



3613 LUCIUS ROAD. • COLUMBIA, SC • 29201

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Central Midlands Regional Transit Authority
BOARD OF DIRECTORS MEETING AGENDA
Wednesday, May 24, 2023
12:00 p.m.

Prior to entering the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.

OFFICERS

Allison Terracio, Chair (Richland County)
 John V. Furgess, Sr., Vice Chair (Richland County Legislative Delegation)
 Christopher Lawson, Secretary (Richland County)
 Dr. Robert Morris, Treasurer (Richland County Legislative Delegation)

BOARD MEMBERS

Lill Mood (Lexington County)	Carolyn Gleaton (City of Columbia)
Overture Walker (Richland County)	Will Brennan (City of Columbia)
Representative Leon Howard (Richland County Legislative Delegation)	
Andy Smith (Forest Acres)	
Tina Herbert (City of Columbia)	

ADVISORY BOARD MEMBERS

Skip Jenkins (City of Cayce)	Mike Green (City of West Columbia)
Debbie Summers (Town of Springdale)	Geraldine Robinson (Town of Eastover)
Al Koon (Town of Chapin)	Barry Walker (Town of Irmo)
Stephen Cain (Town of Batesburg-Leesville)	
William "B.J." Unthank (Lexington County Legislative Delegation)	

1. CALL TO ORDER AND DETERMINATION OF QUORUM

2. ADOPTION OF THE AGENDA

PAGES 1-2

3. MIDLANDS TRANSIT RIDERS' ASSOCIATION UPDATE (WALTER DURST/CHARLES GOSSETT - 2 MINUTES)

4. CALL TO THE PUBLIC

- INDIVIDUALS WISHING TO ADDRESS THE BOARD MUST SIGN UP AT INFO@THECOMETSC.GOV
- COMMENT TIME LIMIT - TWO (2) MINUTES PER PERSON.

5. CONSENT CALENDAR: THE FOLLOWING ITEMS LISTED UNDER THE CONSENT CALENDAR WILL BE CONSIDERED AS A GROUP AND ACTED UPON BY ONE MOTION WITH NO SEPARATE DISCUSSION, UNLESS A BOARD MEMBER SO REQUESTS. IN THAT EVENT, THE ITEM WILL BE REMOVED FOR SEPARATE DISCUSSION AND ACTION. Please limit to 2 minutes.

- | | |
|--|------------|
| A. APPROVAL OF APRIL 26, 2023 BOARD MINUTES (PAMELA BYNOE-REED) | PAGES 3-8 |
| B. SUBMISSION OF THE INVOICE CHECK REGISTER(S) (ACCOUNTING DEPARTMENT) | PAGES 9-18 |
| <ul style="list-style-type: none"> • Check Register 5/2/23 CD-000824 • Check Register 5/2/23 CD-000825 • Check Register 5/12/23 CD-000826 | |

6. DISCUSSION AND ACTION ITEMS

- A. ON-TIME PERFORMANCE UPDATE (COOKSEY/DESCHAMPS)
 - B. LUCIUS AND RIVER UPDATE (ERIC HARRIS/LEROY DESCHAMPS)
 - C. DISCUSSION OF FOOD/BEVERAGE CONSUMPTION POLICY (JACKIE BOWERS)
 - D. ED SEARCH COMMITTEE RECOMMENDATION TO THE BOARD (OVERTURE WALKER)
- PAGES 19-45

7. MOTION PERIODS

8. PROGRESS REPORTS – 1 MINUTE PER PRESENTER

- CHAIR REPORT & EXECUTIVE COMMITTEE UPDATE (ALLISON TERRACIO, verbal)
 - COMMITTEE CHAIRS UPDATE
 - A. SERVICE COMMITTEE UPDATES (LILL MOOD, verbal)
 - B. FINANCE COMMITTEE UPDATES (DR. ROBERT MORRIS, verbal)
 - C. AD-HOC COMMITTEE FOR ED SEARCH UPDATES (OVERTURE WALKER, verbal)
 - EXECUTIVE STAFF UPDATES
 - A. INTERIM EXECUTIVE DIRECTOR (LEROY DESCHAMPS)
 - ADMINISTRATION AND OPERATIONS STAFF REPORT
 - B. CHIEF FINANCIAL OFFICER (ROSALYN ANDREWS)
 - FINANCE/IT STAFF REPORT
 - C. CIVIL RIGHTS OFFICER (DR. ARLENE PRINCE)
 - REGULATORY COMPLIANCE STAFF REPORT
 - DBE REPORT
 - D. PUBLIC INFORMATION OFFICER (PAMELA BYNOE-REED)
 - MARKETING & COMMUNITY AFFAIRS REPORT
- PAGES 46-47
PAGE 48
PAGES 49-50
PAGES 51-54
PAGES 55-57

9. EXECUTIVE SESSION (IF REQUIRED)

- A. SECTION 30-4-70 (A) (5) - Discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the public body.

10. ADJOURN

All items on this agenda are subject to action being taken by the Board of Directors. Agenda order is subject to change.

GENERAL INFORMATION ABOUT BOARD MEETINGS: The COMET will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Public Information Specialist and Clerk of the Board, The COMET will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Requests should be sent to The COMET by mail at 3613 Lucius Road, Columbia, SC 29201, by fax at (803) 255-7113, or by e-mail to info@catchthecomet.org. For language assistance, interpreter services, please contact (803) 255-7133, 711 through the Relay Service. Para información en Español, por favor llame al (803) 255-7133.

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Central Midlands Regional Transit Authority

Board of Directors Meeting

Wednesday, April 26, 2023 - 12:08 P.M.

3613 Lucius Road, Columbia, SC 29201 - Conference Room A

Members Present:

John Furgess, Vice Chair
Christopher Lawson*
Lil Mood*
Dr. Robert Morris, Treasurer
Andy Smith
Overture Walker*

Members Absent:

Will Brennan
Carolyn Gleaton
Tina Herbert
Rep. Leon Howard
Allison Terracio, Chair

Advisory Members Present:

Michael Green*
Debbie Summers*
William "B.J." Unthank*
Barry Walker*

Advisory Members Absent:

Stephen Cain
Skip Jenkins
Al Koon
Geraldine Robinson

Guests Present:

Pam Baker, Burr & Forman
Bob Coble, Nexsen-Pruett*
Courtney Coney, RATP Dev*
Lenny Cooksey, RATP Dev
Walter Durst, MTRA*
Dennis Franklin, TCS
Natavis Eric Harris, Planning Consultant*
Frannie Heizer, Burr & Forman
Rickey Mack, RATP Dev
Steve Sherrer*, RATP Dev

The COMET Staff Present:

Rosalyn Andrews, Director of Finance/CFD
Jackie Bowers, Director of Operations
Pamela Bynoe-Reed, Director of Marketing & Community Affairs
Angela Jacobs, Board Clerk & Community Programs Specialist
Amaris Pope, Financial Office Assistant*
Dr. Arlene Prince, Director of Regulatory Compliance & Civil Rights Officer
Michelle Ransom, Regional Grants Manager
Margaret Woodson, Procurement & Compliance Manager

*Virtual or phone participation

1. CALL TO ORDER AND DETERMINATION OF QUORUM

The meeting started at 12:08 P.M. with the determination of a quorum.

2. ADOPTION OF AGENDA

Motion: A motion was made by Mr. Smith and seconded by Dr. Morris to adopt the agenda.

Approved: Furgess, Lawson, Mood, Morris, Smith, Walker

Absent: Brennan, Gleaton, Herbert, Howard, Terracio

Motion passed.

3. MIDLANDS TRANSIT RIDERS ASSOCIATION UPDATE (WALTER DURST)

Mr. Durst said he is pleased that buses are frequently announcing the Newberry and Sumter route changes, and WLTX has also provided the announcement. He said with the summer coming he hopes that the drinking policy will remain in effect due to some passengers with health issues and possible dehydration issues.

4. CALL TO THE PUBLIC

No public comment.

5. CONSENT CALENDAR

Motion:

A motion was made by Mr. Smith and seconded by Councilman Walker to adopt the Consent Calendar.

Approved: Furgess, Lawson, Mood, Morris, Smith, Walker

Absent: Brennan, Gleaton, Herbert, Howard, Terracio

Motion passed.

6. DISCUSSION AND ACTION ITEMS

A. ON-TIME PERFORMANCE UPDATE (LENNY COOKSEY)

Mr. Cooksey recognized Operator Satara Lopez who placed 3rd in the State Rodeo Place and also won Employee of the Month for March. He reported that March's OTP was the same as February and with both combined is the highest since inception of the contract. He said they would have surpassed last month's totals if not for I-77 construction. He reported that DART also had some challenges in March due to staffing but is expected to rebound. He also reported that they have reached a full head count with staffing.

- B. LUCIUS AND RIVER UPDATE - (ERIC HARRIS) Mr. Harris reported that construction of the project is 100% complete physically and financially. Staff is moving towards public outreach and the first scheduled meeting is on May 8th with the City of Columbia in addition to meeting being scheduled with the COG and the Earlewood Neighborhood Association. Ms. Bynoe-Reed reported that outreach would also be done with Richland County Neighborhood Association, Columbia Neighborhood Association, Riverview Terrance and Broad River Heights, Broad River Business Association, Councilman Derrick Pugh, and Councilwoman Tina Herbert. There will also be a Facebook Live event and outreach to media outlets.

Mr. Harris said there have also been conversations about setting up COMET Central and key locations where riders will be impacted the most to provide outreach about the Superstop. A factsheet is also in the works that will highlight the changes that will take place. Staff are hoping to complete public outreach in June and rollout service implementation in September. Mr. Furgess asked for the final determination on Route 88 and Mr. Harris said it is still in service with discussion being had around ridership and alternatives. Ms. Mood commended staff on their current outreach and said the board should hear from as many riders on this particular route because of questions raised about the impact of the changed routes. She feels that COMET Central as an access point is a good idea as well as sharing on social media and through CMRTA. The issue of public restrooms has not been completely resolved and these platforms would also be beneficial for public comment on that issue. Mr. Furgess asked that staff reach out to Councilman McDowell.

- C. DISCUSSION OF FOOD/BEVERAGE CONSUMPTION POLICY (JACKIE BOWERS) Ms. Bowers reported that prior to 2018/2019 eating or drinking was not allowed but they could bring food and drinks that were packed and covered with lids. The policy was changed under the previous Executive Director, John Andoh, and currently passengers can eat and drink on the bus which is causing problems including pest control issues and consumption of alcoholic beverages. Several trespass notices have been received for intoxication and unruly passengers. Staff asked that the board reverse the policy to prohibit food and drink consumption on the buses.

Motion: A motion was made by Mr. Furgess and seconded by Dr. Robert Morris to prohibit eating and drinking on the bus.

Ms. Mood asked Ms. Bowers if this was a generalized problem or across the board. She also asked if there was an alternative for riders who are not exhibiting these behaviors. Ms. Bowers said riders are asked to clean up behind themselves and use the trash cans provided on the bus but they are not adhering to the policy. Dr. Morris asked if there was a compromise. Mr. Smith asked if a policy could be built around emergency situations and recommended that staff come back with a revised policy statement to address the issue for the board to consider and find out what other agencies are doing. Dr. Morris concurred with Mr. Smith.

Motion: Mr. Smith made a friendly amendment to the motion that staff create a written policy that further restricts the abuse of drinking and eating on the buses while looking at other agencies' policies. The motion was seconded by Ms. Mood.

Approved: Furgess, Lawson, Mood, Morris, Smith, Walker

Absent: Brennan, Gleaton, Herbert, Howard, Terracio

Motion passed.

- D. ANNUAL BOARD RESOLUTION FOR GRANTS (MICHELLE RANSOM) - Ms. Ransom explained that the Resolution for Grants would allow staff and the board to apply for federal, state, and local funds and asked for the board's approval.

