



3613 LUCIUS ROAD. • COLUMBIA, SC • 29201

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Central Midlands Regional Transit Authority
BOARD OF DIRECTORS AGENDA FOR
Wednesday, June 28, 2023
12:00 p.m.

Prior to entering the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.

OFFICERS

Allison Terracio, Chair (Richland County)
 John V. Furgess, Sr., Vice Chair (Richland County Legislative Delegation)
 Christopher Lawson, Secretary (Richland County)
 Dr. Robert Morris, Treasurer (Richland County Legislative Delegation)

BOARD MEMBERS

| | |
|---|------------------------------------|
| Lill Mood (Lexington County) | Carolyn Gleaton (City of Columbia) |
| Overture Walker (Richland County) | Will Brennan (City of Columbia) |
| Representative Leon Howard (Richland County Legislative Delegation) | |
| Andy Smith (Forest Acres) | |
| Tina Herbert (City of Columbia) | |

ADVISORY BOARD MEMBERS

| | |
|--|---------------------------------------|
| Skip Jenkins (City of Cayce) | Mike Green (City of West Columbia) |
| Debbie Summers (Town of Springdale) | Geraldine Robinson (Town of Eastover) |
| Al Koon (Town of Chapin) | Barry Walker (Town of Irmo) |
| Stephen Cain (Town of Batesburg-Leesville) | |
| William "B.J." Unthank (Lexington County Legislative Delegation) | |

1. CALL TO ORDER AND DETERMINATION OF QUORUM
2. ADOPTION OF THE AGENDA PAGES 1-2
3. MIDLANDS TRANSIT RIDERS' ASSOCIATION UPDATE (WALTER DURST/CHARLES GOSSETT - 2 MINUTES)
4. CALL TO THE PUBLIC
 - INDIVIDUALS WISHING TO ADDRESS THE BOARD MUST SIGN UP AT INFO@THECOMETSC.GOV
 - COMMENT TIME LIMIT - TWO (2) MINUTES PER PERSON.
5. CONSENT CALENDAR: THE FOLLOWING ITEMS LISTED UNDER THE CONSENT CALENDAR WILL BE CONSIDERED AS A GROUP AND ACTED UPON BY ONE MOTION WITH NO SEPARATE DISCUSSION, UNLESS A BOARD MEMBER SO REQUESTS. IN THAT EVENT, THE ITEM WILL BE REMOVED FOR SEPARATE DISCUSSION AND ACTION. Please limit to 2 minutes.
 - A. APPROVAL OF MAY 24, 2023, BOARD MINUTES (PAMELA BYNOE-REED) PAGES 3-7
 - B. SUBMISSION OF THE INVOICE CHECK REGISTER(S) (ACCOUNTING DEPARTMENT) PAGES 8-21
 - Check Register 5/20/23 CD-000827
 - Check Register 6/1/23 CD-000828
 - Check Register 5/31/23 CD-000829

- Check Register 6/9/23 CD-000830

6. DISCUSSION AND ACTION ITEMS

- A. ON-TIME PERFORMANCE UPDATE (COOKSEY/DESCHAMPS) PAGES 22-51
- B. LUCIUS AND RIVER UPDATE (ERIC HARRIS/LILL MOOD) Verbal

7. MOTION PERIODS

8. PROGRESS REPORTS – 1 MINUTE PER PRESENTER

- CHAIR REPORT & EXECUTIVE COMMITTEE UPDATE (ALLISON TERRACIO, verbal)
- COMMITTEE CHAIRS UPDATE
 - A. SERVICE COMMITTEE UPDATES (LILL MOOD, verbal)
 - B. FINANCE COMMITTEE UPDATES (DR. ROBERT MORRIS, verbal) PAGES 52-144
 - C. AD-HOC COMMITTEE FOR ED SEARCH UPDATES (OVERTURE WALKER)
- EXECUTIVE STAFF UPDATES
 - A. INTERIM EXECUTIVE DIRECTOR (LEROY DESCHAMPS)
 - ADMINISTRATION AND OPERATIONS STAFF REPORT PAGES 145-146
 - B. CHIEF FINANCIAL OFFICER (ROSALYN ANDREWS)
 - FINANCE/IT STAFF REPORT PAGE 147-153
 - C. CIVIL RIGHTS OFFICER (DR. ARLENE PRINCE)
 - REGULATORY COMPLIANCE STAFF REPORT PAGES 154-156
 - DBE REPORT PAGES 157-160
 - D. PUBLIC INFORMATION OFFICER (PAMELA BYNOE-REED)
 - MARKETING & COMMUNITY AFFAIRS REPORT PAGES 161-162

9. EXECUTIVE SESSION (IF REQUIRED)

- A. SECTION 30-4-70 (A) (5) - Discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the public body.

10. ADJOURN

All items on this agenda are subject to action being taken by the Board of Directors. Agenda order is subject to change.

GENERAL INFORMATION ABOUT BOARD MEETINGS: The COMET will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Public Information Specialist and Clerk of the Board, The COMET will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Requests should be sent to The COMET by mail at 3613 Lucius Road, Columbia, SC 29201, by fax at (803) 255-7113, or by e-mail to info@catchthecomet.org. For language assistance, interpreter services, please contact (803) 255-7133, 711 through the Relay Service. Para información en Español, por favor llame al (803) 255-7133.

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Central Midlands Regional Transit
 Authority Board of Directors Meeting
 Wednesday, May 24, 2023 - 12:01 P.M.

3613 Lucius Road, Columbia, SC 29201 - Conference Room A

Members Present:

Will Brennan
 John Furgess, Vice Chair
 Carolyn Gleaton
 Rep. Leon Howard
 Christopher Lawson Joined 12:30
 Dr. Robert Morris, Treasurer
 Andy Smith*
 Allison Terracio, Chair

Guests Present:

Pam Baker, Burr & Forman*
 Courtney Coney, RATP Dev*
 Lenny Cooksey, RATP Dev
 Walter Durst, MTRA*
 Dennis Franklin, TCS
 Natavis Eric Harris, Planning Consultant*
 Rickey Mack, RATP Dev
 Steve Sherrer*, RATP Dev

Members Absent:

Tina Herbert
 Lil Mood
 Overture Walker

The COMET Staff Present:

Rosalyn Andrews, Director of Finance/CFD*
 Jackie Bowers, Director of Operations
 Pamela Bynoe-Reed, Director of Marketing & Community Affairs
 Amaris Pope, Financial Office Assistant*
 Michelle Ransom, Regional Grants Manager*
 Margaret Woodson, Procurement & Compliance Manager

Advisory Members Present:

Skip Jenkins*
 Barry Walker* Joined 12:06

Advisory Members Absent:

Stephen Cain
 Michael Green
 Al Koon
 Geraldine Robinson
 Debbie Summers
 William "B.J." Unthank

*Virtual or phone participation

1. CALL TO ORDER AND DETERMINATION OF QUORUM

The meeting started at 12:01 P.M. with the determination of a quorum.

2. ADOPTION OF AGENDA

Motion: A motion was made by Mr. Furgess and seconded by Dr. Morris to adopt the agenda.

Approved: Brennan, Furgess, Gleaton, Howard, Morris, Smith, Terracio

Absent: Herbert, Lawson, Mood, O. Walker

Motion passed.

3. MIDLANDS TRANSIT RIDERS ASSOCIATION UPDATE (WALTER DURST)

Mr. Durst reiterated that there are people on the bus with health issues and will need to hydrate during the summer months and asked that the Board seriously reconsider the food and water policy. He said all riders should not be penalized because of a few who smuggle alcohol onto the buses.

4. CALL TO THE PUBLIC

No public comment.

5. CONSENT CALENDAR

Motion:

A motion was made by Mr. Furgess and seconded by Dr. Morris to adopt the Consent Calendar.

Approved: Brennan, Furgess, Gleaton, Howard, Morris, Smith, Terracio

Absent: Herbert, Lawson, Mood, O. Walker

Motion passed.

6. DISCUSSION AND ACTION ITEMS

A. ON-TIME PERFORMANCE UPDATE (LENNY COOKSEY)

Mr. Cooksey recognized Jerry Bowers (Maintenance) as Employee of the Month. He reported that OTP for fixed route has had an increase of 45% compared to March 2023 and DART/Paratransit has increased by 5.78% compared to March 2023, and numbers are heading in the right direction.

B. LUCIUS AND RIVER UPDATE - (ERIC HARRIS) Mr. Harris reported that staff have been working on the public outreach phase and have met with the City of Columbia, received their feedback, and also have meetings lined up with the Columbia Neighborhood Association and the Earlewood Neighborhood Association. Staff are finalizing a survey that will go out to riders which will be active for 30+ days. Staff are also working to finalize the service schedules in July with hopes of implementing and starting service by September. The project's construction is going through the Quality Control (QC) and Quality Assurance (QA) process and any updates will be provided to the Service Committee and the Board. Mr. Furgess asked if staff had reached out to Councilman McDowell and Ms. Bynoe-Reed said she and Mr. Harris are working to schedule meetings with all public officials that cover the project area. He also asked if staff reached out to Larry Livingston and Mr. DesChamps said he did not feel the need to reach out to him at this point but as the project moves forward and he feels the need, he will contact him. Mr. Furgess shared his concerns about the public's awareness and knowledge of the route changes and urged that help be enlisted from Mr. Livingston. Mr. DesChamps said all matters have been brought to the Board for review and approval and as Interim ED it is his responsibility to do what the Board asks, but if they would like to go in a different direction the Board should give him the directive. Mr. Furgess shared his concerns about the Superstop not being fully developed and without restrooms and how it will affect the Penny Tax vote. Mr. DesChamps shared that he was not involved in the initial process approving the SuperStop and became aware of it when he assumed the position as Interim ED. At that time, it became his duty to continue the project which had already been approved by the Board, and he is trying to fulfill what the Board has instructed. Dr. Morris said no one can undo what has been done and that everyone must now work together to move the project forward.

Mr. Harris said he wanted to make the Board aware that the project is being implemented in phases and there was a work session where these changes were explained and they were also communicated to the City of Columbia of what the percentage change would be in terms of the Lucius & River SuperStop as it relates to COMET Central. Staff's decision to do the project in phases was to be able to correct or improve anything in each phase. Staff are being cautious due to the sensitive nature of the project and the core of all conversations is to provide the most efficient service possible. Mr. Harris offered to go back through the presentation and what has been communicated to the community if anyone needs a reminder of what has been discussed from the Service Committee work session or any previous Board meeting. Ms. Bynoe-Reed added that a Facebook Live Q & A about the Lucius & River SuperStop will be held on May 31st and will also appear on The COMET's YouTube channel.

Mr. Brennan asked for an update on restroom installation at the SuperStop and Mr. Harris said conversations are still being had and several options are being reviewed. The project has been discussed with the City of Columbia but timing and funding are factors in moving forward. Mr. Brennan said he would share information on an option that might be viable. Mr. DesChamps reminded the board that funding stipulations exist for the addition and asked Ms. Ransom to explain. Ms. Ransom said because the SuperStop was presented as a shelter location only, there will need to be a different procurement because restrooms were not presented to the public. Ms. Gleaton asked how restrooms were omitted from the original plan. Mr. Harris said many staff members were not included in the initial plan but his recollection was that restrooms were thought to be a security issue, and still are, and because there are several other stops around Columbia that do not have restrooms onsite.

C. DISCUSSION OF FOOD/BEVERAGE CONSUMPTION POLICY (JACKIE BOWERS) Ms. Bowers directed the Board to The COMET's current food/beverage policy and said with the current policy they are experiencing ongoing problems from alcohol being disguised as other beverages, trash being left on the bus, and spills. Anytime there is a spill the bus must be taken off the route for cleaning. Ms. Bowers shared the food and beverage policies for MARTA (Atlanta), CARTA (Charleston) and CATS (Charlotte) and asked the Board for recommendations for a new COMET policy. Dr. Morris asked Mr. Cooksey what he thought would be the best policy and he agreed that having a policy similar to MARTA's which prohibits eating on the bus, with exceptions for health conditions, and allowing riders to carry drinks in resealable containers being cognizant of the hot summer months. Chairwoman Terracio said the policy needs to have consistency between all drivers and asked how a new policy would be communicated to riders. Staff said signage would be updated, announcements made on the bus, and the updated information shared on the website and social media.

Motion: A motion was made by Mr. Furgess and seconded by Ms. Gleaton that open food containers are not allowed on buses. Open beverage containers are also not allowed unless they are resealable. This does not apply to bus operators and authorized locations, or to anyone giving food or beverage to a child under age 5 and those with medical conditions.

Approved: Brennan, Furgess, Gleaton, Howard, Lawson, Morris, Smith, Terracio

Absent: Herbert, Mood, O. Walker

Motion passed.

D. EXECUTIVE DIRECTOR SEARCH COMMITTEE UPDATE (MR. FURGESS)

Motion: A motion was made by Mr. Furgess on behalf of the Executive Director Search Committee to approve a salary range of \$140,000 - \$180,000 for the new Executive Director.

Approved: Brennan, Furgess, Gleaton, Howard, Lawson, Morris, Smith, Terracio

Absent: Herbert, Mood, O. Walker

Motion passed.

7. MOTION PERIODS. No new motions.

8. PROGRESS REPORTS - INFORMATIONAL ONLY

- **CHAIR REPORT & EXECUTIVE COMMITTEE UPDATE** - No update.
- **COMMITTEE CHAIRS UPDATE**
 - A. **SERVICE COMMITTEE UPDATES** - No update
 - B. **FINANCE COMMITTEE UPDATES (DR. ROBERT MORRIS, verbal)** No update.
 - C. **AD-HOC COMMITTEE FOR ED SEARCH UPDATES (OVERTURE WALKER)**
Updates covered under Discussion & Action Items
- **EXECUTIVE STAFF UPDATES**
 - A. **INTERIM EXECUTIVE DIRECTOR (LEROY DESCHAMPS)** - Mr. DesChamps directed the Board to his report on page 47 and introduced Margaret Woodson, the agency's new Procurement and Compliance Manager, and commended her on her efforts and the expertise she brings to the agency as a former Director of Compliance.
 - B. **CHIEF FINANCIAL OFFICER (ROSALYN ANDREWS)**
FINANCE/IT STAFF REPORT - Ms. Andrews directed the Board to her report on page 48 and asked if there were any questions.
 - C. **CIVIL RIGHTS OFFICER (MARGARET WOODSON)**
Ms. Woodson reported on behalf of Dr. Arlene Prince and directed the Board to the Regulatory Compliance Report on pages 49-50 for information only. The DBE Report is found on pages 51-54. As update to the Title VI Plan, the document was placed on The COMET's website and as of today's meeting no public feedback has been received. The document will be submitted to FTA to meet the June 1st deadline. Pages 51-52 are a summary and snapshot of all vendors with DBE goals. As of March 21, 2023, approximately \$53 million has been paid to vendors with DBE goals. Of this amount, DBEs received \$13.7 million or 26%. Pages 53-54 are relevant to our contractor, RATP DEV, and the contractor's payments to DBEs. Page 53 reflects contract cumulative data from the start of the contract on July 1, 2020, through March 31, 2023. The DBE cumulative goal reflects 20%. Page 54 captures for tracking purposes, this year's fiscal payments starting July 1, 2022.
 - D. **PUBLIC INFORMATION OFFICER (PAMELA BYNOE-REED)**
 - **MARKETING & COMMUNITY AFFAIRS REPORT**
Ms. Bynoe-Reed referred board members to pages 55-57 and shared that the new Soda Cap Route Guide Booklet has been completed with input from the work committee, businesses, and the visitor's center and will soon be available. She shared

a mockup of The COMET Route Guide Booklet and said development of the booklet should be complete in another week. She also shared that The COMET has a media partnership with WLTX that will debut on May 25th starting with commercials that have been on cable news and a month later there will be vignettes to help people learn how to ride the bus and COMET Chat discussing all that we do at The COMET.

9. EXECUTIVE SESSION - No Executive items.

10. ADJOURNMENT

Motion: A motion was made by Mr. Furgess to adjourn.

Approved: Ayes.

Meeting adjourned at 1:39 P.M.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this _____, 2023.

Prepared by:

Angela Jacobs, Community Programs Specialist & Board Clerk

Reviewed by:

Pamela Bynoe-Reed, Director of Marketing & Community Affairs (Board Administrator)

Approved by:

Christopher Lawson, Secretary

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount |
|--------------|------------|---------|---|--|----------------|------------------|----------------|
| E05305 | 5/30/2023 | 0000050 | Enterprise Holdings, Inc. 172364867671 | 5/1/2023 | 8,416.67 | 0.00 | 8,416.67 |
| | | | Invoice Comment: April 2023 Renter Subsidy | | | | |
| | | | G/L Account: 4513-020-015-00 | Fed Exp: Vanpool Ops-Grant Year (last 2 digits)-AP | | | 8,416.67 |
| E05306 | 5/30/2023 | 0000091 | Professional Printers 269844 | 4/27/2023 | 225.00 | 0.00 | 225.00 |
| | | | Invoice Comment: The COMET Newsletter | | | | |
| | | | G/L Account: 4209-000-000-00 | Printing | | | 225.00 |
| E05307 | 5/30/2023 | 0000099 | Thompson Rental Services Inc. 63536-1 | 5/1/2023 | 45.00 | 0.00 | 45.00 |
| | | | Invoice Comment: 10 gals @ 4.50 / gal | | | | |
| | | | G/L Account: 4320-000-000-00 | Propane Fuel | | | 45.00 |
| E05308 | 5/30/2023 | 0001000 | RATP Dev USA Inc. 02OCT23 | 3/31/2023 | 1,706,311.28 | 0.00 | 1,706,311.28 |
| | | | Invoice Comment: Feb2023 Contract Services | | | | |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 414,818.10 |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 760,590.58 |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 2,705.60 |
| | | | G/L Account: 4305-000-000-98 | Contractor:Fixed Rte-General-USC | | | 173,143.28 |
| | | | G/L Account: 4306-000-000-00 | Contractor: DART | | | 148,410.71 |
| | | | G/L Account: 4306-000-000-00 | Contractor: DART | | | 138,062.15 |
| | | | G/L Account: 4306-000-000-00 | Contractor: DART | | | 10,844.86 |
| | | | G/L Account: 4306-000-000-00 | Contractor: DART | | | 17,033.02 |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 4,164.02 |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 4,164.02 |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 3,378.14 |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 10,863.00 |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 162.48 |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 10,916.56 |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 14,136.00 |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 10,916.56 |
| | | | G/L Account: 4305-018-008-00 | Contractor:Fixed Rte-5307 FY15-Applctn #-General | | | 10,916.56 |
| | | | LD- PASSENGER PASS31 | 2/22/2023 | 250.00- | 0.00 | 250.00- |
| | | | Invoice Comment: Passenger Pass, 2/3/23, Route 96 | | | | |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 250.00- |
| | | | LD- PASSENGER PASS33 | 3/2/2023 | 250.00- | 0.00 | 250.00- |
| | | | Invoice Comment: Passenger Pass, 2/14/23, Route 45 | | | | |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 250.00- |
| | | | LD-PASSENGER PASS32 | 2/22/2023 | 250.00- | 0.00 | 250.00- |
| | | | Invoice Comment: Passenger Pass, 2/12/23, Route 401 | | | | |
| | | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | 250.00- |
| | | | Check E05308 Total: | 1,705,561.28 | 0.00 | 1,705,561.28 | |
| | | | Printed Check Total: | | | 0.00 | |
| | | | Electronic Payment Total: | | | 1,705,561.28 | |
| E05309 | 5/30/2023 | 0001018 | Brownstone Construction Group 04-2023 | 4/30/2023 | 9,413.63 | 0.00 | 9,413.63 |
| | | | Invoice Comment: Architect & Engineering- April 2023 | | | | |
| | | | G/L Account: 4361-021-004-02 | Professional Svcs-GY2021-5339 E&D-LuciusRdSS | | | 9,413.63 |
| E05310 | 5/30/2023 | 0001055 | AmeriGas Propane LP 3149717378 | 4/27/2023 | 3,636.11 | 0.00 | 3,636.11 |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount | |
|--------------|------------|-------------------------------------|---|--|----------------------------------|------------------|--------------------------------|-----------|
| | | | | Invoice Comment: 2244.5 gals @ 1.49 / gal | | | | |
| | | G/L Account: 4320-000-000-00 | 3149749828 | Propane Fuel 4/28/2023 | 2,195.44 | 0.00 | 2,195.44 | |
| | | | | | | | 3,636.11 | |
| | | | | Invoice Comment: 1355.2 gals @ 1.49 / gal | | | | |
| | | G/L Account: 4320-000-000-00 | 3149852307 | Propane Fuel 4/30/2023 | 2,390.65 | 0.00 | 2,390.65 | |
| | | | | | | | 2,195.44 | |
| | | | | Invoice Comment: 1475.7 gals @ 1.48 / gal | | | | |
| | | G/L Account: 4320-000-000-00 | 3149989581 | Propane Fuel 5/4/2023 | 1,934.64 | 0.00 | 1,934.64 | |
| | | | | | | | 2,390.65 | |
| | | | | Invoice Comment: 1203.5 gals @ 1.47 / gal | | | | |
| | | G/L Account: 4320-000-000-00 | 3150125165 | Propane Fuel 5/6/2023 | 1,148.17 | 0.00 | 1,148.17 | |
| | | | | | | | 1,934.64 | |
| | | | | Invoice Comment: 700.1 gals @ 1.51 / gal | | | | |
| | | G/L Account: 4320-000-000-00 | 3150125166 | Propane Fuel 5/6/2023 | 4,296.83 | 0.00 | 4,296.83 | |
| | | | | | | | 1,148.17 | |
| | | | | Invoice Comment: 2620 gals @ 1.51 / gal | | | | |
| | | G/L Account: 4320-000-000-00 | 3150146476 | Propane Fuel 5/7/2023 | 2,624.35 | 0.00 | 2,624.35 | |
| | | | | | | | 4,296.83 | |
| | | | | Invoice Comment: 1600.2 gals @ 1.51 / gal | | | | |
| | | G/L Account: 4320-000-000-00 | 3150211815 | Propane Fuel 5/9/2023 | 2,471.23 | 0.00 | 2,471.23 | |
| | | | | | | | 2,624.35 | |
| | | | | Invoice Comment: 1675.4 gals @ 1.34 / gal | | | | |
| | | G/L Account: 4320-000-000-00 | | Propane Fuel | | | 2,471.23 | |
| | | | | | Check E05310 Total: | 20,697.42 | 0.00 | 20,697.42 |
| | | | | | Printed Check Total: | | | 0.00 |
| | | | | | Electronic Payment Total: | | | 20,697.42 |
| E05311 | 5/30/2023 | 0001132 | Chemoff Newman, LLC | | | | Check Entry Number: 001 | |
| | | | 57228-0000 | 4/30/2023 | 4,275.00 | 0.00 | 4,275.00 | |
| | | | | Invoice Comment: Consultation COMET Board- April 2023 | | | | |
| | | G/L Account: 4361-000-000-00 | | Professional Svcs | | | 4,275.00 | |
| E05312 | 5/30/2023 | 0001159 | Canon Financial Services | | | | Check Entry Number: 001 | |
| | | | 30163392 | 3/12/2023 | 669.00 | 0.00 | 669.00 | |
| | | | | Invoice Comment: Canon Copier Lease | | | | |
| | | G/L Account: 4501-000-000-00 | | Leases/Rentals | | | 372.37 | |
| | | G/L Account: 4209-000-000-00 | | Printing | | | 5.73 | |
| | | G/L Account: 4209-000-000-00 | | Printing | | | 290.90 | |
| | | | 30498955 | 5/13/2023 | 536.61 | 0.00 | 536.61 | |
| | | | | Invoice Comment: Canon Copier Lease | | | | |
| | | G/L Account: 4501-000-000-00 | | Leases/Rentals | | | 372.37 | |
| | | G/L Account: 4209-000-000-00 | | Printing | | | 9.87 | |
| | | G/L Account: 4209-000-000-00 | | Printing | | | 154.37 | |
| | | | | | Check E05312 Total: | 1,205.61 | 0.00 | 1,205.61 |
| | | | | | Printed Check Total: | | | 0.00 |
| | | | | | Electronic Payment Total: | | | 1,205.61 |
| E05313 | 5/30/2023 | 0001214 | Center for Transportation and the Environment | | | | Check Entry Number: 001 | |
| | | | 12 APR2023 | 5/2/2023 | 24,375.00 | 0.00 | 24,375.00 | |
| | | | | Invoice Comment: COMET Zero Emission Bus Project (2021) | | | | |
| | | G/L Account: 4361-022-045-04 | | Professional Svcs-GY2022-Op/Mnt/Adm-Hydro Bus | | | 24,375.00 | |
| E05314 | 5/30/2023 | 0001325 | Non-Stop Plumbing, LLC | | | | Check Entry Number: 001 | |
| | | | 7130 | 5/4/2023 | 383.95 | 0.00 | 383.95 | |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount |
|---|------------|---------|-------------------------------------|--------------|----------------|------------------|----------------|
| Invoice Comment: Cable Out Main Sewer Line | | | | | | | |
| E05315 | 5/30/2023 | 0001421 | ABLE South Carolina | | | | 383.95 |
| | | | 3202 | 5/8/2023 | 10,310.27 | 0.00 | 10,310.27 |
| Check Entry Number: 001 | | | | | | | |
| Invoice Comment: Mobility Management- April 2023 | | | | | | | |
| | | | 3203 | 5/8/2023 | 4,334.25 | 0.00 | 4,334.25 |
| Invoice Comment: Applications- April 2023 | | | | | | | |
| | | | | | | | 4,334.25 |
| Check E05315 Total: | | | | | 14,644.52 | 0.00 | 14,644.52 |
| Printed Check Total: | | | | | | | 0.00 |
| Electronic Payment Total: | | | | | | | 14,644.52 |
| E05316 | 5/30/2023 | 0001492 | New Age Protection, Inc. | | | | |
| | | | COMET-2034 | 5/8/2023 | 40,417.91 | 0.00 | 40,417.91 |
| Invoice Comment: Apr. 2023 Security- 1065 hrs @ 37.96/hr | | | | | | | |
| E05317 | 5/30/2023 | 0001498 | AOS Specialty Contractors, Inc | | | | 40,417.91 |
| | | | 031523-190390 | 5/5/2023 | 5,621.00 | 0.00 | 5,621.00 |
| Invoice Comment: COMET Bus Stop Amenities | | | | | | | |
| | | | 040523-190390 | 5/5/2023 | 2,344.25 | 0.00 | 2,344.25 |
| Invoice Comment: COMET Bus Stop Amenities | | | | | | | |
| | | | 050323-190390 | 5/5/2023 | 1,169.00 | 0.00 | 1,169.00 |
| Invoice Comment: COMET Bus Stop Amenities | | | | | | | |
| | | | | | | | 1,169.00 |
| Check E05317 Total: | | | | | 9,134.25 | 0.00 | 9,134.25 |
| Printed Check Total: | | | | | | | 0.00 |
| Electronic Payment Total: | | | | | | | 9,134.25 |
| E05318 | 5/30/2023 | 0001522 | Lyft, Inc. | | | | |
| | | | 1001086432 | 4/30/2023 | 76,476.68 | 0.00 | 76,476.68 |
| Invoice Comment: Pick Up, Market, Night-Time- Apr. 2023 | | | | | | | |
| | | | | | | | 68,526.70 |
| | | | | | | | 3,252.09 |
| | | | | | | | 2,596.39 |
| | | | | | | | 1,998.17 |
| | | | | | | | 103.33 |
| E05319 | 5/30/2023 | 0001547 | Solutions for Transit (SFT) | | | | |
| | | | 23-0505COMET | 5/5/2023 | 4,166.66 | 0.00 | 4,166.66 |
| Invoice Comment: The Reporting Solution- April 2023 | | | | | | | |
| E05320 | 5/30/2023 | 0001554 | ACE Hardware - Horse & Garden, Inc. | | | | 4,166.66 |
| | | | 535105 | 5/1/2023 | 32.05 | 0.00 | 32.05 |
| Invoice Comment: 7.3 gals @ 4.39 / gal | | | | | | | |
| | | | 536476 | 5/8/2023 | 87.80 | 0.00 | 87.80 |
| Invoice Comment: 20 gals @ 4.39 / gal | | | | | | | |
| | | | 536670 | 5/9/2023 | 219.50 | 0.00 | 219.50 |
| Invoice Comment: 50 gals @ 4.39 / gal | | | | | | | |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount |
|--------------|------------|-------------------------------------|-----------------------------------|---|----------------|------------------|--------------------------------|
| | | G/L Account: 4320-000-000-00 | | Propane Fuel | | | 219.50 |
| | | | | Check E05320 Total: | 339.35 | 0.00 | 339.35 |
| | | | | Printed Check Total: | | | 0.00 |
| | | | | Electronic Payment Total: | | | 339.35 |
| E05321 | 5/30/2023 | 0001588 | Palmetto Shop LLC | | | | Check Entry Number: 001 |
| | | 4325 | | 4/7/2023 | 409.54 | 0.00 | 409.54 |
| | | | | Invoice Comment: Marketing Pencils | | | |
| | | G/L Account: 4203-000-000-00 | | Mktg/Adv/Promo/Spnsr | | | 409.54 |
| E05322 | 5/30/2023 | 0001637 | Feonix - Mobility Rising | | | | Check Entry Number: 001 |
| | | 1941 | | 5/3/2023 | 22,341.00 | 0.00 | 22,341.00 |
| | | | | Invoice Comment: FTA iCAM- April 2023 | | | |
| | | G/L Account: 4520-021-005-00 | | Federal Exp: 5310-GY2021-ICAM-General | | | 22,341.00 |
| E05323 | 5/30/2023 | 0001649 | EDM Technology Inc. | | | | Check Entry Number: 001 |
| | | CI-EDM2305-0006 | | 5/10/2023 | 16,672.50 | 0.00 | 16,672.50 |
| | | G/L Account: 4368-000-000-00 | | Tickets | | | 0.00 |
| | | G/L Account: 4368-000-000-00 | | Tickets | | | 0.00 |
| | | G/L Account: 4368-000-000-00 | | Tickets | | | 0.00 |
| | | G/L Account: 4368-000-000-00 | | Tickets | | | 0.00 |
| | | G/L Account: 4368-000-000-00 | | Tickets | | | 16,672.50 |
| E05324 | 5/30/2023 | 0001667 | Smith & Jones Janitorial Supplies | | | | Check Entry Number: 001 |
| | | 224727 | | 5/8/2023 | 118.00 | 0.00 | 118.00 |
| | | | | Invoice Comment: Paper Towels | | | |
| | | G/L Account: 4401-000-000-00 | | Misc Administrative Expenses | | | 118.00 |
| E05325 | 5/30/2023 | 0001690 | The Pest Bureau, Inc. | | | | Check Entry Number: 001 |
| | | 99728 | | 5/1/2023 | 150.00 | 0.00 | 150.00 |
| | | | | Invoice Comment: Monthly Pest Control- Facility | | | |
| | | G/L Account: 4205-000-000-00 | | Facility R&M Expense | | | 150.00 |
| | | 99729 | | 5/1/2023 | 150.00 | 0.00 | 150.00 |
| | | | | Invoice Comment: Monthly Pest Control- COMET Central | | | |
| | | G/L Account: 4205-000-000-00 | | Facility R&M Expense | | | 150.00 |
| | | 99838 | | 5/8/2023 | 1,506.00 | 0.00 | 1,506.00 |
| | | | | Invoice Comment: Monthly Pest Control- Vehicles | | | |
| | | G/L Account: 4387-000-000-00 | | Vehicle/Equip Repairs&Maint | | | 1,506.00 |
| | | | | Check E05325 Total: | 1,806.00 | 0.00 | 1,806.00 |
| | | | | Printed Check Total: | | | 0.00 |
| | | | | Electronic Payment Total: | | | 1,806.00 |
| E05326 | 5/30/2023 | 0006003 | Ashley Brown | | | | Check Entry Number: 001 |
| | | VTRIP APR'23 | | 4/30/2023 | 88.00 | 0.00 | 88.00 |
| | | | | Invoice Comment: Volunteer Driver - Allison (max 150mi) | | | |
| | | G/L Account: 4520-000-000-00 | | Federal Exp: Mobility 5310 (VTRIP, PUP) | | | 88.00 |
| E05327 | 5/30/2023 | 0006004 | Richard Y.S. Lung Sr | | | | Check Entry Number: 001 |
| | | VTRIP APR'23 | | 4/30/2023 | 88.00 | 0.00 | 88.00 |
| | | | | Invoice Comment: Volunteer Driver - Julia Langer (150mi) | | | |
| | | G/L Account: 4520-000-000-00 | | Federal Exp: Mobility 5310 (VTRIP, PUP) | | | 88.00 |
| E05328 | 5/30/2023 | 0006005 | Samuel Myers IV | | | | Check Entry Number: 001 |
| | | VTRIP ARP'23 2 | | 4/30/2023 | 88.00 | 0.00 | 88.00 |
| | | | | Invoice Comment: Volunteer Driver - Fran Myers (150mi) | | | |
| | | G/L Account: 4520-000-000-00 | | Federal Exp: Mobility 5310 (VTRIP, PUP) | | | 88.00 |
| E05329 | 5/30/2023 | 0009630 | Natavis Eric Harris | | | | Check Entry Number: 001 |
| | | 660 | | 5/10/2023 | 7,573.78 | 0.00 | 7,573.78 |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount |
|-------------------------------------|------------|--------|----------------|--|----------------|------------------|----------------|
| G/L Account: 4361-021-019-00 | | | | Invoice Comment: Planning Consultation- 4/3/23-5/8/23 | | | |
| | | | | Professional Svcs-GY2021-General | | | 7,573.78 |
| | | | | Report Total: | 1,968,962.75 | 0.00 | 1,968,962.75 |
| | | | | Printed Check Total: | | | 0.00 |
| | | | | Electronic Payment Total: | | | 1,968,962.75 |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount |
|--------------|------------|---------|--|--|----------------|------------------|--|
| 013366 | 6/1/2023 | 0000019 | Midlands Technical College | | | | Check Entry Number: 001 |
| | | | 53542 | 4/7/2023 | 295.00 | 0.00 | 295.00 |
| | | | | Invoice Comment: Admin Professional Conf.-Patricia Geddis | | | |
| | | | | | | | 295.00 |
| | | | | | | | G/L Account: 4518-000-000-00 EE Training & Development (& Travel Adv) |
| 013367 | 6/1/2023 | 0000080 | CCLMC - Capital City/Lake Murray Country | | | | Check Entry Number: 001 |
| | | | 9056 | 5/3/2023 | 275.00 | 0.00 | 275.00 |
| | | | | Invoice Comment: Partnership Renewal- 5/13/23-5/12/24 | | | |
| | | | | | | | 275.00 |
| | | | | | | | G/L Account: 4201-000-000-00 Membership Fees, Dues & Subscriptions |
| 013368 | 6/1/2023 | 0000083 | Columbia Fireflies, LLC | | | | Check Entry Number: 001 |
| | | | 23-0010A | 5/1/2023 | 8,269.00 | 0.00 | 8,269.00 |
| | | | | Invoice Comment: Stadium Signage, Seasonal Promotions | | | |
| | | | | | | | 8,269.00 |
| | | | | | | | G/L Account: 4203-000-000-00 Mktg/Adv/Promo/Spnsr |
| 013369 | 6/1/2023 | 0001038 | Safeguard Business Systems Inc | | | | Check Entry Number: 001 |
| | | | 9001085237 | 4/21/2023 | 163.41 | 0.00 | 163.41 |
| | | | | Invoice Comment: Deposit Bags | | | |
| | | | | | | | 163.41 |
| | | | | | | | G/L Account: 4367-000-000-00 Fare Collection Related Costs |
| 013370 | 6/1/2023 | 0001091 | State Fiscal Accountability Authority (SFAA) | | | | Check Entry Number: 001 |
| | | | 2023-CB-29 | 4/27/2023 | 29.25 | 0.00 | 29.25 |
| | | | | Invoice Comment: SC Procurement Code Book | | | |
| | | | | | | | 29.25 |
| | | | | | | | G/L Account: 4401-000-000-00 Misc Administrative Expenses |
| 013371 | 6/1/2023 | 0001241 | Sightline Signs & Graphics | | | | Check Entry Number: 001 |
| | | | 7633 | 4/21/2023 | 9,269.00 | 0.00 | 9,269.00 |
| | | | | Invoice Comment: Soda Cap Bus Wrap | | | |
| | | | | | | | 9,269.00 |
| | | | | | | | G/L Account: 4388-000-000-00 Rehab & Rebuild Vehicle |
| | | | | | | | 9,269.00 |
| | | | | | | | G/L Account: 4388-000-000-00 Rehab & Rebuild Vehicle |
| | | | | | | | 9,269.00 |
| | | | | | | | G/L Account: 1710-000-000-00 Buses |
| 013372 | 6/1/2023 | 0001273 | Suburban Propane | | | | Check Entry Number: 001 |
| | | | 1053-115073 23 | 4/14/2023 | 60.00 | 0.00 | 60.00 |
| | | | | Invoice Comment: Tank Rental | | | |
| | | | | | | | 60.00 |
| | | | | | | | G/L Account: 4380-000-000-00 Utility: Natural Gas |
| 013373 | 6/1/2023 | 0001287 | Geneva Companies, Inc. | | | | Check Entry Number: 001 |
| | | | 1430819 | 5/15/2023 | 504.89 | 0.00 | 504.89 |
| | | | | Invoice Comment: Commercial Fitness Equipment | | | |
| | | | | | | | 465.00 |
| | | | | | | | G/L Account: 4501-000-000-00 Leases/Rentals |
| | | | | | | | 39.89 |
| | | | | | | | G/L Account: 4501-000-000-00 Leases/Rentals |
| 013374 | 6/1/2023 | 0001323 | CLASSIC FORD OF COLUMBIA | | | | Check Entry Number: 001 |
| | | | 248909 | 5/4/2023 | 6,677.22 | 0.00 | 6,677.22 |
| | | | | Invoice Comment: Vehicle#19104 Transmission | | | |
| | | | | | | | 4,382.78 |
| | | | | | | | G/L Account: 1711-000-000-00 Bus Transmissions/Engines |
| | | | | | | | 2,260.00 |
| | | | | | | | G/L Account: 1711-000-000-00 Bus Transmissions/Engines |
| | | | | | | | 34.44 |
| | | | | | | | G/L Account: 1711-000-000-00 Bus Transmissions/Engines |
| | | | | | | | 0.00 |
| | | | | | | | G/L Account: 1711-000-000-00 Bus Transmissions/Engines |
| | | | | | | | 5,854.23 |
| | | | | | | | Invoice Comment: Bus#16322 Transmission |
| | | | | | | | 5,854.23 |
| | | | | | | | G/L Account: 1711-000-000-00 Bus Transmissions/Engines |
| | | | | | | | 72.62 |
| | | | | | | | G/L Account: 1711-000-000-00 Bus Transmissions/Engines |
| | | | | | | | 72.62 |
| | | | | | | | Check 013374 Total: |
| | | | | | 12,604.07 | 0.00 | 12,604.07 |
| 013375 | 6/1/2023 | 0001389 | Shred With Us | | | | Check Entry Number: 001 |
| | | | 270956 | 5/2/2023 | 72.00 | 0.00 | 72.00 |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount |
|---|------------|---------|------------------------|--------------|----------------|------------------|----------------|
| Invoice Comment: Shredded Confidential Documents | | | | | | | |
| 013376 | 6/1/2023 | 0001585 | JF Petroleum Group | | | | 72.00 |
| | | | PSINV-398294 | 5/8/2023 | 160.12 | 0.00 | 160.12 |
| Invoice Comment: Filters | | | | | | | |
| 013377 | 6/1/2023 | 0001603 | Strategic Mapping Inc. | | | | 160.12 |
| | | | 3088 | 5/1/2023 | 71,725.00 | 0.00 | 71,725.00 |
| Invoice Comment: Software License- Year 3 5/1/23-4/30/24 | | | | | | | |
| 013378 | 6/1/2023 | 0001611 | Frances Davis | | | | 71,725.00 |
| | | | 13 | 2/24/2023 | 381.50 | 0.00 | 381.50 |
| Invoice Comment: Minutes- Feb. 2023 | | | | | | | |
| 013379 | 6/1/2023 | 0001671 | Alphonso Parr | | | | 381.50 |
| | | | 230426132 | 4/26/2023 | 195.00 | 0.00 | 195.00 |
| Invoice Comment: Board Meeting Cater- 4/26/23 | | | | | | | |
| | | | 230524137 | 5/24/2023 | 208.00 | 0.00 | 208.00 |
| Invoice Comment: Board Meeting Cater- 5/24/23 | | | | | | | |
| | | | | | | | 208.00 |
| Check 013379 Total: | | | | | 403.00 | 0.00 | 403.00 |
| 013380 | 6/1/2023 | 0006001 | Daniel P. Hanfland | | | | 381.50 |
| | | | VTRIP APR'23 | 4/30/2023 | 31.59 | 0.00 | 31.59 |
| Invoice Comment: Volunteer Driver - Lybrand/Abdelnour | | | | | | | |
| | | | | | | | 18.72 |
| | | | | | | | 12.87 |
| 013381 | 6/1/2023 | 0006002 | Janice Gary | | | | 381.50 |
| | | | VTRIP APR'23 | 4/30/2023 | 88.00 | 0.00 | 88.00 |
| Invoice Comment: Volunteer Driver - D. Kennedy (150mi) | | | | | | | |
| | | | | | | | 88.00 |
| Report Total: | | | | | 104,330.83 | 0.00 | 104,330.83 |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount | |
|-----------------------|------------|------------------------|--|----------------------|----------------|------------------|----------------|--------------------------------|
| E05330 | 5/31/2023 | 0001004 | Dominion Energy South Carolina | | | | | Check Entry Number: 002 |
| Check Comment: | | 1224 Laurel St. | | | | | | |
| | | | 0644-0323 | 4/5/2023 | 752.78 | 0.00 | 752.78 | |
| | | | Invoice Comment: 1224 Laurel St. | | | | | |
| | | | G/L Account: 4381-000-000-00 | Utility: Electricity | | | 752.78 | |
| E05331 | 5/31/2023 | 0001004 | Dominion Energy South Carolina | | | | | Check Entry Number: 003 |
| Check Comment: | | 3613 Lucius Rd. | | | | | | |
| | | | 1452-0423 | 4/19/2023 | 7,066.23 | 0.00 | 7,066.23 | |
| | | | Invoice Comment: 3613 Lucius Rd. | | | | | |
| | | | G/L Account: 4381-000-000-00 | Utility: Electricity | | | 6,221.79 | |
| | | | G/L Account: 4380-000-000-00 | Utility: Natural Gas | | | 844.44 | |
| E05332 | 5/31/2023 | 0001004 | Dominion Energy South Carolina | | | | | Check Entry Number: 004 |
| Check Comment: | | Fuel Island & Bus Wash | | | | | | |
| | | | 9634-0423 | 4/19/2023 | 911.20 | 0.00 | 911.20 | |
| | | | Invoice Comment: Fuel Island & Bus Wash | | | | | |
| | | | G/L Account: 4381-000-000-00 | Utility: Electricity | | | 911.20 | |
| E05333 | 5/31/2023 | 0001010 | City of Columbia - Water | | | | | Check Entry Number: 002 |
| Check Comment: | | 1745 Sumter St. | | | | | | |
| | | | 0540-0423 | 5/10/2023 | 70.75 | 0.00 | 70.75 | |
| | | | Invoice Comment: 1745 Sumter St. | | | | | |
| | | | G/L Account: 4382-000-000-00 | Utility: Water&Sewer | | | 70.75 | |
| | | | G/L Account: 4382-000-000-00 | Utility: Water&Sewer | | | 70.75 | |
| | | | G/L Account: 4382-000-000-00 | Utility: Water&Sewer | | | 70.75 | |
| E05334 | 5/31/2023 | 0001010 | City of Columbia - Water | | | | | Check Entry Number: 003 |
| Check Comment: | | 3800 Lucius Rd | | | | | | |
| | | | 5705-0423 | 5/10/2023 | 183.95 | 0.00 | 183.95 | |
| | | | Invoice Comment: 3800 Lucius Rd | | | | | |
| | | | G/L Account: 4382-000-000-00 | Utility: Water&Sewer | | | 183.95 | |
| E05335 | 5/31/2023 | 0001010 | City of Columbia - Water | | | | | Check Entry Number: 004 |
| Check Comment: | | 3808 Lucius Rd. | | | | | | |
| | | | 5706-0423 | 5/10/2023 | 212.25 | 0.00 | 212.25 | |
| | | | Invoice Comment: 3808 Lucius Rd. | | | | | |
| | | | G/L Account: 4382-000-000-00 | Utility: Water&Sewer | | | 212.25 | |
| | | | G/L Account: 4382-000-000-00 | Utility: Water&Sewer | | | 212.25 | |
| | | | G/L Account: 4382-000-000-00 | Utility: Water&Sewer | | | 212.25 | |
| E05336 | 5/31/2023 | 0001010 | City of Columbia - Water | | | | | Check Entry Number: 005 |
| Check Comment: | | 3613 Lucius Rd. | | | | | | |
| | | | 5754-0423 | 5/2/2023 | 2,855.84 | 0.00 | 2,855.84 | |
| | | | Invoice Comment: 3613 Lucius Rd. | | | | | |
| | | | G/L Account: 4382-000-000-00 | Utility: Water&Sewer | | | 2,855.84 | |
| E05337 | 5/31/2023 | 0001022 | Segra | | | | | Check Entry Number: 001 |
| | | | 2556386 | 4/1/2023 | 944.96 | 0.00 | 944.96 | |
| | | | Invoice Comment: VOIP 5231111- 4/1/23-4/30/23 | | | | | |
| | | | G/L Account: 4383-000-000-00 | Telecommunications | | | 944.96 | |
| | | | 2559850 | 4/1/2023 | 2,682.16 | 0.00 | 2,682.16 | |
| | | | Invoice Comment: Internet Charges- 4/1/23-4/30/23 | | | | | |
| | | | G/L Account: 4383-000-000-00 | Telecommunications | | | 2,682.16 | |
| | | | Check E05337 Total: | | 3,627.12 | 0.00 | 3,627.12 | |
| | | | Printed Check Total: | | | | 0.00 | |
| | | | Electronic Payment Total: | | | | 3,627.12 | |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount | |
|-----------------------|------------|-------------------------------------|---|--------------|----------------|------------------|----------------|--------------------------------|
| E05338 | 5/31/2023 | 0001028 | Pitney Bowes Purchase Power | | | | | Check Entry Number: 001 |
| | | | 0788-0323 | 4/5/2023 | 10.00 | 0.00 | 10.00 | |
| | | | Invoice Comment: Postage | | | | | |
| | | G/L Account: 4208-000-000-00 | Postage & Shipping | | | | | 10.00 |
| E05339 | 5/31/2023 | 0001144 | PEBA Insurance Finance | | | | | Check Entry Number: 002 |
| | | | MAY 2023 | 4/20/2023 | 8,661.02 | 0.00 | 8,661.02 | |
| | | G/L Account: 4165-000-000-00 | Health Insurance Employer Portion | | | | | 6,564.60 |
| | | G/L Account: 2145-000-000-00 | State Health: EE | | | | | 1,316.02 |
| | | G/L Account: 2165-000-000-00 | Dental: Employee | | | | | 13.72 |
| | | G/L Account: 2172-000-000-00 | Dental Plus: Employee | | | | | 301.44 |
| | | G/L Account: 2175-000-000-00 | Optional Life | | | | | 156.96 |
| | | G/L Account: 2180-000-000-00 | Dependant Life Ins | | | | | 3.78 |
| | | G/L Account: 2182-000-000-00 | Supplemental Long Term Disability | | | | | 167.70 |
| | | G/L Account: 2187-000-000-00 | State Vision Plan | | | | | 96.80 |
| | | G/L Account: 2186-000-000-00 | State Tobacco Prem | | | | | 40.00 |
| E05340 | 5/31/2023 | 0001224 | Bank of America | | | | | Check Entry Number: 001 |
| | | | 7220-0423 | 4/14/2023 | 2,118.89 | 0.00 | 2,118.89 | |
| | | G/L Account: 4401-000-000-00 | Misc Administrative Expenses | | | | | 11.90 |
| | | G/L Account: 4502-000-000-00 | FF&E <\$5000 | | | | | 559.92 |
| | | G/L Account: 4502-000-000-00 | FF&E <\$5000 | | | | | 559.60 |
| | | G/L Account: 4401-000-000-00 | Misc Administrative Expenses | | | | | 36.50 |
| | | G/L Account: 4510-000-000-00 | Federal/Non Fed Exp: ADP Software ACQ/Maint | | | | | 598.00 |
| | | G/L Account: 4510-000-000-00 | Federal/Non Fed Exp: ADP Software ACQ/Maint | | | | | 43.20 |
| | | G/L Account: 4510-000-000-00 | Federal/Non Fed Exp: ADP Software ACQ/Maint | | | | | 15.00 |
| | | G/L Account: 4510-000-000-00 | Federal/Non Fed Exp: ADP Software ACQ/Maint | | | | | 2.50 |
| | | G/L Account: 4510-000-000-00 | Federal/Non Fed Exp: ADP Software ACQ/Maint | | | | | 4.32 |
| | | G/L Account: 4502-000-000-00 | FF&E <\$5000 | | | | | 95.99 |
| | | G/L Account: 4518-000-000-00 | EE Training & Development (& Travel Adv) | | | | | 719.40 |
| | | G/L Account: 4502-000-000-00 | FF&E <\$5000 | | | | | 209.85- |
| | | G/L Account: 4401-000-000-00 | Misc Administrative Expenses | | | | | 199.00- |
| | | G/L Account: 4401-000-000-00 | Misc Administrative Expenses | | | | | 118.59- |
| | | | 8483-0423 | 4/14/2023 | 30.00 | 0.00 | 30.00 | |
| | | G/L Account: 4203-000-000-00 | Mktg/Adv/Promo/Spnsr | | | | | 30.00 |
| | | | 8483-0423 MAR | 4/14/2023 | 804.14 | 0.00 | 804.14 | |
| | | G/L Account: 4510-000-000-00 | Federal/Non Fed Exp: ADP Software ACQ/Maint | | | | | 12.95 |
| | | G/L Account: 4203-000-000-00 | Mktg/Adv/Promo/Spnsr | | | | | 773.92 |
| | | G/L Account: 4510-000-000-00 | Federal/Non Fed Exp: ADP Software ACQ/Maint | | | | | 17.27 |
| | | | Check E05340 Total: | | 2,953.03 | 0.00 | 2,953.03 | |
| | | | Printed Check Total: | | | | 0.00 | |
| | | | Electronic Payment Total: | | | | 2,953.03 | |
| E05341 | 5/31/2023 | 0001265 | Colonial Life Supp Ins | | | | | Check Entry Number: 001 |
| | | | 31647120405096 | 4/5/2023 | 75.90 | 0.00 | 75.90 | |
| | | | Invoice Comment: April 2023 Supplemental Insurance | | | | | |
| | | G/L Account: 2195-000-000-00 | Colonial Supplemental | | | | | 75.90 |
| E05342 | 5/31/2023 | 0001328 | Waste Management | | | | | Check Entry Number: 002 |
| Check Comment: | | | 3613 Lucius Rd. | | | | | |
| | | | 4576567-0080-6 | 4/17/2023 | 2,929.04 | 0.00 | 2,929.04 | |
| | | | Invoice Comment: 3613 Lucius Rd. | | | | | |
| | | G/L Account: 4205-000-000-00 | Facility R&M Expense | | | | | 2,929.04 |
| E05343 | 5/31/2023 | 0001328 | Waste Management | | | | | Check Entry Number: 003 |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Operating Security Federal

