,644.52	0.00	14,644.52	
				<b>Printed Check Total:</b>				0.00
				<b>Electronic Payment Total:</b>				14,644.52
E05169	3/31/2023	0001498	AOS Specialty Contractors, Inc					<b>Check Entry Number: 001</b>
		03032023-190390		2/28/2023	49,212.76	0.00	49,212.76	
				<b>Invoice Comment:</b> COMET Bus Stop Amenities				
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			4,995.00	
		<b>G/L Account:</b> 4503-000-257-09		Fed Exp: Shelter Acq/Install-x257-NPM Capita			3,200.00	
		<b>G/L Account:</b> 4503-000-257-09		Fed Exp: Shelter Acq/Install-x257-NPM Capita			1,586.25	
		<b>G/L Account:</b> 4503-000-257-09		Fed Exp: Shelter Acq/Install-x257-NPM Capita			1,150.56	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			8,218.31	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			150.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			555.00	
		<b>G/L Account:</b> 4503-000-247-09		Fed Exp: Shelter Acq/Install-Grant 247-NPM Cap			155.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			155.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			250.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			4,995.00	
		<b>G/L Account:</b> 4503-000-257-09		Fed Exp: Shelter Acq/Install-x257-NPM Capita			3,200.00	
		<b>G/L Account:</b> 4503-000-257-09		Fed Exp: Shelter Acq/Install-x257-NPM Capita			634.50	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			915.09	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			2,009.25	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			9,998.80	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			150.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			555.00	
		<b>G/L Account:</b> 4503-000-247-09		Fed Exp: Shelter Acq/Install-Grant 247-NPM Cap			155.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			150.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			150.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			150.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			155.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			4,165.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			555.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			555.00	
		<b>G/L Account:</b> 4503-000-247-09		Fed Exp: Shelter Acq/Install-Grant 247-NPM Cap			155.00	
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			150.00	
E05170	3/31/2023	0001543	Flock & Rally					<b>Check Entry Number: 001</b>
		209ADV		3/8/2023	14,449.74	0.00	14,449.74	
				<b>Invoice Comment:</b> March 2023 Advertising Expenses				
		<b>G/L Account:</b> 4203-000-000-00		Mktg/Adv/Promo/Spnsr			14,449.74	
		4178		3/10/2023	12,223.72	0.00	12,223.72	
				<b>Invoice Comment:</b> February 2023 Marketing Hours				
		<b>G/L Account:</b> 4203-000-000-00		Mktg/Adv/Promo/Spnsr			12,223.72	
				<b>Check E05170 Total:</b>				
					26,673.46	0.00	26,673.46	



**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
<b>Printed Check Total:</b>							0.00	
<b>Electronic Payment Total:</b>							26,673.46	
E05171	3/31/2023	0001547	Solutions for Transit (SFT)				<b>Check Entry Number: 001</b>	
			23-0305COMET	3/5/2023	4,166.66	0.00	4,166.66	
			<b>Invoice Comment:</b> The Reporting Solution- February 2023					
			<b>G/L Account:</b> 4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			4,166.66	
E05172	3/31/2023	0001554	ACE Hardware - Horse & Garden, Inc.				<b>Check Entry Number: 001</b>	
			527217	3/14/2023	117.65	0.00	117.65	
			<b>Invoice Comment:</b> 26.8 gals @ 4.39 / gal					
			<b>G/L Account:</b> 4320-000-000-00	Propane Fuel			117.65	
E05173	3/31/2023	0001626	B&C Associates Inc.				<b>Check Entry Number: 001</b>	
			2225763	3/13/2023	12,807.20	0.00	12,807.20	
			<b>Invoice Comment:</b> March 2023- Janitorial Services					
			<b>G/L Account:</b> 4205-000-000-00	Facility R&M Expense			12,807.20	
			2225778	3/13/2023	700.00	0.00	700.00	
			<b>Invoice Comment:</b> Fogging- COMET Central					
			<b>G/L Account:</b> 4205-000-000-00	Facility R&M Expense			700.00	
<b>Check E05173 Total:</b>					13,507.20	0.00	13,507.20	
<b>Printed Check Total:</b>							0.00	
<b>Electronic Payment Total:</b>							13,507.20	
E05174	3/31/2023	0001630	A James Global Services, Inc.				<b>Check Entry Number: 001</b>	
			COMET202302	3/13/2023	8,984.39	0.00	8,984.39	
			<b>Invoice Comment:</b> Landscape Maintenance- February 2023					
			<b>G/L Account:</b> 4205-000-000-00	Facility R&M Expense			8,489.39	
			<b>G/L Account:</b> 4205-000-000-00	Facility R&M Expense			8,984.39-	
			<b>G/L Account:</b> 4205-000-000-00	Facility R&M Expense			495.00	
			<b>G/L Account:</b> 4205-000-000-00	Facility R&M Expense			8,984.39	
E05175	3/31/2023	0001637	Feonix - Mobility Rising				<b>Check Entry Number: 001</b>	
			1903	3/1/2023	22,341.00	0.00	22,341.00	
			<b>Invoice Comment:</b> FTA iCam- February 2023					
			<b>G/L Account:</b> 4520-021-005-00	Federal Exp: 5310-GY2021-ICAM-General			22,341.00	
E05176	3/31/2023	0001664	Cherokee Inc.				<b>Check Entry Number: 001</b>	
			APPL12 2113	2/28/2023	19,507.50	0.00	19,507.50	
			<b>Invoice Comment:</b> Lucius Rd Superstop					
			<b>G/L Account:</b> 1780-000-000-02	Construction in Progress- LR-General-LuciusRdSS			0.00	
			<b>G/L Account:</b> 1780-000-000-02	Construction in Progress- LR-General-LuciusRdSS			19,507.50	
E05177	3/31/2023	0001666	Guttman Energy, Inc.				<b>Check Entry Number: 001</b>	
			R23045043	3/15/2023	23,541.61	0.00	23,541.61	
			<b>Invoice Comment:</b> 7486 gals @ 2.84 / gal, 3/10/23					
			<b>G/L Account:</b> 4321-000-000-00	Vehicle Fuel: Diesel/UNL			23,541.61	
			R23045071	3/15/2023	25,407.18	0.00	25,407.18	
			<b>Invoice Comment:</b> 7475 gals @ 3.09 / gal, 3/6/23					
			<b>G/L Account:</b> 4321-000-000-00	Vehicle Fuel: Diesel/UNL			25,407.18	
			R23045473	3/16/2023	24,401.27	0.00	24,401.27	
			<b>Invoice Comment:</b> 7487 gals @ 2.95 / gal, 2/27/23					
			<b>G/L Account:</b> 4321-000-000-00	Vehicle Fuel: Diesel/UNL			24,401.27	
			<b>G/L Account:</b> 4321-000-000-00	Vehicle Fuel: Diesel/UNL			0.00	
			R23049316	3/22/2023	22,220.81	0.00	22,220.81	
			<b>Invoice Comment:</b> 7199 gals @ 2.78 / gal, 3/16/23					
			<b>G/L Account:</b> 4321-000-000-00	Vehicle Fuel: Diesel/UNL			22,220.81	

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		<b>G/L Account:</b> 4321-000-000-00		Vehicle Fuel: Diesel/UNL			0.00
			R23051134	3/27/2023	23,505.82	0.00	23,505.82
				<b>Invoice Comment:</b> 7482 gals @ 2.83 / gal, 3/22/23			
		<b>G/L Account:</b> 4321-000-000-00		Vehicle Fuel: Diesel/UNL			23,505.82
				<b>Check E05177 Total:</b>	119,076.69	0.00	119,076.69
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			119,076.69
E05178	3/31/2023	0001667	Smith & Jones Janitorial Supplies				<b>Check Entry Number:</b> 001
			223666	3/13/2023	218.00	0.00	218.00
				<b>Invoice Comment:</b> Paper Towels			
		<b>G/L Account:</b> 4401-000-000-00		Misc Administrative Expenses			218.00
E05179	3/31/2023	0001688	Christina Sims				<b>Check Entry Number:</b> 001
			0003	3/4/2023	1,000.00	0.00	1,000.00
				<b>Invoice Comment:</b> Roadeo Photographer- Mar. 2023			
		<b>G/L Account:</b> 4334-000-000-00		OPT RTAP Expense			1,000.00
E05180	3/31/2023	0001690	The Pest Bureau, Inc.				<b>Check Entry Number:</b> 001
			99397	3/1/2023	150.00	0.00	150.00
				<b>Invoice Comment:</b> Monthly Pest Control- Facility			
		<b>G/L Account:</b> 4205-000-000-00		Facility R&M Expense			150.00
			99398	3/1/2023	150.00	0.00	150.00
				<b>Invoice Comment:</b> Monthly Pest Control- COMET Central			
		<b>G/L Account:</b> 4205-000-000-00		Facility R&M Expense			150.00
			99496	3/6/2023	1,504.00	0.00	1,504.00
				<b>Invoice Comment:</b> Monthly Pest Control- Vehicles			
		<b>G/L Account:</b> 4387-000-000-00		Vehicle/Equip Repairs&Maint			1,504.00
				<b>Check E05180 Total:</b>	1,804.00	0.00	1,804.00
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			1,804.00
E05181	3/31/2023	0006000	Melissa Amerson				<b>Check Entry Number:</b> 001
			VTRIP FEB'23	2/28/2023	88.00	0.00	88.00
				<b>Invoice Comment:</b> Volunteer Driver - John Hodge			
		<b>G/L Account:</b> 4520-000-000-00		Federal Exp: Mobility 5310 (VTRIP, PUP)			88.00
E05182	3/31/2023	0006003	Ashley Brown				<b>Check Entry Number:</b> 001
			VTRIP FEB'23	2/28/2023	88.00	0.00	88.00
				<b>Invoice Comment:</b> Volunteer Driver - Allison			
		<b>G/L Account:</b> 4520-000-000-00		Federal Exp: Mobility 5310 (VTRIP, PUP)			88.00
E05183	3/31/2023	0006004	Richard Y.S. Lung Sr				<b>Check Entry Number:</b> 001
			VTRIP FEB'23	2/28/2023	88.00	0.00	88.00
				<b>Invoice Comment:</b> Volunteer Driver - Julia Langer			
		<b>G/L Account:</b> 4520-000-000-00		Federal Exp: Mobility 5310 (VTRIP, PUP)			88.00
E05184	3/31/2023	0007023	Lance W. Crocker				<b>Check Entry Number:</b> 001
			12202022B	3/27/2023	1,400.00	0.00	1,400.00
				<b>Invoice Comment:</b> Security- 1/3, 1/6, 1/17, 1/21, 1/31			
		<b>G/L Account:</b> 4509-000-000-00		Fed/Non Fed Exp: Safety/Security			1,400.00
			12202022B DEC	3/27/2023	770.00	0.00	770.00
				<b>Invoice Comment:</b> Security- 12/5, 12/10, 12/14			
		<b>G/L Account:</b> 4509-000-000-00		Fed/Non Fed Exp: Safety/Security			770.00
			12202022B NOV	3/27/2023	595.00	0.00	595.00
				<b>Invoice Comment:</b> Security- 11/25, 11/30			
		<b>G/L Account:</b> 4509-000-000-00		Fed/Non Fed Exp: Safety/Security			595.00

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
				<b>Check E05184 Total:</b>	2,765.00	0.00	2,765.00
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			2,765.00
E05185	3/31/2023	0007031	Todd Ballard				<b>Check Entry Number: 001</b>
			12202022B	3/27/2023	892.50	0.00	892.50
				<b>Invoice Comment:</b> Security- 1/13, 1/17, 1/19, 1/25			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			892.50
			12202022B DEC	3/27/2023	1,277.50	0.00	1,277.50
				<b>Invoice Comment:</b> Security- 12/5, 12/6, 12/7, 12/13			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			1,277.50
			12202022B NOV	3/27/2023	945.00	0.00	945.00
				<b>Invoice Comment:</b> Security- 11/28, 11/29			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			945.00
				<b>Check E05185 Total:</b>	3,115.00	0.00	3,115.00
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			3,115.00
E05186	3/31/2023	0007037	Ivey Gilliam				<b>Check Entry Number: 001</b>
			12202022B	3/27/2023	280.00	0.00	280.00
				<b>Invoice Comment:</b> Security- 1/12			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			280.00
			12202022B DEC	3/27/2023	280.00	0.00	280.00
				<b>Invoice Comment:</b> Security- 12/1			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			280.00
				<b>Check E05186 Total:</b>	560.00	0.00	560.00
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			560.00
E05187	3/31/2023	0007041	Michael Niscia				<b>Check Entry Number: 001</b>
			11202022B DEC	3/27/2023	490.00	0.00	490.00
				<b>Invoice Comment:</b> Security- 12/22, 12/27			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			490.00
			11202022B JAN	3/27/2023	385.00	0.00	385.00
				<b>Invoice Comment:</b> Security- 1/18, 1/24			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			385.00
			11202022B NOV	3/27/2023	280.00	0.00	280.00
				<b>Invoice Comment:</b> Security- 11/28			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			280.00
				<b>Check E05187 Total:</b>	1,155.00	0.00	1,155.00
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			1,155.00
E05188	3/31/2023	0007061	Matthew Holmes				<b>Check Entry Number: 001</b>
			12202022B	3/27/2023	1,968.75	0.00	1,968.75
				<b>Invoice Comment:</b> Security- 1/-2, 1/4-5, 1/7, 1/14-15,1/21			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			1,968.75
			12202022B DEC	3/27/2023	1,919.75	0.00	1,919.75
				<b>Invoice Comment:</b> Security- 12/2-4, 12/6, 12/20, 12/23			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			1,919.75
			12202022B NOV	3/27/2023	315.00	0.00	315.00
				<b>Invoice Comment:</b> Security- 11/26			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			315.00

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
				<b>Check E05188 Total:</b>	4,203.50	0.00	4,203.50
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			4,203.50
E05189	3/31/2023	0007063	Rares M. Ungureanu				<b>Check Entry Number: 001</b>
			12202022B	3/27/2023	875.00	0.00	875.00
				<b>Invoice Comment:</b> Security- 1/3, 1/17, 1/25			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			875.00
			12202022B DEC	3/27/2023	875.00	0.00	875.00
				<b>Invoice Comment:</b> Security- 12/14, 12/19			
<b>G/L Account:</b>	4509-000-000-00			Fed/Non Fed Exp: Safety/Security			875.00
				<b>Check E05189 Total:</b>	1,750.00	0.00	1,750.00
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			1,750.00
E05190	3/31/2023	0009630	Natavis Eric Harris				<b>Check Entry Number: 001</b>
			659	3/28/2023	2,560.00	0.00	2,560.00
				<b>Invoice Comment:</b> Planning Consultation- 3/13/23-3/27/23			
<b>G/L Account:</b>	4361-021-019-00			Professional Svcs-GY2021-General			2,560.00
				<b>Report Total:</b>	2,067,459.89	0.00	2,067,459.89
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			2,067,459.89

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E05191	3/31/2023	0001004	Dominion Energy South Carolina				<b>Check Entry Number: 002</b>
<b>Check Comment:</b> 1224 Laurel St.							
			0664-0123	2/3/2023	806.43	0.00	806.43
<b>Invoice Comment:</b> 1224 Laurel St.							
<b>G/L Account:</b> 4381-000-000-00 Utility: Electricity 806.43							
E05192	3/31/2023	0001004	Dominion Energy South Carolina				<b>Check Entry Number: 003</b>
<b>Check Comment:</b> 1224 Laurel St.							
			0664-0223	3/7/2023	806.43	0.00	806.43
<b>Invoice Comment:</b> 1224 Laurel St.							
<b>G/L Account:</b> 4381-000-000-00 Utility: Electricity 806.43							
E05193	3/31/2023	0001004	Dominion Energy South Carolina				<b>Check Entry Number: 004</b>
<b>Check Comment:</b> 3613 Lucius Rd.							
			1452-0223	2/16/2023	7,621.72	0.00	7,621.72
<b>Invoice Comment:</b> 3613 Lucius Rd.							
<b>G/L Account:</b> 4381-000-000-00 Utility: Electricity 6,230.18							
<b>G/L Account:</b> 4380-000-000-00 Utility: Natural Gas 1,391.54							
E05194	3/31/2023	0001004	Dominion Energy South Carolina				<b>Check Entry Number: 005</b>
<b>Check Comment:</b> Fuel Island & Bus Wash							
			9634-0223	2/16/2023	1,038.96	0.00	1,038.96
<b>Invoice Comment:</b> Fuel Island & Bus Wash							
<b>G/L Account:</b> 4381-000-000-00 Utility: Electricity 1,038.96							
E05195	3/31/2023	0001010	City of Columbia - Water				<b>Check Entry Number: 002</b>
<b>Check Comment:</b> 1745 Sumter St.							
			0540-0223	3/10/2023	70.75	0.00	70.75
<b>Invoice Comment:</b> 1745 Sumter St.							
<b>G/L Account:</b> 4382-000-000-00 Utility: Water&Sewer 70.75							
E05196	3/31/2023	0001010	City of Columbia - Water				<b>Check Entry Number: 003</b>
<b>Check Comment:</b> 3800 Lucius Rd.							
			5705-0223	3/10/2023	183.95	0.00	183.95
<b>Invoice Comment:</b> 3800 Lucius Rd.							
<b>G/L Account:</b> 4382-000-000-00 Utility: Water&Sewer 183.95							
E05197	3/31/2023	0001010	City of Columbia - Water				<b>Check Entry Number: 004</b>
<b>Check Comment:</b> 3808 Lucius Rd.							
			5706-0223	3/10/2023	212.25	0.00	212.25
<b>Invoice Comment:</b> 3808 Lucius Rd.							
<b>G/L Account:</b> 4382-000-000-00 Utility: Water&Sewer 212.25							
E05198	3/31/2023	0001010	City of Columbia - Water				<b>Check Entry Number: 005</b>
<b>Check Comment:</b> 3613 Lucius Rd.							
			5754-0223	3/2/2023	3,095.79	0.00	3,095.79
<b>Invoice Comment:</b> 3613 Lucius Rd.							
<b>G/L Account:</b> 4382-000-000-00 Utility: Water&Sewer 3,095.79							
E05199	3/31/2023	0001022	Segra				<b>Check Entry Number: 001</b>
			2498827	2/1/2023	922.00	0.00	922.00
<b>Invoice Comment:</b> VOIP 5231111- 2/1/23-2/28/23							
<b>G/L Account:</b> 4383-000-000-00 Telecommunications 922.00							
			2501707	2/1/2023	2,682.16	0.00	2,682.16
<b>Invoice Comment:</b> Internet Charges- 2/1/23-2/28/23							
<b>G/L Account:</b> 4383-000-000-00 Telecommunications 2,682.16							
<b>Check E05199 Total:</b>					<u>3,604.16</u>	<u>0.00</u>	<u>3,604.16</u>

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
<b>Printed Check Total:</b>							0.00
<b>Electronic Payment Total:</b>							3,604.16
E05200	3/31/2023	0001028	Pitney Bowes Purchase Power				<b>Check Entry Number: 001</b>
		0788-0123		2/5/2023	10.00	0.00	10.00
<b>Invoice Comment: Postage</b>							
		<b>G/L Account:</b> 4208-000-000-00	Postage & Shipping				10.00
E05201	3/31/2023	0001057	PEBA - SC Retirement Systems				<b>Check Entry Number: 001</b>
		FEB 2023		2/28/2023	22,665.68	0.00	22,665.68
		<b>G/L Account:</b> 2120-000-000-00	SC Retirement: Employee				7,680.39
		<b>G/L Account:</b> 4160-000-000-00	SC Retirement: Employer				14,857.28
		<b>G/L Account:</b> 4160-000-000-00	SC Retirement: Employer				128.01
E05202	3/31/2023	0001144	PEBA Insurance Finance				<b>Check Entry Number: 002</b>
		MAR 2023		2/21/2023	8,624.12	0.00	8,624.12
		<b>G/L Account:</b> 4165-000-000-00	Health Insurance Employer Portion				6,564.60
		<b>G/L Account:</b> 2145-000-000-00	State Health: EE				1,316.02
		<b>G/L Account:</b> 2165-000-000-00	Dental: Employee				13.72
		<b>G/L Account:</b> 2172-000-000-00	Dental Plus: Employee				301.44
		<b>G/L Account:</b> 2175-000-000-00	Optional Life				144.00
		<b>G/L Account:</b> 2180-000-000-00	Dependant Life Ins				5.68
		<b>G/L Account:</b> 2180-000-000-00	Dependant Life Ins				2.52
		<b>G/L Account:</b> 2182-000-000-00	Supplemental Long Term Disability				150.70
		<b>G/L Account:</b> 2187-000-000-00	State Vision Plan				96.80
		<b>G/L Account:</b> 2186-000-000-00	State Tobacco Prem				40.00
E05203	3/31/2023	0001167	AT&T - Atlanta				<b>Check Entry Number: 002</b>
<b>Check Comment: Elevator &amp; Fire Alarm</b>							
		0749-0223		2/22/2023	850.03	0.00	850.03
<b>Invoice Comment: Elevator &amp; Fire Alarm</b>							
		<b>G/L Account:</b> 4383-000-000-00	Telecommunications				850.03
E05204	3/31/2023	0001224	Bank of America				<b>Check Entry Number: 001</b>
		2012-0223		2/14/2023	540.00	0.00	540.00
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				180.00
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				180.00
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				180.00
		3729-0123		1/14/2023	200.00	0.00	200.00
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				200.00
		3729-0223		2/14/2023	791.75	0.00	791.75
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				60.00
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				21.75
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				475.00
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				235.00
		3729-0223 JAN		2/14/2023	1,414.16	0.00	1,414.16
		<b>G/L Account:</b> 4201-000-000-00	Membership Fees, Dues & Subscriptions				2,000.00-
		<b>G/L Account:</b> 4201-000-000-00	Membership Fees, Dues & Subscriptions				2,000.00
		<b>G/L Account:</b> 4401-000-000-00	Misc Administrative Expenses				362.96
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				180.00
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				180.00
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				180.00
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				511.20
		3729-1122		11/14/2022	231.66-	0.00	231.66-
		<b>G/L Account:</b> 4502-000-000-00	FF&E <\$5000				800.00-

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account:	4502-000-000-00	FF&E <	\$5000		406.99
		G/L Account:	4502-000-000-00	FF&E <	\$5000		161.35
			5756-0223	2/14/2023	164.30	0.00	164.30
		G/L Account:	4402-000-000-00	Banking Related Svc Fees			30.00
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			60.00
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			74.30
			5756-0223 JAN	2/14/2023	2,198.52	0.00	2,198.52
		G/L Account:	4383-000-000-00	Telecommunications			81.98
		G/L Account:	4403-000-000-00	Payroll Processing Fees			47.50
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			180.00
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			180.00
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			180.00
		G/L Account:	4403-000-000-00	Payroll Processing Fees			54.85
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			43.20
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			4.32
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			15.00
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			2.50
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			579.45
		G/L Account:	4403-000-000-00	Payroll Processing Fees			14.95
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			291.96
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			522.81
			8483-0223	2/14/2023	247.62	0.00	247.62
		G/L Account:	4210-000-000-00	Board/Committee Exp			37.35
		G/L Account:	4210-000-000-00	Board/Committee Exp			85.27
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			95.00
		G/L Account:	4203-000-000-00	Mktg/Adv/Promo/Spnsr			30.00
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			95.00
		G/L Account:	4201-000-000-00	Membership Fees, Dues & Subscriptions			95.00
			8483-0223 JAN	2/14/2023	659.95	0.00	659.95
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			12.95
		G/L Account:	4203-000-000-00	Mktg/Adv/Promo/Spnsr			567.94
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			16.19
		G/L Account:	4203-000-000-00	Mktg/Adv/Promo/Spnsr			25.28
		G/L Account:	4203-000-000-00	Mktg/Adv/Promo/Spnsr			37.59

Check E05204 Total: 5,984.64 0.00 5,984.64

Printed Check Total: 0.00

Electronic Payment Total: 5,984.64

E05205	3/31/2023	0001265	Colonial Life Supp Ins				Check Entry Number: 001
			31647120205097	2/5/2023	75.90	0.00	75.90

Invoice Comment: February 2023 Supplemental Insurance

		G/L Account:	2195-000-000-00	Colonial Supplemental			75.90
--	--	--------------	-----------------	-----------------------	--	--	-------

E05206	3/31/2023	0001328	Waste Management				Check Entry Number: 002
Check Comment:	3613 Lucius Rd.						
			4548429-0080-4	2/16/2023	2,675.29	0.00	2,675.29

Invoice Comment: 3613 Lucius Rd.

		G/L Account:	4205-000-000-00	Facility R&M Expense			2,675.29
--	--	--------------	-----------------	----------------------	--	--	----------

E05207	3/31/2023	0001328	Waste Management				Check Entry Number: 003
Check Comment:	1224 Laurel St.						
			4548496-0080-3	2/16/2023	1,060.21	0.00	1,060.21

Invoice Comment: 1224 Laurel St.

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E05208	3/31/2023	0001335	SC Deferred Compensation				1,060.21
			1072563772	2/24/2023	20.00	0.00	20.00
				<b>Invoice Comment:</b> 401K - Feb2023			
			1077674610	3/3/2023	1,524.25	0.00	1,524.25
				<b>Invoice Comment:</b> 401K - 3/3 Payroll			
			1077675366	3/10/2023	20.00	0.00	20.00
				<b>Invoice Comment:</b> 401K - 3/10 Payroll			
			1077676589	3/20/2023	1,524.25	0.00	1,524.25
				<b>Invoice Comment:</b> 401K - 3/20 Payroll			
			1077677228	3/24/2023	20.00	0.00	20.00
				<b>Invoice Comment:</b> 401K - 3/24 Payroll			
			1079430286	3/3/2023	305.00	0.00	305.00
				<b>Invoice Comment:</b> 457K - 3/3 Payroll			
			1079431922	3/20/2023	305.00	0.00	305.00
				<b>Invoice Comment:</b> 457K - 3/20 Payroll			
				<b>Invoice Comment:</b> Deferred Comp: EE 401K & 457			
				<b>Check E05208 Total:</b>			
					3,718.50	0.00	3,718.50
				<b>Printed Check Total:</b>			
							0.00
				<b>Electronic Payment Total:</b>			
							3,718.50
E05209	3/31/2023	0001359	AT&T Mobility				6,925.20
			X03092023	3/1/2023	6,925.20	0.00	6,925.20
				<b>Invoice Comment:</b> Telecommunications			
E05210	3/31/2023	0001470	WEX BANK				6,080.68
			87539726	2/28/2023	6,080.68	0.00	6,080.68
				<b>Invoice Comment:</b> 1894.8 gals @ 3.09 avg / gal			
				<b>Invoice Comment:</b> Vehicle Fuel: Diesel/UNL			
				<b>Invoice Comment:</b> Fed Exp: ADP Software Acq/Main-General			
E05211	3/31/2023	0001512	VERIZON WIRELESS				1,216.32
			9928429982	2/23/2023	1,216.32	0.00	1,216.32
				<b>Invoice Comment:</b> iPad & Tablet Data Plan			
				<b>Invoice Comment:</b> Telecommunications			
E05212	3/31/2023	0001620	PXC, Inc.				128.79
			2023030101	3/1/2023	128.79	0.00	128.79
				<b>Invoice Comment:</b> Salary Payroll - 3/3/23			
			2023030801	3/8/2023	132.76	0.00	132.76
				<b>Invoice Comment:</b> Hourly Payroll - 3/10/23			
			2023031501	3/15/2023	128.79	0.00	128.79
				<b>Invoice Comment:</b> Salary Payroll - 3/20/23			
			2023032201	3/22/2023	132.76	0.00	132.76
				<b>Invoice Comment:</b> Hourly Payroll - 3/24/23			



**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account: 1020-000-000-00		Cash: Payroll - WF/SFB			132.76
<b>Check E05212 Total:</b>					523.10	0.00	523.10
<b>Printed Check Total:</b>							0.00
<b>Electronic Payment Total:</b>							523.10
<b>Report Total:</b>					77,850.11	0.00	77,850.11
<b>Printed Check Total:</b>							0.00
<b>Electronic Payment Total:</b>							77,850.11

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
013338	4/3/2023	0000003	CTAA - Community Transportation Assoc of America				<b>Check Entry Number: 001</b>	
			142407-0323	3/8/2023	300.00	0.00	300.00	
			<b>Invoice Comment: Membership Renewal</b>					
		<b>G/L Account:</b>	4201-000-000-00	Membership Fees, Dues & Subscriptions			300.00	
013339	4/3/2023	0000070	North Columbia Business Assoc				<b>Check Entry Number: 001</b>	
			4302023	3/21/2023	500.00	0.00	500.00	
			<b>Invoice Comment: Cornbread Festival Sponsorship 2023</b>					
		<b>G/L Account:</b>	4203-000-000-00	Mktg/Adv/Promo/Spnsr			500.00	
013340	4/3/2023	0000110	Columbia (SC) Alliance				<b>Check Entry Number: 001</b>	
			DELTA BALL-23	3/21/2023	700.00	0.00	700.00	
			<b>Invoice Comment: Delta Dionysian Ball Sponsorship</b>					
		<b>G/L Account:</b>	4203-000-000-00	Mktg/Adv/Promo/Spnsr			700.00	
013341	4/3/2023	0001019	Office Depot, Inc.				<b>Check Entry Number: 001</b>	
			302844503001	3/17/2023	231.87	0.00	231.87	
			<b>Invoice Comment: Copy Paper, Printer Ink, Coffee</b>					
		<b>G/L Account:</b>	4401-000-000-00	Misc Administrative Expenses			231.87	
			302915092001	3/14/2023	17.99	0.00	17.99	
			<b>Invoice Comment: Pens</b>					
		<b>G/L Account:</b>	4401-000-000-00	Misc Administrative Expenses			17.99	
			302915093001	3/13/2023	483.89	0.00	483.89	
			<b>Invoice Comment: HP Toner</b>					
		<b>G/L Account:</b>	4401-000-000-00	Misc Administrative Expenses			483.89	
			<b>Check 013341 Total:</b>		733.75	0.00	733.75	
013342	4/3/2023	0001026	AW Canvas & Upholstery LLC				<b>Check Entry Number: 001</b>	
			12139	3/13/2023	3,684.00	0.00	3,684.00	
			<b>Invoice Comment: Vinyl Cover Seats</b>					
		<b>G/L Account:</b>	4387-000-000-00	Vehicle/Equip Repairs&Maint			3,684.00	
		<b>G/L Account:</b>	4387-000-000-00	Vehicle/Equip Repairs&Maint			0.00	
013343	4/3/2023	0001077	SC State Accident Fund				<b>Check Entry Number: 001</b>	
			263315	3/2/2023	1,006.00	0.00	1,006.00	
			<b>Invoice Comment: Balance Forward for 2023 Policy</b>					
		<b>G/L Account:</b>	1520-000-000-00	Prepaid Insurance			1,006.00	
013344	4/3/2023	0001139	GFOA-SC				<b>Check Entry Number: 001</b>	
			2023SC-03032023-0097	3/3/2023	115.00	0.00	115.00	
			<b>Invoice Comment: 2023 Spring Conference</b>					
		<b>G/L Account:</b>	4518-000-000-00	EE Training & Development (& Travel Adv)			115.00	
			2023SC-24032023-0196	3/24/2023	115.00	0.00	115.00	
			<b>Invoice Comment: 2023 Spring Conference</b>					
		<b>G/L Account:</b>	4518-000-000-00	EE Training & Development (& Travel Adv)			115.00	
			<b>Check 013344 Total:</b>		230.00	0.00	230.00	
013345	4/3/2023	0001263	Smartmaps, Inc.				<b>Check Entry Number: 001</b>	
			SM-2987	3/10/2023	4,185.00	0.00	4,185.00	
			<b>Invoice Comment: Update COMET Route Brochures</b>					
		<b>G/L Account:</b>	4209-000-000-00	Printing			4,185.00	
013346	4/3/2023	0001287	Geneva Companies, Inc.				<b>Check Entry Number: 001</b>	
			1403151	3/15/2023	504.89	0.00	504.89	
			<b>Invoice Comment: Commercial Fitness Equipment</b>					
		<b>G/L Account:</b>	4501-000-000-00	Leases/Rentals			465.00	
		<b>G/L Account:</b>	4501-000-000-00	Leases/Rentals			39.89	
013347	4/3/2023	0001362	Irmo Lock Company				<b>Check Entry Number: 001</b>	

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
			36767921	3/10/2023	162.50	0.00	162.50	
			<b>Invoice Comment:</b> Lock Repair					
			<b>G/L Account:</b> 4205-000-000-00 Facility R&M Expense					162.50
013348	4/3/2023	0001389	Shred With Us				<b>Check Entry Number:</b> 001	
			267800	3/7/2023	72.00	0.00	72.00	
			<b>Invoice Comment:</b> Shredded Confidential Documents					
			<b>G/L Account:</b> 4401-000-000-00 Misc Administrative Expenses					72.00
013349	4/3/2023	0001671	Alphonso Parr				<b>Check Entry Number:</b> 001	
			220306121	3/6/2023	180.00	0.00	180.00	
			<b>Invoice Comment:</b> Comet Academy Cater- 3/6/23					
			<b>G/L Account:</b> 4220-000-000-00 Transit Academy					180.00
			230222114	2/22/2023	180.00	0.00	180.00	
			<b>Invoice Comment:</b> Board Meeting Cater- 2/2/23					
			<b>G/L Account:</b> 4210-000-000-00 Board/Committee Exp					180.00
			<b>Check 013349 Total:</b>					
					360.00	0.00	360.00	
013350	4/3/2023	0001694	Culinary Depot				<b>Check Entry Number:</b> 001	
			#INV3214500	3/3/2023	5,356.26	0.00	5,356.26	
			<b>Invoice Comment:</b> Ice & Water Dispenser					
			<b>G/L Account:</b> 1740-000-000-00 Equipment					5,356.26
013351	4/3/2023	0001695	Market Hall				<b>Check Entry Number:</b> 001	
			23144	3/31/2023	195.00	0.00	195.00	
			<b>Invoice Comment:</b> Soda City Connector Advertising Booth					
			<b>G/L Account:</b> 4203-000-000-00 Mktg/Adv/Promo/Spnsr					195.00
013352	4/3/2023	0006001	Daniel P. Hanfland				<b>Check Entry Number:</b> 001	
			VTRIP FEB'23	2/28/2023	30.57	0.00	30.57	
			<b>Invoice Comment:</b> Volunteer Driver - W.Lybrand/M.Abdelnour					
			<b>G/L Account:</b> 4520-000-000-00 Federal Exp: Mobility 5310 (VTRIP, PUP)					24.07
			<b>G/L Account:</b> 4520-000-000-00 Federal Exp: Mobility 5310 (VTRIP, PUP)					6.50
013353	4/3/2023	0006002	Janice Gary				<b>Check Entry Number:</b> 001	
			VTRIP DEC'22	12/31/2022	88.00	0.00	88.00	
			<b>Invoice Comment:</b> Volunteer Driver - Desmond Kennedy					
			<b>G/L Account:</b> 4520-000-000-00 Federal Exp: Mobility 5310 (VTRIP, PUP)					88.00
			VTRIP FEB'23	2/28/2023	88.00	0.00	88.00	
			<b>Invoice Comment:</b> Volunteer Driver - Desmond Kennedy					
			<b>G/L Account:</b> 4520-000-000-00 Federal Exp: Mobility 5310 (VTRIP, PUP)					88.00
			VTRIP JAN'23	1/31/2023	88.00	0.00	88.00	
			<b>Invoice Comment:</b> Voluntary Driver - Desmond Kennedy					
			<b>G/L Account:</b> 4520-000-000-00 Federal Exp: Mobility 5310 (VTRIP, PUP)					88.00
			<b>Check 013353 Total:</b>					
					264.00	0.00	264.00	
			<b>Report Total:</b>					
					18,283.97	0.00	18,283.97	

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
013354	4/5/2023	0000110	Columbia (SC) Alumnae					
			DELTA BALL-23	3/21/2023	700.00	0.00	700.00	
			<b>Invoice Comment:</b> Delta Dionysian Ball Sponsorship					
		<b>G/L Account:</b> 4203-000-000-00		Mktg/Adv/Promo/Spnsr				
							700.00	
				<b>Report Total:</b>	<u>700.00</u>	<u>0.00</u>	<u>700.00</u>	

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E05213	3/31/2023	0001607	PEX - Prepaid Expense Card Solutions					
			MAR23 VTRIP/PUP	3/2/2023	2,500.00	0.00	2,500.00	
			<b>Invoice Comment:</b> COG Grant#TR20-01-001					<b>Check Entry Number:</b> 001
		<b>G/L Account:</b> 4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP)					2,500.00
			<b>Report Total:</b>		2,500.00	0.00	2,500.00	
			<b>Printed Check Total:</b>				0.00	
			<b>Electronic Payment Total:</b>				2,500.00	

**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E05214	4/14/2023	0000099	Thompson Rental Services Inc.				<b>Check Entry Number: 001</b>	
			60415-1	3/20/2023	166.50	0.00	166.50	
			<b>Invoice Comment:</b> 37 gals @ \$4.50 / gal					
		<b>G/L Account:</b> 4320-000-000-00	Propane Fuel					166.50
E05215	4/14/2023	0000109	Crowe LLP				<b>Check Entry Number: 001</b>	
			705-2635501	3/25/2023	5,500.00	0.00	5,500.00	
			<b>Invoice Comment:</b> NTD Planning- FY20, FY21, FY22					
		<b>G/L Account:</b> 4361-000-000-00	Professional Svcs					5,500.00
E05216	4/14/2023	0001000	RATP Dev USA Inc.				<b>Check Entry Number: 001</b>	
			01OCT23	3/17/2023	1,765,235.37	0.00	1,765,235.37	
			<b>Invoice Comment:</b> Jan2023 Contract Services					
		<b>G/L Account:</b> 4305-000-000-00	Contractor: Fixed Route					414,818.10
		<b>G/L Account:</b> 4305-000-000-00	Contractor: Fixed Route					831,368.10
		<b>G/L Account:</b> 4305-000-000-00	Contractor: Fixed Route					4,041.14
		<b>G/L Account:</b> 4305-000-000-98	Contractor:Fixed Rte-General-USC					150,341.27
		<b>G/L Account:</b> 4306-000-000-00	Contractor: DART					148,410.71
		<b>G/L Account:</b> 4306-000-000-00	Contractor: DART					153,416.26
		<b>G/L Account:</b> 4306-000-000-00	Contractor: DART					11,933.89
		<b>G/L Account:</b> 4306-000-000-00	Contractor: DART					18,615.50
		<b>G/L Account:</b> 4305-000-000-00	Contractor: Fixed Route					4,332.36
		<b>G/L Account:</b> 4305-000-000-00	Contractor: Fixed Route					4,332.36
		<b>G/L Account:</b> 4305-000-000-00	Contractor: Fixed Route					7,002.84
		<b>G/L Account:</b> 4305-000-000-00	Contractor: Fixed Route					15,912.00
		<b>G/L Account:</b> 4305-000-000-00	Contractor: Fixed Route					162.48
		<b>G/L Account:</b> 4305-000-000-00	Contractor: Fixed Route					14,879.00
			LD-PASSENGER PASS30	1/23/2023	250.00	0.00	250.00	
			<b>Invoice Comment:</b> Passenger Pass, 1/6/23, Route 61					
		<b>G/L Account:</b> 4305-000-000-00	Contractor: Fixed Route					250.00
			<b>Check E05216 Total:</b>		1,764,985.37	0.00	1,764,985.37	
			<b>Printed Check Total:</b>				0.00	
			<b>Electronic Payment Total:</b>				1,764,985.37	
E05217	4/14/2023	0001055	AmeriGas Propane LP				<b>Check Entry Number: 001</b>	
			3148082509	3/15/2023	3,478.57	0.00	3,478.57	
			<b>Invoice Comment:</b> 2258.8 gals @ 1.54 / gal					
		<b>G/L Account:</b> 4320-000-000-00	Propane Fuel					3,478.57
			3148191543	3/18/2023	3,478.16	0.00	3,478.16	
			<b>Invoice Comment:</b> 2076.5 gals @ 1.54 / gal					
		<b>G/L Account:</b> 4320-000-000-00	Propane Fuel					3,478.16
			3148214497	3/19/2023	1,405.50	0.00	1,405.50	
			<b>Invoice Comment:</b> 839.1 gals @ 1.54 / gal					
		<b>G/L Account:</b> 4320-000-000-00	Propane Fuel					1,405.50
			3148287634	3/21/2023	1,605.62	0.00	1,605.62	
			<b>Invoice Comment:</b> 1046 gals @ 1.40 / gal					
		<b>G/L Account:</b> 4320-000-000-00	Propane Fuel					1,605.62
			3148367151	3/23/2023	1,627.88	0.00	1,627.88	
			<b>Invoice Comment:</b> 1060.5 gals @ 1.40 / gal					
		<b>G/L Account:</b> 4320-000-000-00	Propane Fuel					1,627.88
			3148402600	3/24/2023	891.85	0.00	891.85	
			<b>Invoice Comment:</b> 581 gals @ 1.40 / gal					
		<b>G/L Account:</b> 4320-000-000-00	Propane Fuel					891.85