Motion: A motion was made by Mr. Furgess and seconded by Dr. Robert Morris to allow staff to apply for grant funding under the Resolution.

Approved: Furgess, Lawson, Mood, Morris, Smith, Walker

Absent: Brennan, Gleaton, Herbert, Howard, Terracio

Motion passed.

- E. TITLE VI PLAN (DR. ARLENE PRINCE) Dr. Prince referred members to pages 65-146 of the agency's Title VI Plan. She explained that the Title VI Plan must be updated every three years and the current plan expires on July 31, 2023. FTA is requesting submittal of a draft of the new plan by June 1st for their review. There are no major changes from the previous year but there are additional requirements for the plan this term because The COMET now operates 50+ vehicles during peak service due to UofSC routes. Other updates to the 2023 Title VI Plan include updated maps, routes and number of vehicles, Spanish Title VI Complaint Form, a Language Assistance Plan (LEP) for limited English-speaking/writing individuals, inclusion of an LEP survey and a new public participation plan. Dr. Prince requested the board's approval to submit the Plan to the FTA for review, and permission to post on the agency's website for public comment.

A motion was made by Ms. Mood on behalf of the Service Committee and seconded by Mr. Furgess to approve submission of the Title VI Plan to the FTA for review and to post for public comment.

Approved: Furgess, Lawson, Mood, Morris, Smith, Walker

Absent: Brennan, Gleaton, Herbert, Howard, Terracio

Motion passed.

- F. PROPOSED FISCAL YEAR 2024 BUDGET (ROSALYN ANDREWS) Ms. Andrews called the board's attention to the Proposed Budget on pages 147-150 which was presented to the Finance Committee for their recommendation to the board for approval and gave the following highlights:

✚ The overall change from FY23 to FY24 is a 7% increase, which includes a decrease in advertising revenue due to an ongoing legislative issue related to bench advertisements which Dr. Prince is working on with state legislatures.

✚ NOLO Bus Project increase of 84% for the purchase of new buses, which will arrive by the end of the next calendar year.

✚ 100% change in shelter acquisition

Expenses:

✚ All expenses are within 50% or below except for safety and security as cameras are required for the new buses.

✚ Website minor adjustments

✚ For every federal revenue there is an expense and the net change is \$3.2M increase from 2023-2024.

Mr. Lawson asked if there is a timeline on benches, Dr. Prince said there is not a timeline and the Bill has been referred to the Committee on Transportation and SCDOT is working on an interim solution.

Motion:

A motion was made by Dr. Robert Morris and seconded by Mr. Smith to approve the Proposed FY 2024 Budget.

Approved: Furgess, Lawson, Mood, Morris, Smith, Walker

Absent: Brennan, Gleaton, Herbert, Howard, Terracio

Motion passed.

7. MOTION PERIODS.

8. PROGRESS REPORTS - INFORMATIONAL ONLY

- ✚ CHAIR REPORT & EXECUTIVE COMMITTEE UPDATE (JOHN FURGESS)

No update

- COMMITTEE CHAIRS UPDATE

A. SERVICE COMMITTEE UPDATES (LILL MOOD, verbal)

Updates were covered under other agenda items.

B. FINANCE COMMITTEE UPDATES (DR. ROBERT MORRIS, verbal)

Updates were covered under other agenda items.

C. AD-HOC COMMITTEE FOR ED SEARCH UPDATES (OVERTURE WALKER)

Mr. Walker said the committee is moving expeditiously with the ED search and the contract with the search firm TransPro was signed by Chairwoman Terracio on April 5, 2023. On May 3rd a work session is scheduled with Mr. Lewis of TransPro and board members are encouraged to attend to provide input and ask questions.

- **EXECUTIVE STAFF UPDATES**

- A. **INTERIM EXECUTIVE DIRECTOR (LEROY DESCHAMPS) - No update**

- ADMINISTRATION AND OPERATIONS STAFF REPORT

- B. **CHIEF FINANCIAL OFFICER (ROSALYN ANDREWS)**

FINANCE/IT STAFF REPORT - Updates were covered under other agenda items.

- **BLUE BIKE USAGE** – Ms. Andrews said conversations are being had with the City of Columbia and Blue Cross & Blue Shield about the status of the Blue Bike Program and will be reported to the board at a later time.

- C. **CIVIL RIGHTS OFFICER (DR. ARLENE PRINCE)**

Updates were covered under other agenda items.

- D. **PUBLIC INFORMATION OFFICER (PAMELA BYNOE-REED)**

- **MARKETING & COMMUNITY AFFAIRS REPORT**

Ms. Bynoe-Reed referred board members to pages 161-173 and shared that a successful COMET Academy was held with 8 participants to learn more about public transportation. She shared that “People of The COMET” digital billboards and shelter posters are live and shared that the Soda Cap route guide is included in the board packet, which is destination specific, user-friendly and contains great information about tourist spots in Columbia. The website’s Soda Cap page will also be modified for user-friendliness. Ms. Mood said the brochures are very appealing and she’s hopeful they will accomplish the goal of getting tourists to ride, as well as current transportation users. She also noted the usefulness of the Benefits of Public Transportation located on the back of the guide. Ms. Bynoe-Reed shared that Soda Cap sponsored the Putt with Pop: A Moveable Feast, during Master’s Week and tickets for the event sold out in less than a week. Soda Cap also sponsored a lounge at the Columbia Food and Wine Festival which included engagement with Columbia restaurants and vendors. Guests were allowed to cool off and charge their phones on the Soda Cap bus. Guests received beaded medallions with a QR code to the Soda Cap’s route maps and they were well-received.

9. EXECUTIVE SESSION

Dr. Robert Morris read the items for Executive Session. Item A. is pursuant to Section 30- 4-70 (A)(5), discussion of matters related to the proposed location, expansion, or provision of services encouraging location or expansion of industries or other businesses in the area served by the public body; Item B. Legal/Contractual/Personnel discussion of status of Penny Referendum; Item C Legal/Contractual/Personnel discussion of Nexsen- Pruet Contract; Item D. Legal/Contractual/Personnel discussion of Intergovernmental Agreement.

Motion: A motion was made by Dr. Morris and seconded by Mr. Smith to enter Executive Session.

Approved: Furgess, Lawson, Mood, Morris, Smith, Walker

Absent: Brennan, Gleaton, Herbert, Howard, Terracio

Motion passed.

The Board entered Executive Session at 12:58 P.M.

Motion: A motion was made by Mr. Smith and seconded by Dr. Morris to exit Executive Session.

Approved: Furgess, Lawson, Mood, Morris, Smith, Walker

Absent: Brennan, Gleaton, Herbert, Howard, Terracio

Motion passed.

Motion passed. *The Board exited Executive Session at 1.44 P.M.*

No action was taken during Executive Session.

Motion: A motion was made by Ms. Mood and seconded by Mr. Walker to direct staff to engage with Lexington County pursuant to Section 5.02 of the Intergovernmental Agreement within Lexington County, further the board would like an update on the progress of those discussions at the next board meeting.

Approved: Furgess, Lawson Mood, Morris, Smith, Walker

Absent: Brennan, Gleaton, Herbert, Howard, Terracio

Motion passed.

10. ADJOURNMENT

Motion: A motion was made by Mr. Furgess and seconded by Mr. Lawson to adjourn.

Approved: Ayes.

Meeting adjourned at 1:39 P.M.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this _____, 2023.

Prepared by:

Angela Jacobs, Community Programs Specialist & Board Clerk

Reviewed by:

Pamela Bynoe-Reed, Director of Marketing & Community Affairs (Board Administrator)

Approved by:

Christopher Lawson, Secretary

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E05254	5/2/2023	0000046	Nationwide Testing Association Inc.				Check Entry Number: 001
		1596		3/8/2023	29.00	0.00	29.00
			Invoice Comment: Background Check - A. Jacobs				
		G/L Account: 4401-000-000-00	Misc Administrative Expenses				29.00
		NTA_1863		3/8/2023	40.00	0.00	40.00
			Invoice Comment: Drug Test - 2/9 A. Jacobs				
		G/L Account: 4401-000-000-00	Misc Administrative Expenses				40.00
			Check E05254 Total:	69.00	0.00	69.00	
			Printed Check Total:			0.00	
			Electronic Payment Total:			69.00	
E05255	5/2/2023	0000050	Enterprise Holdings, Inc.				Check Entry Number: 001
		172364867636		4/1/2023	7,887.10	0.00	7,887.10
			Invoice Comment: March 2023- Renter Subsidy				
		G/L Account: 4513-020-015-00	Fed Exp: Vanpool Ops-Grant Year (last 2 digits)-AP				7,887.10
E05256	5/2/2023	0000061	City Center Partnership, Inc.				Check Entry Number: 001
		1078		3/31/2023	2,500.00	0.00	2,500.00
			Invoice Comment: Yellow Shirt Services- March 2023				
		G/L Account: 4509-000-000-00	Fed/Non Fed Exp: Safety/Security				2,500.00
E05257	5/2/2023	0001003	Burr Forman McNair				Check Entry Number: 001
		1380313		4/10/2023	2,489.00	0.00	2,489.00
			Invoice Comment: Labor Issues- March 2023				
		G/L Account: 4361-000-000-00	Professional Svcs				2,489.00
		MAR2023		4/10/2023	4,000.00	0.00	4,000.00
			Invoice Comment: Professional Services- March 2023				
		G/L Account: 4361-000-000-00	Professional Svcs				4,000.00
			Check E05257 Total:	6,489.00	0.00	6,489.00	
			Printed Check Total:			0.00	
			Electronic Payment Total:			6,489.00	
E05258	5/2/2023	0001006	ID Wholesaler (IDW, LLC)				Check Entry Number: 001
		CC7050032		3/3/2023	479.88	0.00	479.88
			Invoice Comment: CloudBadging ID Card Software				
		G/L Account: 4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint				479.88
E05259	5/2/2023	0001055	AmeriGas Propane LP				Check Entry Number: 001
		3148572203		3/29/2023	1,313.62	0.00	1,313.62
			Invoice Comment: 836.7 gals @ 1.44 / gal				
		G/L Account: 4320-000-000-00	Propane Fuel				1,313.62
		3148693739		3/31/2023	5,995.88	0.00	5,995.88
			Invoice Comment: 3819 gals @ 1.44 / gal				
		G/L Account: 4320-000-000-00	Propane Fuel				5,995.88
		3148858904		4/6/2023	1,585.46	0.00	1,585.46
			Invoice Comment: 963.8 gals @ 1.51 / gal				
		G/L Account: 4320-000-000-00	Propane Fuel				1,585.46
		3148858906		4/6/2023	3,515.91	0.00	3,515.91
			Invoice Comment: 2197.2 gals @ 1.47 / gal				
		G/L Account: 4320-000-000-00	Propane Fuel				3,515.91
		3149036786		4/8/2023	3,043.27	0.00	3,043.27
			Invoice Comment: 1850 gals @ 1.51 / gal				
		G/L Account: 4320-000-000-00	Propane Fuel				3,043.27
		3149148488		4/11/2023	6,412.93	0.00	6,412.93
			Invoice Comment: 3911.8 gals @ 1.50 / gal				