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount |
|--|------------|---------|--------------------------------------|--------------|----------------|------------------|--------------------------------|
| Check Comment: 1224 Laurel St. | | | | | | | |
| | | | 4576630-0080-2 | 4/17/2023 | 1,040.21 | 0.00 | 1,040.21 |
| Invoice Comment: 1224 Laurel St. | | | | | | | |
| G/L Account: 4205-000-000-00 Facility R&M Expense 1,040.21 | | | | | | | |
| E05344 | 5/31/2023 | 0001328 | Waste Management | | | | Check Entry Number: 004 |
| Check Comment: 3613 Lucius Rd. | | | | | | | |
| | | | 4576717-0080-7 | 4/17/2023 | 411.75 | 0.00 | 411.75 |
| Invoice Comment: 3613 Lucius Rd. | | | | | | | |
| G/L Account: 4205-000-000-00 Facility R&M Expense 411.75 | | | | | | | |
| E05345 | 5/31/2023 | 0001359 | AT&T Mobility | | | | Check Entry Number: 001 |
| | | | X05092023 | 5/1/2023 | 6,951.79 | 0.00 | 6,951.79 |
| G/L Account: 4383-000-000-00 Telecommunications 6,951.79 | | | | | | | |
| E05346 | 5/31/2023 | 0001405 | Pitney Bowes Global Financial | | | | Check Entry Number: 001 |
| | | | 3317269174 | 3/28/2023 | 252.21 | 0.00 | 252.21 |
| Invoice Comment: Lease Renewal 4/30/23-7/30/23 | | | | | | | |
| G/L Account: 4501-000-000-00 Leases/Rentals 252.21 | | | | | | | |
| E05347 | 5/31/2023 | 0001470 | WEX BANK | | | | Check Entry Number: 001 |
| | | | 88870563 | 4/30/2023 | 4,697.64 | 0.00 | 4,697.64 |
| Invoice Comment: 1354.17 gals @ 3.44 avg / gal | | | | | | | |
| G/L Account: 4321-000-000-00 Vehicle Fuel: Diesel/UNL 4,697.64 | | | | | | | |
| E05348 | 5/31/2023 | 0001512 | VERIZON WIRELESS | | | | Check Entry Number: 001 |
| | | | 9933234260 | 4/23/2023 | 1,216.32 | 0.00 | 1,216.32 |
| Invoice Comment: iPad & Tablet Data Plan | | | | | | | |
| G/L Account: 4383-000-000-00 Telecommunications 1,216.32 | | | | | | | |
| E05349 | 5/31/2023 | 0001607 | PEX - Prepaid Expense Card Solutions | | | | Check Entry Number: 001 |
| | | | MAY23 VTRIP/PUP | 5/5/2023 | 2,000.00 | 0.00 | 2,000.00 |
| Invoice Comment: COG Grant#TR20-01-001 | | | | | | | |
| G/L Account: 4520-000-000-00 Federal Exp: Mobility 5310 (VTRIP, PUP) 2,000.00 | | | | | | | |
| E05350 | 5/31/2023 | 0001620 | PXC, Inc. | | | | Check Entry Number: 001 |
| | | | 2023050301 | 5/3/2023 | 132.76 | 0.00 | 132.76 |
| Invoice Comment: Salary Payroll - 5/5/23 | | | | | | | |
| G/L Account: 1020-000-000-00 Cash: Payroll - WF/SFB 132.76 | | | | | | | |
| | | | 2023050302 | 5/3/2023 | 132.76 | 0.00 | 132.76 |
| Invoice Comment: Hourly Payroll - 5/5/23 | | | | | | | |
| G/L Account: 1020-000-000-00 Cash: Payroll - WF/SFB 132.76 | | | | | | | |
| | | | 2023051701 | 5/18/2023 | 132.76 | 0.00 | 132.76 |
| Invoice Comment: Salary Payroll - 5/19/23 | | | | | | | |
| G/L Account: 1020-000-000-00 Cash: Payroll - WF/SFB 132.76 | | | | | | | |
| | | | 2023053101 | 5/31/2023 | 124.81 | 0.00 | 124.81 |
| Invoice Comment: Hourly Payroll - 6/2/23 | | | | | | | |
| G/L Account: 1020-000-000-00 Cash: Payroll - WF/SFB 124.81 | | | | | | | |
| Check E05350 Total: | | | | | 523.09 | 0.00 | 523.09 |
| Printed Check Total: | | | | | | | 0.00 |
| Electronic Payment Total: | | | | | | | 523.09 |
| Report Total: | | | | | 47,402.12 | 0.00 | 47,402.12 |
| Printed Check Total: | | | | | | | 0.00 |
| Electronic Payment Total: | | | | | | | 47,402.12 |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G -

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount | |
|--------------|------------|-------------------------------------|---|--------------|----------------|------------------|--------------------------------|--|
| E05351 | 6/9/2023 | 0000046 | Nationwide Testing Association Inc. | | | | Check Entry Number: 001 | |
| | | 1860 | | 5/8/2023 | 29.00 | 0.00 | 29.00 | |
| | | | Invoice Comment: Background Check - M. Woodson | | | | | |
| | | G/L Account: 4401-000-000-00 | Misc Administrative Expenses | | | | 29.00 | |
| | | NTA_21665 | | 5/8/2023 | 40.00 | 0.00 | 40.00 | |
| | | | Invoice Comment: Drug Test - 4/13 M. Woodson | | | | | |
| | | G/L Account: 4401-000-000-00 | Misc Administrative Expenses | | | | 40.00 | |
| | | | Check E05351 Total: | | 69.00 | 0.00 | 69.00 | |
| | | | Printed Check Total: | | | | 0.00 | |
| | | | Electronic Payment Total: | | | | 69.00 | |
| E05352 | 6/9/2023 | 0000061 | City Center Partnership, Inc. | | | | Check Entry Number: 001 | |
| | | 1089 | | 5/22/2023 | 2,500.00 | 0.00 | 2,500.00 | |
| | | | Invoice Comment: Yellow Shirt Services- April 2023 | | | | | |
| | | G/L Account: 4509-000-000-00 | Fed/Non Fed Exp: Safety/Security | | | | 2,500.00 | |
| E05353 | 6/9/2023 | 0000109 | Crowe LLP | | | | Check Entry Number: 001 | |
| | | 705-2623496 | | 2/24/2023 | 6,000.00 | 0.00 | 6,000.00 | |
| | | | Invoice Comment: NTD Planning- FY20, FY21, FY22 | | | | | |
| | | G/L Account: 4361-000-000-00 | Professional Svcs | | | | 6,000.00 | |
| | | 705-2655221 | | 5/23/2023 | 12,000.00 | 0.00 | 12,000.00 | |
| | | | Invoice Comment: NTD AUP Testing- FY20, FY21, FY22 | | | | | |
| | | G/L Account: 4361-000-000-00 | Professional Svcs | | | | 12,000.00 | |
| | | | Check E05353 Total: | | 18,000.00 | 0.00 | 18,000.00 | |
| | | | Printed Check Total: | | | | 0.00 | |
| | | | Electronic Payment Total: | | | | 18,000.00 | |
| E05354 | 6/9/2023 | 0001000 | RATP Dev USA Inc. | | | | Check Entry Number: 001 | |
| | | 03OCT23 | | 4/17/2023 | 1,817,921.24 | 0.00 | 1,817,921.24 | |
| | | | Invoice Comment: Mar2023 Contracted Services | | | | | |
| | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | | 414,818.10 | |
| | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | | 862,615.28 | |
| | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | | 6,290.29 | |
| | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | | 4,457.25 | |
| | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | | 4,457.25 | |
| | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | | 3,626.20 | |
| | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | | 15,529.50 | |
| | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | | 162.48 | |
| | | G/L Account: 4305-000-000-00 | Contractor: Fixed Route | | | | 14,879.00 | |
| | | G/L Account: 4305-000-000-98 | Contractor:Fixed Rte-General-USC | | | | 166,756.13 | |
| | | G/L Account: 4306-000-000-00 | Contractor: DART | | | | 148,410.71 | |
| | | G/L Account: 4306-000-000-00 | Contractor: DART | | | | 152,633.52 | |
| | | G/L Account: 4306-000-000-00 | Contractor: DART | | | | 12,001.95 | |
| | | G/L Account: 4306-000-000-00 | Contractor: DART | | | | 19,375.55 | |
| | | G/L Account: 4306-000-000-00 | Contractor: DART | | | | 1,662.11 | |
| | | G/L Account: 4306-000-000-00 | Contractor: DART | | | | 1,147.50 | |
| E05355 | 6/9/2023 | 0001003 | Burr Forman McNair | | | | Check Entry Number: 001 | |
| | | 1388949 | | 5/15/2023 | 2,075.00 | 0.00 | 2,075.00 | |
| | | | Invoice Comment: Professional Services- April 2023 | | | | | |
| | | G/L Account: 4361-000-000-00 | Professional Svcs | | | | 2,075.00 | |
| | | G/L Account: 4361-000-000-03 | Professional Svcs-General-Attorneys | | | | 2,075.00 | |
| | | G/L Account: 4361-000-000-00 | Professional Svcs | | | | 2,075.00 | |
| | | APR2023 | | 5/15/2023 | 4,000.00 | 0.00 | 4,000.00 | |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G -

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount | |
|--|------------|-------------------------------------|-------------------------------------|--------------|----------------------------------|------------------|--------------------------------|-----------|
| Invoice Comment: Professional Services - April 2023 | | | | | | | | |
| | | G/L Account: 4361-000-000-03 | Professional Svcs-General-Attorneys | | | | 4,000.00 | |
| | | | | | Check E05355 Total: | 6,075.00 | 0.00 | 6,075.00 |
| | | | | | Printed Check Total: | | | 0.00 |
| | | | | | Electronic Payment Total: | | | 6,075.00 |
| E05356 | 6/9/2023 | 0001055 | AmeriGas Propane LP | | | | Check Entry Number: 001 | |
| | | | 3150289073 | 5/11/2023 | 1,730.78 | 0.00 | 1,730.78 | |
| Invoice Comment: 1173.4 gals @ 1.34 / gal | | | | | | | | |
| | | G/L Account: 4320-000-000-00 | Propane Fuel | | | | 1,730.78 | |
| | | | 3150320531 | 5/12/2023 | 1,407.16 | 0.00 | 1,407.16 | |
| Invoice Comment: 954 gals @ 1.34 / gal | | | | | | | | |
| | | G/L Account: 4320-000-000-00 | Propane Fuel | | | | 1,407.16 | |
| | | | 3150467015 | 5/16/2023 | 3,017.28 | 0.00 | 3,017.28 | |
| Invoice Comment: 1998.9 gals @ 1.37 / gal | | | | | | | | |
| | | G/L Account: 4320-000-000-00 | Propane Fuel | | | | 3,017.28 | |
| | | | 3150467016 | 5/16/2023 | 1,326.18 | 0.00 | 1,326.18 | |
| Invoice Comment: 899.1 gals @ 1.34 / gal | | | | | | | | |
| | | G/L Account: 4320-000-000-00 | Propane Fuel | | | | 1,326.18 | |
| | | | 3150567357 | 5/19/2023 | 1,318.86 | 0.00 | 1,318.86 | |
| Invoice Comment: 856.4 gals @ 1.41 / gal | | | | | | | | |
| | | G/L Account: 4320-000-000-00 | Propane Fuel | | | | 1,318.86 | |
| | | | 3150567358 | 5/19/2023 | 1,203.05 | 0.00 | 1,203.05 | |
| Invoice Comment: 781.2 gals @ 1.41 / gal | | | | | | | | |
| | | G/L Account: 4320-000-000-00 | Propane Fuel | | | | 1,203.05 | |
| | | | 3150611293 | 5/21/2023 | 1,233.08 | 0.00 | 1,233.08 | |
| Invoice Comment: 800.7 gals @ 1.41 / gal | | | | | | | | |
| | | G/L Account: 4320-000-000-00 | Propane Fuel | | | | 1,233.08 | |
| | | | 3150611294 | 5/21/2023 | 886.58 | 0.00 | 886.58 | |
| Invoice Comment: 575.7 gals @ 1.41 / gal | | | | | | | | |
| | | G/L Account: 4320-000-000-00 | Propane Fuel | | | | 886.58 | |
| | | | 3150704150 | 5/23/2023 | 1,481.05 | 0.00 | 1,481.05 | |
| Invoice Comment: 979.2 gals @ 1.38 / gal | | | | | | | | |
| | | G/L Account: 4320-000-000-00 | Propane Fuel | | | | 1,481.05 | |
| | | | | | Check E05356 Total: | 13,604.02 | 0.00 | 13,604.02 |
| | | | | | Printed Check Total: | | | 0.00 |
| | | | | | Electronic Payment Total: | | | 13,604.02 |
| E05357 | 6/9/2023 | 0001059 | Trapeze Software Group, Inc. | | | | Check Entry Number: 001 | |
| | | | TMAU230128 | 4/28/2023 | 11,985.00 | 0.00 | 11,985.00 | |
| Invoice Comment: Booked Trips- 7/1/23-6/30/24 | | | | | | | | |
| | | G/L Account: 1535-000-000-00 | Prepaid Expenses | | | | 11,985.00 | |
| E05358 | 6/9/2023 | 0001159 | Canon Financial Services | | | | Check Entry Number: 001 | |
| | | | 30331630 | 4/11/2023 | 644.26 | 0.00 | 644.26 | |
| Invoice Comment: Canon Copier Lease | | | | | | | | |
| | | G/L Account: 4501-000-000-00 | Leases/Rentals | | | | 372.37 | |
| | | G/L Account: 4209-000-000-00 | Printing | | | | 10.10 | |
| | | G/L Account: 4209-000-000-00 | Printing | | | | 261.79 | |
| E05359 | 6/9/2023 | 0001212 | United Way of the Midlands | | | | Check Entry Number: 001 | |
| | | | MAY2023 | 5/19/2023 | 191.68 | 0.00 | 191.68 | |
| Invoice Comment: 2022 Campaign Pledges | | | | | | | | |
| | | G/L Account: 2125-000-000-00 | United Way of Midlands (82) | | | | 191.68 | |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G -

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount |
|--------------|------------|---------|--|-------------------------------------|----------------|------------------|----------------|
| E05360 | 6/9/2023 | 0001248 | N-Graphix CTO33123 | 5/22/2023 | 385.00 | 0.00 | 385.00 |
| | | | Invoice Comment: Heat Press Targus Bags | | | | |
| | | | G/L Account: 4203-000-000-00 | Mktg/Adv/Promo/Spnsr | | | 385.00 |
| | | | G/L Account: 4203-000-000-00 | Mktg/Adv/Promo/Spnsr | | | 385.00- |
| | | | G/L Account: 4401-000-000-00 | Misc Administrative Expenses | | | 385.00 |
| E05361 | 6/9/2023 | 0001256 | ASI FLEX c/o Application Software, Inc. MAY 2023 | 5/19/2023 | 541.80 | 0.00 | 541.80 |
| | | | Invoice Comment: Medical Spending (72) | | | | |
| | | | G/L Account: 2193-000-000-00 | Medical Spending (72) | | | 541.80 |
| E05362 | 6/9/2023 | 0001257 | ASI Flex - Admin Fees MAY 2023 | 5/19/2023 | 12.58 | 0.00 | 12.58 |
| | | | Invoice Comment: Medical Spending Admin Fees (74) | | | | |
| | | | G/L Account: 2192-000-000-00 | Medical Spending Admin Fees (74) | | | 12.58 |
| E05363 | 6/9/2023 | 0001543 | Flock & Rally 230ADV | 5/10/2023 | 9,564.10 | 0.00 | 9,564.10 |
| | | | Invoice Comment: April 2023 Advertising Expenses | | | | |
| | | | G/L Account: 4203-000-000-00 | Mktg/Adv/Promo/Spnsr | | | 9,564.10 |
| | | | 4224 | 5/12/2023 | 14,318.55 | 0.00 | 14,318.55 |
| | | | Invoice Comment: April 2023 Marketing Hours | | | | |
| | | | G/L Account: 4203-000-000-00 | Mktg/Adv/Promo/Spnsr | | | 14,318.55 |
| | | | Check E05363 Total: | | 23,882.65 | 0.00 | 23,882.65 |
| | | | Printed Check Total: | | | | 0.00 |
| | | | Electronic Payment Total: | | | | 23,882.65 |
| E05364 | 6/9/2023 | 0001545 | Maynard Nexsen PC 535971947 | 5/5/2023 | 6,000.00 | 0.00 | 6,000.00 |
| | | | Invoice Comment: Matter No. 061920-00001 | | | | |
| | | | G/L Account: 4361-000-000-00 | Professional Svcs | | | 6,000.00 |
| | | | G/L Account: 4361-000-000-03 | Professional Svcs-General-Attorneys | | | 6,000.00 |
| | | | G/L Account: 4361-000-000-00 | Professional Svcs | | | 6,000.00- |
| E05365 | 6/9/2023 | 0001588 | Palmetto Shop LLC 4485 | 5/10/2023 | 793.38 | 0.00 | 793.38 |
| | | | Invoice Comment: Decal Medallions | | | | |
| | | | G/L Account: 4203-000-000-00 | Mktg/Adv/Promo/Spnsr | | | 793.38 |
| E05366 | 6/9/2023 | 0001606 | Certified Translation Services, Inc. CMR-23-0005 | 5/24/2023 | 68.32 | 0.00 | 68.32 |
| | | | Invoice Comment: DART Application Translation | | | | |
| | | | G/L Account: 4361-000-000-00 | Professional Svcs | | | 68.32 |
| E05367 | 6/9/2023 | 0001618 | Universal Distribution Grp, LLC 8560 | 3/20/2023 | 228.50 | 0.00 | 228.50 |
| | | | Invoice Comment: Repair Leaks on Air Compressor | | | | |
| | | | G/L Account: 4205-000-000-00 | Facility R&M Expense | | | 228.50 |
| | | | 8631 | 4/3/2023 | 184.00 | 0.00 | 184.00 |
| | | | Invoice Comment: Cleaned Drain on Air Compressor | | | | |
| | | | G/L Account: 4205-000-000-00 | Facility R&M Expense | | | 184.00 |
| | | | Check E05367 Total: | | 412.50 | 0.00 | 412.50 |
| | | | Printed Check Total: | | | | 0.00 |
| | | | Electronic Payment Total: | | | | 412.50 |
| E05368 | 6/9/2023 | 0001627 | Transportation Management & Design, Inc. 1060-02 | 5/11/2023 | 5,067.06 | 0.00 | 5,067.06 |
| | | | Invoice Comment: Scheduling Services | | | | |
| | | | G/L Account: 4361-000-000-00 | Professional Svcs | | | 4,702.50 |

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G -

| Check Number | Check Date | Vendor | Invoice Number | Invoice Date | Invoice Amount | Discount Applied | Payment Amount |
|--------------|------------|-------------------------------------|-----------------------|--|----------------|------------------|--------------------------------|
| | | G/L Account: 4361-000-000-00 | | Professional Svcs | | | 364.56 |
| E05369 | 6/9/2023 | 0001636 | Swiftly | | | | Check Entry Number: 001 |
| | | | 3083 | 5/14/2023 | 21,168.00 | 0.00 | 21,168.00 |
| | | | | Invoice Comment: Data Validation- 6/14/23-6/13/24 | | | |
| | | G/L Account: 1535-000-000-00 | | Prepaid Expenses | | | 21,168.00 |
| E05370 | 6/9/2023 | 0001666 | Guttman Energy, Inc. | | | | Check Entry Number: 001 |
| | | | R23078402 | 5/11/2023 | 21,596.34 | 0.00 | 21,596.34 |
| | | | | Invoice Comment: 7468 gals @ 2.58 / gal, 5/2/23 | | | |
| | | G/L Account: 4321-000-000-00 | | Vehicle Fuel: Diesel/UNL | | | 21,596.34 |
| | | | R23080100 | 5/15/2023 | 19,737.45 | 0.00 | 19,737.45 |
| | | | | Invoice Comment: 7155 gals @ 2.45 / gal, 5/5/23 | | | |
| | | G/L Account: 4321-000-000-00 | | Vehicle Fuel: Diesel/UNL | | | 19,737.45 |
| | | | R23081549 | 5/17/2023 | 21,511.56 | 0.00 | 21,511.56 |
| | | | | Invoice Comment: 7441 gals @ 2.58 / gal, 5/12/23 | | | |
| | | G/L Account: 4321-000-000-00 | | Vehicle Fuel: Diesel/UNL | | | 21,511.56 |
| | | | | Check E05370 Total: | 62,845.35 | 0.00 | 62,845.35 |
| | | | | Printed Check Total: | | | 0.00 |
| | | | | Electronic Payment Total: | | | 62,845.35 |
| E05371 | 6/9/2023 | 0001696 | Express Services Inc. | | | | Check Entry Number: 001 |
| | | | 29010680 | 5/16/2023 | 1,429.13 | 0.00 | 1,429.13 |
| | | | | Invoice Comment: Temporary Employee- 5/8/23-5/14/23 | | | |
| | | G/L Account: 4103-000-000-00 | | Salaries: Temps | | | 1,429.13 |
| E05372 | 6/9/2023 | 0006003 | Ashley Brown | | | | Check Entry Number: 001 |
| | | | VTRIP MAR'23 | 3/31/2023 | 88.00 | 0.00 | 88.00 |
| | | | | Invoice Comment: Volunteer Driver - Allison (Max 150mi) | | | |
| | | G/L Account: 4520-000-000-00 | | Federal Exp: Mobility 5310 (VTRIP, PUP) | | | 88.00 |
| | | | | Report Total: | 1,993,683.97 | 0.00 | 1,993,683.97 |
| | | | | Printed Check Total: | | | 0.00 |
| | | | | Electronic Payment Total: | | | 1,993,683.97 |



RATP Dev USA Monthly Performance Report

May
2023



Hot Topics:

COVID-19 – Lenny Cooksey

Customer Service – Alicia Peterson

Maintenance – Ron Sweeney

Operations – Rickey Mack

Safety and Training – Mary Saunders

Human Resources – Courtney Coney

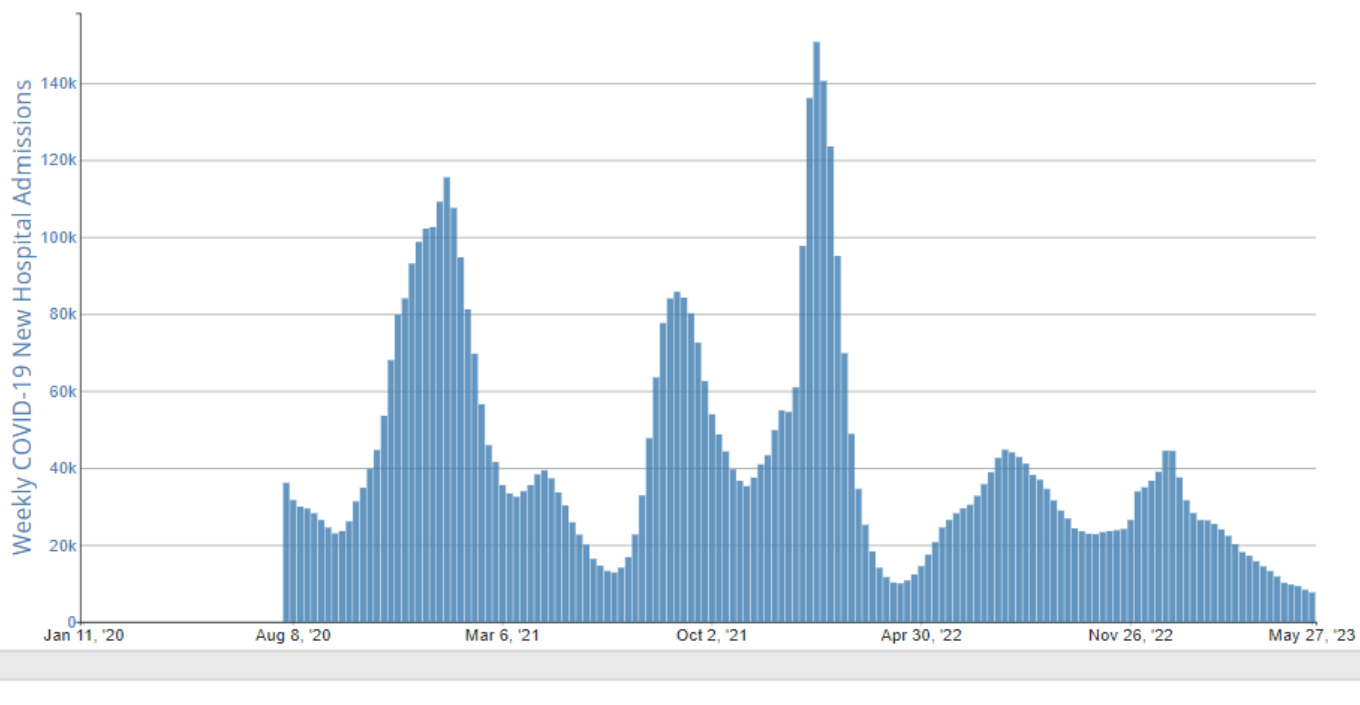
Performance Indicators - Lenny Cooksey





Covid-19

Weekly Trends in COVID-19 New Hospital Admissions in The United States Reported to CDC



Face masks required.



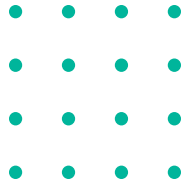
TSA requires proper wearing of face masks per federal law. Face masks are to be worn at all times. Failure to comply will result in denial of entry to the screening area, and may result in penalties.



See Health & Safety Requirements

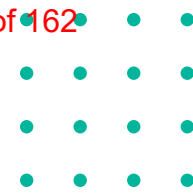
| Bus Cleaning | Totals |
|--------------|--------|
| Detailed | 357 |





Customer Service

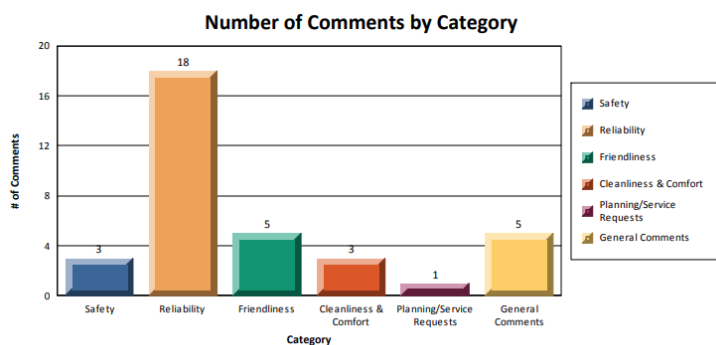




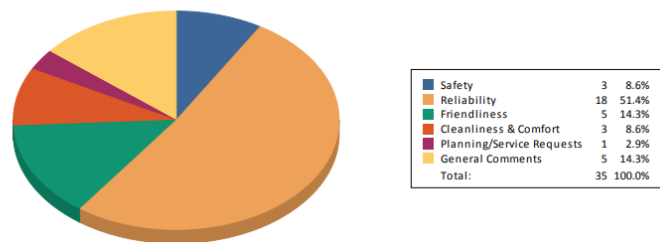
Customer Service

CUSTOMER COMMENTS

For the Period: 5/1/2023 to 5/31/2023



Percentage by Category

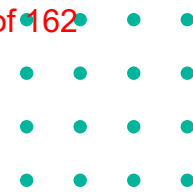


For the month of May 2023, RATP Dev had a total of 32 customer complaints comparing to 31 of April 2023, that is a 1.03 % increase from the previous month. The Safety category was increased to 14.3% from 11.8% and the Reliability category increased to 51.4% from 41.2% of the previous month.

The complaint rate 2.44% (complaints per 10,000 riders) for the month of February is below our target goal of 4.00 to 6.00 complaints per 10,000 customers.

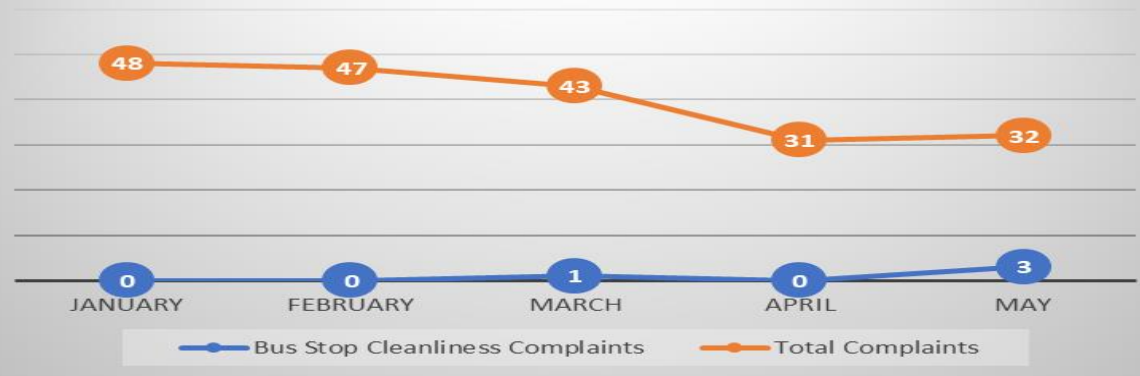
RATP Dev has been continuously addressing the customer complaint issues in different training programs, personal counseling/coaching, and other management actions.





Bus Stop Cleanliness

2023 Bus Stop Cleanliness



| Month | Bus Stop Cleanliness Complaints | Total Complaints | % |
|----------|---------------------------------|------------------|-------|
| January | 0 | 48 | 0.00% |
| February | 0 | 47 | 0.00% |
| March | 1 | 43 | 2.33% |
| April | 0 | 31 | 0.00% |
| May | 3 | 32 | 9.38% |

Customer call and says that they would like to get a trash can at the stop to help keep trash off the ground at Monticello & Winyah.