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

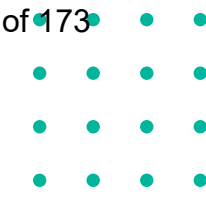
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
			3148402601	3/24/2023	1,011.58	0.00	1,011.58	
			<b>Invoice Comment:</b> 659 gals @ 1.40 / gal					
		<b>G/L Account:</b> 4320-000-000-00	Propane Fuel				1,011.58	
			3148461103	3/26/2023	3,718.87	0.00	3,718.87	
			<b>Invoice Comment:</b> 2422.7 gals @ 1.40 / gal					
		<b>G/L Account:</b> 4320-000-000-00	Propane Fuel				3,718.87	
			<b>Check E05217 Total:</b>		17,218.03	0.00	17,218.03	
			<b>Printed Check Total:</b>				0.00	
			<b>Electronic Payment Total:</b>				17,218.03	
E05218	4/14/2023	0001212	United Way of the Midlands				<b>Check Entry Number:</b> 001	
			MAR2023	3/20/2023	191.68	0.00	191.68	
			<b>Invoice Comment:</b> 2022 Campaign Pledge					
		<b>G/L Account:</b> 2125-000-000-00	United Way of Midlands (82)				191.68	
E05219	4/14/2023	0001248	N-Graphix				<b>Check Entry Number:</b> 001	
			WM	3/28/2023	820.00	0.00	820.00	
			<b>Invoice Comment:</b> Rally Towels					
		<b>G/L Account:</b> 4203-000-000-00	Mktg/Adv/Promo/Spnsr				820.00	
E05220	4/14/2023	0001421	ABLE South Carolina				<b>Check Entry Number:</b> 001	
			3156	3/27/2023	2,160.00	0.00	2,160.00	
			<b>Invoice Comment:</b> Feb. Safety Meeting Training					
		<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)				2,160.00	
E05221	4/14/2023	0001521	Selman & Co LLC - Multi Billing				<b>Check Entry Number:</b> 001	
			MAR 2023	4/1/2023	96.16	0.00	96.16	
			<b>Invoice Comment:</b> LBT Coverage					
		<b>G/L Account:</b> 2197-000-000-00	Supplemental Insurance EE				96.16	
E05222	4/14/2023	0001539	Tolar Manufacturing Co. Inc.				<b>Check Entry Number:</b> 001	
			14638	2/23/2023	41,180.00	0.00	41,180.00	
			<b>Invoice Comment:</b> Shelters & Benches					
		<b>G/L Account:</b> 4503-022-040-98	Shelter Acq/Install-GY2022-040-USC				16,275.00	
		<b>G/L Account:</b> 4503-022-040-98	Shelter Acq/Install-GY2022-040-USC				16,275.00	
		<b>G/L Account:</b> 4503-022-040-98	Shelter Acq/Install-GY2022-040-USC				3,230.00	
		<b>G/L Account:</b> 4503-000-000-98	Shelter Acq/Install-General-USC				5,400.00	
E05223	4/14/2023	0001554	ACE Hardware - Horse & Garden, Inc.				<b>Check Entry Number:</b> 001	
			528518	3/23/2023	117.21	0.00	117.21	
			<b>Invoice Comment:</b> 26.7 gals @ 4.39 / gal					
		<b>G/L Account:</b> 4320-000-000-00	Propane Fuel				117.21	
E05224	4/14/2023	0001640	Cummins- Allison Corp.				<b>Check Entry Number:</b> 001	
			68838723	2/8/2023	1,347.00	0.00	1,347.00	
			<b>Invoice Comment:</b> Service Contract- 2/8/23-2/7/24					
		<b>G/L Account:</b> 1740-000-000-00	Equipment				1,957.00	
		<b>G/L Account:</b> 1740-000-000-00	Equipment				1,957.00	
		<b>G/L Account:</b> 1535-000-000-00	Prepaid Expenses				1,957.00	
		<b>G/L Account:</b> 1535-000-000-00	Prepaid Expenses				610.00	
E05225	4/14/2023	0001664	Cherokee Inc.				<b>Check Entry Number:</b> 001	
			APPL13 2113	3/31/2023	36,607.87	0.00	36,607.87	
			<b>Invoice Comment:</b> Lucius Rd Superstop					
		<b>G/L Account:</b> 1780-000-000-02	Construction in Progress- LR-General-LuciusRdSS				0.00	
		<b>G/L Account:</b> 1780-000-000-02	Construction in Progress- LR-General-LuciusRdSS				36,607.87	
E05226	4/14/2023	0001666	Guttman Energy, Inc.				<b>Check Entry Number:</b> 001	
			R23055514	4/3/2023	22,859.45	0.00	22,859.45	

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
				<b>Invoice Comment:</b> 7185 gals @ 2.87 / gal 3/29/23				
		<b>G/L Account:</b> 4321-000-000-00		Vehicle Fuel: Diesel/UNL			22,859.45	
		<b>G/L Account:</b> 4321-000-000-00		Vehicle Fuel: Diesel/UNL			0.00	
			R23057853	4/6/2023	23,387.75	0.00	23,387.75	
				<b>Invoice Comment:</b> 7483 gals @ 2.82 / gal, 4/3/23				
		<b>G/L Account:</b> 4321-000-000-00		Vehicle Fuel: Diesel/UNL			23,387.75	
					<b>Check E05226 Total:</b>	46,247.20	0.00	46,247.20
					<b>Printed Check Total:</b>			0.00
					<b>Electronic Payment Total:</b>			46,247.20
E05227	4/14/2023	0001696	Express Services Inc.				<b>Check Entry Number:</b> 001	
			28812056	3/29/2023	781.26	0.00	781.26	
				<b>Invoice Comment:</b> Temporary Employee- 3/22, 3/23, 3/24				
		<b>G/L Account:</b> 4103-000-000-00		Salaries: Temps			781.26	
E05228	4/14/2023	0007016	Jimmy Sherrod Jr				<b>Check Entry Number:</b> 001	
			12202022B	3/31/2023	280.00	0.00	280.00	
				<b>Invoice Comment:</b> Security- 1/12				
		<b>G/L Account:</b> 4509-000-000-00		Fed/Non Fed Exp: Safety/Security			280.00	
			12202022B DEC	3/31/2023	560.00	0.00	560.00	
				<b>Invoice Comment:</b> Security- 12/15, 12/29				
		<b>G/L Account:</b> 4509-000-000-00		Fed/Non Fed Exp: Safety/Security			560.00	
					<b>Check E05228 Total:</b>	840.00	0.00	840.00
					<b>Printed Check Total:</b>			0.00
					<b>Electronic Payment Total:</b>			840.00
E05229	4/14/2023	0007037	Ivey Gilliam				<b>Check Entry Number:</b> 001	
			12202022B	3/27/2023	280.00	0.00	280.00	
				<b>Invoice Comment:</b> Security- 1/12, 1/26				
		<b>G/L Account:</b> 4509-000-000-00		Fed/Non Fed Exp: Safety/Security			280.00	
		<b>G/L Account:</b> 4509-000-000-00		Fed/Non Fed Exp: Safety/Security			280.00	
					<b>Report Total:</b>	1,918,538.28	0.00	1,918,538.28
					<b>Printed Check Total:</b>			0.00
					<b>Electronic Payment Total:</b>			1,918,538.28





# RATP Dev USA Monthly Performance Report

March  
2023



# Hot Topics:

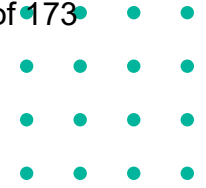
---

- **COVID-19 – Lenny Cooksey**
- **Customer Service –Alicia Peterson**
- **Maintenance – Ron Sweeney**
- **Operations – Tiffany Turner**
- **Safety and Training – Mary Saunders**
- **Human Resources – Courtney Coney**
- **Performance Indicators - Lenny Cooksey**





# Covid-19



Face masks required.



TSA requires proper wearing of face masks per federal law. Face masks are to be worn at all times. Failure to comply will result in denial of entry to the screening area, and may result in penalties.

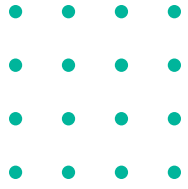


The Healthy Travel Requirements

Bus Cleaning	Totals
Detailed	350

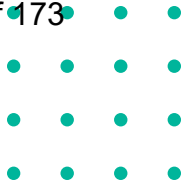
WASHINGTON (Reuters) -President Joe Biden's administration on Monday said it will end COVID-19 emergency declarations on May 11, nearly three years after the United States imposed sweeping pandemic measures to curb the spread of the illness





# Customer Service



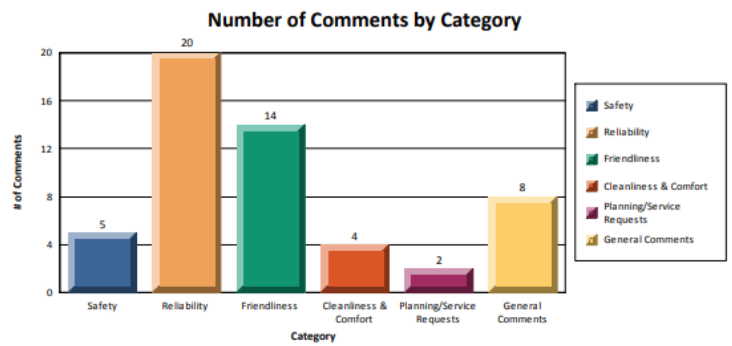


# Customer Service

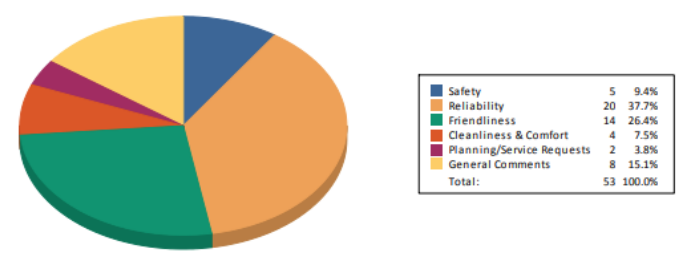
## CUSTOMER COMMENTS



For the Period: 3/1/2023 to 3/31/2023



Percentage by Category

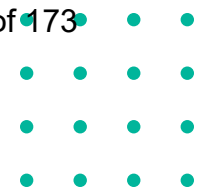


For the month of March 2023, RATP Dev had a total of 43 customer complaints comparing to 47 of February 2023, that is a 8.51 % decrease from the previous month. The Safety category was decreased to 9.4% from 15.4% and the Reliability category decreased to 37.7% from 42.3% of the previous month.

The complaint rate 2.71% (complaints per 10,000 riders) for the month of February is below our target goal of 4.00 to 6.00 complaints per 10,000 customers.

RATP Dev has been continuously addressing the customer complaint issues in different training programs, personal counseling/coaching, and other management actions.



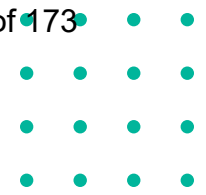


# Customer Point of View

Operator		100% (40/40)
Operator description: <span style="float: right;">Male; late 40s; average build; red Comet shirt; glasses; black hat</span>		
Operator's appearance is acceptable within commonly recognized standards for professional appearance.	5/5 100.00%	Yes ✓ No
Did the operator greet/acknowledge passengers as they boarded the bus?	5/5 100.00%	Yes ✓ No NA: Rear Door Entry Covid-19
Did the operator provide a departing remarks as you alighted the bus?	5/5 100.00%	Yes ✓ No NA: Rear Door Entry Covid-19
The bus starts and stops were as smooth as traffic/road conditions allow.	5/5 100.00%	Yes ✓ No
Was the operator able to answer customer questions while safely operating the bus?	5/5 100.00%	Yes ✓ No N/A
Did the Operator avoid extensive conversation?	5/5 100.00%	Yes ✓ No
**Did the operator have a bluetooth on his/her person, around their neck or in their ear?	5/5 100.00%	Yes No ✓
Did the Operator refrain from eating/drinking on the bus?	5/5 100.00%	Yes ✓ No



Bus Cleaning	Totals
Detailed	383



# Customer Point of View



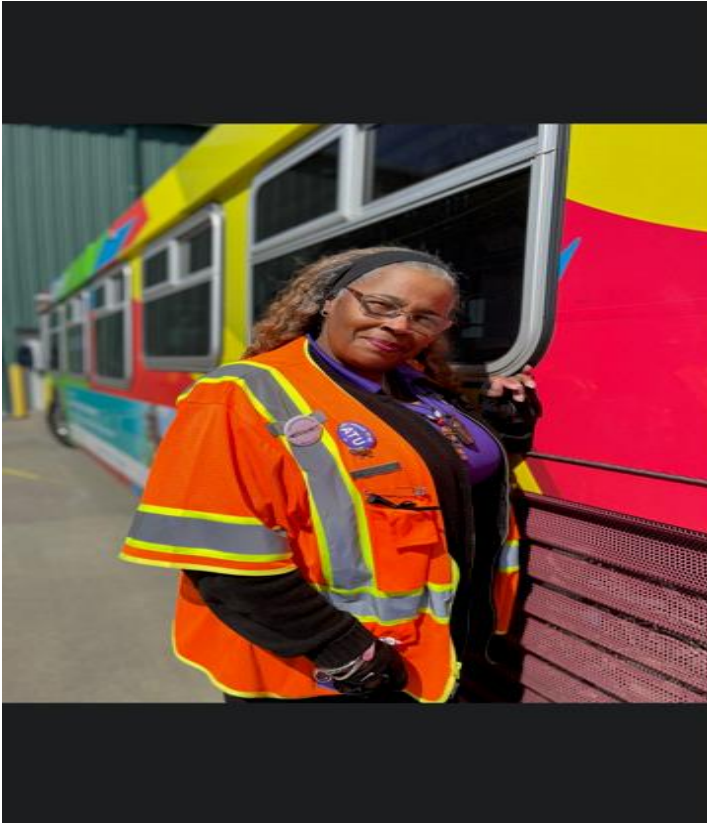
Driver Safety	100% (27/27)	
Did the operator use a safe speed while driving?	3/3 100.00%	Yes ✓ No
Did the operator use both hands while driving?	3/3 100.00%	Yes ✓ No N/A
Did the operator maintain proper lane clearance?	3/3 100.00%	Yes ✓ No
Did the operator obey all stop signs/stop lights?	3/3 100.00%	Yes ✓ No
Did the operator maintain the proper curb distance?	3/3 100.00%	Yes ✓ No
Was the operator wearing a seat belt while driving?	3/3 100.00%	Yes ✓ No
Was the operator's attention focused on driving?	3/3 100.00%	Yes ✓ No
Did the operator stop for all passengers?	3/3 100.00%	Yes ✓ No
Did the operator stop at all requested stops?	3/3 100.00%	Yes ✓ No



LIMITED SHARING

# Employee Recognition

---





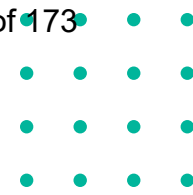


# Bus Rodeo 2023

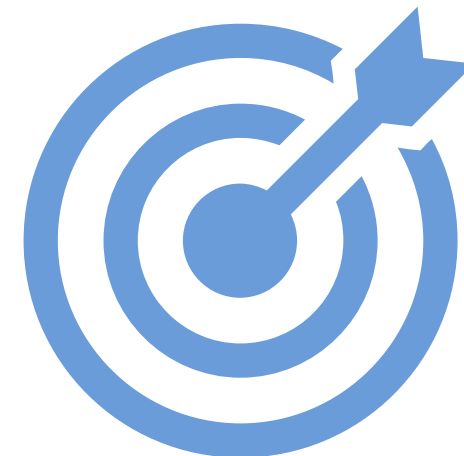
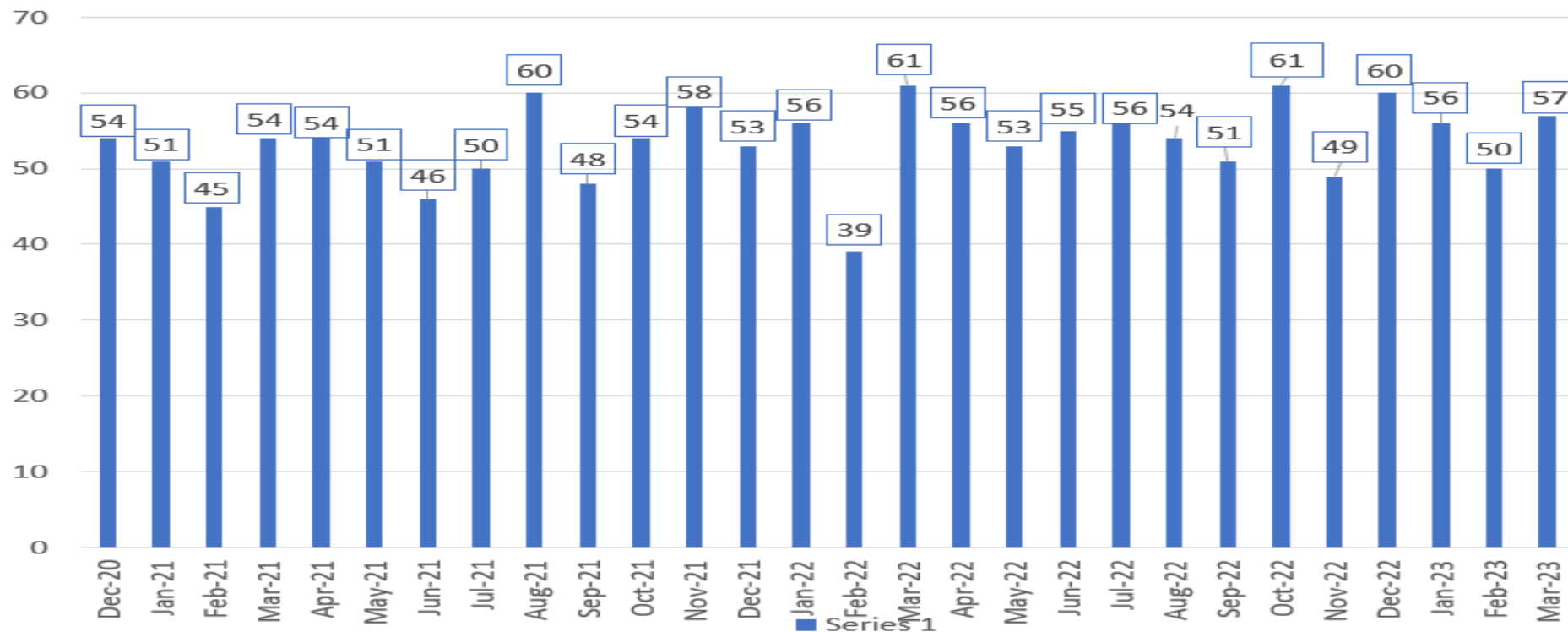


# Maintenance





# Preventive Maintenance

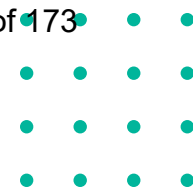


**Scheduled PMIs = 57**  
**Completed PMIs = 57**  
**100% On-Time**

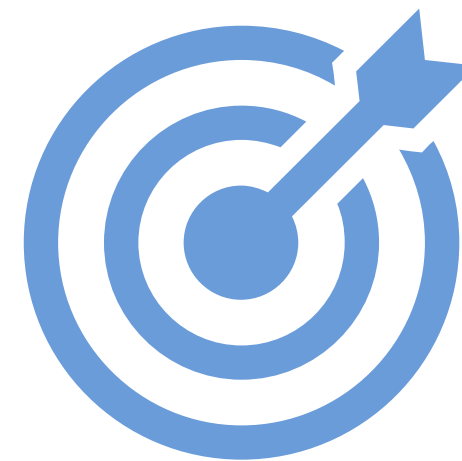
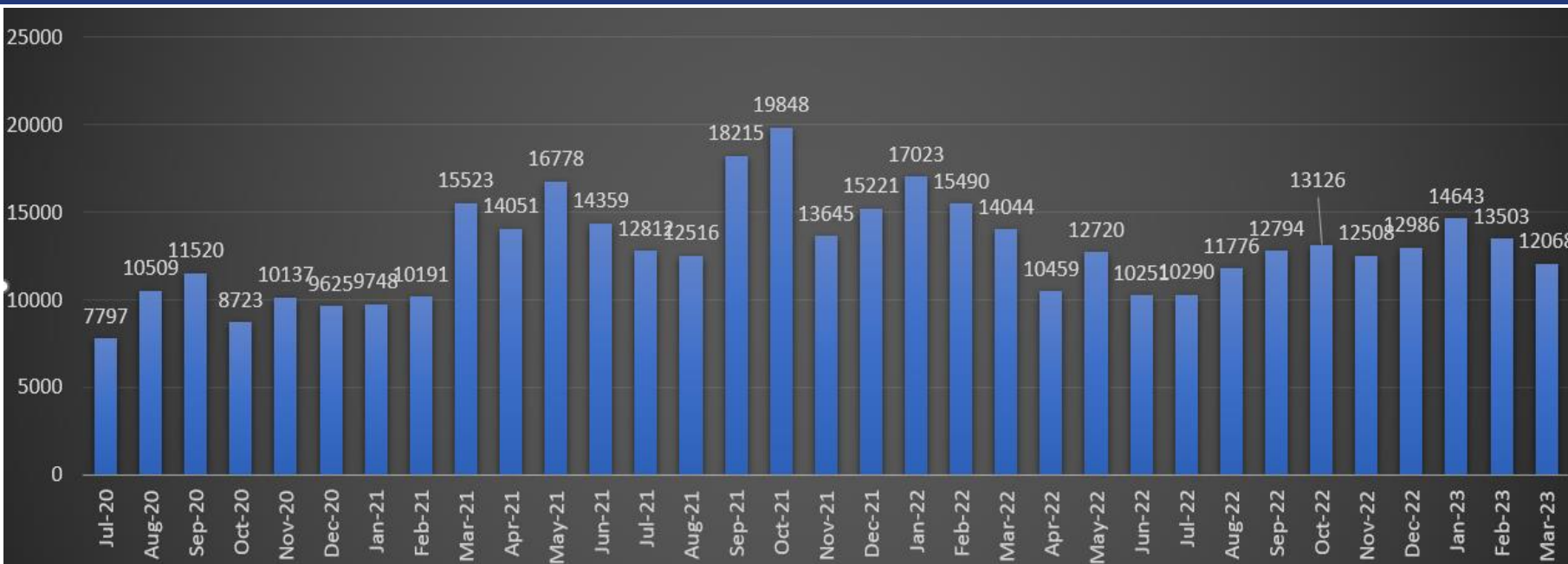
PMI'S ARE TRIGGERED BY ACCUMULATED MILEAGE

AMOUNT VARIES BY MONTH





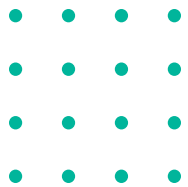
# PM Results



Total Miles Between Road Calls = **12068**  
 Target Miles Between Road Calls = 12068

Vehicle Preventative Maintenance  
 Interval Statistics



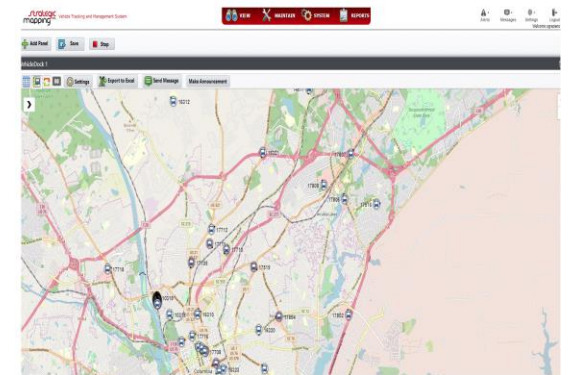


# On Time Performance (OTP)





# OTP for Fixed Route / DART / Flex

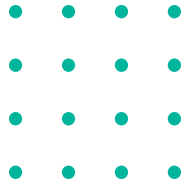


On-time performance is a leading indicator of service reliability and is inscribed as an essential [service standard](#). On-time performance measures the percentage of actual arrival times that are between (<1) minutes early and five (<6) minutes late at designated points along transit routes. The metric is reported by the COMET's AVL system for Fixed Route ( Strategic Mapping) and DART Paratransit (Trapeze).

- Fixed Route OTP for March 2023: **78.40%**
- Fixed Route OTP decrease by 0.03% % compared to February 2023 at **78.43%**
- DART/Paratransit OTP for March 2023: **84.48%**
- DART/Paratransit OTP decreased **5.88%** compared to February 2023 at **90.36%**

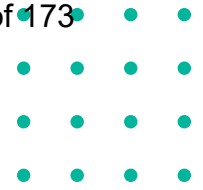
*Clever Devices has been replaced with the new AVL system, Strategic Mapping. We are currently in phase one of three-part implementation to improve depiction of the system OTP.*





# Ridership Summary



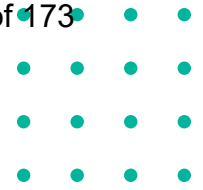


# All Aboard

- **158,632 total ridership for March 2023**
- 138,952 total ridership for March 2022
- Ridership has increased by 14.16 % compared to March 2022



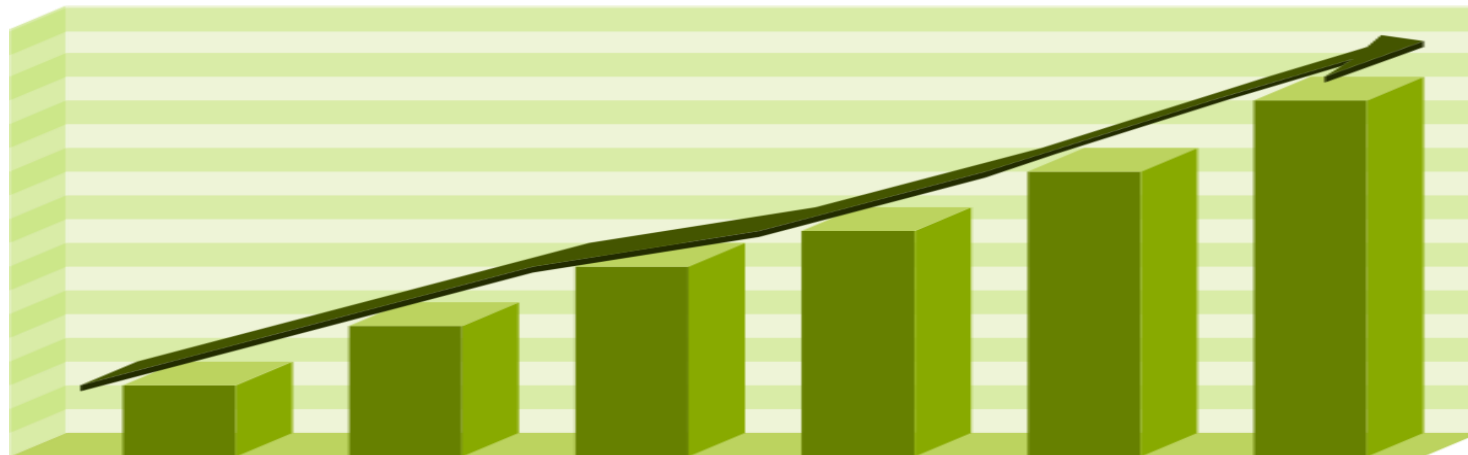




# Previous Month Comparison



- **158,632 total ridership for March 2023**
- 150,528 total ridership for February 2023
- Ridership increase of 5.38% compared to February 2023



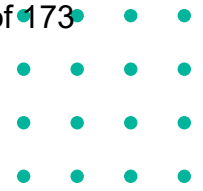


# Average Daily Ridership

Average Daily Ridership

Month	Monthly Ridership		Average Daily Ridership		
	2022	2023	2022	2023	% Change
January	106,428	144,066	15,204	20,581	35%
February	112,303	150,528	16,043	21,504	34%
March	138,952	158,632	19,850		
April	134,878		19,268		
May	121,579		17,368		
June	121,607		17,372		
July	118,533		16,933		
August	150,627		21,518		
September	170,842		24,406		
October	155,044		22,149		
November	122,649		17,521		
December	111,331		15,904		
<b>Year To Date</b>	<b>1,564,773</b>	<b>455,249</b>	<b>223,536</b>		





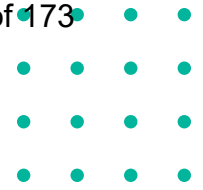
# GAMECOCK RIDERSHIP

Route	March 2023 Total	February 2023 Total	Variance	% Change
13 North Loop	1,146	541	605	111%
14 Express	2,301	3,958	-1,657	-41%
15 Yellow	1,392	1,382	10	0%
16 Greek Village	131	22	109	495%
17 Green	1,417	1,533	-116	-7%
18 Red	6,671	7,587	-916	-12%
19 Blue	3,920	4,213	-293	-7%
20 West Campus	4,690	5,747	-1,057	-18%
24 Evening 1	60	115	-55	-47%
25 Evening 2	555	687	-132	-19%
	22,283	25,785	-3,502	455%



- 22,283 passenger boardings
- Difference of -3502 passengers compared to February
- Spring Break March 5-12





# DART Ridership

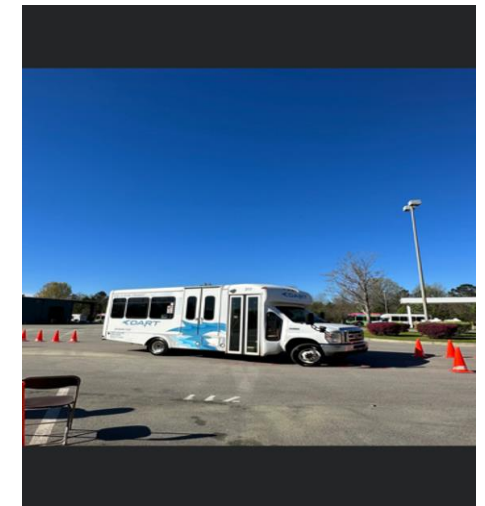


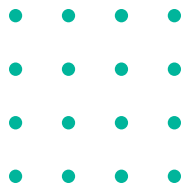
	February 2023	March 2023	March 2022
Active Riders	3,866	3,897	UNK
Total Ridership	4,911	5,431	5,493
Service Hours	2,434.1	2,691.0	2,599.7
Total Miles	40,837	51,522	46,801
OTP	90.36%	84.48%	90.00%

	February vs March	March 2022 vs 2023
Active Riders	+31	Unk
Total Ridership	+520	-62
Service Hours	+256.9	+91.3
Total Miles	+10,685	4,721
OTP	-5.88%	-5.52%

## Average Daily Calls

	February 2023	March 2023
Average Daily Calls	465	432





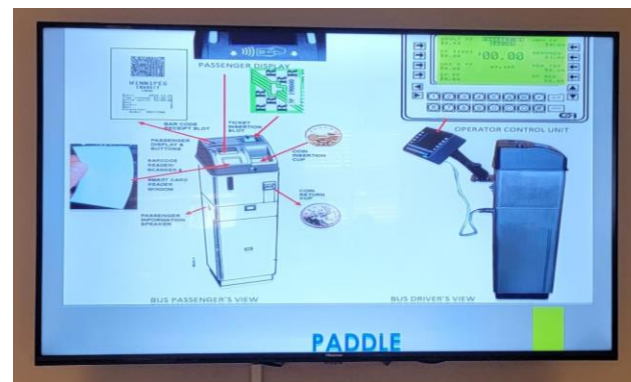
# Safety First, Safety Always





# Safety First

- Safety First Safety Always
- Safety Meeting – Spring Into Safety
- Facilities Inspection
- Mandatory Safety Bulletin
  - Fatigue Awareness
- Preventable RATPDEV – 6 (2.07) Per 100,000
- Preventable DART-0
- Total Collisions – 12 Per (4.14) 100,000



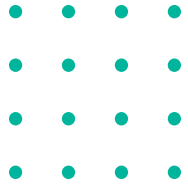


# Safety Performance

Vehicle Accidents				
	Fixed	Flex	Dart	Total
Revenue Incidents/Accident	11	0	1	12
Deadhead Incidents/Accidents	0	0	0	0
Per 100,000 Miles	0	0	0	4.14
Total Incidents /Accidents	11	0	1	12

Injuries				
	Fixed	Flex	Dart	Total
Revenue Injuries	2	0	1	3
Deadhead Injuries	0	0	0	0
Per 100,000 Miles	0	0	0	1.03
Total Injuries	2	0	1	3





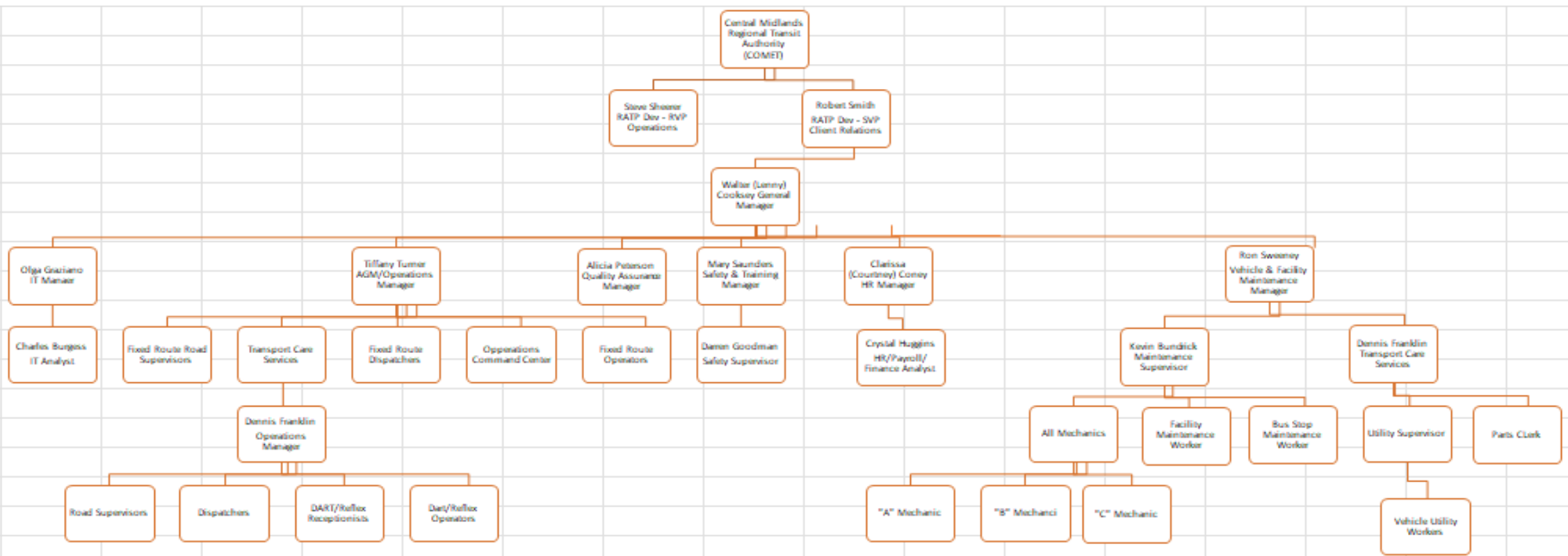
# Human Resources







# Organizational Chart





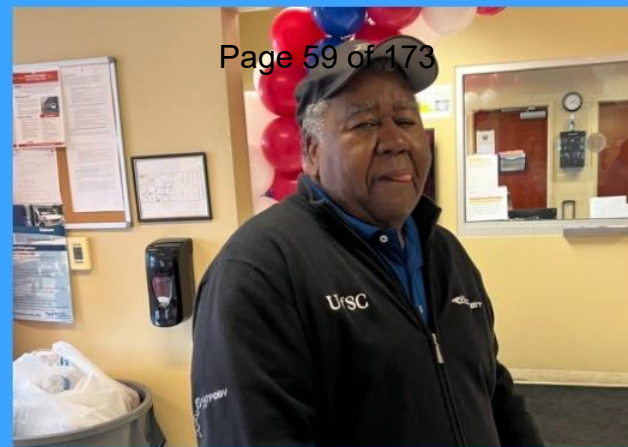
# Staffing & Recruitment

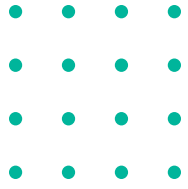
Description	Active	Training	Leave	Total
Fix Route Operators	115	2	2	119
USC Operator	17	0	0	17
Ops Supervisor (USC)	1			1
Dispatcher/supervisor (USC)	3			3
Fix Route Operations Supervisor	7			7
Fix Route Dispatcher	3			3
DART/ReFlex Reservationist	3.5			3.5
TCS Total Operators	31		3	34
IT Analyst	1			1
Mechanics	12	0	1	13
Lead mechanic/Maintenance Supervisor	1			1
Utility Worker	9			9
Shopkeeper	1			1
Totals	204.50	2	6	212.50



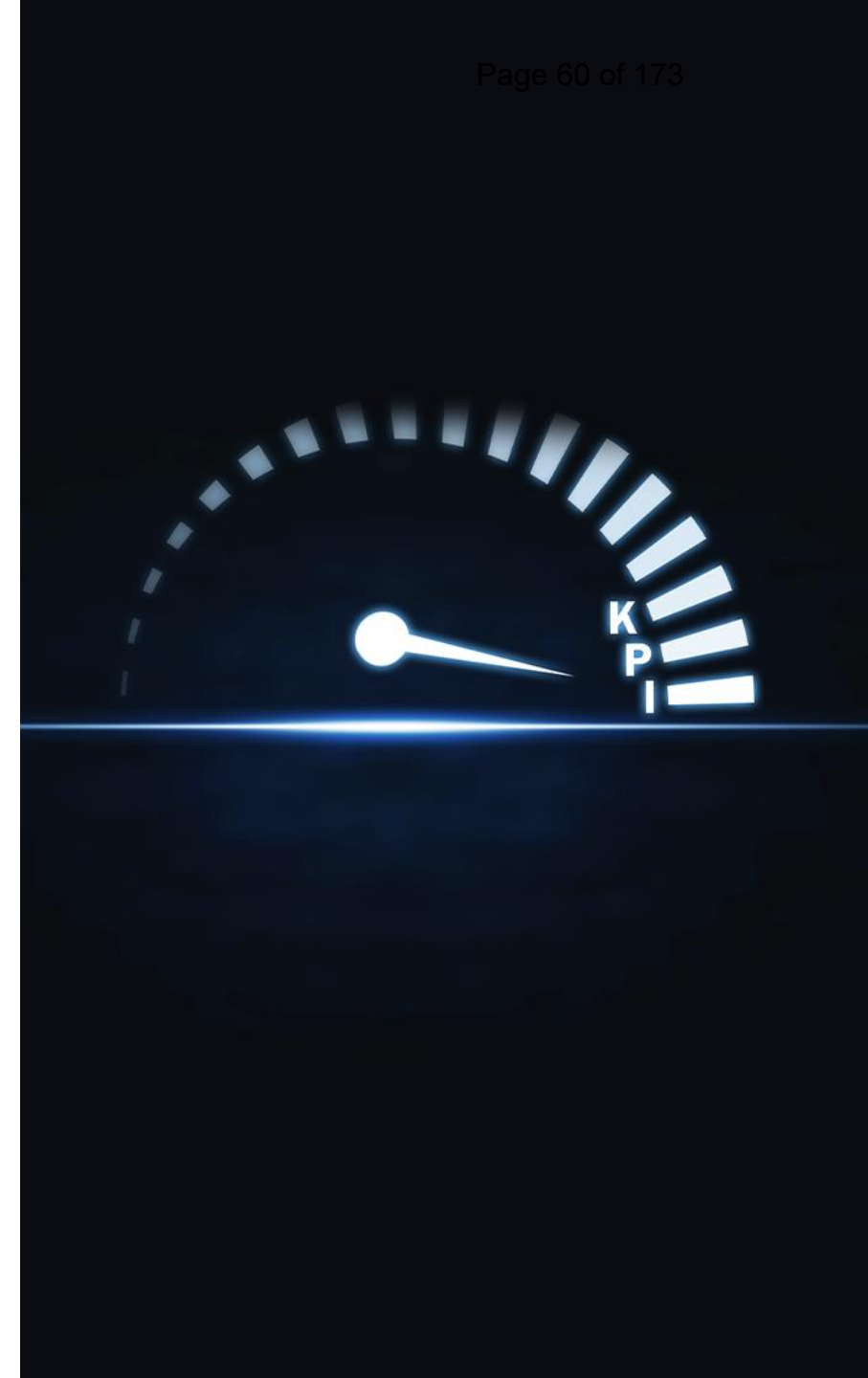
# National Transit Driver Appreciation Day

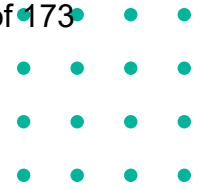
Time to  
**ENGAGE**





# Key Performance Indicator (KPI)





# Key Performance Indicator (KPI)

Performance Measure	RATP Dev Contract Goal	RATP Dev February/Actual
On-Time Performance (Fixed Route / Paratransit)	85% / 90%	78.40% / 84.48%
Miles Between Road Calls	12,000	12,068
Customer Complaints (Per 10,000 Customers)	6.0	2.71
Preventable Accidents (Per 10,000 Miles)	2.0	0.20





Thank You

## GRANT RESOLUTION

**RESOLUTION AUTHORIZING THE FILING OF GRANT APPLICATIONS WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION AND THE SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION AND THE EXECUTION OF GRANT AGREEMENTS THAT MAY RESULT FROM THE CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY APPLICATIONS FOR FUNDING. GRANT APPLICATIONS SHALL BE MADE FOR THE PURPOSE OF ACCESSING FUNDING FOR PLANNING/SPECIAL STUDIES; OPERATING AND ADMINISTRATIVE ACTIVITIES; MAINTENANCE AND CAPITAL PROGRAM DEVELOPMENT.**

**WHEREAS**, the United States Department of Transportation (USDOT) and the South Carolina Department of Transportation (SCDOT) are authorized to make grants for mass transportation programs and mass transportation projects and intermodal transportation programs and projects; and

**WHEREAS**, the Central Midlands Regional Transit Authority is eligible to receive capital, operating/administrative, and planning/special studies funding assistance from the USDOT and the SCDOT, in accordance with the Code of Laws of South Carolina, Title 58, Chapter 25 - Regional Transit Authorities.