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account:	4320-000-000-00	Propane Fuel			6,412.93
				Check E05259 Total:	21,867.07	0.00	21,867.07
				Printed Check Total:			0.00
				Electronic Payment Total:			21,867.07
E05260	5/2/2023	0001059	Trapeze Software Group, Inc.				Check Entry Number: 001
			TSPAU230015	3/17/2023	26,369.00	0.00	26,369.00
				Invoice Comment:	PASS & PASS Cert		
		G/L Account:	1535-000-000-00	Prepaid Expenses			26,396.00
		G/L Account:	1535-000-000-00	Prepaid Expenses			27.00-
		G/L Account:	1535-000-000-00	Prepaid Expenses			26,369.00-
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			26,369.00
E05261	5/2/2023	0001078	Sign It Quick				Check Entry Number: 001
			43610	3/21/2023	405.00	0.00	405.00
				Invoice Comment:	Graphics Removal- 2021 Chevy Traverse		
		G/L Account:	4513-000-000-00	Fed Exp: Vanpool Ops			405.00
			43653	3/31/2023	187.48	0.00	187.48
				Invoice Comment:	Rear Window Graphic Installation		
		G/L Account:	4513-000-000-00	Fed Exp: Vanpool Ops			187.48
		G/L Account:	4513-000-000-00	Fed Exp: Vanpool Ops			187.48-
		G/L Account:	4387-000-000-00	Vehicle/Equip Repairs&Maint			187.48
				Check E05261 Total:	592.48	0.00	592.48
				Printed Check Total:			0.00
				Electronic Payment Total:			592.48
E05262	5/2/2023	0001129	GFOA US & Canada				Check Entry Number: 001
			3076990	12/8/2022	485.00	0.00	485.00
				Invoice Comment:	117th Annual Conference- R. Andrews		
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			485.00
E05263	5/2/2023	0001132	Chernoff Newman, LLC				Check Entry Number: 001
			56932-0000	3/31/2023	3,187.50	0.00	3,187.50
				Invoice Comment:	Consultation COMET Board- March 2023		
		G/L Account:	4361-000-000-00	Professional Svcs			3,187.50
E05264	5/2/2023	0001214	Center for Transportation and the Environment				Check Entry Number: 001
			11 FEB&MAR 2023	4/3/2023	8,750.00	0.00	8,750.00
				Invoice Comment:	COMET Zero Emission Bus Project (2021)		
		G/L Account:	4361-022-045-04	Professional Svcs-GY2022-Op/Mnt/Adm-Hydro Bus			8,750.00
E05265	5/2/2023	0001247	Colonial Printing, Inc.				Check Entry Number: 001
			2408	3/17/2023	128.69	0.00	128.69
				Invoice Comment:	Business Cards- A.Prince		
		G/L Account:	4209-000-000-00	Printing			128.69
E05266	5/2/2023	0001256	ASI FLEX c/o Application Software, Inc.				Check Entry Number: 001
			APR 2023	4/20/2023	504.30	0.00	504.30
		G/L Account:	2193-000-000-00	Medical Spending (72)			504.30
E05267	5/2/2023	0001257	ASI Flex - Admin Fees				Check Entry Number: 001
			APR 2023	4/20/2023	11.42	0.00	11.42
		G/L Account:	2192-000-000-00	Medical Spending Admin Fees (74)			11.42
E05268	5/2/2023	0001302	Dawson Corporation				Check Entry Number: 001
			8172	3/24/2023	1,392.50	0.00	1,392.50
				Invoice Comment:	Gate Installation		
		G/L Account:	4205-000-000-00	Facility R&M Expense			2,087.50
		G/L Account:	4205-000-000-00	Facility R&M Expense			695.00-

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E05269	5/2/2023	0001388	Crawford Sprinkler				Check Entry Number: 001
			A23-0124/W27247	3/30/2023	450.00	0.00	450.00
			Invoice Comment: Quarterly Test				
		G/L Account:	4205-000-000-00	Facility R&M Expense			450.00
E05270	5/2/2023	0001421	ABLE South Carolina				Check Entry Number: 001
			3177	4/7/2023	10,310.27	0.00	10,310.27
			Invoice Comment: Mobility Management- March 2023				
		G/L Account:	4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP)			10,310.27
			3178	4/7/2023	4,334.25	0.00	4,334.25
			Invoice Comment: Applications- March 2023				
		G/L Account:	4361-000-000-00	Professional Svcs			4,334.25
			Check E05270 Total:		14,644.52	0.00	14,644.52
			Printed Check Total:				0.00
			Electronic Payment Total:				14,644.52
E05271	5/2/2023	0001492	New Age Protection, Inc.				Check Entry Number: 001
			COMET-2031	2/10/2023	15,928.96	0.00	15,928.96
			Invoice Comment: Jan. 2023 Security- 783 hrs @ 20.35/hr				
		G/L Account:	4509-000-000-00	Fed/Non Fed Exp: Safety/Security			15,928.96
			COMET-2032	3/8/2023	36,375.17	0.00	36,375.17
			Invoice Comment: Feb. 2023 Security- 958 hrs @ 37.96/hr				
		G/L Account:	4509-000-000-00	Fed/Non Fed Exp: Safety/Security			36,375.17
			Check E05271 Total:		52,304.13	0.00	52,304.13
			Printed Check Total:				0.00
			Electronic Payment Total:				52,304.13
E05272	5/2/2023	0001516	ESRI Inc				Check Entry Number: 001
			94418749	1/27/2023	800.00	0.00	800.00
			Invoice Comment: ArcGIS Annual Subscription				
		G/L Account:	1535-000-000-00	Prepaid Expenses			800.00
E05273	5/2/2023	0001522	Lyft, Inc.				Check Entry Number: 001
			1001082534	3/31/2023	44,696.73	0.00	44,696.73
			Invoice Comment: Pick Up, Market, Night-Time- Mar. 2023				
		G/L Account:	4308-000-000-00	Contractor: Special Enhancements			246.31
		G/L Account:	4308-000-000-00	Contractor: Special Enhancements			536.57
		G/L Account:	4308-000-000-00	Contractor: Special Enhancements			39,514.94
		G/L Account:	4308-000-000-00	Contractor: Special Enhancements			2,481.03
		G/L Account:	4308-000-000-00	Contractor: Special Enhancements			44.98
		G/L Account:	4308-000-000-00	Contractor: Special Enhancements			1,872.90
E05274	5/2/2023	0001541	UBER Technologies, Inc.				Check Entry Number: 002
Check Comment:	March 2023- PUP Applications						
			6E5D31	4/1/2023	271.80	0.00	271.80
			Invoice Comment: March 2023- PUP Applications				
		G/L Account:	4308-000-000-00	Contractor: Special Enhancements			271.80
E05275	5/2/2023	0001545	Nexsen Pruet, LLC				Check Entry Number: 001
			535962685	4/6/2023	6,000.00	0.00	6,000.00
			Invoice Comment: Matter No. 061920-00001				
		G/L Account:	4361-000-000-00	Professional Svcs			6,000.00
E05276	5/2/2023	0001547	Solutions for Transit (SFT)				Check Entry Number: 001
			23-0405COMET	4/5/2023	4,166.66	0.00	4,166.66
			Invoice Comment: The Reporting Solution- March 2023				
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			4,166.66

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E05277	5/2/2023	0001554	ACE Hardware - Horse & Garden, Inc.				Check Entry Number: 001
			529475	3/29/2023	155.41	0.00	155.41
			Invoice Comment: 35.4 gals @ 4.39 / gal				
		G/L Account: 4320-000-000-00	Propane Fuel				
E05278	5/2/2023	0001626	B&C Associates Inc.				Check Entry Number: 001
			2225801	4/10/2023	13,083.20	0.00	13,083.20
			Invoice Comment: April 2023- Janitorial Services				
		G/L Account: 4205-000-000-00	Facility R&M Expense				
			2225802	4/10/2023	700.00	0.00	700.00
			Invoice Comment: Fogging- COMET Central				
		G/L Account: 4205-000-000-00	Facility R&M Expense				
		Check E05278 Total:				13,783.20	13,783.20
		Printed Check Total:					0.00
		Electronic Payment Total:					13,783.20
E05279	5/2/2023	0001630	A James Global Services, Inc.				Check Entry Number: 001
			COMET202303	4/9/2023	8,984.39	0.00	8,984.39
			Invoice Comment: Landscape Maintenance- March 2023				
		G/L Account: 4205-000-000-00	Facility R&M Expense				
E05280	5/2/2023	0001637	Feonix - Mobility Rising				Check Entry Number: 001
			1917	4/3/2023	22,741.00	0.00	22,741.00
			Invoice Comment: FTA iCam- March 2023				
		G/L Account: 4520-021-005-00	Federal Exp: 5310-GY2021-ICAM-General				
E05281	5/2/2023	0001666	Guttman Energy, Inc.				Check Entry Number: 001
			R23064305	4/18/2023	23,785.88	0.00	23,785.88
			Invoice Comment: 7500 gals @ 2.86 / gal, 4/10/23				
		G/L Account: 4321-000-000-00	Vehicle Fuel: Diesel/UNL				
		G/L Account: 4321-000-000-00	Vehicle Fuel: Diesel/UNL				
E05282	5/2/2023	0001667	Smith & Jones Janitorial Supplies				Check Entry Number: 001
			224080	4/5/2023	358.20	0.00	358.20
			Invoice Comment: Towels, Liners, Air Freshener				
		G/L Account: 4401-000-000-00	Misc Administrative Expenses				
E05283	5/2/2023	0001690	The Pest Bureau, Inc.				Check Entry Number: 001
			99644	4/1/2023	150.00	0.00	150.00
			Invoice Comment: Monthly Pest Control- Facility				
		G/L Account: 4205-000-000-00	Facility R&M Expense				
			99645	4/1/2023	150.00	0.00	150.00
			Invoice Comment: Monthly Pest Control- COMET Central				
		G/L Account: 4205-000-000-00	Facility R&M Expense				
			99662	4/3/2023	1,588.00	0.00	1,588.00
			Invoice Comment: Monthly Pest Control- Vehicles				
		G/L Account: 4387-000-000-00	Vehicle/Equip Repairs&Maint				
		Check E05283 Total:				1,888.00	1,888.00
		Printed Check Total:					0.00
		Electronic Payment Total:					1,888.00
E05284	5/2/2023	0001696	Express Services Inc.				Check Entry Number: 001
			28845246	4/5/2023	1,371.96	0.00	1,371.96
			Invoice Comment: Temporary Employee- 4/3/23-4/9/23				
		G/L Account: 4103-000-000-00	Salaries: Temps				
			28877491	4/12/2023	1,219.52	0.00	1,219.52
			Invoice Comment: Temporary Employee- 4/10/23-4/16/23				

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Bank Code: G - Operating Security Federal							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account:	4103-000-000-00	Salaries: Temps			1,219.52
				Check E05284 Total:	2,591.48	0.00	2,591.48
				Printed Check Total:			0.00
				Electronic Payment Total:			2,591.48
E05285	5/2/2023	0006000	Melissa Amerson				Check Entry Number: 001
			VTRIP MAR'23	3/31/2023	88.00	0.00	88.00
				Invoice Comment: Volunteer Driver - John Hodge 150mi max			88.00
		G/L Account:	4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP)			
E05286	5/2/2023	0006004	Richard Y.S. Lung Sr				Check Entry Number: 001
			VTRIP MAR'23	3/31/2023	69.60	0.00	69.60
				Invoice Comment: Volunteer Driver - Julia Langer 120 mile			
		G/L Account:	4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP)			69.60
E05287	5/2/2023	0006005	Samuel Myers IV				Check Entry Number: 001
			VTRIP APR'23	4/13/2023	3.48	0.00	3.48
				Invoice Comment: Volunteer Driver - Fran Myers 6 miles			
		G/L Account:	4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP)			3.48
			VTRIP MAR'23	3/31/2023	3.48	0.00	3.48
				Invoice Comment: Volunteer Driver - Fran Myers 6 miles			
		G/L Account:	4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP)			3.48
				Check E05287 Total:	6.96	0.00	6.96
				Printed Check Total:			0.00
				Electronic Payment Total:			6.96
				Report Total:	278,498.90	0.00	278,498.90
				Printed Check Total:			0.00
				Electronic Payment Total:			278,498.90