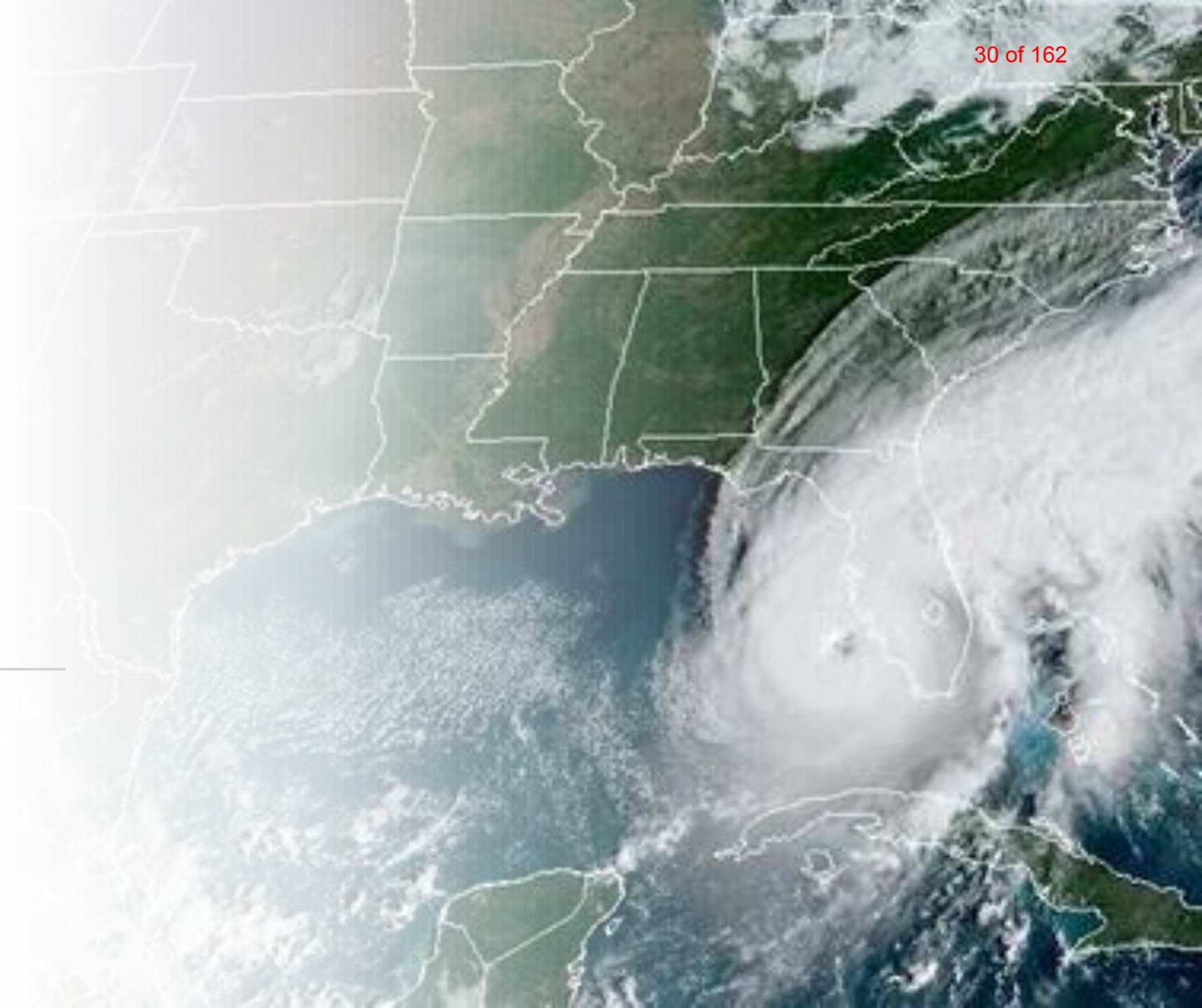
Mr. Harris is complaining about homeless people drinking, smoking and bogarting the bus stop. Preventing actual Comet bus riders from utilizing this stop.

Employee Recognition



Employee Recognition





Hurricane Readiness



Hurricane Readiness

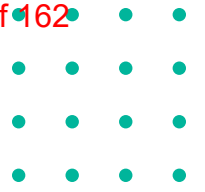
- **Official hurricane season started June 1**
- Forecasters expecting to be near or slightly below average
- Typical year averages about 14 tropical storms, seven of which spin into hurricanes based on data from 1991 to 2020
- ***Here is the list of names for the 2023 Atlantic hurricane season***
- Arlene Katia
- Bret Lee
- Cindy Margot
- Don Nigel
- Emily Ophelia
- Franklin Philippe
- Gert Rina
- Harold Sean
- Idalia Tammy
- Jose Vince
- Whitney



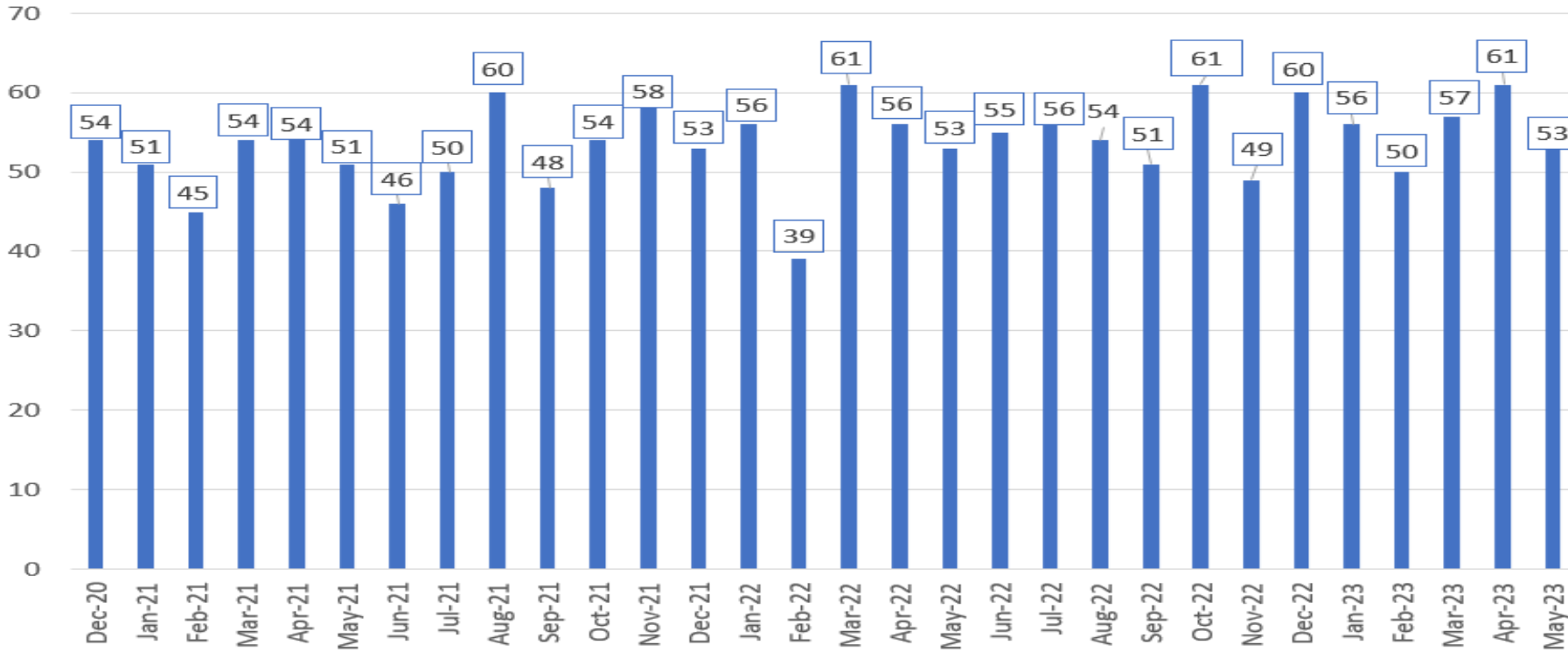


Maintenance





Preventive Maintenance

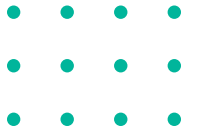


Scheduled PMIs = 53
Completed PMIs = 53
100% On-Time

PMI'S ARE TRIGGERED BY ACCUMULATED MILEAGE

AMOUNT VARIES BY MONTH





PM Results



Vehicle Preventative Maintenance Interval Statistics

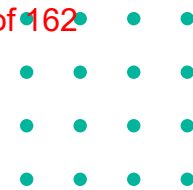
Total Miles Between Road Calls = **12392**
Target Miles Between Road Calls = 12392



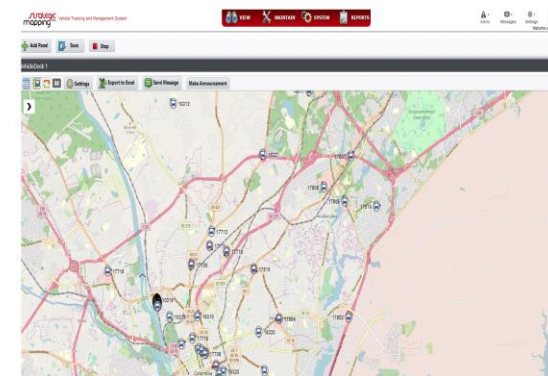


On Time Performance (OTP)





OTP for Fixed Route / DART / Flex



On-time performance is a leading indicator of service reliability and is inscribed as an essential [service standard](#). On-time performance measures the percentage of actual arrival times that are between (<1) minutes early and five (<6) minutes late at designated points along transit routes. The metric is reported by the COMET's AVL system for Fixed Route (Strategic Mapping) and DART Paratransit (Trapeze).

- Fixed Route OTP for May 2023: **78.46%**
- Fixed Route OTP decreased by 0.49% compared to April 2023 at **78.85%**
- DART/Paratransit OTP for May 2023: **90.35%**
- DART/Paratransit OTP increased **0.09%** compared to April 2023 at **90.26%**



LIMITED SHARING

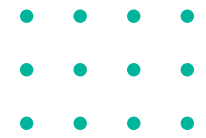
Clever Devices has been replaced with the new AVL system, Strategic Mapping. We are currently in phase one of three-part implementation to improve depiction of the system OTP.





Ridership Summary

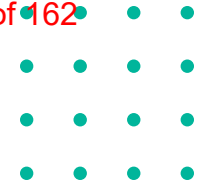




All Aboard

- **131,263 total ridership for May 2023**
- 121,579 total ridership for May 2022
- Ridership has increased by 7.96% compared to May 2022



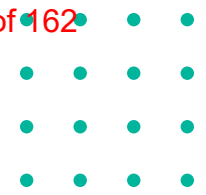


Previous Month Comparison



- **131,263 total ridership for May 2023**
- 147,800 total ridership for April 2023
- Ridership decrease of 11.18% compared to April 2023

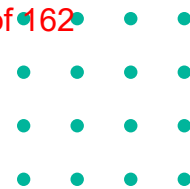




Average Daily Ridership

| Average Daily Ridership | | | | | |
|-------------------------|-------------------|----------------|-------------------------|------------------|--------------|
| Month | Monthly Ridership | | Average Daily Ridership | | |
| | 2022 | 2023 | 2022 | 2023 | % Change |
| January | 106,428 | 144,066 | 15,204 | 20,581 | 35% |
| February | 112,303 | 150,528 | 16,043 | 21,504 | 34% |
| March | 138,952 | 158,632 | 19,850 | 22,662 | 14% |
| April | 134,878 | 147,800 | 19,268 | 21,114 | 10% |
| May | 121,579 | 131,263 | 17,368 | 18,752 | 8% |
| June | 121,607 | | 17,372 | | 0.000% |
| July | 118,533 | | 16,933 | | 0.000% |
| August | 150,627 | | 21,518 | | 0.000% |
| September | 170,842 | | 24,406 | | 0.000% |
| October | 155,044 | | 22,149 | | 0.000% |
| November | 122,649 | | 17,521 | | 0.000% |
| December | 111,331 | | 15,904 | | 0.000% |
| Year to Date | 1,564,773 | 732,289 | 223,539 | 0.04,621% | 0.00% |





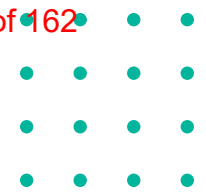
GAMECOCK RIDERSHIP

| Route | May 2023 Total | April 2023 Total | Variance | % Change |
|------------------|----------------|------------------|----------|----------|
| 13 North Loop | 419 | 811 | 392 | -94% |
| 14 Express | 488 | 2,420 | 1932 | -396% |
| 15 Yellow | 79 | 1,395 | 1316 | -1666% |
| 16 Greek Village | 15 | 197 | 182 | -1213% |
| 17 Green | 117 | 1,373 | 1256 | -1074% |
| 18 Red | 249 | 5,837 | 5588 | -2244% |
| 19 Blue | 288 | 4,055 | 3767 | -1308% |
| 20 West Campus | 423 | 4,468 | 4045 | -956% |
| 24 Evening 1 | 13 | 152 | 139 | -1069% |
| 25 Evening 2 | 0 | 547 | 547 | #DIV/0! |
| | 2,091 | 21,255 | 19,164 | -916% |



- 2,091 Total passenger boardings
- Difference of -19,164 passengers compared to April





DART Ridership



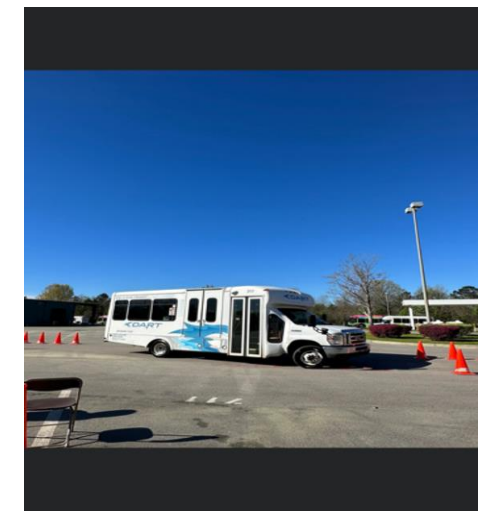
Ridership Report

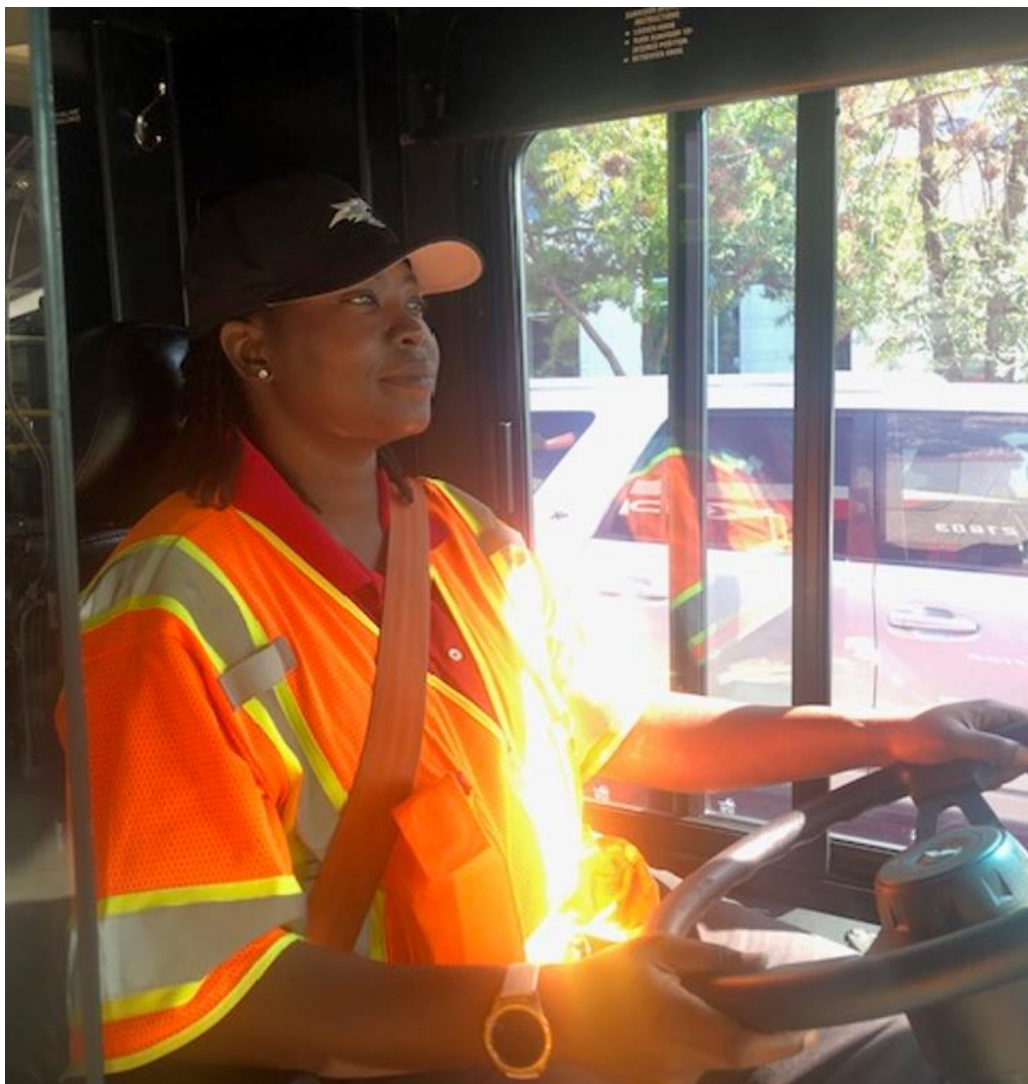
| | February 2023 | March 2023 | April 2023 |
|-----------------|---------------|------------|------------|
| Active Riders | 3,866 | 3,897 | 3,928 |
| Total Ridership | 4,911 | 5,431 | 4,612 |
| Service Hours | 2,434.1 | 2,691.0 | 2,318.1 |
| Total Miles | 40,837 | 51,522 | 41,055 |
| OTP | 90.36% | 84.48% | 90.26% |

| | February vs March | March vs April |
|-----------------|-------------------|----------------|
| Active Riders | +31 | +31 |
| Total Ridership | +520 | -812 |
| Service Hours | +256.9 | -819 |
| Total Miles | +10,685 | 10,467 |

Average Daily Calls

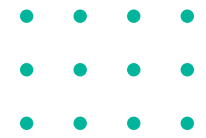
| | March 2023 | April 2023 |
|---------------------|------------|------------|
| Average Daily Calls | 432 | 389 |





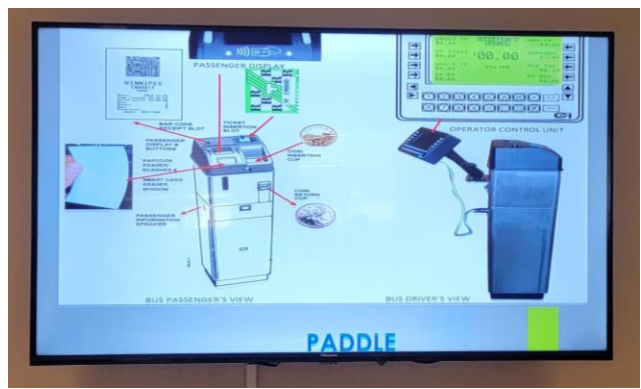
**Safety First,
Safety Always**

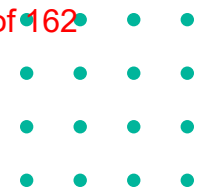




Safety First

- Safety First Safety Always
- Safety Meeting – Spring Into Safety
- Facilities Inspection
- Mandatory Safety Bulletin
 - Drive Cam
- Preventable RATPDEV – 3(1.10) Per 100,000
- Preventable DART-0
- Total Collisions – 8 Per (2.94) 100,000



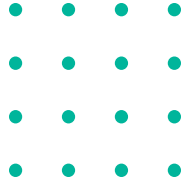


Safety Performance

| Vehicle Accidents | | | | |
|------------------------------|-------|------|------|-------|
| | Fixed | Flex | Dart | Total |
| Revenue Incidents/Accident | 8 | 0 | 0 | 8 |
| Deadhead Incidents/Accidents | 0 | 0 | 0 | 0 |
| Per 100,000 Miles | 0 | 0 | 0 | 2.94 |
| Total Incidents /Accidents | 8 | 0 | 0 | 8 |

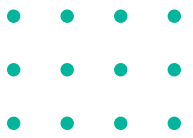
| Injuries | | | | |
|-------------------|-------|------|------|-------|
| | Fixed | Flex | Dart | Total |
| Revenue Injuries | 2 | 0 | 0 | 2 |
| Deadhead Injuries | 0 | 0 | 0 | 0 |
| Per 100,000 Miles | 0 | 0 | 0 | 0.73 |
| Total Injuries | 2 | 0 | 0 | 2 |



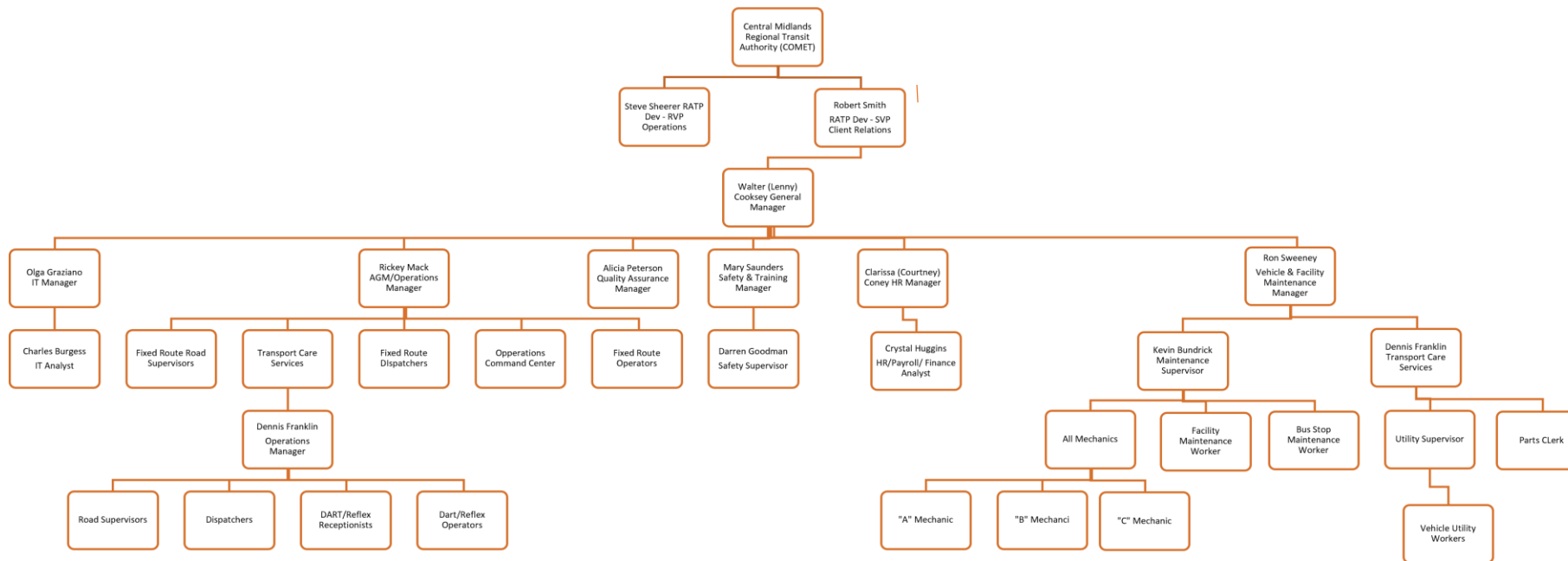


Human Resources





Organizational Chart

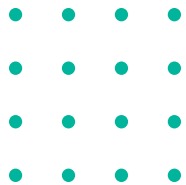




Staffing & Recruitment

| Description | Active | Training | Leave | Total |
|--------------------------------------|--------|----------|-------|-------|
| Fix Route Operators/USC | 120 | 2 | 6 | 128 |
| Ops Supervisor (USC) | 2 | | | 2 |
| Dispatcher/supervisor (USC) | 1 | | | 1 |
| Fix Route Operations Supervisor | 12 | | | 12 |
| Fix Route Dispatcher | 2 | | | 2 |
| DART/Reflex Reservationist | 3.5 | | | 3.5 |
| TCS Total Operators | 27 | | 3 | 30 |
| IT Analyst | 1 | | | 1 |
| Mechanics | 12 | 0 | 1 | 13 |
| Lead mechanic/Maintenance Supervisor | 1 | | | 1 |
| Utility Worker | 9 | | | 9 |
| Shopkeeper | 1 | | | 1 |
| Totals | 191.5 | 2 | 10 | 203.5 |





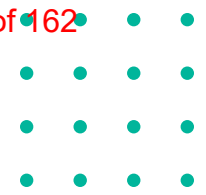
Key Performance Indicator (KPI)





Key Performance Indicator (KPI)

| Performance Measure | <i>RATP Dev Contract Goal</i> | <i>RATP Dev May/Actual</i> |
|--|-----------------------------------|--------------------------------|
| On-Time Performance (Fixed Route / Paratransit) | <i>85% / 90%</i> | <i>78.46%/ 90.35%</i> |
| Miles Between Road Calls | <i>12,000</i> | <i>12,392</i> |
| Customer Complaints (Per 10,000 Customers) | <i>6.0</i> | <i>2.44</i> |
| Preventable Accidents (Per 10,000 Miles) | <i>2.0</i> | <i>0.11</i> |



Thank You



3613 LUCIUS ROAD. • COLUMBIA, SC • 29201

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Central Midlands Regional Transit Authority

FINANCE COMMITTEE AGENDA

Wednesday, June 14, 2023

10:00 a.m.

3613 Lucius Road, Columbia, SC, 29201

Conference Room A (Large) – 2nd Floor

Prior to entering the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.

OFFICERS

Dr. Robert Morris, Chair (Richland County Legislative Delegation)

Rep. Leon Howard (Richland County Legislative Delegation)

Mike Green (West Columbia)

Andy Smith (Forest Acres)

Christopher Lawson (Richland County)

-
1. CALL TO ORDER AND DETERMINATION OF QUORUM
 2. ADOPTION OF AGENDA* Page(s) 1-2
 3. ADOPT MINUTES Page(s) 3-6
 - Meeting date: *April 12, 2023*
 4. MATTERS REFERRED FROM THE BOARD OF DIRECTORS Page(s)
 - Discuss Previous (open) Motions – *no new*
 5. MONTHLY FINANCIAL REPORTS (R. Andrews) Page(s) 7-43
 - A. *March 2023***
 - ✚ Financial Highlights
 - ✚ Condensed Financial Summary
 - ✚ Income Statement
 - ✚ Balance Sheet**
 - ✚ Statement of Cash Flows**
 - ✚ Month to Month Budget comparison view
 - ✚ Reserve Accounts Bank Statement (OPTUS, LGIP)
 - ✚ Fuel Cost Summary
 - ✚ Invoices for select vendors

B. April 2023

- ✚ Financial Highlights
- ✚ Condensed Financial Summary
- ✚ Income Statement
- ✚ Month to Month Budget comparison view
- ✚ Reserve Accounts Bank Statement (OPTUS, LGIP)
- ✚ Fuel Cost Summary
- ✚ Invoices for select vendors

6. DISADVANTAGED BUSINESS ENTERPRISE (DBE) UPDATE (A. Prince)

- March 2023
- April 2023

Page(s) 83-87

Page(s) 88-92

7. DISCUSSION AND/OR ACTION ITEMS

- A. Blue Bike Discussion

Page(s) 93

8. COMMENTS, ANNOUNCEMENTS, NEW MOTIONS**9. LEGAL/CONTRACTUAL/PERSONNEL (may require executive session)**

- A. None

Page(s)

10. ADJOURN

All items on this agenda are subject to action being taken by the Committee.

**Agenda order is subject to change.*

*** Documents provided quarterly*

GENERAL INFORMATION ABOUT BOARD COMMITTEE MEETINGS: The COMET will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Administrative & Customer Service Specialist, The COMET will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Requests should be sent to The COMET by mail at 3613 Lucius Road, Columbia, SC 29201, by fax at (803) 255-7113, or by e-mail to info@catchthecomet.org. For language assistance, interpreter services, please contact (803) 255-7133, 711 through the Relay Service. Para información en Español, por favor llame al (803) 255-7133.

Catch The COMET to the Meeting! Route 6 and DART serve the facility. Visit www.catchthecomet.org or call (803) 255-7100 for more details.

Upcoming Meeting Dates: **Board of Directors Meeting** Wednesday, *June 28, 2023* @ 12:00 p.m.

Lowell C. Spires, Jr. Regional Transit Facility
 Conference Room A (Large)
 3613 Lucius Road
 Columbia, SC 29201



The COMET Finance Committee Meeting minutes are prepared and presented in summary form. Audio recordings of the meetings are on file at The COMET and are part of the approved minutes. If you would like to hear the recording from the meeting, please contact Angela Jacobs at ajacobs@thecometsc.gov.

Per SC Code of Laws, Title 30, Chapter 4, Section 30-4-80 - All public bodies shall notify persons or organizations, local news media, or such other news media as may request notification of the times, dates, places, and agenda of all public meetings, whether scheduled, rescheduled, or called, and the efforts made to comply with this requirement must be noted in the minutes of the meetings. The COMET complied with the notification of this meeting on April 6, 2023.

Central Midlands Regional Transit Authority
 FINANCE COMMITTEE MEETING
 Wednesday, April 12, 2023 - 10:08 A.M.
 3613 Lucius Road, Columbia, SC 29201
 Conference Room A (Large) - 2nd Floor

Members Present:

Leon Howard*
 Robert Morris, Finance Chair*
 Andy Smith

Members Absent:

Christopher Lawson, Secretary

COMET Staff Present:

Rosalyn Andrews, Director of Finance/CFO
 Jackie Bowers, Director of Operations
 Pamela Bynoe-Reed, Director of Marketing & Community Affairs
 LeRoy DesChamps, Interim Director
 Angela Jacobs, Board Clerk/Community Programs Specialist
 Michelle Ransom, Regional Grants Manager *
 Arlene Prince, Director of Compliance, Civil Rights Officer
 Crystal Willis, Financial Accountant

*Via Phone or Virtual

1. CALL TO ORDER AND DETERMINATION OF A QUORUM

Mr. Smith called the meeting to order at 10:08 A.M. A quorum was present.

2. ADOPTION OF AGENDA

Pages 1-2

Motion:

A motion was made by Mr. Howard and seconded by Dr. Morris to adopt the agenda.

Approved: Howard, Morris, Smith

Absent: Lawson

Motion passed.

3. ADOPTION OF MINUTES

Pages 3-7

Motion:

A motion was made by Dr. Morris and seconded by Mr. Howard to adopt the minutes from the March 8, 2023, meeting.

Approved: Howard, Morris, Smith

Absent: Lawson

Motion passed.

4. MATTERS REFERRED FROM THE BOARD OF DIRECTORS

N/A

A. Discuss Previous Motions

No new matters to discuss.

5. MONTHLY FINANCIAL REPORTS (R. Andrews)

Pages 8 - 58

- 🚩 Financial Highlights
- 🚩 Condensed Financial Summary
- 🚩 Income Statement
- 🚩 Month to Month Budget comparison view
- 🚩 Reserve Accounts Bank Statement (OPTUS, LGIP)
- 🚩 Fuel Cost Summary
- 🚩 Invoices for select vendors

Ms. Andrews reported that budget is at 67% complete for the fiscal year and provided the following budget details:

- 🚩 Net income of \$135,000
- 🚩 Total revenue \$2.59M
- 🚩 Total expenses were \$2.70M
- 🚩 Paid to date to RATP Dev \$45, 857,565
- 🚩 Professional contract services have been outlined as requested by the committee.
- 🚩 Pass Donations of \$600 (passes only-no monetary donations)
- 🚩 Penny Collection earned nearly \$170,955,475 (57% of \$300,991,000 budget allocation).

Mr. Smith asked Ms. Andrews to explain the significance of the reserve account balance, and she noted that the operating account must maintain a minimum balance of \$5M to avoid fees.

6. DISADVANTAGED BUSINESS ENTERPRISE (DBE) UPDATE (A. Prince)

Pages 59-62

Dr. Prince reported that pages 59-60 give a summary and snapshot of vendors with a DBE goal and as of February 28, 2023, approximately \$51M was paid to vendors with DBE goals and of this amount DBEs received approximately \$13.2M which is 26% of the agency's goal. She noted that pages 61-62 contain information relevant to our contractor RATP Dev and their payments to DBEs. Page 61 reflects data from the start of the contract from July 2020 through February 28, 2023, and the cumulative goal reflects 23.2% of the contractor's DBE goal. Page 62 contains data from the fiscal year starting July 1, 2021, through February 28, 2023. Mr. Smith noted that what we are now seeing, even for the current fiscal year, is that RATP Dev is meeting or exceeding their DBE goal.

7. DISCUSSION AND ACTION ITEMS

A. Fiscal Year 2024 Proposed Budget

Ms. Andrews called attention to page 63 for the proposed budget request and provided the following highlights:

Revenue:

- ✚ The overall change from FY23 to FY24 is a 7% increase, which includes a decrease in advertising revenue due to an ongoing legislative issue related to bench advertisements.
- ✚ NOLO Bus Project increase of 84% for the purchase of new buses, which will arrive by the end of the next calendar year.
- ✚ 100% change in shelter acquisition

Expenses:

- ✚ All expenses are within 50% or below except for safety and security as cameras are required for the new buses.
- ✚ Website minor adjustments
- ✚ For every federal revenue there is an expense and the net change is \$3.2M increase from 2023-2024.

Dr. Morris asked if the 28% increase in FICA and Medicare was federal dollars or costs for The COMET and the reason for the increase. Ms. Andrews reported that the increase is related to payroll and is based on salaries. She noted that some positions were eliminated and are expected to be filled in FY24. Ms. Andrews will provide the committee with a detailed summary to show what constitutes the increase in FICA and Medicare. Mr. Smith noted that contingency was eliminated and Ms. Andrews explained that it was not needed since we are staying within budget. Mr. Smith also noted that with federal dollars there is a shift from some projects and a shift toward others like NOLO. Ms. Andrews concurred and explained that those funds shifted to the NOLO Bus Project, which is the biggest project for the new fiscal year. Mr. Smith referred to passenger revenue on line 9 and mobile fare collection on line 48. Ms. Andrews explained that line item 9 is money collected when passengers board the bus and in the fare box and line 48 refers to funds for the proposed purchase of new fare boxes and software to replace outdated equipment.

A motion was made by Dr. Morris and seconded by Mr. Howard to recommend the board adopt the Fiscal Year 2024 budget as presented.

March 8, 2023, meeting.

Approved: Howard, Morris, Smith

Absent: Lawson

Motion passed.

Mr. Smith noted that salary details would be provided to the Committee for review before the next April 26th board meeting.

8. COMMENTS, ANNOUNCEMENTS, NEW MOTIONS

Dr. Morris asked that staff ensure the board's attorneys attendance at the April 26th board meeting to discuss the Nexsen Pruett contract.

- 9. LEGAL/CONTRACTUAL PERSONNEL
 - A. Discussion of Contractual Issues - None.

10. ADJOURNMENT

Motion:

A motion was made by Mr. Smith and seconded by Rep. Howard to adjourn.

Approved: Aye (Voice Vote 10:26 A.M.)

Motion passed.

The meeting adjourned at 10:26 A.M.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this _____, 2023.

Prepared by: Angela Jacobs, Board Clerk & Community Programs Specialist

Reviewed by:

Pamela Bynoe-Reed, Director of Marketing & Community Affairs/PIO

Approved by:

Christopher Lawson, Secretary

Financial Highlights FY 2023 Month End March 2023

75% of fiscal year completed



Net Income (Loss):

+ Excluding depreciation - Month = ~\$424k

Actual YTD = ~\$8.00M



Total Revenue:

+ PTD = \$2.94M

Actual YTD = ~\$29.88M

Compared to 75% of annual budget of ~\$42.57M; total YTD collections represent an average ~70% of annual budgeted amount



Total Expenses (w/depreciation):

+ PTD = \$2.72M

Actual YTD ~ \$24.14M

compared to 75% of annual budget of ~ \$42.57M; total YTD expenditures represent an average ~ 57% of annual budgeted amount



PTD - contract operator RATP Dev 7/1/2020 to reporting month: \$47,539,376



Professional Contract Svcs, Marketing & Security (4203, 4361, 4509): (* details included)

| | | | |
|--|--------|-------------------------------------|--------|
| + ABL South Carolina | 4,334 | + Security (4509) - New Age & CCP | 45,429 |
| + Brownstone* | 10,960 | | |
| + Burr Forman McNair - Retainer incl* | 6,490 | | |
| + Chernoff Newman, LLC* | 3,188 | | |
| + iT1 Solutions | 5,500 | | 32,420 |
| + Natavis Harris (Planner Consultant)* | 1,935 | + Marketing, Adv & Promotion (4203) | |
| + Nexsen Pruet* | 6,000 | o Flock & Rally (F&R) | |
| + TMD | 8,627 | o Sponsorships: Soda City | |
| + Crowe CPA | 5,500 | o Ads: Transit Talent | |
| + N. Dantzler | 390 | employment, Facebook, WP | |
| | | Engine | |
| | | o TASC Roadeo Apparel | |



Pass Donations FY 23 - YTD total \$800 - **no new for month**

+ Senior Resources: \$200

+ Community Options: \$600



Total collections of Penny Revenue since 2013 to present:

- ✓ Collected \$170,955,475 (57%) of \$300,991,000 allocation: remaining balance = \$130,035,525 (43%)
- ✓ Payments received from Richland County
 - August 2022 - \$6,529,236.38
 - January 2023 - \$6,599,467.46
 - November 2022 - \$6,528,695.13

Central Midlands Regional Transit Authority
Condensed Statement of Financial Position
Period Ended 03/31/23

FY 2023

| | Actual PTD 3/31/2023 | Actual YTD 3/31/2023 | Budgeted Amount YTD | Annual |
|--|-------------------------|-------------------------|------------------------|----------------------|
| Revenues: | | | | |
| Passenger Fares/Revenue Contracts | 360,506 | 2,962,559 | 2,250,000 | 3,000,000 |
| Special (Advertising, Interest, Rental, Etc) | 119,149 | 942,799 | 713,100 | 950,800 |
| Admin/Misc/Gain(Loss) Sale of Assets | 5,438 | 39,712 | 4,500 | 6,000 |
| Local Revenue (The Penny) | 2,199,822 | 24,245,338 | 16,063,360 | 21,417,814 |
| Reimbursement (RTAP, UofSC, etc) | 1,845 | 3,877 | 1,500 | 2,000 |
| State (SCDOT) | - | - | 832,500 | 1,110,000 |
| CBDG & Hospitality | - | - | - | - |
| Federal (CARES Act, CRRSA, ARP) | 250,851 | 1,690,182 | 12,117,766 | 16,027,051 |
| Total Revenue | \$ 2,937,611 | \$ 29,884,467 | \$ 31,982,727 | \$ 42,513,665 |

| | | | | |
|---|---------------------|----------------------|----------------------|----------------------|
| Expenses: | | | | |
| Contract Operator | 1,879,183 | 16,056,655 | 16,985,059 | 22,647,329 |
| Federal/State (Capital, PM, NPM) | 187,593 | 1,465,547 | 6,560,474 | 8,747,299 |
| Fuel | 166,274 | 1,773,011 | 2,375,245 | 3,166,993 |
| Administrative (includes Salaries & Benefits) | 141,262 | 1,217,499 | 1,457,943 | 1,943,924 |
| Professional Services | 94,092 | 983,828 | 2,216,728 | 2,955,637 |
| Utilities | 24,972 | 224,807 | 297,538 | 396,717 |
| Other Operating Expenses | 20,193 | 162,611 | 1,515,949 | 2,655,766 |
| Depreciation | 210,563 | 2,258,034 | - | - |
| Total Expenses | \$ 2,724,132 | \$ 24,141,992 | \$ 31,408,935 | \$ 42,513,665 |

| | | | | |
|---|-------------------|---------------------|-------------------|---------------|
| Net Income (Loss) From Operations + Depreciation add back: | \$ 424,042 | \$ 8,000,510 | \$ 573,793 | \$ (0) |
|---|-------------------|---------------------|-------------------|---------------|

| | | | | |
|------------------------------------|------------|----------------------|--|--|
| Cash: | | | | |
| Petty Cash | | 300 | | |
| <i>OPTUS Bank</i> | | | | |
| Operating Reserve Funds | 4,040,488 | | | |
| Capital Reserve Funds | 2,648,385 | 6,688,873 | | |
| <i>Local Gov't Investment Pool</i> | | | | |
| Emergency Reserve | 17,076,794 | | | |
| Operating Reserve | 18,520,494 | 35,597,288 | | |
| <i>Security Federal Bank</i> | | | | |
| Operating/Sweeps Acct | | 3,300,179 | | |
| Total Cash | | \$ 45,586,639 | | |

| | |
|---------------------------|----------------------|
| Total Assets | \$ 87,256,990 |
| Total Current Liabilities | \$ 8,321,169 |

**Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended March 31, 2023**

60 of 162

Fiscal Year % complete = 75%

| | <i>Actual PTD 3/31/2023</i> | <i>Actual YTD</i> | <i>Budgeted YTD (\$) 3/31/2023</i> | <i>Variance (\$) Budget YTD</i> | <i>Annual Budgeted Amount</i> | <i>(\$) of Budget remaining Annual Budget</i> |
|---|---------------------------------|-------------------|--|-------------------------------------|---------------------------------------|---|
| Revenue: | | | | | | |
| Operating Revenues | | | | | | |
| Passenger Revenue | 130,589 | 1,124,131 | 1,125,000 | 869 | 1,500,000 | 375,869 |
| Advertising Revenue | - | 17,150 | 82,500 | 65,350 | 110,000 | 92,850 |
| Contracted Services Revenue | 229,917 | 1,838,428 | 1,125,000 | (713,428) | 1,500,000 | (338,428) |
| Human Trafficking Awareness | - | - | 56,916 | 56,916 | 75,888 | 75,888 |
| CARES Act/ARP Funding (Federal & SCDOT) | - | 496,345 | 6,611,060 | 6,114,715 | 8,814,747 | 8,318,402 |
| Other Revenue | 5,250 | 33,922 | 2,250 | (31,672) | 3,000 | (30,922) |
| Total Operating Revenue | <u>365,756</u> | <u>3,509,976</u> | <u>9,002,726</u> | <u>5,492,750</u> | <u>12,003,635</u> | <u>8,493,659</u> |
| Nonoperating Revenues | | | | | | |
| Contributed Svcs/In Kind Revenue | - | - | 45,000 | 45,000 | 60,000 | 60,000 |
| Local Revenue - Lexington Cty | - | 188,295 | 228,092 | 39,797 | 304,123 | 115,828 |
| Interest Income | 108,768 | 674,064 | 435,000 | (239,064) | 580,000 | (94,064) |
| Richland County 1% Sales Tax | 2,199,822 | 24,057,043 | 15,835,268 | (8,221,775) | 21,113,691 | (2,943,352) |
| RTAP Reimbursement | 1,845 | 3,877 | 1,500 | (2,377) | 2,000 | (1,877) |
| Fuel Tax Refunds | 10,312 | 250,995 | 195,000 | (55,995) | 260,000 | 9,005 |
| OPT/SMTF 5339 | - | - | 720,000 | 720,000 | 960,000 | 960,000 |
| OPT Rural Program 5311 Revenue | - | - | 112,500 | 112,500 | 150,000 | 150,000 |
| Rental Income | 70 | 590 | 600 | 10 | 800 | 210 |
| Federal Revenue - NOLO Project | 14,000 | 72,500 | 424,500 | 352,000 | 566,000 | 493,500 |
| Federal Revenue - ICAM | - | 62,478 | 62,478 | - | 62,478 | - |
| Federal Revenue - Planning | 10,305 | 29,679 | 37,500 | 7,821 | 50,000 | 20,321 |
| Federal Revenue - Capital: Non Prev Maint | 644 | 35,818 | 112,500 | 76,682 | 150,000 | 114,182 |
| Federal Revenue - Capital: Prev. Maint | - | - | 843,867 | 843,867 | 1,125,156 | 1,125,156 |
| Federal Revenue - Salaried Positions | 7,385 | 24,221 | 255,000 | 230,779 | 340,000 | 315,779 |
| Federal Revenue - ADP Software | - | - | 150,000 | 150,000 | 200,000 | 200,000 |
| Federal Revenue - ADP Hardware | - | - | 150,000 | 150,000 | 200,000 | 200,000 |
| Federal Revenue - Operations Assistance | - | - | 762,000 | 762,000 | 1,016,000 | 1,016,000 |
| Federal Revenue - ADA Paratransit | - | - | 150,000 | 150,000 | 200,000 | 200,000 |