**WHEREAS**, contracts for planning/special studies, operating/administrative, and capital assistance will impose certain obligations upon the applicant, including the provision, as applicable, of the local share of the project costs; and

**WHEREAS**, it is required by the USDOT and the SCDOT in accord with the provisions of Title VI of the Civil Rights Act of 1964, as amended, that the applicant give assurance that it will comply with Title VI and other pertinent USDOT and SCDOT requirements; and

**WHEREAS**, it is the goal of the applicant that minority business enterprise be utilized to the fullest extent possible in connection with these projects, and that procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts.

**NOW, THEREFORE BE IT RESOLVED BY THE CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY:**

1.) that the Executive Director and/or the Chairman of the Board of Directors of the Central Midlands Regional Transit Authority are authorized to execute and file grant applications on behalf of the Central Midlands Regional Transit Authority with the U.S. Department of Transportation and the South Carolina Department of Transportation to aid in the financing of projects pursuant to the following funding programs:

Federal Transit Administration Section 5307 - Formula Grant Program for Urbanized Areas

Federal Transit Administration Section 5309 - Discretionary Capital Program  
 Federal Transit Administration Section 5311 - Formula Grant Program for Rural Areas  
 Federal Transit Administration Section 5310 – Formula Grant for Seniors/Individuals w/  
 Disabilities  
 Federal Transit Administration – New Freedom Program  
 State Mass Transit Fund Program  
 SCDOT Statewide Planning Assistance Program

and further, that the Executive Director and/or the Chairman of the Board of Directors of the Central Midlands Regional Transit Authority are authorized to execute and file grant applications on behalf of the Central Midlands Regional Transit Authority with any and all other agencies and or organizations from which grant funding opportunities may arise during the year.

2) that the Executive Director and/or the Chairman of the Board of Directors are authorized to execute and file with such applications any assurances or any other documents required by the U.S. Department of Transportation and the S.C. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.

3) that the Executive Director and/or the Chairman of the Board of Directors are authorized to furnish such information as the U.S. Department of Transportation and/or the S.C. Department of Transportation may require in connection with the applications for the programs listed above.

4) that the Executive Director and/or the Chairman of the Board of Directors are authorized to set forth and execute affirmative minority business policies in connection with the program's procurement needs.

5) that the Executive Director and/or the Chairman of the Board of Directors are authorized to execute grant agreements on behalf of the Central Midlands Regional Transit Authority with the U.S. Department of Transportation and the S.C. Department of Transportation for aid in the financing of mass transit planning/special studies, capital, and operating/administrative assistance programs.

**THE UNDERSIGNED** are the duly elected Chairman of the Board of Directors and the duly qualified Interim Executive Director of Central Midlands Regional Transit Authority, and hereby certify that the foregoing is a true and correct copy of a resolution adopted at a meeting of the Central Midlands Regional Transit Authority held on \_\_\_\_\_

\_\_\_\_\_  
 Allison Terracio, Board Chair  
 Central Midlands Regional Transit Authority

\_\_\_\_\_  
 LeRoy DesChamps, Interim Executive Director  
 Central Midlands Regional Transit Authority

\_\_\_\_\_  
 Witness

\_\_\_\_\_  
 Witness





Central Midlands Regional  
Transit Authority (CMRTA) dba



# TITLE VI Compliance Program Update



## TABLE OF CONTENTS

	Page
<b>Section 1 – Title VI Policy and Procedures</b>	
Introduction .....	2
General Requirement.....	3
Title VI Notice to the Public.....	4
Locations of Title VI Public Notices.....	5
Title VI Complaint Internal Procedures.....	6
Title VI Complaint Process and Form.....	9
Title VI Investigations, Complaints, and Lawsuits .....	14
 <b>Section 2 – Public Participation Plan</b>	
Introduction .....	16
Public Participation Strategies .....	16
 <b>Section 3 – Language Assistance Plan</b>	
Purpose .....	19
Vision Statement.....	20
The COMET’s Four Factor Analysis.....	20
Implementation of the Language Assistance Plan .....	25
Identifying LEP Individuals.....	25
Language Assistance Measures .....	25
Staff Training.....	26
Providing Notice To LEP Individuals .....	26
Monitoring and Updating the LEP.....	26
 <b>Section 4 – Other Information</b>	
Representation on The COMET Board of Directors and Advisory Boards .....	28
Board of Directors Committee Role .....	28
Subrecipient Monitoring.....	29
Title VI Equity Analysis .....	29
Service Standards and Policies.....	29
Service Policies.....	32
Evaluation of Service and Fare Changes .....	33
Transit Service Monitoring .....	34
 <b>FIGURES</b>	
FIGURE 1: Title VI Policy Displayed on The COMET Bus .....	5
FIGURE 2: Title VI on The COMET Website .....	5
FIGURE 3: The COMET Service Area Map .....	21
FIGURE 4: LEP Concentration Map .....	23
FIGURE 5: Demographic Map .....	34

**TABLES**

TABLE 1: 2021 Census Numbers for LEP in Service Area.....	22
TABLE 2: Board Composition.....	28
TABLE 3: Vehicle Headway Typology.....	30
TABLE 4: Service Availability Measures.....	31

**EXHIBITS**

EXHIBIT 1: The COMET Service Frequencies .....	36
EXHIBIT 2: The COMET Policies-Fare Increase/Service Adjustment.....	38
EXHIBIT 3: Language Assistance Tools .....	51
EXHIBIT 4: Board Minutes Approving Title VI Program.....	67
EXHIBIT 5: Service and Equity Analysis .....	68

## **Section 1**

# **Title VI Policy and Procedures**

## Introduction

Central Midlands Regional Transit Authority (The COMET) was formed by the City of Columbia, Richland County, Lexington County and City of Forest Acres in 2000 and was given the responsibility for providing local transit service within Richland and Lexington Counties as a regional transportation authority under South Carolina Code of Laws, Chapter 25. The COMET contracts for operations and maintenance of transit services with RATP Dev USA, Enterprise, Bewegen, Uber and Lyft. Staff are directly responsible for planning, capital investments, financial management, and operations oversight. The COMET is financially supported by Richland County Transportation Penny Funds, Lexington County General Funds, State Mass Transit Act Funds, fares, miscellaneous and advertising revenues, and Federal Section 5307, 5310, 5311 transit funds.

Transit services is provided throughout Richland and Lexington Counties on 45 fixed routes, three (3) rural flex routes, and an ADA complementary paratransit services. Transit services are provided throughout 1,225 square miles within Richland and Lexington Counties currently. Express routes travel to Sumter and Newberry Counties and connections are available to Fairfield County Transit System at Killian Road Walmart.

As a recipient of United States Department of Transportation (USDOT) funding, The COMET has developed the following compliance plan for meeting the requirements of Title VI of the Civil Rights Act of 1964 and the USDOT Order on Environmental Justice.

By formal adoption of the Title VI Compliance Plan Update and the annual execution of the FTA Certifications and Assurances, The COMET hereby certifies compliance with the requirements of Title VI of the Civil Rights Act of 1964, as amended (42 USC 2000d); 42 USC 4601; 49 USC Section 5332; 49 CFR Part 21; 28 CFR part 42; FTA Circular 4702.1B; FTA Circular 4703.1; Executive Order 13166; DOT LEP Policy Guidance, and Section 12 of FTA's Master Agreement.

Title VI of the Civil Rights Act of 1964, as amended, protects any person in the United States on the ground of race, color, or national origin from being excluded from participation, being denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the US Department of Transportation.

Objectives:

The objectives of The COMET's Title VI program are:

1. To ensure that USDOT assisted benefits and related services are made available and are equitably distributed without regard to race, color, or national origin;
2. To ensure that the level and quality of the USDOT assisted public transit services are sufficient to provide equal access and mobility for any person without regard to race, color, or national origin;
3. To ensure that opportunities to participate in transit planning and decision making are provided to persons without regard to race, color, or national origin;

4. To ensure that decisions on the location of transit services and facilities are made without regard to race, color, or national origin; and
5. To ensure that corrective and remedial action is taken by The COMET as recipients of USDOT assistance to prevent discriminatory treatment of any beneficiary based on race, color, or national origin.

### **General Requirements**

The COMET is required to submit the following information to the Federal Transit Administration (FTA) as part of the agency's Title VI Program. Also, The COMET's subrecipients are required to submit Title VI information on a schedule determined by The COMET.

#### **Checklist of Requirements**

- ➔ Title VI Notice to the Public, including a list of locations where the notice is posted
- ➔ Title VI Complaint Procedures
- ➔ Title VI Complaint Form
- ➔ List of transit-related Title VI investigations, complaints, and lawsuits
- ➔ Public Participation Plan
- ➔ Language Assistance Plan
- ➔ Table depicting the membership of non-elected committees and councils
- ➔ Subrecipient Monitors
- ➔ Title VI Equity Analysis (Facilities, Service and/or Fare)
- ➔ Board Meeting Minutes/Resolution - Approving Title VI Program

#### **Requirement of all Fixed Route Transit Providers:**

- ➔ Service standards
- ➔ Service policies

**Requirement of Transit Providers that operate 50 or more fixed route vehicles in peak service and are located in an Urbanized Area (UZA) of 200,000 or more people:**

- ➔ Demographic and service profile maps and charts
- ➔ Demographic ridership and travel patterns, collected by surveys
- ➔ Service Monitoring program and report (including Evidence of Board Approval)
- ➔ Description of the Public Engagement Process
- ➔ Results of service and/or fare equity analyses conducted since the last Title VI Program submission

#### **Expiration Date**

The COMET is required to update its Title VI Program every three years. The COMET's current Title VI Program will expire on July 31, 2023.

**Title VI Notice to the Public**



**Title VI Policy Statement**

The Central Midlands Regional Transit Authority dba The COMET is committed to ensuring that no person is excluded from participation in or denied the benefits of its services on the basis of race, color or national origin, as provided by Title VI of the Civil Rights Act of 1964, as amended.

The General Manager, senior management and all supervisors and employees share the responsibility for carrying out The COMET's commitment to Title VI. The Title VI Coordinator is responsible for the day-to-day operation of the program.

For additional information on The COMET's nondiscrimination obligations, please write to:

Central Midlands Regional Transit Authority (The COMET)  
Director of Regulatory Compliance/Civil Rights Officer  
3613 Lucius Road  
Columbia, SC 29201

Complaints must be in writing and filed within 180 days following the date of the alleged discriminatory occurrence. Complaint forms can be downloaded from [www.catchtheCOMET.org](http://www.catchtheCOMET.org) or email at [info@TheCOMETsc.gov](mailto:info@TheCOMETsc.gov).

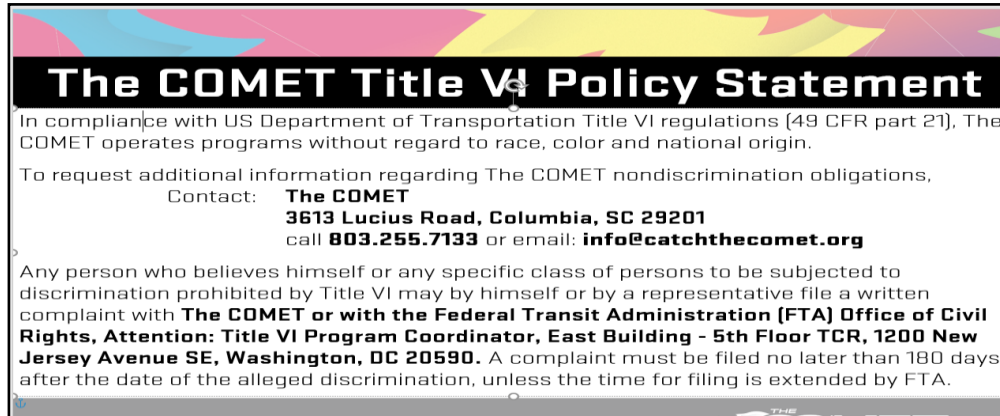
A complainant may also file directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights using the mailing address below:

Federal Transit Administration  
Office of Civil Rights  
Attention: Title VI Program Coordinator  
East Building 5<sup>th</sup> Floor-TCR  
1200 New Jersey Ave., SE  
Washington, DC 20590

## Locations of Title VI Public Notices

The COMET Title Policy Statement is publicly posted on all revenue fleet vehicles, traditionally located on a card behind the operator. Figure 1 depicts the Title VI posting on The COMET's fleet vehicles.

**Figure 1: Title VI Policy Displayed on The COMET Bus**



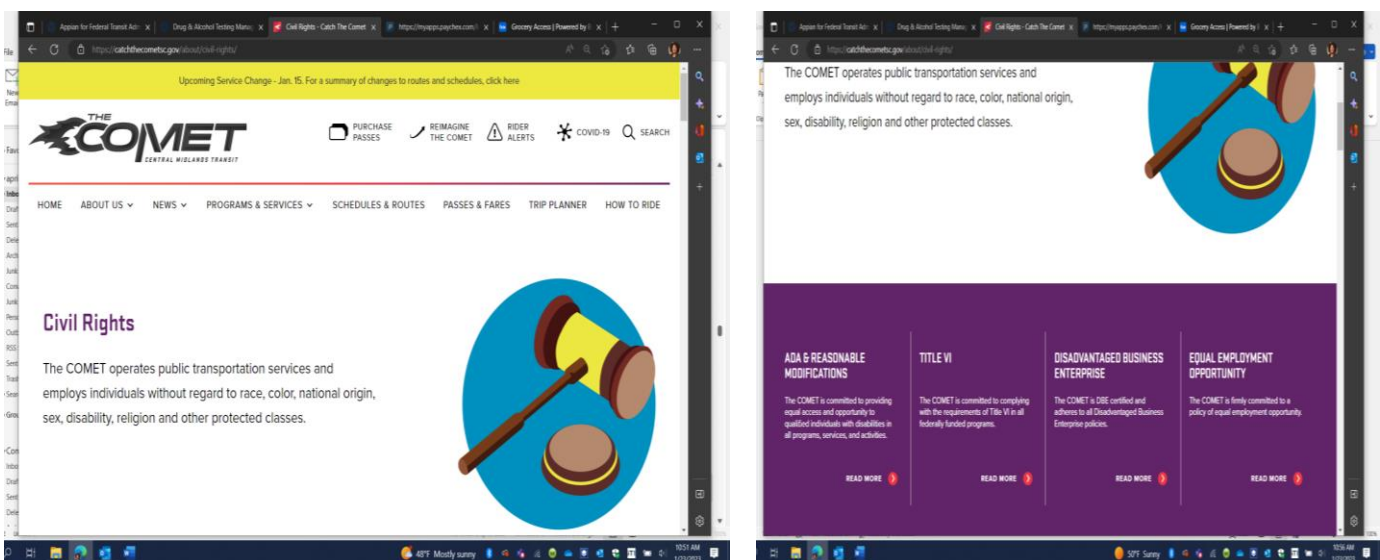
The COMET's Title VI Policy Statement is publicly posted at The COMET Central public transit station, The COMET's operating facility and The COMET's administrative offices.

The COMET's Transit Rider's Guide

The COMET's Title VI Policy Statement is also posted online under ABOUT US at:

<http://catchtheCOMETsc.gov/civil-rights/#title-vi>

**Figure 2 – Title VI on The COMET Website**





## VI Complaint Internal Procedures

### **1. Title VI Complaint Procedures**

The COMET's procedures apply to complaints filed under Title VI of the Civil Rights Act of 1964, relating to any program and/or activity administered by The COMET or its sub-recipients, consultants, and/or contractors. Intimidation or retaliation of any kind is prohibited by law.

The COMET's procedures do not deny the right of the complainant to file formal complaints with other State or Federal agencies, or to seek private counsel for complaints alleging discrimination. These procedures are part of an administrative process that does not provide for remedies that include punitive damages or compensatory remuneration for the complainant.

#### **a. Filing**

Any person who believes that he or she or any specific class of persons has been subjected to discrimination or retaliation prohibited by Civil Rights authorities, based upon race, color, , or national origin, may file a written complaint to The COMET's Title VI Program Coordinator (the "Title VI Coordinator"), whom is the Director of Regulatory Compliance/Civil Rights Officer. The complaint must meet the following requirements:

1. A formal complaint must be filed within 180 calendar days of the alleged occurrence or when the attached discrimination became known to the complainant (the "Complainant").
2. Complaints must be in writing, signed by the Complainant, and include full contact information (mailing address, telephone number, and email address if available).
3. Complaints must include the date of the alleged act(s) of discrimination (date when the Complainant became aware of the alleged discrimination) or the date on which the conduct was discontinued or the latest instance of the conduct.
4. Complaints must present a detailed description of the issues; include the names, job titles, and addresses of those individuals perceived as parties in the action complained against; and the names and addresses of any witnesses. The COMET Title VI Complaint Form is attached as Exhibit 1.
5. The allegation(s) in the complaint must involve a covered basis such as race, color or national origin.
6. The allegations in the complaint must involve a program or activity that receives Federal financial assistance.
7. Complainant has a continuing duty to provide the Title VI Coordinator with his/her current contact information.

b. Receipt, Acceptance and Preliminary Investigation.

1. Upon receipt of the complaint, the Title VI Coordinator will review the complaint to determine if the requirements set forth in Section 2(a)1-6 have been met.
2. Within 15 calendar days of the receipt of the complaint, the Complainant shall be informed by the Title VI Coordinator in writing that the complaint meets the requirements or informed of which requirement(s) have not been met. The Complainant(s) shall have 30 calendar days from the date of such notice to supplement, amend or refile the complaint.
3. If the complaint meets the requirements in Section 2(a), the Title VI Coordinator shall conduct a preliminary investigation. This investigation shall include but not be limited to an interview with the Complainant, interview with the person or persons named in the complaint, review of any documents provided by the Complainant, review of any audio, video or other digital evidence, or interviews with any witnesses.
4. The COMET will assume responsibility for investigating complaints against any of its sub-recipients. Complaints in which The COMET is named as the Respondent, shall be forwarded to the appropriate Federal agency for proper disposition, in accordance with their procedures.

c. Review or Action by Executive Director; Initial Investigation

1. Within 30 calendar days of the date of the determination made pursuant to (b)(2) or within 30 calendar days of the date the Complainant provides additional information specified in (b)(2), the Title VI Coordinator shall submit to the Executive Director a written report summarizing the preliminary investigation.
2. The Executive Director shall review the report within 30 calendar days of its date and shall take action accepting the report as final and submit to the FTA or take action referring the matter to an attorney other than its general counsel for further investigation.

If the matter is referred, the Executive Director shall direct that the report from the attorney be received within 60 calendar days of the date of the referral at which time the report shall be reviewed by the Executive Committee and submitted to the FTA.

d. Dismissal

A complaint may be recommended for dismissal for the following reasons:

1. The Complainant requests, in writing, withdrawal of the complaint.
2. The Complainant fails to respond to repeated requests for additional information needed to process the complaint.

3. The Complainant cannot be located after reasonable attempts.

e. Investigation of Complaints

In cases where The COMET assumes responsibility for investigation of Complaints against any of its sub-recipients, The COMET will provide the Respondent with the opportunity to respond to the allegations in writing. The COMET Executive Director will designate an investigative team responsible for evaluating the complaint, developing an investigative plan, conducting interviews, collecting and analyzing evidence, and preparing an investigative report.

The COMET's final investigative report will be submitted to FTA (or appropriate Federal agency) within 60 calendar days of receipt of the complaint. FTA will issue a final agency decision (FAD) and provide written notification of the decision to the Complainant and Respondent.

f. Appeals

If the FTA concludes that the respondent is in compliance with laws/regulations and the Complainant disagrees, the Complainant may, if dissatisfied, file an action in the appropriate U.S. District Court.

## **The COMET Title VI Complaint Process and Form**

The COMET is fully compliant with the requirements of Title VI of the Civil Rights Act of 1964 and is committed to making its services accessible to everyone. Persons who believe they have been discriminated against based on race, color, or national origin by The COMET may file a formal Title VI discrimination complaint within 180 days of the alleged occurrence by completing and submitting The COMET Title VI Complaint Form.

A Title VI complaint must be made in writing. If the customer requires assistance in completing the form to file the complaint, please contact the Title VI Coordinator at (803) 255-7129 to receive assistance. Submit the completed form by mail, fax, email, or deliver in-person to:

### **The COMET**

Attn: Title VI Coordinator  
3613 Lucius Road  
Columbia, SC 29201  
Fax: (803) 255-7113  
email: [info@catchtheCOMET.org](mailto:info@catchtheCOMET.org)

Customers may also choose to file a complaint directly with:

### **Federal Transit Administration Office of Civil Rights**

Attn: Complaint Team  
East Building, 5th Floor – TCR  
1200 New Jersey Ave, SE  
Washington, DC 20590

If the complaint is submitted to The COMET, the information will be reviewed and a letter of acknowledgement will be sent to inform the customer that the complaint will be investigated appropriately. A final written determination of the outcome of the complaint will occur no later than 30 working days of receipt. If the complaint is not substantiated, The COMET will advise the complainant of his or her right to appeal.

### **Appeals Process**

If complainant disagrees with The COMET's determination, the complainant may appeal the decision in writing with The COMET (at the address above). If the complainant believes the occurrence of the discriminatory act is in violation of federal laws, the appeal may be submitted directly to the following agencies:

Appeals must be filed **within 180 days of the alleged discriminatory act** to the following:

Federal Transit Administration Office of Civil Rights  
East Building, 5<sup>th</sup> Floor – TCR  
1200 New Jersey Avenue SE  
Washington, DC 20590



## Title VI Complaint Form

Fill the form out COMPLETELY. Only complete complaints will be processed.

<b>Section I:</b>		
Name:		
Address:		
Telephone (Home):	Telephone (Work):	
Email Address:		
Accessible Format Requirements?	<input type="checkbox"/> Large Print	<input type="checkbox"/> Audio Tape
	<input type="checkbox"/> TDD	<input type="checkbox"/> Other
<b>Section II:</b>		
Are you filing this complaint on your own behalf?		
<input type="checkbox"/> Yes. Go to Section III.		
<input type="checkbox"/> No. If not, supply the name and relationship of the person for whom you are complaining.		
Please explain why you have filed for a third party:		
Confirm you have obtained permission from the aggrieved party if you are filing on behalf of a third party.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Section III:</b>		
I believe the discrimination I experienced related to Title VI was based on (check all that apply):		
<input type="checkbox"/> Race	<input type="checkbox"/> Color	<input type="checkbox"/> Country of Origin
Date of alleged discrimination (Month, Day, Year): _____		
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.		
_____		
_____		
_____		
<b>Section VI:</b>		
Have you previously filed a discrimination complaint with this agency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If yes, please provide any reference information regarding your previous complaint.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Section V:**

Have you filed this complaint with any other federal, state, or local agency, or with any federal or state court?

Yes  No

If yes, check all that apply:

- Federal Agency: \_\_\_\_\_
- Federal Court: \_\_\_\_\_  State Agency: \_\_\_\_\_
- State Court: \_\_\_\_\_  Local Agency: \_\_\_\_\_

Please provide information about a contact person at the agency/court where the complaint was filed.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Section VI:**

Name of agency complaint is against: \_\_\_\_\_

Name of person complaint is against: \_\_\_\_\_

Title: \_\_\_\_\_

Location: \_\_\_\_\_

Telephone Number (if available): \_\_\_\_\_

You may attach any written materials or other information that you think is relevant to your complaint.

Your signature and date are required below:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please complete and return the Title VI COMPLAINT FORM to the following:

Central Midlands Regional Transit Authority (The COMET)  
 Director of Regulatory Compliance/Civil Rights Officer  
 3613 Lucius Road  
 Columbia, SC 29201

## Formulario de quejas del Título VI

Complete el formulario EN SU TOTALIDAD. Solo se procesarán las quejas completas.

<b>Sección I:</b>		
Nombre:		
Dirección:		
Teléfono (casa):	Teléfono (trabajo):	
Dirección de correo electrónico:		
¿Requisitos de formato accesible?	<input type="checkbox"/> Letra grande	<input type="checkbox"/> Cinta de audio
	<input type="checkbox"/> TDD	<input type="checkbox"/> Otro
<b>Sección II:</b>		
¿Está presentando esta queja en nombre propio?		
<input type="checkbox"/> Sí. Ir a la sección III.		
<input type="checkbox"/> No. Si no es así, proporcione el nombre y el parentesco de la persona por la que se queja.		
Explique por qué ha presentado una solicitud a nombre de un tercero:		
Confirme que ha obtenido el permiso de la parte agraviada si presenta la solicitud en nombre de un tercero.	<input type="checkbox"/> Sí	<input type="checkbox"/> No
<b>Sección III:</b>		
Creo que la discriminación que experimenté relacionada con el Título VI se basó en (marque todas lo que correspondan):		
<input type="checkbox"/> Raza <input type="checkbox"/> Color <input type="checkbox"/> País de origen		
Fecha de la presunta discriminación (mes, día, año): _____		
Explique lo más claramente posible lo que sucedió y por qué cree que fue discriminado. Describa todas las personas involucradas. Incluya el nombre y la información de contacto de las personas que lo discriminaron (si se conocen), así como los nombres y la información de contacto de los testigos. Si necesita más espacio, utilice el reverso de este formulario.		
_____		
_____		
<b>Sección VI:</b>		
¿Ha presentado anteriormente una queja por discriminación ante esta agencia?	<input type="checkbox"/> Sí	<input type="checkbox"/> No
Si su respuesta es afirmativa, proporcione cualquier información referente a su queja anterior.		
_____		
_____		
_____		

**Sección V:**

¿Ha presentado esta queja ante alguna otra agencia federal, estatal o local, o ante algún tribunal federal o estatal?  Sí  No

Si su respuesta es afirmativa, marque todas las que correspondan:

- Agencia federal: \_\_\_\_\_
- Tribunal federal: \_\_\_\_\_  Agencia estatal: \_\_\_\_\_
- Tribunal estatal: \_\_\_\_\_  Agencia local: \_\_\_\_\_

Proporcione información sobre una persona de contacto en la agencia/tribunal donde se presentó la queja.

Nombre: \_\_\_\_\_

Cargo: \_\_\_\_\_

Agencia: \_\_\_\_\_

Dirección: \_\_\_\_\_

Teléfono: \_\_\_\_\_

**Sección VI:**

Nombre de la agencia contra la cual se presenta la queja: \_\_\_\_\_

Nombre de la persona contra la cual se presenta la queja: \_\_\_\_\_

Cargo: \_\_\_\_\_

Ubicación: \_\_\_\_\_

Número de teléfono (si está disponible): \_\_\_\_\_

Puede adjuntar cualquier material escrito u otra información que considere relevante para su queja. Su firma y fecha se requieren a continuación:

\_\_\_\_\_  
Firma

\_\_\_\_\_  
Fecha

Complete y envíe el FORMULARIO DE QUEJAS del Título VI a la siguiente dirección:

Autoridad de Tránsito Regional de Central Midlands (COMET)  
Director de Cumplimiento Normativo/Oficial de Derechos Civiles  
3613 Lucius Road  
Columbia, SC 29201



### Title VI Investigations, Complaints, and Lawsuits

The COMET develops and maintain records of Title VI investigations, complaints, and lawsuits, including any investigations conducted by entities other than the FTA and any lawsuits or complaints naming the recipient or subrecipient that allege discrimination on the basis of race, color, or national origin. At a minimum, the record includes the following:

- Date of investigation, lawsuit or receipt of filed complaint;
- Brief summary of the allegation(s);
- Status of investigation, lawsuit or receipt of filed complaint; and,
- Description of any actions taken by the recipient or subrecipient in response to the investigation, lawsuit or receipt of filed complaint.

The records will be maintained for three years after the case is closed. Below is the list that is maintained in The COMET and included in the Title VI Program submitted to FTA every three years:

Record of Title VI Complaints, Investigations and Lawsuits				
	Date	Summary	Status	Actions Taken
<b>Investigations</b>				
1.				
2.				
3.				
<b>Lawsuits</b>				
1. None				
2.				
3.				
<b>Complaints</b>				
1.				
2.				
3.				

## **Section 2**

# **Public Participation Plan**

## **Introduction**

Public participation is a vital part of the decision-making process. A key pillar of the Title VI Program is the assurance of community input into the transit decision-making process. The purpose of public participation is to offer early, continuous, and meaningful opportunities for the public to be involved in the identification of decisions involving public transit initiatives.

Through conversation and collaboration with riders, prospective riders, and The COMET's Board of Directors, The COMET continually assesses the quality of its service, measures potential impacts to ensure that valuable services are provided to the residents and visitors of Richland and Lexington Counties.

## **Public Participation Strategies**

The COMET is very much involved in and utilizes several strategies to inform and involve customers and stakeholders in decisions affecting program, project and work activities.

All meetings of The COMET are open to the public and publicized on the agency's website at <https://catchthecometsc.gov/board> or The COMET's Facebook page at @CatchTheCOMET. Members of the public may request time on the agenda of The COMET's Board of Directors Meeting to comment on specific subjects of interest to Board Members. The Midlands Transit Riders Association has a standing segment for input on the agenda. Meetings are held at the Lowell C. Spires Jr. Regional Transit Facility - 3613 Lucius Road, Columbia, SC 29201 in the Conference Room A (Large). Meetings may also be accessed virtually via ZOOM or other platform due to potential concerns, such as COVID-19. A minimum of two weeks' advance notice is given for requested agenda time.

The COMET makes all reasonable accommodation for persons with disabilities to participate in the meetings. Upon request to the Board Clerk & Community Programs Specialist, The COMET will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Requests can be sent to The COMET by mail at 3613 Lucius Road, Columbia, SC 29201, by fax at (803) 255-7113, or by e-mail to [info@catchthecomet.org](mailto:info@catchthecomet.org). For language assistance or interpreter services, individuals can contact (803) 255-7133 or 711 through the Relay Service. Para información en Español, por favor llame al (803) 255-7133.

Individuals can catch The COMET to any Board of Directors Meetings using Route 6 and DART. For more details, individuals are encouraged to visit [www.catchthecomet.sc.gov](http://www.catchthecomet.sc.gov) or call (803) 255-7100.

Also, community forums are conducted to build relationships and provide a setting for sharing of information with interested stakeholders. Notice is provided through posting information on The COMET's website, social media and through news releases. Public hearings are scheduled prior to any fare or service changes or enhancements to gather feedback about the potential

impact of proposed transportation decisions.

The COMET makes every effort to maintain positive and effective communication with the community and various levels of government that interface with or impact the development of programs and operations at The COMET. Working relationships are established and maintained with local media, including minority-based media, in order to communicate pertinent information to The COMET's customers and stakeholders.

# **Section 3**

## **Language Assistance Plan**

## Purpose

Presidential Executive Order (EO) 13166 - Improving Access to Services for Persons with Limited English Proficiency is directed at implementing the protections afforded by the Title VI of the Civil Rights Act of 1964 and related regulations. Discrimination in providing services to LEP persons is covered in Title VI under national origin discrimination.

EO 13166 states that recipients must provide LEP persons an equal opportunity to benefit from and ensure meaningful access to its programs and services that are normally provided in English. President George W. Bush affirmed his commitment to Executive Order 13166 through a memorandum issued on October 25, 2001 by Assistant Attorney General for Civil Rights, Ralph F. Boyd, Jr. Federal agencies were directed to provide guidance and technical assistance to recipients of federal funds as to how they can provide meaningful access to limited English proficient users of federal programs.

The USDOT published revised guidance for its recipients on December 14, 2005. This document states that Title VI and its implementing regulations require that DOT recipients take responsible steps to ensure meaningful access to the benefits, services, information, and other important portions of their programs and activities for individuals who are Limited English Proficient (LEP) and that recipients should use the DOT LEP Guidance to determine how best to comply with statutory and regulatory obligations to provide meaningful access to the benefits, services, information, and other important portions of their programs and activities for individuals who are LEP.

The Federal Transit Administration (FTA) references the DOT LEP guidance in its Circular 4702.1A, "Title VI and Title VI-Dependent Guidelines for FTA Recipients," which was published on April 13, 2007. Chapter IV part 4 of this Circular reiterates the requirement to take responsible steps to ensure meaningful access to benefits, services, and information for LEP persons and suggests that FTA recipients and subrecipients develop a language implementation plan consistent with the provisions of Section VII of the DOT LEP guidance.

The DOT LEP Guidance recommends that all recipients, especially those that serve large LEP populations, should develop an implementation plan to address the needs of the LEP populations they serve. The DOT LEP Guidance notes that effective implementation plans typically include the following five elements:

- 1) Identifying LEP individuals who need language assistance;
- 2) Providing language assistance measures;
- 3) Training staff;
- 4) Providing notice to LEP persons; and
- 5) Monitoring and updating the plan.

The purpose of this plan is to establish effective guidelines adhering to Title VI of the Civil Rights Act of 1964 for The COMET's personnel and contractors to follow when providing services to, or interacting with, individuals who meet the criteria of LEP.

## The COMET's LEP Services Vision Statement

The COMET strives to provide effective, efficient, and equitable service to all individuals regardless of their ability to speak, read, or write English. Service delivery options (translation of publications, oral language assistance, etc.) will be developed to accommodate the needs of LEP individuals, enabling them to communicate effectively with The COMET in person, over the phone, in writing, and through electronic media.

## The COMET's Four-Factor Analysis

Federal guidance provides “four factors” to consider when assessing language needs and determining appropriate steps to ensure meaningful access to services for LEP services. The “Four Factor Analysis” will place The COMET in better positioned to formalize and implement a cost-effective and appropriate mix of proactive language assistance measures. The Four-Factor Analysis is an individualized assessment that balances the following four factors:

**Factor #1: The number or proportion of LEP persons eligible to be served or likely to be encountered in The COMET's program or service area.**

The decision to provide language assistance services included an assessment of the number or proportion of LEP persons from a particular language group served or encountered in the surrounding community area. The greater the number or proportion of LEP persons served or encountered, the more likely language services are needed. Generally, identifying any community where the eligible LEP population equals 5 percent or more in a given language automatically includes language assistance services as a mandatory and normal part of program operation. In Richland County, the largest LEP population is Hispanic.

The 2021 American Community Survey (ACS) Census estimates indicate that Richland County has 23,720 residents who are foreign born, while Lexington County has 14,700. The Census also indicates that 9.2% +/- of the population in both Richland and Lexington County speak a language other than English at home. According to the Census estimates, 20,192 people or 3% of the county's population speak English less than 'very well'. Census data has been collected by The COMET to identify the LEP speakers in The COMET's service area. The top languages spoken in the county and the routes used by the LEP Spanish speaking community were identified using statistical data and public outreach methods.