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
013355	5/2/2023	0000085	Greater Chapin Chamber of Commerce				Check Entry Number: 001
		4572		4/3/2023	305.00	0.00	305.00
			Invoice Comment: Membership- June 2023- June 2024				
			G/L Account: 4201-000-000-00	Membership Fees, Dues & Subscriptions			305.00
013356	5/2/2023	0001027	EST Companies LLC				Check Entry Number: 001
		41698		3/3/2023	560.00	0.00	560.00
			Invoice Comment: Bus Wash Repair				
			G/L Account: 4205-000-000-00	Facility R&M Expense			560.00
		41734		3/9/2023	3,656.52	0.00	3,656.52
			Invoice Comment: City Water Fill Replacement				
			G/L Account: 4205-000-000-00	Facility R&M Expense			3,656.52
			Check 013356 Total:		4,216.52	0.00	4,216.52
013357	5/2/2023	0001241	Sightline Signs & Graphics				Check Entry Number: 001
		7609		3/27/2023	7,930.00	0.00	7,930.00
			Invoice Comment: Bus#17518 Wraps				
			G/L Account: 4388-000-000-00	Rehab & Rebuild Vehicle			7,930.00
			G/L Account: 4388-000-000-00	Rehab & Rebuild Vehicle			7,930.00-
			G/L Account: 1710-000-000-00	Buses			7,930.00
013358	5/2/2023	0001287	Geneva Companies, Inc.				Check Entry Number: 001
		1417487		4/18/2023	504.89	0.00	504.89
			Invoice Comment: Commercial Fitness Equipment				
			G/L Account: 4501-000-000-00	Leases/Rentals			465.00
			G/L Account: 4501-000-000-00	Leases/Rentals			39.89
013359	5/2/2023	0001290	Carolina Wiring Service LLC				Check Entry Number: 001
		80276		4/7/2023	1,044.28	0.00	1,044.28
			Invoice Comment: Installation of Camera Replacement				
			G/L Account: 4205-000-000-00	Facility R&M Expense			1,044.28
013360	5/2/2023	0001359	AT&T Mobility				Check Entry Number: 001
		X03242023		3/16/2023	290.79	0.00	290.79
			Invoice Comment: FirstNet Wireless				
			G/L Account: 4383-000-000-00	Telecommunications			290.79
013361	5/2/2023	0001389	Shred With Us				Check Entry Number: 001
		269362		4/3/2023	72.00	0.00	72.00
			Invoice Comment: Shredded Confidential Documents				
			G/L Account: 4401-000-000-00	Misc Administrative Expenses			72.00
013362	5/2/2023	0001671	Alphonso Parr				Check Entry Number: 001
		230322129		3/22/2023	208.00	0.00	208.00
			Invoice Comment: Board Meeting Cater- 3/22/23				
			G/L Account: 4210-000-000-00	Board/Committee Exp			208.00
013363	5/2/2023	0006001	Daniel P. Hanfland				Check Entry Number: 001
		VTRIP MAR'23		3/31/2023	12.76	0.00	12.76
			Invoice Comment: Volunteer Driver - Mark Abdelnour 22mi				
			G/L Account: 4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP)			12.76
013364	5/2/2023	0006002	Janice Gary				Check Entry Number: 001
		VTRIP MAR'23		3/31/2023	88.00	0.00	88.00
			Invoice Comment: Volunteer Driver - Desmond Kennedy				
			G/L Account: 4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP)			88.00
013365	5/2/2023	0006006	Julia Hartman				Check Entry Number: 001
		VTRIP MAR'23		3/31/2023	15.08	0.00	15.08
			Invoice Comment: Volunteer Driver - Elizabeth Hoffman				

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				Bank Code: G - Operating Security Federal			
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account: 4520-000-000-00		Federal Exp: Mobility 5310 (VTRIP, PUP)			15.08
Report Total:				14,687.32	0.00	14,687.32	

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

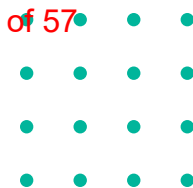
Bank Code: G - Operating Security Federal							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E05288	5/12/2023	0000112	TransPro Consulting LLC				Check Entry Number: 001
		3058		4/19/2023	9,000.00	0.00	9,000.00
			Invoice Comment: Executive Search Services				
		G/L Account:	4361-000-000-00	Professional Svcs			9,000.00
E05289	5/12/2023	0001018	Brownstone Construction Group				Check Entry Number: 001
		03-2023		3/31/2023	10,959.95	0.00	10,959.95
			Invoice Comment: Architect & Engineering- March 2023				
		G/L Account:	4361-021-004-02	Professional Svcs-GY2021-5339 E&D-LuciusRdSS			10,959.95
E05290	5/12/2023	0001055	AmeriGas Propane LP				Check Entry Number: 001
		3149260192		4/14/2023	2,046.64	0.00	2,046.64
			Invoice Comment: 1255.6 gals @ 1.50 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			2,046.64
		3149260193		4/14/2023	3,147.06	0.00	3,147.06
			Invoice Comment: 1930.7 gals @ 1.50 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			3,147.06
		3149294916		4/17/2023	4,483.17	0.00	4,483.17
			Invoice Comment: 2750.4 gals @ 1.50 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			4,483.17
		3149461913		4/20/2023	2,499.10	0.00	2,499.10
			Invoice Comment: 1519.2 gals @ 1.51 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			2,499.10
		3149498165		4/21/2023	1,522.45	0.00	1,522.45
			Invoice Comment: 925.5 gals @ 1.51 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			1,522.45
		3149498166		4/21/2023	1,589.08	0.00	1,589.08
			Invoice Comment: 966 gals @ 1.51 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			1,589.08
		3149544942		4/23/2023	2,719.53	0.00	2,719.53
			Invoice Comment: 1653.2 gals @ 1.51 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			2,719.53
		3149641789		4/25/2023	1,381.87	0.00	1,381.87
			Invoice Comment: 853 gals @ 1.49 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			1,381.87
			Check E05290 Total:		19,388.90	0.00	19,388.90
			Printed Check Total:				0.00
			Electronic Payment Total:				19,388.90
E05291	5/12/2023	0001212	United Way of the Midlands				Check Entry Number: 001
		APR2023		4/20/2023	191.68	0.00	191.68
			Invoice Comment: 2022 Campaign Pledges				
		G/L Account:	2125-000-000-00	United Way of Midlands (82)			191.68
E05292	5/12/2023	0001373	Transit Talent.Com				Check Entry Number: 001
		1862304		4/21/2023	135.00	0.00	135.00
			Invoice Comment: Employment Ad				
		G/L Account:	4203-000-000-00	Mktg/Adv/Promo/Spnsr			135.00
		G/L Account:	4203-000-000-00	Mktg/Adv/Promo/Spnsr			135.00-
		G/L Account:	4203-000-000-00	Mktg/Adv/Promo/Spnsr			135.00
E05293	5/12/2023	0001492	New Age Protection, Inc.				Check Entry Number: 001
		COMET-2033		4/10/2023	42,031.21	0.00	42,031.21
			Invoice Comment: Mar. 2023 Security- 1107 hrs @ 37.96/hr				
		G/L Account:	4509-000-000-00	Fed/Non Fed Exp: Safety/Security			42,031.21

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Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E05294	5/12/2023	0001521	Selman & Co LLC - Multi Billing				Check Entry Number: 001
			APR 2023	5/1/2023	96.16	0.00	96.16
			Invoice Comment: LBT Coverage				
			G/L Account: 2197-000-000-00	Supplemental Insurance EE			96.16
E05295	5/12/2023	0001537	Globe Ticket Company				Check Entry Number: 001
			401033	2/15/2023	2,657.10	0.00	2,657.10
			Invoice Comment: Blue Bike Transfer Tickets				
			G/L Account: 4368-000-000-00	Tickets			2,657.10
E05296	5/12/2023	0001543	Flock & Rally				Check Entry Number: 001
			220ADV	4/18/2023	16,774.26	0.00	16,774.26
			Invoice Comment: April 2023 Advertising Expenses				
			G/L Account: 4203-000-000-00	Mktg/Adv/Promo/Spnsr			16,774.26
			4202	4/12/2023	15,271.59	0.00	15,271.59
			Invoice Comment: March 2023 Marketing Hours				
			G/L Account: 4203-000-000-00	Mktg/Adv/Promo/Spnsr			15,271.59
			Check E05296 Total:		32,045.85	0.00	32,045.85
			Printed Check Total:				0.00
			Electronic Payment Total:				32,045.85
E05297	5/12/2023	0001554	ACE Hardware - Horse & Garden, Inc.				Check Entry Number: 001
			532731	4/17/2023	65.85	0.00	65.85
			Invoice Comment: 15 gals @ 4.39 / gal				
			G/L Account: 4320-000-000-00	Propane Fuel			65.85
E05298	5/12/2023	0001627	Transportation Management & Design, Inc.				Check Entry Number: 001
			1060-01	4/21/2023	8,626.74	0.00	8,626.74
			Invoice Comment: Scheduling Services				
			G/L Account: 4361-000-000-00	Professional Svcs			8,307.75
			G/L Account: 4361-000-000-00	Professional Svcs			318.99
E05299	5/12/2023	0001666	Guttman Energy, Inc.				Check Entry Number: 001
			R23066687	4/21/2023	23,774.53	0.00	23,774.53
			Invoice Comment: 7544 gals @ 2.84 / gal, 4/14/23				
			G/L Account: 4321-000-000-00	Vehicle Fuel: Diesel/UNL			23,774.53
			R23067256	4/24/2023	22,612.39	0.00	22,612.39
			Invoice Comment: 7446 gals @ 2.73 / gal, 4/20/23				
			G/L Account: 4321-000-000-00	Vehicle Fuel: Diesel/UNL			22,612.39
			G/L Account: 4321-000-000-00	Vehicle Fuel: Diesel/UNL			0.00
			Check E05299 Total:		46,386.92	0.00	46,386.92
			Printed Check Total:				0.00
			Electronic Payment Total:				46,386.92
E05300	5/12/2023	0001667	Smith & Jones Janitorial Supplies				Check Entry Number: 001
			223773-13	5/1/2023	182.80	0.00	182.80
			Invoice Comment: Towels , Air Freshener				
			G/L Account: 4401-000-000-00	Misc Administrative Expenses			182.80
E05301	5/12/2023	0001696	Express Services Inc.				Check Entry Number: 001
			28896621	4/19/2023	1,429.13	0.00	1,429.13
			Invoice Comment: Temporary Employee- 4/10/23-4/16/23				
			G/L Account: 4103-000-000-00	Salaries: Temps			1,429.13
			G/L Account: 4103-000-000-00	Salaries: Temps			0.00
			28937428	4/26/2023	1,429.13	0.00	1,429.13
			Invoice Comment: Temporary Employee- 4/17/23-4/23/23				
			G/L Account: 4103-000-000-00	Salaries: Temps			1,429.13

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Bank Code: G - Operating Security Federal							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account:	4103-000-000-00	Salaries: Temps			0.00
			28956190	5/3/2023	1,429.13	0.00	1,429.13
			Invoice Comment: Temporary Employee- 4/24/23-4/30/23				
		G/L Account:	4103-000-000-00	Salaries: Temps			1,429.13
			28986409	5/7/2023	1,429.13	0.00	1,429.13
			Invoice Comment: Temporary Employee- 5/1/23-5/7/23				
		G/L Account:	4103-000-000-00	Salaries: Temps			1,429.13
			Check E05301 Total:		5,716.52	0.00	5,716.52
			Printed Check Total:				0.00
			Electronic Payment Total:				5,716.52
E05302	5/12/2023	0009600	Rosalyn Andrews				Check Entry Number: 001
			MAY23 - RA TRAVEL	5/8/2023	547.40	0.00	547.40
			Invoice Comment: GFOA Conference 5/20 - 5/26				
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			547.40
E05303	5/12/2023	0009655	Crystal Willis				Check Entry Number: 001
			MAY23 - CW TRAVEL	5/8/2023	547.40	0.00	547.40
			Invoice Comment: GFOA Conference 5/20 - 5/26				
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			547.40
E05304	5/12/2023	0009660	Arlene Prince				Check Entry Number: 001
			MAY23 - AP TRAVEL	4/19/2023	210.87	0.00	210.87
			Invoice Comment: Transit Retreat 5/22 - 5/24				
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			37.95
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			172.92
			Report Total:		178,790.35	0.00	178,790.35
			Printed Check Total:				0.00
			Electronic Payment Total:				178,790.35



RATP Dev USA Monthly Performance Report

April
2023



Hot Topics:

- COVID-19 – Lenny Cooksey
- Customer Service – Alicia Peterson
- Maintenance – Ron Sweeney
- Operations – Rickey Mack
- Safety and Training – Mary Saunders
- Human Resources – Courtney Coney
- Performance Indicators - Lenny Cooksey





Covid- 19

Arcturus

Experts warn of worrying Covid symptom as new strain sweeps world at 'fast pace'
Health experts have been warned of an extremely transmissible variant of coronavirus which is sweeping across the globe at a "fast pace".