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended March 31, 2023

61 of 162

Fiscal Year % complete = 75%

| | <i>Actual PTD</i> <i>3/31/2023</i> | <i>Actual YTD</i> | <i>Budgeted YTD</i> <i>(\$)</i> <i>3/31/2023</i> | <i>Variance (\$)</i> <i>Budget YTD</i> | <i>Annual</i> <i>Budgeted</i> <i>Amount</i> | <i>(\$)</i> <i>of Budget</i> <i>remaining</i> <i>Annual Budget</i> |
|---|---------------------------------------|-------------------|--|---|---|--|
| Federal Revenue - EE Training | - | - | 18,750 | 18,750 | 25,000 | 25,000 |
| Federal Revenue - Mobility 5310 | - | - | - | - | - | - |
| Federal Revenue - 3rd Party Contractual (Website) | 100 | 500 | 2,250 | 1,750 | 3,000 | 2,500 |
| Federal Revenue - Safety & Security | 37,059 | 41,891 | 300,000 | 258,109 | 400,000 | 358,109 |
| Federal Revenue - Vanpool | 13,387 | 40,792 | 37,500 | (3,292) | 50,000 | 9,208 |
| Federal Revenue - 5339 Shelter ACQ & Install | 167,971 | 885,958 | 2,108,445 | 1,222,487 | 2,811,260 | 1,925,302 |
| Gain(Loss) Sale of Asset | - | (7,234) | - | 7,234 | - | 7,234 |
| Concessions Revenue | 188 | 1,835 | 2,250 | 415 | 3,000 | 1,165 |
| Total Nonoperating Revenue | 2,571,855 | 26,374,491 | 22,990,001 | (3,384,490) | 30,632,508 | 4,258,017 |
| Total Revenues: | 2,937,611 | 29,884,467 | 31,992,727 | 2,108,260 | 42,573,665 | 12,751,676 |

Expenses:

| | | | | | | |
|---|---------|---------|-----------|---------|-----------|---------|
| Administrative | | | | | | |
| Salaries (Staff/Intern) & Other Paid Wages | 106,880 | 921,702 | 1,079,587 | 157,885 | 1,439,449 | 517,747 |
| SC Retirement: ER | 18,464 | 159,172 | 194,326 | 35,154 | 259,101 | 99,929 |
| FICA & Medicare | 8,030 | 69,699 | 82,589 | 12,889 | 110,118 | 40,419 |
| Health Insurance: ER | 7,072 | 61,448 | 87,669 | 26,221 | 116,892 | 55,444 |
| SC Unemployment | 344 | 2,485 | 10,773 | 8,288 | 14,364 | 11,879 |
| Workers Comp | 473 | 2,992 | 3,000 | 8 | 4,000 | 1,008 |
| Dues/Subscriptions/Memberships | 735 | 6,330 | 17,903 | 11,573 | 23,870 | 17,540 |
| Marketing/Advertising/Promotional Material | 32,420 | 290,053 | 396,938 | 106,885 | 529,250 | 239,197 |
| Charitable Donations (Passes ONLY) | - | 800 | 5,400 | 4,600 | 7,200 | 6,400 |
| Postage & Shipping | 10 | 724 | 4,500 | 3,776 | 6,000 | 5,276 |
| Printing | 4,519 | 23,670 | 60,000 | 36,330 | 80,000 | 56,330 |
| Board/Committee/Transit Academy | 388 | 1,659 | 5,963 | 4,303 | 7,950 | 6,291 |
| Tickets & Transfers | 600 | 5,821 | 7,500 | 1,679 | 10,000 | 4,179 |
| Office Equipment - Lease & Rental | 40 | 4,064 | 9,450 | 5,386 | 12,600 | 8,536 |
| Admin Misc: Office Supplies, Fines, Taxes, etc. | 271 | 11,631 | 28,350 | 16,719 | 37,800 | 26,169 |

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended March 31, 2023

62 of 162

Fiscal Year % complete = 75%

| | <i>Actual PTD</i> <i>3/31/2023</i> | <i>Actual YTD</i> | <i>Budgeted YTD</i> <i>(\$)</i> <i>3/31/2023</i> | <i>Variance (\$)</i> <i>Budget YTD</i> | <i>Annual</i> <i>Budgeted</i> <i>Amount</i> | <i>(\$)</i> <i>of Budget</i> <i>remaining</i> <i>Annual Budget</i> |
|---|---------------------------------------|-------------------|--|---|---|--|
| Banking Fees | 393 | 5,437 | 11,250 | 5,813 | 15,000 | 9,563 |
| Payroll Processing Fees | 523 | 5,380 | 7,500 | 2,120 | 10,000 | 4,620 |
| Employee Training & Development (Fed & Non Fed) | 719 | 23,694 | 40,215 | 16,521 | 53,620 | 29,926 |
| Contingency | - | - | - | - | 694,500 | 694,500 |
| Total Administrative | <u>181,880</u> | <u>1,596,760</u> | <u>2,052,910</u> | <u>456,150</u> | <u>3,431,714</u> | <u>1,140,454</u> |
| Operations & Maintenance | | | | | | |
| Contributed Svcs/In Kind Expense (Facility use) | - | - | 45,000 | 45,000 | 60,000 | 60,000 |
| Contractor-Fixed Route | 1,486,014 | 12,648,664 | 13,133,620 | 484,955 | 17,511,493 | 4,862,829 |
| Contractor-DART | 331,907 | 2,799,234 | 3,191,641 | 392,406 | 4,255,521 | 1,456,287 |
| Contractor-Spcl Svc/Svc Enhancements | 44,969 | 477,751 | 525,236 | 47,485 | 700,315 | 222,564 |
| CARES Act - SCDOT 5311 | - | - | 508,619 | 508,619 | 678,158 | 678,158 |
| Propane Fuel | 43,122 | 389,486 | 480,000 | 90,514 | 640,000 | 250,514 |
| Diesel & Vehicle Fuel | 123,152 | 1,383,525 | 1,405,495 | 21,970 | 1,873,993 | 490,468 |
| Hydrogen Fuel | - | - | 3,750 | 3,750 | 5,000 | 5,000 |
| OPT: SMTF Expenses | 3,510 | 19,456 | 486,000 | 466,544 | 648,000 | 628,544 |
| Facility Related Repairs & Maintenance Expense (PM) | 40,577 | 293,967 | 525,000 | 231,033 | 700,000 | 406,033 |
| Federal Expense: ADP Software ACQ & Maint | 53,938 | 367,324 | 431,250 | 63,926 | 575,000 | 207,676 |
| Federal Expense: ADP Hardware ACQ & Maint | 1,293 | 10,045 | 187,500 | 177,455 | 250,000 | 239,955 |
| Federal Expense: 3rd Party Contractual (Website) | - | - | 7,500 | 7,500 | 10,000 | 10,000 |
| Federal Expense: Safety & Security | 45,429 | 320,110 | 375,000 | 54,890 | 500,000 | 179,890 |
| Federal Expense: Van Pool Ops | 10,460 | 78,507 | 82,500 | 3,993 | 110,000 | 31,493 |
| Federal Expense: Bike Program | 5,833 | 52,497 | 52,500 | 3 | 70,000 | 17,503 |
| Federal Expense: 5310 | 35,828 | 287,746 | 345,000 | 57,254 | 460,000 | 172,254 |
| Total Operations & Maintenance | <u>2,226,033</u> | <u>19,128,314</u> | <u>21,785,610</u> | <u>2,657,296</u> | <u>29,047,480</u> | <u>9,919,166</u> |
| Insurance | | | | | | |
| Insurance - Vehicle/Facility/Tort/Cyber | 9,713 | 83,846 | 87,622 | 3,776 | 116,830 | 32,984 |
| Insurance-Officers & Directors | 874 | 7,729 | 13,500 | 5,771 | 18,000 | 10,271 |
| Total Insurance | <u>10,587</u> | <u>91,575</u> | <u>101,122</u> | <u>9,548</u> | <u>134,830</u> | <u>43,255</u> |
| Technical Services | | | | | | |
| Professional Contract Services | 61,672 | 693,775 | 1,819,790 | 1,126,015 | 2,426,387 | 1,732,612 |
| Fare Collection Service & Supplies | - | - | 3,000 | 3,000 | 4,000 | 4,000 |
| Total Technical Services | <u>61,672</u> | <u>693,775</u> | <u>1,822,790</u> | <u>1,129,015</u> | <u>2,430,387</u> | <u>1,736,612</u> |

**Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended March 31, 2023**

63 of 162

Fiscal Year % complete = 75%

| | <i>Actual PTD 3/31/2023</i> | <i>Actual YTD</i> | <i>Budgeted YTD (\$) 3/31/2023</i> | <i>Variance (\$) Budget YTD</i> | <i>Annual Budgeted Amount</i> | <i>(\$) of Budget remaining Annual Budget</i> |
|--|---------------------------------|--------------------------|--|-------------------------------------|---------------------------------------|---|
| Utilities | | | | | | |
| Natural Gas | 1,063 | 7,762 | 16,481 | 8,720 | 21,975 | 14,213 |
| Electric | 7,854 | 73,739 | 113,142 | 39,403 | 150,856 | 77,117 |
| Water & Sewer | 3,150 | 33,053 | 45,780 | 12,727 | 61,040 | 27,987 |
| Telecommunications | 12,905 | 110,253 | 122,135 | 11,881 | 162,846 | 52,593 |
| Total Utilites | <u>24,972</u> | <u>224,807</u> | <u>297,538</u> | <u>72,730</u> | <u>396,717</u> | <u>171,910</u> |
| Capital Expense | | | | | | |
| Federal Expense: Preventative Maint (PM) | 5,488 | 24,970 | 1,054,834 | 1,029,864 | 1,406,446 | 1,381,476 |
| Furniture, Fixtures, & Equipment < \$5000 | 2,086 | 5,011 | 30,000 | 24,989 | 40,000 | 34,989 |
| Non - Federal Expense: Cap Ex | - | - | 1,178,262 | 1,178,262 | 1,571,016 | 1,571,016 |
| Federal Expense: Shelter & Accessories ACQ/Install | - | 103,564 | 2,635,556 | 2,531,993 | 3,514,075 | 3,410,511 |
| Federal Expense: Capital (Non PM) | 810 | 14,671 | 450,000 | 435,329 | 600,000 | 585,329 |
| Interest Expense | 41 | 511 | 750 | 239 | 1,000 | 489 |
| Total Capital Expense | <u>8,425</u> | <u>148,726</u> | <u>5,349,403</u> | <u>5,200,676</u> | <u>7,132,537</u> | <u>6,983,811</u> |
| Depreciation Expense | <u>210,563</u> | <u>2,258,034</u> | <u>-</u> | <u>(2,258,034)</u> | <u>-</u> | <u>(2,258,034)</u> |
| Total Expenses: | <u>2,724,132</u> | <u>24,141,992</u> | <u>31,409,373</u> | <u>7,267,382</u> | <u>42,573,665</u> | <u>17,737,173</u> |
| Net Income before Deprecation: | <u>213,479</u> | <u>5,742,475</u> | <u>583,354</u> | <u>(5,159,122)</u> | <u>(0)</u> | <u>(4,985,497)</u> |
| Add Back: Depreciation Expense | 210,563 | 2,258,034 | - | (2,258,034) | - | (2,258,034) |
| Net Income From Operations: | <u>424,042</u> | <u>8,000,510</u> | <u>583,354</u> | <u>(7,417,156)</u> | <u>(0)</u> | <u>(7,243,531)</u> |

Central Midlands Regional Transit Authority
Balance Sheet
As of March 31, 2023

Assets

Current Assets

| | | |
|---|-------------------|----------------------|
| Petty Cash/Cashier Cash Drawer | 549.53 | |
| OPTUS Bank | 4,040,488.10 | |
| Cash: Payroll (Security Federal Bank) | 0.01 | |
| Capital Reserve Funding (OPTUS) | 2,648,384.87 | |
| Emergency Reserve Fund (LGIP) | 17,076,793.67 | |
| Operating Reserve Fund (LGIP) | 18,520,494.16 | |
| Operating/Sweeps Acct (SFB) | 3,300,178.86 | |
| Accts Receivable: Local Gov't | 89,795.10 | |
| Accts Receivable: Ticket Sales | 4,544.55 | |
| Accts Receivable: Contract Services Revenue | 220,117.18 | |
| Accts Receivable: 1% Sales Tax Est. Revenue | 13,105,292.51 | |
| Accts Receivable: Fuel Tax Refunds | 42,114.24 | |
| Accts Receivable: OPT Rural 5311 | 5,900.00 | |
| Accts Receivable: Interest Revenue Earned | 4,320.49 | |
| Inventory | 130,729.70 | |
| Prepaid Insurance | 55,643.82 | |
| Prepaid Expenses | 98,196.28 | |
| Total Current Assets: | 59,772,043 | \$ 59,772,043 |

Fixed Assets

| | | |
|---|-------------------|----------------------|
| Land | 1,772,521.78 | |
| Building | 16,481,433.62 | |
| DART Vehicles | 2,274,397.29 | |
| Buses | 24,960,054.96 | |
| Engines & Transmissions | 160,406.17 | |
| Trolleys | 40,324.88 | |
| Automobiles | 292,200.33 | |
| Equipment | 6,491,115.96 | |
| Furniture & Fixtures | 249,011.56 | |
| Accumulated Depr.: Furniture & Fixtures | (221,381.79) | |
| Accumulated Depr.: Equipment | (4,848,008.80) | |
| Accumulated Depr.: Buildings | (8,152,351.92) | |
| Accumulated Depr.: Vehicles | (14,578,639.56) | |
| Accumulated Depr.: Land Improvements | (8,833.33) | |
| Construction in Progress | 1,809,082.76 | |
| Total Fixed Assets: | 26,721,334 | \$ 26,721,334 |

Deferred Outflows of Resources

| | | |
|--|----------------|-------------------|
| Deferred Outflows on Pensions | 763,613.00 | |
| Total Deferred Outflows of Resources: | 763,613 | \$ 763,613 |

| | | |
|---------------------|-------------------|----------------------|
| Total Assets | 87,256,990 | \$ 87,256,990 |
|---------------------|-------------------|----------------------|

Central Midlands Regional Transit Authority
Balance Sheet
As of March 31, 2023

Liabilities

Current Liabilities

| | | |
|----------------------------------|--------------|---------------------|
| Accounts Payable | 5,777,505.74 | |
| Accruals (AP) | - | |
| Salaries Payable | 66,984.09 | |
| State Tax Withholding - EE | (30.00) | |
| State Unemployment Tax Payable | 1,730.26 | |
| SC Retirement - Employee | 2,521.88 | |
| State Health: Employee | (5,025.60) | |
| Dental: Employee | (195.36) | |
| Dental Plus: Employee | (783.41) | |
| Optional Life | (212.78) | |
| Dependent Life: Employee | 1,140.64 | |
| Supplemental LTD | (170.53) | |
| Optional Life Pretax | (80.95) | |
| State Tobacco Prem | (9.34) | |
| State Vision Plan | (243.13) | |
| Medical Spending Acct Admin Fees | 8.91 | |
| Colonial Life Supplemental | (39.43) | |
| Supplemental Insurance: EE | (192.39) | |
| Accrued Annual Leave | 71,907.84 | |
| Capital Leases Payable | 3,995.70 | |
| Total Current Liabilities | | \$ 5,918,802 |

Deferred Inflows of Resources

| | | |
|--|------------|-------------------|
| Deferred Inflows on Pensions | 431,128.00 | |
| Total Deferred Inflows of Resources | | \$ 431,128 |

Non Current Liabilities

| | | |
|-------------------------------------|--------------|---------------------|
| Net Pension Liability/OPEB | 1,971,229.00 | |
| Total Net Pension Liability: | | \$ 1,971,229 |
| Total Liabilities | | \$ 8,321,159 |

Fund Balance

| | | |
|--|---------------|----------------------|
| Fund Balance | 72,108,937.77 | |
| Net Assets-Current Year | 5,742,685.32 | |
| Fund Balance: Restricted for Vehicle | 224,808.00 | |
| Prior Period Adjustment | 77,858.75 | |
| Prior Period Adjustment Grant #210 | 1,400,156.00 | |
| Prior Period Adjustment Restricted Cash | (618,615.00) | |
| Total Fund Balance: | | \$ 78,935,831 |
| Total Liabilities & Fund Balance: | | \$ 87,256,990 |

Central Midlands Regional Transit Authority
Statement of Cash Flows
For the Quarter Ending March 31, 2023

66 of 162

Cash Flow from Operating Activities

| | | |
|--|-------------|------------------|
| Change in net assets | | \$ 5,742,475 |
| Adjustments to reconcile change in net assets to net cash provided: | | |
| Depreciation | | 2,245,788 |
| Changes in assets and liabilities: | | |
| (Increase) Decrease in: | | |
| Accounts receivable - Local Government | (76,687) | |
| Accounts receivable - Ticket Sales | (365) | |
| Accounts receivable - Contract Services | (74,623) | |
| Accounts receivable - Federal Govt | 59,806 | |
| Accounts receivable - Deferred 1% Sales Tax | (4,399,644) | |
| Accounts receivable - Fuel Tax Refunds | (30,098) | |
| Accounts receivable - OPT Rural 5311 | (5,474) | |
| Inventory | (659) | |
| Prepaid Insurance | (38,680) | |
| Prepaid Expenses | 52,958 | |
| Disposal of Assets | | |
| Increase (Decrease) in: | | |
| Accounts Payable | 1,932,946 | |
| Accrued Payable | - | |
| State Health - EE | 214 | |
| Dental Plus - EE | 52 | |
| Optional Life - EE | 9 | |
| Dependent Life- EE | 1,283 | |
| Supplemental LTD - EE | 13 | |
| State Tobacco Premium | 9 | |
| State Vision Plan | 20 | |
| MoneyPlus Medical Spending | (10) | |
| Dependant Care | 10 | |
| | | (2,578,921) |
| Net Cash Provided by (used in) Operating Activities | | 5,409,343 |

Cash Flows from Investing Activities:

| | | |
|--|-------------|--------------------|
| Purchase/Sale of Fixed Assets | (139,997) | |
| CIP | (1,301,737) | |
| Net Cash Provided by (used in) Investing Activities | | (1,441,734) |

Cash Flows from Financing Activities:

| | | |
|--|---------|----------------|
| Capital Lease Principle Payments | (3,674) | |
| Net Cash Provided by (used in) Financing Activities | | (3,674) |

Net Increase (Decrease) in Cash and Cash Equivalents: **3,963,935**

Cash & Cash Equivalent at Begin of Year: **41,622,955**

Cash & Cash Equivalent at End of Year: **45,586,889**

Central Midlands Transit Cash Budget Analysis*

Period Ended March 31, 2023

| | | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | |
|--------------------|---|-------------------|------------------|------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------|
| | Beginning Balance | \$ 13,798,343 | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,823,684 | \$ 20,037,163 | \$ 26,685,065 | \$ 26,626,436 | |
| | +Projected Cash Inflow | \$ 2,320,699 | \$ 4,842,851 | \$ 2,930,149 | \$ 2,815,169 | \$ 2,740,262 | \$ 3,575,099 | \$ 5,627,302 | \$ 2,591,671 | \$ 2,937,611 | \$ 6,993,787 | \$ 2,158 | \$ - | |
| | Cash Available | \$ 16,119,041 | \$ 18,432,652 | \$ 18,527,720 | \$ 18,584,246 | \$ 18,610,835 | \$ 19,571,589 | \$ 22,682,980 | \$ 22,491,365 | \$ 22,761,295 | \$ 27,030,950 | \$ 26,687,223 | \$ 26,626,436 | |
| | -Projected Cash Outflow | \$ 2,529,240 | \$ 2,835,081 | \$ 2,758,643 | \$ 2,713,673 | \$ 2,614,346 | \$ 2,515,910 | \$ 2,783,285 | \$ 2,667,682 | \$ 2,724,132 | \$ 345,885 | \$ 60,787 | \$ 305 | |
| | Net Cash Available | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,823,684 | \$ 20,037,163 | \$ 26,685,065 | \$ 26,626,436 | \$ 26,626,131 | |
| | Xfer of Funds | | | | | | | | | | | | | |
| | Ending Balance | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,823,684 | \$ 20,037,163 | \$ 26,685,065 | \$ 26,626,436 | \$ 26,626,131 | |
| | | | | | | | | | | | | | | |
| | Annual Budgeted Amount | 7/31/2022 | 8/31/2022 | 9/30/2022 | 10/31/2022 | 11/30/2022 | 12/31/2022 | 1/31/2023 | 2/28/2023 | 3/31/2023 | 4/30/2023 | 5/31/2023 | 6/30/2023 | |
| Revenue: | | | | | | | | | | | | | | |
| Operating Revenues | | | | | | | | | | | | | | |
| | Passenger Revenue | 1,500,000 | 114,620 | 135,820 | 126,945 | 130,237 | 120,715 | 105,469 | 136,316 | 123,421 | 130,589 | 23,301 | 40 | - |
| | Advertising Revenue | 110,000 | - | - | - | - | 15,700 | - | 1,450 | - | - | - | - | - |
| | Contracted Services Revenue | 1,500,000 | 90,046 | 168,599 | 277,823 | 262,870 | 239,134 | 130,208 | 202,598 | 237,233 | 229,917 | 13,023 | 2,048 | - |
| | Human Trafficking Awareness | 75,888 | - | - | - | - | - | - | - | - | - | - | - | - |
| | CARES Act/ARP Funding (Federal & SCDOT) | 8,814,747 | - | - | - | - | - | 496,345 | - | - | - | - | - | - |
| | CRRSA 5310 Act Funding | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | ARP 5310 Act Funding | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Miscellaneous Income | 3,000 | 376 | 563 | 301 | 300 | 11,830 | 8,370 | 4,073 | 2,860 | 5,250 | 140 | - | - |
| | Local Revenue - Lexington Cty | 304,123 | 61,856 | - | - | 63,674 | - | - | 62,765 | - | - | 62,765 | - | - |
| | Interest Income | 580,000 | 1,546 | 37,387 | 114,397 | 3,499 | 165,916 | 6,421 | 227,660 | 8,470 | 108,768 | 152,671 | - | - |
| | Richland County 1% Sales Tax | 21,113,691 | 2,043,677 | 4,485,559 | 2,176,412 | 2,176,412 | 2,175,871 | 2,176,231 | 4,423,236 | 2,199,822 | 2,199,822 | 6,741,597 | - | - |
| | RTAP Reimbursement | 2,000 | - | 2,032 | - | 8,750 | - | (8,750) | - | - | 1,845 | - | - | - |
| | Fuel Tax Refunds | 260,000 | 8,308 | 12,632 | 10,408 | 169,144 | 10,831 | 8,388 | 10,487 | 10,485 | 10,312 | - | - | - |
| | DPT/SMTF 5339 | 960,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| | DPT Rural Program 5311 Revenue | 150,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| | Hospitality/Accomodations Tax | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | CDBG Grants (Shelters & Pass Program) | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Rental Income | 800 | 60 | 60 | 60 | 60 | 70 | 70 | 70 | 70 | 70 | 70 | 70 | - |
| | Federal Revenue - NOL0 Project | 566,000 | - | - | - | - | - | 58,500 | - | - | 14,000 | - | - | - |
| | Federal Revenue - Health Care Access | - | - | - | 62,478 | - | - | - | - | - | - | - | - | - |
| | Federal Revenue - Planning | 50,000 | - | - | 8,408 | - | - | 10,966 | - | - | 10,305 | - | - | - |
| | Federal Revenue - Capital: Non Prev Maint | 150,000 | - | - | 26,789 | - | - | 8,385 | - | - | 644 | - | - | - |
| | Federal Revenue - Capital: Prev. Maint | 1,125,156 | - | - | - | - | - | - | - | - | - | - | - | - |
| | Federal Revenue - Salaried Positions | 340,000 | - | - | 7,646 | - | - | 9,190 | - | - | 7,385 | - | - | - |
| | Federal Revenue - ADP Software | 200,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| | Federal Revenue - ADP Hardware | 200,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| | Federal Revenue - Operations Assistance | 1,016,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| | Federal Revenue - ADA Paratransit | 200,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| | Federal Revenue - EE Training | 25,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| | Federal Revenue - 3rd Party Contractual (Website) | 3,000 | - | - | 300 | - | - | 100 | - | - | 100 | - | - | - |
| | Federal Revenue - Safety & Security | 400,000 | - | - | 4,832 | - | - | - | - | - | 37,059 | - | - | - |
| | Federal Revenue - Vanpool | 50,000 | - | - | 15,025 | - | - | 12,380 | - | - | 13,387 | - | - | - |
| | Federal Revenue - 5339 Shelter ACQ & Install | 2,811,260 | - | - | 98,120 | - | - | 56,288 | 563,579 | - | 167,971 | - | - | - |
| | Federal Revenue - Intermodal Station | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Gain(Loss) Sale of Asset | - | - | - | - | - | - | (5,175) | (2,059) | - | - | - | - | - |
| | Insurance Claim | - | - | - | - | - | - | - | 11,189 | - | - | - | - | - |
| | Concessions Revenue | 3,000 | 209 | 199 | 205 | 223 | 195 | 193 | 243 | 180 | 188 | 220 | - | - |
| | Total Revenues: | 43,010,010 | 2,320,699 | 4,842,851 | 2,930,149 | 2,815,169 | 2,740,262 | 3,575,099 | 5,627,302 | 2,591,671 | 2,937,611 | 6,993,787 | 2,158 | - |

Central Midlands Transit Cash Budget Analysis*

Period Ended March 31, 2023

| | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 |
|-------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Beginning Balance | \$ 13,798,343 | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,823,684 | \$ 20,037,163 | \$ 26,685,065 | \$ 26,626,436 |
| +Projected Cash Inflow | \$ 2,320,699 | \$ 4,842,851 | \$ 2,930,149 | \$ 2,815,169 | \$ 2,740,262 | \$ 3,575,099 | \$ 5,627,302 | \$ 2,591,671 | \$ 2,937,611 | \$ 6,993,787 | \$ 2,158 | \$ - |
| Cash Available | \$ 16,119,041 | \$ 18,432,652 | \$ 18,527,720 | \$ 18,584,246 | \$ 18,610,835 | \$ 19,571,589 | \$ 22,682,980 | \$ 22,491,365 | \$ 22,761,295 | \$ 27,030,950 | \$ 26,687,223 | \$ 26,626,436 |
| -Projected Cash Outflow | \$ 2,529,240 | \$ 2,835,081 | \$ 2,758,643 | \$ 2,713,673 | \$ 2,614,346 | \$ 2,515,910 | \$ 2,783,285 | \$ 2,667,682 | \$ 2,724,132 | \$ 345,885 | \$ 60,787 | \$ 305 |
| Net Cash Available | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,823,684 | \$ 20,037,163 | \$ 26,685,065 | \$ 26,626,436 | \$ 26,626,131 |
| Xfer of Funds | | | | | | | | | | | | |
| Ending Balance | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,823,684 | \$ 20,037,163 | \$ 26,685,065 | \$ 26,626,436 | \$ 26,626,131 |

| Annual Budgeted Amount | 7/31/2022 | 8/31/2022 | 9/30/2022 | 10/31/2022 | 11/30/2022 | 12/31/2022 | 1/31/2023 | 2/28/2023 | 3/31/2023 | 4/30/2023 | 5/31/2023 | 6/30/2023 |
|------------------------|-----------|-----------|-----------|------------|------------|------------|-----------|-----------|-----------|-----------|-----------|-----------|
|------------------------|-----------|-----------|-----------|------------|------------|------------|-----------|-----------|-----------|-----------|-----------|-----------|

| Expenses: | | | | | | | | | | | | | |
|--|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--------|--------|-----|
| Administrative | | | | | | | | | | | | | |
| Salaries (Staff/Intern) & Other Paid Wages | 1,439,449 | 107,097 | 109,830 | 110,842 | 106,118 | 108,168 | 101,231 | 85,462 | 86,075 | 106,880 | 97,032 | 47,698 | - |
| SC Retirement: ER | 259,101 | 19,778 | 19,175 | 19,354 | 17,995 | 16,937 | 17,480 | 15,004 | 14,985 | 18,464 | 15,996 | - | - |
| FICA & Medicare | 110,118 | 8,473 | 8,216 | 8,281 | 7,938 | 7,895 | 7,543 | 6,779 | 6,544 | 8,030 | 6,852 | 3,576 | - |
| Health Insurance: ER | 116,892 | 6,635 | 6,635 | 6,635 | 7,897 | 7,057 | 5,795 | 6,852 | 7,072 | 7,072 | 7,528 | - | - |
| SC Unemployment | 14,364 | 16 | 53 | 74 | 67 | 66 | 93 | 1,060 | 712 | 344 | 286 | 155 | - |
| Workers Comp | 4,000 | 264 | 264 | 361 | 296 | 296 | 296 | 372 | 372 | 473 | - | - | - |
| Dues/Subscriptions/Memberships | 23,870 | - | 2,000 | - | 750 | - | 250 | 100 | 2,495 | 735 | - | - | 305 |
| Marketing/Advertising/Promotional Material | 529,250 | 22,322 | 19,338 | 38,383 | 40,765 | 24,516 | 29,030 | 40,146 | 43,132 | 32,420 | 22,714 | 700 | - |
| Charitable Donations (Passes ONLY) | 7,200 | - | - | - | 750 | 200 | (750) | - | 600 | - | - | - | - |
| Postage & Shipping | 6,000 | 10 | - | 221 | 10 | 260 | - | 10 | 203 | 10 | - | - | - |
| Printing | 80,000 | 7,007 | 1,855 | 1,149 | 1,148 | 2,825 | 388 | 4,367 | 412 | 4,519 | 225 | - | - |
| Board/Committee | 7,200 | - | 272 | 217 | - | - | 300 | 180 | 303 | 208 | - | - | - |
| Tickets & Transfers | 10,000 | 517 | 778 | 832 | 563 | 7,950 | (6,707) | 1,102 | 186 | 600 | 816 | 0 | - |
| Office Equipment - Lease & Rental | 12,800 | 664 | 412 | 412 | 769 | 412 | 412 | 664 | 277 | 40 | 757 | - | - |
| Admin Misc: Fines, Taxes, etc. | 37,800 | 1,757 | 1,467 | 1,346 | 1,510 | 1,870 | 1,712 | 1,321 | 377 | 21 | 674 | 183 | - |
| Banking Fees | 15,000 | 1,291 | 309 | 825 | 572 | 514 | 604 | 393 | 535 | 393 | - | - | - |
| Payroll Processing Fees | 10,000 | 648 | 539 | 539 | 539 | 535 | 648 | 886 | 523 | 523 | 771 | 266 | - |
| Federal Expense: Staff Training & Development | 53,620 | 1,371 | 4,101 | 2,805 | 2,346 | 725 | 346 | 6,101 | 5,180 | 719 | (115) | 1,526 | - |
| Contractor-Fixed Route | 17,511,493 | 1,298,215 | 1,408,855 | 1,451,527 | 1,445,552 | 1,379,308 | 1,355,374 | 1,432,609 | 1,391,211 | 1,486,014 | - | - | - |
| Contractor-DART | 4,255,521 | 310,438 | 310,784 | 300,569 | 289,319 | 283,053 | 326,437 | 332,376 | 314,351 | 331,907 | - | - | - |
| Contractor-Spc'l Svc/Svc Enhancements | 700,315 | 28,658 | 53,842 | 59,519 | 70,042 | 56,843 | 39,358 | 63,571 | 60,950 | 44,969 | - | - | - |
| CARES Act - SCCDOT 5311 | 678,158 | - | - | - | - | - | - | - | - | - | - | - | - |
| Propane Fuel | 640,000 | 54,491 | 53,684 | 49,004 | 39,572 | 36,227 | 36,768 | 37,723 | 38,895 | 43,122 | 42,235 | 32 | - |
| Diesel & Vehicle Fuel | 1,873,993 | 129,849 | 194,903 | 149,710 | 182,590 | 182,105 | 112,508 | 178,537 | 130,170 | 123,152 | 98,258 | - | - |
| Hydrogen Fuel | 5,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| OPT: SMTF Expenses | 648,000 | - | 1,321 | 2,194 | 4,631 | 7,800 | - | - | - | 3,510 | - | - | - |
| Facility Related Repairs & Maintenance Expense | 700,000 | 30,818 | 28,606 | 27,762 | 44,836 | 26,685 | 31,758 | 29,162 | 33,762 | 40,577 | 19,726 | 3,969 | - |
| Federal Expense: ADP Software ACQ & Maint | 575,000 | 30,360 | 118,926 | 44,948 | 23,870 | 26,648 | 22,101 | 22,164 | 24,369 | 53,938 | - | - | - |
| Federal Expense: ADP Hardware ACQ & Maint | 250,000 | 497 | 497 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | - | - | - |
| Federal Expense: 3rd Party Contractual (Website) | 10,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Expense: Safety & Security | 500,000 | 45,654 | 40,908 | 38,554 | 36,785 | 25,099 | 23,456 | 24,230 | 39,931 | 44,531 | - | - | - |
| Federal Expense: Van Pool Ops | 110,000 | 7,710 | 8,090 | 8,204 | 8,911 | 9,000 | 9,180 | 8,774 | 8,179 | 10,460 | - | - | - |
| Federal Expense: Bike Program | 70,000 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | - | - | - |
| Federal Expense: 5310 | 460,000 | 31,322 | 31,326 | 23,394 | 31,344 | 34,976 | 33,501 | 33,021 | 33,034 | 35,828 | 3,003 | - | - |
| Insurance - Vehicle | 6,900 | 517 | 517 | 48 | 113 | 113 | 113 | 113 | 113 | 113 | - | - | - |
| Insurance - Facility | 67,930 | 4,065 | 4,065 | 5,579 | 5,916 | 6,049 | 6,122 | 6,019 | 6,019 | 6,019 | - | - | - |
| Insurance-Tort Liability | 42,000 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 | - | - | - |

Central Midlands Transit Cash Budget Analysis*

Period Ended March 31, 2023

| | | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 |
|--|-------------------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Beginning Balance | \$ 13,798,343 | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,823,684 | \$ 20,037,163 | \$ 26,685,065 | \$ 26,626,436 |
| | +Projected Cash Inflow | \$ 2,320,699 | \$ 4,842,851 | \$ 2,930,149 | \$ 2,815,169 | \$ 2,740,262 | \$ 3,575,099 | \$ 5,627,302 | \$ 2,591,671 | \$ 2,937,611 | \$ 6,993,787 | \$ 2,158 | \$ - |
| | Cash Available | \$ 16,119,041 | \$ 18,432,652 | \$ 18,527,720 | \$ 18,584,246 | \$ 18,610,835 | \$ 19,571,589 | \$ 22,682,980 | \$ 22,491,365 | \$ 22,761,295 | \$ 27,030,950 | \$ 26,687,223 | \$ 26,626,436 |
| | -Projected Cash Outflow | \$ 2,529,240 | \$ 2,835,081 | \$ 2,758,643 | \$ 2,713,673 | \$ 2,614,346 | \$ 2,515,910 | \$ 2,783,285 | \$ 2,667,682 | \$ 2,724,132 | \$ 345,885 | \$ 60,787 | \$ 305 |
| | Net Cash Available | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,823,684 | \$ 20,037,163 | \$ 26,685,065 | \$ 26,626,436 | \$ 26,626,131 |
| | Xfer of Funds | | | | | | | | | | | | |
| | Ending Balance | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,823,684 | \$ 20,037,163 | \$ 26,685,065 | \$ 26,626,436 | \$ 26,626,131 |
| | | | | | | | | | | | | | |
| | <i>Annual Budgeted Amount</i> | <i>7/31/2022</i> | <i>8/31/2022</i> | <i>9/30/2022</i> | <i>10/31/2022</i> | <i>11/30/2022</i> | <i>12/31/2022</i> | <i>1/31/2023</i> | <i>2/28/2023</i> | <i>3/31/2023</i> | <i>4/30/2023</i> | <i>5/31/2023</i> | <i>6/30/2023</i> |
| | | | | | | | | | | | | | |
| Insurance-Officers & Directors | 18,000 | 806 | 806 | 874 | 874 | 874 | 874 | 874 | 874 | 874 | - | - | - |
| Professional Contract Services | 2,426,387 | 52,440 | 84,297 | 86,801 | 48,366 | 73,582 | 81,406 | 158,550 | 46,660 | 61,672 | 9,000 | - | - |
| Fare Collection Service & Supplies | 4,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Natural Gas | 21,975 | 88 | 84 | 104 | 651 | 856 | 1,573 | 1,952 | 1,392 | 1,063 | 904 | - | - |
| Electric | 150,856 | 8,639 | 8,812 | 8,595 | 7,400 | 7,450 | 7,796 | 9,108 | 8,084 | 7,854 | 7,175 | - | - |
| Water & Sewer | 61,040 | 3,889 | 3,966 | 3,764 | 3,851 | 3,236 | 3,131 | 4,503 | 3,563 | 3,150 | - | - | - |
| Telecommunications | 162,846 | 13,380 | 15,251 | 12,406 | 12,317 | 8,116 | 12,340 | 11,018 | 12,519 | 12,905 | 10,459 | 2,682 | - |
| Federal Expense: Preventative Maint (PM) | 1,406,446 | 3,636 | 3,636 | 2,840 | 1,476 | 3,500 | 1,348 | 1,442 | 1,604 | 5,488 | 1,588 | - | - |
| Non - Federal Expense: Cap Ex | 1,571,016 | - | - | - | - | - | - | - | - | - | - | - | - |
| Furniture, Fixtures, & Equipment < \$5000 | 40,000 | - | 2,618 | 505 | (198) | - | - | - | 64 | 2,983 | - | - | - |
| Federal Expense: Shelter & Accessories ACQ/Install | 3,514,075 | - | 3,787 | 1,998 | 3,066 | - | 1,757 | 2,564 | 90,393 | - | - | - | - |
| Federal Expense: Capital (Non PM) | 600,000 | 11,855 | - | 1,157 | - | - | - | 850 | - | 810 | - | - | - |
| Interest Expense | 1,000 | 72 | 68 | 64 | 61 | 57 | 53 | 49 | 45 | 41 | - | - | - |
| Depreciation Expense | - | 274,576 | 270,772 | 275,541 | 251,588 | 251,835 | 239,579 | 242,769 | 240,813 | 210,563 | - | - | - |
| Total Expenses: | 41,819,165 | 2,529,240 | 2,835,081 | 2,758,643 | 2,713,673 | 2,614,346 | 2,515,910 | 2,783,285 | 2,667,682 | 2,724,132 | 345,885 | 60,787 | 305 |
| Add Back: Depreciation Expense | - | 274,576 | 270,772 | 275,541 | 251,588 | 251,835 | 239,579 | 242,769 | 240,813 | 210,563 | - | - | - |
| Net Income From Operations: | 1,190,846 | 66,034 | 2,278,543 | 447,047 | 353,084 | 377,751 | 1,298,767 | 3,086,785 | 164,802 | 424,042 | 6,647,902 | (58,629) | (305) |



South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

03/01/2023 - 03/31/2023

| | | |
|----------------------------------|-------------------------------------|---------------|
| CENTRAL MIDLANDS REGIONAL | Account Number: | 2530 |
| Operating Reserve | Beginning Balance: | 18,520,494.16 |
| 3613 Lucius Road | Ending Balance: | 18,520,494.16 |
| Columbia, SC 29201 | Average Balance: | 18,520,494.16 |
| | Average Interest Rate (365): | 4.6895 % |

| Date | Description | Contributions | Withdrawals | Balance |
|------------|-------------------|---------------|-------------|---------------|
| 03/01/2023 | Beginning Balance | -- | -- | 18,520,494.16 |

| | Funds Received | Funds Withdrawn | Interest Earned |
|------------|----------------|-----------------|-----------------|
| MTD | 0.00 | 0.00 | 73,764.34 |
| YTD | 6,600,000.00 | 0.00 | 402,303.10 |



South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

03/01/2023 - 03/31/2023

| | | |
|----------------------------------|-------------------------------------|---------------|
| CENTRAL MIDLANDS REGIONAL | Account Number: | 2533 |
| Emergency Reserve | Beginning Balance: | 17,076,793.67 |
| 3613 Lucius Road | Ending Balance: | 17,076,793.67 |
| Columbia, SC 29201 | Average Balance: | 17,076,793.67 |
| | Average Interest Rate (365): | 4.6895 % |

| Date | Description | Contributions | Withdrawals | Balance |
|------------|-------------------|---------------|-------------|---------------|
| 03/01/2023 | Beginning Balance | -- | -- | 17,076,793.67 |

| | Funds Received | Funds Withdrawn | Interest Earned |
|------------|----------------|-----------------|-----------------|
| MTD | 0.00 | 0.00 | 68,014.29 |
| YTD | 6,600,000.00 | 0.00 | 364,098.93 |



CENTRAL MIDLANDS RTA
 OPERATING RESERVE FUND ACCOUNT
 3613 LUCIUS RD
 COLUMBIA SC 29201-1108

Page 1
 Statement Date 3/31/23
 Account Number 100056790 D

A NEW LOOK EFFECTIVE APRIL 17,2023.The Branch Banking Center at Sumter St. will now offer these services: Teller transactions,consumer loans, small business loans, and day to day customer service. The Premier Banking Center at 1241 Main St. will now offer these services: Premier Banking Products, Treasury Management Services, Commercial Lending.