Some of the leaders within the LEP Spanish-speaking community have identified routes 96L, 91, 76, and parts of the 801 as popular routes among Spanish speakers. It has been identified that some of these LEP individuals live in or commute to Columbia and West Columbia as seen in Figure 2. According to ACS 5-Year Census estimates of the 63,858 population analyzed for West Columbia-Cayce, there are 5,155 (8.1%) Hispanic or Latinos residing in that area; Columbia has a total population of 137,960, wherein 3,338 (2.4%) speak English less than very well.

Figure 3 - The COMET Service Area Map

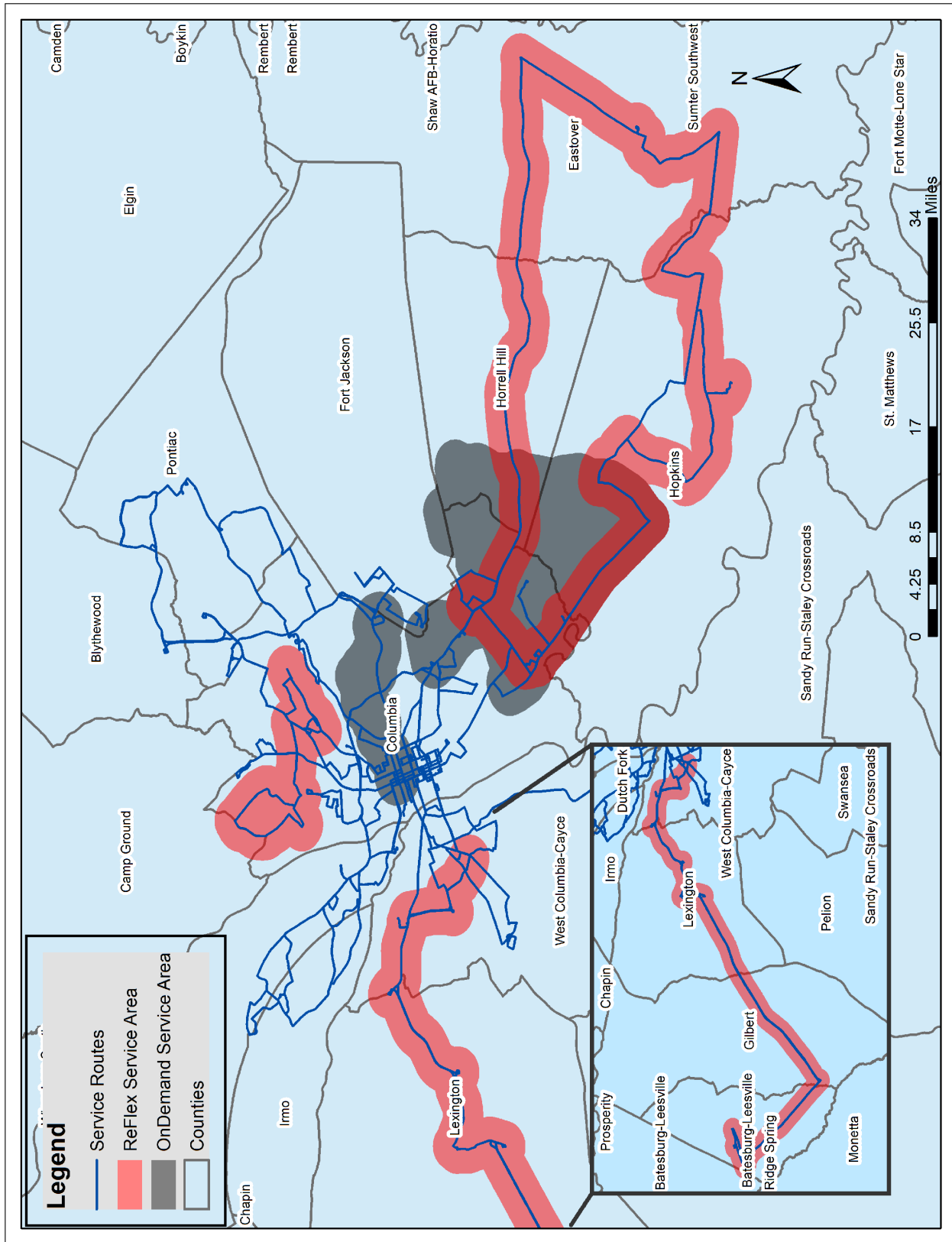




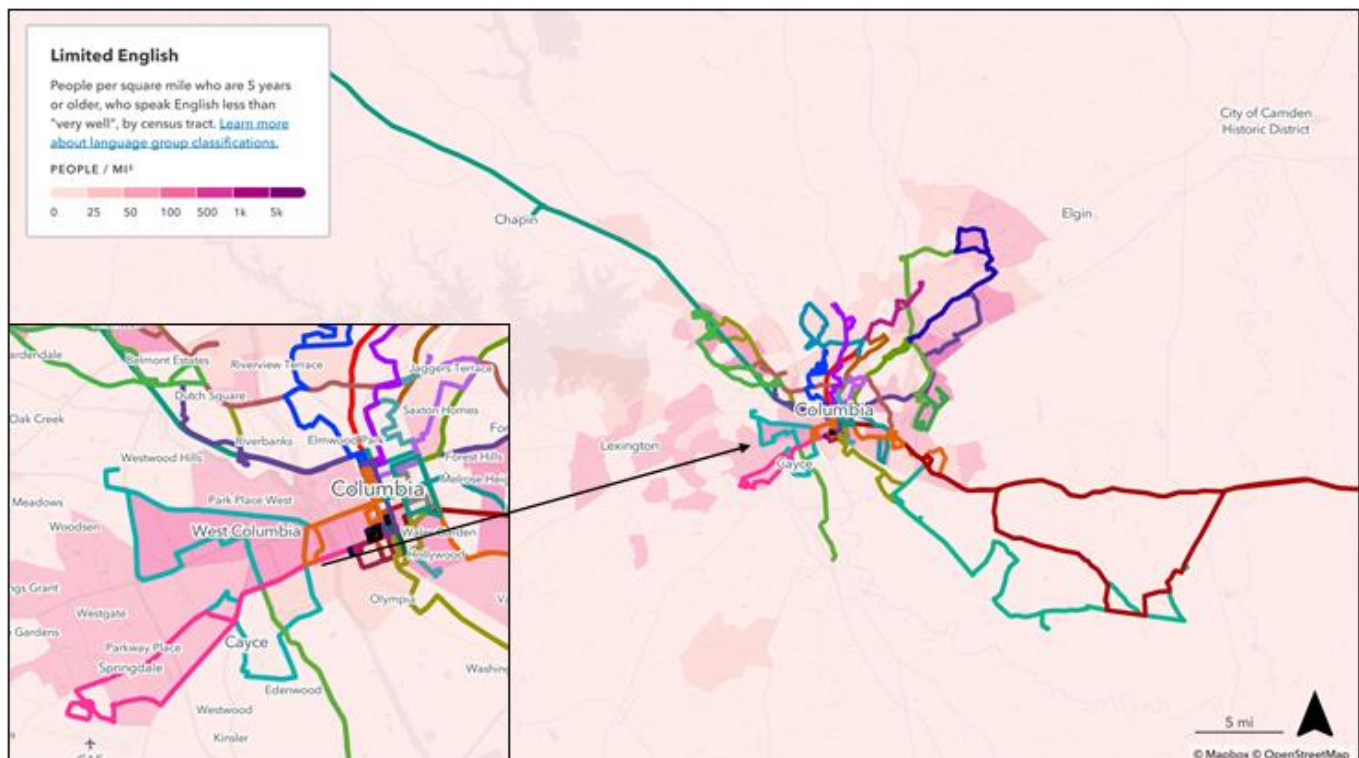
Table 1 - 2021 Census Numbers for LEP Persons Residing with the Service Area

	Lexington County, South Carolina		Richland County, South Carolina	
	Estimate	Margin of Error	Estimate	Margin of Error
Population 5 years and over	283,789	±288	394,989	±625
English only	260,109	±3,203	358,760	±4,051
Language other than English	23,680	±3,179	36,229	±4,115
Speak English less than "very well"	8,649	±2,037	11,543	±1,978
Spanish	15,432	±2,284	17,263	±1,937
Speak English less than "very well"	6,637	±1,596	6,192	±1,417
Other Indo-European languages	4,199	±1,364	9,477	±2,499
Speak English less than "very well"	419	±337	2,483	±1,218
Asian and Pacific Islander languages	2,917	±1,127	5,911	±1,509
Speak English less than "very well"	1,464	±958	2,319	±1,141
Other languages	1,132	±1,218	3,578	±2,333
Speak English less than "very well"	129	±224	549	±557

## Factor #2: The frequency in which LEP individuals come into contact with The COMET's program or service area.

The more frequent the contact with a particular language group, the more likely that enhanced services in that language are needed. The COMET has considered the frequency of contact that riders who speak different languages may have with The COMET services. For example, frequent contact with individuals who speak Spanish and who are also LEP may require bilingual staffing. Less frequent contact with other language groups may suggest a different and less intense approach. For The COMET programs where public outreach or public involvement is central to the mission, staff will consider whether appropriate outreach to LEP persons could increase the frequency of contact with those groups, inciting a higher demand for language assistance. Based on the LEP Concentration Map in Figure 4, the majority of LEP individuals are located in the West Columbia area.

Figure 4 - LEP Concentration Map



**Factor #3: The nature and importance of the program, activity, or service provided to enhance people's lives.**

Once The COMET has assessed the languages by analyzing demographic and frequency of contact, The COMET staff will look at the nature and importance of the agency's programs, activities and services that are provided for that particular population. Generally, the more important the activity, information, service or program, or the greater the possible consequences of the contact to the LEP individuals, the more likely language services will be needed. If it is evident that the denial or delay of access to services or information could have serious implications for the LEP individual, procedures will be put in place to provide language assistance to LEP persons as part of standard business practices.

**Factor #4: The resources available for language assistance outreach and the costs associated with the outreach efforts.**

The COMET will identify resources available to provide language assistance to LEP persons participating in the agency's programs or activities. Demographics, frequency, and importance of contact will determine the level of language services The COMET will provide. Some language services can be provided at little or no cost, such as using community volunteers, attending social events or meetings sponsored by that identified LEP community, etc. The COMET approach is to use a telephone language line which is less expensive than hiring an interpreter. In order to meet the spirit and intent of the LEP Program requirements, The COMET will carefully explore other means of delivering competent and accurate language services before deciding to limit services due to resource concerns.

The COMET will analyze the costs and benefits of translating documents for potential LEP groups, considering the expense of translating the documents, the barriers to meaningful translation or interpretation of technical transit information, the likelihood of frequent changes in documents, the existence of multiple dialects within a single language group, the apparent literacy rate in an LEP group and other relevant factors. The COMET will undergo this analysis when an eligible LEP group constitutes 5 percent of an eligible client group (for example, 5 percent of The COMET's service area) or 1,000 persons, whichever is lower.

The COMET is committed to reducing barriers to access information and services by LEP persons in providing a publication of a Riders Guide in other languages, and the language line-customer service language access solution.

While The COMET does not track expenditures related to providing language assistance, this will be monitored ongoing as part of the language assistance plan.

## **Implementation of the Language Assistance Plan**

Five essential tasks will be an area of focus during the implementation of The COMET's Language Assistance Plan.

### **Task 1: Identifying LEP Individuals Who Need Language Assistance**

- The COMET will be examining files compiled by the Title VI Coordinator with the contractor and The COMET to determine if any requests for language assistance were received for appropriate action.
- The COMET will utilize language support materials from the Language Line Solutions contractor such as a Language ID Guide and Language ID Poster. These documents will be available at the front counter of the headquarters office, The COMET Central and on all buses.
- When drivers encounter passengers who identify with one of the languages listed on the language identification materials, they will forward the required contact information to appropriate Title VI Coordinator or The COMET Title VI staff for follow-up.
- The COMET staff and contractor employees will be surveyed on their experience concerning any contacts with LEP persons.

### **Task 2: Language Assistance Measures**

The COMET will strive to offer various language assistance measures and make improvements on a continual and as-needed basis. The COMET has begun the process of providing vital documents translated into Spanish upon request as it is needed, the LEP language most used within its geographical service area. Other language assistance options are as follows:

- The COMET has secured an interpreter service such as Language Line and/or bilingual volunteers to provide assistance in translating and interpreting vital documents and/or to help the staff when language barriers prevent or hinder communication. The COMET also plans to utilize Language Identification Materials from Language Line Solutions and make the documents available at the front counter of the headquarters office, The COMET Central and on all buses.
- The COMET currently has staff who are able to speak and write in Spanish and French.
- The COMET will survey employees and create a list of bilingual individuals with The COMET and contractor who, when available, can provide translation services.
- As The COMET materials are translated, they will be posted in the public lobby of The COMET headquarters, at COMET Central, on buses, and on The COMET website. They are also translated upon advance request to The COMET.

### **Task 3: Staff Training**

Information regarding LEP will be explained in orientation and training sessions for contractors and The COMET staff who communicate with LEP clients. All staff who interact with the public will be trained to follow procedure guidelines which include:

- Responding to LEP individuals in person
- Documenting LEP individuals' needs
- Responding to LEP individuals on the telephone
- Responding to written correspondence from LEP individuals

### **Task 4: Providing Notice to LEP Persons and Outreach**

To ensure that LEP individuals are aware of The COMET's language assistance measures, The COMET and contractor will:

- Develop and post on each bus, in the headquarters office, The COMET Central, and on The COMET website, simple signage directing LEP individuals to the appropriate information.
- Continue networking and developing relationships with other organizations and individuals who serve the LEP community.

### **Task 5: Monitoring and Updating the Language Assistance Plan**

The COMET will monitor its Language Assistance Plan annually to assess the following:

- The current LEP makeup of its service area,
- The current communication needs of LEP applicants and customers,
- Whether existing assistance is meeting the needs of such persons,
- Whether staff is knowledgeable about policies and procedures and how to implement them, and
- Whether sources of and arrangements for assistance are still current and viable.

It is The COMET's intent to continually evaluate effectiveness and based on the results, make modifications where necessary. In monitoring compliance, an assessment will be made of whether the authority's procedures allow LEP persons to overcome language barriers and participate in a meaningful way in the program activities and services. The program area's appropriate use of methods and options detailed in this LEP Plan will demonstrate their intent to comply with LEP requirements and Title VI of the Civil Rights Act of 1964.

**Section 4**

**Other Information**

## Representation on The COMET Board of Directors and Advisory Boards

The COMET's Board of Directors sets overall policy and direction for the transit system. Eleven voting Board Members consists of representatives appointed from Richland County (3), Richland County Legislative Delegation (3), City of Columbia (3), Forest Acres (1), Lexington County (1). Any political subdivision within Richland County, Lexington County, or any other county or municipality contiguous to the Service Area may become an Advisory Board Member of the Authority, with the approval of the Board.

An Advisory Board Member is non-voting and not included when determining the presence of a quorum for Board meetings. The non-voting members include one (1) representative each from the City of Cayce, City of West Columbia, Town of Springdale, Town of Irmo, Town of Chapin, Town of Eastover, Town of Batesburg-Leesville, and Lexington County Legislative Delegation.

The Board of Directors established four committees: Executive, Finance, Service, Intermodal. The racial breakdown of the board and committees are reflected below.

**Table 2 - Board Composition as of February/2023**

	White/Caucasian	Black/African American	Hispanic/Latino	Asian American/Pacific Islander	Native American/Alaskan Native
Board of Directors	4 36%	7 64%	0	0	0
Executive Committee	2 40%	3 60%	0	0	0
Finance Committee	2 (1 advisory) 40%	3 60%	0	0	0
Service Committee	4 (1 advisory) 40%	5 (2 advisory) 60%	0	0	0
Intermodal Ad-hoc Committee	2 50%	2 50%	0	0	0
Advisory Board Member	4 50%	4 50%	0	0	0

## Board of Directors/Committee Role

The purpose of The COMET is to promote transportation opportunities for all citizens within the service area which shall initially consist of Richland County and Lexington County. This shall be done by providing transportation services and encouraging the cooperation and coordination of existing transportation providers.

The officers of the Board are the Chair, Vice-Chair, Secretary and Treasurer, each of whom must be a Voting Director. The Chair and Vice-Chair each must be a resident of Richland County. The Chair and Vice-Chair shall each represent a different entity appointing Voting Directors to the Board. Each officer holds a two-year term and may not serve consecutive terms. After being absent from a specific office for a two-year term, a Voting Director shall be eligible for re-nomination. The Chair and Vice-Chair are the Board members who may speak on behalf of the Authority. The Treasurer serves as the Chair of the Finance Committee. The term of each officer begins on July 1 of the appropriate year.

### **Subrecipient Monitoring**

The COMET currently contracts the fixed route, vanpool, bikeshare, subsidy and ADA paratransit services and require the contractors to follow Title VI guidelines in accordance with Federal regulations. Periodic monitoring is conducted during the life of the contract. Monitoring is accomplished through various means such as written reports, periodic meetings, and announced on-site visits.

In addition to the above general reporting requirements, FTA Circular 4702.1B requires providers of fixed route public transportation to submit additional information specific to fixed route service. Since The COMET does NOT operate fifty or more fixed route vehicles in peak service, it is subject only to the requirements for system-wide standards and policies.

Title 40 CFR Section 21.5(b)(2) specifies that a recipient shall not utilize criteria or methods of administration which have the effect of subjecting persons to discrimination because of their race, color, or national origin. In addition, Appendix C to 49 CFR part 21 establishes that no person or group of persons shall be discriminated against with regard to routing, scheduling, or quality of service on the basis of race, color, or national origin. Frequency of service, age and quality of vehicles assigned to routes, quality of stations serving different routes, and locations of routes may not be determined on the basis of race, color, or national origin.

### **Title VI Equity Analysis**

The COMET does not have a transit related facility in the planning stages and that would soon be under construction using Federal Transit Administration funding.

### **Service Standards and Policies**

#### **a. Vehicle Load**

The COMET has established a Vehicle Load Factor of 1:1.25 (1 transit seat for every 1.25 passengers) for use in conducting service analyses and determining additional vehicle needs.

Using the data collected with The COMET's electronic farebox system and soon automated passenger counters, The COMET conducts an on-going review process of all routes in



terms of the hour-by-hour passenger boardings during both peak and non-peak service times and by type of service day (e.g., weekdays, Saturdays, Sundays, and holidays). to determine the numbers of passengers and average vehicle loads.

The COMET's vehicle load factor throughout the service area shall be appropriately distributed within the system as determined using the process described above.

b. Vehicle Headways

Establishment of the vehicle headways operated within The COMET's fixed route bus system is based on the on-going analysis of each route by hour, by time of day (peak and non-peak), and by type of service day. For example, The COMET operates services that are more frequent Monday through Friday on the system's routes that serve multiple trip generators/trip destinations where transit ridership has historically been heaviest and/or where new potential trip generators and destinations are being developed.

All services are grouped into typologies where they are evaluated to comparable standards. Should routes fail (below 66%) or exponentially exceed (above 133%) of their established standards, the given route will be reevaluated to add or reduce service. (See Exhibit 2).

**Table 3 – Vehicle Headway Typology**

Typology	Passenger Per Hour/ Trip	Subsidy Per Passenger [at or less than]	Farebox Recovery Ratio	Minimum Bus Size	Routes (As of July 01, 2019 - 2022)
Corridor	18	\$3.00	20%	40 Feet	101, 201, 301, 401, 501, 601, 701, 801
Local	12	\$5.00	15%	35 Feet	6, 11, 12, 21, 31, 42, 45, 55, 61, 75, 84, 88, 91
Connector/Shuttle	8	\$8.00	10%	22 Feet	1, 2, 3, 4, 22, 32, 57L, 76, 77, 83L
Rural	5	\$12.00	10%	22 Feet	46, 47, 97
Express	10 per trip	\$5.00	15%	22 Feet	44X, 92X, 93X
Demand Response/ Flex	3	\$30.00	10%	22 Feet	31, 62, DART
University of South Carolina	12	\$5.00	15%	35 Feet	13, 14, 15, 16, 17, 18, 20, 24, 25

c. On-Time Performance

The COMET has established the following On-Time Performance measure: “The COMET fixed route services shall be considered On-Time when the bus passes by a timepoint from 0 minutes to within five (5) minutes after the published schedule.”

The COMET has acquired and implemented a system-wide Automated Vehicle Locator (AVL) system. The AVL system provides The COMET with electronically collected and documented data on the on-time performance of both the fixed route bus and complementary paratransit services.

d. Distribution of Transit Amenities

The COMET transit amenities shall be equitably distributed throughout the system based on the on-going analysis of the levels of transit service use and needs along each of The COMET’s fixed route corridors.

In the process of introducing new services, The COMET evaluates the request based on ridership and cost projections. New services should meet minimum standards within one year. Altered services shall meet minimum standards within six months (see Exhibit 2).

e. Service Availability

The COMET measures service availability in terms of the population density of the corridors surrounding fixed routes and the distances between bus stops. In the urban core and the more densely populated corridors, bus stops are closer together than in less populated corridors throughout The COMET service area. Generally, The COMET seeks to have bus stops installed no closer than 1,000 feet apart.

**Table 4 – Service Availability Measures**

Time (minutes)	Distance	Rate (mph)
5.0	¼ mile	3
3.8	1,000 feet	3
1.9	500 feet	3

Evaluation for changes is performed on an aggregate three-month, six-month and one year schedule. Service expansion and/or improvements are evaluated by safety, accessibility, and comfort needs. In return, the service must be convenient to support travel demands to essential locations. (See Exhibit 2).

## Service Policies

### a. Transit Amenities

The COMET transit amenities shall be equitably distributed throughout the system based on the on-going analysis of the levels of transit service use and needs along each of The COMET's fixed route corridors.

The COMET operates a fixed route vehicle fleet consisting of 69 units. All the current units in The COMET fleet are powered by a new technology diesel engine.

Currently, the DART/Reflex fleet consists of 19 vehicles that are cutaway buses and two (2) are minivans. All vehicles, including fixed route (65) and DART (21) are equipped to support wheelchair lifts or ramps and wheelchair securement devices, including two (2) wheelchair securement stations. All services follow the Americans with Disabilities Act Accessibility Guidelines (ADAAG). Below is a condensed list of practices used by The COMET (see Service Availability & Exhibit 2 for more details).

- 3-inch letters for route designations on signs
- A firm, stable, slip-resistant surface for boarding and alighting
- A 5ft by 8ft, perpendicular to the roadway, boarding and alighting area (B&A)
- A space for a wheelchair will be provided completely within a shelter
- Benches will have backs

### b. Vehicle Assignment:

Throughout the service area, The COMET's vehicles are assigned for service duty based on: the relative number of passengers using specific routes during specific times of the service day and the day of week that the service will be performed; and the relative availability of a specific size of vehicle based on the rotational nature of The COMET preventive maintenance/maintenance program.

### c. Transit Security

All The COMET contracted vehicle operators receive security awareness training as a part of their initial employee training and at periodic safety/security meetings. The COMET uses the security awareness training materials developed by the National Transit Institute (NTI). As a part of the training, all The COMET and contractor staffs are informed that when observing suspicious activity, it is essential that it be observed without regard to race, color, or national origin.

The COMET conducts monthly security and safety inspections of its facilities, and all THE COMET vehicles are equipped with audio/video surveillance equipment. The COMET also contracts with the Columbia Police Department, Cayce Police Departments, and Richland County Sheriff for off duty officer/deputy support.

## Evaluation of Service and Fare Changes

In the programming and planning processes for service and fare changes, The COMET will evaluate potential service adjustments and improvements to determine that the overall benefits and costs are distributed throughout the transit system service area without discrimination as defined by Title VI of the Civil Rights Act of 1964.

Public input regarding potential service enhancements occurs through a series of informal meetings (i.e., focus groups, neighborhood association meetings, and letters to faith-based organizations) and through various communication techniques (i.e. Twitter, The COMET website, The State Newspaper, Facebook, etc.). The COMET also informs riders of pending service enhancements by placing signs on transit vehicles (car cards), fliers at The COMET Central, social networking, and email blasts to county councilman to inform them of upcoming changes that could affect riders within that particular district.

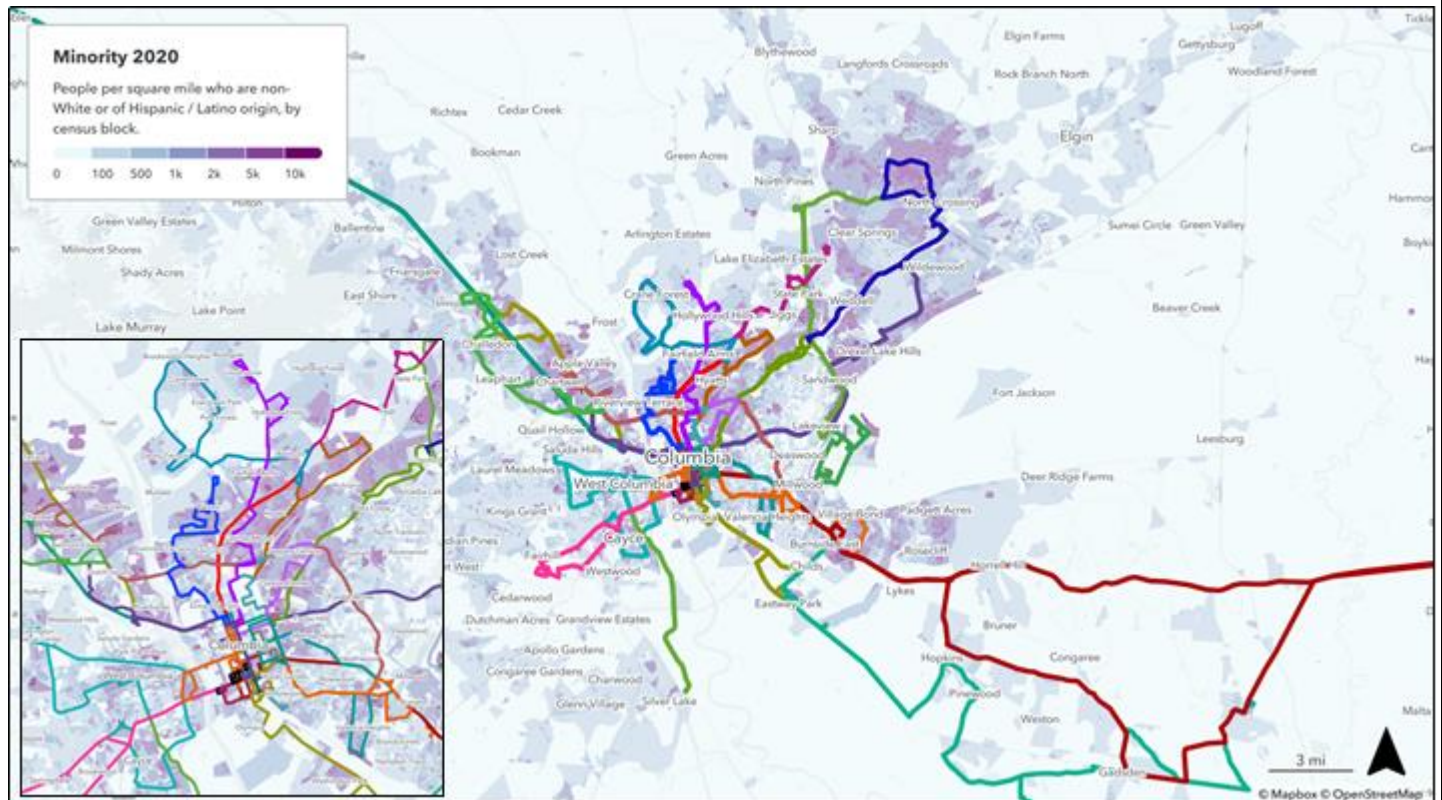
All input from public meetings is provided to The COMET board members for review prior to voting on significant service enhancements and/or adjustments. The public comments are also kept for consideration in planning and implementation of future development of transit services.

Also, public meetings are conducted at local schools and community centers to ensure that riders are aware of services and are able to voice concerns about pending service enhancements. Typically, meetings are conducted in areas that are easily accessible by public transit and are an ADA accessible facility. The community that will be affected by the transit service is made aware of service enhancements through the aforementioned methods.

Using the demographic mapping and overlays in Figure 5, The COMET will overlay proposed service adjustments and/or improvements over the demographic maps that illustrate the distribution of the socio-economic concentrations of the service area population to ensure that routes, service spans, and fare changes do not disproportionately impact the minority and low-income populations of The COMET service area.

The COMET will document the conduct of the above service evaluations and will maintain such documentation to provide verification that compliance reviews are conducted on a periodic basis. See EXHIBIT 5 relevant to an analysis conducted during Spring 2022.

Figure 5 – Demographic Map



## Transit Service Monitoring

The COMET has adopted formal policies and procedures regarding transit service performance standards and analysis.

### a. Level of Service Methodology

With staff assistance, The COMET Service Committee conducts a quarterly review and analysis of the performance of each individual route in the fixed route bus system. Since all routes are analyzed, The COMET uses the largest possible sample size to determine service performance.

Data collected through the electronic farebox system is utilized to determine the average number of passengers on board each route during each hour of its operation. The farebox data also provides for the calculation of the “average farebox recovery ratio per hour of operation.

The COMET’s pre-established service performance standards are: 1.) Routes identified as having an average of 15 or more passengers per hour are considered to meet the established passengers/hour performance standard; and 2.) Routes identified as having an

average hourly farebox recovery ratio of 15% of the cost of operation or more are considered to meet the established farebox recovery performance standard.

The COMET routes that are identified as “not meeting” one or more of the established performance standards then undergo a more detailed review to determine how to improve the route’s performance. A primary step in the closer review of underperforming routes is the review of the socioeconomic data of the traffic analysis zones (TAZ’s) through which the route operates.

The COMET’s process for transit service monitoring ensures that no person or group of persons are discriminated against with regard to the routing, scheduling, quality of service based on race color or national origin. Frequency of service, age and/or quality of vehicles assigned to routes, quality of facilities and locations of routes are also not determined based on race, color, or national origin. Exhibit 5 contains copies of The COMET service and fare change policies.

## **Exhibit 1**

### **The COMET Service Frequencies**

**Table 6 - The COMET SERVICE FREQUENCIES BY ROUTE (University Service not included - see table 3)****As of June 2022**

<b>Route No./Name</b>	<b>Weekday</b>	<b>Saturday</b>	<b>Sunday</b>
6 - Eau Claire	60 Minutes	60 Minutes	60 Minutes
7 - IWC Shuttle - Inclement Weather Center	15 Minutes	15 Minutes	15 Minutes
11 - Fairfield Road	60 Minutes	60 Minutes	60 Minutes
12 - Edgewood	60 Minutes	60 Minutes	60 Minutes
21 - Rosewood	60 Minutes	60 Minutes.	60 Minutes
22 - Harden	60 Minutes	No Service	No Service
31 - Denny Terrace Reflex	60 Minutes	60 Minutes	60 Minutes
32 - North Main/Hard Scrabble	60 Minutes	60 Minutes	60 Minutes
42 - Millwood Ave	60 Minutes	60 Minutes	60 Minutes
44X-Lower Richland Express	2 Trips	No Service	No Service
45 - Leesburg - Hazelwood	30/60 Minutes	60 Minutes	60 Minutes
47 -Eastover/Gadsden Reflex	120 Minutes	120 Minutes	No Service
55 - Sandhills	60 Minutes	60 Minutes	60 Minutes
57L - Killian/Clemson Local	60 Minutes	60 Minutes	No Service
61 - Shop	60 Minutes	60 Minutes	60 Minutes
75 - Decker/Parklane	60 Minutes	60 Minutes	60 Minutes
76 - Fort Jackson	2 Trips	2 Trips	2 Trips
77 - Polo Road	60/120 Minutes	60/120 Minutes	60/120 Minutes
83L - St. Andrews Local	60 Minutes	60 Minutes	60 Minutes
84 - Bush River/St. Andrews	60 Minutes	60 Minutes	60 Minutes
88 - Beltline Crosstown	120 Minutes	No Service	No Service
91 - Springdale/Cayce	60 Minutes	60 Minutes	No Service
92X - 12th Street Extension Express	1 Trip	1 Trip	1 Trip
93X - 1-26 Express	1 Trip	No Service	No Service
96L - West Columbia/Cayce	60 Minutes	60 Minutes	No Service
97 - Batesburg-Leesville Rural	Variable	No Service	No Service
101 - North Main	30/60 Minutes	30/60 Minutes	30/60 Minutes
301 - Farrow Road	30 Minutes	60 Minutes	60 Minutes
401 - Devine Street	30/60 Minutes	60 Minutes	60 Minutes
501- Two Notch	30/60 Minutes	30/60 Minutes	30/60 Minutes
701 - Forest Drive	30/45 Minutes	60 Minutes	60 Minutes
801 - Broad River Road	30/60 Minutes	60 Minutes	60 Minutes
2001 - Gamecock Express	No Service	No Service	No Service
Soda Cap Connector 1	30 Minutes	30 Minutes	30 Minutes
Soda Cap Connector 2	30 Minutes	30 Minutes	30 Minutes
Soda Cap Connector 3	25-30 Minutes	25-30 Minutes	25-30 Minutes
Orbit 4	30 Minutes	No Service	No Service
DART- Within ¼ mile of The COMET routes	N/A	N/A	N/A



**Exhibit 2**

**The COMET Policies**

**Fare Increases/Service Adjustments**

# CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

## *Policies and Procedures*

<b><u>Subject:</u></b>	Adoption of a Policy for the Siting of Bus Stops and Associated Facilities
<b><u>Policy Number:</u></b>	S - 40
<b><u>Board Approval:</u></b>	April 23, 2014
<b><u>Purpose:</u></b>	Adoption of this policy will codify the criteria, methodology, and standards for placing bus stops, shelters, benches, leaning rails and other passenger amenities.
<b><u>Background:</u></b>	As of March 2014, The COMET does not possess any customer amenities. Shelters and benches have been placed at The COMET stops by municipal governments and advertisers without The COMET participation. The COMET will be placing updated stops and amenities beginning in 2014 according to the standards enunciated in this policy.

---

<b><u>Policy:</u></b>	<p><b>Bus stops within existing infrastructure.</b> Bus stops are both the primary entry point for transit passengers and the most common asset of The COMET and therefore the appearance and locations of bus stops are of the highest importance. The COMET is subject to the roads, curbs, and sidewalks provided by federal, state, and local governments and has minimal control over transportation infrastructure but will, to the extent feasible, maximize existing resources and promote an improved pedestrian environment. When placing stops, The COMET will consider the location of each stop for the following in priority order: safety, accessibility, and passenger comfort:</p> <ol style="list-style-type: none"><li>1. <b>Safety:</b> stop locations will be selected in order to avoid blind curves, sight-distance obstructions, and physical hazards for the safety of bus drivers, other motorists, and transit passengers.</li><li>2. <b>Accessibility:</b> The COMET has a long-term goal of complete compliance with the Americans with Disabilities Act, but the availability of sidewalk infrastructure puts limits on current stop accessibility. Stops will be chosen</li></ol>
-----------------------	--

to maximize accessibility, taking advantage of existing sidewalks, curb cuts, and pedestrian crosswalks.

3. **Passenger comfort:** in placing stops, The COMET will take advantage of building and tree shade, existing seating options such as retaining walls and street furniture, and existing lighting to the extent possible.

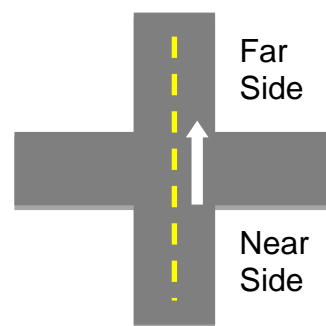
**Spacing.** Bus stops are the locations where bus passengers access The COMET transit system. Bus stops must therefore be convenient to the places where passengers wish to go. Convenience and speed must be balanced in determining appropriate bus stop placement, as too many bus stops can slow down travel times. The COMET generally seeks to have bus stops 1,000 feet apart. For perspective, a lap around a track is one-quarter mile, or 1,320 feet. In downtown Columbia two blocks—the distance between Assembly and Sumter Streets—is 1,000 feet. Because a passenger need only choose the *nearest* stop, the walking distance would be typically no greater than 500 feet (the distance between Main and Assembly) if exactly between stops, but often fewer. The chart below shows the time it takes to walk different distances at a moderate walking speed (3 mph). A typical walking distance along a road with service to the nearest stop (500 feet) should be no longer than 2 minutes. With the exception of roads going under interstate interchanges, over bridges, or other extenuating circumstances, the maximum distance between stops will not exceed ► of a mile.

Time (minutes)	Distance	Rate (mph)
5.0	¼ mile	3
3.8	1,000 feet	3
1.9	500 feet	3

This target has been set with the goal of increasing travel speed for The COMET buses, and means that some existing stops may be eliminated. Passenger usage of bus stops is an important factor when considering bus stop placements or

removals. Bus stops should be close enough that passengers can walk to them easily, but far enough apart to help buses move quickly. Some discretion may be applied when balancing The COMET's interest in improving service and expediting traffic flow with consideration of passengers' interests and needs.

**Placement:** As the illustration at right demonstrates, a stop placed after an intersection with the flow of traffic is called a far-side stop, one before the intersection a near-side stop (a stop along a street where there is no intersection is called a mid-block stop, or middle, not shown). The COMET will favor placing at near-side locations in order to facilitate passengers' ability to cross streets safely at crosswalks/lighted intersections. Far side stops will be set a minimum of 100 feet beyond the intersection. At intersections where right-turn channelization islands (commonly: porkchops) are used, the stop will be placed 100 feet after the right-turning traffic lane ends. For all stops—near, far, and



middle—the aforementioned prioritization of safety, accessibility, and comfort will be used.

**ADA:** A pole in the ground is acceptable under the ADA when no further equipment is used (49 CFR Part 37: “Section 10.2.1(1) does not require that anyone build a bus stop pad; it does specify what a bus stop pad must look like, *if it is constructed*. The further clarifying language in § 37.9(c) explains that public entities must exert control over the construction of bus stop pads *if they have the ability to do so*. The Access Board, as well as DOT, recognizes that most physical improvements related to bus stops are out of the control of the transit provider.” Emphasis added). When The COMET improves a stop with shelters, benches, leaning rails, etc. the stop will fully comply with the Americans with Disabilities Act Accessibility Guidelines (ADAAG). The requirements of the ADAAG for transit facilities are too many to list here but among the highlights are:

- 3-inch letters for route designations on signs
- A firm, stable, slip-resistant surface for boarding and alighting
- A 5ft by 8ft, perpendicular to the roadway, boarding and alighting area (B&A)
- A space for a wheelchair will be provided completely within a shelter
- Benches will have backs

**Bus stops with additional infrastructure.** To improve the comfort of The COMET passenger shelters, benches, leaning rails, and other related infrastructure may be placed at bus stops. As facilities are expensive and difficult to place (right-of-way restrictions, lack of sidewalks, local opposition, etc.), amenity placement will be prioritized by the number of daily boardings as follows (special attractors may warrant a shelter even if minimum boardings are not met):

Type of amenity	Minimum Daily Boardings	Special attractor
Shelter w/bench	75	Regional mall, large discount retailer, urban core (The COMET Orbit), medical, college/university
Bench	50	Retirement home, medical, shopping center
Leaning rail	25	Urban core

Other facilities such as cart corrals, bike racks, and bollards will accompany shelters as needed.

# CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

## *Policies and Procedures*

**Subject:** Transit Performance Standards

**Policy Number:** P - 25

**Board Approval:** December 16, 2004  
*Revised January 18, 2012*  
*Revised September 26, 2018*

**Purpose:** Adoption of these Performance Standards will allow the Board of Directors and staff to make service decisions based on objective criteria that will provide for the efficient operation of the system.

**Background:** The Board of Directors will, from time to time, be asked to consider adding or deleting service to the fixed route system. As resources are limited these decisions should be made using standards of performance. The following measures that would be evaluated are:

- Passengers per hour
- Passenger per trip (Express routes only)
- Subsidy per passenger
- Farebox Recovery Ratio

**Definitions:**

*Farebox Recovery Ratio* is defined as the percentage of the cost of providing service that is recovered from fare-paying passengers.

*Passengers Per Hour* is defined as the number of passengers per hour of operation that are counted on a route or service.

*Passengers Per Trip* is defined as the number of passengers per trip of operation that are counted on a route or service.

*Subsidy Per Passenger* is defined as the subsidy (not counting fares) needed to cover the cost of the passenger riding the route or service.

**Policy:**

Transit services should be grouped into typologies which such standards would be evaluated. Should routes fail to meet their established standards, a process for improvement should be in place prior to a recommendation for route termination. These typologies should be developed based off extensive community outreach to obtain public and rider preferences for transit services. The input was complemented by a comprehensive performance assessment using quantitative analysis tools. These include GIS analysis of annual ride-check data, farebox transfer data, and origin-destination passenger information. This will eliminate the “one size fits all” service delivery model. Using typologies will allow The COMET to “right-size” transit service to the various markets within the county and maximize operating resources.

Typology	Passenger Per Hour/ Trip	Subsidy Per Passenger (at or less than)	Farebox Recovery Ratio	Minimum Bus Size	Routes (As of September 17, 2018)
Corridor	18	\$3.00	20%	40 Feet	101, 201, 301, 401, 501, 601, 701, 801
Local	12	\$5.00	15%	35 Feet	11, 12, 26, 28, 31, 42, 45, 55, 75, 84, 88
Connector/Shuttle	8	\$8.00	10%	22 Feet	1, 2, 17, 22, 32, 57L, 63, 76, 77, 83L
Rural	5	\$12.00	10%	22 Feet	46, 47
Express	10 per trip	\$5.00	15%	22 Feet	52X, 53X, 82X
Demand Response/ Flex	3	\$30.00	10%	22 Feet	13, 62, DART

Performance measures that each typology should be evaluated against includes the following:

- Passengers per hour
- Passenger per trip (Express routes only)
- Subsidy per passenger
- Farebox Recovery Ratio

In order to generate a relative comparison metric, a rating is generated by comparing average riders per revenue hour on each individual route to a cumulative value of average riders per revenue hour indexed by service type. **Routes performing below 66% (lowest-performing routes) are classified as probationary and require corrective action.** At the opposite end of the scale, ratings above 133% (highest-performing routes) may indicate the demand for additional service or capacity.

This process would be done monthly. An aggregate three-month, six-month and one year evaluation would occur as well to cumulatively review the overall performance of the routes and services.

***Potential Corrective Actions***

Poor-performing services failing to meet minimum productivity standards may be considered for a series of potential corrective actions, including schedule adjustments, route modifications, change of route typology or elimination.

Schedule adjustments including frequency and service span reductions can improve productivity and cost effectiveness with minimal negative impacts. Route modifications can help improve productivity and cost effectiveness in many cases.

Ridership should be closely examined at the stop level to identify unproductive segments or service gaps. Route extensions or minor realignments may improve access to destinations. Route consolidations or short-turns may reduce duplicative or excess service. Service elimination may be considered if ridership is consistently underperforming with minimal likelihood for sufficient future growth.

All alternative means of maintaining service should be considered before proposing elimination. Elimination does not preclude restoration of service at a later time; however, proven ridership demand must exist before such a step is considered.

Service alternatives may be considered in low-density areas with moderate ridership potential. Demand-responsive service may carry a small passenger market more cost-effectively than traditional fixed-route bus service. Vanpool may be a suitable alternative for feeder or connector service. Park and ride facilities at peripheral transit centers or hubs may be the only cost-effective solution to serving lower-density areas with fixed-route transit infrastructure.

***New and Altered Services***

The evaluation of new service proposals will take place as proposals are received or needs identified. Ridership and cost projections for new and altered services should be prepared whenever service changes are proposed. **New services should meet minimum standards within one year. Altered services shall meet minimum standards within six months.** Staff may make fine-tuning adjustments during this period within the Board approved policy. New services are implemented on a trial basis, with the length of the trial period determined at the time of implementation.

***Implementation of Policy***

If the above Performance Standards are not achieved, then the routes or service must be studied by staff, reviewed by the Service Committee and recommendations made to the Board for potential modifications within the established timeline. Implementation of changes in service will not occur until the public hearing process has been followed.

In the case of the implementation of new service, the above listed performance standards must be met within one year of the date of implementation of the new service. If those standards are not met, the new service will be studied by staff, reviewed by the Service Committee and recommendations made to the Board for potential modifications within the established timeline. Implementation of changes in service will not occur until the public hearing process has been followed.

**Central Midlands Regional Transit Authority**

**Policy: Fares and Service Policy**  
**Approved By: Board of Directors**

**Date Adopted: September 9, 2002**  
**Date Revised: September 26, 2018**

**A. Public Hearing For Increased Fares and Changes to Service****Purpose**

In order to allow for public input regarding the public transit system, the purpose of this policy is to outline the procedure of conducting public hearings on changes made by The COMET to the fare structure or service levels.

**Background**

As a designee of Federal Transit Administration (FTA) funding, The COMET will have to perform public hearings as required by FTA regulations. A written policy, and procedures for the policy, regarding the hearings is thus necessary.

**Policy**

The public hearing is designed to get an understanding of the public's sentiment regarding a change in the fare structure of the system or changes to the services provided by The COMET. The COMET is to allow for public input into the decision-making regarding the regulation of fares and changes to the services in accordance with FTA regulations requiring the public hearings. Public hearings will be of public record, open to all citizens of the communities where the transit system has its operations, the hearings will be held in ADA accessible facilities that are accessible by means of public transportation as well. The COMET will agree to conduct public hearings in a manner congruent with federal regulations.



## Central Midlands Regional Transit Authority

Policy: Fares and Service Policy  
Approved By: Board of Directors

Date Adopted: September 9, 2002  
Date Revised: September 26, 2018

### Procedures

- 1) All public hearings must be recorded and transcripts are to be made available to the public in a timely fashion.
- 2) There will be a period of 15 days between the publication of the notice of the public hearing and the actual public hearing date.
- 3) Copies of the public hearing notice must be submitted to the area's media outlets (newspaper, radio, and television, etc.) and must include the correct date, time, location, and purpose of the hearing.
- 4) The location of the hearing is to be in an ADA accessible venue.
- 5) The location of the hearing is to be accessible via public transportation.
- 6) The hearing may be attended by individual citizens or by individuals who represent a group of citizens, with respect to the specific item that is the purpose of the hearing.
- 7) The hearing is designed to get an understanding of the public's sentiment regarding a change in the fare structure of the system or the change to a service provided by The COMET (i.e., a reduction of an entire route would require a public hearing).

There will be The COMET staff member or a designee presiding over the public hearing. The Presiding Officer (as known as the Hearing Officer) will be in charge of:

- The securing of a venue for the public hearing;
- The notification of the media outlets to publicize the hearing;
- The recording of the hearing and the availability of the minutes of the hearing to the general public.

Central Midlands Regional Transit Authority

Policy: Fares and Service Policy

Date Adopted: September 9, 2002

Approved By: Board of Directors

Date Revised: September 26, 2018

1. Pre-hearing materials, including meeting announcements, agendas, displays that detail items that are to be discussed at the hearing, and any mailings or publicity materials that are necessary for the hearing will be furnished by the Presiding Officer;
2. And any other activities associated with the hearing that is not mentioned in the above duties.

A public hearing will be called when The COMET staff has studied and made recommendations relating to a change in service or fare structure.

The public hearing will consist of a:

1. Period of time to allow The COMET staff members to explain the nature of the changes in service, detailing the reasoning behind the decisions that have been made up until the first public hearing;
2. Period of time to allow members of the general public to express their views on the topic of the hearing.

The COMET staff will take the views expressed by the citizens who spoke at the public hearing into consideration and make its final recommendations to The COMET Board of Directors for a proper discussion and vote on the changes to the transit service.

Additional hearings or workshops may be convened at the discretion of The COMET Executive Director/CEO or designee.

## Central Midlands Regional Transit Authority

Policy: Fares and Service Policy  
Approved By: Board of Directors

Date Adopted: December 16, 2004  
Date Revised: September 26, 2018

### **B. Adoption of a Service and Fare Change Procedure**

#### **Purpose**

The FTA requires that all grantees develop and adopt a procedure to follow for public comment when considering fare increases or major service reductions. The FTA also requires each grantee to develop a definition of “major service reduction”.

#### **Background**

An applicant seeking FTA assistance is required to use its established administrative process to solicit and consider public comment before raising fares or instituting a major reduction of service.

#### **Policy**

#### **Services Changes Procedures**

It is the policy of The COMET Board of Directors that The COMET be responsive to the ever-changing transit service needs of the service area based on changing demographics, land use patterns and/or the roadway network. In striving to meet those changing needs, The COMET will follow the FTA requirements to review and evaluate its transit services on an ongoing basis. The types of service changes may vary from minor schedule adjustments to total route changes.

The Executive Director/CEO shall have the authority to approve minor and short-term service changes as noted below. The Executive Director/CEO when making changes less than 25% as defined below, shall provide an informational update to the Board of Directors prior to discussing the service change with the public to obtain Board of Directors feedback. Once the feedback is obtained, the Executive Director/CEO can proceed with obtaining feedback from the general public. Prior to the implementation of the service change under the Executive Director/CEO authority, the Executive Director/CEO shall evaluate all feedback received from the Board of Directors and general public and consider all factors prior to the implementation of such change. The Executive Director/CEO at the Board Meeting prior to the service change shall advise the Board of Directors the final service change recommendation with a date of implementation.

The public shall be notified in advance through a notification of at least 30 days prior to the less than 25% change in service with an opportunity for the general public to provide comments for evaluation by The COMET staff.

In an effort to provide adequate public notice and an opportunity to comment on major service changes, the following procedures shall be followed:

### Central Midlands Regional Transit Authority

Policy: Fares and Service Policy  
Approved By: Board of Directors

Date Adopted: December 16, 2004  
Date Revised: September 26, 2018

Type of Service or Fare Change	Executive Director	The COMET Board of Directors with Public Hearing
Percent of revenue vehicle miles or hours for a given route directly affected by change of service	< 25%	≥ 25%
New transit route or service established	----	Any
Route or service discontinuance	----	Any
Schedule changes	Any	----
Emergency changes of 90 days or less duration	Any	----
Demonstration service changes of 180 days or less duration	Any	----
Major service change	-----	≥25%
Fare increase	----	Any
Fare reduction	----	Any
Temporary fare reduction of 1 week or less	Any	----

### Fare Change Procedures

It is the intent of The COMET Board of Directors that prior to adoption of any increase or decrease in fares; at least one public hearing shall be held and that any permanent changes to the fare structure is approved by The COMET Board of Directors.

### Major Service Reduction Defined

A major service reduction The COMET transit operations is defined as:

- a) Any permanent change which increases fares on fixed route or paratransit services
- b) A 25% or greater reduction in the total number of miles operated by all vehicles in revenue service for a particular day of the week on an individual route
- c) A 25% or more reduction of the number of transit route miles of a route, i.e., the total mileage covered during the one round trip by a vehicle in revenue service on a particular route.

## **Solicitation and Consideration of Public Comment**

The COMET shall solicit and consider public comments prior to implementing a transit fare or service change in transit services in the manner provided this policy.

## **Exhibit 3**

### **Language Assistance Tools**

## Language Line Services, Inc.

1 Lower Ragsdale Drive, Building 2 / Monterey, CA 93940 / [www.LanguageLine.com](http://www.LanguageLine.com)  
A LanguageLine<sup>SM</sup> Solutions Company

**Dear Central Midlands Regional Transit Authority,**

Welcome to Language Line Services, Inc. (A LanguageLine<sup>SM</sup> Solutions Company). Your account is active effective **9-24-2019**.

### **To access an interpreter over the phone:**

- Dial: **866-874-3972**
- Enter your Client ID Number:
- Press 1 for Spanish or press 2 for all other languages (at the prompt, state the name of the language you need)

\*Attached is printable Quick Reference Guides with steps on how access an interpreter over the phone.

Please note that you can access your new account on our website by signing up for MyLLS via this web address: <https://My.Languageline.com> and visit [http://www.languageline.com/page/support\\_tools/](http://www.languageline.com/page/support_tools/) to view all the support materials available.

Below is also a link designed specifically for our clients with some of the same materials. There are various guides on best practices for accessing an interpreter, downloadable Language ID posters, and how to access our online reporting tool, [MyLanguageLine](http://MyLanguageLine.com):

<https://www.languageline.com/client-support-center>

Included on this email is your assigned account executive, **Joe Matthews**. If you have any questions or concerns, please reach out to her or call Customer Service at 1-800-752-6096 opt 2. Our team is here to assist you with any further questions you may have. We appreciate your business.

Best,

Miguel Butler  
*Account Services Representative*  
**LanguageLine Solutions**  
Phone: (831) 648-7592  
E-mail: [MButler@languageline.com](mailto:MButler@languageline.com)



## 11 Helpful Tips for Working with an Over-the-Phone Interpreter

1. **BRIEF THE INTERPRETER** - Identify the name of your organization to the Interpreter, provide specific instructions of what needs to be done or obtained and let him/her know whether you need help with placing a call. If you need the Interpreter to help you place a call to the limited English proficient (LEP) customer, you may ask the Interpreter for a dial-out. There is a limited amount of time allotted for placing a dial-out once the Interpreter is on the phone. Therefore, it is important that you provide a brief introduction and specific instructions to the Interpreter in a timely manner.
2. **SPEAK DIRECTLY TO THE CUSTOMER** - You and your customer can communicate directly with each other as if the Interpreter were not there. The Interpreter will relay the information and then communicate the customer's response directly back to you.
3. **SPEAK NATURALLY, NOT LOUDER** - Speak at your normal pace, not slower.
  - **SEGMENTS** - Speak in one sentence or two short ones at a time. Try to avoid breaking up a thought. Your Interpreter is trying to understand the meaning of what you're saying, so express the whole thought if possible. Interpreters will ask you to slow down or repeat if necessary. You should pause to make sure you give the Interpreter time to deliver your message.
  - **CLARIFICATIONS** - If something is unclear, or if the Interpreter is given a long statement, the Interpreter will ask you for a complete or partial repetition of what was said, or to clarify what the statement meant.
4. **ASK IF THE LEP UNDERSTANDS** - Don't assume that a limited English-speaking customer understands you. In some cultures a person may say 'yes' as you explain something, not meaning they understand, but rather they want you to keep talking because they are trying to follow the conversation. Keep in mind that a lack of English does not necessarily indicate a lack of education.
5. **DO NOT ASK THE INTERPRETER FOR THEIR OPINION** - The Interpreter's job is to convey the meaning of the source language and under no circumstances may he or she allow personal opinion to color the interpretation. Also, do not hold the Interpreter responsible for what the customer does or does not say. For example, when the customer does not answer your question.
6. **EVERYTHING YOU SAY WILL BE INTERPRETED** - Avoid private conversations. Whatever the Interpreter hears will be interpreted. If you feel that the Interpreter has not interpreted everything, ask the Interpreter to do so. Avoid interrupting the Interpreter while he/she is interpreting.
7. **AVOID JARGON OR TECHNICAL TERMS** - Don't use jargon, slang, idioms, acronyms or technical medical terms. Clarify unique vocabulary and provide examples if they are needed to explain a term.
8. **LENGTH OF INTERPRETATION SESSION** - When you're working with an Interpreter the conversation can often take twice as long compared with one in English. Many concepts you express have no equivalent in other languages, so the Interpreter may have to describe or paraphrase many terms you use. Interpreters will often use more words to interpret what the original speaker says simply because of the grammar and syntax of the target language.
9. **READING SCRIPTS** - People often talk more quickly when reading a script. When you are reading a script, prepared text or a disclosure, slow down to give the Interpreter a chance to stay up with you.
10. **CULTURE** - Professional Interpreters are familiar with the culture and customs of the limited English proficient (LEP) customer. During the conversation the Interpreter may identify and clarify a cultural issue they may not think you are aware of. If the Interpreter feels that a particular question is culturally inappropriate, he or she might ask you to either rephrase the question. You may or ask the Interpreter to help you to get the information in a more appropriate way.
11. **CLOSING OF THE CALL** - The Interpreter will wait for you to initiate the closing of the call. When appropriate, the Interpreter will offer further assistance and will be the last to disconnect from the call. Remember to thank the Interpreter for his or her efforts at the end of the session.

**FOR MORE INFORMATION:**  
[www.LanguageLine.com](http://www.LanguageLine.com) / 1-800-752-6096



## Central Midlands Regional Transit Authority

### TO ACCESS AN INTERPRETER

1. DIAL: 1-866-874-3972
2. PROVIDE: 509794
3. INDICATE: Language

Document the interpreter name and ID number for reference.  
Brief the interpreter and give any special instructions.

---

#### IMPORTANT INFORMATION:

**WORKING WITH AN INTERPRETER** – At the beginning of the call, briefly tell the interpreter the nature of the call. Speak directly to the limited English proficient individual, not to the interpreter, and pause at the end of a complete thought. Please note, to ensure accuracy, your interpreter may sometimes ask for clarification or repetition.

**3-WAY CALL** – Use the conference feature on your phone, and follow the instructions above to connect to an interpreter. If you are initiating the call, get the interpreter on the line first, then call the limited English proficient individual. If you are receiving a call, ask the caller to “Please Hold,” and then conference in the interpreter.

**LANGUAGELINE DUAL HANDSET PHONE** – If you have a LanguageLine Dual handset phone, lift the handset and press the pre-programmed button to dial, then follow the prompts. Once connected to an interpreter, give the second handset to the limited English proficient individual.

**CUSTOMER SERVICE** – To provide feedback, commend an interpreter, or report any service concerns, call 1-800-752-6096 or go to [www.LanguageLine.com](http://www.LanguageLine.com) and click on the “Customer Service” tab, scroll to “Provide Feedback” and complete a “Voice of the Customer” form.

© 2014 LanguageLine Solutions Confidential Information / 12.23.14

# MyLanguageLine

**LanguageLine  
Solutions®**

## Online Access to Account Information

Our innovative reporting platform, MyLanguageLine™, provides daily insight into your LanguageLine Solutions® over-the-phone interpreting account any day, any time. Easy to use, this secure, online portal offers your organization accessibility to monitor your usage, review calls placed, create, download and schedule analysis reports, and view your Invoices, to help you increase productivity and manage expenses.

Access: <http://my.languageline.com> or click "MyLanguageLine" at the top of any page at [www.languageline.com](http://www.languageline.com)

## Request Access by Authorized Contacts on an Account

1. Click "Sign Up" on the MyLanguageLine homepage. Complete all Account Information fields. All entries are kept confidential.
2. You must use an email address already associated with this account(s).
3. Enter a password with a minimum of six characters including one number and one character for security.
4. Enter a Customer Number or Client ID associated with this account.
5. Review the license agreement, click the box to agree, and Submit. Once you complete the request, you will receive an email to confirm the email address. Click on the link in the email to confirm.
6. Customer Service will verify and approve and email your account authorization within 48 hours.
7. Once authorized, login with your email address, password and account number.


## Home Screen

- View your top five language requests
- Usage Chart for the last six months
- Quick Links: View Invoices and Submit Billing Issues
- Links to Report Favorites
- Tabs to quickly access the features of the portal

## Reports Tab

- Reports sorted by: Customer, Bill Account, and Client. Access to the reports is dependent on your set up
- Click the desired account name to access reporting for that account
- Click "Show More Clients" to view any additional accounts

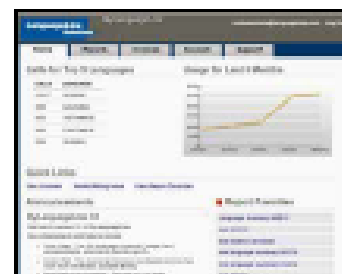
## Reports

- View current data up to the previous day
- View historical data up to six months
- Click a report, choose desired parameters and Run Report
-  Click to run the report
- Submit a Voice of the Customer ticket directly from a report

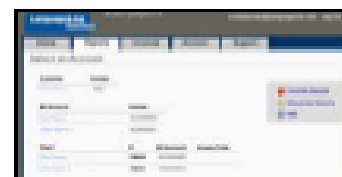
See next page >



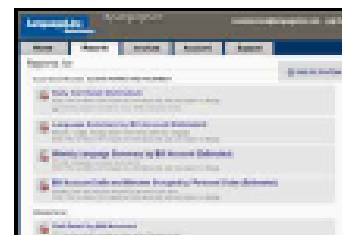
Sign Up Page



Home Screen



Report Tab



Reports Page

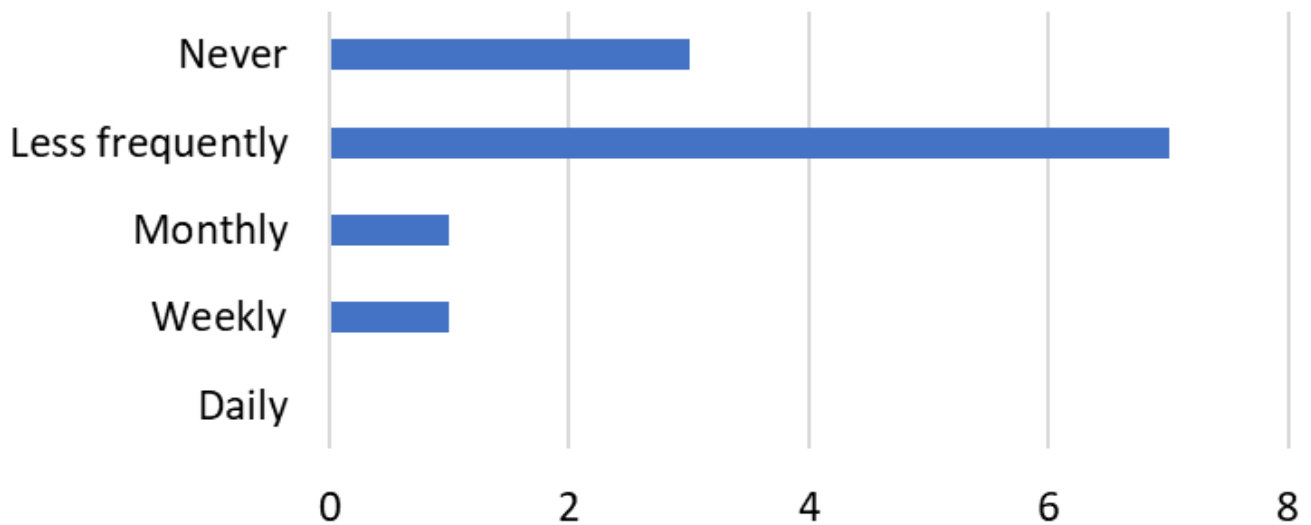
© 2014 LanguageLine Solutions. All rights reserved. / [www.languageline.com](http://www.languageline.com) / OCSM 54

Enabling Communication. Empowering Relationships.™

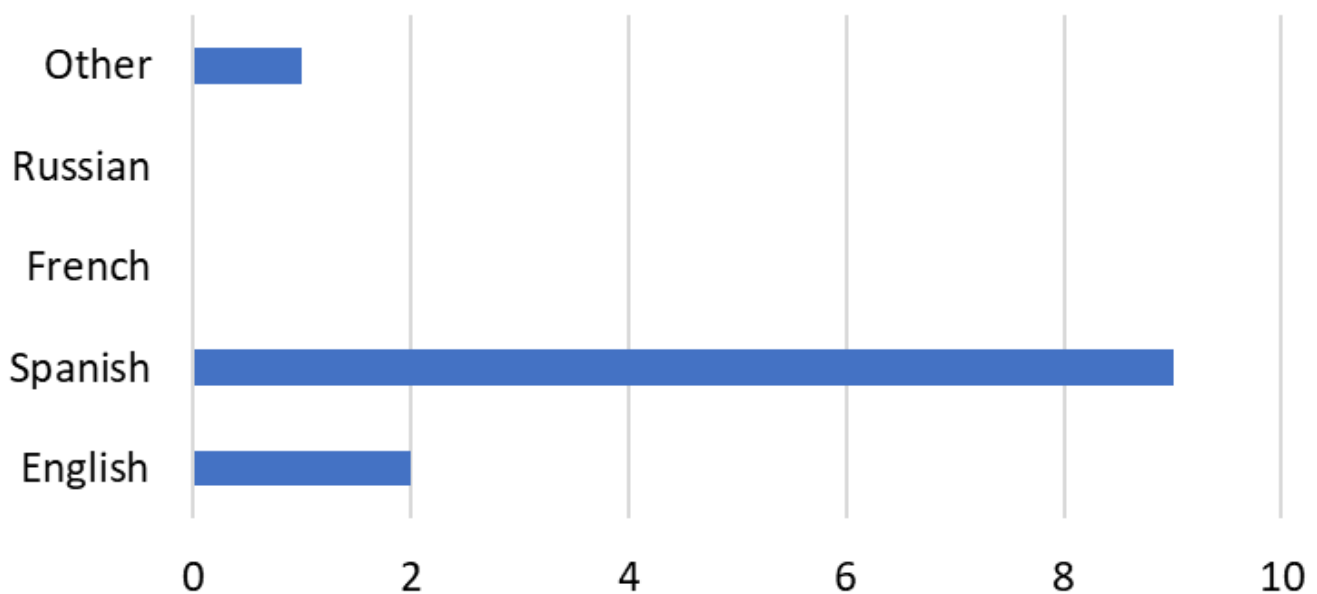
[www.LanguageLine.com](http://www.LanguageLine.com)

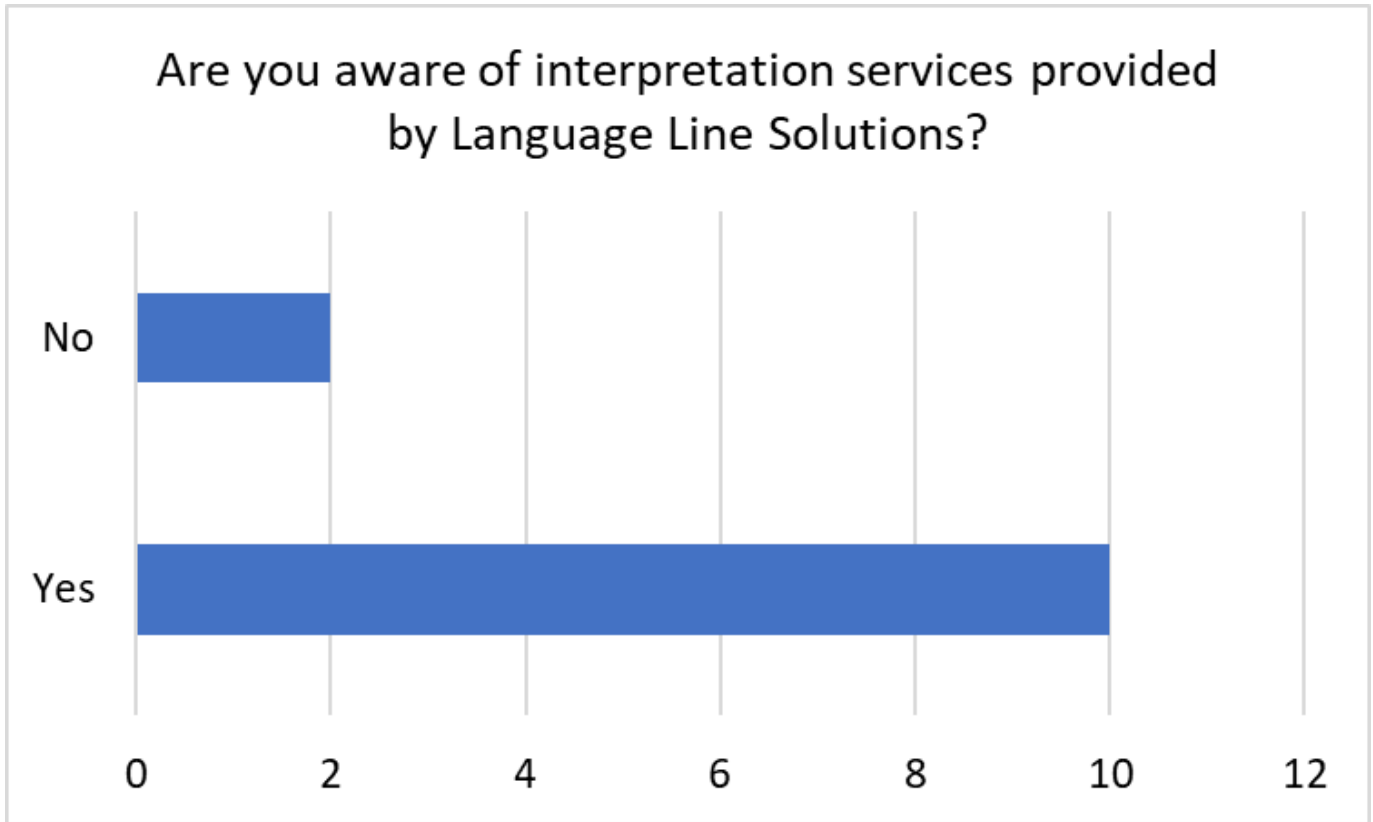


How often do you meet passengers who do not speak English or have trouble understanding you speak English to them?



What languages do these passengers tend to speak?





What language assistance needs are encountered? (E.g., assistance reading signs, understanding bus announcements, customer service complaints, etc.)

*"Signs or made aware of translation option via apps"*

*"Customer service complaints, assistance reading"*

Outside Organization LEP Survey Form



**The COMET Customer Experience Survey**



[Empty rectangular box for survey content]

1. Please identify your preferred language./Identifique su idioma preferido..

- English/Inglés
- Spanish/Español



## The COMET Customer Experience Survey

We will use the information below to evaluate how well we are doing.

2. What gender do you identify as?

- Male
- Female
- Other (please specify or type N/A)

3. What is your age?



4. Please specify your ethnicity.



5. Please identify the day and time of your customer experience.

Date / Time

Date	Time	AM/PM
		- ▾

6. Please identify the route that this survey is in reference to.



**7. How often do you use this route for travel?**

- More than 3 times a week
- 1-3 times a week
- 1-3 times a month
- Less than once per month
- Rarely

**8. How long does it typically take to get to your destination?**

- Less than 15 mins
- Between 15 - 30 mins
- Between 30 - 45 mins
- More than 45 mins

**9. How would you rate the driver during your trip?**

**10. How would you rate your overall experience catching The COMET?**

**11. Please provide details on your customer experience.**

**12. Were the following things functioning?**

	Yes	No	N/A
Ramps or bus kneeling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wheelchair securements (the straps that hold the wheelchair in place)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Announcements of arrival at each bus stop	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Message indicators inside of bus	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**13. How often do you attend public meetings?**

- Very often
- Often
- Somewhat often
- Never





## The COMET Customer Experience Survey

Usaremos la información a continuación para evaluar cómo nos está yendo.

14. ¿Hablas español bien?

- Muy bien
- bien
- menos que bien
- De ningún modo

15. ¿Con qué género se identifica?

- Masculino
- Femenino
- Otro (especifique o escriba N/A)

16. ¿Cuántos años tiene?



17. Especifique su grupo étnico



**18. Identifique el día y horario de su experiencia de cliente.**

**Fecha / hora**

Date	Time	AM/PM
		-

**19. Identifique la ruta a la que hace referencia esta encuesta.**



**20. ¿Con qué frecuencia usa esta ruta?**

- Más de 3 veces a la semana
- 1-3 veces a la semana
- 1-3 veces al mes
- Menos de una vez al mes
- Casi nunca

**21. ¿Cuánto tiempo lleva típicamente llegar a su destino?**

- Menos de 15 minutos
- Entre 15 y 30 minutos
- Entre 30 y 45 minutos
- Más de 45 minutos

**22. ¿Cómo calificaría al conductor durante el viaje?**

23. ¿Cómo calificaría su experiencia en general sobre viajar con The COMET?

24. Brinde detalles sobre su experiencia de cliente.

25. ¿Funcionó lo siguiente?

	Si	No	N/A
Rampas o descenso eléctrico del autobús	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Aseguramiento de silla de ruedas (las correas que la sostienen en su lugar)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Anuncios de llegada en cada parada	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Indicadores de mensajes dentro del autobús	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

26. ¿Con qué frecuencia asiste a reuniones públicas?

- Muy seguido
- Seguido
- A veces
- Nunca



## The COMET Customer Experience Survey

We will use the information below to improve our routes and the accessibility of goods & services.

27. What is your current employment status?



28. What is your postal code?

ZIP/Postal Code

29. How often do you interact with customer service (i.e. call in, transit center, drivers)?

- Very often
- Often
- Somewhat often
- Never



## The COMET Customer Experience Survey

Usaremos la información a continuación para mejorar nuestras rutas y la accesibilidad de bienes y servicios.

30. ¿Cuál es su situación laboral actual?



31. ¿Cuál es su código postal?

Código postal

32. ¿Con qué frecuencia interactúa con servicio al cliente (p. ej., llamada, centro de tránsito, conductores)?

- Muy seguido
- Seguido
- A veces
- Nunca

## **Exhibit 4**

### **Board Minutes Approving Title VI Program**

## **Exhibit 5**

### **Service and Equity Analysis**

### **Title VI Fare Equity Analysis**

The CMRTA has not made any fare changes since last Title VI Update and, therefore, has not undergone a Title VI Equity Analysis. Should CMRTA embark on such a project in the future, it will conduct a fare equity analysis to maintain full compliance with FTA's Title VI regulations.

### **Title VI Service Equity Analysis Conducted Spring 2022**

In compliance with Title VI of the Civil Rights Act of 1964, the Federal Transit Administration (FTA) requires all transit agencies that receive federal funding to monitor the performance of their systems, ensuring services are made available and/or distributed equitably. One component of ensuring compliance is performing an equity analysis for all fare changes and any major service changes to determine its impact on minority (race, color, or national origin) and low-income populations.

In accordance with FTA regulations outlined in FTA Circular 4702.1B, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients," TMD evaluated the proposed Spring 2022 service changes to minimize or ensure there are no disparate impacts on minority populations or disproportionate burdens on low-income populations.

Each transit agency is responsible for establishing a threshold for what constitutes a "major" service change as well as what differential is considered a disparate impact or disproportionate burden.

In 2020, the COMET completed its Triennial Title VI Program. Per the COMET's Title VI policy, a major service change is defined as follows:

- Any permanent change which increases fares on fixed route or paratransit services
- A 25% or greater reduction in the total number of miles operated by all vehicles in revenue service for a particular day of the week on an individual route.
- A 25% or more reduction of the number of transit route miles of a route, i.e. the total mileage covered during the one route trip by a vehicle in revenue service on a particular route.

### ***Proposed Changes***

The COMET is continually evaluating its service to improve efficiency and optimize resources. The following changes were incorporated into the Spring 2022 sign-up to ensure service is delivered on-time:

- Running times were analyzed and updated by time of day and service type (as required).
- Minor adjustments to routings in and out of Comet Central to capture on-time performance correctly.
- Grouping of driver reliefs at Laurel and Sumter, and Sumter and Laurel to maximize efficiency of shuttle vehicles.
- Realignment of Interlines at Comet Central to balance layover times.



### **Service Equity Analysis**

The service equity analysis has three key parts:

- First, proposed service changes are analyzed to determine if those changes meet the major service change threshold as defined by the COMET's Title VI policy.
- If any of the proposed service changes meet the major service change threshold, then the proposed route changes are analyzed to determine if those changes create a disparate impact or disproportionate burden according to the COMET's Title VI policy.
- If a disparate impact or disproportionate burden is found, then mitigation measures will be recommended for the proposed service changes so that they no longer create a disparate impact or disproportionate burden.

### **Major Service Change Analysis**

The first step in determining if the proposed service changes would cause a disparate impact or disproportionate burden is determining which proposed changes, if any, constitute a major service change under the COMET's policy. To do so, total route miles and annual route miles were compared for each route in the existing and proposed network. See Table 1 and Table 2. Routes with a 25 percent or greater change in total miles or annual miles from the existing network to the proposed network are considered major service changes.

*Table 1 - Fall 2021 Total Route Mileage vs. Spring 2022 Total Route Mileage*

Line	Fall 2021 Total Mileage	Spring 2022 Total Mileage	Difference (Miles)	Percent Change
<b>1 - Soda Cap Connector</b>	6.33	6.32	0.01	0%
<b>4 - Soda Cap Connector Orbit</b>	3.77	3.77	0.01	0%
<b>6 - Eau Claire</b>	12.64	12.62	0.03	0%
<b>11 - Fairfield</b>	16.29	16.29	-	0%
<b>12 - Edgewood</b>	10.11	10.11	(0.00)	0%
<b>13 - North Loop</b>	2.53	2.53	(0.01)	0%
<b>14 - Express</b>	1.59	1.58	0.02	1%
<b>15 - Yellow</b>	3.18	3.17	0.00	0%
<b>16 - Greek Village Lunch Express</b>	1.99	1.98	0.01	1%
<b>17 - Green</b>	2.40	2.39	0.01	1%
<b>18 - Red</b>	3.77	3.60	0.17	4%
<b>19 - Blue</b>	4.17	4.17	-	0%
<b>20 - West Campus</b>	3.17	3.16	0.02	1%
<b>21 - Rosewood</b>	12.71	12.59	0.12	1%
<b>22 - Harden</b>	13.34	13.33	0.01	0%
<b>24 - Evening 1</b>	5.27	5.07	0.20	4%
<b>25 - Evening 2</b>	5.10	5.32	(0.22)	-4%

Line	Fall 2021 Total Mileage	Spring 2022 Total Mileage	Difference (Miles)	Percent Change
32 - North Main / Hardscrabble	14.47	14.43	0.05	0%
42 - Millwood	13.61	13.66	(0.05)	0%
44/44X - Lower Richland Express	105.77	105.63	0.14	0%
45 - Leesburg-Hazelwood	10.56	10.50	0.06	1%
55 - Sandhills	25.97	25.91	0.06	0%
57/57L - Killian / Clemson Local	22.86	22.86	-	0%
61 - Shop	20.72	20.60	0.12	1%
75 - Decker / Parkland	17.17	17.18	(0.01)	0%
76 - Fort Jackson	13.00	13.00	-	0%
77 - Polo	19.69	19.69	0.00	0%
83/83L - St Andrews Local	19.79	19.72	0.06	0%
84 - Dutch Square	12.48	12.15	0.33	3%
88 - Beltline Crosstown	33.03	33.02	0.01	0%
91 - Springdale / Cayce	18.21	18.22	(0.01)	0%
92/92x - 12th Street Extension Express	22.72	24.19	(1.47)	-6%
93/93x - I-26 Express	84.39	84.41	(0.02)	0%
96/96L - West Columbia / Cayce	17.06	17.07	(0.00)	0%
101 - North Main	10.04	10.02	0.01	0%
301 - Farrow	13.87	13.81	0.06	0%
401 - Devine	9.61	9.61	0.00	0%
501 - Two Notch	14.57	14.77	(0.20)	-1%
701 - Forest	12.05	12.05	-	0%
801 - Broad River	21.98	21.69	0.28	1%
<b>Total</b>	<b>661.99</b>	<b>662.20</b>	<b>0.21</b>	<b>0%</b>

Table 2 Fall 2021 Total Annual Revenue Miles vs. Spring 2022 Total Annual Revenue Miles

Line	Fall 2021 Total Annual Revenue Mileage	Spring 2022 Total Annual Revenue Mileage	Difference (Miles)	Percent Change
1 - Soda Cap Connector	41,587	41,551	36.7	0.1%
4 - Soda Cap Connector Orbit	24,064	24,013	51.5	0.2%
6 - Eau Claire	58,153	58,033	119.8	0.2%
11 - Fairfield	83,266	83,266	-	0.0%
12 - Edgewood	55,221	55,358	(137.7)	-0.2%

Line	Fall 2021 Total Annual Revenue Mileage	Spring 2022 Total Annual Revenue Mileage	Difference (Miles)	Percent Change
13 - North Loop	20,611	20,662	(50.7)	-0.2%
14 - Express	17,050	16,877	173.0	1.0%
15 - Yellow	25,910	25,884	25.4	0.1%
16 - Greek Village Lunch Express	9,144	9,084	59.9	0.7%
17 - Green	19,622	19,511	111.5	0.6%
18 - Red	39,381	37,653	1,728.0	4.4%
19 - Blue	44,661	44,661	-	0.0%
20 - West Campus	69,932	69,081	850.4	1.2%
21 - Rosewood	60,295	59,746	548.4	0.9%
22 - Harden	20,414	20,398	16.2	0.1%
24 - Evening 1	17,461	16,798	663.3	3.8%
25 - Evening 2	16,895	17,636	(741.5)	-4.4%
32 - North Main / Hardscrabble	58,618	58,424	193.8	0.3%
42 - Millwood	64,161	64,343	(181.7)	-0.3%
44/44X - Lower Richland Express	108,038	107,805	232.6	0.2%
45 - Leesburg-Hazelwood	83,579	83,122	457.4	0.5%
55 - Sandhills	137,357	137,083	274.0	0.2%
57/57L - Killian / Clemson Local	56,699	56,699	-	0.0%
61 - Shop	106,356	105,813	542.7	0.5%
75 - Decker / Parkland	94,031	96,246	(2,214.7)	-2.4%
76 - Fort Jackson	18,975	18,975	-	0.0%
77 - Polo	64,682	64,677	4.1	0.0%
83/83L - St Andrews Local	90,025	89,746	278.5	0.3%
84 - Dutch Square	54,363	53,521	842.3	1.5%
88 - Beltline Crosstown	33,695	33,682	12.7	0.0%
91 - Springdale / Cayce	68,376	68,404	(28.0)	0.0%
92/92x - 12th Street Extension Express	16,586	17,662	(1,075.5)	-6.5%
93/93x - I-26 Express	46,803	46,807	(4.6)	0.0%
96/96L - West Columbia / Cayce	64,504	64,511	(6.8)	0.0%
101 - North Main	98,746	98,630	115.5	0.1%
301 - Farrow	116,741	116,242	498.5	0.4%
401 - Devine	83,356	83,314	42.1	0.1%
501 - Two Notch	137,073	138,956	(1,882.8)	-1.4%
701 - Forest	113,645	113,645	-	0.0%
801 - Broad River	170,621	168,482	2,139.6	1.3%

Line	Fall 2021 Total Annual Revenue Mileage	Spring 2022 Total Annual Revenue Mileage	Difference (Miles)	Percent Change
<b>Total</b>	2,510,699	2,507,005	3,693.8	0.1%

**Conclusion**

Zero routes experienced a 25 percent or greater change in total miles or annual total revenue miles; hence the proposed changes do not trigger a Major Service Change and there is no disparate impact to minority populations or disproportionate burden to low-income populations.

Service Performance Metrics & Travel Pattern Analysis Sample – July 2021

Route	Type	Weekday																				
		Boardings	Total Hours	Total Miles	Revenue Hours Total	Revenue Miles Total	Deadhead Hours Total	Deadhead Miles Total	Revenue Collected	Operating Days	Operational Cost for Route	Passing Rev per Hr	Avg Passengers per Day	Avg Fare per Passenger	Passing Cost per Mile	MPH						
1	Fixed	599	212	2,217.0	199.00	9.05	13.00	0.59	2,020.00	91.8	197.0	9.0	\$353.76	22	\$11,473.44	3.01	27.23	\$0.59	0.30	\$19.15	10.2	
2	Fixed																					
3	Fixed	6	21	207.0	20.00	0.91	1.00	0.05	191.00	8.7	16.0	0.7	0	22	\$1,136.52	0.30	0.27	\$0.00	0.03	\$189.42	9.6	
4	Fixed	1010	271	2,104.0	260.00	11.82	10.00	0.45	1,916.00	87.1	188.0	8.5	137.08	22	\$14,666.52	3.88	45.91	\$0.14	0.53	\$14.52	7.4	
6	Fixed	2780	269	3,354.0	265.00	12.05	4.00	0.18	3,259.00	148.1	95.0	4.3	2149.49	22	\$14,558.28	10.49	126.36	\$0.77	0.85	\$5.24	12.3	
7	Fixed																					
11	Fixed	2750	346	4,498.0	343.00	15.59	2.00	0.09	4,319.74	196.4	177.8	8.1	1950.41	22	\$18,725.52	8.02	125.00	\$0.71	0.64	\$6.81	12.6	
12	Fixed	3004	271	3,771.0	259.00	11.77	11.00	0.50	3,565.07	162.0	206.3	9.4	2155.19	22	\$14,666.52	11.60	136.55	\$0.72	0.84	\$4.88	13.8	
13	Fixed	88	282	2,174.0	265.00	12.05	16.00	0.73	1,921.00	87.3	253.0	11.5	0	22	\$15,261.84	0.33	4.00	\$0.00	0.05	\$173.43	7.2	
14	Fixed	253	283	1,433.0	268.00	12.18	16.00	0.73	1,187.00	54.0	246.0	11.2	0	22	\$15,315.96	0.94	11.50	\$0.00	0.21	\$60.54	4.4	
15	Fixed																					
16	Fixed																					
17	Fixed																					
18	Fixed																					
19	Fixed																					
20	Fixed	131	242	2,035.0	231.00	10.50	11.00	0.50	1,839.00	83.6	196.0	8.9	0	22	\$13,097.04	0.57	5.95	\$0.00	0.07	\$99.98	8.0	
21	Fixed	1729	266	3,326.0	248.00	11.27	17.00	0.77	3,031.00	137.8	295.0	13.4	899.78	22	\$14,395.92	6.97	78.59	\$0.52	0.57	\$8.33	12.2	
22	Fixed	278	77	974.0	72.00	3.27	5.00	0.23	897.00	40.8	77.0	3.5	166.01	22	\$4,167.24	3.86	12.64	\$0.60	0.31	\$14.99	12.5	
23	Fixed																					
24	Fixed																					
25	Fixed																					
31	Flex	0	149	2,430.0	130.08	5.91	19.23	0.87	2,011.00	91.4	419.0	19.0	184.65	22	\$8,081.20	0.00	0.00	#DIV/0!	0.00	#DIV/0!	15.5	
32	Fixed	1077	244	3,639.0	221.00	10.05	23.00	1.05	3,266.00	148.5	373.0	17.0	626.61	22	\$13,205.28	4.87	48.95	\$0.58	0.33	\$12.26	14.8	
42	Fixed	2770	321	4,346.0	308.00	14.00	13.00	0.59	4,150.00	188.6	196.0	8.9	1887.5	22	\$17,372.52	8.99	125.91	\$0.68	0.67	\$6.27	13.5	
44X	Express	42	371	9,323.0	336.00	15.27	35.00	1.59	8,631.00	392.3	692.0	31.5	48	22	\$20,078.52	0.13	1.91	\$1.14	0.00	\$478.06	25.7	
45	Fixed	4,051	503	5,308.0	495.00	22.50	8.00	0.36	4,929.12	224.1	378.5	17.2	3239.62	22	\$27,222.36	8.20	184.59	\$0.80	0.82	\$6.70	10.0	
46	ReFlex																					
47	ReFlex	857	202	7,511.0	246.28	11.19	35.32	1.63	6,994.00	317.9	517.0	23.5	1186.89	22	\$16,272.66	3.48	38.95	\$1.38	0.12	\$17.82	28.4	
55	Fixed	2,161	446	6,230.0	427.00	19.41	19.00	0.86	5,768.74	282.2	460.9	20.9	1777.75	22	\$24,137.52	5.06	98.23	\$0.82	0.37	\$11.17	13.5	
57L	Local	97	199	4,308.0	172.00	7.82	27.00	1.23	3,606.00	163.9	702.0	31.9	143	22	\$10,769.88	0.56	4.41	\$1.47	0.03	\$111.03	21.0	
61	Fixed	4,018	332	4,332.0	312.00	14.18	21.00	0.95	3,998.26	179.0	394.2	17.9	2303.28	22	\$17,967.84	12.88	182.64	\$0.57	1.02	\$4.47	12.6	
62	ReFlex																					
74	Fixed																					
75	Fixed	3,204	297	4,182.0	296.00	13.45	1.00	0.05	4,023.26	182.9	158.7	7.2	2332.81	22	\$16,073.64	10.82	145.64	\$0.73	0.80	\$5.02	13.6	
76	Fixed	62	235	4,292.0	206.00	9.36	30.00	1.36	3,597.88	163.5	893.7	31.5	19.25	22	\$12,718.20	0.30	2.82	\$0.31	0.02	\$205.13	17.5	
77	Fixed	2,352	88	1,603.0	82.00	3.73	6.00	0.27	1,434.12	65.2	169.3	7.7	564.78	22	\$4,762.56	28.68	106.91	\$0.24	1.64	\$2.02	17.5	
83L	Local	1,520	316	4,897.0	305.00	13.86	11.00	0.50	4,666.96	212.1	230.0	10.5	1126.53	22	\$17,101.92	4.98	69.09	\$0.74	0.33	\$11.25	15.3	
84	Fixed	1,530	184	2,853.0	176.00	8.00	8.00	0.36	2,694.04	122.5	159.0	7.2	670.28	22	\$9,958.08	8.69	69.55	\$0.44	0.57	\$6.51	15.3	
88	Fixed	607	112	1,937.0	104.00	4.73	8.00	0.36	1,689.00	76.8	248.0	11.3	418.5	22	\$6,061.44	5.84	27.59	\$0.69	0.36	\$9.99	16.2	
91	Fixed	2,493	297	4,147.0	284.00	12.91	14.00	0.64	3,912.93	177.9	233.7	10.6	1210.15	22	\$16,073.64	8.78	113.32	\$0.49	0.64	\$6.45	13.8	
92X	Express	208	222	3,006.0	200.00	9.09	22.00	1.00	2,682.00	121.9	324.0	14.7	257.1	22	\$12,014.64	1.04	9.45	\$1.24	0.08	\$57.76	13.4	
93X	Express	38	131	3,692.0	110.00	5.00	21.00	0.95	3,331.00	151.4	361.0	16.4	59	22	\$7,089.72	0.35	1.73	\$1.55	0.01	\$186.57	30.3	
94	Fixed																					
96	Fixed	774	302	5,260.0	275.00	12.50	27.00	1.23	4,626.00	210.3	634.0	28.8	507.26	22	\$16,344.24	2.81	35.18	\$0.66	0.17	\$21.12	16.8	
97	ReFlex	1	51	1,986.0	38.15	1.73	12.98	0.59	1,030.00	46.8	356.0	16.2	0	22	\$2,767.16	0.03	0.05	\$0.00	0.00	#####	27.0	
101	Fixed	8,746	597	6,552.0	577.00	26.23	21.00	0.95	6,189.00	281.3	363.0	16.5	5605.53	22	\$32,309.64	15.16	397.55	\$0.64	1.41	\$3.69	10.7	
301	Fixed	5,469	562	7,657.0	539.00	24.50	23.00	1.05	7,150.00	307.0	507.0	23.0	3153.08	22	\$30,415.44	10.15	248.59	\$0.58	0.76	\$5.56	13.3	
401	Fixed	6,549	611	6,455.0	560.00	25.45	51.00	2.32	5,800.88	253.7	874.5	39.7	2855.16	22	\$33,067.32	11.69	297.68	\$0.44	1.17	\$5.05	10.0	
501	Fixed	9,135	657	9,448.0	633.00	28.77	25.00	1.14	8,772.26	399.7	676.2	30.7	5733.61	22	\$35,556.84	14.43	415.23	\$0.65	1.04	\$3.89	13.9	
701	Fixed	8,228	656	8,789.0	621.00	28.23	37.00	1.68	7,955.74	361.6	833.3	37.9	3720.41	22	\$35,610.86	13.25	370.00	\$0.43	1.03	\$4.33	12.8	
801	Fixed	10,963	997	11,671.0	943.00	42.86	54.00	2.45	10,291.00	467.8	1,380.0	62.7	8059.87	22	\$53,957.64	11.63	498.32	\$0.74	1.07	\$4.92	10.9	
DART	Paratrans	4,896											\$0.00	22	\$22.55	222.55						
TOTAL		94,486	11,705	#####	#####	501.21	679.13	30.87	#####	6,684.8	14,281.0	649.1	\$55,512.34	22	\$633,455.66	242.79	4294.82	#DIV/0!	\$18.86	#DIV/0!	533.1	

Saturday																						
Route	Type	Boardings	Total Hours	Total Miles	Revenue Hours Total	Revenue Miles Total	Deadhead Hours Total	Deadhead Miles Total	Revenue Miles Total	Deadhead Miles Total	Fare Revenue Collected	Operating Days	Operational Cost for Route	Passengers per Vehicle Hr	Avg Passengers per Day	Avg Fare per Passenger	Passenger Rev per Mile	Cost Per Passenger	MPH			
1	Fixed	70	52	608.0	49.00	9.80	4.00	0.80	552.00	110.4	56.0	11.2	\$48.00	5	\$2,814.24	1.43	14.00	\$0.69	0.13	\$40.20	11.3	
2	Fixed																					
3	Fixed																					
4	Fixed																					
6	Fixed	412	61	672.0	60.00	12.00	1.00	0.20	664.00	132.8	8.0	1.6	\$226.05	5	\$3,301.32	6.87	82.40	\$0.55	0.62	\$8.01	11.1	
7	Fixed																					
11	Fixed	439	102	1,346.0	102.00	20.40	0.00	1,318.93	263.8	27.6	5.5	\$271.60	5	\$5,560.24	4.30	87.80	\$0.62	0.33	\$12.57	12.9		
12	Fixed	583	67	779.0	62.00	12.40	5.00	1.00	724.99	145.0	53.6	10.7	\$404.97	5	\$3,626.04	9.40	116.60	\$0.69	0.80	\$6.22	11.7	
13	Fixed																					
14	Fixed																					
15	Fixed																					
16	Fixed																					
17	Fixed																					
18	Fixed																					
19	Fixed																					
20	Fixed	8	55	476.0	48.00	9.60	7.00	1.40	380.00	76.0	96.0	19.2	\$0.00	5	\$2,976.60	0.17	1.60	\$0.00	0.02	\$372.08	7.9	
21	Fixed	290	54	699.0	51.00	10.20	3.00	0.60	650.00	130.0	49.0	9.8	\$158.37	5	\$2,922.48	5.69	58.00	\$0.55	0.45	\$10.08	12.7	
22	Fixed																					
23	Fixed																					
24	Fixed																					
25	Fixed																					
31	Flex	0	42.9	698	36.78	7.36	6.12	1.22	591	118.2	107	21.4	\$59.00	5	\$2,321.75	0.00	0.00	#0 IV/0!	0.00	#0 IV/0!	16.1	
32	Fixed	199	43	850.0	41.00	8.20	2.00	0.40	611.00	122.2	39.0	7.8	\$159.80	5	\$2,327.16	4.85	39.80	\$0.80	0.33	\$11.89	14.9	
42	Fixed	487	40	551.0	38.00	7.60	2.00	0.40	516.00	103.2	35.0	7.0	\$349.00	5	\$2,164.80	12.92	97.40	\$0.72	0.94	\$4.45	13.6	
44X	Express																					
45	Fixed	724	77	823.0	73.00	14.60	4.00	0.80	748.61	149.7	74.2	14.8	\$508.80	5	\$4,167.24	9.92	144.80	\$0.70	0.97	\$5.76	10.3	
46	ReFlex																					
47	ReFlex	43	28	771.0	24.00	4.80	4.43	0.89	685.00	137.0	86.0	17.2	\$18.00	5	\$1,538.63	1.79	8.60	\$0.42	0.06	\$35.78	28.6	
55	Fixed	385	100	1,316.0	96.00	19.20	4.00	0.80	1,212.98	242.6	102.7	20.5	\$221.31	5	\$5,412.00	4.01	77.00	\$0.57	0.32	\$14.06	12.5	
57L	Local	13			0.00	0.00	0.00	0.00	\$19.00	0.0	0.0	0.0	\$19.00	5	\$0.00	#0 IV/0!	2.90	\$1.46	#0 IV/0!	\$0.00	#0 IV/0!	
61	Fixed	578	103	1,359.0	97.00	19.40	6.00	1.20	1,259.07	251.8	99.4	19.9	\$314.22	5	\$5,574.36	5.96	115.60	\$0.54	0.46	\$9.64	13.0	
62	ReFlex																					
74	Fixed																					
75	Fixed	597	67	1,043.0	63.00	12.60	5.00	1.00	949.11	189.8	94.3	18.9	\$433.97	5	\$3,626.04	9.48	119.40	\$0.73	0.63	\$6.07	15.1	
76	Fixed	4	57	972	50	10.00	7	1.40	810.1	162.0	161.79	32.4	\$1.00	5	\$3,084.84	0.08	0.80	\$0.25	0.00	\$771.21	16.2	
77	Fixed	95	21	363.0	20.00	4.00	1.00	0.20	322.91	64.6	40.2	8.0	\$60.00	5	\$1,136.52	4.75	19.00	\$0.63	0.29	\$11.96	16.1	
83L	Local	365	73	1,138.0	70.00	14.00	3.00	0.60	1,076.86	215.4	60.8	12.2	\$306.67	5	\$3,950.76	5.21	73.00	\$0.84	0.34	\$10.82	15.4	
84	Fixed	375	41	638.0	41.00	8.20	0.00	0.00	627.14	125.4	11.2	2.2	\$139.00	5	\$2,218.92	9.15	75.00	\$0.37	0.60	\$5.92	15.3	
88	Fixed																					
91	Fixed	238	38	439.0	37.00	7.40	1.00	0.20	429.01	85.8	10.4	2.1	\$113.10	5	\$2,056.56	6.43	47.60	\$0.48	0.55	\$8.64	11.6	
92X	Express	40	15	234.0	12.00	2.40	3.00	0.60	169.00	33.8	65.0	13.0	\$80.00	5	\$811.80	3.33	8.00	\$2.00	0.24	\$20.30	14.1	
93X	Express																					
94	Fixed																					
96	Fixed	50	26	492.0	23.00	4.60	3.00	0.60	406.00	81.2	86.0	17.2	\$37.00	5	\$1,407.12	2.17	10.00	\$0.74	0.12	\$28.14	17.7	
97	ReFlex																					
101	Fixed	1,493	118	1,346.0	114.00	22.80	5.00	1.00	1,272.00	254.4	74.0	14.8	\$941.91	5	\$6,386.16	13.10	298.60	\$0.63	1.17	\$4.28	11.2	
301	Fixed	755	71	906.0	69.00	13.80	2.00	0.40	879.00	175.8	27.0	5.4	\$482.26	5	\$3,842.52	10.94	151.00	\$0.64	0.86	\$5.09	12.7	
401	Fixed	966	76	814.0	73.00	14.60	3.00	0.60	751.39	150.3	62.8	12.6	\$324.22	5	\$4,113.12	13.23	193.20	\$0.34	1.29	\$4.26	10.3	
501	Fixed	1,195	65	850.0	63.00	12.60	2.00	0.40	788.12	157.6	62.3	12.5	\$621.55	5	\$3,517.80	18.97	239.00	\$0.52	1.52	\$2.94	12.5	
701	Fixed	1,336	74	1,130.0	74.00	14.80	1.00	0.20	1,095.89	219.2	33.7	6.7	\$547.28	5	\$4,004.88	18.05	267.20	\$0.41	1.22	\$3.00	14.8	
801	Fixed	2,124	149	1,661.0	145.00	29.00	4.00	0.80	1,563.00	316.6	78.0	15.6	\$1,367.59	5	\$8,063.88	14.65	424.80	\$0.64	1.34	\$3.80	10.9	
DART	Paratrans	160			0.00	0.00	0.00	0.00	0.00	0.0	0.0	0.0	\$0.00	5	\$0.00	#0 IV/0!	32.00	\$0.00	#0 IV/0!	\$0.00	#0 IV/0!	
TOTAL		14,024	1,716	22,774.0	1,631.78	326.36	88.55	17.71	21,073.01	4,214.6	1,701.0	340.2	\$8,213.67	5	\$92,867.78	#0 IV/0!	2,772.80	#0 IV/0!	#0 IV/0!	#0 IV/0!	\$0.00	#0 IV/0!

Sunday																				
Route	Type	Boardings	Total Hours	Total Miles	Revenue Hours Total	Revenue Miles Total	Deadhead Hours Total	Deadhead Miles Total	Revenue Miles	Deadhead Miles	Fare Revenue Collected	Operating Days	Operational Cost for Route	Passengers per Vehicle Hr	Avg Fare per Passenger	Avg Passengers per Day	Passenger Rev per Mile	Cost per Passenger	MPH	
1	Fixed	83	38	446.0	36.00	9.00	2.00	0.50	398.00	99.5	48.0	12.0	\$51.90	4	\$2,056.56	2.31	\$0.63	0.21	\$24.78	11.1
2	Fixed	0	11	96.0	10.00	2.50	1.00	0.25	80.00	20.0	16.0	4.0	\$0.00	4	\$595.32	0.00	#DIV/0!	0.00	#DIV/0!	8.0
4	Fixed	226	51	638.0	50.00	12.50	1.00	0.25	617.00	154.3	21.0	5.3	\$286.00	4	\$2,760.12	4.52	\$6.50	1.27	\$12.21	12.3
11	Fixed	240	83	1,037.0	82.00	20.50	1.00	0.25	1,014.00	253.5	23.0	5.8	\$182.65	4	\$4,491.96	2.93	\$0.76	0.24	\$18.72	12.4
12	Fixed	310	53	675.0	59.00	14.75	2.00	0.50	580.00	145.0	28.0	7.0	\$216.04	4	\$2,868.36	5.25	\$0.70	0.53	\$9.25	9.8
13	Fixed	0	14	205.0	12.00	3.00	2.40	0.60	166.00	41.5	39.0	9.8	\$779.33	4	\$779.33	0.00	#DIV/0!	0.00	#DIV/0!	13.8
31	Flex	108	37	545.0	36.00	9.00	2.00	0.50	509.00	127.3	36.0	9.0	\$46.00	4	\$2,002.44	3.00	\$0.43	0.21	\$18.54	14.1
32	Fixed	292	54	718.0	51.00	12.75	3.00	0.75	682.00	170.5	36.0	9.0	\$192.89	4	\$2,922.48	5.73	\$0.66	0.43	\$10.01	13.4
44X	Express	360	44	463.0	43.00	10.75	1.00	0.25	433.65	108.4	29.3	7.3	\$202.37	4	\$2,381.28	8.37	\$0.56	0.83	\$6.61	10.1
46	ReFlex	255	94	1,302.0	89.00	22.25	5.00	1.25	1,185.00	296.3	116.3	29.1	\$245.31	4	\$5,087.28	2.87	\$0.96	0.22	\$19.95	13.3
57L	Local	299	84	1,046.0	78.00	19.50	6.00	1.50	965.00	241.3	81.0	20.3	\$116.95	4	\$4,546.08	3.83	\$0.39	0.31	\$15.20	12.4
62	ReFlex	378	50	703.0	48.00	12.00	2.00	0.50	666.25	166.6	36.9	9.2	\$254.62	4	\$2,706.00	7.88	\$0.67	0.57	\$7.16	13.9
75	Fixed	2	44	746.0	40.00	10.00	4.00	1.00	603.46	150.9	142.7	35.7	\$0.00	4	\$2,381.28	0.05	\$0.50	0.00	#####	15.1
76	Fixed	58	16	279.0	16.00	4.00	1.00	0.25	240.54	60.1	38.3	9.6	\$48.00	4	\$865.92	3.63	\$0.83	0.24	\$14.93	15.0
83L	Local	219	51	773.0	50.00	12.50	1.00	0.25	750.99	187.7	22.3	5.6	\$146.50	4	\$2,760.12	4.38	\$0.67	0.29	\$12.60	15.0
84	Fixed	179	31	466.0	29.00	7.25	2.00	0.50	440.01	110.0	25.7	6.4	\$87.95	4	\$1,677.72	6.17	\$0.49	0.41	\$9.37	15.2
88	Fixed	33	27	365.0	24.00	6.00	3.00	0.75	330.00	82.5	35.0	8.8	\$44.00	4	\$1,461.24	1.38	\$1.33	0.10	\$44.28	13.8
92X	Express	606	96	993.0	92.00	23.00	3.00	0.75	921.00	230.3	72.0	18.0	\$357.60	4	\$5,195.52	8.76	\$0.44	0.88	\$6.45	10.0
93X	Express	415	45	475.0	38.00	9.50	1.00	0.25	509.00	127.3	32.0	8.0	\$261.42	4	\$2,435.40	10.92	\$0.63	0.82	\$5.87	13.4
94	Fixed	505	39	541.0	43.00	10.75	2.00	0.50	435.35	108.8	32.0	8.0	\$140.40	4	\$2,110.68	11.74	\$0.28	1.16	\$4.18	10.1
96	Fixed	692	62	858.0	62.00	15.50	0.06	0.02	824.17	206.0	33.7	8.4	\$525.05	4	\$3,955.44	11.16	\$0.76	0.84	\$4.85	13.3
97	ReFlex	807	58	815.0	57.00	14.25	2.00	0.50	782.75	195.7	32.1	8.0	\$445.40	4	\$3,138.96	14.16	\$0.55	1.03	\$3.89	13.7
801	Fixed	1230	121	1,324.0	117.00	29.25	4.00	1.00	1,257.00	314.3	67.0	16.8	\$1,093.64	4	\$6,548.52	10.51	\$0.89	0.98	\$5.32	10.7
DART Paratrans		40												4		10.00				
TOTAL		7,708	1,256	16,184.0	1,212.00	303.00	54.46	13.62	15,017.17	3,754.3	1,091.3	272.8	\$5,018.49	4	\$67,996.37	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

Service Performance Metrics & Travel Pattern Analysis Sample – August 2021

Route	Type	Weekday																			
		Boardings	Total Miles	Revenue Hours Total	Revenue Miles Total	Revenue Miles Total	Revenue Miles Total	Revenue Miles Total	Revenue Miles Total	Revenue Miles Total	Revenue Miles Total										
1	Fixed	703	1,667.0	165.00	7.50	6.00	0.27	1,552.00	70.5	115.0	5.2	\$680.07	22	\$9,254.92	4.26	31.95	\$0.97	0.45	\$13.16	9.4	
2	Fixed																				
3	Fixed	1	27	249.0	25.00	1.14	2.00	0.09	223.00	10.1	26.0	1.2	\$0.00	22	\$1,461.24	0.04	0.05	\$0.00	0.00	\$1,461.24	8.9
4	Fixed	1248	266	2,070.0	258.00	11.73	8.00	0.36	1,894.00	86.1	176.0	9.0	\$217.60	22	\$14,395.92	4.84	56.73	\$0.17	0.66	\$11.54	7.3
6	Fixed	2767	297	3,730.0	286.00	13.00	12.00	0.55	3,533.00	160.6	197.0	9.0	\$1,945.74	22	\$16,073.64	9.67	125.77	\$0.70	0.78	\$5.81	12.4
7	Fixed																				
11	Fixed	3076	304	3,850.0	303.00	13.77	1.00	0.05	3,866.69	175.8	63.4	2.9	\$1,930.16	22	\$16,452.48	10.15	139.82	\$0.63	0.80	\$5.35	12.8
12	Fixed	3366	297	4,070.0	288.00	13.09	9.00	0.41	3,908.77	177.7	161.5	7.3	\$2,242.78	22	\$16,073.64	11.69	153.00	\$0.67	0.86	\$4.78	13.6
13	Fixed	1,315	195	1,439.0	184.00	8.36	11.00	0.50	1,254.00	57.0	185.0	8.4	\$4.00	22	\$10,553.40	7.15	59.77	\$0.00	1.05	\$8.03	6.8
14	Fixed	1,231	213	1,180.0	204.00	9.27	9.00	0.41	1,010.00	49.9	170.0	7.7	\$5.00	22	\$11,527.56	6.03	55.95	\$0.00	1.22	\$9.36	5.0
15	Fixed	816	103	783.0	96.00	4.36	7.00	0.32	677.00	30.8	106.0	4.8	\$8.00	22	\$5,574.36	8.50	37.09	\$0.01	1.21	\$6.83	7.1
16	Fixed	182	43	326.0	38.00	1.73	5.00	0.23	228.00	10.4	43.0	2.0	\$0.00	22	\$2,827.16	4.79	8.27	\$0.00	0.79	\$12.79	6.0
17	Fixed	1,169	103	710.0	98.00	4.45	6.00	0.27	619.00	28.1	91.0	4.1	\$0.00	22	\$5,574.36	11.93	53.14	\$0.00	1.89	\$4.77	6.3
18	Fixed	4,293	171	1,220.0	167.00	7.59	4.00	0.18	1,027.00	46.7	193.0	8.8	\$0.00	22	\$9,254.92	25.71	195.14	\$0.00	4.18	\$2.16	6.1
19	Fixed	2,788	191	1,356.0	180.00	8.18	10.00	0.45	1,219.00	55.4	137.0	6.2	\$0.00	22	\$10,336.32	15.49	126.73	\$0.00	2.29	\$3.71	6.8
20	Fixed	8,294	315	2,344.0	299.00	13.59	15.00	0.68	2,078.00	94.5	266.0	12.1	\$0.00	22	\$17,047.80	27.74	377.00	\$0.00	3.99	\$2.06	6.9
21	Fixed	1,950	285	3,598.0	265.00	12.05	20.00	0.91	3,320.00	150.9	278.0	12.6	\$842.70	22	\$15,424.20	7.36	88.64	\$0.43	0.59	\$7.91	12.5
22	Fixed	301																			
23	Fixed																				
24	Fixed	120	62	620.0	57.00	2.59	5.00	0.23	547.00	24.9	73.0	3.3	\$36.00	22	\$3,355.44	2.11	5.45	\$0.30	0.22	\$27.96	9.6
25	Fixed	600	63	628.0	58.00	2.64	5.00	0.23	556.00	25.3	72.0	3.3	\$0.00	22	\$3,409.56	10.34	27.27	\$0.00	1.08	\$5.68	9.6
31	Flex	424	113	1,887.0	92.65	4.21	20.48	0.93	1,628.00	74.0	259.0	11.8	\$235.00	22	\$6,122.60	4.58	19.27	\$0.55	0.26	\$14.44	17.6
32	Fixed	1131	275	4,079.0	255.00	11.59	20.00	0.91	2,718.00	123.5	361.0	16.4	\$586.31	22	\$14,883.00	4.44	51.41	\$0.52	0.42	\$13.16	10.7
42	Fixed	2725	305	3,827.0	294.00	13.36	11.00	0.50	3,617.00	164.4	156.0	7.1	\$2,060.30	22	\$16,506.60	9.27	123.86	\$0.75	0.75	\$6.06	12.3
44X	Express	55	446	10,556.0	407.00	18.50	38.00	1.73	9,719.00	441.8	837.0	39.0	\$74.00	22	\$24,137.52	0.14	2.50	\$1.35	0.01	\$438.86	23.9
45	Fixed	3,953	516	5,346.0	514.00	23.36	2.00	0.09	5,081.46	231.0	264.5	12.0	\$3,017.33	22	\$27,825.92	7.69	179.68	\$0.76	0.78	\$7.06	9.3
46	ReFlex																				
47	ReFlex	885	230	5,617.0	202.43	9.20	27.65	1.26	5,295.00	240.7	322.0	14.6	\$1,105.59	22	\$12,451.93	4.38	40.27	\$1.25	0.17	\$14.05	26.2
55	Fixed	2,005	536	7,511.0	508.00	23.00	28.00	1.27	6,668.94	312.2	642.0	29.2	\$1,784.92	22	\$29,008.32	3.95	91.14	\$0.89	0.29	\$14.47	13.5
57L	Local	74	204	4,468.0	173.00	7.86	3.00	1.41	3,691.00	167.8	777.0	35.3	\$85.01	22	\$1,040.48	0.43	3.36	\$1.15	0.02	\$149.20	21.3
61	Fixed	4,576	266	3,464.0	250.00	11.36	17.00	0.77	3,189.31	145.0	271.6	12.3	\$2,345.99	22	\$14,395.92	18.30	208.00	\$0.51	1.43	\$3.15	12.8
62	ReFlex																				
74	Fixed																				
75	Fixed	2,763	315	4,432.0	312.00	14.18	2.00	0.09	4,278.62	194.5	153.5	7.0	\$2,085.86	22	\$17,047.80	8.86	125.59	\$0.75	0.65	\$6.17	13.7
76	Fixed	75	231	4,042.0	205.00	9.32	26.00	1.18	3,438.44	156.3	603.4	27.4	\$14.96	22	\$12,501.72	0.37	3.41	\$0.20	0.02	\$166.69	16.8
77	Fixed	595	86	1,510.0	82.00	3.73	5.00	0.23	1,370.57	62.3	139.6	6.3	\$440.04	22	\$4,654.32	7.26	27.05	\$0.74	0.43	\$7.82	16.7
83L	Local	1,709	352	5,495.0	333.00	15.14	19.00	0.86	5,115.14	232.5	379.6	17.3	\$1,601.87	22	\$19,050.24	5.13	77.68	\$0.94	0.33	\$11.15	15.4
84	Fixed	1,635	205	3,200.0	192.00	8.73	13.00	0.59	2,957.86	134.4	242.4	11.0	\$763.07	22	\$11,094.60	8.52	74.32	\$0.47	0.55	\$6.79	15.4
88	Fixed	630	151	2,506.0	144.00	6.55	7.00	0.32	2,404.00	109.3	102.0	4.6	\$590.26	22	\$8,172.12	4.38	28.64	\$0.94	0.26	\$12.97	16.7
91	Fixed	2,693	318	4,379.0	309.00	14.05	9.00	0.41	4,216.24	191.6	162.5	7.4	\$1,270.26	22	\$17,210.16	8.72	122.41	\$0.47	0.64	\$6.39	13.6
92X	Express	191	340	4,523.0	323.00	14.58	17.00	0.77	4,230.00	192.3	293.0	13.3	\$266.30	22	\$18,400.80	0.59	6.68	\$1.39	0.05	\$86.34	13.1
93X	Express	26	132	3,761.0	117.00	5.32	15.00	0.68	3,479.00	158.1	292.0	12.8	\$68.00	22	\$7,143.84	0.22	1.18	\$2.62	0.01	\$274.76	29.7
94	Fixed																				
96	Fixed	766	314	5,438.0	282.00	13.27	22.00	1.00	4,991.00	226.9	447.0	20.3	\$530.35	22	\$16,993.68	2.63	34.91	\$0.69	0.15	\$22.13	17.1
97	ReFlex	12	30	881.0	22.47	1.02	7.52	0.34	655.00	29.8	226.0	10.3	\$0.00	22	\$1,622.52	0.53	0.55	\$0.00	0.02	\$195.21	29.1
101	Fixed	9,783	556	6,747.0	536.00	24.36	21.00	0.95	6,399.00	290.9	348.0	15.8	\$6,254.85	22	\$30,090.72	18.25	444.68	\$0.64	1.53	\$3.08	11.9
301	Fixed	6,110	571	7,076.0	549.00	24.95	21.00	0.95	6,661.00	302.8	415.0	18.9	\$3,686.54	22	\$30,902.52	11.13	277.73	\$0.60	0.92	\$5.06	12.1
401	Fixed	7,038	625	6,484.0	580.00	26.36	45.00	2.05	5,739.54	260.9	744.5	33.8	\$3,099.30	22	\$38,695.80	14.26	452.41	\$0.62	1.06	\$3.89	13.5
501	Fixed	9,953	715	10,087.0	698.00	31.73	17.00	0.77	9,407.06	427.6	680.0	30.9	\$6,174.04	22	\$38,695.80	14.26	452.41	\$0.62	1.06	\$3.89	13.5
701	Fixed	7,788	674	9,008.0	635.00	28.86	39.00	1.77	8,177.38	371.7	830.5	37.8	\$3,525.77	22	\$36,476.68	12.26	354.00	\$0.45	0.95	\$4.68	12.9
801	Fixed	9,891	1,029	12,113.0	974.00	44.27	55.00	2.50	10,678.00	485.4	1,495.0	65.2	\$7,342.22	22	\$55,689.48	10.16	449.59	\$0.74	0.93	\$5.63	11.0
DART	Paratransit	4,975											\$0.00	22			226.14				
TOTAL		116,684	12,641	168,377.0	11,970.55	544.12	670.65	30.48	153,519.02	6,978.1	13,727.0	624.0	\$7,062.92	22	\$684,141.20	#DIV/0!	5303.82	\$24.82	#DIV/0!	\$3,027.13	#DIV/0!



Saturday																						
Route	Type	Boardings	Total Hours	Total Miles	Revenue Hours Total	Revenue Miles Total	Deadhead Hours Total	Deadhead Miles Total	Fare Revenue Collected	Operating Days	Operational Cost for Route	Passengers per Rev Veh Hr	Avg Passengers per Day	Avg Fare per Passenger	Passenger Rev Miles	Cost Per Passenger	MPH					
1	Fixed	57	37	400.0	36.00	9.00	1.45	0.36	368.00	92.0	32.0	8.0	\$22.00	4	\$2,026.79	1.58	14.25	\$0.39	0.15	\$35.56	10.2	
2	Fixed																					
3	Fixed	1	4	33.0	4.12	1.03	0.23	0.06	33.00	8.3	4.4	1.1	\$0.00	4	\$235.42	0.24	0.25	\$0.00	0.03	\$235.42	8.0	
4	Fixed																					
6	Fixed	286	51	608.0	47.82	11.96	2.72	0.68	508.00	127.0	100.0	25.0	\$196.00	4	\$2,734.68	5.98	71.50	\$0.69	0.56	\$9.56	10.6	
11	Fixed	394	66	840.9	65.98	16.50	0.28	0.07	833.73	208.4	7.2	1.8	\$227.50	4	\$3,555.14	5.97	98.50	\$0.58	0.47	\$9.02	12.6	
12	Fixed	437	51	829.2	48.84	12.21	2.36	0.59	590.23	147.6	39.0	9.8	\$354.81	4	\$2,770.94	8.95	109.25	\$0.81	0.74	\$6.34	12.1	
13	Fixed																					
14	Fixed																					
15	Fixed																					
16	Fixed																					
17	Fixed																					
18	Fixed																					
19	Fixed																					
20	Fixed	240	21	196.0	18.32	4.58	2.85	0.71	158.00	39.5	38.0	9.5	\$0.00	4	\$1,145.72	13.10	60.00	\$0.00	1.52	\$4.77	8.6	
21	Fixed	247	54	682.0	51.35	12.84	3.03	0.76	630.00	157.5	52.0	13.0	\$123.00	4	\$2,943.05	4.81	61.75	\$0.50	0.39	\$11.92	12.3	
22	Fixed																					
23	Fixed																					
24	Fixed																					
25	Fixed																					
31	Flex	49	29.53	496	25.08	6.27	4.45	1.11	424	106.0	72	18.0	\$24.00	4	\$1,598.16	1.95	12.25	\$0.49	0.12	\$32.62	16.9	
32	Fixed	150	36	549.0	34.08	8.52	2.35	0.59	517.00	129.3	32.0	8.0	\$84.00	4	\$1,971.59	4.40	37.50	\$0.56	0.29	\$13.46	15.2	
42	Fixed	346							\$20.29	0.0	0.0	0.0	\$0.00	4	\$0.00	#0 IV/0I	86.50	\$0.06	#0 IV/0I	\$0.00	#0 IV/0I	
44X	Express																					
45	Fixed	534	52	544.9	49.52	12.38	2.68	0.67	504.84	126.2	40.1	10.0	\$361.93	4	\$2,825.06	10.78	133.50	\$0.68	1.06	\$5.29	10.2	
46	ReFlex																					
47	ReFlex	26	21	579.0	17.62	4.41	3.20	0.80	519.00	129.8	60.0	15.0	\$29.00	4	\$1,126.78	1.48	6.50	\$1.12	0.05	\$43.34	29.5	
55	Fixed	329	82	1,184.8	79.40	19.85	2.41	0.60	1,104.91	276.2	81.8	20.5	\$253.75	4	\$4,427.02	4.14	82.25	\$0.77	0.30	\$13.46	13.9	
57L	Local	4	25	523.0	22.92	5.73	2.40	0.60	464.00	116.0	59.0	14.8	\$2.00	4	\$1,370.32	0.17	1.00	\$0.50	0.01	\$342.58	20.2	
61	Fixed	413	68	878.1	64.86	16.22	3.37	0.84	823.27	205.8	54.8	13.7	\$216.56	4	\$3,692.07	6.37	103.25	\$0.52	0.50	\$8.94	12.7	
62	ReFlex																					
74	Fixed																					
75	Fixed	495	59	830.4	54.91	13.73	4.05	1.01	760.01	190.0	70.4	17.6	\$361.50	4	\$3,190.92	9.01	123.75	\$0.73	0.65	\$6.45	13.8	
76	Fixed	4	42.08	794.98	36.16	9.04	5.92	1.48	640.64	160.2	154.34	38.6	\$2.00	4	\$2,277.37	0.11	1.00	\$0.50	0.01	\$569.34	17.7	
77	Fixed	93	16	297.0	14.41	3.60	1.31	0.33	255.36	63.8	41.7	10.4	\$73.00	4	\$850.77	6.45	23.25	\$0.78	0.36	\$9.15	17.7	
83L	Local	298	49	764.8	47.06	11.77	2.16	0.54	728.61	182.2	36.2	9.0	\$238.21	4	\$2,663.79	6.33	74.50	\$0.80	0.41	\$8.94	15.5	
84	Fixed	287	27	425.2	27.18	6.80	0.23	0.06	420.39	105.1	27.4	6.9	\$89.00	4	\$1,482.89	10.56	71.75	\$0.31	0.68	\$5.17	15.5	
88	Fixed																					
91	Fixed	198	31	380.8	31.09	7.77	0.11	0.03	375.77	93.9	5.0	1.3	\$105.06	4	\$1,676.64	6.37	49.50	\$0.54	0.59	\$8.47	12.1	
92X	Express	22	18	267.0	14.30	3.58	3.77	0.94	413.00	103.3	24.8	6.2	\$32.00	4	\$977.95	1.54	5.50	\$1.45	0.05	\$44.45	28.9	
93X	Express																					
94	Fixed																					
96	Fixed	52	25	467.0	22.73	5.68	2.07	0.52	413.00	103.3	24.8	6.2	\$72.00	4	\$1,342.18	2.29	13.00	\$1.38	0.13	\$25.81	18.2	
97	ReFlex																					
101	Fixed	1,231	120	1,539.0	116.22	29.06	4.27	1.07	1,339.00	334.8	200.0	50.0	\$729.88	4	\$6,520.38	10.59	307.75	\$0.59	0.92	\$5.30	11.5	
301	Fixed	617	61	667.0	58.03	14.51	3.03	0.76	642.00	160.5	25.0	6.3	\$478.00	4	\$3,305.11	10.63	154.25	\$0.77	0.96	\$5.36	11.1	
401	Fixed	838	52	540.1	49.75	12.44	1.99	0.50	507.16	126.8	32.9	8.2	\$351.90	4	\$2,800.17	16.84	209.50	\$0.42	1.65	\$3.34	10.2	
501	Fixed	1,099	51	741.2	48.78	12.20	2.23	0.56	681.09	170.3	60.1	15.0	\$670.36	4	\$2,760.66	22.53	274.75	\$0.61	1.61	\$2.51	14.0	
701	Fixed	1,215	64	899.6	63.51	15.88	0.58	0.15	876.99	219.2	22.6	5.6	\$418.24	4	\$3,488.55	19.13	303.75	\$0.34	1.39	\$2.85	13.8	
801	Fixed	1,381	119	1,299.0	115.50	28.88	3.40	0.85	1,257.00	314.3	118.9	29.7	\$632.69	4	\$6,434.87	11.96	345.25	\$0.46	1.10	\$4.66	10.9	
DART Paratransit		106																				
TOTAL		11,449	1,334	18,057.0	1,265.54	316.39	68.90	17.23	16,788.00	4,197.0	1,516.3	379.1	\$6,169.56	5	\$72,174.97	#0 IV/0I	2,835.75	\$17.35	#0 IV/0I	\$1,473.75	#0 IV/0I	

Sunday																						
Route	Type	Boardings	Total Hours	Total Miles	Revenue Hours Total	Deadhead Hours Total	Revenue Miles Total	Deadhead Miles Total	Fare Revenue Collected	Operating Days	Operational Cost for Route	Passengers per Rev Veh Hr	Avg Fare per Passenger Day	Avg Passengers per Rev Mile	Cost Per Passenger	MPH						
1	Fixed	102	47	522.0	44.00	8.80	2.53	0.51	476.00	95.2	46.0	9.2	\$124.00	5	\$2,543.64	2.32	20.40	\$1.22	0.21	\$24.94	10.8	
2	Fixed																					
3	Fixed	1	9	89.0	9.00	1.80	0.35	0.07	9.08	1.8	7.0	1.4	\$0.00	5	\$487.08	0.11	0.20	\$0.00	0.11	\$487.08	1.0	
4	Fixed																					
6	Fixed	336	62	794.0	60.10	12.02	1.80	0.36	767.00	153.4	27.0	5.4	\$236.00	5	\$3,350.03	5.59	67.20	\$0.70	0.44	\$9.97	12.8	
7	Fixed																					
11	Fixed	350	103	1,272.1	102.39	20.48	0.73	0.15	1,234.20	246.8	37.9	7.6	\$347.10	5	\$5,580.85	3.42	70.00	\$0.99	0.28	\$15.95	12.1	
12	Fixed	406	74	741.0	71.73	14.35	1.82	0.36	712.00	142.4	29.0	5.8	\$221.61	5	\$3,980.53	5.66	81.20	\$0.55	0.57	\$9.80	9.9	
13	Fixed																					
14	Fixed																					
15	Fixed																					
16	Fixed																					
17	Fixed																					
18	Fixed																					
19	Fixed																					
20	Fixed	37	16	147.0	13.47	2.69	2.03	0.41	116.00	23.2	31.0	6.2	\$0.00	5	\$838.86	2.75	7.40	\$0.00	0.32	\$22.67	8.6	
21	Fixed	195	69	850.0	64.98	13.00	3.80	0.76	795.00	159.0	68.8	13.8	\$49.00	5	\$3,722.37	3.00	39.00	\$0.25	0.25	\$19.09	12.2	
22	Fixed																					
23	Fixed																					
24	Fixed																					
25	Fixed																					
31	Flex	46	33	452.0	27.52	5.50	5.60	1.12	369.00	73.8	83.0	16.6	\$24.00	5	\$1,782.45	1.67	9.20	\$0.52	0.12	\$38.97	13.4	
32	Fixed	170	45	689.0	43.23	8.65	2.23	0.45	638.00	127.6	51.0	10.2	\$125.95	5	\$2,480.84	3.93	34.00	\$0.74	0.27	\$14.48	14.8	
42	Fixed	323	65	889.0	63.15	12.63	1.55	0.31	850.00	170.0	39.0	7.8	\$202.05	5	\$3,501.56	5.11	64.60	\$0.63	0.38	\$10.84	13.5	
44X	Express																					
45	Fixed	511	69	722.6	68.05	13.61	1.08	0.22	686.83	137.4	35.8	7.2	\$264.72	5	\$3,740.77	7.51	102.20	\$0.52	0.74	\$7.32	10.1	
46	Reflex																					
47	Reflex																					
55	Fixed	263	121	1,699.9	115.55	23.11	5.21	1.04	1,566.09	313.2	133.8	26.8	\$307.65	5	\$6,595.53	2.28	52.80	\$1.17	0.17	\$24.85	13.6	
57L	Local																					
61	Fixed	405	104	1,282.9	97.28	19.46	6.34	1.27	1,176.80	235.4	106.1	21.2	\$294.08	5	\$5,607.37	4.16	81.00	\$0.73	0.34	\$13.85	12.1	
62	Reflex																					
74	Fixed																					
75	Fixed	553	58	813.3	55.16	11.03	2.74	0.55	761.59	152.3	51.7	10.3	\$430.41	5	\$3,133.55	10.03	110.60	\$0.78	0.73	\$5.67	13.8	
76	Fixed	8	49	948.6	43.63	8.73	5.68	1.14	775.78	155.2	49.3	9.9	\$0.00	5	\$2,668.66	0.18	1.60	\$0.00	0.01	\$333.58	17.8	
77	Fixed	89	18	354.4	17.39	3.48	1.03	0.21	309.23	61.8	18.4	3.7	\$56.00	5	\$996.89	5.12	17.80	\$0.63	0.29	\$11.20	17.8	
83L	Local	269	67	1,091.9	65.15	13.03	1.84	0.37	1,053.38	210.7	38.5	7.7	\$253.40	5	\$3,625.50	4.13	53.80	\$0.94	0.26	\$13.48	16.2	
84	Fixed	209	40	649.1	38.13	7.63	1.71	0.34	617.62	123.5	31.5	6.3	\$86.20	5	\$2,156.14	5.48	41.80	\$0.41	0.34	\$10.32	16.2	
88	Fixed																					
91	Fixed																					
92X	Express	27	82	1,138.0	77.80	15.56	4.03	0.81	1,069.00	213.8	69.0	13.8	\$71.00	5	\$4,428.64	0.35	5.40	\$2.63	0.03	\$164.02	13.7	
93X	Express																					
94	Fixed																					
96	Fixed																					
97	Reflex																					
101	Fixed	1037	114	1,177.0	110.98	22.20	3.47	0.69	1,109.00	221.8	68.0	13.6	\$845.67	5	\$6,194.03	9.34	207.40	\$0.82	0.94	\$5.97	10.0	
301	Fixed	500																				
401	Fixed	782	77	808.4	72.84	14.57	4.49	0.90	735.17	147.0	73.2	14.6	\$320.81	5	\$4,185.10	10.74	156.40	\$0.41	1.06	\$5.35	10.1	
501	Fixed	876	76	1,065.2	71.75	14.35	4.02	0.80	971.91	194.4	93.2	18.6	\$747.55	5	\$4,100.67	12.21	175.20	\$0.85	0.90	\$4.68	13.5	
701	Fixed	1263	66	903.8	64.02	12.80	1.84	0.37	869.42	173.9	34.3	6.9	\$629.22	5	\$3,564.34	19.73	252.60	\$0.50	1.45	\$2.82	13.6	
801	Fixed	1350	150	1,607.0	146.18	29.24	3.47	0.69	1,552.00	310.4	55.0	11.0	\$1,177.93	5	\$8,099.06	9.24	270.00	\$0.87	0.87	\$6.00	10.6	
DART Paratransit		35																				
TOTAL		10,143	1,613	20,707.0	1,543.48	308.70	69.39	13.88	19,220.10	3,844.0	1,277.5	255.5	\$71,148.36	5	\$87,294.48	#0 IV / OI	2021.60	\$17.52	#0 IV / OI	\$1,262.89	#0 IV / OI	

	A	B	C	D	E	F	G	H
1		<b>Central Midlands Regional Transit Authority</b>						
2		<b>FY24 Proposed Budget</b>						
3								
4				<i>FYE '23 Actual Budget</i>		<i>FY '24 Proposed Budget</i>	<i>Variance</i>	
5							\$	%
6								
7		<i>Revenues</i>						
8		Operating Revenues						
9	3010	Passenger Revenue		1,500,000		1,629,977	129,977	8%
10	3022	Advertising Revenue		110,000		20,000	(90,000)	-450%
11	3025	Contracted Services Revenue		1,500,000		1,200,000	(300,000)	-25%
14	3035	ARP 5307 Funding - Urban (CARES ACT)		8,318,402		-	(8,318,402)	#DIV/0!
15	3119	Human Trafficking Awareness		75,888		-	(75,888)	#DIV/0!
16	3129+3130	CARES ACT funding (Fed & SCDOT)		496,345		-	(496,345)	#DIV/0!
17	3900	Miscellaneous Income		3,000		3,000	-	0%
18		Total Operating Revenue		12,003,635		2,852,977	(9,150,658)	
19		Nonoperating Revenues						
20	3027	Local Revenue - Lexington Cty		304,123		267,835	(36,288)	-14%
21	3032	Interest Income		580,000		750,000	170,000	23%
22	3033	Richland County 1% Sales Tax		21,113,691		26,040,000	4,926,309	19%
23	3034	RTAP Reimbursement		2,000		2,000	-	0%
24	3036	Fuel Tax Refunds		260,000		298,600	38,600	13%
25	3037	OPT/SMTF 5339		960,000		523,709	(436,291)	-83%
26	3038	OPT Rural Program 5311 Revenue		150,000		83,744	(66,256)	-79%
27	3039	Hospitality/Accommodations Tax		-		60,000	60,000	100%
28	3040	CDBG Grants (Shelters & Pass Program)		-		-	-	#DIV/0!
29	3060	Rental Income		800		840	40	5%
30	3070	Federal Revenue - NQLO Bus Project (5307)		566,000		3,440,000	2,874,000	84%
31	3110	Federal Revenue - Planning		50,000		80,000	30,000	38%
32	3111	Federal Revenue - Capital: Non Prev Maint		150,000		112,000	(38,000)	-34%
33	3112	Federal Revenue - Capital: Prev. Maint		1,125,156		717,723	(407,433)	-57%
34	3113	Federal Revenue - CapX Fleet Procurement		-		5,950,000	5,950,000	100%
35	3114	Federal Revenue - Salaried Positions (Mobility 5310)		340,000		100,000	(240,000)	-240%
36	3115	Federal Revenue - ADP Software		200,000		980,000	780,000	80%
37	3116	Federal Revenue - ADP Hardware		200,000		200,000	-	0%

	A	B	C	D	E	F	G	H
1		<b>Central Midlands Regional Transit Authority</b>						
2		<b>FY24 Proposed Budget</b>						
3								
4				<i>FYE '23 Actual</i>		<i>FY '24 Proposed</i>	<i>Variance</i>	
5				<i>Budget</i>		<i>Budget</i>	<i>\$</i>	<i>%</i>
6								
38	3117	Federal Revenue - Operations Assistance		1,016,000		-	(1,016,000)	#DIV/0!
39	3118	Federal Revenue - ADA Paratransit		200,000		-	(200,000)	#DIV/0!
40	3120	Federal Revenue - EE Training		25,000		25,000	-	0%
42	3122	Federal Revenue - 3rd Party Contractual (Website)		3,000		3,600	600	17%
43	3124	Federal Revenue - Safety & Security		400,000		120,000	(280,000)	-233%
44	3125	Federal Revenue - Vanpool		50,000		50,000	-	0%
45	3127	Federal Revenue - Shelter ACQ & Install (5339)		2,811,260		1,231,237	(1,580,023)	-128%
46	3132	Federal Revenue - Intermodal		-		-	-	#DIV/0!
47	----	Misc. Bus Station Equipment (5 Tix Vending, 2 G. Carts)		-		445,000	445,000	100%
48	----	Mobile Fare Collection (Fareboxes / Genfare Link/Pem Unit)		-		1,351,000	1,351,000	100%
49	3300	Gain(Loss) Sale of Asset		-		-	-	#DIV/0!
50	3500	Insurance Claim		-		-	-	#DIV/0!
51	3800	Concessions Revenue		3,000		1,250	(1,750)	-140%
52		Total Nonoperating Revenue		<b>30,510,030</b>		<b>42,833,538</b>	<b>12,323,508</b>	
53		<b>Total Revenues:</b>		<b>42,513,665</b>		<b>45,686,515</b>	<b>3,172,850</b>	
54		<b>Expenses</b>						
55		Administrative						
56	4101 to 4144	Salaries (Staff/Intern) & Other Paid Wages		1,439,449		1,679,343	239,894	14%
57	4160	SC Retirement: ER		259,101		294,893	35,792	12%
58	4162	FICA & Medicare		110,118		152,820	42,702	28%
59	4165	Health Insurance: ER		116,892		85,200	(31,692)	-37%
60	4166	SC Unemployment		14,364		14,364	-	0%
61	4167	Workers Comp		4,000		4,463	463	10%
62	4201	Dues/Subscriptions/Memberships		23,870		25,780	1,910	7%
63	4203	Marketing/Advertising/Promotional Material		529,250		555,713	26,463	5%
64	4207	Charitable Donations (Passes ONLY)		7,200		7,200	-	0%
65	4208	Postage & Shipping		6,000		6,480	480	7%
66	4209	Printing		80,000		86,400	6,400	7%
67	4210	Board/Committee		7,200		5,400	(1,800)	-33%

	A	B	C	D	E	F	G	H
1		<b>Central Midlands Regional Transit Authority</b>						
2		<b>FY24 Proposed Budget</b>						
3								
4				<i>FYE '23 Actual</i>		<i>FY '24 Proposed</i>	<i>Variance</i>	
5				<i>Budget</i>		<i>Budget</i>	<i>\$</i>	<i>%</i>
6								
68	4220	Transit Academy		750		750	-	0%
69	4368	Tickets & Transfers		10,000		20,000	10,000	50%
70	4501	Office Equipment - Lease & Rental		12,600		14,500	1,900	13%
71	4401 + 4219	Admin Misc: Fines, Taxes, etc.		37,800		40,824	3,024	7%
72	4402	Banking Fees		15,000		14,000	(1,000)	-7%
73	4403	Payroll Processing Fees		10,000		10,000	-	0%
74	4518	Federal Expense: Staff Training & Development		53,620		31,250	(22,370)	-72%
75	4580	Contingency		694,500		-	(694,500)	#DIV/0!
76		Total Administrative		3,431,714		3,049,379	382,335	
77		Operations & Maintenance						
78	+4305 + 4519	Contractor-Fixed Route		17,511,493		19,331,136	1,819,643	9%
79	+4306 + 4517	Contractor-DART		4,255,521		4,600,818	345,297	8%
80	+4308 + 4309	Contractor-Spcl Svc/Svc Enhancements		700,315		815,000	114,685	14%
81	4310	CARES Act - SCDOT 5311		678,158		-	(678,158)	#DIV/0!
82	4320	Propane Fuel		640,000		815,000	175,000	21%
83	4321	Diesel & Vehicle Fuel		1,873,993		1,490,082	(383,911)	-26%
84	4322	Hydrogen Fuel		5,000		10,000	5,000	50%
85	4337	OPT: SMTF Expenses		648,000		654,636	6,636	1%
86	4205	Facility Related Repairs & Maintenance Expense		700,000		550,000	(150,000)	-27%
87	4510	Federal Expense: ADP Software ACQ & Maint		575,000		980,000	405,000	41%
88	4511	Federal Expense: ADP Hardware ACQ & Maint		250,000		200,000	(50,000)	-25%
89	4507	Federal Expense: 3rd Party Contractual (Website)		10,000		4,500	(5,500)	-122%
90	4509	Federal Expense: Safety & Security		500,000		150,000	(350,000)	-233%
91	4513	Federal Expense: Van Pool Ops		110,000		100,000	(10,000)	-10%
92	4514	Federal Expense: Bike Program		70,000		-	(70,000)	#DIV/0!
93	4520	Federal Expense: 5310		460,000		166,667	(293,333)	-176%
94		Total Operations & Maintenance		28,987,480		29,867,839	(880,359)	
95		Insurance						
96	4341	Insurance - Vehicle		6,900		5,000	(1,900)	-38%
97	4342	Insurance - Facility		67,930		75,000	7,070	9%

	A	B	C	D	E	F	G	H
1		<b>Central Midlands Regional Transit Authority</b>						
2		<b>FY24 Proposed Budget</b>						
3								
4				<i>FYE '23 Actual Budget</i>		<i>FY '24 Proposed Budget</i>	<i>Variance</i>	
5							<i>\$</i>	<i>%</i>
6								
98	4343	Insurance-Tort Liability		23,400		30,000	6,600	22%
99	4344	Insurance-Officers & Directors		18,000		12,000	(6,000)	-50%
100	4345	Insurance-Cyber/Criminal		18,600		18,600	-	0%
101		Total Insurance		134,830		140,600	5,770	
102		Technical Services						
103	4361 to 4363	Professional Contract Services		2,426,387		2,620,498	194,111	7%
104	4367	Fare Collection Service & Supplies		4,000		6,000	2,000	33%
105		Total Technical Services		2,430,387		2,626,498	196,111	
106		Utilities						
107	4380	Natural Gas		21,975		18,000	(3,975)	-22%
108	4381	Electric		150,856		150,000	(856)	-1%
109	4382	Water & Sewer		61,040		65,000	3,960	6%
110	4383	Telecommunications		162,846		147,000	(15,846)	-11%
111		Total Utilites		396,717		380,000	(16,717)	
112		Capital Expense						
113	4 + 4387 + 4512	Federal Expense: Preventative Maint (PM)		1,406,446		897,154	(509,292)	-57%
114	4502	Furniture, Fixtures, & Equipment < \$5000		40,000		45,000	5,000	11%
115	4503	Federal Expense: Shelter & Accessories ACQ/Install		3,514,075		1,539,046	(1,975,029)	-128%
116	4389+4505	Federal/Non Federal Expense: Cap EX (Non PM)		1,571,016		7,000,000	5,428,984	78%
117	4506	Federal Expense: Capital (Non PM)		600,000		140,000	(460,000)	-329%
118	4603	Interest Expense		1,000		1,000	-	0%
119		Total Capital Expense		7,132,537		9,622,200	2,489,663	
120	4700	Depreciation Expense		-		-	-	
121								
122		<b>Total Expenses:</b>		<b>42,513,665</b>		<b>45,686,516</b>	<b>3,172,851</b>	7%
123		<b>Net Income From Operations:</b>		<b>-</b>		<b>(0)</b>	<b>(0)</b>	



TO: The COMET Board of Directors  
 FROM: LeRoy DesChamps, Interim Executive Director/CEO  
 DATE: April 18, 2023  
 SUBJECT: Administration and Operations Report: Activities from March 16, 2023 to April 18, 2023.

---

### **Administration, Operations, Customer Experience and Human Resources (LeRoy DesChamps, Jackie Bowers, and Patricia Geddis)**

- Held and Conducted Off-Site meeting with the COMET's Executive Staff.
- Participated in the Executive Director Search Kick-Off Meeting with TransPro.
- Worked with Finance Staff in preparing Fiscal Year 2023/2024 Budget Proposal for Finance Committee and Board approval.
- Performed pre-screening process and On-Boarding of the Procurement and Compliance Manager, Margaret Woodson. Ms. Woodson started on April 17, 2023 in which staff welcomed her to the TEAM.
- Working with staff in restructuring the Planning Department to include a Director/Manager and Transit Planner I which will be included in the 2023/2024 Fiscal Year Budget.
- Placed advertisement and posted the Planning and Development Manager position nationally and locally.
- Coordinated and participated in monthly Check-In meeting with Federal Transportation Association.
- Participated in monthly SC PEBA Meeting for Optional Employers about Benefits changes and updates.
- Attended bi-weekly and monthly meetings with Brownstone, Davis and Floyd and Cherokee, Inc. for the Lucius Road SuperStop project. Project is currently completed structurally and financially.
- Attended RATP Dev Mandatory Monthly Safety Meeting.
- Attended the USC and The COMET regular meetings regarding service updates.
- Periodically performed site visits of shelters and bus stops on Two Notch Road, Bush River Road, St. Andrews Road, Harbison Boulevard, Columbiana Drive and Harbison Walmart.
- Participating in meetings with RATP Dev staff to review and discuss plan of action for reporting and the data management system. Working with Staff and RATP Dev on action plan to address On Time Performance issues in reaching goal of 85%.
- Continue to assist with the evaluation of On Time Performance of the transit system routes.

- Attending weekly meetings with the Center for Transportation and the Environment/CTE and other vendors on the Low/No Emission Buses project. Buses are currently in production. Project is currently on schedule.
- Monitor RATP Dev staff and all daily operations which includes all other contractors and vendors.
- Visited COMET Central to observe and monitor The COMET staff, Contractor's staff and cleanliness of building.
- Participated in COMET Academy.
- Prepare and present the monthly Customer Experience Department Report during The COMET Staff meeting and The COMET/RATP Dev/TCS Staff meeting.
- Monitor the Customer Experience Call Center and provide constant feedback on performance and service.
- Continuously document the Weekly Call Log to record the weekly number of and various call types received in the Call Center to determine most common issues and methods to resolve.
- Continuously discuss fares, schedule changes to The COMET's routes, what is new with The COMET, and best customer service practices with Customer Experience Representatives.
- Through The COMET Solutions for Transit system, expeditiously monitor customer inquiries, concerns and complaints related to services, ensuring that they are coded properly and closed out accordingly.
- Continuously provide telephone assistance to incoming customer inquiries, to include escalated transfer calls from CER's and other departments.
- Attended all scheduled staff meetings.



## Monthly Activity Report

Finance Department and Information Technology Department  
(Rosalyn Andrews, Crystal Willis, Amaris Ray-Pope, Tysaun Reed & IT1 Solutions)

Mar 23 – Apr 23

### Work Summary

#### IT Dept

- Set up new employee's emails/profiles. (Gave them access to the things they needed to perform task)
- Installed new hard drive for computer downstairs.
- Set up employees' phones so they can call them quicker without having to put in department number.
- Fixed sound on computer so employee can hear through her speakers.
- Fixed printer for call center lady downstairs.
- Gave employees access to use their outlook on their phones and computers (password changes).
- Set up the meeting room for staff meetings, board meetings and Manual Wheelchair group.
- Got employees all in one group to receive emails from one person.
- Made it so an employee can access deferent department recordings.

#### Accounting Dept

##### Day to Day

- Counted farebox revenue, and COMET Central pass sales receipts
- Processed ticket orders (customers, replenish CSR, 3<sup>rd</sup> party vendors)
- Processed payroll, payables, and receivables (invoices and payments)
- Bank reconciliations
- Submitted SC DOR Fuel Motor Application
- Finance Committee Meeting Packet
- Month end preparations
- Monthly and Bi-Weekly Meetings, Conferences (USC, Brownstone)

- ❖ FY24 Proposed Budget
- ❖ New employee onboarding
- ❖ Safety Meeting
- ❖ COMET Academy
- ❖ TPAC Meeting
- ❖ Transit Management Cohort – C. Willis




**Regulatory Compliance & Civil Rights Report**  
**(Arlene Prince, Michelle Ransom, Alicia Pearson, Brittany Higgins)**  
**Reporting Period—March 22, 2023-April 25, 2023**

---

- **Brief snapshot of activities performed by the Director of Regulatory Compliance & Civil Rights Officer (Prince)**
  - Updated and finalized the Title VI Compliance Plan. Presented this document to the Service Committee for further action by the Board of Directors. The submission date for sending the Plan to FTA is June 1, 2023. The Plan will expire on July 31, 2023 and is updated every three years.
  - Met with The COMET's Director of Operations to discuss ADA Paratransit matters and regulations that guide the program.
  - Met with Safety & Training Manager regarding the agency's Safety Plan.
  - Reviewed quarterly reports for Title VI, EEO and Drug & Alcohol from contractors.
- **The Regional Grants and Coordination Manager (Ransom) prepared several grant applications to request future funding for agency's initiatives as follows:**
  - Submitted monthly vanpool data to NTD.
  - Input invoice data for grant-eligible expenses.
  - Completed requested NTD census task.
  - Prepared and submitted City of Columbia Hospitality Tax Application.
  - Prepared and submitted SCDOT SMTF FY2024 application.
  - Prepared and submitted SCDOT 5311 FY2024 application.
  - Compiled eligible invoices and drew down federal funds for FFY Quarter 2 through ECHO system.
  - Input data and prepared invoices for CMCOG grant funding.
  - Completed annual FTA Anticipated Application Activity (AAA) Report.
- **Activities attended by Regulatory Compliance & Civil Rights Officer (Prince)**
  - Prepared for and served as a speaker in **Advocacy Day for Access & Independence** to discuss rural transportation. The event was held on grounds of SCStateHouse steps.
  - Attended monthly Safety Meeting facilitated by the contractor as a part of contractual and compliance requirements.
  - Participated in virtual meetings to continue discussion relevant to the trapeze modules added to assist with certification eligibility and service infractions.
- **Activities attended by Grants & Regional Coordination Manager (Ransom)**
  - Participated in The COMET Finance Committee meeting.
  - Participated in weekly Low/No grant stakeholders meeting.
  - Participated in NTD Safety Reporting webinar.
  - Participated in CTE's Route Modeling Presentation as part of the Low/No project.
- **Mobility Management Initiatives that occurred during the Reporting Period (Higgins)**
  - **Pick Up Program (PUP) & Volunteer Transportation Reimbursement Program (V-TRIP)**
    - The PUP program has **44** individuals enrolled. In March, **124** trips were taken by **23** individuals.


- The VTrip program has **11** individuals enrolled with crossover from PUP. **Six** people used VTrip in February taking **36** trips.
- ***Travel Navigator/Travel Ambassador***
  - During the month of March, there were **3** individual ride-a-long travel trainings with **one** individual. One of those three training sessions included another individual. **One** group training with Equip was conducted as well.
- ***The COMET Accessibility Advisory Committee (AAC)***
  - The ACC committee meeting was held on January 19, 2023. Its next meeting is scheduled for April 2023. The status of website and schedule accessibility was discussed. Discussion in the meeting determined that disability culture training for the drivers, formerly disability awareness, needed to be started again. The Disability Culture training took place on February 23rd and 24th. Dori Tempio and Ali Ruegamer gave the training during those two days to a total of 105 people.
- ***Updates and Future Plans***
  - The MMS will develop a flier to distribute to neighborhood associations to recruit more volunteer drivers for V-TRIP.
- ***Outreach Efforts***
  - The South Carolina Disability Employment Coalition presentation provided outreach to several colleagues across multiple disciplines about the mobility programs, and public transportation.
  - Able SC posted on their social media and sent an eblast about The Mobility programs that are partnered with The COMET. A few individuals have contacted the MMS and Transportation Program Coordinator for more information about the programs, and other transportation options.
  - The COMET is creating new brochures and flyers for Travel Training, PUP, and VTrip. The new brochures will be used going forward.

M/DBE Tracking-Local Funds Only  
 July 1, 2020 - February 28, 2023


Fiscal Year Summary (July 1, 2020 - February 28, 2023)		The COMET/Contractors Vendor Name	The COMET Paid Vendor YTD	Amount DBE Paid YTD* (Direct/Indirect)	Contract Period	Contract M/DBE Requirement	Percentage of Goal Achieved
Vendors Paid - Contracts with M/DBE Goal	\$ 50,950,268.13	1 A James Global Services	\$ 207,107.29	\$ 207,107.29	3/15/21-3/14/24 or 3/14/26	100%	100%
# M/DBEs Paid*	\$ 13,232,417.31	2 AOS Specialty Contractors (20%)	\$ 351,297.40	\$ 351,297.40	5/1/20-4/30/21 or 4/1/25	100%	100%
The COMET M/DBE Goal	25%	3 Able South Carolina	\$ 310,150.74	\$ 4,543.13	3/1/19-2/28/22 or 2/28/24	2%	1%
M/DBE Goal Percentage Achieved	26.0%	4 Amerigas	\$ 849,905.25	\$ 9,360.00	5/1/20-4/30/23 or 4/30/25	2%	1%
# Vendors with M/DBE Goal	20	5 B & C Associates	\$ 279,426.50	\$ 279,426.50	3/1/21-2/29/24 or 2/28/26	100%	100%
Note: Data reviewed from The COMET's Check Register from July 2020 -February 2023		6 Brownstone Construction Group (MBE) (20%)	\$ 169,692.80	\$ 163,924.20	6/1/20-5/31/23 or 5/31/25	2%	97%
**Payments being verified for RATP Dev/Payments reflect up thru February 2023		7 Burr Furman McNair	\$ 546,821.97	\$ 73,730.00	7/1/19-12/31/22 or 12/31/24	2%	13%
		8 Capital Building Services	\$ 116,854.61	\$ 116,854.61	contract ended	100%	100%
		9 Chernoff Newman	\$ 114,425.00	\$ 4,050.00	contingency as needed	2%	4%
		10 CR Jackson Inc (20%)	\$ 128,835.66	\$ 14,668.00	contract ended	5%	11%
		11 DESA	\$ 9,750.00	\$ 9,750.00	contract ended	100%	100%
		12 Flock and Rally	\$ 794,222.38	\$ 794,222.38	4/1/19-3/31/22 or 3/31/24	100%	100%
		13 IT1 Solutions (20%)	\$ 50,665.00	\$ 325.14	2/1/20-1/31/22 or 1/31/24	2%	1%
		14 New Age Protection	\$ 520,396.45	\$ 520,396.45	3/15/21-3/14/26	100%	100%
		15 PJ Noble & Associates	\$ 5,040.00	\$ 5,040.00	contract ended	100%	100%
		16 RATP Dev**	\$ 45,857,565.16	\$ 10,628,893.03	7/1/20-6/30/25 or 6/30/28 or 6/30/30	20.06%	23%
		17 Strategic Mapping (20%)	\$ 367,110.40	\$ 18,390.00	6/3/20-6/2/23 or 6/2/25	7%	5%
		18 Tolar Manufacturing (20%)	\$ 181,832.60	\$ 6,454.66	4/1/19-3/31/22 or 3/31/24	2%	4%
		19 Transit Mgmt Oversight & Solutions	\$ 17,014.92	\$ 17,014.92	contract ended	100%	100%
20 Walker White (20%)	\$ 72,154.00	\$ 6,969.60	contract ended	12%	10%		
<b>Total Payments</b>			<b>\$ 50,950,268.13</b>	<b>\$ 13,232,417.31</b>			<b>26.0%</b>

	DBE Firm	The COMET Vendor	Service Description	The COMET Paid Vendor YTD	Amount DBE Paid YTD**
1	A James Global Services	A James Global Services	Landscaping	\$ 207,107.29	\$ 207,107.29
2	AOS Specialty	AOS Specialty	Bus Stop Amenities	\$ 351,297.40	\$ 351,297.40
3	Flock and Rally	Able South Carolina	Certification/Mobility Management	\$ 310,150.74	\$ 4,543.13
4	Apex Construction	Amerigas	Propane Fuel	\$ 849,905.25	\$ 9,360.00
5	B & C Associates	B & C Associates	Janitorial	\$ 279,426.50	\$ 279,426.50
6	Brownstone Construction Group (MBE)	Brownstone Construction Group (MBE)	Architectural & Engineering	\$ 166,296.55	\$ 160,527.95
	CES Group Engineers	Brownstone Construction Group (MBE)	Civil Engineering, Surveying, Environmental	\$ 3,396.25	\$ 3,396.25
7	Gaffney Lewis LLC	Burr Furman McNair	Legal Services	\$ 546,821.97	\$ 73,730.00
8	Capital Building Services	Capital Building Services	Janitorial/Landscaping	\$ 116,854.61	\$ 116,854.61
9	Heyward Bannister/Banco-Bannister	Chernoff Newman	PR/Website	\$ 114,425.00	\$ 4,050.00
10	AOS Specialty	CR Jackson Inc	Parking Lot Repair	\$ 128,835.66	\$ 14,668.00
11	DESA	DESA	Outreach	\$ 9,750.00	\$ 9,750.00
12	Flock and Rally	Flock and Rally	Marketing	\$ 794,222.38	\$ 794,222.38
13	No Info to Date	IT1 Solutions	IT	\$ 50,665.00	\$ 325.14
14	New Age Protection	New Age Protection	Security	\$ 520,396.45	\$ 520,396.45
15	PJ Noble & Associates	PJ Noble & Associates	DBE Public Participation	\$ 5,040.00	\$ 5,040.00
16		RATP Dev	Fixed Route/Paratransit Oper	\$ 45,857,565.16	
	Transport Care Services	RATP Dev	Paratransit, Bus Cleaning		\$ 9,532,682.93
	Capital Building Services	RATP Dev	Bus Stop Maintenance, Vehicle Detailing		\$ 405,305.00
	Nissi Group	RATP Dev	NTD Reporting		\$ 30,962.00
	Hard Hat	RATP Dev	Safety Equipment		\$ 7,800.79
	A Customer Point of View	RATP Dev	Mystery Rider		\$ 69,616.00
	Ed Rush	RATP Dev	Uniforms		\$ 384,100.51
	Alpha Business Solutions	RATP Dev	Office Supplies		\$ 15,388.80
	Rely Supply	RATP Dev	Oil, Lube, etc.		\$ 183,037.00
17	Elite Professionals	Strategic Mapping	ITS	\$ 367,110.40	\$ 18,390.00
18	Davis Freight Mgmt	Tolar Manufacturing	Bus Shelters	\$ 181,832.60	\$ 6,454.66
19	Transit Mgmt Oversight & Solutions	Transit Mgmt Oversight & Solutions	Triennial Review Prep	\$ 17,014.92	\$ 17,014.92
20	Wallace Mechanic Supply	Walker White	HVAC Replacement	\$ 72,154.00	\$ 6,969.60
Total Payments				\$ 50,950,268.13	\$ 13,232,417.31