It is believed that the XBB1.16 also known as Arcturus, has spread into at least 33 countries with the United States recording between 12 and 14 percent of their cases, and the numbers are continuing to rise.

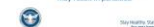
Symptoms for the new subvariant include general feeling of unhappiness (malaise), conjunctivitis, cough and fever.



Face masks required.

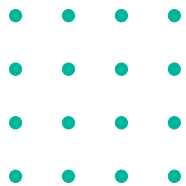


TSA requires proper wearing of face masks, per federal law. Face masks are to be worn at all times. Failure to comply will result in denial of entry to the screening area, and may result in penalties.



Bus Cleaning	Totals
Detailed	357





Customer Service

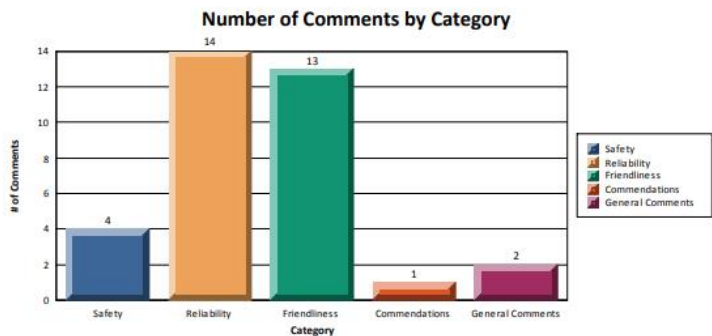




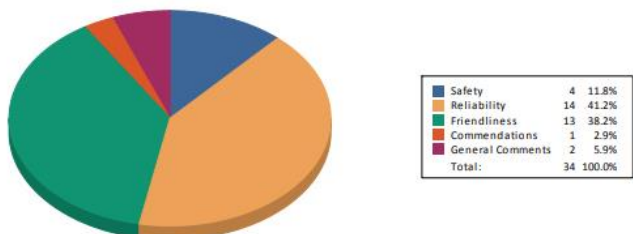
Customer Service

CUSTOMER COMMENTS

For the Period: 4/1/2023 to 4/30/2023



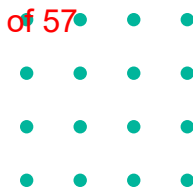
Percentage by Category



For the month of April 2023, RATP Dev had a total of 31 customer complaints comparing to 43 of March 2023, that is a 34.38 % decrease from the previous month. The Safety category was increased to 11.8% from 9.4% and the Reliability category increased to 41.2% from 37.7% of the previous month.

The complaint rate 2.10% (complaints per 10,000 riders) for the month of February is below our target goal of 4.00 to 6.00 complaints per 10,000 customers.

RATP Dev has been continuously addressing the customer complaint issues in different training programs, personal counseling/coaching, and other management actions.



Customer Point of View

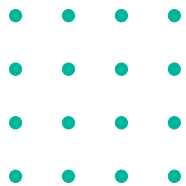


Bus Cleaning	Totals
Detailed	383

ADA Compliance	63% (5/8)
Did you hear the automated system make announcements each time stop?	0/3 0.00% <div></div> Yes No <input checked="" type="checkbox"/>
Were the automated announcements loud and clear?	
If the automated announcements were not made or were not clear, did the bus operator announce any stops, transfer points, or major intersections?	
Was the bus kneeling at the curb?	5/5 100.00% <div></div> Yes <input checked="" type="checkbox"/> No NA: Shuttle Bus
Did you witness the ramp being used and operating properly?	
Are you a wheel chair or mobility device user or did you witness a mobility device user?	Yes No <input checked="" type="checkbox"/>
If yes, was the mobility device properly secured? (Driver must properly secure all four constraints to the wheelchair/mobile device).	
Provide detailed comments about your TOTAL ride experience. Also include explanation of any NO responses.	
The bus arrived at 12:20 PM. The bus driver displayed a professional appearance. I was greeted as I boarded the bus. No other passengers were present. The bus operator confirmed my departure location as he resumed the route.	
The inside bus number was not visible because the display area was lifted up. No bus schedules were stocked. Announcements were not made by the automated system or driver.	
The bus driver made some small talk along the route asking if I had visited the downtown Farmer's Market but remained focused on driving.	
We reached my destination at 12:34 PM.	

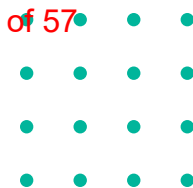
Employee Recognition



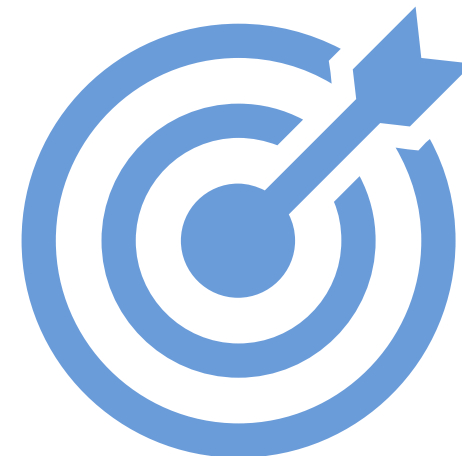


Maintenance





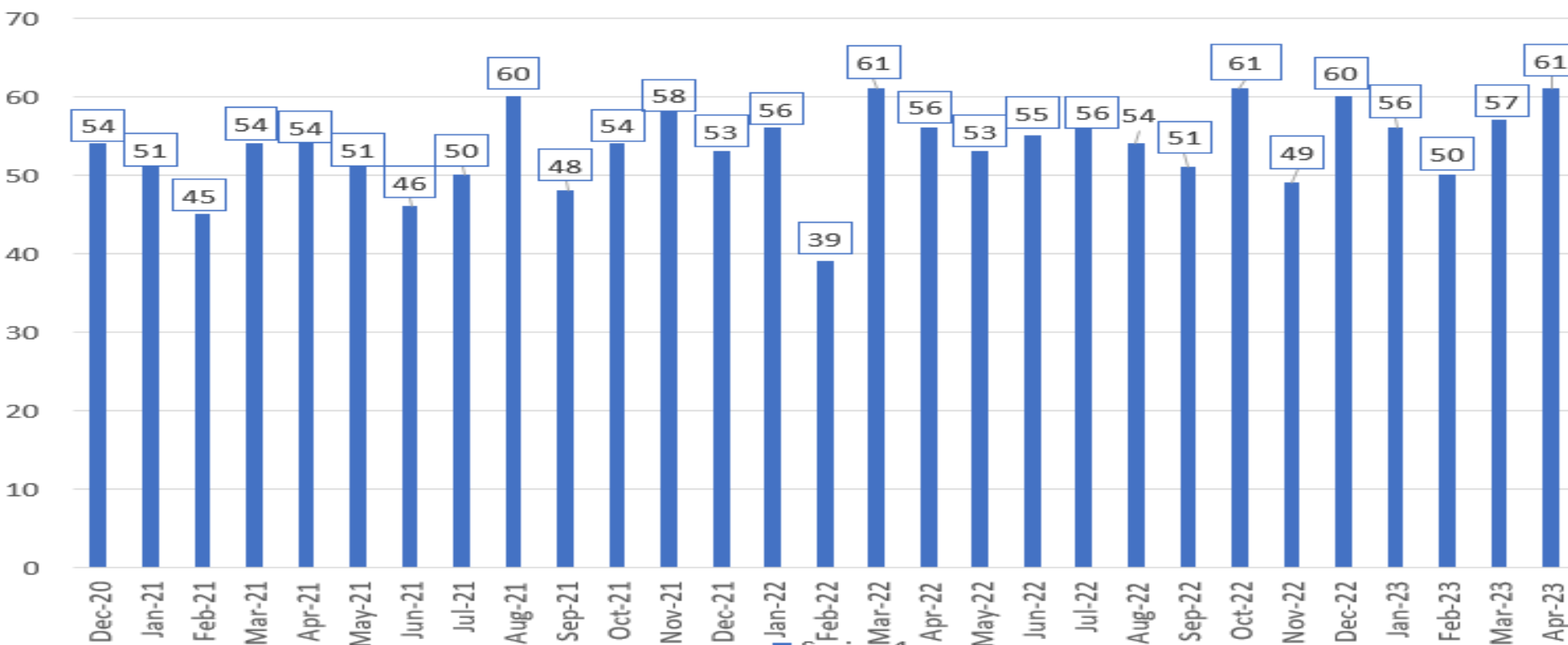
Preventive Maintenance

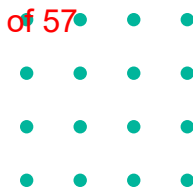


Scheduled PMIs = 61
Completed PMIs = 61
100% On-Time

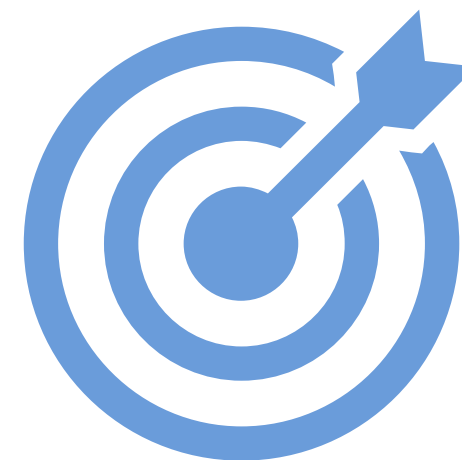
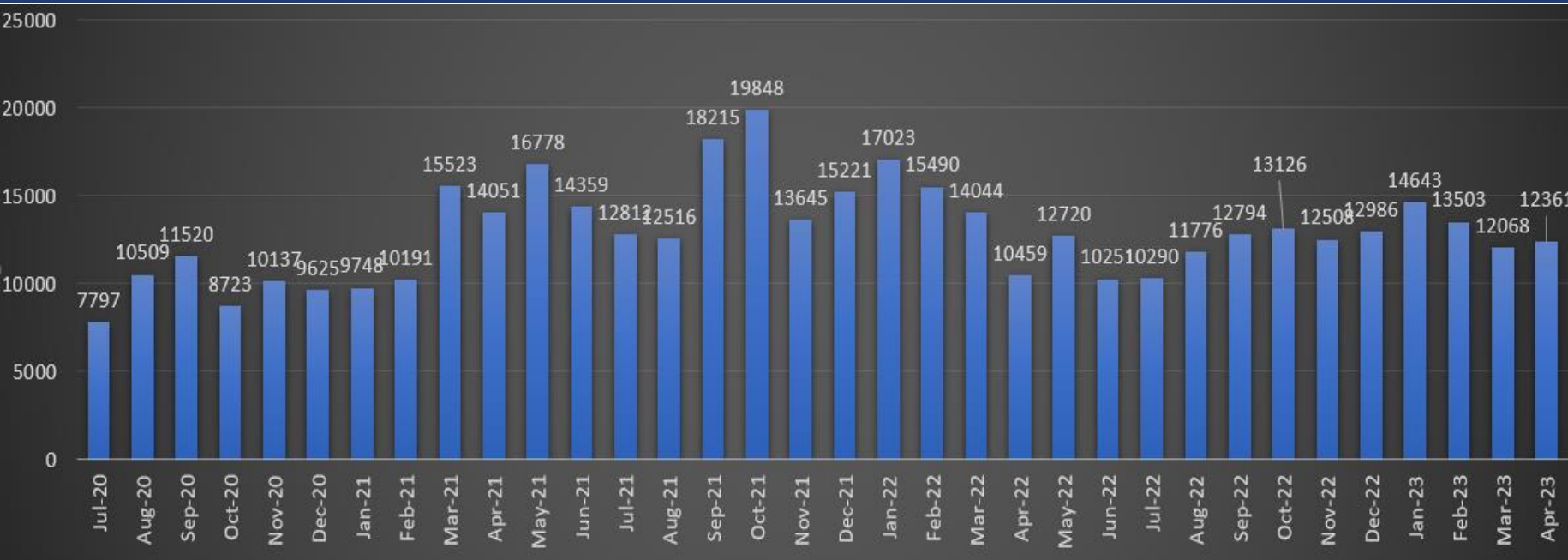
PMI'S ARE TRIGGERED BY ACCUMULATED
 MILEAGE