TYPE OF ACCOUNT--Commercial MMA

Statement Summary

| | | | | |
|-------------------|---------|-----------|--------------|---|
| Beginning Balance | 2/28/23 | | 4,040,316.52 | 0 |
| Deposits/Credits | | 0 Credits | .00 | |
| Checks/Debits | | 0 Debits | .00 | |
| Interest Paid | | | 171.58 | |
| Ending Balance | 3/31/23 | | 4,040,488.10 | |
| 2022 interest | | | 1,969.60 | |

Credits/Deposits

| Date | Amount | Description |
|------|--------|--------------------|
| 3/31 | 171.58 | Interest Deposited |

Daily Balance Information

| Date | Balance | Date | Balance | Date | Balance |
|-------------------|--------------|------|---------|------|---------|
| Beginning Balance | 4,040,316.52 | | | | |
| 3/31 | 4,040,488.10 | | | | |



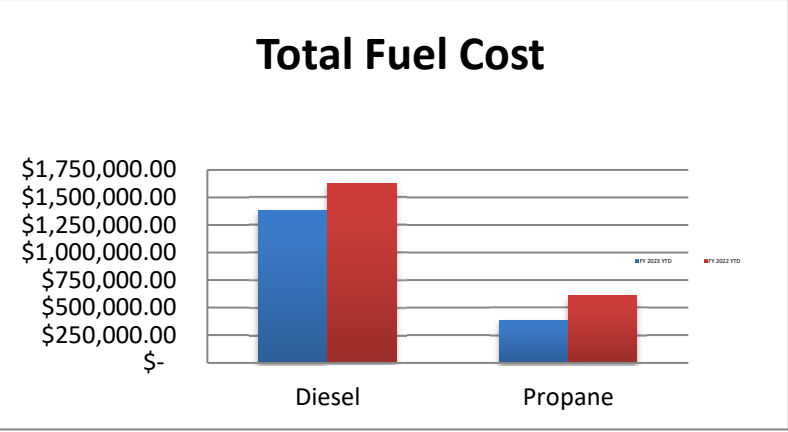
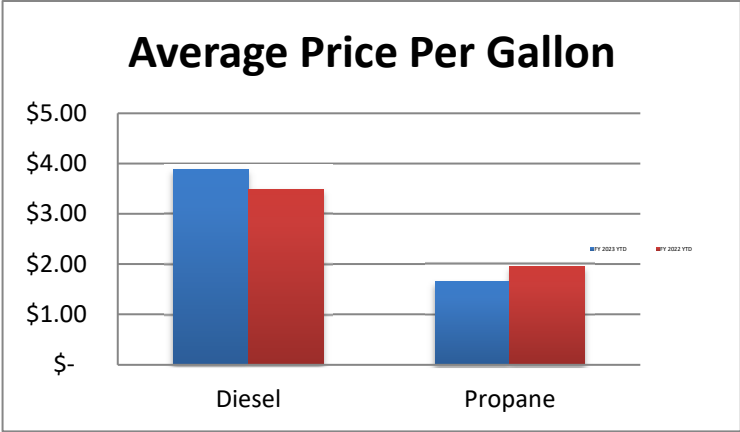
Mar-23

MONTHLY FUEL GAUGE REPORT

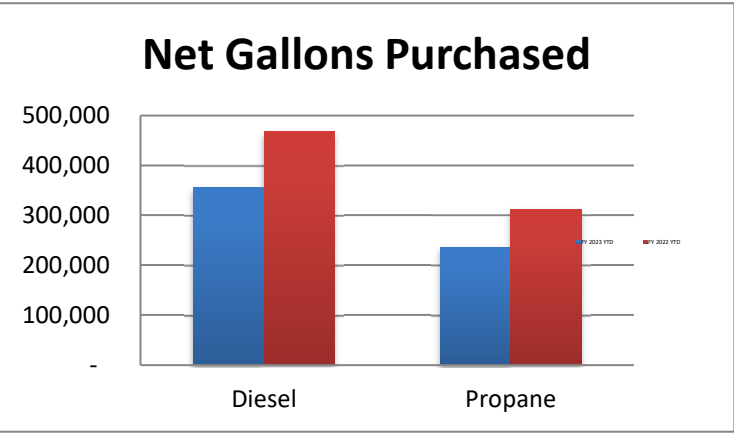
| | <u>Diesel</u> | <u>Propane</u> |
|--|-----------------|-----------------|
| FY 2023 YTD | | |
| July 2022 - June 2023 | | |
| Budgeted Cost Per Gallon | \$ 4.16 | \$ 1.51 |
| Average Price per Gallon | \$ 3.88 | \$ 1.65 |
| Net Gallons Purchased | 356,563.75 | 236,497.80 |
| Total Cost | \$ 1,383,524.51 | \$ 389,486.18 |
| | | |
| Total Savings per Gallon Average (\$) | \$ 0.28 | \$ (0.14) |
| Total Savings This Budget Period Average | \$ 99,780.69 | \$ (32,374.50) |
| | | |
| FY 2022 YTD | | |
| July 2021 - June 2022 | | |
| Budgeted Cost Per Gallon | \$ 2.04 | \$ 1.54 |
| Average Price per Gallon | \$ 3.49 | \$ 1.96 |
| Net Gallons Purchased | 467,073.35 | 311,916.91 |
| Total Cost | \$ 1,629,701.25 | \$ 610,030.52 |
| | | |
| Total Savings per Gallon Average (\$) | \$ (1.45) | \$ (0.42) |
| Total Savings This Budget Period Average | \$ (679,127.78) | \$ (130,698.92) |

| | <u>Diesel</u> | <u>Propane</u> |
|-------------|---------------|----------------|
| FY 2023 YTD | \$ 3.88 | \$ 1.65 |
| FY 2022 YTD | \$ 3.49 | \$ 1.96 |

| | <u>Diesel</u> | <u>Propane</u> |
|-------------|-----------------|----------------|
| FY 2023 YTD | \$ 1,383,524.51 | \$ 389,486.18 |
| FY 2022 YTD | \$ 1,629,701.25 | \$ 610,030.52 |



| | <u>Diesel</u> | <u>Propane</u> |
|-------------|---------------|----------------|
| FY 2023 YTD | 356,564 | 236,498 |
| FY 2022 YTD | 467,073 | 311,917 |





**Brownstone Design
Fee Compilation**

Date: March 31, 2023
Invoice: 03-2023
To: Central Midlands Regional Transit Authority
 Leroy Deschamps, Interim Director
Services: Architect and Engineering Services

| BCG Personnel | TOTALS | HOURLY RATE | FEE |
|--|--------|-------------|--------------------|
| Victor Johnson--Project Management | 72.00 | \$150.00 | \$10,800.00 |
| Taylor Neeley--Procurement | 2.00 | \$65.00 | \$130.00 |
| Security lock at gate for electrical panels - see attached | | | \$29.95 |
| TOTAL February 2023 | | | \$10,959.95 |

TOTAL INVOICE

\$10,959.95

DESCRIPTION OF SERVICES PROVIDED

** Project Administration - March 2023

1330 Lady Street Suite 500 Columbia, SC 29201
 (803) 376-6044 Fax (803) 376-6099
www.bstonegroup.com

Fee by Project

| Project name | Full name | Hours | Rate | Fee |
|----------------------------------|------------------|--------------|-------------|--------------|
| Luicus Rd Supertop & Resurfacing | Victor Johnson | 72.00 | \$ 150.00 | \$ 10,800.00 |
| | Taylor Neeley | 2.00 | \$ 65.00 | \$ 130.00 |
| | | | | \$ 10,930.00 |
| | | | | |
| | Total | 74.00 | | \$ 10,930.00 |

| Entry Date | Full name | Project name | Hours | Task name | Comment |
|------------|----------------|---|-----------|-------------------------------|-----------------------------------|
| 3/1/2023 | Victor Johnson | Lucius Road Superstop | 8 | P-Site Analysis | Finalizing Construction Documents |
| 3/3/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 3/6/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 3/8/2023 | Victor Johnson | Lucius Road Superstop | 8 | P-Site Analysis | Finalizing Construction Documents |
| 3/10/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 3/13/2023 | Victor Johnson | Lucius Road Superstop | 8 | P-Site Analysis | Construction Administration |
| 3/15/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Finalizing Construction Documents |
| 3/16/2023 | Victor Johnson | Lucius Road Superstop | 9 | P-Site Analysis | Construction Administration |
| 3/17/2023 | Victor Johnson | Lucius Road Superstop | 3 | P-Site Analysis | Construction Administration |
| 3/20/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 3/22/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 3/27/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 3/29/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 3/30/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| | | Victor Johnson Lucius Road Total | 72 | | |
| | | | | | |
| 3/23/2023 | Taylor Neeley | Lucius Rd Superstop | 2 | Agenda prep, minutes, meeting | Agenda prep, minutes, meeting |
| | | Taylor Neeley Total | 2 | | |



Francenia B. Heizer
fheizer@burr.com
T 803.799.9800
F 803.933.1463

1221 Main Street
Suite 1800
Columbia, SC 29201

Mailing Address
Post Office Box 11390
Columbia, SC 29211

Office (803) 799-9800
Fax (803) 753-3278

BURR.COM

April 10, 2023

Rosalyn Andrews, Director of Finance/CFO
Central Midlands Regional Transit Authority
VIA E-MAIL

FOR PROFESSIONAL SERVICES RENDERED AS GENERAL COUNSEL

March 2023 \$4,000

Total **\$4,000**



1221 Main Street
Suite 1800
Columbia, SC 29201
Mailing Address
Post Office Box 11390
Columbia, SC 29211

Office (803) 799-9800
Fax (803) 753-3278

BURR.COM

MEMORANDUM

To: Rosalyn Andrews, Finance Director/CFO
Central Midlands Regional Transit Authority

From: Francenia B. Heizer, Esquire

Date: April 10, 2023

Subject: General Counsel Services

During the month of March 2023, the following general counsel services were rendered:

Preparation for and attendance at Board of Directors Meeting
Preparation for and attendance at ED Search Committee Meeting
Contract Review

Telephone conversations, meetings, conference calls, correspondence and e-mails on various matters



REMITTANCE ADDRESS
Post Office Box 830719
Birmingham, Alabama 35283-0719
Main: (205) 251-3000
<https://www.BURR.com/payment/>
Tax ID #63-0322727

THE COMET (CENTRAL MIDLANDS TRANSIT)
3613 LUCIUS RD
COLUMBIA, SC 29201

10 Apr 2023
Invoice # 1380313
Bill Atty: F. Heizer
As of 03/31/23

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
0000003 LABOR ISSUES

BILL SUMMARY THROUGH MARCH 31, 2023

| | |
|----------------------------|-------------------|
| Professional Services | \$2,489.00 |
| TOTAL DUE THIS BILL | \$2,489.00 |

WIRING/ACH INSTRUCTIONS:

| | |
|------------------------------|---|
| Account Name: | Burr & Forman LLP 420 North 20 th Street, Suite 3400 Birmingham, Alabama 35203 |
| Bank Name: | Wells Fargo Bank 420 Montgomery Street San Francisco, CA 94104 |
| Wire Routing Transit Number: | 121000248 |
| ACH Routing Transit Number: | 062000080 |
| Account Number: | 2000686788359 |
| SWIFT Code: | WFBUIUS6S |

PLEASE EMAIL REMITTANCE ADVICE TO:
AccountsReceivable@burr.com

REMITTANCE COPY

PLEASE INCLUDE THE INVOICE NUMBER or CLIENT ID WITH YOUR PAYMENT

For your convenience, pay online at <https://www.Burr.com/payment> (Bank Draft or Credit Card)

Please direct inquiries to Melissa Tilton at MTilton@burr.com or BFReceivables@burr.com

BURR & FORMAN LLP

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHOR
0000003 LABOR ISSUES

10 Apr 2023
Invoice # 1380313
Page 2

THE COMET (CENTRAL MIDLANDS TRANSIT)
3613 LUCIUS RD
COLUMBIA, SC 29201

10 Apr 2023
Invoice # 1380313
Bill Atty: F. Heizer
As of 03/31/23

EMPLOYER I.D. #63-0322727

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
0000003 LABOR ISSUES

| Date | Description | Tkpr | Hours | Value |
|----------|--|------|-------|----------|
| 03/02/23 | Draft Motion to Dismiss | CEA | 1.60 | \$304.00 |
| 03/03/23 | Follow-up on status of Jackson briefing | RJM | 0.40 | \$120.00 |
| 03/07/23 | Receipt, review notice from Court Mail Returned as Undeliverable - Mamie Jackson ECF Nos. 12, 13 & 14 | VH | 0.20 | \$32.00 |
| 03/13/23 | Jackson: Receipt, review, analysis and revision of Motion to Dismiss | RJM | 0.90 | \$270.00 |
| 03/13/23 | Finalize Motion to Dismiss | CEA | 0.60 | \$114.00 |
| 03/14/23 | Final review, revisions before filing motion to dismiss | RJM | 0.50 | \$150.00 |
| 03/14/23 | Review, revise memo in support of motion to dismiss; draft motion to dismiss; finalize for filing; receipt, review filed motion and memo in support; research regarding updated service address for pro se Plaintiff; draft certificate of service; finalize for filing; receipt, review filed document; attend to service of motion on pro se Plaintiff | VH | 1.90 | \$304.00 |
| 03/14/23 | Locate current address for Mamie Jackson | DM | 0.20 | \$35.00 |
| 03/20/23 | Receipt, review of updated Plaintiff information filed with court | RJM | 0.20 | \$60.00 |
| 03/20/23 | Review change of address filing by Plaintiff Mamie Jackson | CEA | 0.10 | \$19.00 |
| 03/20/23 | Receipt, review notice of address change filed by Plaintiff; draft amended certificate | VH | 0.50 | \$80.00 |

BURR & FORMAN LLP

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHOR
 0000003 LABOR ISSUES

10 Apr 2023
 Invoice # 1380313
 Page 3

| <u>Date</u> | <u>Description</u> | <u>Tkpr</u> | <u>Hours</u> | <u>Value</u> |
|-------------|---|----------------|--------------|--------------------------|
| | of service for motion to dismiss and memo in support; finalize for filing; attend to service of motion to dismiss and memo in support with updated certificate of service on pro se Plaintiff | | | |
| 03/24/23 | Receipt, review of Court's Roseboro Order to pro se Plaintiff | RJM | 0.30 | \$90.00 |
| 03/24/23 | Review Roseboro Order | CEA | 0.10 | \$19.00 |
| 03/24/23 | Receipt, review Roseboro Order to Plaintiff and confirmation of mailing | VH | 0.50 | \$80.00 |
| 03/28/23 | Receipt, review filed motion for protection from court appearance C. Aragona | VH | 0.20 | \$32.00 |
| 03/29/23 | Review Plaintiff's Motion to Amend Complaint | CEA | 0.50 | \$95.00 |
| 03/29/23 | Receipt, review Pro Se Plaintiff's motion to amend complaint | VH | 0.60 | \$96.00 |
| 03/29/23 | Receipt, review correspondence from court regarding filing of motion for protection; draft notice of protection for C. Aragona and certificate of service; finalize for filing; receipt, review filed documents; attend to service of documents on Pro Se Plaintiff; correspondence to court confirming same; receipt, review amended complaint | VH | 1.20 | \$192.00 |
| 03/30/23 | Receipt, review of late filed Amended Complaint | RJM | 0.50 | \$150.00 |
| 03/31/23 | Begin drafting Response to Plaintiff's Amended Complaint | CEA | 1.30 | \$247.00 |
| | | Total Services | 12.30 | \$2,489.00 |
| | Total Services and Disbursements | | | <u>\$2,489.00</u> |
| | TOTAL NOW DUE | | | <u><u>\$2,489.00</u></u> |

BURR & FORMAN LLP

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHOR
0000003 LABOR ISSUES

10 Apr 2023
Invoice # 1380313
Page 4

SUMMARY OF SERVICES

| <u>Name</u> | <u>Rate</u> | <u>Hours</u> | <u>Amount</u> |
|---------------------|-------------|--------------|---------------|
| David W. Morgan | \$175.00 | 0.20 | \$35.00 |
| Richard J. Morgan | \$300.00 | 2.80 | \$840.00 |
| Valerie N. Hampton | \$160.00 | 5.10 | \$816.00 |
| Chandler E. Aragona | \$190.00 | 4.20 | \$798.00 |
| TOTALS | | 12.30 | \$2,489.00 |



CHERNOFF NEWMAN

INVOICE**Invoice Number :** 56932-0000**Date :** 3/31/2023**Page :** 1

COMET
 Attn: Accounting
 3613 Lucius Road
 Columbia, SC 29201

March 2023**Job: 006407 – Direct Consultation to COMET Board, Executive or Staff**

| | <u>Hours</u> | <u>Rate</u> | | |
|-------------------|--------------|-------------|---------------------|-------------------|
| Rick Silver | 5.50 | 225.00 | 03/01/23 – 03/31/23 | 1,237.50 |
| Heyward Bannister | 7.00 | 225.00 | 03/01/23 – 03/31/23 | 1,575.00 |
| Catherine Ramirez | 1.00 | 150.00 | 03/01/23 – 02/31/23 | 150.00 |
| Ryan Brown | 1.00 | 225.00 | 03/01/23 – 03/31/23 | 225.00 |
| | | | Total Due | \$3,187.50 |

TERMS: NET 30 DAYS
 ACH/EFT Information:
 Synovus Bank
 2401 Devine Street
 Columbia SC 29205
 Routing Number: 061100606
 Account Number: 4509324701

MEMORANDUM

TO: Central Midlands Regional
Transit Authority

FROM: Chernoff Newman

DATE: April 6, 2023

RE: Monthly Activity Report for March 2023

During the month of March, we continued to develop strategy, messaging and execution for topics as well as handle media issues and community concerns that arose.

Our activities in March 2023 include:

Rick

- Provided general consulting services associated with public and government relations
- Supported and advised The COMET on communications of The COMET and additional projects under direction from the Chair of the Board

Heyward

- Provided general consulting services associated with public and government relations
- Supported and advised The COMET on marketing and outreach to local leaders and elected officials on behalf of The COMET

Catherine

- Supported and advised The COMET on additional projects under direction from the Chair of the Board

Ryan

- Supported The COMET on additional projects under direction from the Chair of the Board

INVOICE

Natavis Eric Harris
 20 Marietta St, Apt 3H
 Atlanta, GA 30303
 404-259-1919
ericharris.mpa@gmail.com

Invoice No : [659]
Date : 3/28/23

Central Midlands Regional Transit
 The COMET
 3613 Lucius Rd
 Columbia, South Carolina
 803-255-7100

| Work Type | Description | Hours Worked/Miles | Rate | Line Total |
|----------------|--|--------------------|--------------|-------------------|
| Administrative | Responded to customer complaints, scheduling meetings, and responding to emails (this further includes preparation for all meetings). | 17.5 | \$50.00 | \$875.00 |
| Planning | Reviewed route performance, organized route data, monitored UofSC Service, Started preparing for next steps in the Reimagine The COMET project, Designed planned options for Lucius & River SuperStop, Continued update of turn by turns, performed work for OTP service update, developed map for stakeholder project request (e.g. City of Columbia, Lexington County, & Richland County). | 18.5 | \$50.00 | \$925.00 |
| Meetings | Attended public meetings for external stakeholders. The standard monthly meetings include: Service Committee, Rural Transportation Committee, Technical Committee, Transportation Subcommittee and meetings with contractors, internal stake holders, staff meetings, vendors, etc. | 15.2 | \$50.00 | \$760.00 |
| Staff Training | No staff training performed this month. | 0 | \$50.00 | \$0.00 |
| Travel | | 0 | \$0.66 | \$0.00 |
| Lodging | | 0 | \$0.00 | \$0.00 |
| | | | TOTAL | \$2,560.00 |

Make all checks payable to Natavis Eric Harris

| |
|----------------|
| Administrative |
| Planning |
| Meetings |
| Staff Training |

| Hours | Week of March 13th |
|-------|---|
| 1 | COMET Academy |
| 0.5 | COMET/USC |
| 0.5 | Gateway Bi-Weekly Meeting |
| 0.5 | APC Monthly Meeting |
| 2 | Meeting Prep |
| 0.5 | Phone Calls |
| 2 | Responded/Reviewed to emails |
| 0 | Responding/Reviewing to customer complaints |
| 0 | In-Office |
| 3 | Hopthru contract procurement |
| 1 | Lucius & River Planning Activities |
| 1 | Title VI/LEP project |
| 0.5 | Coordinate Santee Wateree Plans |
| 0 | Continued work on shelter placement plan |

| Hours | Week of March 20th |
|-------|---|
| 2 | Title VI/LEP Discussion |
| 1.5 | The COMET Board of Directors' Meeting |
| 0.5 | Planning & Development Check-In |
| 0.5 | CMRTA Update meeting |
| 2 | Remix + Al Bolan: Transit Planning + Blocking |
| 0.75 | The Comet <> Hopthru |
| 0.5 | Remix /Al Internal Discussion |
| 4 | Meeting Prep |
| 1 | Phone Calls |
| 0.5 | Responded/Reviewed to emails |
| 2 | Responding/Reviewing to customer complaints |
| 3 | Lucius & River Planning Activities |
| 1 | Service Route Analysis Planning Activities |
| 2 | Title VI/LEP project |
| 2 | Continued work on shelter placement plan |

| | |
|-----|----------------|
| 4.5 | Administrative |
| 5.5 | Planning |
| 2.5 | Meetings |
| 0 | Staff Training |

12.5 Week Total

| | |
|------|----------------|
| 7.5 | Administrative |
| 8 | Planning |
| 7.75 | Meetings |
| 0 | Staff Training |

23.25 Week Total

| |
|----------------|
| Administrative |
| Planning |
| Meetings |
| Staff Training |

| Hours | Week of March 27th |
|-------|--|
| 0 | COMET/USC |
| 1 | Planning Discussions |
| 0.45 | The Comet <> Hopthru |
| 1 | Remix/Optibus Plan |
| 1.5 | Remix + COMET: Runcutting/Rostering overview |
| 1 | Title VI/LEP Discussion |
| 2 | Meeting Prep |
| 0.5 | Phone Calls |
| 2 | Responded/Reviewed to emails |
| 1 | Responding/Reviewing to customer complaints |
| 4 | Title VI/LEP project |
| 1 | Lucius & River Planning Activities |
| 0 | Service Route Analysis Planning Activities |
| 0 | Continued work on shelter placement plan |
| 0 | Coordinate Santee Wateree Plans |
| 0 | Review Service Schedules |

| Hours | Week of April 3rd |
|-------|---|
| 0 | Title VI/LEP Discussion |
| 0 | The Comet <> Hopthru Pilot Review |
| 0 | CMRTA Update meeting |
| 0 | Planning & Development Check In |
| 0 | The COMET Service Committee Meeting |
| 0 | Transportation Research Board (TRB) interview |
| 0 | Meeting Prep |
| 0 | Phone Calls |
| 0 | Responded/Reviewed to emails |
| 0 | Responding/Reviewing to customer complaints |
| 0 | Worked on Lucius & River Ppt. Presentation |
| 0 | Lucius & River Planning Activities |
| 0 | Title VI/LEP project |
| 0 | Service Route Analysis Planning Activities |
| 0 | Ridership Report Discrepancies |

| | |
|------|----------------|
| 5.5 | Administrative |
| 5 | Planning |
| 4.95 | Meetings |
| 0 | Staff Training |

15.45 Week Total

| | |
|---|----------------|
| 0 | Administrative |
| 0 | Planning |
| 0 | Meetings |
| 0 | Staff Training |

0 Week Total

| |
|----------------|
| Administrative |
| Planning |
| Meetings |
| Staff Training |

Hours ~~Week of April 10th~~

| | |
|---|--|
| 0 | Remix / COMET |
| 0 | COMET ACADEMY |
| 0 | Gateway Bi-Weekly Meeting |
| 0 | APC Monthly Meeting |
| 0 | Hopthru - The COMET |
| 0 | COMET/USC |
| 0 | AOS Bi-Weekly Meeting |
| 0 | Meeting Prep |
| 0 | Phone Calls |
| 0 | Responded/Reviewed to emails |
| 0 | Responding/Reviewing to customer complaints |
| 0 | Lucius & River Planning Activities |
| 0 | Ridership Report Discrepancies |
| 0 | Reviewed APC Data and GTFS |
| 0 | Continued work on shelter placement plan |

| | |
|---|----------------|
| 0 | Administrative |
| 0 | Planning |
| 0 | Meetings |
| 0 | Staff Training |
| 0 | Week Total |

IRS # 57-0386425

Remit Address:

Post Office Box 2426
Columbia SC 29202

Central Midlands Regional Transit Authority
d/b/a The Comet Central Midlands Transit
Derrick Huggins
accounting@thecometsc.gov
3613 Lucius Road
Columbia SC 29201
Re: Legislative

Invoice No. 535962685
Invoice Date April 6, 2023
Matter No. 061920-00001
Attorney R Coble

For Professional Services Rendered Through March 31, 2023

| | |
|---------------------------|-------------------|
| Total Fees | \$6,000.00 |
| Total This Invoice | \$6,000.00 |

1230 MAIN STREET, SUITE 700, COLUMBIA, SC (29201)

OFFICES IN:

ATLANTA, GA • AUSTIN, TX • BIRMINGHAM, AL • CHARLESTON, SC • CHARLOTTE, NC • COLUMBIA, SC • DALLAS, TX • DES MOINES, IA
GREENSBORO, NC • GREENVILLE, SC • HILTON HEAD, SC • HUNTSVILLE, AL • LOS ANGELES, CA • MIAMI, FL • MOBILE, AL • MONTGOMERY, AL
MYRTLE BEACH, SC • NASHVILLE TN • NEW YORK, NY • ORLANDO, FL • RALEIGH, NC • SAN FRANCISCO, CA • WASHINGTON, DC

FEES

| Date | Timekeeper | Description | Hours |
|--------------------|-------------------|---|-------------------|
| 03/02/23 | R. Coble | Review legislative strategy and pending legislation; | 1.00 |
| 03/04/23 | R. Coble | Review legislative status and prepare for Friday meeting; | 1.00 |
| 03/08/23 | R. Coble | Review status of various statewide transit bills; preparation for conference calls with transit advocates; | 1.00 |
| 03/09/23 | R. Coble | Review 2023 Legislative bills; | 1.00 |
| 03/10/23 | R. Coble | Conference with Comet Board and attorney Pam Baker re status update; | 1.00 |
| 03/11/23 | R. Coble | Follow up from 3-10-23 meeting with Chairwoman Allison Terracio; review 2023 legislative bills; review status of Greenville Transit System legislative issues; email update to Pam Baker et al; | 1.60 |
| 03/16/23 | R. Coble | Review H.4059 and legislative status and strategy; prepare and attend statewide transit Zoom call; | 1.60 |
| 03/18/23 | R. Coble | Review legislative status and strategy; | 1.20 |
| 03/20/23 | R. Coble | Review legislative status of pending bills; | 0.60 |
| 03/21/23 | R. Coble | Email to Attorney Pam Baker; review pending legislation; | 0.60 |
| 03/22/23 | R. Coble | Review legislative status of transit bills with Richland County Legislative Delegation; | 1.20 |
| 03/25/23 | R. Coble | Review legislative status of transit bills; | 0.60 |
| 03/27/23 | R. Coble | Review economic impact study for expansion of Greenville's Greenlink and the legislation required; telephone calls with Councilman Will Brennen and Rick Silver; | 1.00 |
| 03/28/23 | R. Coble | Review status of transit legislation; | 1.00 |
| Total Fees: | | | \$6,000.00 |

Invoice Date: 04/06/2023

Invoice No. 535962685

93 of 162
Matter No. 061920-00001

ACCOUNT SUMMARY
Outstanding Invoices as of 04/06/23

| Invoice | Date | Fees | Disbursements | Payments | Total |
|-------------------|-------------|-----------------|----------------------|-----------------|-----------------|
| 535962685 | 04/06/23 | 6,000.00 | 0.00 | (0.00) | 6,000.00 |
| Total Due: | | 6,000.00 | 0.00 | (0.00) | 6,000.00 |

ACCOUNT AGING

| | |
|---------------|------------|
| 0 – 30 Days | \$6,000.00 |
| 31 – 60 Days | \$0.00 |
| 61 – 90 Days | \$0.00 |
| 91 – 120 Days | \$0.00 |

 IRS # 57-0386425
Remit Address:
 Post Office Box 2426
 Columbia SC 29202

 Central Midlands Regional Transit Authority
 d/b/a The Comet Central Midlands Transit
 Derrick Huggins
 accounting@thecometsc.gov
 3613 Lucius Road
 Columbia SC 29201
 Re: Legislative

 Invoice No. 535962685
 Invoice Date April 6, 2023
 Matter No. 061920-00001
 Attorney R Coble

For Professional Services Rendered Through March 31, 2023

| | |
|---------------------------|-------------------|
| Total Fees | \$6,000.00 |
| Total This Invoice | \$6,000.00 |

ALL BILLS ARE DUE AND PAYABLE IN FULL UPON RECEIPT OF THIS INVOICE.

OFFICES IN:

 ATLANTA, GA • AUSTIN, TX • BIRMINGHAM, AL • CHARLESTON, SC • CHARLOTTE, NC • COLUMBIA, SC • DALLAS, TX • DES MOINES, IA
 GREENSBORO, NC • GREENVILLE, SC • HILTON HEAD, SC • HUNTSVILLE, AL • LOS ANGELES, CA • MIAMI, FL • MOBILE, AL • MONTGOMERY, AL
 MYRTLE BEACH, SC • NASHVILLE TN • NEW YORK, NY • ORLANDO, FL • RALEIGH, NC • SAN FRANCISCO, CA • WASHINGTON, DC

APRIL 2023

Financials

Financial Highlights FY 2023 Month End April 2023

83% of fiscal year completed



Net Income (Loss):

✚ Excluding depreciation - Month = ~\$501k

Actual YTD = ~\$8.37M



Total Revenue:

✚ PTD = \$2.94M

Actual YTD = ~\$32.82M

Compared to 10/12th of annual budget of ~\$42.57M; total YTD collections represent an average ~77% of annual budgeted amount



Total Expenses (w/depreciation):

✚ PTD = \$2.65M

Actual YTD ~ \$26.92M

compared to 10/12th of annual budget of ~\$42.57M; total YTD expenditures represent an average ~63% of annual budgeted amount



PTD - contract operator RATP Dev 7/1/2020 to reporting month: \$49,304,361



Professional Contract Svcs, Marketing & Security (4203, 4361, 4509): (* details included)

| | | | |
|--|-------|-------------------------------------|--------|
| ✚ ABLE South Carolina | 4,334 | ✚ CTEE | 24,375 |
| ✚ *Burr Forman McNair - Retainer incl | 6,075 | | |
| ✚ *Brownstone | 9,414 | ✚ Security (4509) | 42,918 |
| ✚ *Chernoff Newman, LLC | 4,275 | | |
| ✚ iT1 Solutions | 2,500 | ✚ Marketing, Adv & Promotion (4203) | 47,250 |
| ✚ *Maynard Nexsen | 6,000 | ○ Flock & Rally (F&R) | |
| ✚ *Natavis Harris (Planner Consultant) | 7,574 | ○ Sponsorships: Food & Wine | |
| ✚ TransPro Consulting | 9,000 | ○ Ads: Transit Talent | |
| ✚ TMD | 5,067 | employment, Facebook, WP | |
| | | Engine | |



Pass Donations FY 22 - YTD total \$800 (no new donations as of previous month)



Total collections of Penny Revenue since 2013 to present: (no new collections)

- ✓ \$190,825,234 of \$300,991,000 allocation; remaining balance = \$110,165,766 (36.60%)
- ✓ Payments received from Richland County
 - August 2022- \$6,529,236.38
 - November 2022 - \$6,528,695.13
 - January 2023 - \$6,599,467.46
 - April 2023 - billed \$6,741,597.12

Central Midlands Regional Transit Authority
Condensed Statement of Financial Position
Period Ended 04/30/23

FY 2023

| | Actual PTD 4/30/2023 | Actual YTD 4/30/2023 | Budgeted Amount YTD | Annual |
|--|-------------------------|-------------------------|------------------------|----------------------|
| Revenues: | | | | |
| Passenger Fares/Revenue Contracts | 365,055 | 3,327,615 | 2,500,000 | 3,000,000 |
| Special (Advertising, Interest, Rental, Etc) | 165,910 | 1,108,708 | 792,333 | 950,800 |
| Admin/Misc/Gain(Loss) Sale of Assets | 370 | 40,082 | 5,000 | 6,000 |
| Local Revenue (The Penny) | 2,404,718 | 26,650,056 | 17,848,178 | 21,417,814 |
| Reimbursement (RTAP, UofSC, etc) | - | 3,877 | 1,667 | 2,000 |
| State (SCDOT) | - | - | 925,000 | 1,110,000 |
| CBDG & Hospitality | - | - | - | - |
| Federal (CARES Act, CRRSA, ARP) | - | 1,690,182 | 13,453,354 | 16,027,051 |
| Total Revenue | \$ 2,936,053 | \$ 32,820,520 | \$ 35,525,532 | \$ 42,513,665 |

Expenses:

| | | | | |
|---|---------------------|----------------------|----------------------|----------------------|
| Administrative (includes Salaries & Benefits) | 183,217 | 1,783,263 | 2,281,012 | 2,737,214 |
| Contract Operations & Maintenance | 1,972,834 | 19,329,200 | 22,107,072 | 26,528,487 |
| Insurance | 10,587 | 102,162 | 112,358 | 134,830 |
| Professional Services | 78,527 | 770,059 | 2,025,323 | 2,430,387 |
| Utilities | 24,069 | 376,010 | 330,598 | 396,717 |
| Capital Exp: Federal/State (Capital, PM, NPM) | 2,869 | 154,039 | 4,600,434 | 5,520,521 |
| Fuel | 162,410 | 1,935,385 | 2,099,161 | 2,518,993 |
| Depreciation | 210,521 | 2,468,555 | - | - |
| Total Expenses | \$ 2,645,034 | \$ 26,918,673 | \$ 33,555,957 | \$ 40,267,149 |

**Net Income (Loss) From Operations +
Depreciation add back:**

| | | | |
|-------------------|---------------------|---------------------|---------------------|
| \$ 501,541 | \$ 8,370,403 | \$ 1,969,576 | \$ 2,246,516 |
|-------------------|---------------------|---------------------|---------------------|

Cash:

| | |
|------------------------------------|----------------------|
| Petty Cash | 300 |
| <i>OPTUS Bank</i> | |
| Operating Reserve Funds | 4,040,643 |
| Capital Reserve Funds | 2,648,385 |
| <i>Local Gov't Investment Pool</i> | |
| Emergency Reserve | 17,147,191 |
| Operating Reserve | 18,596,843 |
| <i>Security Federal Bank</i> | |
| Operating/Sweeps Acct | 1,339,741 |
| Total Cash | \$ 43,773,102 |

Total Assets **\$ 87,820,747**

Total Current Liabilities **\$ 8,732,036**

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended April 30, 2023

98 of 162

Fiscal Year % complete = 83%

| | <i>Actual PTD</i> <i>4/30/2023</i> | <i>Actual YTD</i> | <i>Budgeted YTD</i> <i>(\$)</i> <i>4/30/2023</i> | <i>Variance (\$)</i> <i>Budget YTD</i> | <i>Annual</i> <i>Budgeted</i> <i>Amount</i> | <i>(\$)</i> <i>of Budget</i> <i>remaining</i> <i>Annual Budget</i> |
|---|---------------------------------------|-------------------|--|---|---|--|
| Revenue: | | | | | | |
| Operating Revenues | | | | | | |
| Passenger Revenue | 123,912 | 1,248,043 | 1,250,000 | 1,957 | 1,500,000 | 251,957 |
| Advertising Revenue | - | 17,150 | 91,667 | 74,517 | 110,000 | 92,850 |
| Contracted Services Revenue | 241,144 | 2,079,572 | 1,250,000 | (829,572) | 1,500,000 | (579,572) |
| Human Trafficking Awareness | - | - | 63,240 | 63,240 | 75,888 | 75,888 |
| CARES Act/ARP Funding (Federal & SCDOT) | - | 496,345 | 7,345,623 | 6,849,278 | 8,814,747 | 8,318,402 |
| Other Revenue | 150 | 34,072 | 2,500 | (31,572) | 3,000 | (31,072) |
| Total Operating Revenue | <u>365,205</u> | <u>3,875,182</u> | <u>10,003,029</u> | <u>6,127,847</u> | <u>12,003,635</u> | <u>8,128,453</u> |
| Nonoperating Revenues | | | | | | |
| Contributed Svcs/In Kind Revenue | - | - | 50,000 | 50,000 | 60,000 | 60,000 |
| Local Revenue - Lexington Cty | 62,765 | 251,060 | 253,436 | 2,376 | 304,123 | 53,063 |
| Interest Income | 155,356 | 829,420 | 483,333 | (346,086) | 580,000 | (249,420) |
| Richland County 1% Sales Tax | 2,341,953 | 26,398,996 | 17,594,743 | (8,804,254) | 21,113,691 | (5,285,305) |
| RTAP Reimbursement | - | 3,877 | 1,667 | (2,211) | 2,000 | (1,877) |
| Fuel Tax Refunds | 10,484 | 261,479 | 216,667 | (44,812) | 260,000 | (1,479) |
| OPT/SMTF 5339 | - | - | 800,000 | 800,000 | 960,000 | 960,000 |
| OPT Rural Program 5311 Revenue | - | - | 125,000 | 125,000 | 150,000 | 150,000 |
| Rental Income | 70 | 660 | 667 | 7 | 800 | 140 |
| Federal Revenue - NOLO Project | - | 72,500 | 471,667 | 399,167 | 566,000 | 493,500 |
| Federal Revenue - ICAM | - | 62,478 | 62,478 | - | 62,478 | - |
| Federal Revenue - Planning | - | 29,679 | 41,667 | 11,988 | 50,000 | 20,321 |
| Federal Revenue - Capital: Non Prev Maint | - | 35,818 | 125,000 | 89,182 | 150,000 | 114,182 |
| Federal Revenue - Capital: Prev. Maint | - | - | 937,630 | 937,630 | 1,125,156 | 1,125,156 |
| Federal Revenue - Salaried Positions | - | 24,221 | 283,333 | 259,112 | 340,000 | 315,779 |
| Federal Revenue - ADP Software | - | - | 166,667 | 166,667 | 200,000 | 200,000 |
| Federal Revenue - ADP Hardware | - | - | 166,667 | 166,667 | 200,000 | 200,000 |
| Federal Revenue - Operations Assistance | - | - | 846,667 | 846,667 | 1,016,000 | 1,016,000 |
| Federal Revenue - ADA Paratransit | - | - | 166,667 | 166,667 | 200,000 | 200,000 |

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended April 30, 2023

99 of 162

Fiscal Year % complete = 83%

| | <i>Actual PTD</i> <i>4/30/2023</i> | <i>Actual YTD</i> | <i>Budgeted YTD</i> <i>(\$)</i> <i>4/30/2023</i> | <i>Variance (\$)</i> <i>Budget YTD</i> | <i>Annual</i> <i>Budgeted</i> <i>Amount</i> | <i>(\$)</i> <i>of Budget</i> <i>remaining</i> <i>Annual Budget</i> |
|---|---------------------------------------|-------------------|--|---|---|--|
| Federal Revenue - EE Training | - | - | 20,833 | 20,833 | 25,000 | 25,000 |
| Federal Revenue - Mobility 5310 | - | - | - | - | - | - |
| Federal Revenue - 3rd Party Contractual (Website) | - | 500 | 2,500 | 2,000 | 3,000 | 2,500 |
| Federal Revenue - Safety & Security | - | 41,891 | 333,333 | 291,442 | 400,000 | 358,109 |
| Federal Revenue - Vanpool | - | 40,792 | 41,667 | 875 | 50,000 | 9,208 |
| Federal Revenue - 5339 Shelter ACQ & Install | - | 885,958 | 2,342,717 | 1,456,759 | 2,811,260 | 1,925,302 |
| Gain(Loss) Sale of Asset | - | (7,234) | - | 7,234 | - | 7,234 |
| Concessions Revenue | 220 | 2,055 | 2,500 | 445 | 3,000 | 945 |
| Total Nonoperating Revenue | 2,570,848 | 28,945,339 | 25,537,503 | (3,407,835) | 30,632,508 | 1,687,170 |
| Total Revenues: | 2,936,053 | 32,820,520 | 35,540,532 | 2,720,012 | 42,573,665 | 9,815,623 |