M/DBE Tracking  
 RATP Dev Payments  
 7/1/20-2/28/23

Fiscal Year Summary (July 1, 2020 - February 28, 2023)		RATP Dev Contractors	Type of Work or Products	Contract Period	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 45,857,565.16	1 Transport Care Services	Operate DART services, vehicle cleaning	7/1/20 - current (5 yr term)	\$ 9,532,682.93	18.41%	20.8%
M/DBEs Paid**	\$ 10,628,893.03	2 Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	7/1/20 - current (5 yr term)	\$ 405,305.00	1.14%	0.9%
The COMET M/DBE Goal	20.06%	3 Nissi Group	Trip sampling for NTD Reports	7/1/20 - current (5 yr term)	\$ 30,962.00	0.14%	0.1%
M/DBE Goal Percentage Achieved	23.2%	4 Hard Hat Transportation	Safety, facility and office supplies and equipment	7/1/20 - current (5 yr term)	\$ 7,800.79	0.02%	0.0%
		5 A Customer's Point of View	Mystery rides/observations on Fixed Routes	7/1/20 - current (5 yr term)	\$ 69,616.00	0.20%	0.2%
Note: Data reviewed from The COMET's Check Register*		6 Ed Rush Consulting & Dev	Operator uniforms	7/1/20 - current (5 yr term)	\$ 384,100.51	0.14%	0.8%
Note: Verified data provided by RATP Dev from July 2020 -February 2023**		7 Alpha Business Solutions	Office supplies	7/1/20 - current (5 yr term)	\$ 15,388.80		0.0%
		8 Rely Supply	Lube, oil, coolants, etc.	7/1/20 - current (5 yr term)	\$ 183,037.00		0.4%
	<b>Total Payments</b>				<b>\$ 10,628,893.03</b>		<b>23.2%</b>

M/DBE Tracking  
 RATP Dev Payments  
 7/1/22-2/28/23

Fiscal Year Summary (July 1, 2022 - February 28, 2023)		RATP Dev Contractors	Type of Work or Products	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 11,757,522.37	1 Transport Care Services	Operate DART services, vehicle cleaning	\$ 3,073,120.02	18.41%	26.1%
# M/DBEs Paid**	\$ 3,401,464.67	2 Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	\$ 111,602.00	1.14%	0.9%
The COMET M/DBE Goal	20.06%	3 Nissi Group	Trip sampling for NTD Reports	\$ 7,183.00	0.14%	0.1%
M/DBE Goal Percentage Achieved	28.9%	4 Hard Hat Transportation	Safety, facility and office supplies and equipment	\$ -	0.02%	0.0%
		5 A Customer's Point of View	Mystery rides/observations on Fixed Routes	\$ 34,659.00	0.20%	0.3%
Note: Data reviewed from The COMET's Check Register*		6 Ed Rush Consulting & Dev	Operator uniforms	\$ 90,100.99	0.14%	0.8%
Note: Verified data provided by RATP Dev from July 2022-February 2023**		7 Alpha Business Solutions	Office supplies	\$ 510.86		0.0%
		8 Rely Supply	Lube, oil, coolants, etc.	\$ 84,288.80		0.7%
		<b>Total Payments</b>		<b>\$ 3,401,464.67</b>		<b>28.9%</b>



## **DEPARTMENT OF MARKETING AND COMMUNITY AFFAIRS**

**[For Period of March 20, 2023 - April 23, 2023]**

- Pamela Bynoe-Reed, Director of Marketing & Community Affairs/Public Information Officer  
*Contributing Team Members*
  - Angela Jacobs, Board Clerk & Community Programs Specialist
  - Mariana Paredes, Marketing Intern
  - Olivia Dozier, Communications Intern
- 

### **ANGELA**

- Coordinated Full Board and Committee Meetings – Minutes Prep/Packet Compilation & Delivery
- Participated in Putt with Pop Moveable Feast
- Columbia Food & Wine Festival – Soda Cap Lounge
- Columbia Fashion Week Proposal Meeting
- Black Expo Sponsor’s Meeting
- LIVE United Awards Banquet
- Graduated from The COMET Academy

### **MARIANA**

- Graduated from The COMET Academy
- Employee of the month Biography and picture
- St Patrick’s Festival & assist with social media during the event
- Created Content for #Putt with Pop Event
- Assisted in onboarding Olivia Dozier

### **OLIVIA**

- I created a flyer for Firefly tickets.
  - Volunteered at the St. Patrick’s Day Parade
  - I participated in a COMET academy virtual meeting.
  - I attended a meeting to learn Hootsuite
  - Created a banner for the Rodeo.
-

## Events (Notable projects may be highlighted.)

- Putt with Pop – Masters' Week Event: A Moveable Feast (April 5)
- Columbia Food + Wine Festival (April 23)

### UPCOMING EVENTS

- Cornbread Festival on North Main: Lounge and Tripper (April 30)
- Black Expo: Booth and Tripper (May 13)
- Juneteenth Festival in Lower Richland (June 19)
- Allen University ridealong on Soda Cap (in planning process)
- Benedict College ridealong on Soda Cap (in planning process)

### • Major Projects (working)

- The COMET/RATP Dev Transportation Apprenticeship Program (TBD 2023)
  - Apprenticeship SC meetings and internal outline meetings
- Plan of Revamp and Relaunch of Soda Cap Connector (ongoing)
  - Hold meetings with Main Street District – Marketing Committee (starting Feb 2023)
    - Creating and Implementing DIY and scheduled tours on Soda Cap to launch Spring 2023-delayed due to key staff exit.
  - Final Stage of Development of new Soda Cap Route Map - handout
  - Rebrand, Planning and Development of new Soda Cap landing page on website
- “People of The COMET” campaign on bus shelters (ongoing)
- “People of The COMET” campaign on billboards (April-May)
  - Candid photos and quotes from riders, bus operators and staff – begun September 1 on shelters. Sent locations to participants.
  - Candid photos and quotes from riders, bus operators and staff – Currently running on social media
- Planning and Development of New Route Guide Booklet
  - Currently in final design. Scheduled to launch prior to May service change.
- Media Partnership with WLTX to debut May 25

### • Board of Directors and Government Relations

- The COMET Board of Directors Meeting (March)
  - Notices, Deliveries, Meeting Management, Digital
- The COMET Ad-Hoc Subcommittee For ED Search (March)
  - Executed contract
  - Coordinated work session meeting scheduled for May 3
- The COMET Finance & Service Committee Meetings (April)
  - Packets, Invitations and Public Notices, Deliveries, Meeting Management, Digital

### • Press releases and Media Advisories

- Press release: COMET ANNOUNCES EXPRESS ROUTE SERVICE CHANGES, EFFECTIVE MAY 7 (4/4/2023)
- (upcoming) Spotlight on the Statewide TASC ROADEO winners from The COMET

- **Articles, Newsletters, Interviews and Blogs**
  - Interview with San Jose State University on The COMET's experience with addressing food insufficiency through COMET to the Market and Foodshare programs. (3/31/2023)
- **Social Media Highlights**
  - People of The COMET
  - COMET Employee of the Month
  - Highlights from the TASC ROADEO
- **Honors and Awards**
- **Presentations**
  - The COMET Academy Graduation (4/17/2023)- P. Bynoe-Reed
- **Campaigns and/or Issues Management**
  - Working with Eric Harris on Public Outreach Plan for Lucius & River/September Service Change.
  - People of The COMET campaign
  - Look Who Is Riding The COMET! – With Columbia Fashion Week
  - Messaging for campaign featuring value of The COMET-Penny Referendum
- **Professional Development and Industry**
  - TRCP Project A-47 senior research panel. Transit Capacity and Quality of Service Manual, 4th Edition
  - WTS Diversity, Equity and Inclusion Committee (ongoing Leadership Development)
- **Marketing and Public Information Administrative**
  - Website updates (ongoing)
  - Vanpool outreach meeting (ongoing)
- **Community Affairs and Other**
  - United Way Representative for The COMET (Angela Jacobs)
  - Elected representative on Main Street District Board 2022-2025 (P. Bynoe-Reed)
  - Main Street District Long-range Planning Workshop (P. Bynoe-Reed)
  - WTS-SC Board of Directors Meeting (P. Bynoe-Reed)
  - WTS-SC Diversity, Equity and Inclusion Committee (P. Bynoe-Reed)
  - SC State Museum Foundation Board (P. Bynoe-Reed)
  - City of Columbia Bike, Pedestrian Advisory Committee (BPAC) meeting (P. Bynoe-Reed)

For information regarding this staff report, please contact Pamela Bynoe-Reed (803) 255-7139 or email [pbynoe-reed@TheCOMETSC.gov](mailto:pbynoe-reed@TheCOMETSC.gov)

Respectfully submitted,



Pamela Bynoe-Reed  
 Director of Marketing & Community Affairs/Public Information Officer

People of



“  
The COMET  
is our  
livelihood.

Elaine and  
David,  
COMET  
riders

People of



“  
The COMET  
builds  
community.

Melanie,  
COMET  
rider

People of



“  
The COMET  
is convenient  
and affordable.

Christopher,  
COMET  
rider

People of



“  
I appreciate  
having the  
choice to  
ride The  
COMET.

Derek,  
COMET  
rider

People of



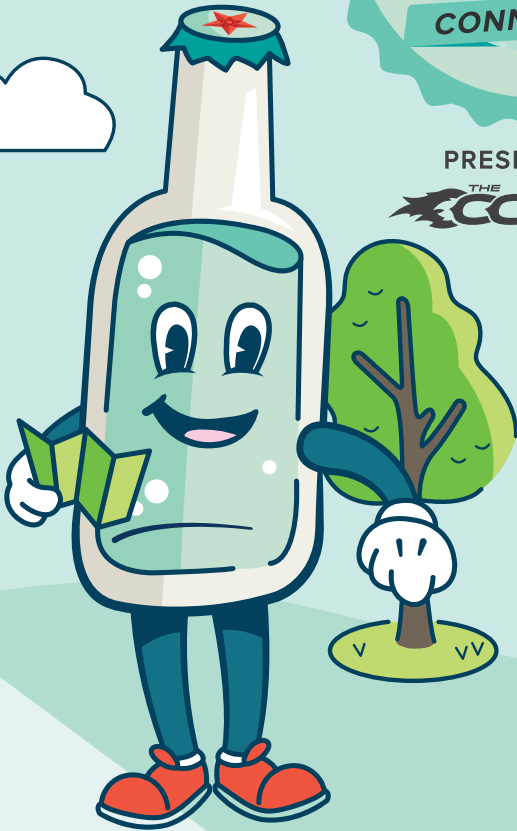
“  
It's safe  
and clean.  
I just love  
The COMET  
service.

Mildred,  
COMET  
rider

# Welcome Aboard the



PRESENTED BY



## Exploration Guide

THE COOLEST RIDE  
*in the Heart of Columbia*

**ONLY \$1 TO RIDE**

TIPS ARE INCLUDED

CATCHTHECOMET.ORG | 803-255-7100



# Welcome

TO THE



PRESENTED BY



The COMET Soda Cap Connector is a simple system of dedicated routes that connect you to major Columbia destinations, including State Museum, the Vista, Main Street District, the State House, Five Points, Historic District, Allen University, Benedict College, West Columbia, Cayce, Convention Center, USC, Segra Park and SC State government.

Look for Soda Cap bus stop signs and wrapped buses for travel between destinations. The route names appear on bus displays above the driver, and on the sides of vehicles.

## How To Ride The Soda Cap Connector

Page 106 of 119

**Transit Stops:** Soda Cap Connector buses only stop at signed transit stops. Flag stops are not permitted. A complete Soda Cap stop list for each route is available on our website at [www.CatchTheCOMET.org](http://www.CatchTheCOMET.org). Some transit stops have benches, shelters and trash cans.

**Catching the Soda Cap:** Be at the Soda Cap stop, 5 minutes before the scheduled departure. Make sure the bus operator can see you. Check the headsign on the front, curbside or rear of the bus to ensure you board the correct route. When boarding at night, wear bright clothing and flash the bus operator with a light.

**Paying your Fare:** Soda Cap Connector is \$1.00 to ride. Exact fare is required. Take a seat and enjoy the ride!

**Exiting the Bus:** When you see your destination or transfer point, signal the bus operator, by pulling the cord near the window, pushing the yellow strip or calling out "next stop". Please provide enough notice, so that the bus operator can stop safely. If you are not familiar with the area, ask the bus operator for assistance. Please do not cross in front of the bus when exiting and do not forget your bicycle if you have one!

**Inclement Weather & Service Interruption:** For Soda Cap Connector inclement weather and service interruption information, please visit call (803) 255-7118 or check The COMET website, Facebook or Twitter ([CatchTheCOMET](http://CatchTheCOMET)) for updates.

**Plan Your Trip and Track Your Bus:** Check out this new feature on our website by visiting [www.CatchTheCOMET.org](http://www.CatchTheCOMET.org).

**Innovative Mobility:** The COMET offers additional programs such as free Blue Bike rides in Downtown Columbia by asking for the code from the bus operator, \$8.00 subsidy on Lyft for trips to and from the grocery store and between 8 p.m. and 6 a.m., 7 days a week, DART service for those with a disability that cannot ride The COMET buses, mobility services for seniors and persons with disabilities that live in Richland and Lexington Counties outside of the DART service area and a vanpool program for commuters to work. To learn more, visit [www.CatchTheCOMET.org](http://www.CatchTheCOMET.org) or call (803) 255-7100.

**Bicycles:** Bicycle racks are located on the front of all Soda Cap Connector buses. Racks are available on a first come-first served basis. Customers are responsible for loading and unloading bicycles, and use the racks at their own risk.

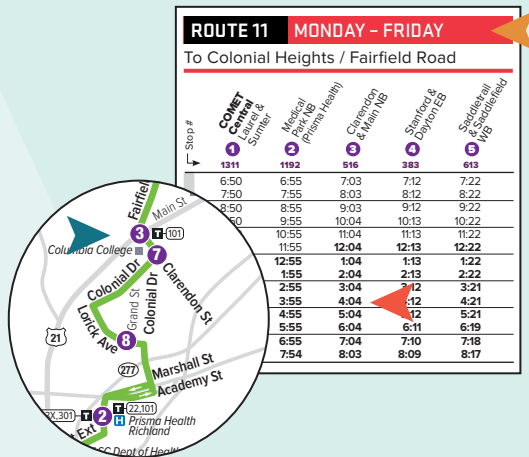
**Amenities:** Cell phone ports, wi-fi, hand sanitizers and security cameras available on board every Soda Cap Connector bus! Download [CatchTheCOMET](http://CatchTheCOMET) app or Transit Roder app from Google Play or App Store to track Soda Cap Connector!

**Animals on Soda Cap Connector:** Service animals are welcome. Non-service animals may travel on the bus if they weight 30lbs or less and are secured in a carrier.



## How To Read The Timetable

- Find the schedule for the day of the week and the direction you wish to ride.
- Find the timepoints closest to your origin and destination. The timepoints are shown on the route map and indicate the time the bus is scheduled to be at the particular location. Your nearest bus stop may be between timepoints.
- Read down the column to see the times when a trip will be at the given timepoint. Read the times across to the right to see when the trip reaches other timepoints. If no time is shown, that trip does not serve that timepoint.



## Customer Service Page 167 of 173

Visit COMET Central located at 1745 Sumter Street, Columbia. It is open 7 days a week from 7 a.m. to 5 p.m.

Customer Service Call Center is available 7 days a week from 7 a.m. to 7 p.m. by calling (803) 255-7100.

Plan your trip by downloading Transit app from Google Play or the App Store. You may also pay fares, find Blue Bikes, and order Lyft and Uber cars. Your one stop shop!

**Lost and Found:** If you leave an item on Soda Cap Connector bus, please call (803) 255-7100 to see if it has been retrieved. The COMET or its contractors are not responsible for lost or stolen items on board its vehicles. Items not retrieved within 30 days will be donated to local charity or disposed of.

## Title VI of the Civil Rights Act of 1964

The Central Midlands Transit (COMET) is committed to ensuring that no person is excluded from participation in or denied the benefits of its services on the basis of race, color or national origin, as provided by Title VI of the Civil Rights Act of 1964, as amended. For more information, or to file a complaint, contact The COMET Compliance and Civil Rights Officer, as defined above, FTA Office of Civil Rights, Attention: Title VI Program. Coordinator, East Building — 5th Floor TCR, 1200 New Jersey Avenue SE, Washington, DC 20590 or SCDOT, Attn: Title VI Program Coordinator at (803) 737-5095, or in writing to the Office of Business Development & Special Programs, 955 Park Street, Suite 117, Columbia SC 29202.

## Holiday Schedule

Sunday service is provided on New Years Day, Dr. Martin Luther King Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day and Veterans Day.

No service is provided on Thanksgiving Day and Christmas Day. A Saturday schedule operates no the Day after Thanksgiving, Christmas Eve and New Year's Eve.

## Keep The Fun Going Until 6:00 A.M.!

The COMET may pay up to \$8.00 for ridesharing trips that start and end in The COMET fixed route service area on Lyft through COMET @ Night, seven days a week between 8 p.m. and 6 a.m. by applying the promo code which is posted inside the bus. Anything over \$8.00 is your responsibility. The code must be entered to receive the discount. Trips outside the service area are not eligible for the discount. To get started, download the Lyft app from App Store (iPhone) or Google Play (Android). If you do not have a smartphone or require mobility device access, call (803) 255-7124 for service.



## Route 3

The COMET Soda Cap Connector Route 3 has your ride to Segra Park to see the Columbia Fireflies baseball games.

Route 3 runs every 25-30 minutes from Main Street to Segra Park on Fireflies game days only, with service available 1 hour before and 1 hour after the game.

Skip the hassle of parking and the parking fees — the Soda Cap Connector can take you there! Plus, it's only \$1 to ride.

Visit [www.milb.com/Columbia](http://www.milb.com/Columbia) for details on when the Columbia Fireflies play.

# Plan Your Day

- 1 Experience Columbia SC Visitors' Bureau**  
1120 Lincoln Street  
Columbia, SC 29201

## Family Fun

- 2 Segra Park**  
1640 Freed Street  
Columbia, SC 29201
- 3 Maxcy Gregg Park**  
Blossom Street  
Columbia, SC 29201
- 4 River Runner Outdoor Center**  
905 Gervais Street  
Columbia, SC 29201
- 5 Cayce Riverwalk Park**  
201 Naples Avenue  
Cayce, SC 29033
- 6 Richland County Public Library**  
1431 Assembly Street  
Columbia, SC 29201
- 7 Bowlero Cayce**  
900 Axtell Drive  
Cayce, SC 29033
- 8 Mast General Main Store**  
1601 Main Street  
Columbia, SC 29201

## Culture

- 9 The State Museum**  
301 Gervais Street  
Columbia, SC 29201
- 10 Adventure Children's Museum**  
211 Gervais Street  
Columbia, SC 29201
- 11 Colonial Life Arena**  
801 Lincoln Street  
Columbia, SC 29201
- 12 Columbia Museum of Art**  
1515 Main Street  
Columbia, SC 29201
- 13 Nickelodeon Theatre**  
1607 Main Street  
Columbia, SC 29201

- 14 The Koger Center for the Arts**  
1051 Greene Street  
Columbia, SC 29201
- 15 Columbia Metropolitan Convention Center**  
1101 Lincoln Street  
Columbia, SC 29201

## Historical Sites & Landmarks

- 16 The South Carolina State House**  
1100 Gervais Street  
Columbia, SC 29208
- 17 Allen University**  
1530 Harden Street  
Columbia, SC 29204
- 18 Benedict College**  
1600 Harden Street  
Columbia, SC 29204
- 19 1963 USC Desegregation Commemorative Garden**  
1501 Pendleton Street  
Columbia, SC 29208
- 20 Randolph Cemetery**  
301 Elmwood Avenue  
Columbia, SC 29202
- 21 Modjeska Monteith Simkins House**  
2025 Marion Street  
Columbia, SC 29201
- 22 Richard T. Greener Statue**  
1322 Greene Street  
Columbia, SC 29225
- 23 Robert Mills House**  
1616 Blanding Street  
Columbia, SC 29201
- 24 South Carolina Holocaust Memorial**  
700 Hampton Street  
Columbia, SC 29201
- 25 Hampton-Preston Mansion**  
1615 Blanding Street  
Columbia, SC 29201

- 26 University of South Carolina**  
1501 Pendleton Street  
Columbia, SC 29208
- 27 Richland County Administration Center**  
2020 Hampton Street  
Columbia, SC 29204
- 28 Historic Columbia / Seibels House & Garden**  
1601 Richland Street  
Columbia, SC 29201
- 29 Anne Frank Center**  
1731 College Street  
Columbia, SC 29201

## Dining

- 30 Baked Bear**  
631 Harden Street Suite C  
Columbia, SC 29205
- 31 Market on Main**  
1320 Main Street  
Columbia, SC 29201
- 32 Sweet Cream Company**  
1627 Main Street  
Columbia, SC 29201
- 33 Halls Chophouse**  
1221 Main Street #150  
Columbia, SC 29201
- 34 Blue Marlin**  
1200 Lincoln Street  
Columbia, SC 29201
- 35 Motor Supply Company Bistro**  
920 Gervais Street  
Columbia, SC 29201
- 36 Publix Super Market**  
501 Gervais Street  
Columbia, SC 29201
- 37 Transmission Arcade**  
1712 Main Street  
Columbia, SC 29201

- 38 Hyatt Place Columbia/Downtown**  
819 Gervais Street  
Columbia, SC 29201
- 39 Cambria Hotel Columbia Downtown the Vista**  
1000 Lady Street  
Columbia, SC 29201
- 40 SpringHill Suites by Marriott Columbia Downtown/The Vista**  
511 Lady Street  
Columbia, SC 29201
- 41 Hilton Columbia Center**  
924 Senate Street  
Columbia, SC 29201
- 42 Sheraton Columbia Downtown Hotel**  
1400 Main Street  
Columbia, SC 29201
- 43 Hotel Trundle**  
1224 Taylor Street  
Columbia, SC 29201
- 44 Marriott Columbia**  
1200 Hampton Street  
Columbia, SC 29201
- 45 Kasa Main Street Columbia**  
1601 Main Street  
Columbia, SC 29201
- 46 Holiday Inn Columbia Downtown**  
1233 Washington Street  
Columbia, SC 29201
- 47 Graduate Columbia**  
1619 Pendleton Street  
Columbia, SC 29201
- 48 Courtyard Marriott Columbia Downtown at USC**  
630 Assembly Street  
Columbia, SC 29201



## Get Connected

Scan the QR code to experience more Soda Cap Connector fun!

[catchthecometsc.gov/sodacap](http://catchthecometsc.gov/sodacap)

= Pet-friendly location





# Soda Cap Route 1

WESTBOUND

To The Vista / Main Street

MONDAY - FRIDAY

Stop #	State & Knox Abbott SB (Departs)	Gervais & Gist EB (State Museum)	Assembly & Blanding NB (Arrives)
	<b>1</b> 1759	<b>2</b> 340	<b>3</b> 1308
AM	9:00	9:05	9:12
	9:25	9:30	9:37
	9:50	9:55	10:02
	10:15	10:20	10:27
	10:40	10:45	10:52
	11:05	11:10	11:17
PM	11:30	11:35	11:42
	11:55	<b>12:00</b>	<b>12:07</b>
	<b>12:20</b>	<b>12:25</b>	<b>12:32</b>
	<b>12:45</b>	<b>12:50</b>	<b>12:57</b>
	1:10	1:15	1:22
	1:35	1:40	1:47
	2:00	2:05	2:12
	2:25	2:30	2:37
	2:50	2:55	3:02
	3:15	3:20	3:27
	3:40	3:45	3:52
	4:05	4:10	4:17
4:30	4:35	4:42	
4:55	5:00	5:07	
5:20	5:25	5:32	
5:45	5:50	5:57	



# Soda Cap Route 2

EASTBOUND

To Main Street / Five Points / USC

MONDAY - FRIDAY

Stop #	Harden & Greene SB (Five Points Fountain)	Greene & Pickens WB (College of Nursing)	Assembly & Blanding NB (Arrives)
	<b>1</b> 1054	<b>2</b> 1766	<b>3</b> 1308
AM	9:00	9:03	9:09
	9:25	9:28	9:34
	9:50	9:53	9:59
	10:15	10:18	10:24
	10:40	10:43	10:49
	11:05	11:08	11:14
PM	11:30	11:33	11:39
	11:55	11:58	<b>12:04</b>
	<b>12:20</b>	<b>12:23</b>	<b>12:29</b>
	<b>12:45</b>	<b>12:48</b>	<b>12:54</b>
	1:10	1:13	1:19
	1:35	1:38	1:44
	2:00	2:03	2:09
	2:25	2:28	2:34
	2:50	2:53	2:59
	3:15	3:18	3:24
	3:40	3:43	3:49
	4:05	4:08	4:14
4:30	4:33	4:39	
4:55	4:58	5:04	
5:20	5:23	5:29	
5:45	5:48	5:54	

To West Columbia & Cayce

MONDAY - FRIDAY

Stop #	Assembly & Blanding NB (Departs)	Main & Lady SB	Gervais & Gist WB (State Museum)	State & Knox Abbott SB (Arrives)	Continues as Route #
	<b>3</b> 1308	<b>4</b> 1753	<b>2</b> 483	<b>1</b> 1759	
AM	9:14	9:16	9:20	9:23	1
	9:39	9:41	9:45	9:48	1
	10:04	10:06	10:10	10:13	1
	10:29	10:31	10:35	10:38	1
	10:54	10:56	11:00	11:03	1
	11:19	11:21	11:25	11:28	1
PM	11:44	11:46	11:50	11:53	1
	<b>12:09</b>	<b>12:11</b>	<b>12:15</b>	<b>12:18</b>	1
	<b>12:34</b>	<b>12:36</b>	<b>12:40</b>	<b>12:43</b>	1
	<b>12:59</b>	<b>1:01</b>	<b>1:05</b>	<b>1:08</b>	1
	1:24	1:26	1:30	1:33	1
	1:49	1:51	1:55	1:58	1
	2:14	2:16	2:20	2:23	1
	2:39	2:41	2:45	2:48	1
	3:04	3:06	3:10	3:13	1
	3:29	3:31	3:35	3:38	1
	3:54	3:56	4:00	4:03	1
	4:19	4:21	4:25	4:28	1
4:44	4:46	4:50	4:53	1	
5:09	5:11	5:15	5:18	1	
5:34	5:36	5:40	5:43	1	
5:59	6:01	6:05	6:08	G*	

To Taylor & Harden Street

MONDAY - FRIDAY

Stop #	Assembly & Blanding NB (Departs)	Main & Lady SB	Harden & Taylor SB (Benedict / Allen)	Harden & Pendleton SB	Continues as Route #
	<b>3</b> 1308	<b>4</b> 1753	<b>5</b> 1096	<b>6</b> 1053	
AM	9:11	9:14	9:20	9:22	1
	9:36	9:39	9:45	9:47	1
	10:01	10:04	10:10	10:12	1
	10:26	10:29	10:35	10:37	1
	10:51	10:54	11:00	11:02	1
	11:16	11:19	11:25	11:27	1
PM	11:41	11:44	11:50	11:52	1
	<b>12:06</b>	<b>12:09</b>	<b>12:15</b>	<b>12:17</b>	1
	<b>12:31</b>	<b>12:34</b>	<b>12:40</b>	<b>12:42</b>	1
	<b>12:56</b>	<b>12:59</b>	<b>1:05</b>	<b>1:07</b>	1
	1:21	1:24	1:30	1:32	1
	1:46	1:49	1:55	1:57	1
	2:11	2:14	2:20	2:22	1
	2:36	2:39	2:45	2:47	1
	3:01	3:04	3:10	3:12	1
	3:26	3:29	3:35	3:37	1
	3:51	3:54	4:00	4:02	1
	4:16	4:19	4:25	4:27	1
4:41	4:44	4:50	4:52	1	
5:06	5:09	5:15	5:17	1	
5:31	5:34	5:40	5:42	1	
5:56	5:59	6:05	6:07	G*	

# Soda Cap Route 3

Main Street to Segra Park

GAME DAYS ONLY  
EVERY 25-30 MINUTES

From Main St. and Hampton St. to Segra Park.



Visit [www.milb.com/Columbia](http://www.milb.com/Columbia) for details on when the Columbia Fireflies play.



# Soda Cap Route 4

Orbit

MONDAY - FRIDAY

Stop #	COMET Central Laurel & Sumter (Departs)	Sumter & Gervais SB	Assembly & Blossom NB	Assembly & Gervais NB	COMET Central Laurel & Sumter (Arrives)
	<b>1</b> 1122	<b>2</b> 1231	<b>3</b> 1225	<b>4</b> 1321	<b>1</b> 1122
AM	7:15	7:19	7:23	7:27	7:36
	7:45	7:49	7:53	7:57	8:06
	8:15	8:19	8:23	8:27	8:36
	8:45	8:49	8:53	8:57	9:06
	9:15	9:19	9:23	9:27	9:36
	9:45	9:49	9:53	9:57	10:06
PM	10:15	10:19	10:23	10:27	10:36
	10:45	10:49	10:53	10:57	11:06
	11:15	11:19	11:23	11:27	11:36
	11:45	11:49	11:53	11:57	12:06
	<b>12:15</b>	<b>12:19</b>	<b>12:23</b>	<b>12:27</b>	<b>12:36</b>
	<b>12:45</b>	<b>12:49</b>	<b>12:53</b>	<b>12:57</b>	<b>1:06</b>
	1:15	1:19	1:23	1:27	1:36
	1:45	1:49	1:53	1:57	2:06
	2:15	2:19	2:23	2:27	2:36
	2:45	2:49	2:53	2:57	3:06
	3:15	3:19	3:23	3:27	3:36
	3:45	3:49	3:53	3:57	4:06
4:15	4:19	4:23	4:27	4:36	
4:45	4:49	4:53	4:57	5:06	
5:15	5:19	5:23	5:27	5:36	
5:45	5:49	5:53	5:57	6:06	
6:15	6:19	6:23	6:27	6:36	
6:45	6:49	6:53	6:57	7:06	
7:15	7:19	7:23	7:27	7:36	

# Weekend Routes


## Route 1

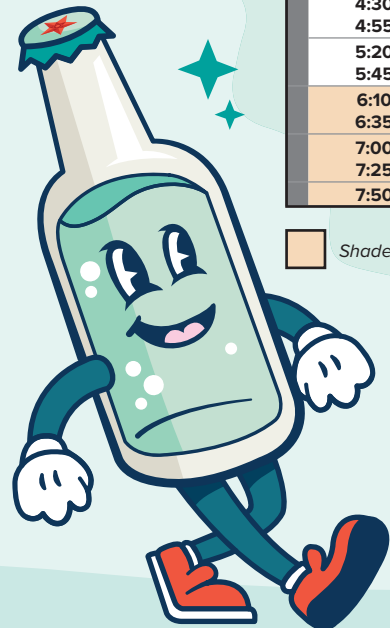
WESTBOUND

To The Vista / Main Street			
SATURDAY & SUNDAY			
Stop #	State & Knox Abbott SB (Departs)	Gervais & Gist EB (State Museum)	Assembly & Blanding NB (Arrives)
	<b>1</b> 1759	<b>2</b> 340	<b>3</b> 1308
AM	9:00	9:05	9:12
	9:25	9:30	9:37
	9:50	9:55	10:02
	10:15	10:20	10:27
	10:40	10:45	10:52
	11:05	11:10	11:17
	11:30	11:35	11:42
	11:55	<b>12:00</b>	<b>12:07</b>
	<b>12:20</b>	<b>12:25</b>	<b>12:32</b>
	<b>12:45</b>	<b>12:50</b>	<b>12:57</b>
PM	1:10	1:15	1:22
	1:35	1:40	1:47
	2:00	2:05	2:12
	2:25	2:30	2:37
	2:50	2:55	3:02
	3:15	3:20	3:27
	3:40	3:45	3:52
	4:05	4:10	4:17
	4:30	4:35	4:42
	4:55	5:00	5:07
	5:20	5:25	5:32
	5:45	5:50	5:57
	6:10	6:15	6:22
	6:35	6:40	6:47
	7:00	7:05	7:12
7:25	7:30	7:37	
7:50	7:55	8:02	

 Shaded trips do not operate on Sunday.

To West Columbia & Cayce					
SATURDAY & SUNDAY					
Stop #	Assembly & Blanding NB (Departs)	Main & Lady SB	Gervais & Gist WB (State Museum)	State & Knox Abbott SB (Arrives)	Continues as Route #
	<b>3</b> 1308	<b>4</b> 1753	<b>2</b> 483	<b>1</b> 1759	
AM	9:15	9:17	9:21	9:25	1
	9:40	9:42	9:46	9:50	1
	10:05	10:07	10:11	10:15	1
	10:30	10:32	10:36	10:40	1
	10:55	10:57	11:01	11:05	1
	11:20	11:22	11:26	11:30	1
	11:45	11:47	11:51	11:55	1
	<b>12:10</b>	<b>12:12</b>	<b>12:16</b>	<b>12:20</b>	1
	<b>12:35</b>	<b>12:37</b>	<b>12:41</b>	<b>12:45</b>	1
	1:00	1:02	1:06	1:10	1
PM	1:25	1:27	1:31	1:35	1
	1:50	1:52	1:56	2:00	1
	2:15	2:17	2:21	2:25	1
	2:40	2:42	2:46	2:50	1
	3:05	3:07	3:11	3:15	1
	3:30	3:32	3:36	3:40	1
	3:55	3:57	4:01	4:05	1
	4:20	4:22	4:26	4:30	1
	4:45	4:47	4:51	4:55	1
	5:10	5:12	5:16	5:20	1
	5:35	5:37	5:41	5:45	1
	6:00	6:02	6:06	6:10	1
	6:25	6:27	6:31	6:35	1
	6:50	6:52	6:56	7:00	1
	7:15	7:17	7:21	7:25	1
7:40	7:42	7:46	7:50	1	
8:05	8:07	8:11	8:15	G*	

 Shaded trips do not operate on Sunday.




G\* = Bus returns to The COMET garage. AM times are lightface; PM times are boldface. Please arrive at your stop at least 5 minutes before the scheduled arrival time. Since safe service is a priority at The COMET, buses may be delayed due to traffic, weather, construction or other factors beyond our control. We apologize for any inconvenience caused should the bus be delayed.


# Weekend Routes

## Route 2 EASTBOUND

To Main Street / Five Points / USC			
SATURDAY & SUNDAY			
Stop #	Harden & Greene SB (Five Points Fountain)	Greene & Pickens WB (College of Nursing)	Assembly & Blanding NB (Arrives)
	<b>1</b> 1054	<b>2</b> 1766	<b>3</b> 1308
AM	9:00	9:03	9:09
	9:25	9:28	9:34
	9:50	9:53	9:59
	10:15	10:18	10:24
	10:40	10:43	10:49
	11:05	11:08	11:14
	11:30	11:33	11:39
	11:50	11:58	<b>12:04</b>
	<b>12:20</b>	<b>12:23</b>	<b>12:29</b>
	<b>12:45</b>	<b>12:48</b>	<b>12:54</b>
PM	1:10	1:13	1:19
	1:35	1:38	1:44
	2:00	2:03	2:09
	2:25	2:28	2:34
	2:50	2:53	2:59
	3:15	3:18	3:24
	3:40	3:43	3:49
	4:05	4:08	4:14
	4:30	4:33	4:39
	4:55	4:58	5:04
	5:20	5:23	5:29
	5:45	5:48	5:54
	6:10	6:13	6:19
	6:35	6:38	6:44
	7:00	7:03	7:09
	7:25	7:28	7:34
	7:50	7:53	7:59
	8:15	8:18	8:24
	8:40	8:43	8:49
	9:05	9:08	9:14
9:30	9:33	9:39	
9:55	9:58	10:04	
10:20	10:23	10:29	
10:45	10:48	10:54	
11:10	11:13	11:19	
11:35	11:38	11:44	
12:00	12:03	12:09	

 Shaded trips do not operate on Sunday.

To Taylor & Harden Street					
SATURDAY & SUNDAY					
Stop #	Assembly & Blanding NB (Departs)	Main & Lady SB	Harden & Taylor SB (Benedict / Allen)	Harden & Pendleton SB	Continues as Route #
	<b>3</b> 1308	<b>4</b> 1753	<b>5</b> 1096	<b>6</b> 1053	
AM	9:11	9:14	9:20	9:22	1
	9:36	9:39	9:45	9:47	1
	10:01	10:04	10:10	10:12	1
	10:26	10:29	10:35	10:37	1
	10:51	10:54	11:00	11:02	1
	11:16	11:19	11:25	11:27	1
	11:41	11:44	11:50	11:52	1
	<b>12:06</b>	<b>12:09</b>	<b>12:15</b>	<b>12:17</b>	1
	<b>12:31</b>	<b>12:34</b>	<b>12:40</b>	<b>12:42</b>	1
	<b>12:56</b>	<b>12:59</b>	<b>1:05</b>	<b>1:07</b>	1
PM	1:21	1:24	1:30	1:32	1
	1:46	1:49	1:55	1:57	1
	2:11	2:14	2:20	2:22	1
	2:36	2:39	2:45	2:47	1
	3:01	3:04	3:10	3:12	1
	3:26	3:29	3:35	3:37	1
	3:51	3:54	4:00	4:02	1
	4:16	4:19	4:25	4:27	1
	4:41	4:44	4:50	4:52	1
	5:06	5:09	5:15	5:17	1
	5:31	5:34	5:40	5:42	1
	5:56	5:59	6:05	6:07	1
	6:21	6:24	6:30	6:32	1
	6:46	6:49	6:55	6:57	1
	7:11	7:14	7:20	7:22	1
	7:36	7:39	7:45	7:47	1
	8:01	8:04	8:10	8:12	1
	8:26	8:29	8:35	8:37	1
	8:51	8:54	9:00	9:02	1
	9:16	9:19	9:25	9:27	1
9:41	9:44	9:50	9:52	1	
10:06	10:09	10:15	10:17	1	
10:31	10:34	10:40	10:42	1	
10:56	10:59	11:05	11:07	1	
11:21	11:24	11:30	11:32	1	
11:46	11:49	11:55	11:57	1	
—	—	—	—	G*	

 Shaded trips do not operate on Sunday.

G\* = Bus returns to The COMET garage. AM times are lightface; PM times are boldface. Please arrive at your stop at least 5 minutes before the scheduled arrival time. Since safe service is a priority at The COMET, buses may be delayed due to traffic, weather, construction or other factors beyond our control. We apologize for any inconvenience caused should the bus be delayed.



# Did you know?

## Public Transportation benefits our community financially and has proven health benefits.

- For every dollar invested in public transportation, approximately **\$4 in economic returns** are generated.
- Taking public transportation instead of owning a second vehicle **can save more than \$9,823** (on average).
- Not dealing with traffic **can reduce daily stress**.
- Fewer cars on the road = **less emissions and better breathing air** for all.
- Systems like The COMET make it possible for those with reduced mobility to have **access to vital resources**.
- Programs like DART provide individuals unable to drive an opportunity to reach health services, grocery shop and more.
- Public transportation is responsible for **over one million jobs** across the country.
- According to research, every \$10 million invested in transit operation, business sales return **nearly \$32 million**.



### Sign up for The COMET's quarterly email newsletter

Want to stay up to date on The COMET's most recent news, information and updates? Sign up for our quarterly email newsletter by visiting our website at [www.CatchTheCOMET.org](http://www.CatchTheCOMET.org).



### Add a "Pop" of color to your day!

Need some fun and easy entertainment for your ride? Get an "Adventures With Pop" coloring book when you stop by Experience Columbia SC Visitors' Bureau.



[CATCHTHECOMET.ORG](http://CATCHTHECOMET.ORG)

803-255-7100