AMOUNT VARIES BY MONTH





PM Results



Total Miles Between Road Calls = **12361**
 Target Miles Between Road Calls = 12361

Vehicle Preventative Maintenance
 Interval Statistics

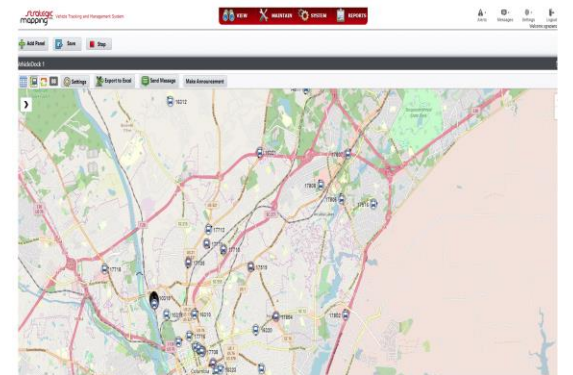


On Time Performance (OTP)





OTP for Fixed Route / DART / Flex

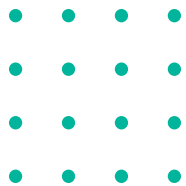


On-time performance is a leading indicator of service reliability and is inscribed as an essential [service standard](#). On-time performance measures the percentage of actual arrival times that are between (<1) minutes early and five (<6) minutes late at designated points along transit routes. The metric is reported by the COMET's AVL system for Fixed Route (Strategic Mapping) and DART Paratransit (Trapeze).

- Fixed Route OTP for April 2023: **78.85%**
- Fixed Route OTP increased by 0.45% compared to March 2023 at **78.40%**
- DART/Paratransit OTP for April 2023: **90.26%**
- DART/Paratransit OTP increased **5.78%** compared to March 2023 at **84.48%**

Clever Devices has been replaced with the new AVL system, Strategic Mapping. We are currently in phase one of three-part implementation to improve depiction of the system OTP.





Ridership Summary





All Aboard

- **147,800 total ridership for April 2023**
- 134,878 total ridership for April 2022
- Ridership has increased by 9.58% compared to March 2022

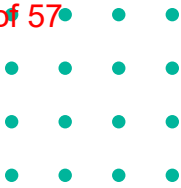




Previous Month Comparison

- **147,800 total ridership for April 2023**
- 158,632 total ridership for March 2023
- Ridership decrease of 6.82% compared to February 2023





Average Daily Ridership

Average Daily Ridership					
	Monthly Ridership		Average Daily Ridership		
Month	2022	2023	2022	2023	% Change
January	106,428	144,066	15,204	20,581	35%
February	112,303	150,528	16,043	21,504	34%
March	138,952	158,632	19,850	22,662	14%
April	134,878	147,800	19,268	21,114	10%
May	121,579		17,368		
June	121,607		17,372		
July	118,533		16,933		
August	150,627		21,518		
September	170,842		24,406		
October	155,044		22,149		
November	122,649		17,521		
December	111,331		15,904		
Year to Date	1,564,773	601,026	223,539		





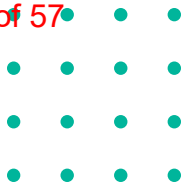
GAMECOCK RIDERSHIP



Route	April 2023 Total	March 2023 Total	Variance	% Change
13 North Loop	811	1,146	335	-41%
14 Express	2,420	2,301	119	5%
15 Yellow	1,395	1,085	310	22%
16 Greek Village	197	131	66	34%
17 Green	1,373	1,417	44	-3%
18 Red	5,837	6,671	834	-14%
19 Blue	4,055	3,920	135	3%
20 West Campus	4,468	4,690	222	-5%
24 Evening 1	152	60	92	61%
25 Evening 2	547	555	8	-1%
	21,255	21,976	721	-3%



- 21,255 Total passenger boardings
- Difference of -721 passengers compared to March



DART Ridership



Ridership Report

	February2023	March 2023	April 2023
Active Riders	3,866	3,897	3,928
Total Ridership	4,911	5,431	4,612
Service Hours	2,434.1	2,691.0	2,318.1
Total Miles	40,837	51,522	41,055
OTP	90.36%	84.48%	90.26%

	February vs March	March vs April
Active Riders	+31	+31
Total Ridership	+520	-812
Service Hours	+256.9	-819
Total Miles	+10,685	10,467

Average Daily Calls

	March 2023	April 2023
Average Daily Calls	432	389





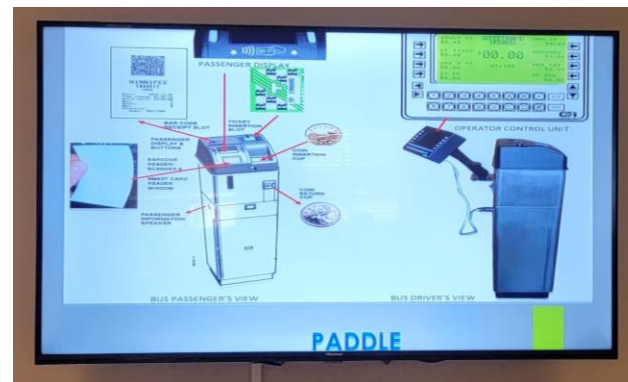
Safety First, Safety Always





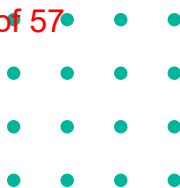
Safety First

- Safety First Safety Always
- Safety Meeting – Spring Into Safety
- Facilities Inspection
- Mandatory Safety Bulletin
 - Drive Cam
- Preventable RATPDEV – 2(0.73) Per 100,000
- Preventable DART-0
- Total Collisions – 6 Per (2.20) 100,000





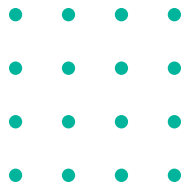
Safety Performance



Vehicle Accidents				
	Fixed	Flex	Dart	Total
Revenue Incidents/Accident	5	0	1	6
Deadhead Incidents/Accidents	0	0	0	0
Per 100,000 Miles	0	0	0	2.20
Total Incidents /Accidents	5	0	1	6

Injuries				
	Fixed	Flex	Dart	Total
Revenue Injuries	3	0	0	3
Deadhead Injuries	0	0	0	0
Per 100,000 Miles	0	0	0	1.47
Total Injuries	3	0	0	3

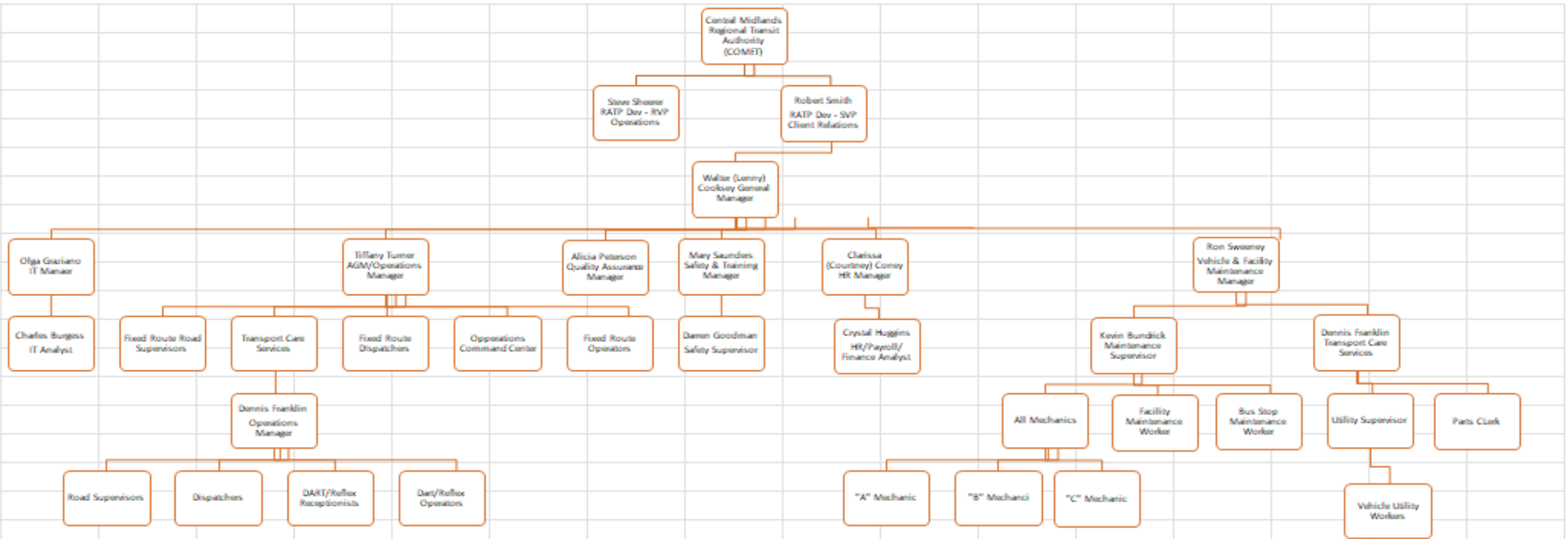




Human Resources



Organizational Chart





Staffing & Recruitment

Description	Active	Training	Leave	Total
Fix Route Operators/USC	124	4	4	132
Ops Supervisor (USC)	2			2
Dispatcher/supervisor (USC)	1			1
Fix Route Operations Supervisor	13			13
Fix Route Dispatcher	5			5
DART/Reflex Reservationist	3.5			3.5
TCS Total Operators	27		3	30
IT Analyst	1			1
Mechanics	12	0	1	13
Lead mechanic/Maintenance Supervisor	1			1
Utility Worker	9			9
Shopkeeper	1			1
Totals	199.5	4	8	211.5

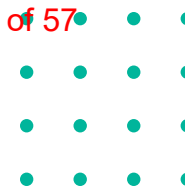


Key Performance Indicator (KPI)





Key Performance Indicator (KPI)



Performance Measure	<i>RATP Dev Contract Goal</i>	<i>RATP Dev April/Actual</i>
On-Time Performance (Fixed Route / Paratransit)	85% / 90%	78.85%/ 90.26%
Miles Between Road Calls	12,000	12,361
Customer Complaints (Per 10,000 Customers)	6.0	2.10
Preventable Accidents (Per 10,000 Miles)	2.0	0.07





Thank You



TO: The COMET Board of Directors
FROM: LeRoy DesChamps, Interim Executive Director/CEO
DATE: May 18, 2023
SUBJECT: Administration and Operations Report: Activities from April 18, 2023 to May 18, 2023.