Expenses:

| | | | | | | |
|---|--------|-----------|-----------|---------|-----------|---------|
| Administrative | | | | | | |
| Salaries (Staff/Intern) & Other Paid Wages | 98,462 | 1,020,164 | 1,199,541 | 179,377 | 1,439,449 | 419,285 |
| SC Retirement: ER | 15,996 | 175,168 | 215,918 | 40,749 | 259,101 | 83,933 |
| FICA & Medicare | 6,852 | 76,551 | 91,765 | 15,214 | 110,118 | 33,567 |
| Health Insurance: ER | 8,035 | 69,483 | 97,410 | 27,927 | 116,892 | 47,409 |
| SC Unemployment | 286 | 2,771 | 11,970 | 9,199 | 14,364 | 11,593 |
| Workers Comp | 473 | 3,465 | 3,333 | (132) | 4,000 | 535 |
| Dues/Subscriptions/Memberships | - | 6,425 | 19,892 | 13,467 | 23,870 | 17,445 |
| Marketing/Advertising/Promotional Material | 47,250 | 337,168 | 441,042 | 103,874 | 529,250 | 192,082 |
| Charitable Donations (Passes ONLY) | - | 800 | 6,000 | 5,200 | 7,200 | 6,400 |
| Postage & Shipping | 201 | 925 | 5,000 | 4,075 | 6,000 | 5,075 |
| Printing | 497 | 24,464 | 66,667 | 42,203 | 80,000 | 55,537 |
| Board/Committee/Transit Academy | 195 | 1,854 | 6,625 | 4,771 | 7,950 | 6,096 |
| Tickets & Transfers | 1,119 | 9,597 | 8,333 | (1,264) | 10,000 | 403 |
| Office Equipment - Lease & Rental | 664 | 5,101 | 10,500 | 5,399 | 12,600 | 7,499 |
| Admin Misc: Office Supplies, Fines, Taxes, etc. | 606 | 12,236 | 31,500 | 19,264 | 37,800 | 25,564 |

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended April 30, 2023

100 of 162

Fiscal Year % complete = 83%

| | <i>Actual PTD</i> <i>4/30/2023</i> | <i>Actual YTD</i> | <i>Budgeted YTD</i> <i>(\$)</i> <i>4/30/2023</i> | <i>Variance (\$)</i> <i>Budget YTD</i> | <i>Annual</i> <i>Budgeted</i> <i>Amount</i> | <i>(\$)</i> <i>of Budget</i> <i>remaining</i> <i>Annual Budget</i> |
|---|---------------------------------------|-------------------|--|---|---|--|
| Banking Fees | 646 | 6,083 | 12,500 | 6,417 | 15,000 | 8,917 |
| Payroll Processing Fees | 771 | 6,151 | 8,333 | 2,182 | 10,000 | 3,849 |
| Employee Training & Development (Fed & Non Fed) | 1,164 | 24,858 | 44,683 | 19,825 | 53,620 | 28,762 |
| Contingency | - | - | - | - | 694,500 | 694,500 |
| Total Administrative | <u>183,217</u> | <u>1,783,263</u> | <u>2,281,012</u> | <u>497,748</u> | <u>3,431,714</u> | <u>953,951</u> |
| Operations & Maintenance | | | | | | |
| Contributed Svcs/In Kind Expense (Facility use) | - | - | 50,000 | 50,000 | 60,000 | 60,000 |
| Contractor-Fixed Route | 1,436,912 | 14,085,577 | 14,592,911 | 507,334 | 17,511,493 | 3,425,916 |
| Contractor-DART | 309,050 | 3,108,285 | 3,546,268 | 437,983 | 4,255,521 | 1,147,236 |
| Contractor-Spcl Svc/Svc Enhancements | 76,477 | 554,228 | 583,596 | 29,368 | 700,315 | 146,087 |
| CARES Act - SCDOT 5311 | - | - | 565,132 | 565,132 | 678,158 | 678,158 |
| Propane Fuel | 42,235 | 431,721 | 533,333 | 101,613 | 640,000 | 208,279 |
| Diesel & Vehicle Fuel | 120,176 | 1,503,664 | 1,561,661 | 57,997 | 1,873,993 | 370,329 |
| Hydrogen Fuel | - | - | 4,167 | 4,167 | 5,000 | 5,000 |
| OPT: SMTF Expenses | - | 19,456 | 540,000 | 520,544 | 648,000 | 628,544 |
| Facility Related Repairs & Maintenance Expense (PM) | 28,711 | 324,579 | 583,333 | 258,754 | 700,000 | 375,421 |
| Federal Expense: ADP Software ACQ & Maint | 27,102 | 394,462 | 479,167 | 84,704 | 575,000 | 180,538 |
| Federal Expense: ADP Hardware ACQ & Maint | 1,293 | 11,338 | 208,333 | 196,995 | 250,000 | 238,662 |
| Federal Expense: 3rd Party Contractual (Website) | - | - | 8,333 | 8,333 | 10,000 | 10,000 |
| Federal Expense: Safety & Security | 42,918 | 362,066 | 416,667 | 54,601 | 500,000 | 137,934 |
| Federal Expense: Van Pool Ops | 8,417 | 86,924 | 91,667 | 4,743 | 110,000 | 23,076 |
| Federal Expense: Bike Program | 5,833 | 58,330 | 58,333 | 3 | 70,000 | 11,670 |
| Federal Expense: 5310 | 36,038 | 323,873 | 383,333 | 59,461 | 460,000 | 136,127 |
| Total Operations & Maintenance | <u>2,135,161</u> | <u>21,264,502</u> | <u>24,206,233</u> | <u>2,941,731</u> | <u>29,047,480</u> | <u>7,782,978</u> |
| Insurance | | | | | | |
| Insurance - Vehicle/Facility/Tort/Cyber | 9,713 | 93,559 | 97,358 | 3,799 | 116,830 | 23,271 |
| Insurance-Officers & Directors | 874 | 8,603 | 15,000 | 6,397 | 18,000 | 9,397 |
| Total Insurance | <u>10,587</u> | <u>102,162</u> | <u>112,358</u> | <u>10,197</u> | <u>134,830</u> | <u>32,668</u> |
| Technical Services | | | | | | |
| Professional Contract Services | 78,364 | 769,895 | 2,021,989 | 1,252,094 | 2,426,387 | 1,656,492 |
| Fare Collection Service & Supplies | 163 | 163 | 3,333 | 3,170 | 4,000 | 3,837 |
| Total Technical Services | <u>78,527</u> | <u>770,059</u> | <u>2,025,323</u> | <u>1,255,264</u> | <u>2,430,387</u> | <u>1,660,328</u> |

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended April 30, 2023

101 of 162

Fiscal Year % complete = 83%

| | <i>Actual PTD</i> <i>4/30/2023</i> | <i>Actual YTD</i> | <i>Budgeted YTD</i> <i>(\$)</i> <i>4/30/2023</i> | <i>Variance (\$)</i> <i>Budget YTD</i> | <i>Annual</i> <i>Budgeted</i> <i>Amount</i> | <i>(\$)</i> <i>of Budget</i> <i>remaining</i> <i>Annual Budget</i> |
|--|---------------------------------------|--------------------------------|--|---|---|--|
| Utilities | | | | | | |
| Natural Gas | 904 | 8,666 | 18,313 | 9,646 | 21,975 | 13,309 |
| Electric | 8,166 | 81,905 | 125,713 | 43,809 | 150,856 | 68,951 |
| Water & Sewer | 3,323 | 36,376 | 50,867 | 14,491 | 61,040 | 24,664 |
| Telecommunications | 11,676 | 249,063 | 135,705 | (113,358) | 162,846 | (86,217) |
| Total Utilites | <u>24,069</u> | <u>376,010</u> | <u>330,598</u> | <u>(45,412)</u> | <u>396,717</u> | <u>20,707</u> |
| Capital Expense | | | | | | |
| Federal Expense: Preventative Maint (PM) | 1,700 | 26,670 | 1,172,038 | 1,145,368 | 1,406,446 | 1,379,776 |
| Furniture, Fixtures, & Equipment < \$5000 | 44 | 6,017 | 33,333 | 27,316 | 40,000 | 33,983 |
| Non - Federal Expense: Cap Ex | - | - | 1,309,180 | 1,309,180 | 1,571,016 | 1,571,016 |
| Federal Expense: Shelter & Accessories ACQ/Install | 1,169 | 112,698 | 2,928,396 | 2,815,698 | 3,514,075 | 3,401,377 |
| Federal Expense: Capital (Non PM) | - | 14,671 | 500,000 | 485,329 | 600,000 | 585,329 |
| Interest Expense | 37 | 548 | 833 | 285 | 1,000 | 452 |
| Total Capital Expense | <u>2,951</u> | <u>160,605</u> | <u>5,943,781</u> | <u>5,783,176</u> | <u>7,132,537</u> | <u>6,971,932</u> |
| Depreciation Expense | <u>210,521</u> | <u>2,468,555</u> | <u>-</u> | <u>(2,468,555)</u> | <u>-</u> | <u>(2,468,555)</u> |
| Total Expenses: | <u>2,645,032</u> | <u>26,925,155</u> | <u>34,899,304</u> | <u>7,974,148</u> | <u>42,573,665</u> | <u>14,954,009</u> |
| Net Income before Deprecation: | <u>291,021</u> | <u>5,895,365</u> | <u>641,229</u> | <u>(5,254,136)</u> | <u>(0)</u> | <u>(5,138,386)</u> |
| Add Back: Depreciation Expense | 210,521 | 2,468,555 | - | (2,468,555) | - | (2,468,555) |
| Net Income From Operations: | <u><u>501,542</u></u> | <u><u>8,363,920</u></u> | <u><u>641,229</u></u> | <u><u>(7,722,692)</u></u> | <u><u>(0)</u></u> | <u><u>(7,606,942)</u></u> |

Central Midlands Transit Cash Budget Analysis*

Period Ended March 31, 2023

| | | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 |
|--------------------|---|-------------------|------------------|------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|------------------|---------------------|
| | Beginning Balance | \$ 13,798,343 | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,686,700 | \$ 19,899,032 | \$ 20,190,053 | \$ 19,821,568 |
| | +Projected Cash Inflow | \$ 2,320,699 | \$ 4,842,851 | \$ 2,930,149 | \$ 2,815,169 | \$ 2,740,262 | \$ 3,575,099 | \$ 5,627,302 | \$ 2,591,671 | \$ 2,937,611 | \$ 2,936,053 | \$ 22,863 | \$ 2,912 |
| | Cash Available | \$ 16,119,041 | \$ 18,432,652 | \$ 18,527,720 | \$ 18,584,246 | \$ 18,610,835 | \$ 19,571,589 | \$ 22,682,980 | \$ 22,491,365 | \$ 22,624,312 | \$ 22,835,085 | \$ 20,212,916 | \$ 19,824,481 |
| | -Projected Cash Outflow | \$ 2,529,240 | \$ 2,835,081 | \$ 2,758,643 | \$ 2,713,673 | \$ 2,614,346 | \$ 2,515,910 | \$ 2,783,285 | \$ 2,804,665 | \$ 2,725,280 | \$ 2,645,032 | \$ 391,348 | \$ 96,299 |
| | Net Cash Available | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,686,700 | \$ 19,899,032 | \$ 20,190,053 | \$ 19,821,568 | \$ 19,728,181 |
| | Xfer of Funds | | | | | | | | | | | | |
| | Ending Balance | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,686,700 | \$ 19,899,032 | \$ 20,190,053 | \$ 19,821,568 | \$ 19,728,181 |
| | | | | | | | | | | | | | |
| | Annual Budgeted Amount | 7/31/2022 | 8/31/2022 | 9/30/2022 | 10/31/2022 | 11/30/2022 | 12/31/2022 | 1/31/2023 | 2/28/2023 | 3/31/2023 | 4/30/2023 | 5/31/2023 | 6/30/2023 |
| Revenue: | | | | | | | | | | | | | |
| Operating Revenues | | | | | | | | | | | | | |
| | Passenger Revenue | 1,500,000 | 114,620 | 135,820 | 126,945 | 130,237 | 120,715 | 105,469 | 136,316 | 123,421 | 130,589 | 123,912 | 16,372 870 |
| | Advertising Revenue | 110,000 | - | - | - | - | 15,700 | - | 1,450 | - | - | - | - |
| | Contracted Services Revenue | 1,500,000 | 90,046 | 168,599 | 277,823 | 262,870 | 239,134 | 130,208 | 202,598 | 237,233 | 229,917 | 241,144 | 2,048 1,972 |
| | Human Trafficking Awareness | 75,888 | - | - | - | - | - | - | - | - | - | - | - |
| | CARES Act/ARP Funding (Federal & SCDOT) | 8,814,747 | - | - | - | - | - | 496,345 | - | - | - | - | - |
| | CRRSA 5310 Act Funding | - | - | - | - | - | - | - | - | - | - | - | - |
| | ARP 5310 Act Funding | - | - | - | - | - | - | - | - | - | - | - | - |
| | Miscellaneous Income | 3,000 | 376 | 563 | 301 | 300 | 11,830 | 8,370 | 4,073 | 2,860 | 5,250 | 150 | 1,094 - |
| | Local Revenue - Lexington Cty | 304,123 | 61,856 | - | - | 63,674 | - | - | 62,765 | - | - | 62,765 | - - |
| | Interest Income | 580,000 | 1,546 | 37,387 | 114,397 | 3,499 | 165,916 | 6,421 | 227,660 | 8,470 | 108,768 | 155,356 | 183 - |
| | Richland County 1% Sales Tax | 21,113,691 | 2,043,677 | 4,485,559 | 2,176,412 | 2,176,412 | 2,175,871 | 2,176,231 | 4,423,236 | 2,199,822 | 2,199,822 | 2,341,953 | - - |
| | RTAP Reimbursement | 2,000 | - | 2,032 | - | 8,750 | - | (8,750) | - | - | 1,845 | - | 2,905 - |
| | Fuel Tax Refunds | 260,000 | 8,308 | 12,632 | 10,408 | 169,144 | 10,831 | 8,388 | 10,487 | 10,485 | 10,312 | 10,484 | - - |
| | DPT/SMTF 5339 | 960,000 | - | - | - | - | - | - | - | - | - | - | - - |
| | DPT Rural Program 5311 Revenue | 150,000 | - | - | - | - | - | - | - | - | - | - | - - |
| | Hospitality/Accommodations Tax | - | - | - | - | - | - | - | - | - | - | - | - - |
| | CDBG Grants (Shelters & Pass Program) | - | - | - | - | - | - | - | - | - | - | - | - - |
| | Rental Income | 800 | 60 | 60 | 60 | 60 | 70 | 70 | 70 | 70 | 70 | 70 | 70 |
| | Federal Revenue - NOLLO Project | 566,000 | - | - | - | - | - | 58,500 | - | - | 14,000 | - | - - |
| | Federal Revenue - Health Care Access | - | - | - | 62,478 | - | - | - | - | - | - | - | - - |
| | Federal Revenue - Planning | 50,000 | - | - | 8,408 | - | - | 10,966 | - | - | 10,305 | - | - - |
| | Federal Revenue - Capital: Non Prev Maint | 150,000 | - | - | 26,789 | - | - | 8,385 | - | - | 644 | - | - - |
| | Federal Revenue - Capital: Prev. Maint | 1,125,156 | - | - | - | - | - | - | - | - | - | - | - - |
| | Federal Revenue - Salaried Positions | 340,000 | - | - | 7,646 | - | - | 9,190 | - | - | 7,385 | - | - - |
| | Federal Revenue - ADP Software | 200,000 | - | - | - | - | - | - | - | - | - | - | - - |
| | Federal Revenue - ADP Hardware | 200,000 | - | - | - | - | - | - | - | - | - | - | - - |
| | Federal Revenue - Operations Assistance | 1,016,000 | - | - | - | - | - | - | - | - | - | - | - - |
| | Federal Revenue - ADA Paratransit | 200,000 | - | - | - | - | - | - | - | - | - | - | - - |
| | Federal Revenue - EE Training | 25,000 | - | - | - | - | - | - | - | - | - | - | - - |
| | Federal Revenue - 3rd Party Contractual (Website) | 3,000 | - | - | 300 | - | - | 100 | - | - | 100 | - | - - |
| | Federal Revenue - Safety & Security | 400,000 | - | - | 4,832 | - | - | - | - | - | 37,059 | - | - - |
| | Federal Revenue - Vanpool | 50,000 | - | - | 15,025 | - | - | 12,380 | - | - | 13,387 | - | - - |
| | Federal Revenue - 5339 Shelter ACQ & Install | 2,811,260 | - | - | 98,120 | - | - | 56,288 | 563,579 | - | 167,971 | - | - - |
| | Federal Revenue - Intermodal Station | - | - | - | - | - | - | - | - | - | - | - | - - |
| | Gain(Loss) Sale of Asset | - | - | - | - | - | - | (5,175) | (2,059) | - | - | - | - - |
| | Insurance Claim | - | - | - | - | - | - | - | 11,189 | - | - | - | - - |
| | Concessions Revenue | 3,000 | 209 | 199 | 205 | 223 | 195 | 193 | 243 | 180 | 188 | 220 | 192 - |
| | Total Revenues: | 43,010,010 | 2,320,699 | 4,842,851 | 2,930,149 | 2,815,169 | 2,740,262 | 3,575,099 | 5,627,302 | 2,591,671 | 2,937,611 | 2,936,053 | 22,863 2,912 |

Central Midlands Transit Cash Budget Analysis*

Period Ended March 31, 2023

| | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | |
|--|------------------|------------------|------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------|
| Beginning Balance | \$ 13,798,343 | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,686,700 | \$ 19,899,032 | \$ 20,190,053 | \$ 19,821,568 | |
| +Projected Cash Inflow | \$ 2,320,699 | \$ 4,842,851 | \$ 2,930,149 | \$ 2,815,169 | \$ 2,740,262 | \$ 3,575,099 | \$ 5,627,302 | \$ 2,591,671 | \$ 2,937,611 | \$ 2,936,053 | \$ 22,863 | \$ 2,912 | |
| Cash Available | \$ 16,119,041 | \$ 18,432,652 | \$ 18,527,720 | \$ 18,584,246 | \$ 18,610,835 | \$ 19,571,589 | \$ 22,682,980 | \$ 22,491,365 | \$ 22,624,312 | \$ 22,835,085 | \$ 20,212,916 | \$ 19,824,481 | |
| -Projected Cash Outflow | \$ 2,529,240 | \$ 2,835,081 | \$ 2,758,643 | \$ 2,713,673 | \$ 2,614,346 | \$ 2,515,910 | \$ 2,783,285 | \$ 2,804,665 | \$ 2,725,280 | \$ 2,645,032 | \$ 391,348 | \$ 96,299 | |
| Net Cash Available | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,686,700 | \$ 19,899,032 | \$ 20,190,053 | \$ 19,821,568 | \$ 19,728,181 | |
| Xfer of Funds | | | | | | | | | | | | | |
| Ending Balance | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,686,700 | \$ 19,899,032 | \$ 20,190,053 | \$ 19,821,568 | \$ 19,728,181 | |
| | | | | | | | | | | | | | |
| Annual Budgeted Amount | 7/31/2022 | 8/31/2022 | 9/30/2022 | 10/31/2022 | 11/30/2022 | 12/31/2022 | 1/31/2023 | 2/28/2023 | 3/31/2023 | 4/30/2023 | 5/31/2023 | 6/30/2023 | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| Expenses: | | | | | | | | | | | | | |
| Administrative | | | | | | | | | | | | | |
| Salaries (Staff/Intern) & Other Paid Wages | 1,439,449 | 107,097 | 109,830 | 110,842 | 106,118 | 108,168 | 101,231 | 85,462 | 86,075 | 106,880 | 98,462 | 99,620 | 49,051 |
| SC Retirement: ER | 259,101 | 19,778 | 19,175 | 19,354 | 17,995 | 16,937 | 17,480 | 15,004 | 14,985 | 18,464 | 15,996 | 16,687 | - |
| FICA & Medicare | 110,118 | 8,473 | 8,216 | 8,281 | 7,938 | 7,895 | 7,543 | 6,779 | 6,544 | 8,030 | 6,852 | 7,126 | 3,654 |
| Health Insurance: ER | 116,892 | 6,635 | 6,635 | 6,635 | 7,897 | 7,057 | 5,795 | 6,852 | 7,072 | 7,072 | 8,035 | 7,072 | 1,950 |
| SC Unemployment | 14,364 | 16 | 53 | 74 | 67 | 66 | 93 | 1,060 | 712 | 344 | 286 | 298 | 85 |
| Workers Comp | 4,000 | 264 | 264 | 361 | 296 | 296 | 296 | 372 | 372 | 473 | 473 | 473 | 473 |
| Dues/Subscriptions/Memberships | 23,870 | - | 2,000 | - | 750 | - | 250 | 100 | 2,495 | 830 | - | 395 | 305 |
| Marketing/Advertising/Promotional Material | 529,250 | 22,322 | 19,338 | 38,383 | 40,765 | 24,516 | 29,030 | 40,146 | 43,132 | 32,285 | 47,250 | 11,206 | - |
| Charitable Donations (Passes ONLY) | 7,200 | - | - | - | 750 | 200 | (750) | - | 600 | - | - | - | - |
| Postage & Shipping | 6,000 | 10 | - | 221 | 10 | 260 | - | 10 | 203 | 10 | 201 | - | - |
| Printing | 80,000 | 7,007 | 1,855 | 1,149 | 1,148 | 2,825 | 388 | 4,367 | 412 | 4,815 | 497 | 164 | - |
| Board/Committee | 7,200 | - | 272 | 217 | - | - | 300 | 180 | 303 | 208 | 195 | 208 | - |
| Tickets & Transfers | 10,000 | 517 | 778 | 832 | 563 | 7,950 | (6,707) | 1,102 | 2,843 | 600 | 1,119 | 17,233 | 27 |
| Office Equipment - Lease & Rental | 12,600 | 664 | 412 | 412 | 769 | 412 | 412 | 664 | 277 | 412 | 664 | 412 | (465) |
| Admin Misc: Fines, Taxes, etc. | 37,800 | 1,757 | 1,467 | 1,346 | 1,510 | 1,870 | 1,712 | 1,321 | 377 | 271 | 606 | 1,065 | - |
| Banking Fees | 15,000 | 1,291 | 309 | 825 | 572 | 514 | 604 | 393 | 535 | 393 | 646 | - | - |
| Payroll Processing Fees | 10,000 | 648 | 539 | 539 | 539 | 535 | 648 | 886 | 523 | 523 | 771 | 523 | 258 |
| Federal Expense: Staff Training & Development | 53,620 | 1,371 | 4,101 | 2,805 | 2,346 | 725 | 346 | 6,101 | 5,180 | 719 | 1,164 | 2,621 | 275 |
| Contractor-Fixed Route | 17,511,493 | 1,298,215 | 1,408,855 | 1,451,527 | 1,445,552 | 1,379,308 | 1,355,374 | 1,432,609 | 1,391,211 | 1,486,014 | 1,436,912 | - | - |
| Contractor-DART | 4,255,521 | 310,438 | 310,784 | 300,569 | 289,319 | 283,053 | 326,437 | 332,376 | 314,351 | 331,907 | 309,050 | - | - |
| Contractor-Spc'l Svc/Svc Enhancements | 700,315 | 28,658 | 53,842 | 59,519 | 70,042 | 56,843 | 39,358 | 63,571 | 60,950 | 44,969 | 76,477 | - | - |
| CARES Act - SCCDOT 5311 | 678,158 | - | - | - | - | - | - | - | - | - | - | - | - |
| Propane Fuel | 640,000 | 54,491 | 53,684 | 49,004 | 39,572 | 36,227 | 36,768 | 37,723 | 38,895 | 43,122 | 42,235 | 34,671 | - |
| Diesel & Vehicle Fuel | 1,873,993 | 129,849 | 194,903 | 149,710 | 182,590 | 182,105 | 112,508 | 178,537 | 130,170 | 123,116 | 120,176 | 84,386 | - |
| Hydrogen Fuel | 5,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| OPT: SMTF Expenses | 648,000 | - | 1,321 | 2,194 | 4,631 | 7,800 | - | - | - | 3,510 | - | - | - |
| Facility Related Repairs & Maintenance Expense | 700,000 | 30,818 | 28,606 | 27,762 | 44,836 | 26,685 | 31,758 | 29,162 | 34,952 | 41,289 | 28,711 | 19,363 | 3,935 |
| Federal Expense: ADP Software ACQ & Maint | 575,000 | 30,360 | 118,926 | 44,948 | 23,870 | 26,648 | 22,101 | 22,164 | 24,369 | 53,974 | 27,102 | 20,042 | 20,193 |
| Federal Expense: ADP Hardware ACQ & Maint | 250,000 | 497 | 497 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | 1,293 | 796 | - |
| Federal Expense: 3rd Party Contractual (Website) | 10,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Expense: Safety & Security | 500,000 | 45,654 | 40,908 | 38,554 | 36,785 | 25,099 | 23,456 | 24,230 | 39,931 | 44,531 | 42,918 | - | - |
| Federal Expense: Van Pool Ops | 110,000 | 7,710 | 8,090 | 8,204 | 8,911 | 9,000 | 9,180 | 8,774 | 8,179 | 10,460 | 8,417 | - | - |
| Federal Expense: Bike Program | 70,000 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 |
| Federal Expense: 5310 | 460,000 | 31,322 | 31,326 | 23,394 | 31,344 | 34,976 | 33,501 | 33,021 | 33,034 | 35,916 | 36,038 | 2,000 | - |
| Insurance - Vehicle | 6,900 | 517 | 517 | 48 | 113 | 113 | 113 | 113 | 113 | 113 | 113 | 113 | 113 |
| Insurance - Facility | 67,930 | 4,065 | 4,065 | 5,579 | 5,916 | 6,049 | 6,122 | 6,019 | 6,019 | 6,019 | 6,019 | 6,019 | 6,019 |
| Insurance-Tort Liability | 42,000 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 | 3,582 |

Central Midlands Transit Cash Budget Analysis*

Period Ended March 31, 2023

| | | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 |
|--|-------------------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Beginning Balance | \$ 13,798,343 | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,686,700 | \$ 19,899,032 | \$ 20,190,053 | \$ 19,821,568 |
| | +Projected Cash Inflow | \$ 2,320,699 | \$ 4,842,851 | \$ 2,930,149 | \$ 2,815,169 | \$ 2,740,262 | \$ 3,575,099 | \$ 5,627,302 | \$ 2,591,671 | \$ 2,937,611 | \$ 2,936,053 | \$ 22,863 | \$ 2,912 |
| | Cash Available | \$ 16,119,041 | \$ 18,432,652 | \$ 18,527,720 | \$ 18,584,246 | \$ 18,610,835 | \$ 19,571,589 | \$ 22,682,980 | \$ 22,491,365 | \$ 22,624,312 | \$ 22,835,085 | \$ 20,212,916 | \$ 19,824,481 |
| | -Projected Cash Outflow | \$ 2,529,240 | \$ 2,835,081 | \$ 2,758,643 | \$ 2,713,673 | \$ 2,614,346 | \$ 2,515,910 | \$ 2,783,285 | \$ 2,804,665 | \$ 2,725,280 | \$ 2,645,032 | \$ 391,348 | \$ 96,299 |
| | Net Cash Available | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,686,700 | \$ 19,899,032 | \$ 20,190,053 | \$ 19,821,568 | \$ 19,728,181 |
| | Xfer of Funds | | | | | | | | | | | | |
| | Ending Balance | \$ 13,589,801 | \$ 15,597,571 | \$ 15,769,077 | \$ 15,870,574 | \$ 15,996,490 | \$ 17,055,678 | \$ 19,899,695 | \$ 19,686,700 | \$ 19,899,032 | \$ 20,190,053 | \$ 19,821,568 | \$ 19,728,181 |
| | | | | | | | | | | | | | |
| | <i>Annual Budgeted Amount</i> | <i>7/31/2022</i> | <i>8/31/2022</i> | <i>9/30/2022</i> | <i>10/31/2022</i> | <i>11/30/2022</i> | <i>12/31/2022</i> | <i>1/31/2023</i> | <i>2/28/2023</i> | <i>3/31/2023</i> | <i>4/30/2023</i> | <i>5/31/2023</i> | <i>6/30/2023</i> |
| Insurance-Officers & Directors | 18,000 | 806 | 806 | 874 | 874 | 874 | 874 | 874 | 874 | 874 | 874 | 874 | 874 |
| Professional Contract Services | 2,426,387 | 52,440 | 84,297 | 86,801 | 48,366 | 73,582 | 81,406 | 158,550 | 47,041 | 59,047 | 78,364 | 21,068 | - |
| Fare Collection Service & Supplies | 4,000 | - | - | - | - | - | - | - | - | - | 163 | - | - |
| Natural Gas | 21,975 | 88 | 84 | 104 | 651 | 856 | 1,573 | 1,952 | 1,392 | 1,063 | 904 | 126 | - |
| Electric | 150,856 | 8,639 | 8,812 | 8,595 | 7,400 | 7,450 | 7,796 | 9,108 | 8,084 | 7,854 | 8,166 | 6,909 | - |
| Water & Sewer | 61,040 | 3,889 | 3,966 | 3,764 | 3,851 | 3,236 | 3,131 | 4,503 | 3,563 | 3,150 | 3,323 | - | - |
| Telecommunications | 162,846 | 13,380 | 15,251 | 12,406 | 12,317 | 8,116 | 12,340 | 11,018 | 139,652 | 12,905 | 11,676 | 10,723 | - |
| Federal Expense: Preventative Maint (PM) | 1,406,446 | 3,636 | 3,636 | 2,840 | 1,476 | 3,500 | 1,348 | 1,442 | 1,604 | 5,488 | 1,700 | 5,626 | 112 |
| Non - Federal Expense: Cap Ex | 1,571,016 | - | - | - | - | - | - | - | - | - | - | - | - |
| Furniture, Fixtures, & Equipment < \$5000 | 40,000 | - | 2,618 | 505 | (198) | - | - | - | 64 | 2,983 | 44 | - | - |
| Federal Expense: Shelter & Accessories ACQ/Install | 3,514,075 | - | 3,787 | 1,998 | 3,066 | - | 1,757 | 2,564 | 96,014 | 2,344 | 1,169 | 4,083 | - |
| Federal Expense: Capital (Non PM) | 600,000 | 11,855 | - | 1,157 | - | - | - | 850 | - | 810 | - | - | - |
| Interest Expense | 1,000 | 72 | 68 | 64 | 61 | 57 | 53 | 49 | 45 | 41 | 37 | 33 | 29 |
| Depreciation Expense | - | 274,576 | 270,772 | 275,541 | 251,588 | 251,835 | 239,579 | 242,769 | 240,813 | 210,563 | 210,521 | - | - |
| Total Expenses: | 41,819,165 | 2,529,240 | 2,835,081 | 2,758,643 | 2,713,673 | 2,614,346 | 2,515,910 | 2,783,285 | 2,804,665 | 2,725,280 | 2,645,032 | 391,348 | 96,299 |
| Add Back: Depreciation Expense | - | 274,576 | 270,772 | 275,541 | 251,588 | 251,835 | 239,579 | 242,769 | 240,813 | 210,563 | 210,521 | - | - |
| Net Income From Operations: | 1,190,846 | 66,034 | 2,278,543 | 447,047 | 353,084 | 377,751 | 1,298,767 | 3,086,785 | 27,819 | 422,894 | 501,542 | (368,484) | (93,387) |



South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

04/01/2023 - 04/30/2023

| | | |
|----------------------------------|-------------------------------------|---------------|
| CENTRAL MIDLANDS REGIONAL | Account Number: | 2530 |
| Operating Reserve | Beginning Balance: | 18,596,842.54 |
| 3613 Lucius Road | Ending Balance: | 18,596,842.54 |
| Columbia, SC 29201 | Average Balance: | 18,596,842.54 |
| | Average Interest Rate (365): | 4.7554 % |

| Date | Description | Contributions | Withdrawals | Balance |
|------------|-------------------|---------------|-------------|---------------|
| 04/01/2023 | Beginning Balance | -- | -- | 18,596,842.54 |

| | Funds Received | Funds Withdrawn | Interest Earned |
|------------|----------------|-----------------|-----------------|
| MTD | 0.00 | 0.00 | 72,686.14 |
| YTD | 6,600,000.00 | 0.00 | 477,573.28 |



South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

04/01/2023 - 04/30/2023

| | | |
|----------------------------------|-------------------------------------|---------------|
| CENTRAL MIDLANDS REGIONAL | Account Number: | 2533 |
| Emergency Reserve | Beginning Balance: | 17,147,190.57 |
| 3613 Lucius Road | Ending Balance: | 17,147,190.57 |
| Columbia, SC 29201 | Average Balance: | 17,147,190.57 |
| | Average Interest Rate (365): | 4.7554 % |

| Date | Description | Contributions | Withdrawals | Balance |
|------------|-------------------|---------------|-------------|---------------|
| 04/01/2023 | Beginning Balance | -- | -- | 17,147,190.57 |

| | Funds Received | Funds Withdrawn | Interest Earned |
|-----|----------------|-----------------|-----------------|
| MTD | 0.00 | 0.00 | 67,020.16 |
| YTD | 6,600,000.00 | 0.00 | 433,501.70 |



| | | |
|--------------------------------|----------------|-------------|
| CENTRAL MIDLANDS RTA | Page | 1 |
| OPERATING RESERVE FUND ACCOUNT | | |
| 3613 LUCIUS RD | Statement Date | 4/28/23 |
| COLUMBIA SC 29201-1108 | | |
| | Account Number | 100056790 D |

A NEW LOOK EFFECTIVE APRIL 17,2023.The Branch Banking Center at Sumter St. will now offer these services: Teller transactions,consumer loans, small business loans, and day to day customer service. The Premier Banking Center at 1241 Main St. will now offer these services: Premier Banking Products, Treasury Management Services, Commercial Lending.

TYPE OF ACCOUNT--Commercial MMA

Statement Summary

| | | | | |
|-------------------|---------|-----------|--------------|---|
| Beginning Balance | 3/31/23 | | 4,040,488.10 | 0 |
| Deposits/Credits | | 0 Credits | .00 | |
| Checks/Debits | | 0 Debits | .00 | |
| Interest Paid | | | 154.98 | |
| Ending Balance | 4/28/23 | | 4,040,643.08 | |

Credits/Deposits

| Date | Amount | Description |
|------|--------|--------------------|
| 4/28 | 154.98 | Interest Deposited |

Daily Balance Information

| Date | Balance | Date | Balance | Date | Balance |
|-------------------|--------------|------|---------|------|---------|
| Beginning Balance | 4,040,488.10 | | | | |
| 4/28 | 4,040,643.08 | | | | |



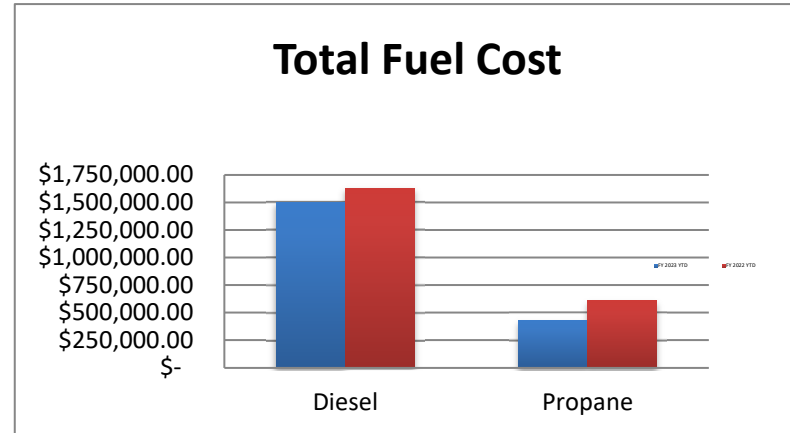
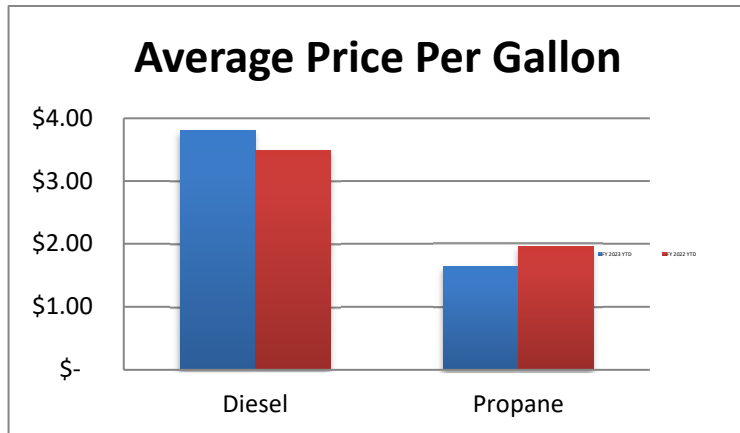
Apr-23

MONTHLY FUEL GAUGE REPORT

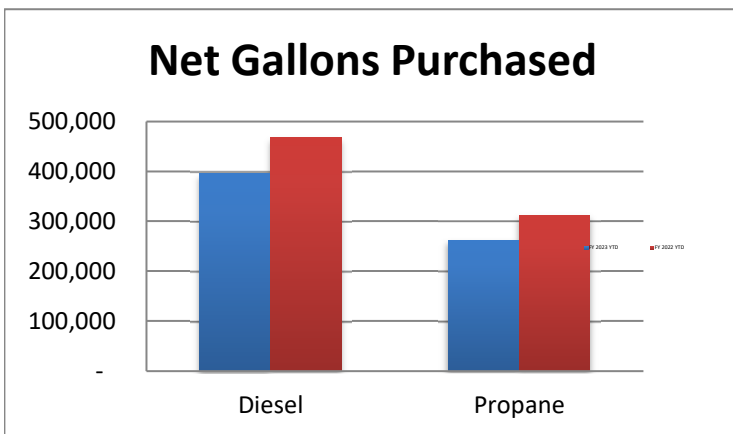
| | <u>Diesel</u> | <u>Propane</u> |
|--|-----------------|-----------------|
| FY 2023 YTD | | |
| July 2022 - June 2023 | | |
| Budgeted Cost Per Gallon | \$ 4.16 | \$ 1.51 |
| Average Price per Gallon | \$ 3.80 | \$ 1.65 |
| Net Gallons Purchased | 395,359.92 | 262,364.60 |
| Total Cost | \$ 1,503,664.16 | \$ 431,720.70 |
| | | |
| Total Savings per Gallon Average (\$) | \$ 0.36 | \$ (0.14) |
| Total Savings This Budget Period Average | \$ 141,033.11 | \$ (35,550.15) |
| | | |
| FY 2022 YTD | | |
| July 2021 - June 2022 | | |
| Budgeted Cost Per Gallon | \$ 2.04 | \$ 1.54 |
| Average Price per Gallon | \$ 3.49 | \$ 1.96 |
| Net Gallons Purchased | 467,073.35 | 311,916.91 |
| Total Cost | \$ 1,629,701.25 | \$ 610,030.52 |
| | | |
| Total Savings per Gallon Average (\$) | \$ (1.45) | \$ (0.42) |
| Total Savings This Budget Period Average | \$ (679,127.78) | \$ (130,698.92) |

| | <u>Diesel</u> | <u>Propane</u> |
|-------------|---------------|----------------|
| FY 2023 YTD | \$ 3.80 | \$ 1.65 |
| FY 2022 YTD | \$ 3.49 | \$ 1.96 |

| | <u>Diesel</u> | <u>Propane</u> |
|-------------|-----------------|----------------|
| FY 2023 YTD | \$ 1,503,664.16 | \$ 431,720.70 |
| FY 2022 YTD | \$ 1,629,701.25 | \$ 610,030.52 |



| | <u>Diesel</u> | <u>Propane</u> |
|-------------|---------------|----------------|
| FY 2023 YTD | 395,360 | 262,365 |
| FY 2022 YTD | 467,073 | 311,917 |





**Brownstone Design
Fee Compilation**

Date: April 30, 2023
Invoice: 04-2023
To: Central Midlands Regional Transit Authority
 Leroy Deschamps, Interim Director
Services: Architect and Engineering Services

| BCG Personnel | TOTALS | HOURLY RATE | FEE |
|--|--------|-------------|-------------------|
| Victor Johnson--Project Management | 40.00 | \$150.00 | \$6,000.00 |
| Taylor Neeley--Procurement | 1.00 | \$65.00 | \$65.00 |
| Davis & Floyd - Engineering Services through 4/1/2023 - See Attached Invoice | | | \$3,348.63 |
| TOTAL April 2023 | | | \$9,413.63 |

TOTAL INVOICE

\$9,413.63

DESCRIPTION OF SERVICES PROVIDED

**** Project Administration - April 2023**

1330 Lady Street Suite 500 Columbia, SC 29201
 (803) 376-6044 Fax (803) 376-6099
www.bstonegroup.com

| Project name | Full name | Hours | Rate | Fee |
|----------------------------------|------------------|--------------|-------------|-------------|
| Luicus Rd Supertop & Resurfacing | Victor Johnson | 40.00 | \$ 150.00 | \$ 6,000.00 |
| | Taylor Neeley | 1.00 | \$ 65.00 | \$ 65.00 |
| | Davis & Floyd | - | \$ - | \$ 3,348.63 |
| | | | | \$ 9,413.63 |
| | | | | |
| | Total | 41.00 | | \$ 9,413.63 |

| Entry Date | Full name | Project name | Hours | Task name | Comment |
|------------|----------------|---|-----------|-------------------------------|-------------------------------|
| 4/3/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 4/5/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 4/6/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 4/10/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 4/12/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 4/13/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 4/17/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 4/19/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 4/24/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| 4/26/2023 | Victor Johnson | Lucius Road Superstop | 4 | P-Site Analysis | Construction Administration |
| | | Victor Johnson Lucius Road Total | 40 | | |
| | | | | | |
| 4/6/2023 | Taylor Neeley | Lucius Rd Superstop | 1 | Agenda prep, minutes, meeting | Agenda prep, minutes, meeting |
| | | Taylor Neeley Total | 1 | | |

DAVIS & FLOYD

SINCE 1954

113 of 162
INVOICE

Remit to : Davis & Floyd, Inc. • P.O. Drawer 428 • Greenwood, SC 29648 • (864) 229-5211

BROWNSTONE
1330 LADY STREET
SUITE 500
COLUMBIA, SC. 29201

Invoice Date : 5/3/2023
Invoice # : 279845
Project # : 01384501
Client # : BROWN3
Client Ref # :
Biller : WARREN, TODD JEREMY
Invoice Group : **

Attention: **KENNETH WHITTED**
Submitted: kwhitted@bstonegroup.com

For Professional Services Rendered through: 4/23/2023

GENERAL ENGINEERING SERVICES FOR IDC CONTRACT
CMRTA- COLUMBIA, SC

Salaries

| | | |
|-----------------------|----------|----------|
| Rate Schedule Labor | 1,357.50 | |
| Multiplier Labor | 1,662.37 | |
| Total Salaries | | 3,019.87 |

Expenses

| | | |
|-----------------------|--------|--------|
| Regular Expenses | 273.13 | |
| Unit Pricing - Rate | 55.63 | |
| Total Expenses | | 328.76 |

| | | |
|-----------------------------------|--|-----------------|
| Amount Due This Invoice ** | | <u>3,348.63</u> |
|-----------------------------------|--|-----------------|

Comments:

Invoices are payable when rendered. Unless otherwise agreed to by contract, finance charges are calculated at the rate of 1.50% per month for an annual rate of 18% on balances over 30 days old. To ensure proper credit to your account, please return remittance copy of this invoice with your payment.

DAVIS & FLOYD

SINCE 1954

114 of 162
INVOICE

Remit to : Davis & Floyd, Inc. • P.O. Drawer 428 • Greenwood, SC 29648 • (864) 229-5211

Project : 01384501 -- LUCIUS AND RIVER RD SUPERSTOP

Invoice # : 279845

Phase : **** -- BASIC SERVICES

Rate Schedule Labor

| <u>Class / Employee Name</u> | <u>Date</u> | <u>Hours</u> | <u>Rate</u> | <u>Amount</u> |
|------------------------------|-------------|--------------|-------------|---------------|
| CIVIL ENGINEER | | | | |
| POOLE, JEFFREY W. | 03/16/2023 | 0.50 | 150.00 | 75.00 |
| JUNIOR ENGINEER | | | | |
| BRYANT, BLAKE | 03/16/2023 | 0.75 | 110.00 | 82.50 |
| PROJECT MANAGER | | | | |
| WARREN, TODD JEREMY | 01/05/2023 | 0.50 | 150.00 | 75.00 |
| | 01/06/2023 | 0.50 | 150.00 | 75.00 |
| | 03/17/2023 | 1.50 | 150.00 | 225.00 |
| | 03/21/2023 | 2.00 | 150.00 | 300.00 |
| | 03/27/2023 | 0.50 | 150.00 | 75.00 |
| | 03/29/2023 | 1.00 | 150.00 | 150.00 |
| | 04/04/2023 | 1.00 | 150.00 | 150.00 |
| | 04/19/2023 | 1.00 | 150.00 | 150.00 |
| | | ----- | | |
| | | 8.00 | | 1,200.00 |

Rate Schedule Labor 1,357.50

Multiplier Labor

| <u>Class / Employee Name</u> | <u>Date</u> | <u>Hours</u> | <u>Amount</u> |
|------------------------------|-------------|--------------|---------------|
| SPECIALIST I | | | |
| DYER, PATRICK LEE | 03/27/2023 | 4.00 | 549.63 |
| | 03/29/2023 | 2.00 | 274.82 |
| | | ----- | |
| | | 6.00 | 824.45 |

Multiplier Labor 824.45

Regular Expenses

| <u>Vendor Name</u> | <u>Doc Nbr</u> | <u>Date</u> | <u>Cost</u> | <u>Multiplier</u> | <u>Amount</u> |
|---|----------------|-------------|-------------|-------------------|---------------|
| CONSULTANTS/SUBCONTRACTORS | | | | | |
| F&ME CONSULTANTS, Construction Inspection services | 149429 | 04/05/2023 | 237.50 | 1.15 | 273.13 |

Regular Expenses 273.13

Unit Pricing Expenses

| <u>Vendor / Employee Name</u> | <u>Doc Nbr</u> | <u>Date</u> | <u>Units</u> | <u>Rate</u> | <u>Amount</u> |
|-------------------------------|----------------|-------------|--------------|-------------|---------------|
| MILEAGE | | | | | |
| MILEAGE | | | | | |
| MILES ANDERSON | 38395 | 03/18/2023 | 89.00 | 0.63 | 55.63 |

Unit Pricing - Rate 55.63

DAVIS & FLOYD

SINCE 1954

115 of 162
INVOICE

Remit to : Davis & Floyd, Inc. • P.O. Drawer 428 • Greenwood, SC 29648 • (864) 229-5211

Project : 01384501 -- LUCIUS AND RIVER RD SUPERSTOP

Invoice # : 279845

Total Phase : **** -- BASIC SERVICES

Labor : 2,181.95
Expense : 328.76

Phase : 0001 -- DESIGN 20 PARKING SPACES

Multiplier Labor

| <u>Class / Employee Name</u> | <u>Date</u> | <u>Hours</u> | <u>Amount</u> |
|------------------------------|-------------|-------------------------|---------------|
| CREW CHIEF II | | | |
| ANDERSON, ADRIAN L. | 03/13/2023 | 5.00 | 538.24 |
| TECHNICIAN I | | | |
| KINARD, JORDAN | 03/13/2023 | 5.00 | 299.68 |
| | | Multiplier Labor | 837.92 |

Total Phase : 0001 -- DESIGN 20 PARKING SPACES

Labor : 837.92
Expense : 0.00

Total Project: 01384501 -- LUCIUS AND RIVER RD SUPERSTOP

3,348.63

DAVIS & FLOYD

SINCE 1954

116 of 162
INVOICE

Remit to : Davis & Floyd, Inc. • P.O. Drawer 428 • Greenwood, SC 29648 • (864) 229-5211

Project : 01384501 -- LUCIUS AND RIVER RD SUPERSTOP

Invoice # : 279845

BROWNSTONE
1330 LADY STREET
SUITE 500
COLUMBIA, SC. 29201

Invoice Date : 5/3/2023
Invoice # : 279845
Project # : 01384501
Client # : BROWN3
Client Ref # :
Billor : WARREN, TODD JEREMY
Invoice Group : **

Attention: KENNETH WHITTED

For Professional Services Rendered through: 4/23/2023

GENERAL ENGINEERING SERVICES FOR IDC CONTRACT
CMRTA- COLUMBIA, SC

REMITTANCE COPY

Amount Due This Invoice **

3,348.63

May15, 2023

Rosalyn Andrews, Director of Finance/CFO
Central Midlands Regional Transit Authority
VIA E-MAIL

FOR PROFESSIONAL SERVICES RENDERED AS GENERAL COUNSEL

April 2023 \$4,000

Total \$4,000

MEMORANDUM

To: Rosalyn Andrews, Finance Director/CFO
Central Midlands Regional Transit Authority

From: Francenia B. Heizer, Esquire

Date: May 15, 2023

Subject: General Counsel Services

During the month of April 2023, the following general counsel services were rendered:

Preparation for and attendance at Board of Directors Meeting
Preparation for and attendance at COMET Team Meeting
Contract Review

Telephone conversations, meetings, conference calls, correspondence and e-mails on various matters



REMITTANCE ADDRESS
Post Office Box 830719
Birmingham, Alabama 35283-0719
Main: (205) 251-3000
<https://www.BURR.com/payment/>
Tax ID #63-0322727

THE COMET (CENTRAL MIDLANDS TRANSIT)
3613 LUCIUS RD
COLUMBIA, SC 29201

8 Mar 2023
Invoice # 1373813
Bill Atty: F. Heizer
As of 02/28/23

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
0000003 LABOR ISSUES

BILL SUMMARY THROUGH FEBRUARY 28, 2023

| | |
|----------------------------|-------------------|
| Professional Services | \$6,148.00 |
| TOTAL DUE THIS BILL | \$6,148.00 |

WIRING/ACH INSTRUCTIONS:

| | |
|------------------------------|---|
| Account Name: | Burr & Forman LLP 420 North 20 th Street, Suite 3400 Birmingham, Alabama 35203 |
| Bank Name: | Wells Fargo Bank 420 Montgomery Street San Francisco, CA 94104 |
| Wire Routing Transit Number: | 121000248 |
| ACH Routing Transit Number: | 062000080 |
| Account Number: | 2000686788359 |
| SWIFT Code: | WFBUIUS6S |

PLEASE EMAIL REMITTANCE ADVICE TO:
AccountsReceivable@burr.com

REMITTANCE COPY

PLEASE INCLUDE THE INVOICE NUMBER or CLIENT ID WITH YOUR PAYMENT

For your convenience, pay online at <https://www.Burr.com/payment> (Bank Draft or Credit Card)

Please direct inquiries to Melissa Tilton at MTilton@burr.com or BFReceivables@burr.com

BURR & FORMAN LLP

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHOR
0000003 LABOR ISSUES

8 Mar 2023
Invoice # 1373813
Page 2

THE COMET (CENTRAL MIDLANDS TRANSIT)
3613 LUCIUS RD
COLUMBIA, SC 29201

8 Mar 2023
Invoice # 1373813
Bill Atty: F. Heizer
As of 02/28/23

EMPLOYER I.D. #63-0322727

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
0000003 LABOR ISSUES

| Date | Description | Tkpr | Hours | Value |
|----------|--|------|-------|----------|
| 02/01/23 | Review pleadings and begin drafting Defendant's Reply in Response to Plaintiff's Objections to the Magistrate Judge's Report and Recommendation | CEA | 2.60 | \$494.00 |
| 02/03/23 | Continue drafting Defendant's Reply to Plaintiff's Objections to the Magistrate's Report and Recommendation | CEA | 1.80 | \$342.00 |
| 02/06/23 | Review, revise of Reply to Objection to Report and Recommendation | RJM | 1.00 | \$300.00 |
| 02/06/23 | Receipt, review, analysis of contract amendment from RAPTDev counsel and update corporate attorneys | RJM | 0.40 | \$120.00 |
| 02/06/23 | Finalize reply in response to Plaintiff's objections to Magistrate Judge's Report and Recommendation | CEA | 2.10 | \$399.00 |
| 02/06/23 | Review, revise reply to objections to R&R; finalize same for filing; receipt, review filed reply | VH | 0.50 | \$80.00 |
| 02/07/23 | Receipt, review of correspondence from court and follow-up regarding same | RJM | 0.20 | \$60.00 |
| 02/07/23 | Receipt, review correspondence from Case Manager regarding certificate of service and service of reply to Plaintiff's objections to report and recommendation on pro se Plaintiff; draft certificate of service and finalize for filing; receipt, review filed certificate of service; attend to | VH | 0.60 | \$96.00 |

BURR & FORMAN LLP

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHOR
0000003 LABOR ISSUES

8 Mar 2023
Invoice # 1373813
Page 3

| Date | Description | Tkpr | Hours | Value |
|----------|---|------|-------|------------|
| | service of reply on pro se Plaintiff | | | |
| 02/08/23 | Telephone call with Finance committee in executive session regarding contract issue; correspondence from J. Crapps, RAPTDev attorney | RJM | 1.00 | \$300.00 |
| 02/13/23 | Correspondence with LeRoy DesChamps regarding preparation for hearing and review material regarding same; begin preparation regarding same | RJM | 2.00 | \$600.00 |
| 02/15/23 | Telephone call with LeRoy DesChamps and Pam Baker regarding employment agreement; prepare for mediation and begin draft of agreement pursuant to telephone call; correspondence with client regarding same (x2) | RJM | 1.80 | \$540.00 |
| 02/17/23 | Begin preparation for grievance hearing | RJM | 1.00 | \$300.00 |
| 02/21/23 | Continue preparation for grievance hearing; counsel telephone call; telephone call with Sowell attorney regarding grievance | RJM | 1.00 | \$300.00 |
| 02/22/23 | Final preparation for Board Meeting and attend and present at Board Meeting/Grievance hearing | RJM | 5.00 | \$1,500.00 |
| 02/23/23 | (Jackson) Receipt review of court Order; discuss topics w/c. Aragona for renewed motion to dismiss for failure to timely amend complaint | RJM | 0.90 | \$270.00 |
| 02/23/23 | Receipt review response to P. Porter re: Sowell grievance | RJM | 0.30 | \$90.00 |
| 02/23/23 | Review Order Denying Plaintiff's Request for Preliminary Injunctive Relief | CEA | 0.30 | \$57.00 |
| 02/27/23 | Receipt review of correspondence from L. DesChamps re: agreement and response re: same; receipt review of correspondence (Jackson/CMRTA) and update C. Aragona for new memo; receipt review of correspondence from L. DesChamps re: Interim ED agreement, | RJM | 1.00 | \$300.00 |

BURR & FORMAN LLP

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHOR
 0000003 LABOR ISSUES

8 Mar 2023
 Invoice # 1373813
 Page 4

| <u>Date</u> | <u>Description</u> | <u>Tkpr</u> | <u>Hours</u> | <u>Value</u> |
|-------------|---|----------------|--------------|--------------------------|
| | revisions to agreement and response re: same | | | |
| | | Total Services | 23.50 | \$6,148.00 |
| | Total Services and Disbursements | | | <u>\$6,148.00</u> |
| | TOTAL NOW DUE | | | <u><u>\$6,148.00</u></u> |

SUMMARY OF SERVICES

| <u>Name</u> | <u>Rate</u> | <u>Hours</u> | <u>Amount</u> |
|---------------------|-------------|--------------|---------------|
| Richard J. Morgan | \$300.00 | 15.60 | \$4,680.00 |
| Valerie N. Hampton | \$160.00 | 1.10 | \$176.00 |
| Chandler E. Aragona | \$190.00 | 6.80 | \$1,292.00 |
| TOTALS | | 23.50 | \$6,148.00 |



CHERNOFF NEWMAN

INVOICE**Invoice Number :** 57228-0000**Date :** 4/30/2023**Page :** 1

COMET
 Attn: Accounting
 3613 Lucius Road
 Columbia, SC 29201

April 2023**Job: 006407 – Direct Consultation to COMET Board, Executive or Staff**

| | <u>Hours</u> | <u>Rate</u> | | |
|-------------------|--------------|-------------|---------------------|-------------------|
| Rick Silver | 4.50 | 225.00 | 04/01/23 – 04/30/23 | 1,012.50 |
| Heyward Bannister | 13.00 | 225.00 | 04/01/23 – 04/30/23 | 2,925.00 |
| Ryan Brown | 1.50 | 225.00 | 04/01/23 – 04/30/23 | 337.50 |
| | | | Total Due | \$4,275.00 |

TERMS: NET 30 DAYS
 ACH/EFT Information:
 Synovus Bank
 2401 Devine Street
 Columbia SC 29205
 Routing Number: 061100606
 Account Number: 4509324701

MEMORANDUM

TO: Central Midlands Regional
Transit Authority

FROM: Chernoff Newman

DATE: May 9, 2023

RE: Monthly Activity Report for April 2023

During the month of April, we continued to develop strategy, messaging and execution for topics.

Our activities in April 2023 include:

Rick

- Provided general consulting services associated with public and government relations
- Supported and advised The COMET on communications of The COMET and additional projects under direction from the Chair of the Board

Heyward

- Provided general consulting services associated with public and government relations
- Supported and advised The COMET on marketing and outreach to local leaders and elected officials on behalf of The COMET

Ryan

- Supported The COMET on additional projects under direction from the Chair of the Board

INVOICE

Natavis Eric Harris
 20 Marietta St, Apt 3H
 Atlanta, GA 30303
 404-259-1919
ericharris.mpa@gmail.com

Invoice No : [660]
Date : 5/10/23

Central Midlands Regional Transit
 The COMET
 3613 Lucius Rd
 Columbia, South Carolina
 803-255-7100

| Work Type | Description | Hours Worked/Miles | Rate | Line Total |
|----------------|--|--------------------|---------|------------|
| Administrative | Responded to customer complaints, scheduling meetings, and responding to emails (this further includes preparation for all meetings). | 54 | \$50.00 | \$2,700.00 |
| Planning | Reviewed route performance, organized route data, monitored UofSC Service, Started preparing for next steps in the Reimagine The COMET project, Designed planned options for Lucius & River SuperStop, Continued update of turn by turns, performed work for OTP service update, developed map for stakeholder project request (e.g. City of Columbia, Lexington County, & Richland County). | 63.5 | \$50.00 | \$3,175.00 |
| Meetings | Attended public meetings for external stakeholders. The standard monthly meetings include: Service Committee, Rural Transportation Committee, Technical Committee, Transportation Subcommittee and meetings with contractors, internal stake holders, staff meetings, vendors, etc. | 22.5 | \$50.00 | \$1,125.00 |
| Staff Training | No staff training performed this month. | 0 | \$50.00 | \$0.00 |
| Travel | 04/19/2023 - 438 miles - Lucius & River Site Plan Review, Bus Stop Amenities Review (AOS), Blake Transfer of planning duties 04/26/2023 - 438 miles - Batesburg-Leesville physical bus stop count, 2 Bus Stop Amenities reviewed (Richland County) | 876 | \$0.66 | \$573.78 |
| Lodging | | 0 | \$0.00 | \$0.00 |

TOTAL**\$7,573.78**

Make all checks payable to Natavis Eric Harris

| |
|----------------|
| Administrative |
| Planning |
| Meetings |
| Staff Training |

| Hours | Week of March 13th |
|-------|--|
| -1 | COMET Academy |
| -0.5 | COMET/USC |
| -0.5 | Gateway Bi-Weekly Meeting |
| -0.5 | APC Monthly Meeting |
| 0 | Meeting Prep |
| 0 | Phone Calls |
| 0 | Responded/Reviewed to emails |
| 0 | Responding/Reviewing to customer complaints |
| 0 | In-Office |
| 0 | Hopthru contract procurement |
| 0 | Lucius & River Planning Activities |
| 0 | Title VI/LEP project |
| 0 | Coordinate Santee Watersee Plans |
| 0 | Continued work on shelter placement plan |

| Hours | Week of April 3rd |
|-------|---|
| 1 | Remix/Optibus Plan |
| 0.5 | Title VI/LEP |
| 0.5 | Planning & Development Check-In |
| 0.5 | CMRTA Update meeting |
| 1.5 | Meeting Prep |
| 1 | Phone Calls |
| 0.5 | Responded/Reviewed to emails |
| 1 | Responding/Reviewing to customer complaints |
| 1 | Lucius & River Planning Activities |
| 1 | Service Route Analysis Planning Activities |
| 2 | Continued work on shelter placement plan |

| | |
|-------------|-------------------|
| 0 | Administrative |
| 0 | Planning |
| -2.5 | Meetings |
| 0 | Staff Training |
| -2.5 | Week Total |

| | |
|-------------|-------------------|
| 4 | Administrative |
| 4 | Planning |
| 2.5 | Meetings |
| 0 | Staff Training |
| 10.5 | Week Total |

| |
|----------------|
| Administrative |
| Planning |
| Meetings |
| Staff Training |

| Hours | Week of April 10th |
|-------|---|
| 0.5 | COMET/USC |
| 1.5 | Lucius & River Next Steps - Public Outreach |
| 1 | The COMET Service Committee Meeting |
| 1 | GTFS Discussion |
| 2 | Meeting Prep |
| 2 | Phone Calls |
| 2 | Responded/Reviewed to emails |
| 1 | Responding/Reviewing to customer complaints |
| 4 | May Service Change Review |
| 2.5 | Lucius & River Planning Activities |
| 0.5 | Service Route Analysis Planning Activities |
| 1 | Continued work on shelter placement plan |
| 5 | USC Route Changes Proposal |

| Hours | Week of April 17th |
|-------|---|
| 1 | Remix/Optibus Plan |
| 0.5 | Gateway Bi-Weekly Meeting |
| 0.5 | AOS Bi-weekly Meeting |
| 1 | Planning Check-in |
| 0.5 | APC Monthly Meeting |
| 1 | USC Route Adjustments |
| 3 | Meeting Prep |
| 0.5 | Phone Calls |
| 2 | Responded/Reviewed to emails |
| 2.5 | Responding/Reviewing to customer complaints |
| 6 | In Office |
| 2 | Lucius & River Planning Activities |
| 3 | USC Service Route Proposal |
| 0.5 | Service Route Analysis Planning Activities |
| 3 | Route 97 Service Changes Analysis |
| 4 | APC Validation Procurment |
| 1 | Continued work on shelter placement plan |
| 3 | Reviewed APC Data and GTFS (QA/QC Export) |

| | |
|-----------|-------------------|
| 7 | Administrative |
| 13 | Planning |
| 4 | Meetings |
| 0 | Staff Training |
| 24 | Week Total |

| | |
|-----------|-------------------|
| 14 | Administrative |
| 16.5 | Planning |
| 4.5 | Meetings |
| 0 | Staff Training |
| 35 | Week Total |

| |
|----------------|
| Administrative |
| Planning |
| Meetings |
| Staff Training |

| Hours | Week of April 24th |
|-------|--|
| 1 | Remix/Optibus Plan |
| 0.5 | USC and The COMET update |
| 0.5 | APC Procurement Discussion (HopThru) |
| 1 | The COMET Board of Directors' Meeting |
| 1.5 | SC Disability Public Health Task Force |
| 1 | Phase 1 - Lucius & River Service Implementation Plan |
| 1 | Remix - GTFS files import to Strategic Mapping |
| 4.5 | Meeting Prep |
| 1 | Phone Calls |
| 3 | Responded/Reviewed to emails |
| 1.5 | Responding/Reviewing to customer complaints |
| 5 | In Office |
| 4 | Lucius & River Planning Activities |
| 3 | Service Route Analysis Planning Activities |
| 1 | Continued work on shelter placement plan (Lexington) |

| Hours | Week of May 1st |
|-------|--|
| 2 | Remix/Optibus Plan |
| 0.5 | Lucius & River SuperStop Public Outreach |
| 1.5 | The COMET, RATP Dev and TCS |
| 4 | Meeting Prep |
| 1 | Phone Calls |
| 0.5 | Responded/Reviewed to emails |
| 2 | Responding/Reviewing to customer complaints |
| 3 | Lucius & River Planning Activities |
| 3 | Batesburg-Leesville new route proposal (formerly rt. 97) |
| 2 | Continued work on shelter placement plan (Richland) |
| 2 | Lucius & River PPT. Presentation - City of Columbia |
| 1 | Service Route Analysis Planning Activities |
| 4 | Title VI Analysis (New requirement for service changes) |

| | |
|-----|----------------|
| 15 | Administrative |
| 8 | Planning |
| 6.5 | Meetings |
| 0 | Staff Training |

29.5 Week Total

| | |
|-----|----------------|
| 7.5 | Administrative |
| 15 | Planning |
| 4 | Meetings |
| 0 | Staff Training |

26.5 Week Total

| |
|----------------|
| Administrative |
| Planning |
| Meetings |
| Staff Training |

| Hours | Week of May 8th |
|-------|---|
| 1 | COMET Central x Lucius & River Service Plan Pres. |
| 1 | Remix/Optibus Plan |
| 0.5 | USC and The COMET update |
| 1 | Lucius & River Public Outreach |
| 4 | Meeting Prep |
| 0.5 | Phone Calls |
| 0.5 | Responded/Reviewed to emails |
| 1.5 | Responding/Reviewing to customer complaints |
| 1 | Lucius & River Planning Activities |
| 2 | Design UofSC Schedules |
| 3 | Lucius & River Ppt. Presentation - Lexington County |
| 1 | Remix Scheduling Reconiliation |

)

| | |
|-----------|-------------------|
| 6.5 | Administrative |
| 7 | Planning |
| 3.5 | Meetings |
| 0 | Staff Training |
| 17 | Week Total |



IRS # 63-0864426

Central Midlands Regional Transit Authority
 d/b/a The Comet Central Midlands Transit
 Leroy Deschamps
 accounting@thecometsc.gov
 3613 Lucius Road
 Columbia SC 29201

Invoice No. 535971947
 Invoice Date May 5, 2023
 Matter No. 061920.00001
 Attorney R. Coble

Re: Legislative

For Professional Services Rendered Through April 30, 2023

| | |
|---------------------------|-------------------|
| Total Fees | \$4,000.00 |
| Total This Invoice | \$4,000.00 |

1230 MAIN STREET, SUITE 700, COLUMBIA, SC (29201)

OFFICES IN:

ATLANTA, GA • AUSTIN, TX • BIRMINGHAM, AL • CHARLESTON, SC • CHARLOTTE, NC • COLUMBIA, SC • DALLAS, TX • DES MOINES, IA
 GREENSBORO, NC • GREENVILLE, SC • HILTON HEAD, SC • HUNTSVILLE, AL • LOS ANGELES, CA • MIAMI, FL • MOBILE, AL • MONTGOMERY, AL
 MYRTLE BEACH, SC • NASHVILLE TN • NEW YORK, NY • ORLANDO, FL • RALEIGH, NC • SAN FRANCISCO, CA • WASHINGTON, DC

FEES

| Date | Timekeeper | Description | Hours |
|--------------------------------|-------------------|---|-------------------|
| 04/01/23 | R. Coble | Review status of S.562, H.4013 and H.4059; | 0.60 |
| 04/10/23 | R. Coble | Review legislative status of penny sales tax bills and referendum; | 1.00 |
| 04/13/23 | R. Coble | Review legislative status; conference with Rep Leon Howard; | 0.60 |
| 04/15/23 | R. Coble | Review legislative status; | 0.60 |
| 04/18/23 | R. Coble | Email update to Pam Baker re Penny Sales Tax; email update to Columbia Councilman Will Brennan; review legislative status; | 0.60 |
| 04/20/23 | R. Coble | Review legislative status; prepare for SC Penny Sales Tax meeting; | 1.00 |
| 04/21/23 | R. Coble | Conference with Attorney Pam Baker re Penny Sales Tax Referendum; | 1.00 |
| 04/22/23 | R. Coble | Review legislative issues and draft legislation for Penny Referendum per Frannie Heizer; | 1.00 |
| 04/27/23 | R. Coble | Email to Brian Piascik President of the Transportation Association of South Carolina; telephone call with Attorney Frannie Heizer; email to Pam Bynoe-Reed; | 0.60 |
| Total Fees: | | | \$4,000.00 |
| Total Fees and Expenses | | | \$4,000.00 |

Invoice Date: 05/05/2023

Invoice No. 535971947

132 of 162
Matter No. 061920.00001

ACCOUNT SUMMARY
Outstanding Invoices as of 05/05/23

| Invoice | Date | Fees | Disbursements | Payments | Total |
|-------------------|-------------|-------------------|----------------------|-----------------|-------------------|
| 535971947 | 05/05/23 | \$4,000.00 | \$0.00 | \$(0.00) | \$4,000.00 |
| Total Due: | | \$4,000.00 | \$0.00 | \$(0.00) | \$4,000.00 |

ACCOUNT AGING

| | |
|---------------|------------|
| 0 – 30 Days | \$4,000.00 |
| 31 – 60 Days | \$0.00 |
| 61 – 90 Days | \$0.00 |
| 91 – 120 Days | \$0.00 |
| 120+ Days | \$0.00 |



IRS # 63-0864426

Central Midlands Regional Transit Authority
d/b/a The Comet Central Midlands Transit
Leroy Deschamps
accounting@thecometsc.gov
3613 Lucius Road
Columbia SC 29201

Invoice No. 535971947
Invoice Date May 5, 2023
Matter No. 061920.00001
Attorney R. Coble

Re: Legislative

For Professional Services Rendered Through April 30, 2023

REMITTANCE

| | |
|---------------------------|-------------------|
| Total Fees | \$4,000.00 |
| Total This Invoice | \$4,000.00 |

Remittance Options

By Check

| | | |
|----------------|--|--------------|
| Maynard Nexsen | Post Office Box 2426 Columbia, SC 29201 | 803-253-8242 |
|----------------|--|--------------|

By Wire:

| | | |
|--------------|---|--|
| Regions Bank | ABA: 062005690 USD Account: 0001323776 | Swift: UPNBUS44 Credit Acct: Maynard, Cooper & Gale Operating |
|--------------|---|--|

Please reference the invoice number, or matter number, or attorney name

ALL BILLS ARE DUE AND PAYABLE IN FULL UPON RECEIPT OF THIS INVOICE.


OFFICES IN:

ATLANTA, GA • AUSTIN, TX • BIRMINGHAM, AL • CHARLESTON, SC • CHARLOTTE, NC • COLUMBIA, SC • DALLAS, TX • DES MOINES, IA
GREENSBORO, NC • GREENVILLE, SC • HILTON HEAD, SC • HUNTSVILLE, AL • LOS ANGELES, CA • MIAMI, FL • MOBILE, AL • MONTGOMERY, AL
MYRTLE BEACH, SC • NASHVILLE TN • NEW YORK, NY • ORLANDO, FL • RALEIGH, NC • SAN FRANCISCO, CA • WASHINGTON, DC

6B. DBE Reports

March 2023


M/DBE Tracking-Local Funds Only
 July 1, 2020 - March 31, 2023

| Fiscal Year Summary (July 1, 2020 - March 31, 2023) | | The COMET/Contractors Vendor Name | The COMET Paid Vendor YTD | Amount DBE Paid YTD* (Direct/Indirect) | Contract Period | Contract M/DBE Requirement | Percentage of Goal Achieved |
|---|------------------|--|------------------------------|--|---|----------------------------------|-----------------------------------|
| Vendors Paid - Contracts with M/DBE Goal | \$ 52,802,181.67 | 1 A James Global Services | \$ 225,076.07 | \$ 225,076.07 | 3/15/21-3/14/24 or 3/14/26 | 100% | 100% |
| # M/DBEs Paid* | \$ 13,723,182.44 | 2 AOS Specialty Contractors (20%) | \$ 361,652.81 | \$ 361,652.81 | 5/1/20-4/30/21 or 4/1/25 | 100% | 100% |
| The COMET M/DBE Goal | 25% | 3 Able South Carolina | \$ 324,795.26 | \$ 4,543.13 | 3/1/19-2/28/22 or 2/28/24 | 2% | 1% |
| M/DBE Goal Percentage Achieved | 26.0% | 4 Amerigas | \$ 849,905.25 | \$ 9,360.00 | 5/1/20-4/30/23 or 4/30/25 | 2% | 1% |
| # Vendors with M/DBE Goal | 20 | 5 B & C Associates | \$ 305,580.90 | \$ 305,580.90 | 3/1/21-2/29/24 or 2/28/26 | 100% | 100% |
| Note: Data reviewed from The COMET's Check Register from July 2020 -March 2023 | | 6 Brownstone Construction Group (MBE) (20%) | \$ 175,086.30 | \$ 169,317.70 | 6/1/20-5/31/23 or 5/31/25 | 2% | 97% |
| **Payments being verified for RATP Dev/Payments reflect up thru March 2023 | | 7 Burr Furman McNair | \$ 562,311.97 | \$ 73,730.00 | 7/1/19-12/31/22 or 12/31/24 | 2% | 13% |
|  | | 8 Capital Building Services | \$ 116,854.61 | \$ 116,854.61 | contract ended | 100% | 100% |
| | | 9 Chernoff Newman | \$ 123,925.00 | \$ 4,050.00 | contingency as needed | 2% | 3% |
| | | 10 CR Jackson Inc (20%) | \$ 128,835.66 | \$ 14,668.00 | contract ended | 5% | 11% |
| | | 11 DESA | \$ 9,750.00 | \$ 9,750.00 | contract ended | 100% | 100% |
| | | 12 Flock and Rally | \$ 861,265.19 | \$ 861,265.19 | 4/1/19-3/31/22 or 3/31/24 | 100% | 100% |
| | | 13 IT1 Solutions (20%) | \$ 54,218.20 | \$ 325.14 | 2/1/20-1/31/22 or 1/31/24 | 2% | 1% |
| | | 14 New Age Protection | \$ 520,396.45 | \$ 520,396.45 | 3/15/21-3/14/26 | 100% | 100% |
| | | 15 PJ Noble & Associates | \$ 5,040.00 | \$ 5,040.00 | contract ended | 100% | 100% |
| | | 16 RATP Dev** | \$ 47,539,376.08 | \$ 10,992,743.26 | 7/1/20-6/30/25 or 6/30/28 or 6/30/30 | 20.06% | 23% |
| | | 17 Strategic Mapping (20%) | \$ 367,110.40 | \$ 18,390.00 | 6/3/20-6/2/23 or 6/2/25 | 7% | 5% |
| | | 18 Tolar Manufacturing (20%) | \$ 181,832.60 | \$ 6,454.66 | 4/1/19-3/31/22 or 3/31/24 | 2% | 4% |
| | | 19 Transit Mgmt Oversight & Solutions | \$ 17,014.92 | \$ 17,014.92 | contract ended | 100% | 100% |
| 20 Walker White (20%) | \$ 72,154.00 | \$ 6,969.60 | contract ended | 12% | 10% | | |
| Total Payments | | | \$ 52,802,181.67 | \$ 13,723,182.44 | | | 26.0% |


M/DBE Tracking
July 1, 2020 - March 2023

| | DBE Firm | The COMET Vendor | Service Description | The COMET Paid Vendor YTD | Amount DBE Paid YTD** |
|-----------------------|-------------------------------------|-------------------------------------|---|---------------------------|-------------------------|
| 1 | A James Global Services | A James Global Services | Landscaping | \$ 225,076.07 | \$ 225,076.07 |
| 2 | AOS Specialty | AOS Specialty | Bus Stop Amenities | \$ 361,652.81 | \$ 361,652.81 |
| 3 | Flock and Rally | Able South Carolina | Certification/Mobility Management | \$ 324,795.26 | \$ 4,543.13 |
| 4 | Apex Construction | Amerigas | Propane Fuel | \$ 849,905.25 | \$ 9,360.00 |
| 5 | B & C Associates | B & C Associates | Janitorial | \$ 305,580.90 | \$ 305,580.90 |
| 6 | Brownstone Construction Group (MBE) | Brownstone Construction Group (MBE) | Architectural & Engineering | \$ 171,690.05 | \$ 165,921.45 |
| | CES Group Engineers | Brownstone Construction Group (MBE) | Civil Engineering, Surveying, Environmental | \$ 3,396.25 | \$ 3,396.25 |
| 7 | Gaffney Lewis LLC | Burr Furman McNair | Legal Services | \$ 562,311.97 | \$ 73,730.00 |
| 8 | Capital Building Services | Capital Building Services | Janitorial/Landscaping | \$ 116,854.61 | \$ 116,854.61 |
| 9 | Heyward Bannister/Banco-Bannister | Chernoff Newman | PR/Website | \$ 123,925.00 | \$ 4,050.00 |
| 10 | AOS Specialty | CR Jackson Inc | Parking Lot Repair | \$ 128,835.66 | \$ 14,668.00 |
| 11 | DESA | DESA | Outreach | \$ 9,750.00 | \$ 9,750.00 |
| 12 | Flock and Rally | Flock and Rally | Marketing | \$ 861,265.19 | \$ 861,265.19 |
| 13 | No Info to Date | IT1 Solutions | IT | \$ 54,218.20 | \$ 325.14 |
| 14 | New Age Protection | New Age Protection | Security | \$ 520,396.45 | \$ 520,396.45 |
| 15 | PJ Noble & Associates | PJ Noble & Associates | DBE Public Participation | \$ 5,040.00 | \$ 5,040.00 |
| 16 | | RATP Dev | Fixed Route/Paratransit Oper | \$ 47,539,376.08 | |
| | Transport Care Services | RATP Dev | Paratransit, Bus Cleaning | | \$ 9,854,575.37 |
| | Capital Building Services | RATP Dev | Bus Stop Maintenance, Vehicle Detailing | | \$ 419,441.00 |
| | Nissi Group | RATP Dev | NTD Reporting | | \$ 33,750.00 |
| | Hard Hat | RATP Dev | Safety Equipment | | \$ 7,800.79 |
| | A Customer Point of View | RATP Dev | Mystery Rider | | \$ 73,396.00 |
| | Ed Rush | RATP Dev | Uniforms | | \$ 397,109.56 |
| | Alpha Business Solutions | RATP Dev | Office Supplies | | \$ 15,388.80 |
| | Rely Supply | RATP Dev | Oil, Lube, etc. | | \$ 191,281.74 |
| 17 | Elite Professionals | Strategic Mapping | ITS | \$ 367,110.40 | \$ 18,390.00 |
| 18 | Davis Freight Mgmt | Tolar Manufacturing | Bus Shelters | \$ 181,832.60 | \$ 6,454.66 |
| 19 | Transit Mgmt Oversight & Solutions | Transit Mgmt Oversight & Solutions | Triennial Review Prep | \$ 17,014.92 | \$ 17,014.92 |
| 20 | Wallace Mechanic Supply | Walker White | HVAC Replacement | \$ 72,154.00 | \$ 6,969.60 |
| Total Payments | | | | \$ 52,802,181.67 | \$ 13,723,182.44 |

M/DBE Tracking
 RATP Dev Payments
 7/1/20-3/31/23


| Fiscal Year Summary (July 1, 2020 - March 31, 2023) | | RATP Dev Contractors | Type of Work or Products | Contract Period | RATP Dev Paid Vendor YTD | RATP Dev Contract M/DBE Requirement | Percentage of Goal Achieved |
|--|-----------------------|------------------------------|--|------------------------------|--------------------------|-------------------------------------|-----------------------------|
| The COMET Paid RATP Dev* | \$ 45,857,565.16 | 1 Transport Care Services | Operate DART services, vehicle cleaning | 7/1/20 - current (5 yr term) | \$ 9,854,575.37 | 18.41% | 21.5% |
| M/DBEs Paid** | \$ 10,992,743.26 | 2 Capital Building Services | Bus Stop cleaning/maintenance & vehicle detailing services | 7/1/20 - current (5 yr term) | \$ 419,441.00 | 1.14% | 0.9% |
| The COMET M/DBE Goal | 20.06% | 3 Nissi Group | Trip sampling for NTD Reports | 7/1/20 - current (5 yr term) | \$ 33,750.00 | 0.14% | 0.1% |
| M/DBE Goal Percentage Achieved | 24.0% | 4 Hard Hat Transportation | Safety, facility and office supplies and equipment | 7/1/20 - current (5 yr term) | \$ 7,800.79 | 0.02% | 0.0% |
| | | 5 A Customer's Point of View | Mystery rides/observations on Fixed Routes | 7/1/20 - current (5 yr term) | \$ 73,396.00 | 0.20% | 0.2% |
| Note: Data reviewed from The COMET's Check Register* | | 6 Ed Rush Consulting & Dev | Operator uniforms | 7/1/20 - current (5 yr term) | \$ 397,109.56 | 0.14% | 0.9% |
| Note: Verified data provided by RATP Dev from July 2020 -March 2023** | | 7 Alpha Business Solutions | Office supplies | 7/1/20 - current (5 yr term) | \$ 15,388.80 | | 0.0% |
|  | | 8 Rely Supply | Lube, oil, coolants, etc. | 7/1/20 - current (5 yr term) | \$ 191,281.74 | | 0.4% |
| | Total Payments | | | | \$ 10,992,743.26 | | 24.0% |

M/DBE Tracking
 RATP Dev Payments
 7/1/22-3/31/23

| Fiscal Year Summary (July 1, 2022 - March 31, 2023) | | | RATP Dev Contractors | Type of Work or Products | RATP Dev Paid Vendor YTD | RATP Dev Contract M/DBE Requirement | Percentage of Goal Achieved |
|---|------------------|-----------------------|----------------------------|--|-----------------------------|--|-----------------------------------|
| The COMET Paid RATP Dev* | \$ 11,757,522.37 | 1 | Transport Care Services | Operate DART services, vehicle cleaning | \$ 3,395,012.46 | 18.41% | 28.9% |
| # M/DBEs Paid** | \$ 3,765,314.90 | 2 | Capital Building Services | Bus Stop cleaning/maintenance & vehicle detailing services | \$ 125,738.00 | 1.14% | 1.1% |
| The COMET M/DBE Goal | 20.06% | 3 | Nissi Group | Trip sampling for NTD Reports | \$ 9,971.00 | 0.14% | 0.1% |
| M/DBE Goal Percentage Achieved | 32.0% | 4 | Hard Hat Transportation | Safety, facility and office supplies and equipment | \$ - | 0.02% | 0.0% |
| | | 5 | A Customer's Point of View | Mystery rides/observations on Fixed Routes | \$ 38,439.00 | 0.20% | 0.3% |
| Note: Data reviewed from The COMET's Check Register* | | 6 | Ed Rush Consulting & Dev | Operator uniforms | \$ 103,110.04 | 0.14% | 0.9% |
| Note: Verified data provided by RATP Dev from July 2022-March 2023** | | 7 | Alpha Business Solutions | Office supplies | \$ 510.86 | | 0.0% |
|  | | 8 | Rely Supply | Lube, oil, coolants, etc. | \$ 92,533.54 | | 0.8% |
| | | | | | | | |
| | | | | | | | |
| | | Total Payments | | | \$ 3,765,314.90 | | 32.0% |

April 2023 DBE Reports


M/DBE Tracking-Local Funds Only
 July 1, 2020 - April 30, 2023

| Fiscal Year Summary (July 1, 2020 - April 30, 2023) | | The COMET/Contractors Vendor Name | The COMET Paid Vendor YTD | Amount DBE Paid YTD* (Direct/Indirect) | Contract Period | Contract M/DBE Requirement | Percentage of Goal Achieved |
|---|------------------|--|------------------------------|--|---|----------------------------------|-----------------------------------|
| Vendors Paid - Contracts with M/DBE Goal | \$ 54,569,327.04 | 1 A James Global Services | \$ 225,076.07 | \$ 225,076.07 | 3/15/21-3/14/24 or 3/14/26 | 100% | 100% |
| # M/DBEs Paid* | \$ 14,105,534.93 | 2 AOS Specialty Contractors (20%) | \$ 361,652.81 | \$ 361,652.81 | 5/1/20-4/30/21 or 4/1/25 | 100% | 100% |
| The COMET M/DBE Goal | 25% | 3 Able South Carolina | \$ 326,955.26 | \$ 4,543.13 | 3/1/19-2/28/22 or 2/28/24 | 2% | 1% |
| M/DBE Goal Percentage Achieved | 25.8% | 4 Amerigas | \$ 849,905.25 | \$ 9,360.00 | 5/1/20-4/30/23 or 4/30/25 | 2% | 1% |
| # Vendors with M/DBE Goal | 20 | 5 B & C Associates | \$ 305,580.90 | \$ 305,580.90 | 3/1/21-2/29/24 or 2/28/26 | 100% | 100% |
| Note: Data reviewed from The COMET's Check Register from July 2020 -April 2023 | | 6 Brownstone Construction Group (MBE) (20%) | \$ 175,086.30 | \$ 169,317.70 | 6/1/20-5/31/23 or 5/31/25 | 2% | 97% |
| **Payments being verified for RATP Dev/Payments reflect up thru April 2023 | | 7 Burr Furman McNair | \$ 562,311.97 | \$ 73,730.00 | 7/1/19-12/31/22 or 12/31/24 | 2% | 13% |
|  | | 8 Capital Building Services | \$ 116,854.61 | \$ 116,854.61 | contract ended | 100% | 100% |
| | | 9 Chernoff Newman | \$ 123,925.00 | \$ 4,050.00 | contingency as needed | 2% | 3% |
| | | 10 CR Jackson Inc (20%) | \$ 128,835.66 | \$ 14,668.00 | contract ended | 5% | 11% |
| | | 11 DESA | \$ 9,750.00 | \$ 9,750.00 | contract ended | 100% | 100% |
| | | 12 Flock and Rally | \$ 861,265.19 | \$ 861,265.19 | 4/1/19-3/31/22 or 3/31/24 | 100% | 100% |
| | | 13 IT1 Solutions (20%) | \$ 54,218.20 | \$ 325.14 | 2/1/20-1/31/22 or 1/31/24 | 2% | 1% |
| | | 14 New Age Protection | \$ 520,396.45 | \$ 520,396.45 | 3/15/21-3/14/26 | 100% | 100% |
| | | 15 PJ Noble & Associates | \$ 5,040.00 | \$ 5,040.00 | contract ended | 100% | 100% |
| | | 16 RATP Dev** | \$ 49,304,361.45 | \$ 11,375,095.75 | 7/1/20-6/30/25 or 6/30/28 or 6/30/30 | 20.06% | 23% |
| | | 17 Strategic Mapping (20%) | \$ 367,110.40 | \$ 18,390.00 | 6/3/20-6/2/23 or 6/2/25 | 7% | 5% |
| | | 18 Tolar Manufacturing (20%) | \$ 181,832.60 | \$ 6,454.66 | 4/1/19-3/31/22 or 3/31/24 | 2% | 4% |
| | | 19 Transit Mgmt Oversight & Solutions | \$ 17,014.92 | \$ 17,014.92 | contract ended | 100% | 100% |
| 20 Walker White (20%) | \$ 72,154.00 | \$ 6,969.60 | contract ended | 12% | 10% | | |
| Total Payments | | | \$ 54,569,327.04 | \$ 14,105,534.93 | | | 25.8% |


M/DBE Tracking
July 1, 2020 - April 2023

| | DBE Firm | The COMET Vendor | Service Description | The COMET Paid Vendor YTD | Amount DBE Paid YTD** |
|----------------|-------------------------------------|-------------------------------------|---|---------------------------|-----------------------|
| 1 | A James Global Services | A James Global Services | Landscaping | \$ 225,076.07 | \$ 225,076.07 |
| 2 | AOS Specialty | AOS Specialty | Bus Stop Amenities | \$ 361,652.81 | \$ 361,652.81 |
| 3 | Flock and Rally | Able South Carolina | Certification/Mobility Management | \$ 326,955.26 | \$ 4,543.13 |
| 4 | Apex Construction | Amerigas | Propane Fuel | \$ 849,905.25 | \$ 9,360.00 |
| 5 | B & C Associates | B & C Associates | Janitorial | \$ 305,580.90 | \$ 305,580.90 |
| 6 | Brownstone Construction Group (MBE) | Brownstone Construction Group (MBE) | Architectural & Engineering | \$ 171,690.05 | \$ 165,921.45 |
| | CES Group Engineers | Brownstone Construction Group (MBE) | Civil Engineering, Surveying, Environmental | \$ 3,396.25 | \$ 3,396.25 |
| 7 | Gaffney Lewis LLC | Burr Furman McNair | Legal Services | \$ 562,311.97 | \$ 73,730.00 |
| 8 | Capital Building Services | Capital Building Services | Janitorial/Landscaping | \$ 116,854.61 | \$ 116,854.61 |
| 9 | Heyward Bannister/Banco-Bannister | Chernoff Newman | PR/Website | \$ 123,925.00 | \$ 4,050.00 |
| 10 | AOS Specialty | CR Jackson Inc | Parking Lot Repair | \$ 128,835.66 | \$ 14,668.00 |
| 11 | DESA | DESA | Outreach | \$ 9,750.00 | \$ 9,750.00 |
| 12 | Flock and Rally | Flock and Rally | Marketing | \$ 861,265.19 | \$ 861,265.19 |
| 13 | No Info to Date | IT1 Solutions | IT | \$ 54,218.20 | \$ 325.14 |
| 14 | New Age Protection | New Age Protection | Security | \$ 520,396.45 | \$ 520,396.45 |
| 15 | PJ Noble & Associates | PJ Noble & Associates | DBE Public Participation | \$ 5,040.00 | \$ 5,040.00 |
| 16 | | RATP Dev | Fixed Route/Paratransit Oper | \$ 49,304,361.45 | |
| | Transport Care Services | RATP Dev | Paratransit, Bus Cleaning | | \$ 10,199,879.68 |
| | Capital Building Services | RATP Dev | Bus Stop Maintenance, Vehicle Detailing | | \$ 434,320.00 |
| | Nissi Group | RATP Dev | NTD Reporting | | \$ 35,144.00 |
| | Hard Hat | RATP Dev | Safety Equipment | | \$ 7,800.79 |
| | A Customer Point of View | RATP Dev | Mystery Rider | | \$ 79,111.00 |
| | Ed Rush | RATP Dev | Uniforms | | \$ 397,109.56 |
| | Alpha Business Solutions | RATP Dev | Office Supplies | | \$ 15,388.80 |
| | Rely Supply | RATP Dev | Oil, Lube, etc. | | \$ 206,341.92 |
| 17 | Elite Professionals | Strategic Mapping | ITS | \$ 367,110.40 | \$ 18,390.00 |
| 18 | Davis Freight Mgmt | Tolar Manufacturing | Bus Shelters | \$ 181,832.60 | \$ 6,454.66 |
| 19 | Transit Mgmt Oversight & Solutions | Transit Mgmt Oversight & Solutions | Triennial Review Prep | \$ 17,014.92 | \$ 17,014.92 |
| 20 | Wallace Mechanic Supply | Walker White | HVAC Replacement | \$ 72,154.00 | \$ 6,969.60 |
| Total Payments | | | | \$ 54,569,327.04 | \$ 14,105,534.93 |

M/DBE Tracking
 RATP Dev Payments
 7/1/20-4/30/23

| Fiscal Year Summary (July 1, 2020 - April 30, 2023) | | RATP Dev Contractors | Type of Work or Products | Contract Period | RATP Dev Paid Vendor YTD | RATP Dev Contract M/DBE Requirement | Percentage of Goal Achieved |
|--|-----------------------|------------------------------|--|------------------------------|--------------------------|-------------------------------------|-----------------------------|
| The COMET Paid RATP Dev* | \$ 49,304,361.45 | 1 Transport Care Services | Operate DART services, vehicle cleaning | 7/1/20 - current (5 yr term) | \$ 10,199,879.68 | 18.41% | 20.7% |
| M/DBEs Paid** | \$ 11,375,095.75 | 2 Capital Building Services | Bus Stop cleaning/maintenance & vehicle detailing services | 7/1/20 - current (5 yr term) | \$ 434,320.00 | 1.14% | 0.9% |
| The COMET M/DBE Goal | 20.06% | 3 Nissi Group | Trip sampling for NTD Reports | 7/1/20 - current (5 yr term) | \$ 35,144.00 | 0.14% | 0.1% |
| M/DBE Goal Percentage Achieved | 23.1% | 4 Hard Hat Transportation | Safety, facility and office supplies and equipment | 7/1/20 - current (5 yr term) | \$ 7,800.79 | 0.02% | 0.0% |
| | | 5 A Customer's Point of View | Mystery rides/observations on Fixed Routes | 7/1/20 - current (5 yr term) | \$ 79,111.00 | 0.20% | 0.2% |
| Note: Data reviewed from The COMET's Check Register* | | 6 Ed Rush Consulting & Dev | Operator uniforms | 7/1/20 - current (5 yr term) | \$ 397,109.56 | 0.14% | 0.8% |
| Note: Verified data provided by RATP Dev from July 2020 -April 2023** | | 7 Alpha Business Solutions | Office supplies | 7/1/20 - current (5 yr term) | \$ 15,388.80 | | 0.0% |
|  | | 8 Rely Supply | Lube, oil, coolants, etc. | 7/1/20 - current (5 yr term) | \$ 206,341.92 | | 0.4% |
| | Total Payments | | | | \$ 11,375,095.75 | | 23.1% |

M/DBE Tracking
 RATP Dev Payments
 7/1/22-4/30/23

| Fiscal Year Summary (July 1, 2022 - April 30, 2023) | | RATP Dev Contractors | Type of Work or Products | RATP Dev Paid Vendor YTD | RATP Dev Contract M/DBE Requirement | Percentage of Goal Achieved |
|---|------------------|------------------------------|--|-----------------------------|--|-----------------------------------|
| The COMET Paid RATP Dev* | \$ 15,204,318.66 | 1 Transport Care Services | Operate DART services, vehicle cleaning | \$ 3,740,316.77 | 18.41% | 24.6% |
| # M/DBEs Paid** | \$ 4,147,667.39 | 2 Capital Building Services | Bus Stop cleaning/maintenance & vehicle detailing services | \$ 140,617.00 | 1.14% | 0.9% |
| The COMET M/DBE Goal | 20.06% | 3 Nissi Group | Trip sampling for NTD Reports | \$ 11,365.00 | 0.14% | 0.1% |
| M/DBE Goal Percentage Achieved | 27.3% | 4 Hard Hat Transportation | Safety, facility and office supplies and equipment | \$ - | 0.02% | 0.0% |
| | | 5 A Customer's Point of View | Mystery rides/observations on Fixed Routes | \$ 44,154.00 | 0.20% | 0.3% |
| Note: Data reviewed from The COMET's Check Register* | | 6 Ed Rush Consulting & Dev | Operator uniforms | \$ 103,110.04 | 0.14% | 0.7% |
| Note: Verified data provided by RATP Dev from July 2022-April 2023** | | 7 Alpha Business Solutions | Office supplies | \$ 510.86 | | 0.0% |
|  | | 8 Rely Supply | Lube, oil, coolants, etc. | \$ 107,593.72 | | 0.7% |
| | | | | | | |
| | | | | | | |
| | | Total Payments | | \$ 4,147,667.39 | | 27.3% |

Dear Mrs. Hampton,

The Bewegen team would like to notify you of a situation regarding the company. As you may have noticed, we have been experiencing technical issues with our software for the last few days. The negotiations with our software provider are more complicated than expected, so at this moment, we cannot confirm how discussions will go moving forward nor guarantee the future of our IT solutions.

Furthermore, we would like to inform you that as of May 16th 2023, Bewegen have ceased to provide operation, maintenance, call center services and technical and IT support for all its bike share systems.

We will be closing the system this Friday, May 19th 2023. We will coordinate with you next week for you to recuperate the bikes.

This is a notice, we will contact you again when we have more information/development on the situation.

We are sorry for any inconvenience you have encountered.



Marie-Hélène Houle
Communications & Marketing Director

Cc : Daniel Maheux
Lucinda Statler
Elizabeth Nkuo
Rosalyn Andrews





TO: The COMET Board of Directors
 FROM: LeRoy DesChamps, Interim Executive Director/CEO
 DATE: June 22, 2023
 SUBJECT: Administration and Operations Report: Activities from May 18, 2023 to June 22, 2023

Administration, Operations, Customer Experience and Human Resources (LeRoy DesChamps, Jackie Bowers and Patricia Geddis)

- Coordinating and planning the staff annual performance review process for FY 22/23. All reviews are scheduled to be completed by the end of June. Increases will be effective July 1, 2023.
- Coordinated, scheduled and interviewed candidates for Customer Experience Representative positions and the Planner position. Two CER's were selected and started as Temporary Employees.
- Participated in meeting with Executive Director AD-HOC Search committee.
- Coordinated and participated in monthly Check-In meeting with Federal Transportation Association.
- Assisted The COMET Accounting Department with financial presentation at Lexington County Council meeting.
- Participated in monthly SC PEBA Meeting for Optional Employers about Benefits, Service Retirement, Insurance Benefits Training, MoneyPlus Implementation Kick-Off Webinar.
- Working with Brownstone, Davis and Floyd and Cherokee, Inc. to address issues identified during visit of the Lucius Road SuperStop project. Requested new timeline from Brownstone and weekly updates.
- Met with McEntire Produce management staff regarding existing bus stop relocation and new shelter installation.
- Gave presentation to Transportation Penny Advisory Committee (TPAC) at monthly meeting.
- Attended RATP Dev Mandatory Monthly Safety Meeting.
- Facilitated weekly meetings with RATP Dev and The COMET staff regarding the technical aspects of route preparations and route modifications.
- Attended the USC and The COMET regular meetings regarding service updates.
- Periodically performed site visits of shelters and bus stops on Assembly Street, Shop Road and Bluff Road.
- Participating in meetings with RATP Dev staff to review and discuss plan of action for reporting and the data management system. Working with Staff and RATP Dev on action plan to address On Time Performance issues in reaching goal of 85%.
- Continue to assist with the evaluation of On Time Performance of the transit system routes.

- Attending weekly meetings with the Center for Transportation and the Environment/CTE and other vendors on the Low/No Emission Buses project. Project is currently on schedule.
- Monitor The COMET staff, RATP Dev staff, New Age Security and BC Janitorial activities at COMET Central.
- Visited COMET Central to observe and monitor The COMET staff, Contractor's staff and cleanliness of building.
- Prepare and present the monthly Customer Experience Department Report during The COMET Staff meeting and The COMET/RATP Dev/TCS Staff meeting.
- Monitor the Customer Experience Call Center and provide constant feedback on performance and service.
- Continuously document the Weekly Call Log to record the weekly number of and various call types received in the Call Center to determine most common issues and methods to resolve.
- Continuously discuss fares, schedule changes to The COMET's routes, what is new with The COMET, and best customer service practices with Customer Experience Representatives.
- Through The COMET Solutions for Transit system, expeditiously monitor customer inquiries, concerns and complaints related to services, ensuring that they are coded properly and closed out accordingly.
- Continuously provide telephone assistance to incoming customer inquiries, to include escalated transfer calls from CER's and other departments.
- Attended all scheduled staff meetings.

Monthly Activity Report

Finance Department and Information Technology Department
(Rosalynd Andrews, Crystal Willis, Amaris Ray-Pope, Tysaun Reed & IT1 Solutions)

May 23 – Jun 23

Work Summary

IT Dept

- Set up the large conference room for the board meeting.
- Fix phone issue downstairs for the bus lounge.
- Fix DART employees Microsoft teams (wasn't allowed to view messages or hear meetings).
- Fix the sound on employee's goggle teams meeting.
- Installed new batteries for APC downstairs/ set up new APC downstairs.
- Fixed computer issue for employee computer wouldn't start, got computer to start then the monitors wouldn't come on then resolved both issues at the same time.
- Fixed monitor issue for employee (letters were too big go it set to the original font size it was supposed to be)
- Set up two new employee computers with an email and username to log onto the computer.
- Printer set up for employee on computer.

Accounting Dept

Day to Day

- Counted farebox revenue, and COMET Central pass sales receipts
- Processed ticket orders (customers, replenish CSR, 3rd party vendors)
- Processed payroll, payables, and receivables (invoices and payments)
- Bank reconciliations
- Submitted SC DOR Fuel Motor Application
- Finance Committee Meeting Packet
- Month end preparations
- Monthly and Bi-Weekly Meetings, Conferences (USC, Brownstone)
- ❖ TPAC Meeting
- ❖ GFOA Reflections Webinar: Learnings on How to Formally Advance DEI Within Your Organization
- ❖ GFOA Annual Conference (Portland, OR)

iT1 Solutions

The COMET Monthly Report

March 2023

Contents

| | |
|--|---|
| Work Summary | 1 |
| Security and business continuity | 1 |
| Projects and setups | 1 |
| Meetings | 1 |
| Maintenance and troubleshooting | 1 |
| Installed Updates | 2 |
| Total Tickets | 2 |

Work Summary

Security and business continuity

- Windows Server updates
- Network/NVR updates

Projects and setups

- Desktop deployment
- Trapeze modules project
 - Meetings
- Account offboard/onboard
- Camera setup

Meetings

- Vendor meetings
- Superstop meeting
- Service Committee
- Finance Committee
- Job Interview

Maintenance and troubleshooting

- MFA troubleshooting
- Fiber Outage
- Printer troubleshooting

- Technical support for conference room technologies
- Technical support for network assets and services
- Segra Phone issues
- Password resets

Installed Updates

314 updates installed

Total Tickets

38 tickets created

iT1 Solutions

The COMET Monthly Report

April 2023

Contents

| | |
|--|---|
| Work Summary | 1 |
| Security and business continuity | 1 |
| Projects and setups | 1 |
| Meetings | 1 |
| Maintenance and troubleshooting | 1 |
| Installed Updates | 2 |
| Total Tickets | 2 |

Work Summary

Security and business continuity

- Windows Server updates
- Network/NVR updates
- Camera Updates

Projects and setups

- Desktop deployment
- Trapeze modules project
 - Meetings
- Account offboard/onboard

Meetings

- Audio/video conference assistance

Maintenance and troubleshooting

- MFA troubleshooting
- Printer troubleshooting
- Technical support for conference room technologies
- Technical support for network assets and services
- Segra Phone issues
- Trapeze
- DART Tablets

- Power Outage
- Drivermate

Installed Updates

571 updates installed

Total Tickets

16 tickets created

iT1 Solutions

The COMET Monthly Report

May 2023

Contents

| | |
|--|---|
| Work Summary | 1 |
| Security and business continuity | 1 |
| Projects and setups | 1 |
| Meetings | 1 |
| Maintenance and troubleshooting | 1 |
| Installed Updates | 2 |
| Total Tickets | 2 |

Work Summary

Security and business continuity

- Windows Server updates
- Network/NVR updates
- Server Firmware
- Camera Firmware

Projects and setups

- Network documentation and maintenance
- Equipment inventory and organization
- Desktop deployment
- Trapeze modules project
 - Meetings
- Account offboard/onboard

Meetings

- Trapeze

Maintenance and troubleshooting

- MFA troubleshooting
- Printer troubleshooting
- Lobby TV automation failure
- Technical support for conference room technologies

- Sage issues
- Password resets
- DART Workstation

Installed Updates

354 updates installed

Total Tickets

19 tickets created

17 tickets resolved

7 tickets open


Regulatory Compliance & Civil Rights Report
(Arlene Prince, Michelle Ransom, Margaret Woodson, Brittany Higgins)
Reporting Period—May 24, 2023-June 27, 2023

- **Brief snapshot of activities performed by the Director of Regulatory Compliance & Civil Rights Officer (Prince)**
 - Submitted the Title VI Plan to FTA to meet the deadline of June 1, 2023. The current Plan will expire on July 31, 2023, and is updated every three years. Shared copy of Plan with the contractor's Title VI Coordinator to assist in monitoring contractor activities.
 - Work on several responses from CPA to assist in preparing the National Transit Database (NTD) audit of data collection.
 - Met with Director of Operations and contractors (RATP Dev and TCS) to discuss resolution to issues relevant to DART services.
 - Met with Safety & Training Manager to review and discuss updates to the Safety Plan.
 - Serve as a speaker for the Summer Transportation Institute (STI) Program at Allen University.
- **The Regional Grants and Coordination Manager (Ransom) prepared several grant applications to request future funding for agency's initiatives as follows:**
 - Submitted monthly vanpool data to NTD
 - Input invoice data for grant-eligible expenses
 - Prepared and submitted ECHO drawdown for reimbursement for eligible expenses
 - Prepared and submitted 5310 grant application to CMCOG for Access to Care funding
 - Prepared and submitted SMTF invoices
 - Applied for ARP funding through SCDOT for rural areas
 - Completed 6-month performance self-review
 - Executed award for 5307 software funding
 - Applied for 5339 federal funding
- **The Procurement & Compliance Manager (Woodson) prepared and reviewed several procurement documents for compliance as follows:**
 - Reviewed Cherokee/Brownstone/Davis & Floyd contracts to provide talking points and recommendations for management.
 - Continuous monitoring of contract activity at Superstop site.
 - Submitted requests to several local colleges for student researchers to assist with APC manual headcounts.
 - Provided staff recommendations concerning contract requirements, end dates, and pricing.
 - Continue to meet weekly with Bonfire and attend their webinars to prepare for launch of the eProcurement and Contract Management modules.
 - Research contract files to prepare spreadsheet for incorporation into the Bonfire contract management module.
 - Prepared change order for staff.

- Continue to work on standardization of procurement forms and processes.
- Respond to vendor inquiries on potential bidding opportunities.
- Responded to vendors on behalf of staff.
- Completed NASPO Marketing Research online training.
- Completed NASPO/FEMA online Procurement training.
- **Activities attended by Regulatory Compliance & Civil Rights Officer (Prince)**
 - Attended monthly Safety Meeting facilitated by the contractor as a part of contractual and compliance requirements.
- **Activities attended by Grants & Regional Coordination Manager (Ransom)**
 - Submitted monthly vanpool data to NTD
 - Attended CMCOG Transportation Subcommittee meeting
 - Attended Lucius Road Superstop Update meeting
 - Attended RATP Dev monthly safety meeting
 - Participated in weekly Low/No grant stakeholders meeting
 - Attended Clean Buses in the US – East conference in Washington, DC
- **Activities attended by Procurement & Compliance Manager (Woodson)**
 - Participated in Lucius Road contract meetings addressing concerns.
 - Met with staff to determine best options for completing APC headcounts for certification.
 - Met with staff to discuss landscaping performance concerns. Formally addressed concerns to contractor for resolution.
 - Provided staff recommendations concerning contract requirements, end dates, and pricing.
 - Met with staff to discuss upcoming major procurement projects.
 - Continue to meet weekly with Bonfire and attend their webinars to prepare for launch of the eProcurement and Contract Management modules.
 - Met with Richland County Procurement staff to observe their utilization of Bonfire modules.
- **Mobility Management Initiatives that occurred during the Reporting Period (Higgins)**
 - ***Pick Up Program (PUP) & Volunteer Transportation Reimbursement Program (V-TRIP)***
 - The PUP program has **50** individuals enrolled in the program. In May, **152** trips were taken by **26** individuals.
 - The V-Trip program has **15** individuals enrolled with crossover from PUP. A total of **3** people used V-Trip in May taking **16** trips.
 - ***Travel Navigator/Travel Ambassador***
 - During the month of May, there were **3** individual orientation travel trainings with **2** individuals. **One** PUP training was conducted.
 - ***The COMET Accessibility Advisory Committee (AAC)***
 - The ACC April committee meeting was canceled due to a lack of updates in the issue areas but is anticipated to be held in July as updates have emerged.
 - ***Updates and Future Plans***
 - The Mobility Management Specialist (MMS) will develop a flier to distribute to neighborhood associations to recruit more volunteer drivers for V-TRIP.

- ***Outreach Efforts***
 - The South Carolina Disability Employment Coalition presentation provided outreach to several colleagues across multiple disciplines about mobility programs, and public transportation.
 - Able SC posted on their social media and sent an eblast about The Mobility programs that are partnered with The COMET. A few individuals have contacted the MMS and Transportation Program Coordinator for more information about the programs, and other transportation options.
 - The COMET is creating new brochures and flyers for Travel Training, PUP, and VTrip. The new brochures will be used going forward.


M/DBE Tracking-Local Funds Only
 July 1, 2020 - April 30, 2023

| Fiscal Year Summary (July 1, 2020 - April 30, 2023) | | The COMET/Contractors Vendor Name | The COMET Paid Vendor YTD | Amount DBE Paid YTD* (Direct/Indirect) | Contract Period | Contract M/DBE Requirement | Percentage of Goal Achieved |
|---|------------------|--|------------------------------|--|---|----------------------------------|-----------------------------------|
| Vendors Paid - Contracts with M/DBE Goal | \$ 54,569,327.04 | 1 A James Global Services | \$ 225,076.07 | \$ 225,076.07 | 3/15/21-3/14/24 or 3/14/26 | 100% | 100% |
| # M/DBEs Paid* | \$ 14,105,534.93 | 2 AOS Specialty Contractors (20%) | \$ 361,652.81 | \$ 361,652.81 | 5/1/20-4/30/21 or 4/1/25 | 100% | 100% |
| The COMET M/DBE Goal | 25% | 3 Able South Carolina | \$ 326,955.26 | \$ 4,543.13 | 3/1/19-2/28/22 or 2/28/24 | 2% | 1% |
| M/DBE Goal Percentage Achieved | 25.8% | 4 Amerigas | \$ 849,905.25 | \$ 9,360.00 | 5/1/20-4/30/23 or 4/30/25 | 2% | 1% |
| # Vendors with M/DBE Goal | 20 | 5 B & C Associates | \$ 305,580.90 | \$ 305,580.90 | 3/1/21-2/29/24 or 2/28/26 | 100% | 100% |
| Note: Data reviewed from The COMET's Check Register from July 2020 -April 2023 | | 6 Brownstone Construction Group (MBE) (20%) | \$ 175,086.30 | \$ 169,317.70 | 6/1/20-5/31/23 or 5/31/25 | 2% | 97% |
| **Payments being verified for RATP Dev/Payments reflect up thru April 2023 | | 7 Burr Furman McNair | \$ 562,311.97 | \$ 73,730.00 | 7/1/19-12/31/22 or 12/31/24 | 2% | 13% |
|  | | 8 Capital Building Services | \$ 116,854.61 | \$ 116,854.61 | contract ended | 100% | 100% |
| | | 9 Chernoff Newman | \$ 123,925.00 | \$ 4,050.00 | contingency as needed | 2% | 3% |
| | | 10 CR Jackson Inc (20%) | \$ 128,835.66 | \$ 14,668.00 | contract ended | 5% | 11% |
| | | 11 DESA | \$ 9,750.00 | \$ 9,750.00 | contract ended | 100% | 100% |
| | | 12 Flock and Rally | \$ 861,265.19 | \$ 861,265.19 | 4/1/19-3/31/22 or 3/31/24 | 100% | 100% |
| | | 13 IT1 Solutions (20%) | \$ 54,218.20 | \$ 325.14 | 2/1/20-1/31/22 or 1/31/24 | 2% | 1% |
| | | 14 New Age Protection | \$ 520,396.45 | \$ 520,396.45 | 3/15/21-3/14/26 | 100% | 100% |
| | | 15 PJ Noble & Associates | \$ 5,040.00 | \$ 5,040.00 | contract ended | 100% | 100% |
| | | 16 RATP Dev** | \$ 49,304,361.45 | \$ 11,375,095.75 | 7/1/20-6/30/25 or 6/30/28 or 6/30/30 | 20.06% | 23% |
| | | 17 Strategic Mapping (20%) | \$ 367,110.40 | \$ 18,390.00 | 6/3/20-6/2/23 or 6/2/25 | 7% | 5% |
| | | 18 Tolar Manufacturing (20%) | \$ 181,832.60 | \$ 6,454.66 | 4/1/19-3/31/22 or 3/31/24 | 2% | 4% |
| | | 19 Transit Mgmt Oversight & Solutions | \$ 17,014.92 | \$ 17,014.92 | contract ended | 100% | 100% |
| 20 Walker White (20%) | \$ 72,154.00 | \$ 6,969.60 | contract ended | 12% | 10% | | |
| Total Payments | | | \$ 54,569,327.04 | \$ 14,105,534.93 | | | 25.8% |


M/DBE Tracking
July 1, 2020 - April 2023

| | DBE Firm | The COMET Vendor | Service Description | The COMET Paid Vendor YTD | Amount DBE Paid YTD** |
|-----------------------|-------------------------------------|-------------------------------------|---|---------------------------|-------------------------|
| 1 | A James Global Services | A James Global Services | Landscaping | \$ 225,076.07 | \$ 225,076.07 |
| 2 | AOS Specialty | AOS Specialty | Bus Stop Amenities | \$ 361,652.81 | \$ 361,652.81 |
| 3 | Flock and Rally | Able South Carolina | Certification/Mobility Management | \$ 326,955.26 | \$ 4,543.13 |
| 4 | Apex Construction | Amerigas | Propane Fuel | \$ 849,905.25 | \$ 9,360.00 |
| 5 | B & C Associates | B & C Associates | Janitorial | \$ 305,580.90 | \$ 305,580.90 |
| 6 | Brownstone Construction Group (MBE) | Brownstone Construction Group (MBE) | Architectural & Engineering | \$ 171,690.05 | \$ 165,921.45 |
| | CES Group Engineers | Brownstone Construction Group (MBE) | Civil Engineering, Surveying, Environmental | \$ 3,396.25 | \$ 3,396.25 |
| 7 | Gaffney Lewis LLC | Burr Furman McNair | Legal Services | \$ 562,311.97 | \$ 73,730.00 |
| 8 | Capital Building Services | Capital Building Services | Janitorial/Landscaping | \$ 116,854.61 | \$ 116,854.61 |
| 9 | Heyward Bannister/Banco-Bannister | Chernoff Newman | PR/Website | \$ 123,925.00 | \$ 4,050.00 |
| 10 | AOS Specialty | CR Jackson Inc | Parking Lot Repair | \$ 128,835.66 | \$ 14,668.00 |
| 11 | DESA | DESA | Outreach | \$ 9,750.00 | \$ 9,750.00 |
| 12 | Flock and Rally | Flock and Rally | Marketing | \$ 861,265.19 | \$ 861,265.19 |
| 13 | No Info to Date | IT1 Solutions | IT | \$ 54,218.20 | \$ 325.14 |
| 14 | New Age Protection | New Age Protection | Security | \$ 520,396.45 | \$ 520,396.45 |
| 15 | PJ Noble & Associates | PJ Noble & Associates | DBE Public Participation | \$ 5,040.00 | \$ 5,040.00 |
| 16 | | RATP Dev | Fixed Route/Paratransit Oper | \$ 49,304,361.45 | |
| | Transport Care Services | RATP Dev | Paratransit, Bus Cleaning | | \$ 10,199,879.68 |
| | Capital Building Services | RATP Dev | Bus Stop Maintenance, Vehicle Detailing | | \$ 434,320.00 |
| | Nissi Group | RATP Dev | NTD Reporting | | \$ 35,144.00 |
| | Hard Hat | RATP Dev | Safety Equipment | | \$ 7,800.79 |
| | A Customer Point of View | RATP Dev | Mystery Rider | | \$ 79,111.00 |
| | Ed Rush | RATP Dev | Uniforms | | \$ 397,109.56 |
| | Alpha Business Solutions | RATP Dev | Office Supplies | | \$ 15,388.80 |
| | Rely Supply | RATP Dev | Oil, Lube, etc. | | \$ 206,341.92 |
| 17 | Elite Professionals | Strategic Mapping | ITS | \$ 367,110.40 | \$ 18,390.00 |
| 18 | Davis Freight Mgmt | Tolar Manufacturing | Bus Shelters | \$ 181,832.60 | \$ 6,454.66 |
| 19 | Transit Mgmt Oversight & Solutions | Transit Mgmt Oversight & Solutions | Triennial Review Prep | \$ 17,014.92 | \$ 17,014.92 |
| 20 | Wallace Mechanic Supply | Walker White | HVAC Replacement | \$ 72,154.00 | \$ 6,969.60 |
| Total Payments | | | | \$ 54,569,327.04 | \$ 14,105,534.93 |

M/DBE Tracking
 RATP Dev Payments
 7/1/20-4/30/23

| Fiscal Year Summary (July 1, 2020 - April 30, 2023) | | RATP Dev Contractors | Type of Work or Products | Contract Period | RATP Dev Paid Vendor YTD | RATP Dev Contract M/DBE Requirement | Percentage of Goal Achieved |
|--|-----------------------|------------------------------|--|------------------------------|--------------------------|-------------------------------------|-----------------------------|
| The COMET Paid RATP Dev* | \$ 49,304,361.45 | 1 Transport Care Services | Operate DART services, vehicle cleaning | 7/1/20 - current (5 yr term) | \$ 10,199,879.68 | 18.41% | 20.7% |
| M/DBEs Paid** | \$ 11,375,095.75 | 2 Capital Building Services | Bus Stop cleaning/maintenance & vehicle detailing services | 7/1/20 - current (5 yr term) | \$ 434,320.00 | 1.14% | 0.9% |
| The COMET M/DBE Goal | 20.06% | 3 Nissi Group | Trip sampling for NTD Reports | 7/1/20 - current (5 yr term) | \$ 35,144.00 | 0.14% | 0.1% |
| M/DBE Goal Percentage Achieved | 23.1% | 4 Hard Hat Transportation | Safety, facility and office supplies and equipment | 7/1/20 - current (5 yr term) | \$ 7,800.79 | 0.02% | 0.0% |
| | | 5 A Customer's Point of View | Mystery rides/observations on Fixed Routes | 7/1/20 - current (5 yr term) | \$ 79,111.00 | 0.20% | 0.2% |
| Note: Data reviewed from The COMET's Check Register* | | 6 Ed Rush Consulting & Dev | Operator uniforms | 7/1/20 - current (5 yr term) | \$ 397,109.56 | 0.14% | 0.8% |
| Note: Verified data provided by RATP Dev from July 2020 -April 2023** | | 7 Alpha Business Solutions | Office supplies | 7/1/20 - current (5 yr term) | \$ 15,388.80 | | 0.0% |
|  | | 8 Rely Supply | Lube, oil, coolants, etc. | 7/1/20 - current (5 yr term) | \$ 206,341.92 | | 0.4% |
| | Total Payments | | | | \$ 11,375,095.75 | | 23.1% |

M/DBE Tracking
 RATP Dev Payments
 7/1/22-4/30/23

| Fiscal Year Summary (July 1, 2022 - April 30, 2023) | | RATP Dev Contractors | Type of Work or Products | RATP Dev Paid Vendor YTD | RATP Dev Contract M/DBE Requirement | Percentage of Goal Achieved |
|---|------------------|------------------------------|--|-----------------------------|--|-----------------------------------|
| The COMET Paid RATP Dev* | \$ 15,204,318.66 | 1 Transport Care Services | Operate DART services, vehicle cleaning | \$ 3,740,316.77 | 18.41% | 24.6% |
| # M/DBEs Paid** | \$ 4,147,667.39 | 2 Capital Building Services | Bus Stop cleaning/maintenance & vehicle detailing services | \$ 140,617.00 | 1.14% | 0.9% |
| The COMET M/DBE Goal | 20.06% | 3 Nissi Group | Trip sampling for NTD Reports | \$ 11,365.00 | 0.14% | 0.1% |
| M/DBE Goal Percentage Achieved | 27.3% | 4 Hard Hat Transportation | Safety, facility and office supplies and equipment | \$ - | 0.02% | 0.0% |
| | | 5 A Customer's Point of View | Mystery rides/observations on Fixed Routes | \$ 44,154.00 | 0.20% | 0.3% |
| Note: Data reviewed from The COMET's Check Register* | | 6 Ed Rush Consulting & Dev | Operator uniforms | \$ 103,110.04 | 0.14% | 0.7% |
| Note: Verified data provided by RATP Dev from July 2022-April 2023** | | 7 Alpha Business Solutions | Office supplies | \$ 510.86 | | 0.0% |
|  | | 8 Rely Supply | Lube, oil, coolants, etc. | \$ 107,593.72 | | 0.7% |
| | | | | | | |
| | | | | | | |
| | | Total Payments | | \$ 4,147,667.39 | | 27.3% |



DEPARTMENT OF MARKETING AND COMMUNITY AFFAIRS

(For Period of May 21, 2023 - June 21, 2023)

- Pamela Bynoe-Reed, Director of Marketing & Community Affairs/Public Information Officer
Contributing Team Members
 - Angela Jacobs, Board Clerk & Community Programs Specialist
 - Olivia Dozier, Communications Intern (prn)
-

ANGELA

- 5/24 Attended WTS EDI Training
- 5/25 Attended Hunger No More Sponsorship Event
- 6/8 Commercial Shoots with WLTX
- 6/9 Completion & Delivery of Service & Finance Committee Packets
- 6/14 Lead Service and Finance Committee Meetings
- 6/15 Met with United Way Rep to Discuss Campaign Kickoff and duties as Campaign Director
- 6/15 Prepared for participation in Juneteenth Parade (Parade cancelled due to weather)

OLIVIA

- Participated in WLTX video/photo shoot for Soda Cap and USC Transit.
 - Assisted in organizing Columbia Fashion Week models for participation.
-

Events (Notable projects may be highlighted.)

- Stars So Bright/Homeless No More Sponsorship (May 25)
- Columbia Juneteenth Festival sponsor (June 17-19)
- Juneteenth Festival in Lower Richland (June 19)

UPCOMING EVENTS

- Allen University and Benedict College ridealong on Soda Cap (in planning process)
- **Major Projects (working)**
 - Plan of Revamp and Relaunch of Soda Cap Connector (ongoing)
 - Completed new Soda Cap Route Map - handout. Distribution to the business districts, Visitors' Center, partners.
 - Rebrand, Planning and Development of new Soda Cap landing page on website
 - "People of The COMET" campaign on bus shelters (ongoing)
 - Planning and Development of New Route Guide Booklet - Completed.
 - COMET Chat with WLTX to debut Thursdays at 6am and 11pm beginning July 6

- **Board of Directors and Government Relations**
 - The COMET Board of Directors Meeting (May)
 - Notices, Deliveries, Meeting Management, Digital
 - The COMET Ad-Hoc Subcommittee For ED Search (June)
 - Finance Committee Meeting (June) and Service Committee Meeting (June)
- **Press releases and Media Advisories**
- **Articles, Newsletters, Interviews and Blogs**
- **Social Media Highlights**
 - COMET Employee of the Month
 - Facebook Live "Catching up with The COMET" (June 7)
 - Look Who Is Riding The COMET! – With Columbia Fashion Week
- **Honors and Awards**
- **Presentations**
- **Campaigns and/or Issues Management**
 - Working with Eric Harris on Public Outreach Plan for Lucius & River/September Service Change.
 - Educational Messaging for campaign featuring value of The COMET- (Tales of the Penny)
- **Professional Development and Industry**
 - TRCP Project A-47 senior research panel. Transit Capacity and Quality of Service Manual, 4th Edition
 - WTS Diversity, Equity and Inclusion Committee (ongoing Leadership Development)
- **Marketing and Public Information Administrative**
 - Website updates (ongoing)
 - Marketing Plan development with Flock and Rally
- **Community Affairs and Other**
 - United Way Representative for The COMET (Angela Jacobs)
 - Elected representative on Main Street District Board 2022-2025 (P. Bynoe-Reed)
 - Main Street District Long-range Planning Workshop (P. Bynoe-Reed)
 - WTS-SC Board of Directors Meeting (P. Bynoe-Reed)
 - SC State Museum Foundation Board (P. Bynoe-Reed)
 - City of Columbia Bike, Pedestrian Advisory Committee (BPAC) meeting (P. Bynoe-Reed)

For information regarding this staff report, please contact Pamela Bynoe-Reed (803) 255-7139 or email pbynoe-reed@TheCOMETSC.gov

Respectfully submitted,



Pamela Bynoe-Reed
Director of Marketing & Community Affairs/Public Information Officer