Administration, Operations, Customer Experience and Human Resources (LeRoy DesChamps, Jackie Bowers, and Patricia Geddis)

- Attended meeting with the City of Columbia staff to provide an update on the River and Lucius Road Superstop Service Plan and path forward.
- Participated in the AD-HOC Committee Executive Director Search work session with TransPro.
- Coordinated and participated in monthly Check-In meeting with Federal Transportation Association.
- Participated in monthly SC PEBA Meeting for Optional Employers about Benefits changes and updates.
- Working with Brownstone, Davis and Floyd and Cherokee, Inc. to address issues identified during visit of the Lucius Road SuperStop project. Project is currently completed structurally and financially.
- Gave presentation to Transportation Penny Advisory Committee (TPAC) at monthly meeting.
- Attended RATP Dev Mandatory Monthly Safety Meeting.
- Attended North Carolina PTA State Rodeo and participated as a judge.
- Facilitated weekly meetings with RATP Dev and The COMET staff regarding the technical aspects of route preparations and route modifications.
- Attended the USC and The COMET regular meetings regarding service updates.
- Periodically performed site visits of shelters and bus stops on Harden Street, Read Street, Two Notch Road and Taylor Street.
- Participating in meetings with RATP Dev staff to review and discuss plan of action for reporting and the data management system. Working with Staff and RATP Dev on action plan to address On Time Performance issues in reaching goal of 85%.
- Continue to assist with the evaluation of On Time Performance of the transit system routes.
- Attending weekly meetings with the Center for Transportation and the Environment/CTE and other vendors on the Low/No Emission Buses project. Buses are currently in production. Project is currently on schedule.
- Monitor RATP Dev staff and all daily operations which includes all other contractors and vendors.
- Visited COMET Central to observe and monitor The COMET staff, Contractor's staff and cleanliness of building.

Central Midlands Regional Transit Authority
3613 Lucius Road
Columbia, SC 29201

803.255.7133 - p
803.255.7113 - f
info@TheCOMETSC.gov

CatchTheCOMETSC.gov

LeRoy DesChamps, Interim ED/CEO
Allison Terracio, Chair
John V. Furgess, Sr., Vice Chair
Christopher Lawson, Secretary
Andy Smith, Treasurer

Board Members:

Will Brennan, Stephen Cain, Carolyn Gleaton, Mike Green, Leon Howard, Skip Jenkins, Al Koon, Lill Mood, Robert Morris, Geraldine Robinson, Debbie Summers, William (B.J.) Unthank, Barry Walker, Overture Walker

- Prepare and present the monthly Customer Experience Department Report during The COMET Staff meeting and The COMET/RATP Dev/TCS Staff meeting.
- Attended Midlands Technical College Administrative Professionals Conference.
- Monitor the Customer Experience Call Center and provide constant feedback on performance and service.
- Continuously document the Weekly Call Log to record the weekly number of and various call types received in the Call Center to determine most common issues and methods to resolve.
- Continuously discuss fares, schedule changes to The COMET's routes, what is new with The COMET, and best customer service practices with Customer Experience Representatives.
- Through The COMET Solutions for Transit system, expeditiously monitor customer inquiries, concerns and complaints related to services, ensuring that they are coded properly and closed out accordingly.
- Continuously provide telephone assistance to incoming customer inquiries, to include escalated transfer calls from CER's and other departments.
- Attended all scheduled staff meetings.

Board Members:

Monthly Activity Report

Finance Department and Information Technology Department
(Roselyn Andrews, Crystal Willis, Amaris Ray-Pope, Tysaun Reed & IT1 Solutions)

Apr 23 – May 23

Work Summary

IT Dept

- Helped employees set up icons on computer so they can access what they need to access quicker.
- Set up employee email signature.
- Forwarded emails of past employees to another working employee.
- Reset laptops and get information cleared off.
- Got email changed back to old email style for employee.
- Helped set up the large conference room for the black expo team.
- Helped employee with sizing images so she can be able to drop them into the drop box.
- Replaced old UPC box with a new one for security cameras
- Helped with deleting old and new calendar invitation

Accounting Dept

Day to Day

- Counted farebox revenue, and COMET Central pass sales receipts
- Processed ticket orders (customers, replenish CSR, 3rd party vendors)
- Processed payroll, payables, and receivables (invoices and payments)
- Bank reconciliations
- Submitted SC DOR Fuel Motor Application
- Finance Committee Meeting Packet
- Month end preparations
- Monthly and Bi-Weekly Meetings, Conferences (USC, Brownstone)


- ❖ Safety Meeting
- ❖ COMET Academy
- ❖ TPAC Meeting
- ❖ GFOA-SC Spring Conference

Regulatory Compliance & Civil Rights Report
(Arlene Prince, Michelle Ransom, Margaret Woodson, Brittany Higgins)
Reporting Period–April 26, 2023-May 23, 2023

- **Brief snapshot of activities performed by the Director of Regulatory Compliance & Civil Rights Officer (Prince)**
 - Presented the Title VI Compliance Plan to the Board of Directors for approval and posting on the agency's website for comments from the public. The submission date for sending the Plan to FTA is June 1, 2023. The Plan will expire on July 31, 2023 and is updated every three years.
 - Prepared and submitted to SCDOT a DBE Semi-Annual report relevant to utilization of grants awarded to Central Midlands RTA.
 - Prepared and submitted FTA report on DBE Commitments/Awards and Payments to capture DBE utilization for the period of October 1, 2022 to March 31, 2023.
- **The Regional Grants and Coordination Manager (Ransom) prepared several grant applications to request future funding for agency's initiatives as follows:**
 - Submitted monthly vanpool data to NTD
 - Input invoice data for grant-eligible expenses
 - Prepared and submitted quarterly Federal Financial Reports (FFRs) and Milestone Progress Reports (MPRs) for each active grant
 - Closed out grant SC-2022-040
 - Applied for 5307 software funding
- **The Procurement & Compliance Manager (Woodson) prepared and reviewed several procurement documents for compliance as follows:**
 - Reviewed contract concerns for resolution presented by CMRTA staff
 - Developed an RFP guide for evaluators
 - Developed a guide to understand FTA required Independent Cost Estimate (ICE)
 - Developing basic Procurement in a Nutshell trainings for staff
 - Continuous review of Procurement Policy for update recommendations
 - Developing draft of a solicitation for groundskeeping services
- **Activities attended by Regulatory Compliance & Civil Rights Officer (Prince)**
 - Attended monthly Safety Meeting facilitated by the contractor as apart of contractual and compliance requirements.
 - Attended the Transportation Association of South Carolina (TASC) Annual Retreat in Clemson, South Carolina to discuss upcoming activities for public transit in South Carolina.
- **Activities attended by Grants & Regional Coordination Manager (Ransom)**
 - Attended CMCOG Transportation Subcommittee meeting
 - Attended CMCOG Rural Transportation Committee meeting
 - Attended RATP Dev monthly safety meeting
 - Attended 2-day SCDOT sponsored training: Making \$\$\$ and Sense of Transit Biz
 - Participated in weekly Low/No grant stakeholders meeting
- **Activities attended by Procurement & Compliance Manager (Woodson)**


- Completed National Association of State Procurement Offices (NASPO) “Introduction to Terms and Conditions” training
- Completed NASPO “Contract Administration Strategies” training
- Training call with FTA concerning FTA basic procurement requirements. A more in-depth training on basic procurement is being developed by FTA for agency procurement staff that have had recent audit deficiencies.
- Continue weekly training on the Bonfire Strategic Sourcing software which will digitize solicitation processes to make them more efficient, compliant, and transparent.
- Attended State Procurement Office Town Hall discussion on their contracts
- **Mobility Management Initiatives that occurred during the Reporting Period (Higgins)**
 - ***Pick Up Program (PUP) & Volunteer Transportation Reimbursement Program (V-TRIP)***
 - The PUP program has **48** individuals enrolled. In April, **128** trips were taken by **27** individuals.
 - The VTrip program has **15** individuals enrolled with crossover from PUP. **Five** people used VTrip in February taking **31** trips.
 - ***Travel Navigator/Travel Ambassador***
 - During the month of April, there were **4** individual orientation travel trainings with **3** individuals.
 - ***The COMET Accessibility Advisory Committee (AAC)***
 - The ACC April committee meeting was canceled due to a lack of updates in the issue areas but is anticipated to be held in July as updates have emerged.
 - ***Updates and Future Plans***
 - The Mobility Management Specialist (MMS) will develop a flier to distribute to neighborhood associations to recruit more volunteer drivers for V-TRIP.
 - ***Outreach Efforts***
 - The South Carolina Disability Employment Coalition presentation provided outreach to several colleagues across multiple disciplines about mobility programs, and public transportation.
 - Able SC posted on their social media and sent an eblast about The Mobility programs that are partnered with The COMET. A few individuals have contacted the MMS and Transportation Program Coordinator for more information about the programs, and other transportation options.
 - The COMET is creating new brochures and flyers for Travel Training, PUP, and VTrip. The new brochures will be used going forward.

M/DBE Tracking-Local Funds Only
July 1, 2020 - March 31, 2023


Fiscal Year Summary (July 1, 2020 - March 31, 2023)			The COMET/Contractors Vendor Name	The COMET Paid Vendor YTD	Amount DBE Paid YTD* (Direct/Indirect)	Contract Period	Contract M/DBE Requirement	Percentage of Goal Achieved
Vendors Paid - Contracts with M/DBE Goal	\$ 52,802,181.67	1	A James Global Services	\$ 225,076.07	\$ 225,076.07	3/15/21-3/14/24 or 3/14/26	100%	100%
# M/DBEs Paid*	\$ 13,723,182.44	2	AOS Specialty Contractors (20%)	\$ 361,652.81	\$ 361,652.81	5/1/20-4/30/21 or 4/1/25	100%	100%
The COMET M/DBE Goal	25%	3	Able South Carolina	\$ 324,795.26	\$ 4,543.13	3/1/19-2/28/22 or 2/28/24	2%	1%
M/DBE Goal Percentage Achieved	26.0%	4	Amerigas	\$ 849,905.25	\$ 9,360.00	5/1/20-4/30/23 or 4/30/25	2%	1%
# Vendors with M/DBE Goal	20	5	B & C Associates	\$ 305,580.90	\$ 305,580.90	3/1/21-2/29/24 or 2/28/26	100%	100%
Note: Data reviewed from The COMET's Check Register from July 2020 -March 2023		6	Brownstone Construction Group (MBE) (20%)	\$ 175,086.30	\$ 169,317.70	6/1/20-5/31/23 or 5/31/25	2%	97%
**Payments being verified for RATP Dev/Payments reflect up thru March 2023		7	Burr Furman McNair	\$ 562,311.97	\$ 73,730.00	7/1/19-12/31/22 or 12/31/24	2%	13%
		8	Capital Building Services	\$ 116,854.61	\$ 116,854.61	contract ended	100%	100%
		9	Chernoff Newman	\$ 123,925.00	\$ 4,050.00	contingency as needed	2%	3%
		10	CR Jackson Inc (20%)	\$ 128,835.66	\$ 14,668.00	contract ended	5%	11%
		11	DESA	\$ 9,750.00	\$ 9,750.00	contract ended	100%	100%
		12	Flock and Rally	\$ 861,265.19	\$ 861,265.19	4/1/19-3/31/22 or 3/31/24	100%	100%
		13	IT1 Solutions (20%)	\$ 54,218.20	\$ 325.14	2/1/20-1/31/22 or 1/31/24	2%	1%
		14	New Age Protection	\$ 520,396.45	\$ 520,396.45	3/15/21-3/14/26	100%	100%
		15	PJ Noble & Associates	\$ 5,040.00	\$ 5,040.00	contract ended	100%	100%
		16	RATP Dev**	\$ 47,539,376.08	\$ 10,992,743.26	7/1/20-6/30/25 or 6/30/28 or 6/30/30	20.06%	23%
		17	Strategic Mapping (20%)	\$ 367,110.40	\$ 18,390.00	6/3/20-6/2/23 or 6/2/25	7%	5%
		18	Tolar Manufacturing (20%)	\$ 181,832.60	\$ 6,454.66	4/1/19-3/31/22 or 3/31/24	2%	4%
		19	Transit Mgmt Oversight & Solutions	\$ 17,014.92	\$ 17,014.92	contract ended	100%	100%
		20	Walker White (20%)	\$ 72,154.00	\$ 6,969.60	contract ended	12%	10%
		Total Payments		\$ 52,802,181.67	\$ 13,723,182.44			26.0%

	DBE Firm	The COMET Vendor	Service Description	The COMET Paid Vendor YTD	Amount DBE Paid YTD**
1	A James Global Services	A James Global Services	Landscaping	\$ 225,076.07	\$ 225,076.07
2	AOS Specialty	AOS Specialty	Bus Stop Amenities	\$ 361,652.81	\$ 361,652.81
3	Flock and Rally	Able South Carolina	Certification/Mobility Management	\$ 324,795.26	\$ 4,543.13
4	Apex Construction	Amerigas	Propane Fuel	\$ 849,905.25	\$ 9,360.00
5	B & C Associates	B & C Associates	Janitorial	\$ 305,580.90	\$ 305,580.90
6	Brownstone Construction Group (MBE)	Brownstone Construction Group (MBE)	Architectural & Engineering	\$ 171,690.05	\$ 165,921.45
	CES Group Engineers	Brownstone Construction Group (MBE)	Civil Engineering, Surveying, Environmental	\$ 3,396.25	\$ 3,396.25
7	Gaffney Lewis LLC	Burr Furman McNair	Legal Services	\$ 562,311.97	\$ 73,730.00
8	Capital Building Services	Capital Building Services	Janitorial/Landscaping	\$ 116,854.61	\$ 116,854.61
9	Heyward Bannister/Banco-Bannister	Chernoff Newman	PR/Website	\$ 123,925.00	\$ 4,050.00
10	AOS Specialty	CR Jackson Inc	Parking Lot Repair	\$ 128,835.66	\$ 14,668.00
11	DESA	DESA	Outreach	\$ 9,750.00	\$ 9,750.00
12	Flock and Rally	Flock and Rally	Marketing	\$ 861,265.19	\$ 861,265.19
13	No Info to Date	IT1 Solutions	IT	\$ 54,218.20	\$ 325.14
14	New Age Protection	New Age Protection	Security	\$ 520,396.45	\$ 520,396.45
15	PJ Noble & Associates	PJ Noble & Associates	DBE Public Participation	\$ 5,040.00	\$ 5,040.00
16		RATP Dev	Fixed Route/Paratransit Oper	\$ 47,539,376.08	
	Transport Care Services	RATP Dev	Paratransit, Bus Cleaning		\$ 9,854,575.37
	Capital Building Services	RATP Dev	Bus Stop Maintenance, Vehicle Detailing		\$ 419,441.00
	Nissi Group	RATP Dev	NTD Reporting		\$ 33,750.00
	Hard Hat	RATP Dev	Safety Equipment		\$ 7,800.79
	A Customer Point of View	RATP Dev	Mystery Rider		\$ 73,396.00
	Ed Rush	RATP Dev	Uniforms		\$ 397,109.56
	Alpha Business Solutions	RATP Dev	Office Supplies		\$ 15,388.80
	Rely Supply	RATP Dev	Oil, Lube, etc.		\$ 191,281.74
17	Elite Professionals	Strategic Mapping	ITS	\$ 367,110.40	\$ 18,390.00
18	Davis Freight Mgmt	Tolar Manufacturing	Bus Shelters	\$ 181,832.60	\$ 6,454.66
19	Transit Mgmt Oversight & Solutions	Transit Mgmt Oversight & Solutions	Triennial Review Prep	\$ 17,014.92	\$ 17,014.92
20	Wallace Mechanic Supply	Walker White	HVAC Replacement	\$ 72,154.00	\$ 6,969.60
Total Payments				\$ 52,802,181.67	\$ 13,723,182.44

M/DBE Tracking
RATP Dev Payments
7/1/20-3/31/23

Fiscal Year Summary (July 1, 2020 - March 31, 2023)			RATP Dev Contractors	Type of Work or Products	Contract Period	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 45,857,565.16	1	Transport Care Services	Operate DART services, vehicle cleaning	7/1/20 - current (5 yr term)	\$ 9,854,575.37	18.41%	21.5%
M/DBEs Paid**	\$ 10,992,743.26	2	Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	7/1/20 - current (5 yr term)	\$ 419,441.00	1.14%	0.9%
The COMET M/DBE Goal	20.06%	3	Nissi Group	Trip sampling for NTD Reports	7/1/20 - current (5 yr term)	\$ 33,750.00	0.14%	0.1%
M/DBE Goal Percentage Achieved	24.0%	4	Hard Hat Transportation	Safety, facility and office supplies and equipment	7/1/20 - current (5 yr term)	\$ 7,800.79	0.02%	0.0%
		5	A Customer's Point of View	Mystery rides/observations on Fixed Routes	7/1/20 - current (5 yr term)	\$ 73,396.00	0.20%	0.2%
Note: Data reviewed from The COMET's Check Register*		6	Ed Rush Consulting & Dev	Operator uniforms	7/1/20 - current (5 yr term)	\$ 397,109.56	0.14%	0.9%
Note: Verified data provided by RATP Dev from July 2020 -March 2023**		7	Alpha Business Solutions	Office supplies	7/1/20 - current (5 yr term)	\$ 15,388.80		0.0%
		8	Rely Supply	Lube, oil, coolants, etc.	7/1/20 - current (5 yr term)	\$ 191,281.74		0.4%
			Total Payments			\$ 10,992,743.26		24.0%

M/DBE Tracking
RATP Dev Payments
7/1/22-3/31/23

Fiscal Year Summary (July 1, 2022 - March 31, 2023)			RATP Dev Contractors	Type of Work or Products	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 11,757,522.37	1	Transport Care Services	Operate DART services, vehicle cleaning	\$ 3,395,012.46	18.41%	28.9%
# M/DBEs Paid**	\$ 3,765,314.90	2	Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	\$ 125,738.00	1.14%	1.1%
The COMET M/DBE Goal	20.06%	3	Nissi Group	Trip sampling for NTD Reports	\$ 9,971.00	0.14%	0.1%
M/DBE Goal Percentage Achieved	32.0%	4	Hard Hat Transportation	Safety, facility and office supplies and equipment	\$ -	0.02%	0.0%
		5	A Customer's Point of View	Mystery rides/observations on Fixed Routes	\$ 38,439.00	0.20%	0.3%
Note: Data reviewed from The COMET's Check Register*		6	Ed Rush Consulting & Dev	Operator uniforms	\$ 103,110.04	0.14%	0.9%
Note: Verified data provided by RATP Dev from July 2022-March 2023**		7	Alpha Business Solutions	Office supplies	\$ 510.86		0.0%
		8	Rely Supply	Lube, oil, coolants, etc.	\$ 92,533.54		0.8%
		Total Payments			\$ 3,765,314.90		32.0%

DEPARTMENT OF MARKETING AND COMMUNITY AFFAIRS

(For Period of April 20, 2023 – May 20, 2023)

- Pamela Bynoe-Reed, Director of Marketing & Community Affairs/Public Information Officer
Contributing Team Members
 - Angela Jacobs, Board Clerk & Community Programs Specialist
 - Olivia Dozier, Communications Intern
-

ANGELA

- 4/23 Food & Wine Festival Soda Cap Lounge
- 4/25 Black Expo Sponsors' Meeting
- 4/26 BoD Meeting - Preparation & Attendance
- 4/26 LIVE United Awards – United Way – Received Silver Award
- 4/30 Cornbread Festival – Soda Cap Lounge
- 5/13 Black Expo Vendor Booth

OLIVIA

- Posted on Social Media
 - Worked the booth for The COMET at Black Expo
-

Events (Notable projects may be highlighted.)

- Columbia Food + Wine Festival (April 23)
- Purple Heart Bus Lounge for Military Conference (April 29)
- Cornbread Festival on North Main: Lounge and Tripper (April 30)
- Dionysian Ball sponsorship – (May 5)
- Black Expo: Booth and Tripper (May 13)

UPCOMING EVENTS

- Juneteenth Festival in Richland County (June 17)
- Juneteenth Parade (June 19)
- Juneteenth Festival in Lower Richland (June 19)
- Allen University ridealong on Soda Cap (in planning process)
- Benedict College ridealong on Soda Cap (in planning process)
- **Major Projects (working)**
 - Plan of Revamp and Relaunch of Soda Cap Connector (ongoing)
 - Met with Main Street District – Marketing Committee & COR for partnership opps

Board Members:

- Creating and Implementing DIY and scheduled tours on Soda Cap to launch Fall 2023-delayed due to key staff exit.
 - Completed new Soda Cap Route Map – handout. Distribution to the business districts, Visitors' Center, partners.
 - Rebrand, Planning and Development of new Soda Cap landing page on website
- "People of The COMET" campaign on bus shelters (ongoing)
- Planning and Development of New Route Guide Booklet
 - Currently in final design. Scheduled to complete this month.
- Media Partnership with WLTX to debut May 25
- **Board of Directors and Government Relations**
 - The COMET Board of Directors Meeting (April)
 - Notices, Deliveries, Meeting Management, Digital
 - The COMET Ad-Hoc Subcommittee For ED Search (May)
 - Coordinated work session meeting scheduled for May 3
- **Press releases and Media Advisories**
 - Press release: COMET SWEEPS AWARDS AT STATEWIDE TRANSPORTATION COMPETITION, ADVANCES TO NATIONALS (May 3)
- **Articles, Newsletters, Interviews and Blogs**
 - April 2023 newsletter distributed
- **Social Media Highlights**
 - Graduating Interns
 - COMET Employee of the Month
 - Explore The Midlands on Soda Cap
- **Honors and Awards**
 - Silver Award at United Way of the Midlands
- **Presentations**
 - COMET Chat/COMET in the City Presentation to City of Columbia H-Tax Committee
- **Campaigns and/or Issues Management**
 - Working with Eric Harris on Public Outreach Plan for Lucius & River/September Service Change.
 - Look Who Is Riding The COMET! – With Columbia Fashion Week
 - Messaging for campaign featuring value of The COMET- (Tales of the Penny)
- **Professional Development and Industry**
 - TRCP Project A-47 senior research panel. Transit Capacity and Quality of Service Manual, 4th Edition
 - WTS Diversity, Equity and Inclusion Committee (ongoing Leadership Development)
 - Attended WTS International Annual Conference May 8-12 in Atlanta
- **Marketing and Public Information Administrative**
 - Website updates (ongoing)

Board Members:

- Vanpool outreach meeting (ongoing)

- **Community Affairs and Other**

- **United Way Representative for The COMET (Angela Jacobs)**
- Elected representative on Main Street District Board 2022-2025 (P. Bynoe-Reed)
- Main Street District Long-range Planning Workshop (P. Bynoe-Reed)
- WTS-SC Board of Directors Meeting (P. Bynoe-Reed)
- WTS-SC Diversity, Equity and Inclusion Committee (P. Bynoe-Reed)
- SC State Museum Foundation Board (P. Bynoe-Reed)
- City of Columbia Bike, Pedestrian Advisory Committee (BPAC) meeting (P. Bynoe-Reed)

For information regarding this staff report, please contact Pamela Bynoe-Reed (803) 255-7139 or email gbynoe-reed@TheCOMETSC.gov

Respectfully submitted,



Pamela Bynoe-Reed

Director of Marketing & Community Affairs/Public Information Officer

Board Members: