



3613 LUCIUS ROAD. • COLUMBIA, SC • 29201

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**Central Midlands Regional Transit Authority**  
**BOARD OF DIRECTORS AGENDA FOR**  
**Wednesday, July 26, 2023**  
**12:00 p.m.**

*Prior to entering the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.*

OFFICERS

Allison Terracio, Chair (Richland County)  
 John V. Furgess, Sr., Vice Chair (Richland County Legislative Delegation)  
 Christopher Lawson, Secretary (Richland County)  
 Dr. Robert Morris, Treasurer (Richland County Legislative Delegation)

BOARD MEMBERS

Lill Mood (Lexington County)	Carolyn Gleaton (City of Columbia)
Overture Walker (Richland County)	Will Brennan (City of Columbia)
Representative Leon Howard (Richland County Legislative Delegation)	
Andy Smith (Forest Acres)	
Tina Herbert (City of Columbia)	

ADVISORY BOARD MEMBERS

Skip Jenkins (City of Cayce)	Mike Green (City of West Columbia)
Debbie Summers (Town of Springdale)	Geraldine Robinson (Town of Eastover)
Al Koon (Town of Chapin)	Barry Walker (Town of Irmo)
Stephen Cain (Town of Batesburg-Leesville)	
William "B.J." Unthank (Lexington County Legislative Delegation)	

1. CALL TO ORDER AND DETERMINATION OF QUORUM
2. ADOPTION OF THE AGENDA PAGES 1-2
3. MIDLANDS TRANSIT RIDERS' ASSOCIATION UPDATE (WALTER DURST/CHARLES GOSSETT - 2 MINUTES)
4. CALL TO THE PUBLIC
  - INDIVIDUALS WISHING TO ADDRESS THE BOARD MUST SIGN UP AT [INFO@THECOMETSC.GOV](mailto:INFO@THECOMETSC.GOV)
  - COMMENT TIME LIMIT - TWO (2) MINUTES PER PERSON.
5. CONSENT CALENDAR: THE FOLLOWING ITEMS LISTED UNDER THE CONSENT CALENDAR WILL BE CONSIDERED AS A GROUP AND ACTED UPON BY ONE MOTION WITH NO SEPARATE DISCUSSION, UNLESS A BOARD MEMBER SO REQUESTS. IN THAT EVENT, THE ITEM WILL BE REMOVED FOR SEPARATE DISCUSSION AND ACTION. Please limit to 2 minutes.
  - A. APPROVAL OF JUNE 28, 2023 BOARD MINUTES (PAMELA BYNOE-REED) PAGES 3-7
  - B. SUBMISSION OF THE INVOICE CHECK REGISTER(S) (ACCOUNTING DEPARTMENT) PAGES 8-27
    - Check Register 6/23/23 CD-000831
    - Check Register 6/30/23 CD-000832
    - Check Register 6/30/23 CD-000833

- Check Register 7/14/23 CD-000836

## 6. DISCUSSION AND ACTION ITEMS

- LOW NO EMISSION BUS PROJECT UPDATE (DESCHAMPS/HANLIN/STELL)
- ON-TIME PERFORMANCE UPDATE (COOKSEY/DESCHAMPS) PAGES 28-54
- LUCIUS AND RIVER UPDATE (ERIC HARRIS/LEROY DESCHAMPS)
- SERVICE TO LOWER RICHLAND/EASTOVER (ROUTE 47) (E.HARRIS)

## 7. MOTION PERIODS

## 8. PROGRESS REPORTS – 1 MINUTE PER PRESENTER

- CHAIR REPORT & EXECUTIVE COMMITTEE UPDATE (ALLISON TERRACIO, verbal)
- COMMITTEE CHAIRS UPDATE
  - A. SERVICE COMMITTEE UPDATES (LILL MOOD, verbal)
  - B. FINANCE COMMITTEE UPDATES (DR. ROBERT MORRIS, verbal) PAGES 55-92
  - C. AD-HOC COMMITTEE FOR ED SEARCH UPDATES (OVERTURE WALKER)
- EXECUTIVE STAFF UPDATES
  - A. INTERIM EXECUTIVE DIRECTOR (LEROY DESCHAMPS)
    - ADMINISTRATION AND OPERATIONS STAFF REPORT PAGES 93-94
  - B. CHIEF FINANCIAL OFFICER (ROSALYN ANDREWS)
    - FINANCE/IT STAFF REPORT PAGE 95
  - C. CIVIL RIGHTS OFFICER (DR. ARLENE PRINCE)
    - REGULATORY COMPLIANCE STAFF REPORT PAGES 96-98
    - DBE REPORT PAGES 99-102
  - D. PUBLIC INFORMATION OFFICER (PAMELA BYNOE-REED)
    - MARKETING & COMMUNITY AFFAIRS REPORT PAGES 103-105

## 9. EXECUTIVE SESSION (IF REQUIRED)

- A. **SECTION 30-4-70 (A) (5)** - Discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the public body.

## 10. ADJOURN

All items on this agenda are subject to action being taken by the Board of Directors. Agenda order is subject to change.

GENERAL INFORMATION ABOUT BOARD MEETINGS: The COMET will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Public Information Specialist and Clerk of the Board, The COMET will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Requests should be sent to The COMET by mail at 3613 Lucius Road, Columbia, SC 29201, by fax at (803) 255-7113, or by e-mail to [info@catchthecomet.org](mailto:info@catchthecomet.org). For language assistance, interpreter services, please contact (803) 255-7133, 711 through the Relay Service. Para información en Español, por favor llame al (803) 255-7133.

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Central Midlands Regional Transit Authority  
Board of Directors Meeting  
Wednesday, June 28, 2023 - 12:07  
3613 Lucius Road, Columbia, SC 29201 - Conference Room A

Members Present:

John V. Furgess, Sr. Vice Chair  
Carolyn Gleaton  
Tina Herbert\*  
Rep. Leon Howard  
Christopher Lawson, Secretary\*  
Lil Mood  
Dr. Robert Morris, Treasurer  
Andy Smith  
Allison Terracio, Board Chair

Guests Present:

Pam Baker, Burr & Forman  
Katherine Cason, Lexington County\*  
Courtney Coney, RATP Dev\*  
Lenny Cooksey, RATP Dev  
Olga Graziano, RATP Dev\*  
Natavis Eric Harris, Planning Consultant  
Mamie Jackson, COMET Rider  
Rickey Mack, RATP Dev  
Sydney Thomas, Lexington County\*

Members Absent:

Will Brennan  
Overture Walker

The COMET Staff Present:

Jackie Bowers, Director of Operations  
Pamela Bynoe-Reed, Director of Marketing & Community Affairs  
Angela Jacobs, Board Clerk & Community Programs Specialist  
Arlene Prince, Director of Regulatory Compliance & Civil Rights Officer  
Crystal Willis, Financial Accountant\*  
Margaret Woodson, Procurement & Compliance Manager\*

Advisory Members Present:

Michael Green\*  
Barry Walker\*

Advisory Members Absent:

Stephen Cain  
Skip Jenkins  
Al Koon  
Geraldine Robinson  
Debbie Summers  
William "B.J." Unthank

\*Virtual or phone participation

1. CALL TO ORDER AND DETERMINATION OF QUORUM

The meeting started at 12:07 P.M. with the determination of a quorum.

2. ADOPTION OF AGENDA

Motion: A motion was made by Ms. Mood and seconded by Ms. Gleaton to adopt the agenda.  
Approved: Furgess, Gleaton, Herbert, Howard, Lawson, Mood, Morris, Smith, Terracio,  
Absent: Brennan, O. Walker  
Motion passed.



3. MIDLANDS TRANSIT RIDERS ASSOCIATION UPDATE (WALTER DURST)

Chairwoman Terracio read a message from Mr. Durst, in his absence, asking if the Broad River and Zimalcrest project could be fast tracked, and Ms. Mood said she and Mr. Harris would follow up with the contractor regarding the amenities to find out where they are in the process with the project.

4. CALL TO THE PUBLIC

No public comment.

5. CONSENT CALENDAR

Motion:

A motion was made by Ms. Mood and seconded by Ms. Gleaton to adopt the Consent Calendar.

Approved: Furgess, Gleaton, Herbert, Howard, Lawson, Mood, Morris, Smith, Terracio,

Absent: Brennan, O. Walker

Motion passed.

6. DISCUSSION AND ACTION ITEMS

a. ON-TIME PERFORMANCE UPDATE (LENNY COOKSEY)

Mr. Cooksey recognized Jeremiah Waller, Employee of the Month and Cindy Williams, Employee of the Quarter. He informed the Board that RATP Dev will be performing hurricane readiness exercises in July. Mr. Cooksey reported that OTP was relatively flat compared to last month, fixed route was in the 80% range and there was a slight increase in DART.

- b. LUCIUS AND RIVER UPDATE - (ERIC HARRIS/LILL MOOD) Mr. Harris reported that the start of the public outreach period began on May 8<sup>th</sup> with a meeting with the City of Columbia and Facebook Live on June 7<sup>th</sup>. He said attendance was good and most of the feedback received was positive. A meeting with the Earlewood Association is scheduled for July 20<sup>th</sup>. Mr. Harris reported that there were changes in the timeline between implementation and construction because staff noticed that there was compromised integrity in the concrete construction and the contractors are working on those changes, and their timeline for completion of the construction is August 21, 2023. He said that with service change set for implementation in September it would not be in good faith to implement those changes within the short time-period and should allow for a grace period, moving Phase 1 implementation to January 2024. Phase 2 would be May 2024 and Phase 3 would be in September 2024. Ms. Mood said the board will receive the Service Committee Meeting minutes which details the discussion of the project. Ms. Mood said there was a big concern with the ground that the Lucius & River site is being constructed on because cracks were forming in the cement before additional weight has been put on it and there was an issue with the angel of the entrance/exit implementation. Brownstone is managing the project and the issues mentioned are covered under contract. Ms. Mood said the addition of restrooms on site has been discussed but will not be considered until it is confirmed that the foundation is solid to build on. Ms. Mood said the public feedback period was important to assess whether the changes would adversely affect those who depend on the system to commute.

Ms. Terracio asked if extra effort could be made by staff to inform Board members of any upcoming changes that affect the districts they serve. Ms. Bynoe-Reed said staff has reached out to the elected officials whose areas are affected by the change.

Motion: A motion was made by Ms. Mood and seconded by Ms. Herbert on behalf of the Service Committee that the timeline for implementation of Phase 1 of Lucius & River be delayed until January 2024, and subsequent phases to ensure construction issues are resolved.

Approved: Furgess, Gleaton, Herbert, Howard, Lawson, Mood, Morris, Smith, Terracio,

Absent: Brennan, O. Walker

Motion passed.

7. MOTION PERIODS. No new motions.

8. PROGRESS REPORTS - INFORMATIONAL ONLY

- CHAIR REPORT & EXECUTIVE COMMITTEE UPDATE - None.
- COMMITTEE CHAIRS UPDATE

a. **SERVICE COMMITTEE UPDATES - (LIL MOOD)** - Ms. Mood made the board aware of a meeting that was held with Lexington County on the reactivation of the transportation working group. She said The COMET was well-represented by staff, as well as Lexington County leadership and their jurisdictions. She said the group restarted a process that was interrupted due to the pandemic and leadership change. The group went back to the original plan for submitting requests for funding to meet Lexington and The COMET's budget schedules in order to fulfill the obligation that Lexington County has for funding all of the services provided in Lexington County. Ms. Mood said jurisdictions within Lexington County in need of funding will attend the workgroup and the requests will then come to The COMET's Board to clear up any past confusions.

b. **FINANCE COMMITTEE UPDATES (DR. ROBERT MORRIS, verbal)**

Dr. Morris asked that staff provide more specific reports on any firms hired and about the work they do. Mr. Furgess asked that Ms. Andrews give a report on the financial portion of the Intergovernmental Agreement at the next board meeting. Ms. Terracio asked that staff add this as an agenda item for July.

Mr. Furgess inquired about Mr. DesChamps absence from the meeting and was informed that Mr. DesChamps was delayed due to vehicle trouble on the interstate. Mr. Furgess suggested that board members be informed at the beginning of a meeting if staff will not be in attendance.

c. **AD-HOC COMMITTEE FOR ED SEARCH UPDATES**

Ms. Bynoe-Reed said the committee did not meet in May, but the consultant, Transpro, sent a survey to the committee and staff and the Executive Director position has been posted. Ms. Mood said the survey is a way to gain information and insight into the attitude of applicants and it will give committee members and staff an idea of what the applicants will be asked. Ms. Terracio said for someone voting on the candidate it could be important to hear from the whole board and Ms. Mood recommended that staff follow-up with Mr. Walker.

- **EXECUTIVE STAFF UPDATES**

A. **INTERIM EXECUTIVE DIRECTOR (LEROY DESCHAMPS)** - No report given in ED's absence - directed to pages 145-146 of the packet.

B. **CHIEF FINANCIAL OFFICER (ROSALYN ANDREWS)**  
**FINANCE/IT STAFF REPORT** - No report given in CFO's absence -directed to report on page 147-153.

C. **CIVIL RIGHTS OFFICER (DR. ARLENE PRINCE)**  
 Dr. Arlene Prince directed the Board to the DBE and Regulatory Compliance Report on pages 154-160. Detailed monthly activities can be found on pages 154-156 of the packet. DBE utilization is found on page 157-160 for the period ending April 2023. Pages 157-160 contain a summary and snapshot of all vendors with DBE goals. As of March 30, 2023, approximately \$54.6 million has been paid to vendors with DBE goals and of this amount, \$14.1 million was awarded to DBE firms which represents approximately 25.8%. Pages 159-160 contain information relevant to our contractor, RATP DEV, and their payments to DBE firms. Page 159 reflects data from the start of the contract through April 2023 and shows that RATP Dev has expended approximately \$11.4 million with DBE firms which 23.1% of their goal. For tracking purposes, page 160 contains this year's fiscal payments starting July 1, 2022.

D. **PUBLIC INFORMATION OFFICER (PAMELA BYNOE-REED)**

- **MARKETING & COMMUNITY AFFAIRS REPORT**

Ms. Bynoe-Reed referred board members to pages 161-162 55-57 and reported that the Soda Cap Route Map and The COMET Route Guide booklet have been completed and has received a positive response to the schedules being one booklet. A few minor changes are required and the booklets will be reprinted. As part of the changes, the ReFlex routes, many of which are in the Lower Richland area, will be added to bring awareness to those who don't know how to ride the routes or may be unaware that transportation exists in their area. An information sheet will be placed before the route maps to show people how to ride those routes and increase ridership. Ms. Bynoe-Reed said she is working with Mr. Harris to extend the public outreach period to get additional public feedback. She has been in discussions with Councilman McDowell and he is working on getting several groups of neighborhoods within his jurisdiction together for staff to provide outreach. She also reported that she is developing the marketing plan with Flock & Rally and it will be available for review before the next board meeting. Ms. Bynoe-Reed will share sneak peeks from the partnership with WLTX, "COMET Chat with Pam and Ming-Ming" which are 30 second vignettes that give the public tidbits on how to ride our bus system. The first segment will begin on July 6<sup>th</sup> which discusses our pet policy and the second segment beginning in August, provides information on the PASS Programs with Allen, Benedict, Midlands Tech, and Columbia College. Other vignettes include the USC Transit System, accessibility, and safety and security. Vignettes will be shown every Thursday, four times a day, during the 6am and 11pm news. Ms. Gleaton commended Ms. Bynoe-Reed for her work on the Route Guide Booklet.

Mr. Furgess asked if there could be representation at Lower Richland community meetings to spread awareness about the ReFlex route and if the Lower Richland routes be reviewed again. Mr. Furgess shared his complaint that if staff are not going to attend a board meeting, the packets can be mailed and the meeting cancelled. Ms. Terracio noted the complaint and commended Ms. Bynoe-Reed for her work on the Route Guide booklet and Ms. Gleaton for being a champion of The COMET.

9. EXECUTIVE SESSION - No Executive items.

10. ADJOURNMENT

Motion: A motion was made by Mr. Furgess to adjourn.

Approved: Ayes.

*Meeting adjourned at 12:39 P.M.*

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this \_\_\_\_\_, 2023.

Prepared by:

Angela Jacobs, Community Programs Specialist & Board Clerk

Reviewed by:

\_\_\_\_\_  
Pamela Bynoe-Reed, Director of Marketing & Community Affairs (Board Administrator)

Approved by:

\_\_\_\_\_  
Christopher Lawson, Secretary

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G -

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E05373	6/23/2023	0000050	Enterprise Holdings, Inc. 172364867704	6/1/2023	9,274.19	0.00	9,274.19
			<b>Invoice Comment:</b> May 2023- Renter Subsidy				
			<b>G/L Account:</b> 4513-020-015-00	Fed Exp: Vanpool Ops-Grant Year (last 2 digits)-AP			9,274.19
E05374	6/23/2023	0000112	TransPro Consulting LLC 3080	5/8/2023	9,000.00	0.00	9,000.00
			<b>Invoice Comment:</b> Executive Search Services				
			<b>G/L Account:</b> 4361-000-000-00	Professional Svcs			9,000.00
E05375	6/23/2023	0001015	MCCLATCHY SHARED SERVICES, LLC 195372	5/31/2023	443.03	0.00	443.03
			<b>Invoice Comment:</b> Legal Ad- The State				
			<b>G/L Account:</b> 4203-000-000-00	Mktg/Adv/Promo/Spnsr			443.03
E05376	6/23/2023	0001041	Genfare LLC 90192169	5/25/2023	30.15	0.00	30.15
			<b>Invoice Comment:</b> Service Door Key				
			<b>G/L Account:</b> 4205-000-000-00	Facility R&M Expense			30.15
E05377	6/23/2023	0001055	AmeriGas Propane LP 3150738502	5/24/2023	3,657.01	0.00	3,657.01
			<b>Invoice Comment:</b> 2391.3 gals @ 1.40 / gal				
			<b>G/L Account:</b> 4320-000-000-00	Propane Fuel			3,657.01
			3150738504	5/24/2023	1,114.82	0.00	1,114.82
			<b>Invoice Comment:</b> 723.9 gals @ 1.41 / gal				
			<b>G/L Account:</b> 4320-000-000-00	Propane Fuel			1,114.82
			3150774653	5/25/2023	538.31	0.00	538.31
			<b>Invoice Comment:</b> 355.9 gals @ 1.38 / gal				
			<b>G/L Account:</b> 4320-000-000-00	Propane Fuel			538.31
			3150847170	5/27/2023	250.02	0.00	250.02
			<b>Invoice Comment:</b> 165.3 gals @ 1.38 / gal				
			<b>G/L Account:</b> 4320-000-000-00	Propane Fuel			250.02
			3150847171	5/27/2023	2,647.35	0.00	2,647.35
			<b>Invoice Comment:</b> 1750.3 gals @ 1.38 / gal				
			<b>G/L Account:</b> 4320-000-000-00	Propane Fuel			2,647.35
			3150999358	5/31/2023	2,131.66	0.00	2,131.66
			<b>Invoice Comment:</b> 1400.1 gals @ 1.39 / gal				
			<b>G/L Account:</b> 4320-000-000-00	Propane Fuel			2,131.66
			3150999362	5/31/2023	1,751.18	0.00	1,751.18
			<b>Invoice Comment:</b> 1157.8 gals @ 1.38 / gal				
			<b>G/L Account:</b> 4320-000-000-00	Propane Fuel			1,751.18
			3151113237	5/31/2023	800.69	0.00	800.69
			<b>Invoice Comment:</b> 525.9 gals @ 1.39 / gal				
			<b>G/L Account:</b> 4320-000-000-00	Propane Fuel			800.69
			3151221368	6/6/2023	4,528.71	0.00	4,528.71
			<b>Invoice Comment:</b> 2974.5 gals @ 1.39 / gal				
			<b>G/L Account:</b> 4320-000-000-00	Propane Fuel			4,528.71
			<b>Check E05377 Total:</b>		17,419.75	0.00	17,419.75
			<b>Printed Check Total:</b>				0.00
			<b>Electronic Payment Total:</b>				17,419.75
E05378	6/23/2023	0001059	Trapeze Software Group, Inc. TSM AU230238	5/28/2023	10,385.00	0.00	10,385.00
			<b>Invoice Comment:</b> Drivermate- 8/1/2023-7/31/2024				



CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G -

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E05379	6/23/2023	0001214	1535-000-000-00 Center for Transportation and the Environment	6/6/2023	4,375.00	0.00	4,375.00
			13				
							10,385.00
							<b>Check Entry Number: 001</b>
E05380	6/23/2023	0001248	4361-000-000-04 N-Graphix	6/6/2023	49.50	0.00	49.50
			C060123				
							4,375.00
							<b>Check Entry Number: 001</b>
E05381	6/23/2023	0001256	4203-000-000-00 ASI FLEX c/o Application Software, Inc.	6/20/2023	560.07	0.00	560.07
			JUNE 2023				
							49.50
							<b>Check Entry Number: 001</b>
E05382	6/23/2023	0001257	2193-000-000-00 ASI Flex - Admin Fees	6/20/2023	12.67	0.00	12.67
			JUNE 2023				
							560.07
							<b>Check Entry Number: 001</b>
E05383	6/23/2023	0001373	2192-000-000-00 Transit Talent.Com	5/30/2023	135.00	0.00	135.00
			1862305				
							12.67
							<b>Check Entry Number: 001</b>
E05384	6/23/2023	0001421	4203-000-000-00 ABLE South Carolina	6/6/2023	10,310.27	0.00	10,310.27
			3224				
							135.00
							<b>Check Entry Number: 001</b>
							10,310.27
							<b>Check Entry Number: 001</b>
							4,334.25
							<b>Check Entry Number: 001</b>
							4,334.25
							<b>Check E05384 Total:</b>
					14,644.52	0.00	14,644.52
							<b>Printed Check Total:</b>
							0.00
							<b>Electronic Payment Total:</b>
							14,644.52
E05385	6/23/2023	0001435	1535-019-019-00 Trane U.S. Inc.	6/2/2023	8,394.38	0.00	8,394.38
			313651178				
							8,654.00
							<b>Check Entry Number: 001</b>
							259.62
E05386	6/23/2023	0001489	1535-019-019-00 iT1 Solutions	3/1/2023	5,172.00	0.00	5,172.00
			13873				
							5,500.00
							<b>Check Entry Number: 001</b>
							2,425.00
							497.00
							3,250.00
							<b>Check Entry Number: 001</b>
							5,172.00
							2,250.00
							2,425.00
							497.00
							5,172.00
							<b>Check Entry Number: 001</b>
							2,250.00
							2,425.00

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G -

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		<b>G/L Account:</b> 4511-000-000-00		Federal Expense: ADP H/W ACQ/Maint			497.00
				<b>Check E05386 Total:</b>	15,516.00	0.00	15,516.00
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			15,516.00
E05387	6/23/2023	0001516	ESRI Inc				<b>Check Entry Number:</b> 001
		94497088		5/31/2023	120.00	0.00	120.00
				<b>Invoice Comment:</b> ArcGIS Online Credits- 5/24/23-5/23/25			
		<b>G/L Account:</b> 1535-000-000-00		Prepaid Expenses			120.00
		<b>G/L Account:</b> 1535-000-000-00		Prepaid Expenses			120.00-
		<b>G/L Account:</b> 4510-000-000-00		Federal/Non Fed Exp: ADP Software ACQ/Maint			120.00
E05388	6/23/2023	0001521	Selman & Co LLC - Multi Billing				<b>Check Entry Number:</b> 001
		MAY 2023		6/1/2023	96.16	0.00	96.16
				<b>Invoice Comment:</b> LBT Coverage			
		<b>G/L Account:</b> 2197-000-000-00		Supplemental Insurance EE			96.16
E05389	6/23/2023	0001522	Lyft, Inc.				<b>Check Entry Number:</b> 001
		1001090295		5/31/2023	47,000.39	0.00	47,000.39
				<b>Invoice Comment:</b> Pick Up, Market, Night-Time- May 2023			
		<b>G/L Account:</b> 4308-000-000-00		Contractor: Special Enhancements			1,851.05
		<b>G/L Account:</b> 4308-000-000-00		Contractor: Special Enhancements			41,104.36
		<b>G/L Account:</b> 4308-000-000-00		Contractor: Special Enhancements			2,245.78
		<b>G/L Account:</b> 4308-000-000-00		Contractor: Special Enhancements			1,770.04
		<b>G/L Account:</b> 4308-000-000-00		Contractor: Special Enhancements			29.16
E05390	6/23/2023	0001541	UBER Technologies, Inc.				<b>Check Entry Number:</b> 002
<b>Check Comment:</b>		May 2023- PUP Applications					
		024CBB		6/1/2023	344.64	0.00	344.64
				<b>Invoice Comment:</b> May 2023- PUP Applications			
		<b>G/L Account:</b> 4308-000-000-00		Contractor: Special Enhancements			344.64
E05391	6/23/2023	0001541	UBER Technologies, Inc.				<b>Check Entry Number:</b> 003
<b>Check Comment:</b>		April 2023- PUP Applications					
		872F3F		5/1/2023	398.46	0.00	398.46
				<b>Invoice Comment:</b> April 2023- PUP Applications			
		<b>G/L Account:</b> 4308-000-000-00		Contractor: Special Enhancements			398.46
E05392	6/23/2023	0001547	Solutions for Transit (SFT)				<b>Check Entry Number:</b> 001
		23-0605COMET		6/5/2023	4,166.66	0.00	4,166.66
				<b>Invoice Comment:</b> The Reporting Solution- May 2023			
		<b>G/L Account:</b> 4510-000-000-00		Federal/Non Fed Exp: ADP Software ACQ/Maint			4,166.66
E05393	6/23/2023	0001626	B&C Associates Inc.				<b>Check Entry Number:</b> 001
		2225822		5/25/2023	13,033.20	0.00	13,033.20
				<b>Invoice Comment:</b> May 2023- Janitorial Services			
		<b>G/L Account:</b> 4205-000-000-00		Facility R&M Expense			13,033.20
		2225823		5/25/2023	700.00	0.00	700.00
				<b>Invoice Comment:</b> Fogging- COMET Central			
		<b>G/L Account:</b> 4205-000-000-00		Facility R&M Expense			700.00
				<b>Check E05393 Total:</b>	13,733.20	0.00	13,733.20
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			13,733.20
E05394	6/23/2023	0001637	Feonix - Mobility Rising				<b>Check Entry Number:</b> 001
		1974		6/1/2023	19,859.00	0.00	19,859.00
				<b>Invoice Comment:</b> FTA iCAM- May 2023			
		<b>G/L Account:</b> 4520-021-005-00		Federal Exp: 5310-GY2021-ICAM-General			19,859.00

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Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E05395	6/23/2023	0001649	EDM Technology Inc.					<b>Check Entry Number: 001</b>
			CI-EDM2305-0033	5/25/2023	11,180.00	0.00	11,180.00	
		<b>G/L Account:</b> 4368-000-000-00	Tickets					4,100.00
		<b>G/L Account:</b> 4368-000-000-00	Tickets					4,100.00
		<b>G/L Account:</b> 4368-000-000-00	Tickets					1,640.00
		<b>G/L Account:</b> 4368-000-000-00	Tickets					1,640.00
		<b>G/L Account:</b> 4368-000-000-00	Tickets					0.00
		<b>G/L Account:</b> 4368-000-000-00	Tickets					300.00-
E05396	6/23/2023	0001666	Guttman Energy, Inc.					<b>Check Entry Number: 001</b>
			R23085400	5/24/2023	21,540.42	0.00	21,540.42	
			<b>Invoice Comment:</b> 7443 gals @ 2.58 / gal, 5/19/23					
		<b>G/L Account:</b> 4321-000-000-00	Vehicle Fuel: Diesel/UNL					21,540.42
			R23089476	6/1/2023	21,953.26	0.00	21,953.26	
			<b>Invoice Comment:</b> 7469 gal @ 2.63/gal 4/26/23					
		<b>G/L Account:</b> 4321-000-000-00	Vehicle Fuel: Diesel/UNL					21,953.26
			R23090008	6/1/2023	20,519.01	0.00	20,519.01	
			<b>Invoice Comment:</b> 7128 gal @ 2.57/gal 5/25/23					
		<b>G/L Account:</b> 4321-000-000-00	Vehicle Fuel: Diesel/UNL					20,519.01
			<b>Check E05396 Total:</b>		64,012.69	0.00	64,012.69	
			<b>Printed Check Total:</b>				0.00	
			<b>Electronic Payment Total:</b>				64,012.69	
E05397	6/23/2023	0001696	Express Services Inc.					<b>Check Entry Number: 001</b>
			29069518	5/24/2023	1,429.13	0.00	1,429.13	
			<b>Invoice Comment:</b> Temporary Employee- 5/15/23-5/21/23					
		<b>G/L Account:</b> 4103-000-000-00	Salaries: Temps					1,429.13
			29085906	5/31/2023	1,429.13	0.00	1,429.13	
			<b>Invoice Comment:</b> Temporary Employee- 5/22/23-5/28/23					
		<b>G/L Account:</b> 4103-000-000-00	Salaries: Temps					1,429.13
			<b>Check E05397 Total:</b>		2,858.26	0.00	2,858.26	
			<b>Printed Check Total:</b>				0.00	
			<b>Electronic Payment Total:</b>				2,858.26	
E05398	6/23/2023	0001698	Pursuit Search Group, LLC (PSG)					<b>Check Entry Number: 001</b>
			230247	6/12/2023	718.18	0.00	718.18	
			<b>Invoice Comment:</b> Temporary Employee- 6/7, 6/8, 6/9					
		<b>G/L Account:</b> 4103-000-000-00	Salaries: Temps					718.18
E05399	6/23/2023	0006001	Daniel P. Hanfland					<b>Check Entry Number: 001</b>
			VTRIP MAY'23	5/31/2023	37.24	0.00	37.24	
			<b>Invoice Comment:</b> Volunteer Driver - W. Lybrand (64.2mi)					
		<b>G/L Account:</b> 4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP)					37.24
E05400	6/23/2023	0006004	Richard Y.S. Lung Sr					<b>Check Entry Number: 001</b>
			VTRIP MAY'23	5/31/2023	88.00	0.00	88.00	
			<b>Invoice Comment:</b> Volunteer Driver - Julia Langer (150 mi)					
		<b>G/L Account:</b> 4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP)					88.00
E05401	6/23/2023	0006005	Samuel Myers IV					<b>Check Entry Number: 001</b>
			VTRIP MAY'23	5/31/2023	88.00	0.00	88.00	
			<b>Invoice Comment:</b> Volunteer Driver - F. Myers (150mi)					
		<b>G/L Account:</b> 4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP)					88.00
E05402	6/23/2023	0006008	Keith J. Breuhl					<b>Check Entry Number: 001</b>
			VTRIP MAY'23	5/31/2023	21.24	0.00	21.24	
			<b>Invoice Comment:</b> Volunteer Driver - David Elder (36.62mi)					

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Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
		<b>G/L Account:</b> 4520-000-000-00		Federal Exp: Mobility 5310 (VTRIP, PUP)			21.24	
E05403	6/23/2023	0009400	LeRoy DesChamps				<b>Check Entry Number: 001</b>	
			JUL23 - LD TRAVEL	6/5/2023	783.00	0.00	783.00	
			<b>Invoice Comment:</b> COMTO Conference 7/6 - 7/12					
		<b>G/L Account:</b> 4518-000-000-00		EE Training & Development (& Travel Adv)			292.10	
		<b>G/L Account:</b> 4518-000-000-00		EE Training & Development (& Travel Adv)			490.90	
E05404	6/23/2023	0009550	Michelle Ransom				<b>Check Entry Number: 001</b>	
			JUN23 - MR TRAVEL	5/24/2023	274.56	0.00	274.56	
			<b>Invoice Comment:</b> Clean Buses Conference 6/25 - 6/28					
		<b>G/L Account:</b> 4518-000-000-00		EE Training & Development (& Travel Adv)			135.70	
		<b>G/L Account:</b> 4518-000-000-00		EE Training & Development (& Travel Adv)			138.86	
E05405	6/23/2023	0009575	Pamela Bynoe-Reed				<b>Check Entry Number: 001</b>	
			JUL23 - PBR CONF	5/31/2023	1,707.40	0.00	1,707.40	
			<b>Invoice Comment:</b> COMTO Conference 7/6 - 7/12					
		<b>G/L Account:</b> 4518-000-000-00		EE Training & Development (& Travel Adv)			870.00	
		<b>G/L Account:</b> 4201-000-000-00		Membership Fees, Dues & Subscriptions			125.00	
		<b>G/L Account:</b> 4518-000-000-00		EE Training & Development (& Travel Adv)			712.40	
			JUL23 - PBR TRAVEL	5/31/2023	292.10	0.00	292.10	
			<b>Invoice Comment:</b> COMTO Conference 7/6 - 7/12					
		<b>G/L Account:</b> 4518-000-000-00		EE Training & Development (& Travel Adv)			292.10	
			<b>Check E05405 Total:</b>		1,999.50	0.00	1,999.50	
			<b>Printed Check Total:</b>				0.00	
			<b>Electronic Payment Total:</b>				1,999.50	
E05406	6/23/2023	0009600	Rosalyn Andrews				<b>Check Entry Number: 001</b>	
			JUL23 - RA TRAVEL	6/5/2023	867.00	0.00	867.00	
			<b>Invoice Comment:</b> COMTO Conference 7/6 - 7/12					
		<b>G/L Account:</b> 4518-000-000-00		EE Training & Development (& Travel Adv)			292.10	
		<b>G/L Account:</b> 4518-000-000-00		EE Training & Development (& Travel Adv)			574.90	
E05407	6/23/2023	0009655	Crystal Willis				<b>Check Entry Number: 001</b>	
			MAY23 - CW EXPENSES	5/30/2023	156.60	0.00	156.60	
			<b>Invoice Comment:</b> GFOA Conference - 5/20 - 5/26					
		<b>G/L Account:</b> 4518-000-000-00		EE Training & Development (& Travel Adv)			156.60	
			<b>Report Total:</b>		259,042.04	0.00	259,042.04	
			<b>Printed Check Total:</b>				0.00	
			<b>Electronic Payment Total:</b>				259,042.04	

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013382	6/30/2023	0000006	Black Pages International				<b>Check Entry Number: 001</b>
			17297	6/9/2023	5,000.00	0.00	5,000.00
				<b>Invoice Comment:</b> 2023 Columbia Black Expo Sponsorship			
			<b>G/L Account:</b> 4203-000-000-00	Mktg/Adv/Promo/Spnsr			5,000.00
			<b>G/L Account:</b> 4203-000-000-00	Mktg/Adv/Promo/Spnsr			5,000.00-
			<b>G/L Account:</b> 4203-000-000-00	Mktg/Adv/Promo/Spnsr			5,000.00
013383	6/30/2023	0000035	Dick Smith Ford, Inc.				<b>Check Entry Number: 001</b>
			217692	5/23/2023	10,662.66	0.00	10,662.66
				<b>Invoice Comment:</b> Bus#17517 Engine			
			<b>G/L Account:</b> 1711-000-000-00	Bus Transmissions/Engines			5,791.56
			<b>G/L Account:</b> 1711-000-000-00	Bus Transmissions/Engines			4,871.10
013384	6/30/2023	0000076	ULINE, Inc.				<b>Check Entry Number: 001</b>
			164762613	6/13/2023	178.80	0.00	178.80
				<b>Invoice Comment:</b> White Coats for Fare Box Revenue Room			
			<b>G/L Account:</b> 4401-000-000-00	Misc Administrative Expenses			193.10
			<b>G/L Account:</b> 4401-000-000-00	Misc Administrative Expenses			14.30-
			164762614	6/13/2023	52.51	0.00	52.51
				<b>Invoice Comment:</b> White Coats for Fare Box Revenue Room			
			<b>G/L Account:</b> 4401-000-000-00	Misc Administrative Expenses			56.71
			<b>G/L Account:</b> 4401-000-000-00	Misc Administrative Expenses			4.20-
			<b>Check 013384 Total:</b>		231.31	0.00	231.31
013385	6/30/2023	0000108	Westgate Center for Leadership				<b>Check Entry Number: 001</b>
			F23FTA-01	6/6/2023	700.00	0.00	700.00
				<b>Invoice Comment:</b> FTA Procurement Training- M. Woodson			
			<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)			700.00
013386	6/30/2023	0000116	HomelessNoMore				<b>Check Entry Number: 001</b>
			STARS SPONS	5/19/2023	500.00	0.00	500.00
				<b>Invoice Comment:</b> 2023 Stars So Bright Sponsorship			
			<b>G/L Account:</b> 4203-000-000-00	Mktg/Adv/Promo/Spnsr			500.00
013387	6/30/2023	0001019	Office Depot, Inc.				<b>Check Entry Number: 001</b>
			300327512001	3/24/2023	483.89-	0.00	483.89-
				<b>Invoice Comment:</b> Return- HP Toner			
			<b>G/L Account:</b> 4401-000-000-00	Misc Administrative Expenses			483.89-
			306044540001	4/24/2023	51.48	0.00	51.48
				<b>Invoice Comment:</b> Water			
			<b>G/L Account:</b> 4401-000-000-00	Misc Administrative Expenses			51.48
			312612007001	5/15/2023	582.93	0.00	582.93
				<b>Invoice Comment:</b> Copy Paper, Ink, Toner, Coffee			
			<b>G/L Account:</b> 4401-000-000-00	Misc Administrative Expenses			582.93
			<b>Check 013387 Total:</b>		150.52	0.00	150.52
013388	6/30/2023	0001026	AW Canvas & Upholstery LLC				<b>Check Entry Number: 001</b>
			12312	5/18/2023	3,723.00	0.00	3,723.00
				<b>Invoice Comment:</b> Vinyl Cover Seats			
			<b>G/L Account:</b> 4387-000-000-00	Vehicle/Equip Repairs&Maint			4,008.00
			<b>G/L Account:</b> 4387-000-000-00	Vehicle/Equip Repairs&Maint			285.00-
013389	6/30/2023	0001150	Fralely & Quattlebaum Refrigeration				<b>Check Entry Number: 001</b>
			95254	5/30/2023	320.38	0.00	320.38
				<b>Invoice Comment:</b> Clean Ice Machine Evaporator			
			<b>G/L Account:</b> 4205-000-000-00	Facility R&M Expense			320.38
013390	6/30/2023	0001180	Grainger				<b>Check Entry Number: 001</b>

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			9617559464	2/22/2023	1,189.88	0.00	1,189.88	
			<b>Invoice Comment:</b> valve pressure preventer replacement					
		<b>G/L Account:</b> 4205-000-000-00			Facility R&M Expense		1,273.17	
		<b>G/L Account:</b> 4205-000-000-00			Facility R&M Expense		83.29-	
			9639514018	3/14/2023	711.74	0.00	711.74	
			<b>Invoice Comment:</b> Diaphragm Pump Replacement					
		<b>G/L Account:</b> 4205-000-000-00			Facility R&M Expense		761.56	
		<b>G/L Account:</b> 4205-000-000-00			Facility R&M Expense		49.82-	
			<b>Check 013390 Total:</b>		1,901.62	0.00	1,901.62	
013391	6/30/2023	0001287	Geneva Companies, Inc.				<b>Check Entry Number:</b> 001	
			1445211	6/15/2023	504.89	0.00	504.89	
			<b>Invoice Comment:</b> Commercial Fitness Equipment					
		<b>G/L Account:</b> 4501-000-000-00			Leases/Rentals		465.00	
		<b>G/L Account:</b> 4501-000-000-00			Leases/Rentals		39.89	
013392	6/30/2023	0001323	CLASSIC FORD OF COLUMBIA				<b>Check Entry Number:</b> 001	
			577243	6/8/2023	6,571.57	0.00	6,571.57	
			<b>Invoice Comment:</b> Bus#17512 Transmission					
		<b>G/L Account:</b> 1711-000-000-00			Bus Transmissions/Engines		6,571.57	
			577327	6/10/2023	6,321.62	0.00	6,321.62	
			<b>Invoice Comment:</b> Bus#16316 Transmission					
		<b>G/L Account:</b> 1711-000-000-00			Bus Transmissions/Engines		6,321.62	
			CM577243	6/12/2023	1,250.00-	0.00	1,250.00-	
			<b>Invoice Comment:</b> Credit- Core R, PO 760					
		<b>G/L Account:</b> 1711-000-000-00			Bus Transmissions/Engines		1,250.00-	
			<b>Check 013392 Total:</b>		11,643.19	0.00	11,643.19	
013393	6/30/2023	0001348	Diamond Glass Inc.				<b>Check Entry Number:</b> 001	
			1019456	5/23/2023	4,082.90	0.00	4,082.90	
			<b>Invoice Comment:</b> Glass- Garners Ferry Rd. Shelter					
		<b>G/L Account:</b> 4503-000-000-00			Fed Exp: Shelter Acq/Install (CMCOG incl)		4,082.90	
			1019476	6/6/2023	4,082.90	0.00	4,082.90	
			<b>Invoice Comment:</b> Glass- Garners Ferry Rd. Shelter					
		<b>G/L Account:</b> 4503-000-000-00			Fed Exp: Shelter Acq/Install (CMCOG incl)		4,082.90	
			R019475	6/6/2023	4,082.90-	0.00	4,082.90-	
			<b>Invoice Comment:</b> Credit Memo- Garners Ferry Shelter					
		<b>G/L Account:</b> 4503-000-000-00			Fed Exp: Shelter Acq/Install (CMCOG incl)		4,082.90-	
			<b>Check 013393 Total:</b>		4,082.90	0.00	4,082.90	
013394	6/30/2023	0001389	Shred With Us				<b>Check Entry Number:</b> 001	
			272442	5/30/2023	72.00	0.00	72.00	
			<b>Invoice Comment:</b> Shredded Confidential Documents					
		<b>G/L Account:</b> 4401-000-000-00			Misc Administrative Expenses		72.00	
013395	6/30/2023	0001659	Women's Transportation Seminar, International				<b>Check Entry Number:</b> 001	
			667328	12/2/2022	1.00	0.00	1.00	
			<b>Invoice Comment:</b> Membership- 3/1/23-2/29/24 (C. Willis)					
		<b>G/L Account:</b> 4201-000-000-00			Membership Fees, Dues & Subscriptions		1.00	
		<b>G/L Account:</b> 4201-000-000-00			Membership Fees, Dues & Subscriptions		0.00	
			668587	12/2/2022	94.00	0.00	94.00	
			<b>Invoice Comment:</b> Membership- 3/1/23-2/29/24 (C. Willis)					
		<b>G/L Account:</b> 4201-000-000-00			Membership Fees, Dues & Subscriptions		94.00	
		<b>G/L Account:</b> 4201-000-000-00			Membership Fees, Dues & Subscriptions		0.00	

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				<b>Check 013395 Total:</b>	95.00	0.00	95.00
013396	6/30/2023	0006002	Janice Gary				<b>Check Entry Number: 001</b>
			VTRIP MAY'23	5/31/2023	88.00	0.00	88.00
				<b>Invoice Comment:</b> Volunteer Driver - D. Kennedy (150mi)			
							88.00
				<b>G/L Account:</b> 4520-000-000-00 Federal Exp: Mobility 5310 (VTRIP, PUP)			
E05408	6/30/2023	0000109	Crowe LLP				<b>Check Entry Number: 001</b>
			701-2664770	6/21/2023	10,000.00	0.00	10,000.00
				<b>Invoice Comment:</b> NTD AUP Testing- FY20, FY21, FY22			
							10,000.00
				<b>G/L Account:</b> 4361-000-000-00 Professional Svcs			
E05409	6/30/2023	0001000	RATP Dev USA Inc.				<b>Check Entry Number: 001</b>
			04OCT23	5/9/2023	1,745,962.42	0.00	1,745,962.42
				<b>Invoice Comment:</b> Apr2023 Contracted Services			
							414,818.10
							812,420.91
							4,305.29
							174,194.60
							148,410.71
							131,493.98
							11,542.52
							17,373.34
							4,286.40
							4,286.40
							3,514.35-
							11,398.50
							162.48-
							229.50
							14,879.00
E05410	6/30/2023	0001055	AmeriGas Propane LP				<b>Check Entry Number: 001</b>
			3151317416	6/7/2023	259.14	0.00	259.14
				<b>Invoice Comment:</b> 177.8 gals @ 1.32 / gal			
							259.14
				<b>G/L Account:</b> 4320-000-000-00 Propane Fuel			
			3151317417	6/7/2023	736.19	0.00	736.19
				<b>Invoice Comment:</b> 505.1 gals @ 1.32 / gal			
							736.19
				<b>G/L Account:</b> 4320-000-000-00 Propane Fuel			
			3151415379	6/8/2023	3,193.55	0.00	3,193.55
				<b>Invoice Comment:</b> 2191.1 gals @ 1.32 / gal			
							3,193.55
				<b>G/L Account:</b> 4320-000-000-00 Propane Fuel			
			3151447363	6/9/2023	1,682.11	0.00	1,682.11
				<b>Invoice Comment:</b> 1154.1 gals @ 1.32 / gal			
							1,682.11
				<b>G/L Account:</b> 4320-000-000-00 Propane Fuel			
			3151478961	6/10/2023	1,389.73	0.00	1,389.73
				<b>Invoice Comment:</b> 953.5 gals @ 1.32 / gal			
							1,389.73
				<b>G/L Account:</b> 4320-000-000-00 Propane Fuel			
			3151499869	6/11/2023	538.84	0.00	538.84
				<b>Invoice Comment:</b> 369.7 gals @ 1.32 / gal			
							538.84
				<b>G/L Account:</b> 4320-000-000-00 Propane Fuel			
			3151499870	6/11/2023	634.16	0.00	634.16
				<b>Invoice Comment:</b> 435.1 gals @ 1.32 / gal			
							634.16
				<b>G/L Account:</b> 4320-000-000-00 Propane Fuel			
			3151606531	6/14/2023	431.55	0.00	431.55

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			<b>Invoice Comment:</b> 287.7 gals @ 1.37 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			431.55
			3151606532	6/14/2023	594.31	0.00	594.31
			<b>Invoice Comment:</b> 396.2 gals @ 1.37 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			594.31
			3151640018	6/15/2023	1,409.11	0.00	1,409.11
			<b>Invoice Comment:</b> 939.4 gals @ 1.37 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			1,409.11
			3151670932	6/16/2023	892.35	0.00	892.35
			<b>Invoice Comment:</b> 594.9 gals @ 1.37 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			892.35
			3151707722	6/17/2023	3,704.42	0.00	3,704.42
			<b>Invoice Comment:</b> 2469.6 gals @ 1.37 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			3,704.42
			3151732262	6/18/2023	1,597.52	0.00	1,597.52
			<b>Invoice Comment:</b> 1065 gals @ 1.37 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			1,597.52
			3151800019	6/20/2023	754.73	0.00	754.73
			<b>Invoice Comment:</b> 519.6 gals @ 1.32 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			754.73
			3151855589	6/21/2023	1,773.52	0.00	1,773.52
			<b>Invoice Comment:</b> 1221 gals @ 1.32 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			1,773.52
			3151920460	6/23/2023	2,970.81	0.00	2,970.81
			<b>Invoice Comment:</b> 2045.3 gals @ 1.32 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			2,970.81
			3151951348	6/24/2023	1,300.44	0.00	1,300.44
			<b>Invoice Comment:</b> 895.3 gals @ 1.32 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			1,300.44
			3152115734	6/29/2023	299.71	0.00	299.71
			<b>Invoice Comment:</b> 206.7 gals @ 1.32 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			299.71
			<b>Check E05410 Total:</b>		24,162.19	0.00	24,162.19
			<b>Printed Check Total:</b>				0.00
			<b>Electronic Payment Total:</b>				24,162.19
E05411	6/30/2023	0001059	Trapeze Software Group, Inc.				<b>Check Entry Number: 001</b>
			TMAU230213	5/28/2023	96.82	0.00	96.82
			<b>Invoice Comment:</b> Voice Minutes- 1/1/2023-3/31/2023				
		G/L Account:	4383-000-000-00	Telecommunications			96.82
			TMAU230237	5/28/2023	14,920.00	0.00	14,920.00
			<b>Invoice Comment:</b> Booked Trips- 8/1/2023-7/31/2024				
		G/L Account:	1535-000-000-00	Prepaid Expenses			14,920.00
			<b>Check E05411 Total:</b>		15,016.82	0.00	15,016.82
			<b>Printed Check Total:</b>				0.00
			<b>Electronic Payment Total:</b>				15,016.82
E05412	6/30/2023	0001159	Canon Financial Services				<b>Check Entry Number: 001</b>
			30660450	6/12/2023	747.53	0.00	747.53
			<b>Invoice Comment:</b> Canon Copier Lease				
		G/L Account:	4501-000-000-00	Leases/Rentals			384.44
		G/L Account:	4209-000-000-00	Printing			12.97



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Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		<b>G/L Account:</b> 4209-000-000-00		Printing			161.42
		<b>G/L Account:</b> 4401-000-000-00		Misc Administrative Expenses			188.70
		<b>G/L Account:</b> 4501-000-000-00		Leases/Rentals			12.07-
		<b>G/L Account:</b> 4401-000-000-00		Misc Administrative Expenses			12.07
		<b>G/L Account:</b> 4501-000-000-00		Leases/Rentals			0.00
E05413	6/30/2023	0001212	United Way of the Midlands				<b>Check Entry Number:</b> 001
			JUNE2023	6/20/2023	191.68	0.00	191.68
				<b>Invoice Comment:</b> 2022 Campaign Pledges			
		<b>G/L Account:</b> 2125-000-000-00		United Way of Midlands (82)			191.68
E05414	6/30/2023	0001254	W. W. Williams				<b>Check Entry Number:</b> 001
			067W16051.01	2/17/2023	14,602.04-	0.00	14,602.04-
				<b>Invoice Comment:</b> Bus#17718 Transmission			
		<b>G/L Account:</b> 1711-000-000-00		Bus Transmissions/Engines			14,602.04-
			067W16051.02	3/17/2023	14,602.04	0.00	14,602.04
				<b>Invoice Comment:</b> Bus#17718 Transmission			
		<b>G/L Account:</b> 1711-000-000-00		Bus Transmissions/Engines			9,164.54
		<b>G/L Account:</b> 1711-000-000-00		Bus Transmissions/Engines			5,162.50
		<b>G/L Account:</b> 1711-000-000-00		Bus Transmissions/Engines			75.00
		<b>G/L Account:</b> 1711-000-000-00		Bus Transmissions/Engines			200.00
			067W17147	6/28/2023	16,084.05	0.00	16,084.05
				<b>Invoice Comment:</b> Bus#10322 Transmission			
		<b>G/L Account:</b> 1711-000-000-00		Bus Transmissions/Engines			10,111.55
		<b>G/L Account:</b> 1711-000-000-00		Bus Transmissions/Engines			5,272.50
		<b>G/L Account:</b> 1711-000-000-00		Bus Transmissions/Engines			75.00
		<b>G/L Account:</b> 1711-000-000-00		Bus Transmissions/Engines			625.00
				<b>Check E05414 Total:</b>	16,084.05	0.00	16,084.05
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			16,084.05
E05415	6/30/2023	0001281	Blytheco, LLC				<b>Check Entry Number:</b> 001
			184355	6/19/2023	3,058.00	0.00	3,058.00
				<b>Invoice Comment:</b> Sage Gold Software- 7/30/23-7/29/24			
		<b>G/L Account:</b> 4510-000-000-00		Federal/Non Fed Exp: ADP Software ACQ/Maint			3,058.00
E05416	6/30/2023	0001347	FAST SIGNS				<b>Check Entry Number:</b> 001
			INV-109830	5/22/2023	743.49	0.00	743.49
				<b>Invoice Comment:</b> 10x7" Dibond No Loitering Sign			
		<b>G/L Account:</b> 4506-000-247-09		Fed Exp:Capt'l-NonPM			743.48
		<b>G/L Account:</b> 4506-000-247-09		Fed Exp:Capt'l-NonPM			0.01
E05417	6/30/2023	0001498	AOS Specialty Contractors, Inc				<b>Check Entry Number:</b> 001
			062123-190390	6/21/2023	2,638.00	0.00	2,638.00
				<b>Invoice Comment:</b> COMET Bus Stop Amenities			
		<b>G/L Account:</b> 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)			2,638.00
E05418	6/30/2023	0001543	Flock & Rally				<b>Check Entry Number:</b> 001
			241ADV	6/20/2023	8,060.70	0.00	8,060.70
				<b>Invoice Comment:</b> May 2023 Advertising Expenses			
		<b>G/L Account:</b> 4203-000-000-00		Mktg/Adv/Promo/Spnsr			8,060.70
			4244	6/12/2023	14,335.86	0.00	14,335.86
				<b>Invoice Comment:</b> May 2023 Marketing Hours			
		<b>G/L Account:</b> 4203-000-000-00		Mktg/Adv/Promo/Spnsr			14,335.86
				<b>Check E05418 Total:</b>	22,396.56	0.00	22,396.56

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Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
<b>Printed Check Total:</b>							0.00
<b>Electronic Payment Total:</b>							22,396.56
E05419	6/30/2023	0001545	Maynard Nexsen PC				<b>Check Entry Number: 001</b>
			535980042	6/7/2023	6,000.00	0.00	6,000.00
<b>Invoice Comment: Matter No. 061920-00001</b>							
		<b>G/L Account:</b>	4361-000-000-00	Professional Svcs			6,000.00
		<b>G/L Account:</b>	4361-000-000-03	Professional Svcs-General-Attorneys			6,000.00
		<b>G/L Account:</b>	4361-000-000-00	Professional Svcs			6,000.00-
E05420	6/30/2023	0001554	ACE Hardware - Horse & Garden, Inc.				<b>Check Entry Number: 001</b>
			541473	6/8/2023	76.83	0.00	76.83
<b>Invoice Comment: 17.5 gals @ 4.39 / gal</b>							
		<b>G/L Account:</b>	4320-000-000-00	Propane Fuel			76.83
			541657	6/9/2023	39.51	0.00	39.51
<b>Invoice Comment: 9 gals @ 4.39 / gal</b>							
		<b>G/L Account:</b>	4320-000-000-00	Propane Fuel			39.51
			542049	6/12/2023	43.90	0.00	43.90
<b>Invoice Comment: 10 gals @ 4.39 / gal</b>							
		<b>G/L Account:</b>	4320-000-000-00	Propane Fuel			43.90
			544268	6/27/2023	34.90	0.00	34.90
<b>Invoice Comment: 10 gals @ 3.49 / gal</b>							
		<b>G/L Account:</b>	4320-000-000-00	Propane Fuel			34.90
<b>Check E05420 Total:</b>					195.14	0.00	195.14
<b>Printed Check Total:</b>							0.00
<b>Electronic Payment Total:</b>							195.14
E05421	6/30/2023	0001588	Palmetto Shop LLC				<b>Check Entry Number: 001</b>
			4614	6/6/2023	835.00	0.00	835.00
<b>Invoice Comment: Rally Fans</b>							
		<b>G/L Account:</b>	4203-000-000-00	Mktg/Adv/Promo/Spnsr			835.00
E05422	6/30/2023	0001618	Universal Distribution Grp, LLC				<b>Check Entry Number: 001</b>
			9441	6/7/2023	595.00	0.00	595.00
<b>Invoice Comment: Service Call- Lift Repairs</b>							
		<b>G/L Account:</b>	4205-000-000-00	Facility R&M Expense			595.00
E05423	6/30/2023	0001627	Transportation Management & Design, Inc.				<b>Check Entry Number: 001</b>
			1060-03	6/13/2023	3,499.56	0.00	3,499.56
<b>Invoice Comment: Scheduling Services</b>							
		<b>G/L Account:</b>	4361-000-000-00	Professional Svcs			3,135.00
		<b>G/L Account:</b>	4361-000-000-00	Professional Svcs			364.56
E05424	6/30/2023	0001630	A James Global Services, Inc.				<b>Check Entry Number: 001</b>
			COMET202304	5/31/2023	16,889.39	0.00	16,889.39
<b>Invoice Comment: Landscape Maintenance- April 2023</b>							
		<b>G/L Account:</b>	4205-000-000-00	Facility R&M Expense			16,889.39
			COMET202305	6/13/2023	8,984.39	0.00	8,984.39
<b>Invoice Comment: Landscape Maintenance- May 2023</b>							
		<b>G/L Account:</b>	4205-000-000-00	Facility R&M Expense			8,984.39
<b>Check E05424 Total:</b>					25,873.78	0.00	25,873.78
<b>Printed Check Total:</b>							0.00
<b>Electronic Payment Total:</b>							25,873.78
E05425	6/30/2023	0001666	Guttman Energy, Inc.				<b>Check Entry Number: 001</b>
			R23093029	6/7/2023	19,602.57	0.00	19,602.57
<b>Invoice Comment: 7158 gal @ 2.43/gal 5/31/23</b>							

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		<b>G/L Account:</b> 4321-000-000-00		Vehicle Fuel: Diesel/UNL			19,602.57
			R23097609	6/15/2023	21,444.30	0.00	21,444.30
				<b>Invoice Comment:</b> 7436 gals @ 2.50 / gal, 6/7/23			
		<b>G/L Account:</b> 4321-000-000-00		Vehicle Fuel: Diesel/UNL			21,444.30
			R23100926	6/22/2023	23,050.06	0.00	23,050.06
				<b>Invoice Comment:</b> 7435 gals @ 2.68 / gal, 6/19			
		<b>G/L Account:</b> 4321-000-000-00		Vehicle Fuel: Diesel/UNL			23,050.06
				<b>Check E05425 Total:</b>	64,096.93	0.00	64,096.93
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			64,096.93
E05426	6/30/2023	0001667	Smith & Jones Janitorial Supplies				<b>Check Entry Number:</b> 001
			225364	6/2/2023	214.00	0.00	214.00
				<b>Invoice Comment:</b> Paper Towels			
		<b>G/L Account:</b> 4401-000-000-00		Misc Administrative Expenses			214.00
E05427	6/30/2023	0001690	The Pest Bureau, Inc.				<b>Check Entry Number:</b> 001
			100092	6/27/2023	1,464.00	0.00	1,464.00
				<b>Invoice Comment:</b> Monthly Pest Control- Vehicles			
		<b>G/L Account:</b> 4387-000-000-00		Vehicle/Equip Repairs&Maint			1,464.00
			99926	6/1/2023	150.00	0.00	150.00
				<b>Invoice Comment:</b> Monthly Pest Control- Facility			
		<b>G/L Account:</b> 4205-000-000-00		Facility R&M Expense			150.00
			99927	6/1/2023	150.00	0.00	150.00
				<b>Invoice Comment:</b> Monthly Pest Control- COMET Central			
		<b>G/L Account:</b> 4205-000-000-00		Facility R&M Expense			150.00
				<b>Check E05427 Total:</b>	1,764.00	0.00	1,764.00
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			1,764.00
E05428	6/30/2023	0001696	Express Services Inc.				<b>Check Entry Number:</b> 001
			29123929	6/7/2023	1,143.30	0.00	1,143.30
				<b>Invoice Comment:</b> Temporary Employee- 5/29/23-6/4/23			
		<b>G/L Account:</b> 4103-000-000-00		Salaries: Temps			1,143.30
			29153025	6/13/2023	1,429.13	0.00	1,429.13
				<b>Invoice Comment:</b> Temporary Employee- 6/5/23-6/11/23			
		<b>G/L Account:</b> 4103-000-000-00		Salaries: Temps			1,429.13
			29205935	6/21/2023	1,429.13	0.00	1,429.13
				<b>Invoice Comment:</b> Temporary Employee- 6/12/23-6/18/23			
		<b>G/L Account:</b> 4103-000-000-00		Salaries: Temps			1,429.13
				<b>Check E05428 Total:</b>	4,001.56	0.00	4,001.56
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			4,001.56
E05429	6/30/2023	0001698	Pursuit Search Group, LLC (PSG)				<b>Check Entry Number:</b> 001
			230259	6/20/2023	733.18	0.00	733.18
				<b>Invoice Comment:</b> Temporary Employee- 6/12, 6/13, 6/14			
		<b>G/L Account:</b> 4103-000-000-00		Salaries: Temps			733.18
			230270	6/26/2023	1,253.38	0.00	1,253.38
				<b>Invoice Comment:</b> Temporary Employee- Week Ending 6/25/23			
		<b>G/L Account:</b> 4103-000-000-00		Salaries: Temps			1,253.38
			230271	6/26/2023	1,220.02	0.00	1,220.02
				<b>Invoice Comment:</b> Temporary Employee- Week Ending 6/25/23			
		<b>G/L Account:</b> 4103-000-000-00		Salaries: Temps			1,220.02

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Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
				<b>Check E05429 Total:</b>	3,206.58	0.00	3,206.58
				<b>Printed Check Total:</b>			0.00
				<b>Electronic Payment Total:</b>			3,206.58
E05430	6/30/2023	0009630	Natavis Eric Harris				<b>Check Entry Number: 001</b>
		661		6/29/2023	2,075.00	0.00	2,075.00
				<b>Invoice Comment:</b> Planning Consultation- 5/15/23-5/29/23			
<b>G/L Account:</b>	4361-021-019-00			Professional Svcs-GY2021-General			2,075.00
				<b>Report Total:</b>	1,993,032.76	0.00	1,993,032.76
				<b>Printed Check Total:</b>			39,675.47
				<b>Electronic Payment Total:</b>			1,953,357.29

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E05431	6/30/2023	0001004	Dominion Energy South Carolina				<b>Check Entry Number: 002</b>
<b>Check Comment:</b> 1224 Laurel St.							
			0644-0423	5/5/2023	991.10	0.00	991.10
<b>Invoice Comment:</b> 1224 Laurel St.							
			<b>G/L Account:</b> 4381-000-000-00	Utility: Electricity			991.10
E05432	6/30/2023	0001004	Dominion Energy South Carolina				<b>Check Entry Number: 003</b>
<b>Check Comment:</b> 1224 Laurel St.							
			0664-0523	6/6/2023	1,261.94	0.00	1,261.94
<b>Invoice Comment:</b> 1224 Laurel St.							
			<b>G/L Account:</b> 4381-000-000-00	Utility: Electricity			1,261.94
E05433	6/30/2023	0001004	Dominion Energy South Carolina				<b>Check Entry Number: 004</b>
<b>Check Comment:</b> 3613 Lucius Rd.							
			1452-0523	5/18/2023	6,105.23	0.00	6,105.23
<b>Invoice Comment:</b> 3613 Lucius Rd.							
			<b>G/L Account:</b> 4381-000-000-00	Utility: Electricity			5,979.47
			<b>G/L Account:</b> 4380-000-000-00	Utility: Natural Gas			125.76
E05434	6/30/2023	0001004	Dominion Energy South Carolina				<b>Check Entry Number: 005</b>
<b>Check Comment:</b> 3800 Lucius Rd. Parking Lot							
			6268-0523	5/19/2023	44.24	0.00	44.24
<b>Invoice Comment:</b> 3800 Lucius Rd. Parking Lot							
			<b>G/L Account:</b> 4381-000-000-00	Utility: Electricity			44.24
E05435	6/30/2023	0001004	Dominion Energy South Carolina				<b>Check Entry Number: 006</b>
<b>Check Comment:</b> Fuel Island & Bus Wash							
			9634-0523	5/18/2023	929.31	0.00	929.31
<b>Invoice Comment:</b> Fuel Island & Bus Wash							
			<b>G/L Account:</b> 4381-000-000-00	Utility: Electricity			929.31
E05436	6/30/2023	0001010	City of Columbia - Water				<b>Check Entry Number: 002</b>
<b>Check Comment:</b> 1745 Sumter St.							
			0540-0523	6/9/2023	70.75	0.00	70.75
<b>Invoice Comment:</b> 1745 Sumter St.							
			<b>G/L Account:</b> 4382-000-000-00	Utility: Water&Sewer			70.75
E05437	6/30/2023	0001010	City of Columbia - Water				<b>Check Entry Number: 003</b>
<b>Check Comment:</b> 3800 Lucius Rd.							
			5705-0523	6/9/2023	183.95	0.00	183.95
<b>Invoice Comment:</b> 3800 Lucius Rd.							
			<b>G/L Account:</b> 4382-000-000-00	Utility: Water&Sewer			183.95
E05438	6/30/2023	0001010	City of Columbia - Water				<b>Check Entry Number: 004</b>
<b>Check Comment:</b> 3808 Lucius Rd.							
			5706-0523	6/9/2023	212.25	0.00	212.25
<b>Invoice Comment:</b> 3808 Lucius Rd.							
			<b>G/L Account:</b> 4382-000-000-00	Utility: Water&Sewer			212.25
E05439	6/30/2023	0001010	City of Columbia - Water				<b>Check Entry Number: 005</b>
<b>Check Comment:</b> 3613 Lucius Rd.							
			5754-0523	6/1/2023	2,855.84	0.00	2,855.84
<b>Invoice Comment:</b> 3613 Lucius Rd.							
			<b>G/L Account:</b> 4382-000-000-00	Utility: Water&Sewer			2,855.84
E05440	6/30/2023	0001022	Segra				<b>Check Entry Number: 001</b>
<b>Check Comment:</b> 3613 Lucius Rd.							
			2583596	5/1/2023	946.78	0.00	946.78
<b>Invoice Comment:</b> VOIP 5231111- 5/1/23-5/31/23							
			<b>G/L Account:</b> 4383-000-000-00	Telecommunications			946.78

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Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
			2587196	5/1/2023	2,682.16	0.00	2,682.16	
			<b>Invoice Comment:</b> Internet Charges-5/1/23-5/31/23					
			<b>G/L Account:</b> 4383-000-000-00	Telecommunications			2,682.16	
			<b>Check E05440 Total:</b>					
					3,628.94	0.00	3,628.94	
			<b>Printed Check Total:</b>					0.00
			<b>Electronic Payment Total:</b>					3,628.94
E05441	6/30/2023	0001028	Pitney Bowes Purchase Power				<b>Check Entry Number:</b> 001	
			0788-0423	5/5/2023	201.00	0.00	201.00	
			<b>Invoice Comment:</b> Postage Refill					
			<b>G/L Account:</b> 4208-000-000-00	Postage & Shipping			201.00	
E05442	6/30/2023	0001057	PEBA - SC Retirement Systems				<b>Check Entry Number:</b> 001	
			MAY 2023	5/31/2023	25,239.40	0.00	25,239.40	
			<b>G/L Account:</b> 2120-000-000-00	SC Retirement: Employee			8,552.51	
			<b>G/L Account:</b> 4160-000-000-00	SC Retirement: Employer			16,544.35	
			<b>G/L Account:</b> 4160-000-000-00	SC Retirement: Employer			142.54	
E05443	6/30/2023	0001144	PEBA Insurance Finance				<b>Check Entry Number:</b> 002	
			JUNE 2023	5/24/2023	4,371.92	0.00	4,371.92	
			<b>G/L Account:</b> 4165-000-000-00	Health Insurance Employer Portion			1,442.58	
			<b>G/L Account:</b> 2145-000-000-00	State Health: EE			1,511.38	
			<b>G/L Account:</b> 2165-000-000-00	Dental: Employee			13.72	
			<b>G/L Account:</b> 2172-000-000-00	Dental Plus: Employee			354.64	
			<b>G/L Account:</b> 2175-000-000-00	Optional Life			669.96	
			<b>G/L Account:</b> 2180-000-000-00	Dependant Life Ins			3.78	
			<b>G/L Account:</b> 2182-000-000-00	Supplemental Long Term Disability			227.18	
			<b>G/L Account:</b> 2187-000-000-00	State Vision Plan			108.68	
			<b>G/L Account:</b> 2186-000-000-00	State Tobacco Prem			40.00	
E05444	6/30/2023	0001209	Sam's Club				<b>Check Entry Number:</b> 001	
			0638-0523	6/5/2023	62.28	0.00	62.28	
			<b>Invoice Comment:</b> Water, Batteries, Spoons					
			<b>G/L Account:</b> 4401-000-000-00	Misc Administrative Expenses			62.28	
E05445	6/30/2023	0001224	Bank of America				<b>Check Entry Number:</b> 001	
			2012-0523	5/14/2023	739.32	0.00	739.32	
			<b>G/L Account:</b> 4401-000-000-00	Misc Administrative Expenses			400.00	
			<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)			269.29	
			<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)			26.04	
			<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)			43.99	
			<b>G/L Account:</b> 4401-000-000-00	Misc Administrative Expenses			400.00	
			<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)			400.00	
			3729-0523	5/14/2023	245.00	0.00	245.00	
			<b>G/L Account:</b> 4518-000-000-00	EE Training & Development (& Travel Adv)			245.00	
			7220-0523	5/14/2023	262.20	0.00	262.20	
			<b>G/L Account:</b> 4201-000-000-00	Membership Fees, Dues & Subscriptions			120.00	
			<b>G/L Account:</b> 4383-000-000-00	Telecommunications			142.20	
			7220-0523 APR	5/14/2023	638.54	0.00	638.54	
			<b>G/L Account:</b> 4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			15.00	
			<b>G/L Account:</b> 4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			43.20	
			<b>G/L Account:</b> 4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			4.32	
			<b>G/L Account:</b> 4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			2.50	
			<b>G/L Account:</b> 4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			573.52	
			8483-0523	5/14/2023	167.63	0.00	167.63	

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G -

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		<b>G/L Account:</b>	4401-000-000-00	Misc Administrative Expenses			42.20
		<b>G/L Account:</b>	4401-000-000-00	Misc Administrative Expenses			66.63
		<b>G/L Account:</b>	4203-000-000-00	Mktg/Adv/Promo/Spnsr			14.04
		<b>G/L Account:</b>	4203-000-000-00	Mktg/Adv/Promo/Spnsr			30.00
		<b>G/L Account:</b>	4203-000-000-00	Mktg/Adv/Promo/Spnsr			14.76
			8483-0523 APR	5/14/2023	618.99	0.00	618.99
		<b>G/L Account:</b>	4502-000-000-00	FF&E <\$5000			44.24
		<b>G/L Account:</b>	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			12.95
		<b>G/L Account:</b>	4401-000-000-00	Misc Administrative Expenses			25.90
		<b>G/L Account:</b>	4203-000-000-00	Mktg/Adv/Promo/Spnsr			518.63
		<b>G/L Account:</b>	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			17.27
			<b>Check E05445 Total:</b>		2,671.68	0.00	2,671.68
			<b>Printed Check Total:</b>				0.00
			<b>Electronic Payment Total:</b>				2,671.68
E05446	6/30/2023	0001265	Colonial Life Supp Ins				<b>Check Entry Number: 001</b>
			31647120505097	5/5/2023	75.90	0.00	75.90
			<b>Invoice Comment:</b>	May 2023 Supplemental Insurance			
		<b>G/L Account:</b>	2195-000-000-00	Colonial Supplemental			75.90
E05447	6/30/2023	0001328	Waste Management				<b>Check Entry Number: 002</b>
		<b>Check Comment:</b>	3613 Lucius Rd.				
			4589082-0080-1	5/16/2023	2,903.56	0.00	2,903.56
			<b>Invoice Comment:</b>	3613 Lucius Rd.			
		<b>G/L Account:</b>	4205-000-000-00	Facility R&M Expense			2,903.56
E05448	6/30/2023	0001328	Waste Management				<b>Check Entry Number: 003</b>
		<b>Check Comment:</b>	1224 Laurel St.				
			4589145-0080-6	5/16/2023	1,031.18	0.00	1,031.18
			<b>Invoice Comment:</b>	1224 Laurel St.			
		<b>G/L Account:</b>	4205-000-000-00	Facility R&M Expense			1,031.18
E05449	6/30/2023	0001328	Waste Management				<b>Check Entry Number: 004</b>
		<b>Check Comment:</b>	3613 Lucius Rd.				
			4599573-0080-7	6/1/2023	315.79	0.00	315.79
			<b>Invoice Comment:</b>	3613 Lucius Rd.			
		<b>G/L Account:</b>	4205-000-000-00	Facility R&M Expense			315.79
E05450	6/30/2023	0001335	SC Deferred Compensation				<b>Check Entry Number: 001</b>
			1096780505	5/5/2023	305.00	0.00	305.00
			<b>Invoice Comment:</b>	457 - 5/5 Payroll			
		<b>G/L Account:</b>	2190-000-000-00	Deferred Comp: EE 401K & 457			305.00
			1096780563	5/19/2023	305.00	0.00	305.00
			<b>Invoice Comment:</b>	457 - 5/19 Payroll			
		<b>G/L Account:</b>	2190-000-000-00	Deferred Comp: EE 401K & 457			305.00
			1096780997	5/5/2023	1,544.25	0.00	1,544.25
			<b>Invoice Comment:</b>	401K - 5/5 Payroll			
		<b>G/L Account:</b>	2190-000-000-00	Deferred Comp: EE 401K & 457			1,544.25
			1096781106	5/19/2023	1,544.25	0.00	1,544.25
			<b>Invoice Comment:</b>	401K - 5/19 Payroll			
		<b>G/L Account:</b>	2190-000-000-00	Deferred Comp: EE 401K & 457			1,544.25
			1096858185	6/2/2023	20.00	0.00	20.00
			<b>Invoice Comment:</b>	401K - 6/2 Payroll			
		<b>G/L Account:</b>	2190-000-000-00	Deferred Comp: EE 401K & 457			20.00
			1096860806	6/5/2023	1,524.25	0.00	1,524.25

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G -

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
				<b>Invoice Comment:</b> 401K - 6/5 Payroll				
		<b>G/L Account:</b> 2190-000-000-00		Deferred Comp: EE 401K & 457			1,524.25	
			1096861234	6/5/2023	305.00	0.00	305.00	
				<b>Invoice Comment:</b> 457 - 6/5 Payroll				
		<b>G/L Account:</b> 2190-000-000-00		Deferred Comp: EE 401K & 457			305.00	
			1099887465	6/16/2023	20.00	0.00	20.00	
				<b>Invoice Comment:</b> 401K - 6/16 Payroll				
		<b>G/L Account:</b> 2190-000-000-00		Deferred Comp: EE 401K & 457			20.00	
			1100882716	6/20/2023	1,524.25	0.00	1,524.25	
				<b>Invoice Comment:</b> 401K - 6/20 Payroll				
		<b>G/L Account:</b> 2190-000-000-00		Deferred Comp: EE 401K & 457			1,524.25	
			1100883400	6/20/2023	305.00	0.00	305.00	
				<b>Invoice Comment:</b> 457 - 6/20 Payroll				
		<b>G/L Account:</b> 2190-000-000-00		Deferred Comp: EE 401K & 457			305.00	
					<b>Check E05450 Total:</b>	7,397.00	0.00	7,397.00
					<b>Printed Check Total:</b>			0.00
					<b>Electronic Payment Total:</b>			7,397.00
E05451	6/30/2023	0001359	AT&T Mobility					<b>Check Entry Number:</b> 001
			X02242023	2/16/2023	127,133.84	0.00	127,133.84	
				<b>Invoice Comment:</b> Hardware for Buses				
		<b>G/L Account:</b> 4383-000-000-00		Telecommunications			127,133.84	
		<b>G/L Account:</b> 4383-000-000-00		Telecommunications			127,133.84-	
		<b>G/L Account:</b> 4511-000-000-00		Federal Expense: ADP H/W ACQ/Maint			127,133.84	
			X06092023	6/1/2023	6,823.33	0.00	6,823.33	
		<b>G/L Account:</b> 4383-000-000-00		Telecommunications			6,823.33	
					<b>Check E05451 Total:</b>	133,957.17	0.00	133,957.17
					<b>Printed Check Total:</b>			0.00
					<b>Electronic Payment Total:</b>			133,957.17
E05452	6/30/2023	0001470	WEX BANK					<b>Check Entry Number:</b> 001
			89524949	5/31/2023	4,996.99	0.00	4,996.99	
				<b>Invoice Comment:</b> 1482.8 gals @ 3.22 avg / gal				
		<b>G/L Account:</b> 4321-000-000-00		Vehicle Fuel: Diesel/UNL			4,961.09	
		<b>G/L Account:</b> 4510-019-008-00		Fed Exp: ADP Software Acq/Main-General			35.90	
E05453	6/30/2023	0001512	VERIZON WIRELESS					<b>Check Entry Number:</b> 001
			9935609694	5/23/2023	1,216.32	0.00	1,216.32	
				<b>Invoice Comment:</b> iPad & Tablet Data Plan				
		<b>G/L Account:</b> 4383-000-000-00		Telecommunications			1,216.32	
E05454	6/30/2023	0001607	PEX - Prepaid Expense Card Solutions					<b>Check Entry Number:</b> 001
			JUN23 VTRIP/PUP	6/8/2023	2,500.00	0.00	2,500.00	
				<b>Invoice Comment:</b> COG Grant#TR20-01-001				
		<b>G/L Account:</b> 4520-000-000-00		Federal Exp: Mobility 5310 (VTRIP, PUP)			2,500.00	
E05455	6/30/2023	0001620	PXC, Inc.					<b>Check Entry Number:</b> 001
			2023060101	6/1/2023	132.76	0.00	132.76	
				<b>Invoice Comment:</b> Salary Payroll - 6/5/23				
		<b>G/L Account:</b> 1020-000-000-00		Cash: Payroll - WF/SFB			132.76	
			2023061401	6/14/2023	122.74	0.00	122.74	
				<b>Invoice Comment:</b> Hourly Payroll - 6/16/23				
		<b>G/L Account:</b> 1020-000-000-00		Cash: Payroll - WF/SFB			122.74	
			2023061601	6/16/2023	199.34	0.00	199.34	
				<b>Invoice Comment:</b> Salary Payroll - 6/20/23				



**CENTRAL MIDLANDS TRANSIT/The COMET (CMR)**

Bank Code: G -

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
		<b>G/L Account:</b>	1020-000-000-00	Cash: Payroll - WF/SFB			199.34	
			2023062801	6/28/2023	62.74	0.00	62.74	
			<b>Invoice Comment:</b> Hourly Payroll - 6/30/23					
		<b>G/L Account:</b>	1020-000-000-00	Cash: Payroll - WF/SFB			62.74	
			<b>Check E05455 Total:</b>		517.58	0.00	517.58	
			<b>Printed Check Total:</b>				0.00	
			<b>Electronic Payment Total:</b>				517.58	
			<b>Report Total:</b>		203,741.32	0.00	203,741.32	
			<b>Printed Check Total:</b>				0.00	
			<b>Electronic Payment Total:</b>				203,741.32	

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

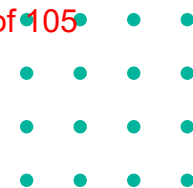
Bank Code: G -

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E05458	7/14/2023	0001018	Brownstone Construction Group				<b>Check Entry Number: 001</b>	
			05-2023	5/31/2023	4,800.00	0.00	4,800.00	
			<b>Invoice Comment:</b> Architect & Engineering- May 2023					
		<b>G/L Account:</b> 4361-021-004-02	Professional Svcs-GY2021-5339 E&D-LuciusRdSS					4,800.00
E05459	7/14/2023	0001055	AmeriGas Propane LP				<b>Check Entry Number: 001</b>	
			3152041112	6/27/2023	2,301.02	0.00	2,301.02	
			<b>Invoice Comment:</b> 1586.9 gals @ 1.32 / gal					
		<b>G/L Account:</b> 4320-000-000-00	Propane Fuel					2,301.02
			3152041113	6/27/2023	1,048.57	0.00	1,048.57	
			<b>Invoice Comment:</b> 721.9 gals @ 1.32 / gal					
		<b>G/L Account:</b> 4320-000-000-00	Propane Fuel					1,048.57
			<b>Check E05459 Total:</b>		3,349.59	0.00	3,349.59	
			<b>Printed Check Total:</b>				0.00	
			<b>Electronic Payment Total:</b>				3,349.59	
E05460	7/14/2023	0001059	Trapeze Software Group, Inc.				<b>Check Entry Number: 001</b>	
			TSPAU230061	6/23/2023	31,266.00	0.00	31,266.00	
			<b>Invoice Comment:</b> PASS Service Infractions					
		<b>G/L Account:</b> 4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint					31,266.00
E05461	7/14/2023	0001267	TriTek Fire & Security, LLC				<b>Check Entry Number: 001</b>	
			28368	6/14/2023	295.50	0.00	295.50	
			<b>Invoice Comment:</b> Service Call- Emergency 24 Alarm Repair					
		<b>G/L Account:</b> 4205-000-000-00	Facility R&M Expense					295.50
E05462	7/14/2023	0001325	Non-Stop Plumbing, LLC				<b>Check Entry Number: 001</b>	
			7191	6/27/2023	448.95	0.00	448.95	
			<b>Invoice Comment:</b> Plumbing Repair					
		<b>G/L Account:</b> 4205-000-000-00	Facility R&M Expense					448.95
E05463	7/14/2023	0001373	Transit Talent.Com				<b>Check Entry Number: 001</b>	
			2102306	6/27/2023	135.00	0.00	135.00	
			<b>Invoice Comment:</b> Employment Ad					
		<b>G/L Account:</b> 4203-000-000-00	Mktg/Adv/Promo/Spnsr					135.00
E05464	7/14/2023	0001388	Crawford Sprinkler				<b>Check Entry Number: 001</b>	
			A23-0503/W27624	6/27/2023	1,075.00	0.00	1,075.00	
			<b>Invoice Comment:</b> Annual Inspection					
		<b>G/L Account:</b> 4205-000-000-00	Facility R&M Expense					1,075.00
E05465	7/14/2023	0001492	New Age Protection, Inc.				<b>Check Entry Number: 001</b>	
			COMET-2035	6/9/2023	41,642.12	0.00	41,642.12	
			<b>Invoice Comment:</b> May 2023 Security- 1097 hrs @ 37.96/hr					
		<b>G/L Account:</b> 4509-000-000-00	Fed/Non Fed Exp: Safety/Security					41,642.12
		<b>G/L Account:</b> 4509-000-000-00	Fed/Non Fed Exp: Safety/Security					0.00
E05466	7/14/2023	0001507	Captain's Company Inc.				<b>Check Entry Number: 001</b>	
			000496	6/28/2023	357.28	0.00	357.28	
			<b>Invoice Comment:</b> Catering- Board Meeting 6/28/2023					
		<b>G/L Account:</b> 4210-000-000-00	Board/Committee Exp					357.28
E05467	7/14/2023	0001521	Selman & Co LLC - Multi Billing				<b>Check Entry Number: 001</b>	
			JUNE 2023	7/1/2023	96.16	0.00	96.16	
			<b>Invoice Comment:</b> LBT Coverage					
		<b>G/L Account:</b> 2197-000-000-00	Supplemental Insurance EE					53.30
		<b>G/L Account:</b> 2197-000-000-00	Supplemental Insurance EE					42.86
E05468	7/14/2023	0001554	ACE Hardware - Horse & Garden, Inc.				<b>Check Entry Number: 001</b>	
			544084	6/26/2023	34.90	0.00	34.90	

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G -

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
<b>Invoice Comment:</b> 10 gals @ 3.49 / gal							
E05469	7/14/2023	0001626	B&C Associates Inc.	6/19/2023	13,083.20	0.00	13,083.20
			2225844				
<b>G/L Account:</b> 4320-000-000-00 Propane Fuel 34.90							
<b>Check Entry Number:</b> 001							
<b>Invoice Comment:</b> June 2023- Janitorial Services							
			2225845	6/19/2023	700.00	0.00	700.00
<b>G/L Account:</b> 4205-000-000-00 Facility R&M Expense 13,083.20							
<b>Invoice Comment:</b> Fogging- COMET Central							
<b>G/L Account:</b> 4205-000-000-00 Facility R&M Expense 700.00							
<b>Check E05469 Total:</b>					13,783.20	0.00	13,783.20
<b>Printed Check Total:</b>							0.00
<b>Electronic Payment Total:</b>							13,783.20
E05470	7/14/2023	0001655	Carolina Tap & Bore	3/20/2023	7,600.00	0.00	7,600.00
			9806				
<b>Invoice Comment:</b> Water Leak Repair							
<b>G/L Account:</b> 4205-000-000-00 Facility R&M Expense 7,600.00							
E05471	7/14/2023	0009575	Pamela Bynoe-Reed	7/13/2023	1,936.44	0.00	1,936.44
			JUL23 - PBR REIMBURS				
<b>Invoice Comment:</b> COMTO Conference 7/6 - 7/12							
<b>G/L Account:</b> 4518-000-000-00 EE Training & Development (& Travel Adv) 130.74							
<b>G/L Account:</b> 4518-000-000-00 EE Training & Development (& Travel Adv) 1,805.70							
<b>Report Total:</b>					106,820.14	0.00	106,820.14
<b>Printed Check Total:</b>							0.00
<b>Electronic Payment Total:</b>							106,820.14



# RATP Dev USA Monthly Performance Report

June  
2023



# Hot Topics:

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COVID-19 – Lenny Cooksey

Customer Service – Alicia Peterson

Maintenance – Kevin Bundrick

Operations – Rickey Mack

Safety and Training – Mary Saunders

Human Resources – Courtney Coney

Performance Indicators - Lenny Cooksey





# Covid-19



Face masks required.



Bus Cleaning	Totals
Detailed	414
Special Detail	8



## COVID-19 VACCINATION AMONG ELIGIBLE RESIDENTS OF SOUTH CAROLINA BY POPULATION

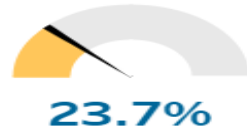
Data as of 11:59 PM on June 24, 2023

AT LEAST 1 DOSE

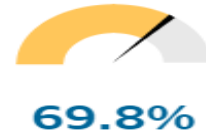
Kids aged under 5  
with at least 1 dose  
population: 291,296



Kids aged 5-11  
with at least 1 dose  
population: 439,755



Residents aged 12 & older  
with at least 1 dose  
population: 4,486,989

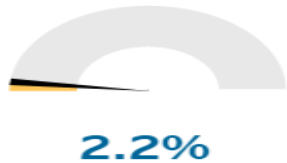


All Eligible Residents  
with at least 1 dose  
population: 5,218,040

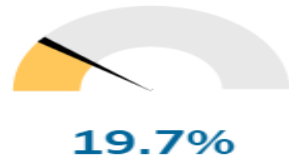


COMPLETED  
VACCINATIONS

Kids aged under 5  
with Completed Vaccine\*  
Series  
population: 291,296



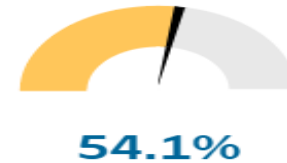
Kids aged 5-11  
with Completed Vaccine\*  
Series  
population: 439,755



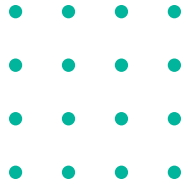
Residents aged 12 & older  
with Completed Vaccine\*  
Series  
population: 4,486,989



All Eligible Residents  
with Completed Vaccine\*  
Series  
population: 5,218,040

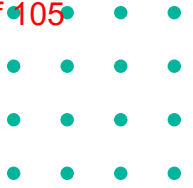


Data Notes: This page is updated weekly using data from the Statewide Immunization Online Network (SIMON), used to track person-level vaccine doses.  
\*Completed Vaccination is any resident 5 and older who received 1 dose of Janssen or 2 doses of Pfizer/Moderna or resident under 5 who received 2 doses of Moderna or 3 doses of Pfizer



# Customer Service

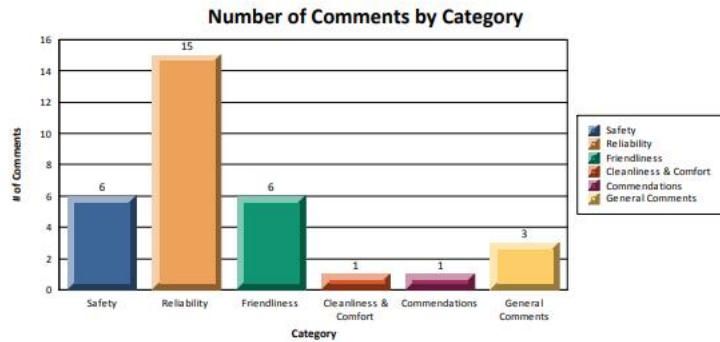




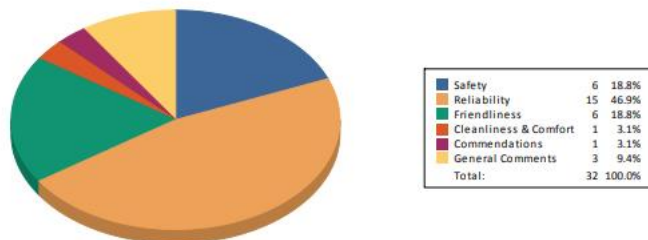
# Customer Service

## CUSTOMER COMMENTS

For the Period: 6/1/2023 to 6/30/2023



Percentage by Category



For the month of June 2023, RATP Dev had a total of 30 customer complaints comparing to 32 of May 2023, that is a 1.07 % decrease from the previous month. The Safety category was increased to 18.8% from 14.3% and the Reliability category decreased to 46.9% from 51.4% of the previous month.

The complaint rate 2.34% (complaints per 10,000 riders) for the month of June is below our target goal of 4.00 to 6.00 complaints per 10,000 customers.

RATP Dev has been continuously addressing the customer complaint issues in different training programs, personal counseling/coaching, and other management actions.





# Employee Recognition



Marshal Gamill  
DART-Service Line  
(22 yrs.)

# Employee Recognition

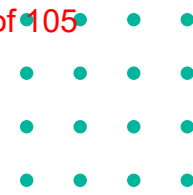
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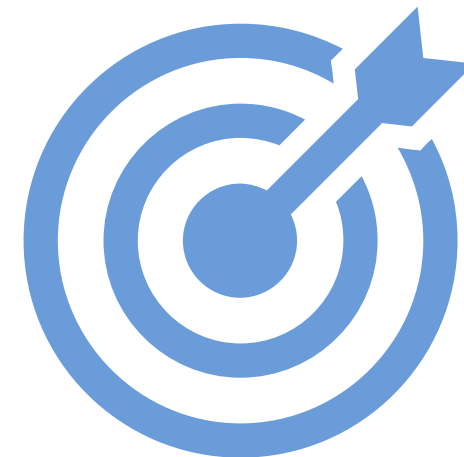
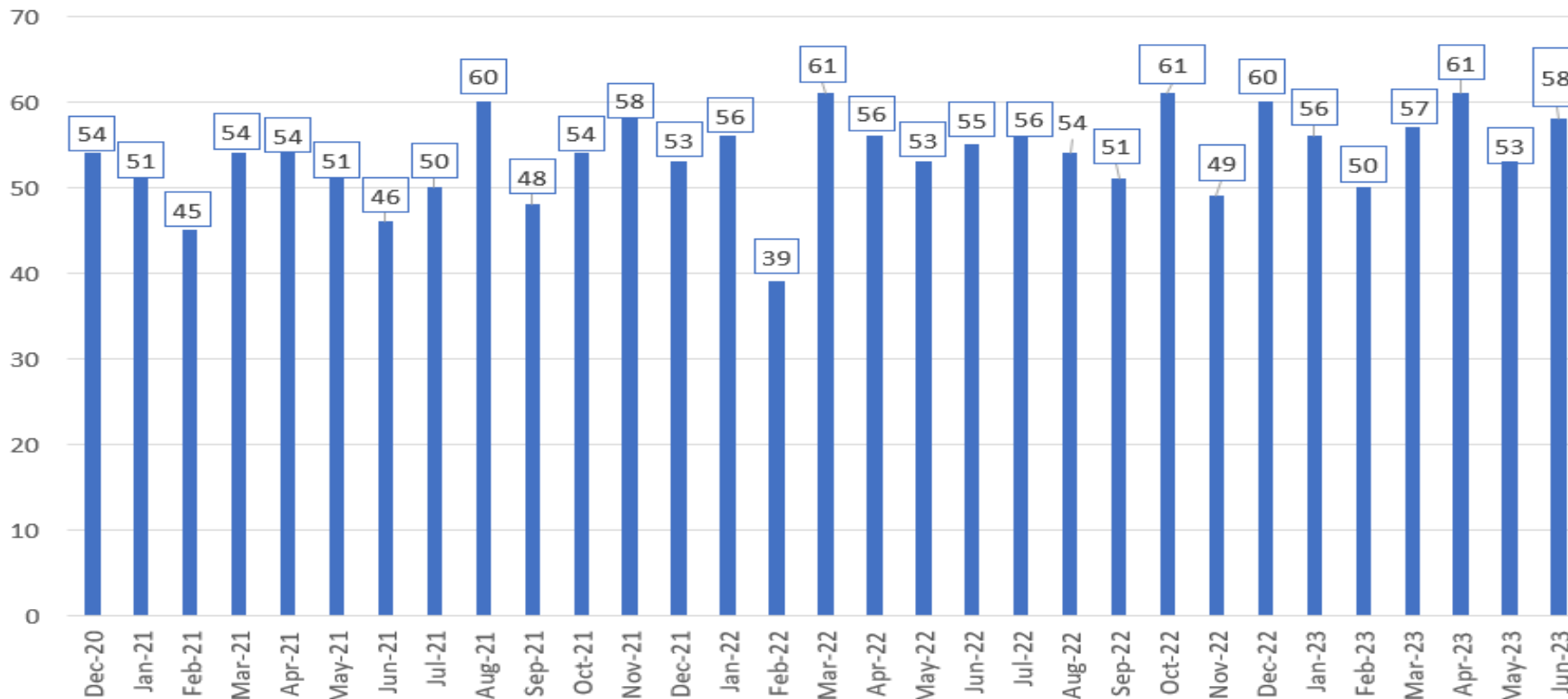


# Maintenance





# Preventive Maintenance

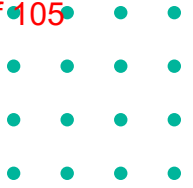


**Scheduled PMIs = 58**  
**Completed PMIs = 58**  
**100% On-Time**

PMI'S ARE TRIGGERED BY ACCUMULATED MILEAGE

AMOUNT VARIES BY MONTH



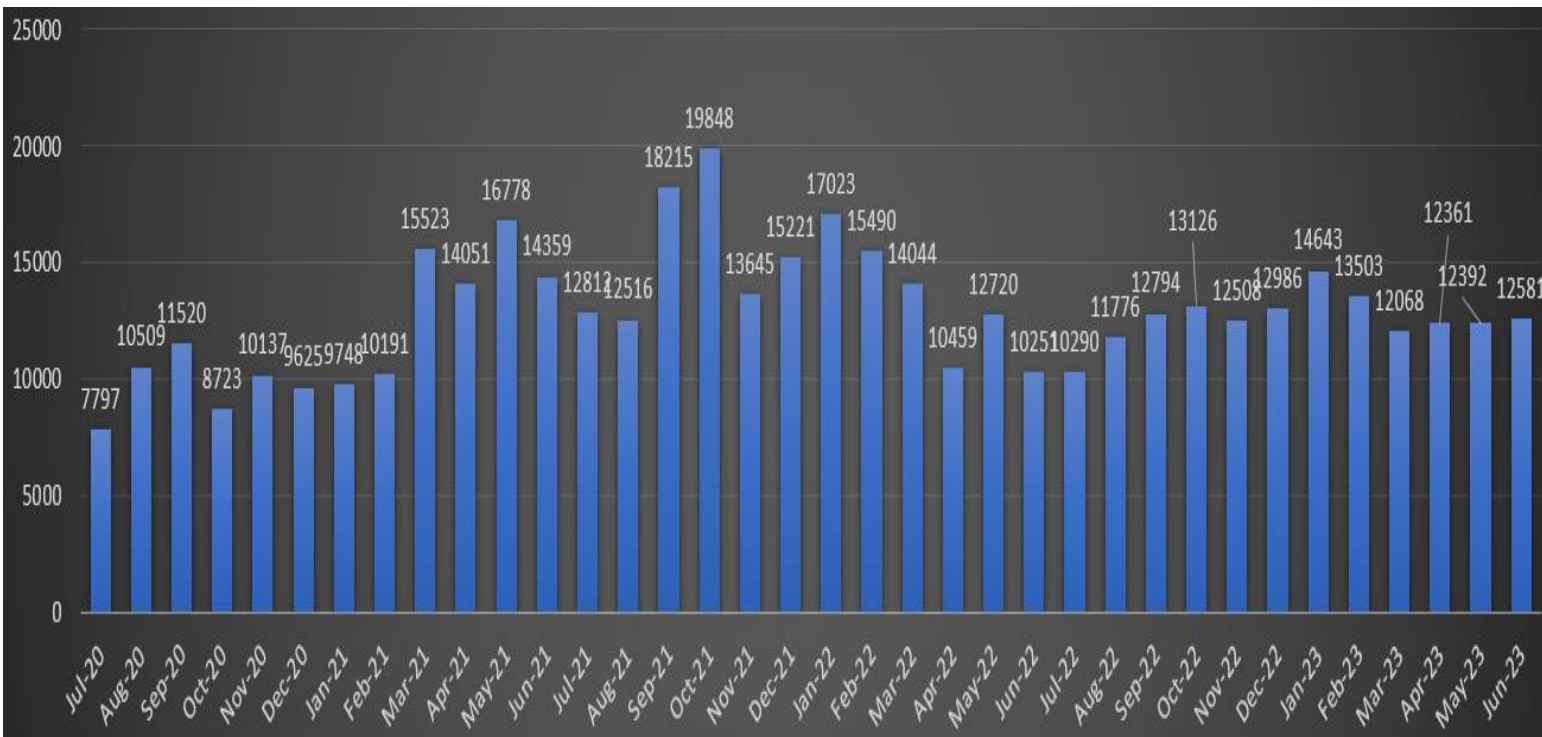


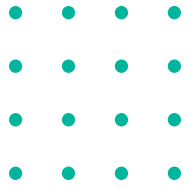
# PM Results



Total Miles Between Road Calls = **12581**  
Target Miles Between Road Calls = 12581

Vehicle Preventative Maintenance  
Interval Statistics



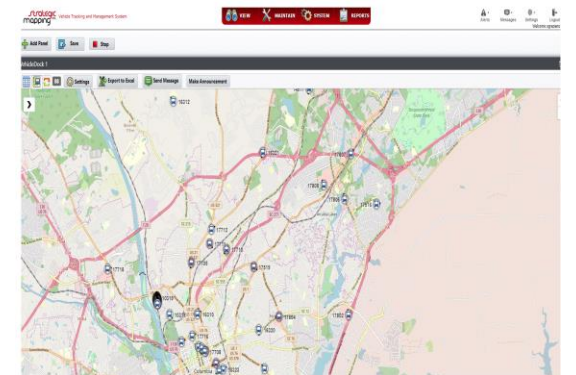
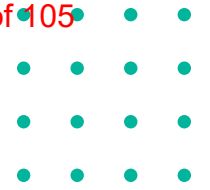


# On Time Performance (OTP)





# OTP for Fixed Route / DART / Flex

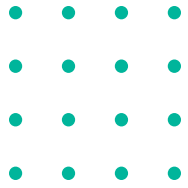


On-time performance is a leading indicator of service reliability and is inscribed as an essential [service standard](#). On-time performance measures the percentage of actual arrival times that are between (<1) minutes early and five (<6) minutes late at designated points along transit routes. The metric is reported by the COMET's AVL system for Fixed Route ( Strategic Mapping) and DART Paratransit (Trapeze).

- Fixed Route OTP for Jun 2023: **77.78%**
- Fixed Route OTP decreased by 0.68% compared to May 2023 at **78.46%**
- DART/Paratransit OTP for June 2023: **91.05%**
- DART/Paratransit OTP increased **0.08%** compared to May 2023 at **90.26%**

*Clever Devices has been replaced with the new AVL system, Strategic Mapping. We are currently in phase one of three-part implementation to improve depiction of the system OTP.*

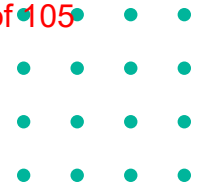




# Ridership Summary



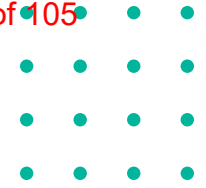




# All Aboard

- **127,984 total ridership for June 2023**
- 121,607 total ridership for June 2022
- Ridership has increased by 5.00% compared to May 2022



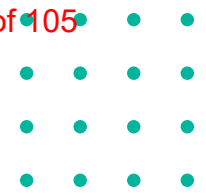


# Previous Month Comparison



- **127,984 total ridership for June 2023**
- 131,263 total ridership for May 2023
- Ridership decrease of 2.49% compared to May 2023

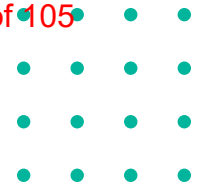




# Average Daily Ridership

Average Daily Ridership					
Month	Monthly Ridership		Average Daily Ridership		
	2022	2023	2022	2023	% Change
January	106,428	144,066	15,204	20,581	35%
February	112,303	150,528	16,043	21,504	34%
March	138,952	158,632	19,850	22,662	14%
April	134,878	147,800	19,268	21,114	10%
May	121,579	131,263	17,368	18,752	8%
June	121,607	127,984	17,372	18,283	5%
July	118,533		16,933		-1,000%
August	150,627		21,518		-1,000%
September	170,842		24,406		-1,000%
October	155,044		22,149		-1,000%
November	122,649		17,521		-1,000%
December	111,331		15,904		-1,000%
<b>Year to Date</b>	<b>1,564,773</b>	<b>860,273</b>	<b>223,539</b>	<b>1,222,806</b>	<b>-414%</b>



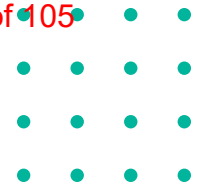


# GAMECOCK RIDERSHIP

Route	June 2023 Total	May 2023 Total	Variance	% Change
13 North Loop	28	419	391	-1396%
14 Express	394	488	94	-24%
15 Yellow	No Service	79	#VALUE!	#VALUE!
16 Greek Village	No Service	15	#VALUE!	#VALUE!
17 Green	No Service	117	#VALUE!	#VALUE!
18 Red	No Service	249	#VALUE!	#VALUE!
19 Blue	No Service	288	#VALUE!	#VALUE!
20 West Campus	234	423	189	-81%
24 Evening 1	No Service	13	#VALUE!	#VALUE!
25 Evening 2	No Service	0	#VALUE!	#VALUE!
	656	2,091	1,435	-219%



- 656 Total passenger boardings
- Difference of -1,435 passengers compared to May



# DART Ridership



## Passenger Information

<i>Clients</i>	76.18	%
<i>Companions</i>	0.00	%
<i>Attendants</i>	23.50	%
<i>Others</i>	0.32	%
<i>Pass. Per Trip</i>	1.25	
<i>Average Length</i>	31.46	Minutes
<i>Average Distance</i>	8.54	Miles
<i>Transferred Passengers</i>	0	

## Requested Trip Information

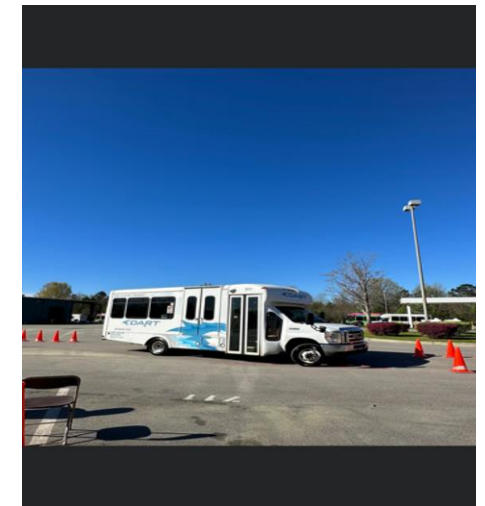
<i>Total Requested</i>	5325	<i>No Shows</i>	79
<i>Unscheduled</i>	0	<i>Cancels CD</i>	104
<i>Unscheduled</i>	0.00 %	<i>No Shows</i>	3.44 %
<i>Cancel Adv.</i>	1459		
<i>Late Cancels</i>	21	<i>No Shows Other</i>	0
<i>Same Day</i>	43	<i>Cancel Other</i>	0
<i>Site Closure</i>	0	<i>Missed</i>	0
<i>User Error</i>	59	<i>MissedT</i>	0
<i>Cancels</i>	29.71 %	<i>Missed</i>	0.00 %
	<i>Transferred Trips</i>		0

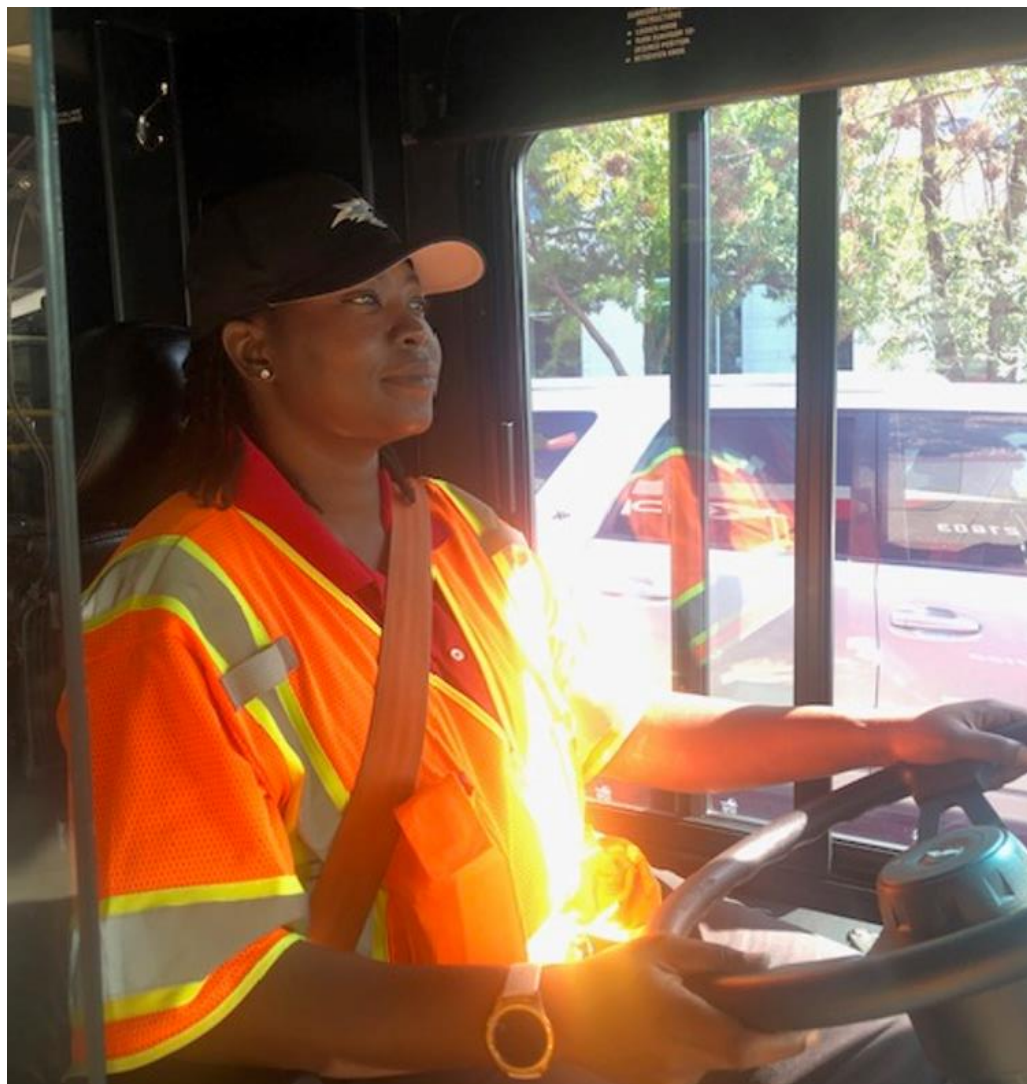
## Hours Allocation

<i>Total</i>	2710.42	Hours
<i>Deadhead</i>	9.61	%
<i>Service</i>	90.39	%
<i>Live</i>	90.39	%
<i>Brk, Lnch, or Out</i>	0.00	%
<i>User defined breaks</i>	0.00	%

## Miles Allocation

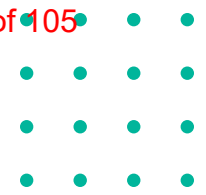
<i>Total</i>	44252.8	Miles
<i>Deadhead</i>	9.78	%
<i>Service</i>	90.22	%
<i>Live</i>	90.22	%
<i>Brk, Lnch, or Out</i>	0.00	%
<i>User defined breaks</i>	0.00	%





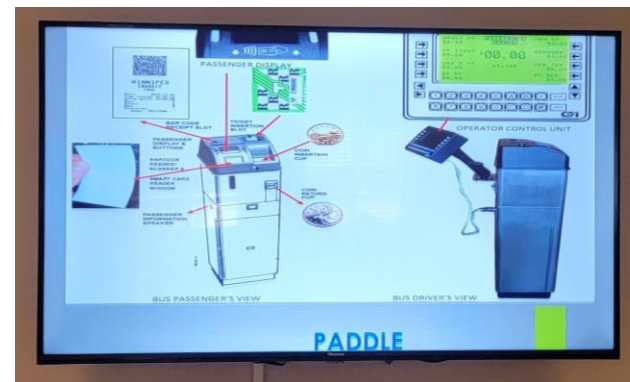
**Safety First,  
Safety Always**

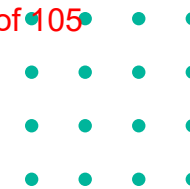




# Safety First

- Safety First Safety Always
- Safety Meeting – Spring Into Safety
- Facilities Inspection
- Mandatory Safety Bulletin
  - Drive Cam
- Preventable RATPDEV – 3(1.10) Per 100,000
- Preventable DART-0
- Total Collisions – 5 Per (1.82) 100,000





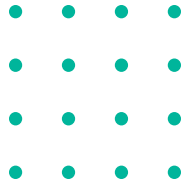
# Safety Performance

Vehicle Accidents				
	Fixed	Flex	Dart	Total
Revenue Incidents/Accident	5	0	0	5
Deadhead Incidents/Accidents	0	0	0	0
Per 100,000 Miles	0	0	0	1.82
Total Incidents /Accidents	5	0	0	5

Injuries				
	Fixed	Flex	Dart	Total
Revenue Injuries	1	0	0	1
Deadhead Injuries	0	0	0	0
Per 100,000 Miles	0	0	0	0.37
Total Injuries	1	0	0	1





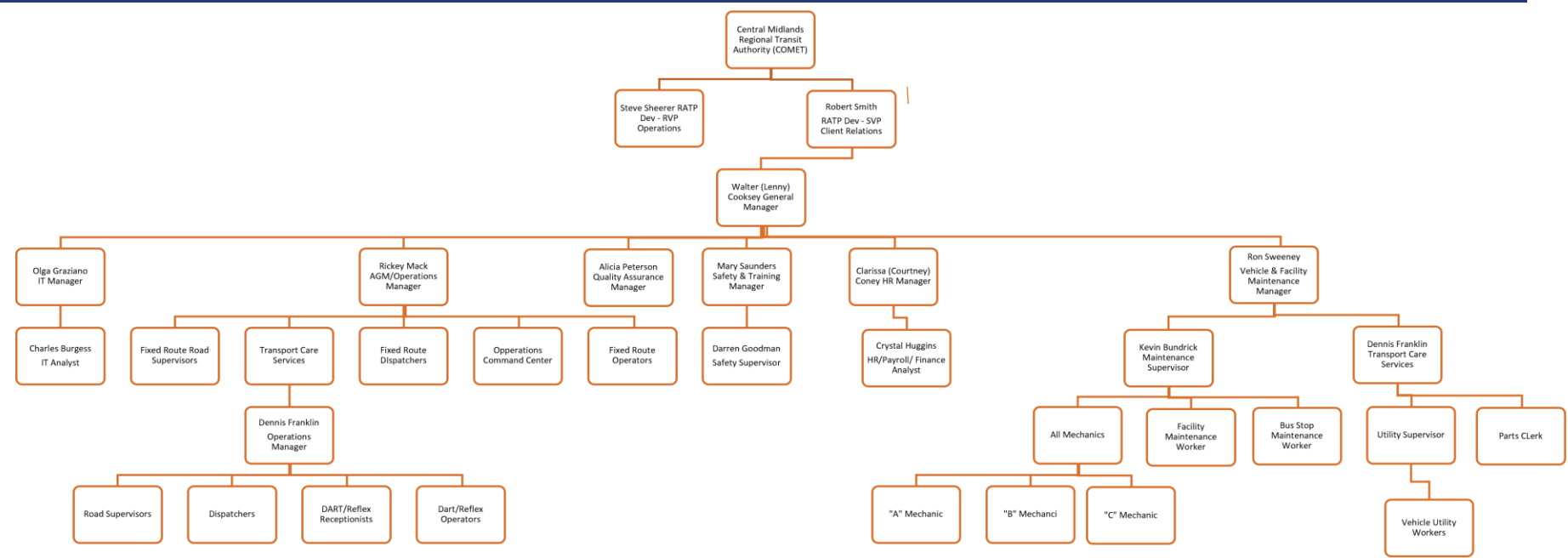


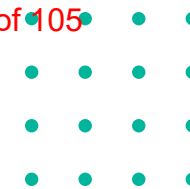
# Human Resources





# Organizational Chart

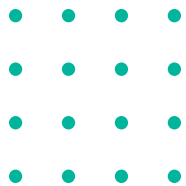




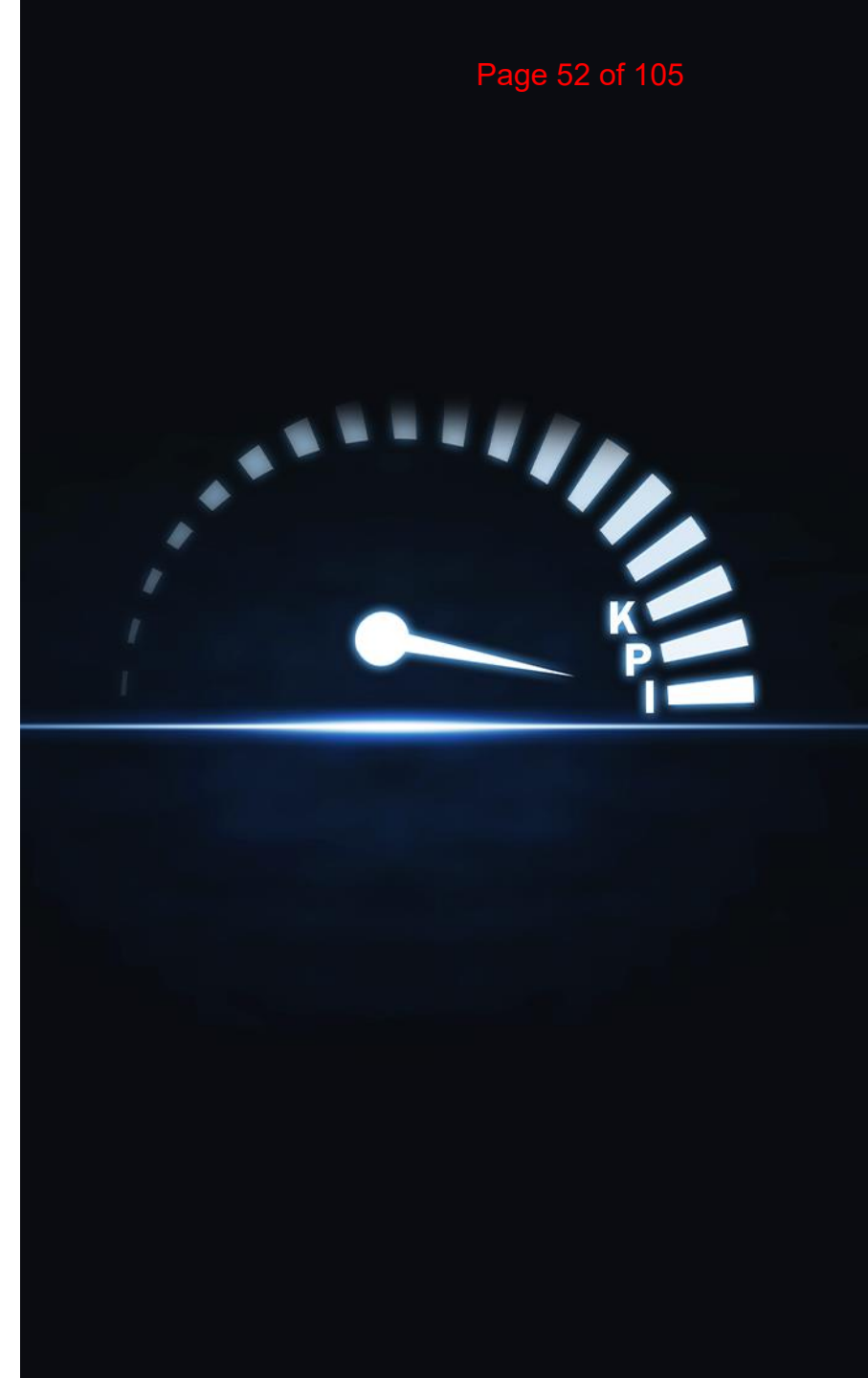
# Staffing & Recruitment

Description	Active	Training	Leave	Total
Fix Route Operators/USC	116	3	7	126
Ops Supervisor (USC)	2			2
Dispatcher/supervisor (USC)	1			1
Fix Route Operations Supervisor	1			12
Fix Route Dispatcher	2			2
DART/Reflex Reservationist	3.5			3.5
TCS Total Operators	27		3	30
IT Analyst	1			1
Mechanics	13	0	0	13
Lead mechanic/Maintenance Supervisor	1			1
Utility Worker	9			9
Shopkeeper	1			1
Totals	177.5	2	10	201.5





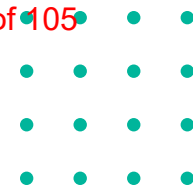
# Key Performance Indicator (KPI)





# Key Performance Indicator (KPI)

Performance Measure	<i>RATP Dev Contract Goal</i>	<i>RATP Dev June /Actual</i>
On-Time Performance (Fixed Route / Paratransit)	<i>85% / 90%</i>	<i>77.78%/ 91.05%</i>
Miles Between Road Calls	<i>12,000</i>	<i>12,581</i>
Customer Complaints (Per 10,000 Customers)	<i>6.0</i>	<i>2.34</i>
Preventable Accidents (Per 10,000 Miles)	<i>2.0</i>	<i>0.11</i>



Thank You



3613 LUCIUS ROAD. • COLUMBIA, SC • 29201  
 WWW.CATCHTHECOMET.ORG • (O) 803.255.7133 • (F) 803.255.7113

## Central Midlands Regional Transit Authority

### FINANCE COMMITTEE AGENDA

Wednesday, July 12, 2023

10:00 a.m.

3613 Lucius Road, Columbia, SC, 29201  
 Conference Room A (Large) – 2<sup>nd</sup> Floor

*Prior to entering the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.*

#### OFFICERS

Dr. Robert Morris, Chair (Richland County Legislative Delegation)  
 Rep. Leon Howard (Richland County Legislative Delegation)  
 Mike Green (West Columbia)

Andy Smith (Forest Acres)  
 Christopher Lawson (Richland County)

- 
1. CALL TO ORDER AND DETERMINATION OF QUORUM
  2. ADOPTION OF AGENDA\* Page(s) 1-2
  3. ADOPT MINUTES Page(s) 3-6
    - Meeting date: *June 14, 2023*
  4. MATTERS REFERRED FROM THE BOARD OF DIRECTORS Page(s)
    - Discuss Previous (open) Motions – *no new*
  5. MONTHLY FINANCIAL REPORTS (R. Andrews) Page(s) 7-34
    - A. May 2023\*\**
    - ✚ Financial Highlights
    - ✚ Condensed Financial Summary
    - ✚ Income Statement
    - ✚ Month to Month Budget comparison view
    - ✚ Reserve Accounts Bank Statement (OPTUS, LGIP)
    - ✚ Fuel Cost Summary
    - ✚ Invoices for select vendors
  6. DISADVANTAGED BUSINESS ENTERPRISE (DBE) UPDATE (A. Prince) Page(s) 35-38

- 7. DISCUSSION AND ACTION ITEMS
  - A. None Page(s)
- 8. COMMENTS, ANNOUNCEMENTS, NEW MOTIONS
- 9. LEGAL/CONTRACTUAL/PERSONNEL (may require executive session)
  - A. None Page(s)
- 10. ADJOURN

***All items on this agenda are subject to action being taken by the Committee.***

*\*Agenda order is subject to change.*

*\*\* Documents provided quarterly*

**GENERAL INFORMATION ABOUT BOARD COMMITTEE MEETINGS:** The COMET will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Administrative & Customer Service Specialist, The COMET will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Requests should be sent to The COMET by mail at 3613 Lucius Road, Columbia, SC 29201, by fax at (803) 255-7113, or by e-mail to [info@catchthecomet.org](mailto:info@catchthecomet.org). For language assistance, interpreter services, please contact (803) 255-7133, 711 through the Relay Service. Para información en Español, por favor llame al (803) 255-7133.

Catch The COMET to the Meeting! Route 6 and DART serve the facility. Visit [www.catchthecomet.org](http://www.catchthecomet.org) or call (803) 255-7100 for more details.

**Upcoming Meeting Dates:** **Board of Directors Meeting**  
Wednesday, *July 26, 2023* @ 12:00 p.m.

Lowell C. Spires, Jr. Regional Transit Facility  
Conference Room A (Large)  
3613 Lucius Road  
Columbia, SC 29201





The COMET Finance Committee Meeting minutes are prepared and presented in summary form. Audio recordings of the meetings are on file at The COMET and are part of the approved minutes. If you would like to hear the recording from the meeting, please contact Angela Jacobs at [ajacobs@thecometsc.gov](mailto:ajacobs@thecometsc.gov).

Per SC Code of Laws, Title 30, Chapter 4, Section 30-4-80 - All public bodies shall notify persons or organizations, local news media, or such other news media as may request notification of the times, dates, places, and agenda of all public meetings, whether scheduled, rescheduled, or called, and the efforts made to comply with this requirement must be noted in the minutes of the meetings. The COMET complied with the notification of this meeting on June 9, 2023.

Central Midlands Regional Transit Authority  
 FINANCE COMMITTEE MEETING  
 Wednesday, June 14, 2023 – 10:04 A.M.  
 3613 Lucius Road, Columbia, SC 29201  
 Conference Room A (Large) – 2<sup>nd</sup> Floor

Members Present:

Rep. Leon Howard\*  
 Christopher Lawson, Secretary\*  
 Robert Morris, Chair

Members Absent:

Andy Smith

Advisory Members Absent:

Michael Green

COMET Staff Present:

Rosalyn Andrews, Director of Finance/CFO  
 Jackie Bowers, Director of Operations  
 Pamela Bynoe-Reed, Director of Marketing & Community Affairs  
 LeRoy DesChamps, Interim Executive Director  
 Angela Jacobs, Board Clerk/Community Programs Specialist  
 Arlene Prince, Director of Compliance, Civil Rights Officer  
 Michelle Ransom, Regional Grants Manager \*  
 Crystal Willis, Financial Accountant\*  
 Margaret Woodson, Procurement & Compliance Manager

\*Via Phone or Virtual

1. CALL TO ORDER AND DETERMINATION OF A QUORUM

Dr. Morris called the meeting to order at 10:04 A.M. A quorum was present.

2. ADOPTION OF AGENDA

Pages 1-2

Motion:

A motion was made by Rep. Howard and seconded by Mr. Lawson to adopt the agenda.

Approved: Howard, Lawson, Morris

Absent: Smith

Motion passed.

## 3. ADOPTION OF MINUTES

Pages 3-7

Motion:

A motion was made by Mr. Lawson and seconded by Dr. Morris to adopt the minutes from the April 12, 2023, meeting.

Approved: Howard, Lawson, Morris

Absent: Smith

Motion passed.

## 4. MATTERS REFERRED FROM THE BOARD OF DIRECTORS

## A. Discuss Previous Motions

No new matters to discuss.

## 5. MONTHLY FINANCIAL REPORTS (R. Andrews)

Pages 8 - 58

Ms. Andrews directed members to page 7 of the packet and reported that March 2023 totaled 75% of the fiscal year completion and provided the following budget details for the month of March:

- ✚ Net income of \$424K (YTD \$8.00M)
- ✚ Total revenue \$2.94M
- ✚ Total expenses were \$2.72M
- ✚ Paid to date to RATP Dev \$47,539,376
- ✚ Professional contract services have been outlined as requested by the committee. \* Denotes details of the payments and are included in the packet.
- ✚ Pass Donations of \$800 (passes only-no monetary donations)
- ✚ Penny Collection earned nearly \$170,955,475 (57% of \$300,991,000 budget allocation).

Dr. Morris asked Ms. Andrews to give an update at the next meeting on the percentage used of the 22 years allotted for the Penny Tax.

Ms. Andrews directed members to page 44 of the packet for the April 2023 and reported that the budget is at 83% complete for the fiscal year and provided the following budget details:

- ✚ Net income of \$501K (YTD \$8.37M)
- ✚ Total revenue \$2.94M
- ✚ Total expenses were \$2.65M
- ✚ Paid to date to RATP Dev \$49,304,361
- ✚ Professional contract services have been outlined as requested by the committee. \*Denotes inclusion of payment details.
- ✚ Pass Donations of \$800 (passes only-no monetary donations)
- ✚ Penny Collection earned nearly \$190,825,234 (with 36.60% of \$300,991,000 budget allocation remaining).

Mr. Smith asked Ms. Andrews to explain the significance of the reserve account balance, and she noted that the operating account must maintain a minimum balance of \$5M to avoid fees.

6. DISADVANTAGED BUSINESS ENTERPRISE (DBE) UPDATE (A. Prince) Pages 83-62  
 Dr. Prince directed members to DBE reports on pages 83-92 which reflect the period ending March - April 2023. Pages 89-90 give a summary and snapshot of all vendors that the COMET pays with a DBE goal and approximately \$54.6M was paid to vendors with DBE goals and of this amount DBEs received approximately 25.8% which reflects approximately \$14.1M of the agency's goal. Pages 91-92 contain information relevant to our contractor RATP Dev and their payments to DBE firms. Page 91 reflects data from the start of the contract and the cumulative goal reflects \$11.4M paid to DBE firms which is approximately 23.1%. Page 92 captures the fiscal year starting July 2022, through April 2023. Dr. Morris asked if the percentages for each local company that Mr. Lawson had requested in a previous meeting were included and Dr. Prince directed him to pages 89 and 91 and which shows the contract period and the percentage of obtained for the local companies during the reporting period. Mr. Lawson asked if there was a plan and method in place to replace the contractors whose terms are complete or near completion. Dr. Prince said the contracts that ended were one-time, short-term projects. Ms. Andrews said if the contract has ended it means we are no longer doing business with that company and Ms. Woodson, Procurement & Compliance Manager, has been going through all contracts to determine which needs to be extended. Extensions will be made for those contracts that are ended but need continuation, but others will go out for RFP process for new vendors. Mr. Lawson said he doesn't want the agency to get into the habit of renewing contracts when there may be new and other contractors with fresh ideas. Mr. DesChamps said at the end of a contract there is an assessment process that gives staff a chance to evaluate the vendor and to make sure we have the right contractors to meet our objectives, and to possibly perform better and save money. Mr. Lawson referred to DBE line items 6 (Brownstone) as an example, which states the contract DBE requirement is 2%, however the goal achieved is 97%, and asked if they were paid 95% more than the goal anticipated. Dr. Prince said when Brownstone originally began the contract they were not certified as a DBE, but later became an MBE firm, and payments for that original start were not counted but the contract has a 2% requirement and their payments are now being counted as MBE firm. He asked if the same applied to CR Jackson as it appears to be an overpayment and Ms. Andrews and Dr. Prince said there is a 2% requirement in place and neither firm was overpaid. Dr. Morris asked when Brownstone became an MBE and Dr. Prince said she would provide that information.
7. DISCUSSION AND ACTION ITEMS  
 A. Blue Bike Discussion (R. Andrews)  
 Ms. Andrews referred members to page 93 and reminded everyone that over the past several meetings discussions have been had surrounding Blue Bike and Blue Bike sent out a notice that they would end their operations in the state. Staff are still working on an option and a meeting with the City of Columbia and BlueCross BlueShield has been scheduled to determine what their plans are in continuing the bikeshare program. Mr. Lawson asked if the bikes could be substituted for scooters as seen in other cities and Ms. Andrews said the City of Columbia would not allow it. Dr. Morris asked that Ms. Andrews come back to the committee with suggestions at their next meeting to discuss further before taking it to the board.
8. COMMENTS, ANNOUNCEMENTS, NEW MOTIONS  
 Dr. Morris thanked staff for the superb job they are doing.
9. LEGAL/CONTRACTUAL PERSONNEL  
 A. Discussion of Contractual Issues - None.

10. ADJOURNMENT

Motion:

A motion was made by Rep. Howard and seconded by Mr. Lawson to adopt the agenda.

Approved: Howard, Lawson, Morris

Absent: Smith

Motion passed.

Approved: Aye (Voice Vote 10:26 A.M.)

Motion passed.

*The meeting adjourned at 10:26 A.M.*

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this \_\_\_\_\_, 2023.

Prepared by: Angela Jacobs, Board Clerk & Community Programs Specialist

Reviewed by:

Pamela Bynoe-Reed, Director of Marketing & Community Affairs/PIO

Approved by:

\_\_\_\_\_  
Christopher Lawson, Secretary

## Financial Highlights FY 2023 Month End May 2023

*92% of fiscal year completed*

*Annual Budget - ~\$42.57M*



### Net Income (Loss):

✚ Excluding depreciation - Month = ~\$275k

Actual YTD = ~\$8.62M



### Total Revenue:

✚ PTD = \$2.61M

Actual YTD = ~\$35.43M

total YTD collections represent an average **~83%** of annual budgeted amount.



### Total Expenses (w/depreciation):

✚ PTD = \$2.54M

Actual YTD ~ \$29.48M

total YTD expenditures represent an average **~69%** of annual budgeted amount.



PTD - contract operator RATP Dev 7/1/2020 to reporting month: **\$51,009,923**



Professional Contract Svcs, Marketing & Security (4203, 4361, 4509): (\* details included)

✚ ABLE South Carolina	4,334	✚ TMD	3,500
✚ *Burr Forman McNair - Retainer incl	6,000	✚ CTEE	4,375
✚ *Brownstone	4,800	✚ Security (4509)	44,142
✚ *Chernoff Newman, LLC	2,025		
✚ iT1 Solutions	2,250	✚ Marketing, Adv & Promotion (4203)	47,250
✚ *Maynard Nexsen	6,000	○ Flock & Rally (F&R)	
✚ *Natavis Harris (Planner Consultant)	2,075	○ Sponsorships: Cola Fireflies, DELTA Ball, Columbia ART Museum, Homeless No More,	
✚ TransPro Consulting	9,000	○ Ads: Transit Talent employment, Facebook, WP Engine, WLTX, SC State Newspaper	
✚ Crowe LLP	12,000		



Pass Donations FY 22 - YTD total **\$800 (no new donations as of previous month)**



Total collections of Penny Revenue since 2013 to present: **(no new collections)**

- ✓ \$190,825,234 (63.40%)/10 yrs. (45%) of \$300,991,000/22 yr. allocation;
  - remaining balance = \$110,165,766 (36.60%)/12 yrs. (55%)

- ✓ Payments received from Richland County
  - August 2022- \$6,529,236.38
  - January 2023 - \$6,599,467.46

- November 2022 - \$6,528,695.13
- April 2023 - \$6,741,597.12

**Central Midlands Regional Transit Authority**  
**Condensed Statement of Financial Position**  
**Period Ended 05/31/23**

FY 2023

	Actual PTD	Actual YTD	Budgeted Amount	
	5/31/2023	5/31/2023	YTD	Annual
<b>Revenues:</b>				
Passenger Fares/Revenue Contracts	239,103	3,566,718	2,750,000	3,000,000
Special (Advertising, Interest, Rental, Etc)	366,308	1,475,017	871,567	950,800
Admin/Misc/Gain(Loss) Sale of Assets	1,776	41,858	5,500	6,000
Local Revenue (The Penny)	2,000,000	28,650,056	19,632,996	21,417,814
Reimbursement (RTAP, UofSC, etc)	2,905	7,502	1,833	2,000
State (SCDOT)	-	-	1,017,500	1,110,000
CBDG & Hospitality	-	-	-	-
Federal (CARES Act, CRRSA, ARP)	-	1,690,132	14,788,942	16,027,051
<b>Total Revenue</b>	<b>\$ 2,610,092</b>	<b>\$ 35,431,282</b>	<b>\$ 39,068,338</b>	<b>\$ 42,513,665</b>

<b>Expenses:</b>				
Contract Operator	1,760,308	19,654,050	20,759,614	22,647,329
Federal/State (Capital, PM, NPM)	108,861	1,858,571	8,018,357	8,747,299
Fuel	168,823	2,104,208	2,903,077	3,166,993
Administrative (includes Salaries & Benefits)	132,704	1,480,306	1,781,930	1,943,924
Professional Services	96,883	1,209,946	2,709,334	2,955,637
Utilities	23,984	273,271	363,657	396,717
Other Operating Expenses	43,527	226,802	1,852,827	2,655,766
Depreciation	209,248	2,677,803	-	-
<b>Total Expenses</b>	<b>\$ 2,544,337</b>	<b>\$ 29,484,958</b>	<b>\$ 38,388,796</b>	<b>\$ 42,513,665</b>

<b>Net Income (Loss) From Operations + Depreciation add back:</b>	<b>\$ 275,003</b>	<b>\$ 8,624,128</b>	<b>\$ 679,543</b>	<b>\$ (0)</b>
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**Cash:**

Petty Cash		300		
<i>OPTUS Bank</i>				
Operating Reserve Funds	4,040,826			
Capital Reserve Funds	2,648,385	6,689,211		
<i>Local Gov't Investment Pool</i>				
Emergency Reserve	17,296,081			
Operating Reserve	18,758,321	36,054,402		
<i>Security Federal Bank</i>				
Operating/Sweeps Acct		6,492,862		
<b>Total Cash</b>		<b>\$ 49,236,774</b>		

Total Assets	<b>\$ 87,701,853</b>
Total Current Liabilities	<b>\$ 8,562,182</b>

**Central Midlands Regional Transit Authority  
Statement of Income vs Budget  
Period Ended May 31, 2023**

Fiscal Year % complete = 92%

	<i>Actual PTD 5/31/2023</i>	<i>Actual YTD</i>	<i>Budgeted YTD (\$) 5/31/2023</i>	<i>Variance (\$) Budget YTD</i>	<i>Annual Budgeted Amount</i>	<i>(\$) of Budget remaining Annual Budget</i>
<b>Revenue:</b>						
<b>Operating Revenues</b>						
Passenger Revenue	133,847	1,381,891	1,375,000	(6,891)	1,500,000	118,109
Advertising Revenue	-	17,150	100,833	83,683	110,000	92,850
Contracted Services Revenue	105,256	2,184,827	1,375,000	(809,827)	1,500,000	(684,827)
Human Trafficking Awareness	-	-	69,564	69,564	75,888	75,888
CARES Act/ARP Funding (Federal & SCDOT)	-	496,345	8,080,185	7,583,840	8,814,747	8,318,402
Other Revenue	1,584	35,656	2,750	(32,906)	3,000	(32,656)
Total Operating Revenue	<u>240,687</u>	<u>4,115,869</u>	<u>11,003,332</u>	<u>6,887,463</u>	<u>12,003,635</u>	<u>7,887,766</u>
<b>Nonoperating Revenues</b>						
Contributed Svcs/In Kind Revenue	-	-	55,000	55,000	60,000	60,000
Local Revenue - Lexington Cty	-	251,060	278,779	27,719	304,123	53,063
Interest Income	353,976	1,183,396	531,667	(651,729)	580,000	(603,396)
Richland County 1% Sales Tax	2,000,000	28,398,996	19,354,217	(9,044,779)	21,113,691	(7,285,305)
RTAP Reimbursement	2,905	7,502	1,833	(5,669)	2,000	(5,502)
Fuel Tax Refunds	12,262	273,741	238,333	(35,407)	260,000	(13,741)
OPT/SMTF 5339	-	-	880,000	880,000	960,000	960,000
OPT Rural Program 5311 Revenue	-	-	137,500	137,500	150,000	150,000
Rental Income	70	730	733	3	800	70
Federal Revenue - NOLO Project	-	72,500	518,833	446,333	566,000	493,500
Federal Revenue - ICAM	-	62,478	62,478	-	62,478	-
Federal Revenue - Planning	-	29,679	45,833	16,154	50,000	20,321
Federal Revenue - Capital: Non Prev Maint	-	35,818	137,500	101,682	150,000	114,182
Federal Revenue - Capital: Prev. Maint	-	-	1,031,393	1,031,393	1,125,156	1,125,156
Federal Revenue - Salaried Positions	-	24,221	311,667	287,446	340,000	315,779
Federal Revenue - ADP Software	-	-	183,333	183,333	200,000	200,000
Federal Revenue - ADP Hardware	-	-	183,333	183,333	200,000	200,000
Federal Revenue - Operations Assistance	-	-	931,333	931,333	1,016,000	1,016,000
Federal Revenue - ADA Paratransit	-	-	183,333	183,333	200,000	200,000

**Central Midlands Regional Transit Authority  
Statement of Income vs Budget  
Period Ended May 31, 2023**

Fiscal Year % complete = 92%

	<i>Actual PTD 5/31/2023</i>	<i>Actual YTD</i>	<i>Budgeted YTD (\$) 5/31/2023</i>	<i>Variance (\$) Budget YTD</i>	<i>Annual Budgeted Amount</i>	<i>(\$) of Budget remaining Annual Budget</i>
Federal Revenue - EE Training	-	-	22,917	22,917	25,000	25,000
Federal Revenue - Mobility 5310	-	-	-	-	-	-
Federal Revenue - 3rd Party Contractual (Website)	-	500	2,750	2,250	3,000	2,500
Federal Revenue - Safety & Security	-	41,891	366,667	324,776	400,000	358,109
Federal Revenue - Vanpool	-	40,792	45,833	5,041	50,000	9,208
Federal Revenue - 5339 Shelter ACQ & Install	-	885,908	2,576,988	1,691,080	2,811,260	1,925,352
Gain(Loss) Sale of Asset	-	(7,234)	-	7,234	-	7,234
Concessions Revenue	192	2,247	2,750	503	3,000	753
Total Nonoperating Revenue	<b>2,369,405</b>	<b>31,315,414</b>	<b>28,085,006</b>	<b>(3,230,408)</b>	<b>30,632,508</b>	<b>(682,905)</b>
<b>Total Revenues:</b>	<b>2,610,092</b>	<b>35,431,282</b>	<b>39,088,338</b>	<b>3,657,055</b>	<b>42,573,665</b>	<b>7,204,861</b>

**Expenses:**

Administrative

Salaries (Staff/Intern) & Other Paid Wages	101,050	1,121,213	1,319,495	198,282	1,439,449	318,236
SC Retirement: ER	16,687	191,855	237,509	45,654	259,101	67,246
FICA & Medicare	7,126	83,677	100,942	17,265	110,118	26,442
Health Insurance: ER	7,072	76,555	107,151	30,596	116,892	40,337
SC Unemployment	298	3,069	13,167	10,098	14,364	11,295
Workers Comp	473	3,937	3,667	(271)	4,000	63
Dues/Subscriptions/Memberships	645	7,820	21,881	14,061	23,870	16,050
Marketing/Advertising/Promotional Material	40,455	377,623	485,146	107,522	529,250	151,627
Charitable Donations (Passes ONLY)	-	800	6,600	5,800	7,200	6,400
Postage & Shipping	-	925	5,500	4,575	6,000	5,075
Printing	164	24,628	73,333	48,706	80,000	55,372
Board/Committee/Transit Academy	208	2,062	7,288	5,225	7,950	5,888
Tickets & Transfers	28,596	38,193	9,167	(29,026)	10,000	(28,193)
Office Equipment - Lease & Rental	412	5,513	11,550	6,037	12,600	7,087
Admin Misc: Office Supplies, Fines, Taxes, etc.	1,689	13,925	34,650	20,725	37,800	23,875



**Central Midlands Regional Transit Authority  
Statement of Income vs Budget  
Period Ended May 31, 2023**

Fiscal Year % complete = 92%

	<i>Actual PTD</i> <i>5/31/2023</i>	<i>Actual YTD</i>	<i>Budgeted YTD</i> <i>(\$)</i> <i>5/31/2023</i>	<i>Variance (\$)</i> <i>Budget YTD</i>	<i>Annual</i> <i>Budgeted</i> <i>Amount</i>	<i>(\$)</i> <i>of Budget</i> <i>remaining</i> <i>Annual Budget</i>
Banking Fees	627	6,709	13,750	7,041	15,000	8,291
Payroll Processing Fees	523	6,674	9,167	2,493	10,000	3,326
Employee Training & Development (Fed & Non Fed)	6,202	31,060	49,152	18,091	53,620	22,560
Contingency	-	-	-	-	694,500	694,500
Total Administrative	<u>212,225</u>	<u>1,996,238</u>	<u>2,509,113</u>	<u>512,875</u>	<u>3,431,714</u>	<u>740,976</u>
Operations & Maintenance						
Contributed Svcs/In Kind Expense (Facility use)	-	-	55,000	55,000	60,000	60,000
Contractor-Fixed Route	1,371,089	15,456,666	16,052,202	595,536	17,511,493	2,054,827
Contractor-DART	326,767	3,435,051	3,900,894	465,843	4,255,521	820,470
Contractor-Spcl Svc/Svc Enhancements	47,345	601,971	641,955	39,984	700,315	98,343
CARES Act - SCDOT 5311	-	-	621,645	621,645	678,158	678,158
Propane Fuel	39,355	471,075	586,667	115,591	640,000	168,925
Diesel & Vehicle Fuel	129,468	1,633,133	1,717,827	84,694	1,873,993	240,860
Hydrogen Fuel	-	-	4,583	4,583	5,000	5,000
OPT: SMTF Expenses	-	19,456	594,000	574,544	648,000	628,544
Facility Related Repairs & Maintenance Expense (PM)	28,983	361,467	641,667	280,199	700,000	338,532
Federal Expense: ADP Software ACQ & Maint	26,821	421,284	527,083	105,800	575,000	153,716
Federal Expense: ADP Hardware ACQ & Maint	1,293	139,765	229,167	89,402	250,000	110,235
Federal Expense: 3rd Party Contractual (Website)	-	-	9,167	9,167	10,000	10,000
Federal Expense: Safety & Security	-	406,208	458,333	52,125	500,000	93,792
Federal Expense: Van Pool Ops	9,274	96,198	100,833	4,635	110,000	13,802
Federal Expense: Bike Program	5,833	64,163	64,167	4	70,000	5,837
Federal Expense: 5310	32,756	356,628	421,667	65,038	460,000	103,372
Total Operations & Maintenance	<u>2,018,984</u>	<u>23,463,066</u>	<u>26,626,857</u>	<u>3,163,791</u>	<u>29,047,480</u>	<u>5,584,414</u>
Insurance						
Insurance - Vehicle/Facility/Tort/Cyber	9,713	103,272	107,094	3,822	116,830	13,558
Insurance-Officers & Directors	874	9,476	16,500	7,024	18,000	8,524
Total Insurance	<u>10,587</u>	<u>112,749</u>	<u>123,594</u>	<u>10,846</u>	<u>134,830</u>	<u>22,081</u>
Technical Services						
Professional Contract Services	56,427	832,322	2,224,188	1,391,866	2,426,387	1,594,065
Fare Collection Service & Supplies	-	163	3,667	3,503	4,000	3,837
Total Technical Services	<u>56,427</u>	<u>832,486</u>	<u>2,227,855</u>	<u>1,395,369</u>	<u>2,430,387</u>	<u>1,597,901</u>

**Central Midlands Regional Transit Authority  
Statement of Income vs Budget  
Period Ended May 31, 2023**

Fiscal Year % complete = 92%

	<i>Actual PTD 5/31/2023</i>	<i>Actual YTD</i>	<i>Budgeted YTD (\$) 5/31/2023</i>	<i>Variance (\$) Budget YTD</i>	<i>Annual Budgeted Amount</i>	<i>(\$) of Budget remaining Annual Budget</i>
Utilities						
Natural Gas	126	8,792	20,144	11,352	21,975	13,183
Electric	8,215	90,120	138,285	48,165	150,856	60,736
Water & Sewer	3,323	39,699	55,953	16,255	61,040	21,341
Telecommunications	12,320	134,661	149,276	14,615	162,846	28,185
Total Utilites	<u>23,984</u>	<u>273,271</u>	<u>363,657</u>	<u>90,386</u>	<u>396,717</u>	<u>123,446</u>
Capital Expense						
Federal Expense: Preventative Maint (PM)	5,341	32,011	1,289,242	1,257,231	1,406,446	1,374,434
Furniture, Fixtures, & Equipment < \$5000	43	6,060	36,667	30,607	40,000	33,940
Non - Federal Expense: Cap Ex	-	-	1,440,098	1,440,098	1,571,016	1,571,016
Federal Expense: Shelter & Accessories ACQ/Install	6,721	119,419	3,221,235	3,101,817	3,514,075	3,394,656
Federal Expense: Capital (Non PM)	743	15,415	550,000	534,585	600,000	584,585
Interest Expense	33	582	917	335	1,000	418
Total Capital Expense	<u>12,882</u>	<u>173,487</u>	<u>6,538,159</u>	<u>6,364,672</u>	<u>7,132,537</u>	<u>6,959,050</u>
Depreciation Expense	<u>209,248</u>	<u>2,677,803</u>	<u>-</u>	<u>(2,677,803)</u>	<u>-</u>	<u>(2,677,803)</u>
<b>Total Expenses:</b>	<b><u>2,544,337</u></b>	<b><u>29,529,100</u></b>	<b><u>38,389,234</u></b>	<b><u>8,860,134</u></b>	<b><u>42,573,665</u></b>	<b><u>12,350,065</u></b>
<b>Net Income before Deprecation:</b>	<b><u>65,755</u></b>	<b><u>5,902,183</u></b>	<b><u>699,104</u></b>	<b><u>(5,203,079)</u></b>	<b><u>(0)</u></b>	<b><u>(5,145,204)</u></b>
Add Back: Depreciation Expense	209,248	2,677,803	-	(2,677,803)	-	(2,677,803)
<b>Net Income From Operations:</b>	<b><u><u>275,003</u></u></b>	<b><u><u>8,579,986</u></u></b>	<b><u><u>699,104</u></u></b>	<b><u><u>(7,880,882)</u></u></b>	<b><u><u>(0)</u></u></b>	<b><u><u>(7,823,007)</u></u></b>

Central Midlands Transit Cash Budget Analysis*														
Period Ended May 31, 2023														
		Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	
Beginning Balance	\$	13,798,343	\$ 13,589,801	\$ 15,597,571	\$ 15,769,077	\$ 15,870,574	\$ 15,996,490	\$ 17,055,678	\$ 19,899,645	\$ 19,680,650	\$ 19,893,605	\$ 20,175,257	\$ 20,241,012	
+Projected Cash Inflow	\$	2,320,699	\$ 4,842,851	\$ 2,930,149	\$ 2,815,169	\$ 2,740,262	\$ 3,575,099	\$ 5,627,252	\$ 2,591,671	\$ 2,938,331	\$ 2,936,053	\$ 2,610,092	\$ 867,455	
Cash Available	\$	16,119,041	\$ 18,432,652	\$ 18,527,720	\$ 18,584,246	\$ 18,610,835	\$ 19,571,589	\$ 22,682,930	\$ 22,491,315	\$ 22,618,982	\$ 22,829,658	\$ 22,785,349	\$ 21,108,467	
-Projected Cash Outflow	\$	2,529,240	\$ 2,835,081	\$ 2,758,643	\$ 2,713,673	\$ 2,614,346	\$ 2,515,910	\$ 2,783,285	\$ 2,810,665	\$ 2,725,377	\$ 2,654,401	\$ 2,544,337	\$ 298,057	
Net Cash Available	\$	13,589,801	\$ 15,597,571	\$ 15,769,077	\$ 15,870,574	\$ 15,996,490	\$ 17,055,678	\$ 19,899,645	\$ 19,680,650	\$ 19,893,605	\$ 20,175,257	\$ 20,241,012	\$ 20,810,411	
Xfer of Funds														
Ending Balance	\$	13,589,801	\$ 15,597,571	\$ 15,769,077	\$ 15,870,574	\$ 15,996,490	\$ 17,055,678	\$ 19,899,645	\$ 19,680,650	\$ 19,893,605	\$ 20,175,257	\$ 20,241,012	\$ 20,810,411	
<b>Annual Budgeted Amount</b>														
		7/31/2022	8/31/2022	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023	
<b>Revenue:</b>														
Operating Revenues														
Passenger Revenue	1,500,000	114,620	135,820	126,945	130,237	120,715	105,469	136,316	123,421	130,589	123,912	133,847	120,043	
Advertising Revenue	110,000	-	-	-	-	15,700	-	1,450	-	-	-	-	-	
Contracted Services Revenue	1,500,000	90,046	168,599	277,823	262,870	239,134	130,208	202,598	237,233	229,917	241,144	105,256	4,578	
Human Trafficking Awareness	75,888	-	-	-	-	-	-	-	-	-	-	-	-	
CARES Act/ARP Funding (Federal & SCDOT)	8,814,747	-	-	-	-	-	496,345	-	-	-	-	-	-	
CRRSA 5310 Act Funding	-	-	-	-	-	-	-	-	-	-	-	-	-	
ARP 5310 Act Funding	-	-	-	-	-	-	-	-	-	-	-	-	-	
Miscellaneous Income	3,000	376	563	301	300	11,830	8,370	4,073	2,860	5,250	150	1,584	724	
Local Revenue - Lexington Cty	304,123	61,856	-	-	63,674	-	-	62,765	-	-	62,765	-	-	
Interest Income	580,000	1,546	37,387	114,397	3,499	165,916	6,421	227,660	8,470	108,768	155,356	353,976	-	
Richland County 1% Sales Tax	21,113,691	2,043,677	4,485,559	2,176,412	2,176,412	2,175,871	2,176,231	4,423,236	2,199,822	2,199,822	2,341,953	2,000,000	-	
RTAP Reimbursement	2,000	-	2,032	-	8,750	-	(8,750)	-	-	2,565	-	2,905	-	
Fuel Tax Refunds	260,000	8,308	12,632	10,408	169,144	10,831	8,388	10,487	10,485	10,312	10,484	12,262	-	
OPT/SMTF 5339	960,000	-	-	-	-	-	-	-	-	-	-	-	518,767	
OPT Rural Program 5311 Revenue	150,000	-	-	-	-	-	-	-	-	-	-	-	-	
Hospitality/Accomodations Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	
CDBG Grants (Shelters & Pass Program)	-	-	-	-	-	-	-	-	-	-	-	-	-	
Rental Income	800	60	60	60	60	70	70	70	70	70	70	70	70	
Federal Revenue - NOLO Project	566,000	-	-	-	-	-	58,500	-	-	14,000	-	-	136,551	
Federal Revenue - Health Care Access	-	-	-	62,478	-	-	-	-	-	-	-	-	-	
Federal Revenue - Planning	50,000	-	-	8,408	-	-	10,966	-	-	10,305	-	-	11,829	
Federal Revenue - Capital: Non Prev Maint	150,000	-	-	26,789	-	-	8,385	-	-	644	-	-	14,407	
Federal Revenue - Capital: Prev. Maint	1,125,156	-	-	-	-	-	-	-	-	-	-	-	-	
Federal Revenue - Salaried Positions	340,000	-	-	7,646	-	-	9,190	-	-	7,385	-	-	-	
Federal Revenue - ADP Software	200,000	-	-	-	-	-	-	-	-	-	-	-	-	
Federal Revenue - ADP Hardware	200,000	-	-	-	-	-	-	-	-	-	-	-	-	
Federal Revenue - Operations Assistance	1,016,000	-	-	-	-	-	-	-	-	-	-	-	-	
Federal Revenue - ADA Paratransit	200,000	-	-	-	-	-	-	-	-	-	-	-	-	
Federal Revenue - EE Training	25,000	-	-	-	-	-	-	-	-	-	-	-	-	
Federal Revenue - 3rd Party Contractual (Website)	3,000	-	-	300	-	-	100	-	-	100	-	-	-	
Federal Revenue - Safety & Security	400,000	-	-	4,832	-	-	-	-	-	37,059	-	-	835	
Federal Revenue - Vanpool	50,000	-	-	15,025	-	-	12,380	-	-	13,387	-	-	12,241	
Federal Revenue - 5339 Shelter ACQ & Install	2,811,260	-	-	98,120	-	-	56,288	563,529	-	167,971	-	-	47,232	
Federal Revenue - Intermodal Station	-	-	-	-	-	-	-	-	-	-	-	-	-	
Gain(Loss) Sale of Asset	-	-	-	-	-	-	-	(5,175)	(2,059)	-	-	-	-	
Insurance Claim	-	-	-	-	-	-	-	-	11,189	-	-	-	-	
Concesssions Revenue	3,000	209	199	205	223	195	193	243	180	188	220	192	178	
<b>Total Revenues:</b>		<b>43,010,010</b>	<b>2,320,699</b>	<b>4,842,851</b>	<b>2,930,149</b>	<b>2,815,169</b>	<b>2,740,262</b>	<b>3,575,099</b>	<b>5,627,252</b>	<b>2,591,671</b>	<b>2,938,331</b>	<b>2,936,053</b>	<b>2,610,092</b>	<b>867,455</b>

Central Midlands Transit Cash Budget Analysis\*

Period Ended May 31, 2023

		Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	
Beginning Balance	\$	13,798,343	\$ 13,589,801	\$ 15,597,571	\$ 15,769,077	\$ 15,870,574	\$ 15,996,490	\$ 17,055,678	\$ 19,899,645	\$ 19,680,650	\$ 19,893,605	\$ 20,175,257	\$ 20,241,012	
+Projected Cash Inflow	\$	2,320,699	\$ 4,842,851	\$ 2,930,149	\$ 2,815,169	\$ 2,740,262	\$ 3,575,099	\$ 5,627,252	\$ 2,591,671	\$ 2,938,331	\$ 2,936,053	\$ 2,610,092	\$ 867,455	
Cash Available	\$	16,119,041	\$ 18,432,652	\$ 18,527,720	\$ 18,584,246	\$ 18,610,835	\$ 19,571,589	\$ 22,682,930	\$ 22,491,315	\$ 22,618,982	\$ 22,829,658	\$ 22,785,349	\$ 21,108,467	
-Projected Cash Outflow	\$	2,529,240	\$ 2,835,081	\$ 2,758,643	\$ 2,713,673	\$ 2,614,346	\$ 2,515,910	\$ 2,783,285	\$ 2,810,665	\$ 2,725,377	\$ 2,654,401	\$ 2,544,337	\$ 298,057	
Net Cash Available	\$	13,589,801	\$ 15,597,571	\$ 15,769,077	\$ 15,870,574	\$ 15,996,490	\$ 17,055,678	\$ 19,899,645	\$ 19,680,650	\$ 19,893,605	\$ 20,175,257	\$ 20,241,012	\$ 20,810,411	
Xfer of Funds														
Ending Balance	\$	13,589,801	\$ 15,597,571	\$ 15,769,077	\$ 15,870,574	\$ 15,996,490	\$ 17,055,678	\$ 19,899,645	\$ 19,680,650	\$ 19,893,605	\$ 20,175,257	\$ 20,241,012	\$ 20,810,411	
<b>Annual Budgeted Amount</b>														
		7/31/2022	8/31/2022	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023	
<b>Expenses:</b>														
<b>Administrative</b>														
Salaries (Staff/Intern) & Other Paid Wages		1,439,449	107,097	109,830	110,842	106,118	108,168	101,231	85,462	86,075	106,880	98,462	101,050	112,939
SC Retirement: ER		259,101	19,778	19,175	19,354	17,995	16,937	17,480	15,004	14,985	18,464	15,996	16,687	-
FICA & Medicare		110,118	8,473	8,216	8,281	7,938	7,895	7,543	6,779	6,544	8,030	6,852	7,126	7,804
Health Insurance: ER		116,892	6,635	6,635	6,635	7,897	7,057	5,795	6,652	7,072	7,072	8,035	7,072	1,950
SC Unemployment		14,364	16	53	74	67	66	93	1,060	712	344	286	298	117
Workers Comp		4,000	264	264	361	296	296	296	372	372	473	473	473	473
Dues/Subscriptions/Memberships		23,870	-	2,000	-	750	-	250	100	2,495	830	750	645	5
Marketing/Advertising/Promotional Material		529,250	22,322	19,338	38,383	40,765	24,516	29,030	40,146	43,132	32,285	47,250	40,455	1,915
Charitable Donations (Passes ONLY)		7,200	-	-	-	750	200	(750)	-	600	-	-	-	-
Postage & Shipping		6,000	10	-	221	10	260	-	10	203	10	201	-	-
Printing		80,000	7,007	1,855	1,149	1,148	2,825	388	4,367	412	4,815	497	164	174
Board/Committee		7,200	-	272	217	-	-	300	180	303	208	195	208	-
Tickets & Transfers		10,000	517	778	832	563	7,950	(6,707)	1,102	2,843	600	1,119	28,596	996
Office Equipment - Lease & Rental		12,600	664	412	412	769	412	412	664	277	412	664	412	412
Admin Misc: Fines, Taxes, etc.		37,800	1,757	1,467	1,346	1,510	1,870	1,712	1,321	377	271	606	1,689	714
Banking Fees		15,000	1,291	309	825	572	514	604	393	535	393	646	627	50
Payroll Processing Fees		10,000	648	539	539	539	535	648	886	523	523	771	523	642
Federal Expense: Staff Training & Development		53,620	1,371	4,101	2,805	2,346	725	346	6,101	5,180	719	1,164	6,202	4,756
Contractor-Fixed Route		17,511,493	1,298,215	1,408,855	1,451,527	1,445,552	1,379,308	1,355,374	1,432,609	1,391,211	1,486,014	1,436,912	1,371,089	-
Contractor-DART		4,255,521	310,438	310,784	300,569	289,319	283,053	326,437	332,376	314,351	331,907	309,050	326,767	-
Contractor-Spcl Svc/Svc Enhancements		700,315	28,658	53,842	59,519	70,042	56,843	39,358	63,571	60,950	44,969	76,875	47,345	-
CARES Act - SCDOT 5311		678,158	-	-	-	-	-	-	-	-	-	-	-	-
Propane Fuel		640,000	54,491	53,684	49,004	39,572	36,227	36,768	37,723	38,895	43,122	42,235	39,355	28,886
Diesel & Vehicle Fuel		1,873,993	129,849	194,903	149,710	182,590	182,105	112,508	178,537	130,170	123,116	120,176	129,468	44,494
Hydrogen Fuel		5,000	-	-	-	-	-	-	-	-	-	-	-	-
OPT: SMTF Expenses		648,000	-	1,321	2,194	4,631	7,800	-	-	-	3,510	-	-	-
Facility Related Repairs & Maintenance Expense		700,000	30,818	28,606	27,762	44,836	26,685	31,758	29,162	34,952	41,289	36,616	28,983	19,983
Federal Expense: ADP Software ACQ & Maint		575,000	30,360	118,926	44,948	23,870	26,648	22,101	22,164	24,369	53,974	27,102	26,821	22,489
Federal Expense: ADP Hardware ACQ & Maint		250,000	497	497	1,293	1,293	1,293	1,293	1,293	128,427	1,293	1,293	1,293	-
Federal Expense: 3rd Party Contractual (Website)		10,000	-	-	-	-	-	-	-	-	-	-	-	-
Federal Expense: Safety & Security		500,000	45,654	40,908	38,554	36,785	25,099	23,456	24,230	39,931	44,531	42,918	-	-
Federal Expense: Van Pool Ops		110,000	7,710	8,090	8,204	8,911	9,000	9,180	8,774	8,179	10,460	8,417	9,274	-
Federal Expense: Bike Program		70,000	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833
Federal Expense: 5310		460,000	31,322	31,326	23,394	31,344	34,976	33,501	33,021	33,034	35,916	36,038	32,756	2,500
Insurance - Vehicle		6,900	517	517	48	113	113	113	113	113	113	113	113	113
Insurance - Facility		67,930	4,065	4,065	5,579	5,916	6,049	6,122	6,019	6,019	6,019	6,019	6,019	6,019
Insurance-Tort Liability		42,000	3,582	3,582	3,582	3,582	3,582	3,582	3,582	3,582	3,582	3,582	3,582	3,582

Central Midlands Transit Cash Budget Analysis*													
Period Ended May 31, 2023													
		Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
	Beginning Balance	\$ 13,798,343	\$ 13,589,801	\$ 15,597,571	\$ 15,769,077	\$ 15,870,574	\$ 15,996,490	\$ 17,055,678	\$ 19,899,645	\$ 19,680,650	\$ 19,893,605	\$ 20,175,257	\$ 20,241,012
	+Projected Cash Inflow	\$ 2,320,699	\$ 4,842,851	\$ 2,930,149	\$ 2,815,169	\$ 2,740,262	\$ 3,575,099	\$ 5,627,252	\$ 2,591,671	\$ 2,938,331	\$ 2,936,053	\$ 2,610,092	\$ 867,455
	Cash Available	\$ 16,119,041	\$ 18,432,652	\$ 18,527,720	\$ 18,584,246	\$ 18,610,835	\$ 19,571,589	\$ 22,682,930	\$ 22,491,315	\$ 22,618,982	\$ 22,829,658	\$ 22,785,349	\$ 21,108,467
	-Projected Cash Outflow	\$ 2,529,240	\$ 2,835,081	\$ 2,758,643	\$ 2,713,673	\$ 2,614,346	\$ 2,515,910	\$ 2,783,285	\$ 2,810,665	\$ 2,725,377	\$ 2,654,401	\$ 2,544,337	\$ 298,057
	Net Cash Available	\$ 13,589,801	\$ 15,597,571	\$ 15,769,077	\$ 15,870,574	\$ 15,996,490	\$ 17,055,678	\$ 19,899,645	\$ 19,680,650	\$ 19,893,605	\$ 20,175,257	\$ 20,241,012	\$ 20,810,411
	Xfer of Funds												
	Ending Balance	\$ 13,589,801	\$ 15,597,571	\$ 15,769,077	\$ 15,870,574	\$ 15,996,490	\$ 17,055,678	\$ 19,899,645	\$ 19,680,650	\$ 19,893,605	\$ 20,175,257	\$ 20,241,012	\$ 20,810,411
	<b>Annual Budgeted Amount</b>												
		7/31/2022	8/31/2022	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023
	Insurance-Officers & Directors	18,000	806	806	874	874	874	874	874	874	874	874	874
	Professional Contract Services	2,426,387	52,440	84,297	86,801	48,366	73,582	81,406	158,550	53,041	59,047	78,364	56,427
	Fare Collection Service & Supplies	4,000	-	-	-	-	-	-	-	-	-	163	-
	Natural Gas	21,975	88	84	104	651	856	1,573	1,952	1,392	1,063	904	126
	Electric	150,856	8,639	8,812	8,595	7,400	7,450	7,796	9,108	8,084	7,854	8,166	8,215
	Water & Sewer	61,040	3,889	3,966	3,764	3,851	3,236	3,131	4,503	3,563	3,150	3,323	3,323
	Telecommunications	162,846	13,380	15,251	12,406	12,317	8,116	12,340	11,018	12,519	13,002	11,991	12,320
	Federal Expense: Preventative Maint (PM)	1,406,446	3,636	3,636	2,840	1,476	3,500	1,348	1,442	1,604	5,488	1,700	5,341
	Non - Federal Expense: Cap Ex	1,571,016	-	-	-	-	-	-	-	-	-	-	-
	Furniture, Fixtures, & Equipment < \$5000	40,000	-	2,618	505	(198)	-	-	-	64	2,983	44	43
	Federal Expense: Shelter & Accessories ACQ/Ins	3,514,075	-	3,787	1,998	3,066	-	1,757	2,564	96,014	2,344	1,169	6,721
	Federal Expense: Capital (Non PM)	600,000	11,855	-	1,157	-	-	850	-	810	-	743	-
	Interest Expense	1,000	72	68	64	61	57	53	49	45	41	37	33
	Depreciation Expense	-	274,576	270,772	275,541	251,588	251,835	239,579	242,769	240,813	210,563	210,521	209,248
	<b>Total Expenses:</b>	<b>41,819,165</b>	<b>2,529,240</b>	<b>2,835,081</b>	<b>2,758,643</b>	<b>2,713,673</b>	<b>2,614,346</b>	<b>2,515,910</b>	<b>2,783,285</b>	<b>2,810,665</b>	<b>2,725,377</b>	<b>2,654,401</b>	<b>2,544,337</b>
	Add Back: Depreciation Expense	-	274,576	270,772	275,541	251,588	251,835	239,579	242,769	240,813	210,563	210,521	209,248
	<b>Net Income From Operations:</b>	<b>1,190,846</b>	<b>66,034</b>	<b>2,278,543</b>	<b>447,047</b>	<b>353,084</b>	<b>377,751</b>	<b>1,298,767</b>	<b>3,086,735</b>	<b>21,819</b>	<b>423,517</b>	<b>492,173</b>	<b>275,003</b>





# South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

05/01/2023 - 05/31/2023

<b>CENTRAL MIDLANDS REGIONAL</b>	<b>Account Number:</b>	2530
<b>Operating Reserve</b>	<b>Beginning Balance:</b>	18,674,739.20
<b>3613 Lucius Road</b>	<b>Ending Balance:</b>	18,758,320.83
<b>Columbia, SC 29201</b>	<b>Average Balance:</b>	18,674,739.20
	<b>Average Interest Rate (365):</b>	5.2697 %

Date	Description	Contributions	Withdrawals	Balance
05/01/2023	Beginning Balance	--	--	18,674,739.20
05/31/2023	Reinvestment	83,581.63	--	18,758,320.83

	Funds Received	Funds Withdrawn	Interest Earned
MTD	0.00	0.00	83,581.63
YTD	6,600,000.00	0.00	566,365.43



# South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

05/01/2023 - 05/31/2023

<b>CENTRAL MIDLANDS REGIONAL</b>	<b>Account Number:</b>	2533
<b>Emergency Reserve</b>	<b>Beginning Balance:</b>	17,219,015.09
<b>3613 Lucius Road</b>	<b>Ending Balance:</b>	17,296,081.41
<b>Columbia, SC 29201</b>	<b>Average Balance:</b>	17,219,015.09
	<b>Average Interest Rate (365):</b>	5.2697 %

Date	Description	Contributions	Withdrawals	Balance
05/01/2023	Beginning Balance	--	--	17,219,015.09
05/31/2023	Reinvestment	77,066.32	--	17,296,081.41

	Funds Received	Funds Withdrawn	Interest Earned
MTD	0.00	0.00	77,066.32
YTD	6,600,000.00	0.00	515,372.38





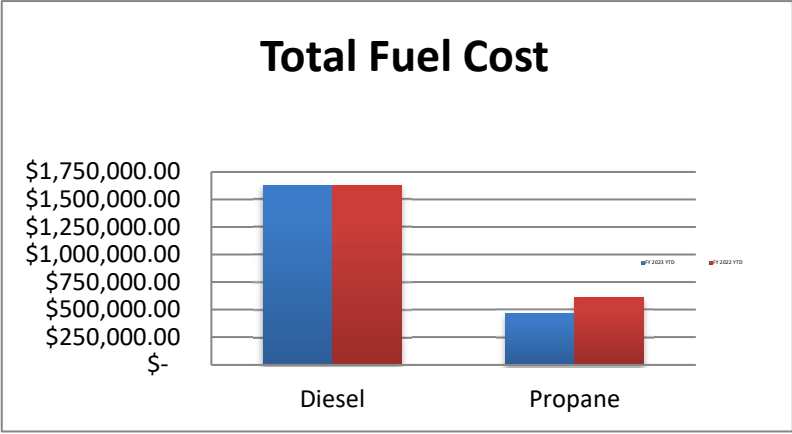
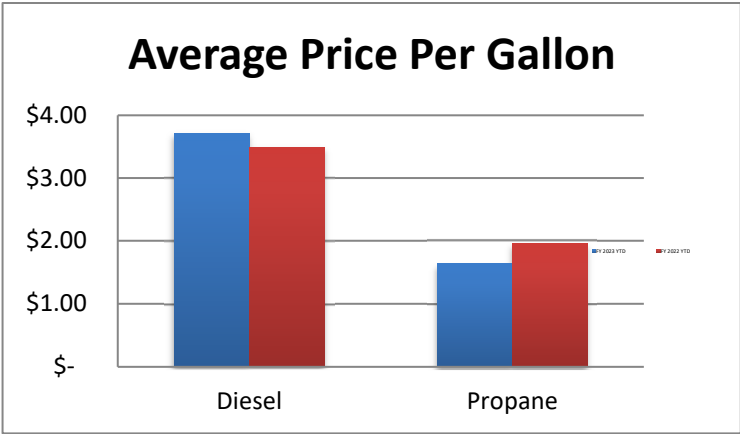
May-23

## MONTHLY FUEL GAUGE REPORT

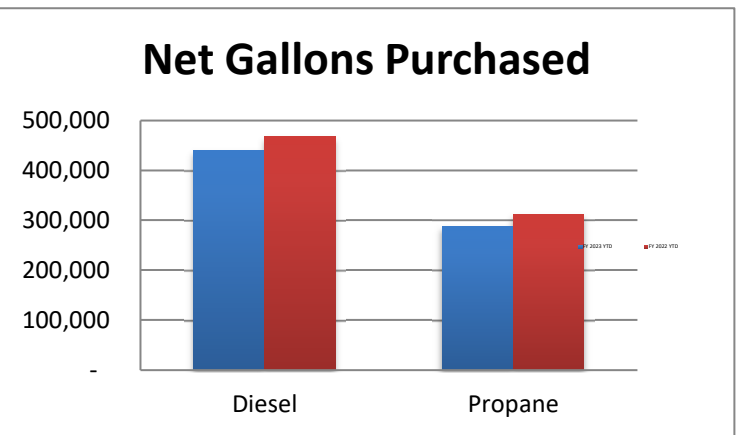
	<u>Diesel</u>	<u>Propane</u>
FY 2023 YTD		
July 2022 - June 2023		
Budgeted Cost Per Gallon	\$ 4.16	\$ 1.51
Average Price per Gallon	\$ 3.71	\$ 1.64
Net Gallons Purchased	439,152.92	287,740.20
Total Cost	\$ 1,628,171.51	\$ 471,075.33
Total Savings per Gallon Average (\$)	\$ 0.45	\$ (0.13)
Total Savings This Budget Period Average	\$ 198,704.64	\$ (36,587.63)
FY 2022 YTD		
July 2021 - June 2022		
Budgeted Cost Per Gallon	\$ 2.04	\$ 1.54
Average Price per Gallon	\$ 3.49	\$ 1.96
Net Gallons Purchased	467,073.35	311,916.91
Total Cost	\$ 1,629,701.25	\$ 610,030.52
Total Savings per Gallon Average (\$)	\$ (1.45)	\$ (0.42)
Total Savings This Budget Period Average	\$ (679,127.78)	\$ (130,698.92)

	<u>Diesel</u>	<u>Propane</u>
FY 2023 YTD	\$ 3.71	\$ 1.64
FY 2022 YTD	\$ 3.49	\$ 1.96

	<u>Diesel</u>	<u>Propane</u>
FY 2023 YTD	\$ 1,628,171.51	\$ 471,075.33
FY 2022 YTD	\$ 1,629,701.25	\$ 610,030.52



	<u>Diesel</u>	<u>Propane</u>
FY 2023 YTD	439,153	287,740
FY 2022 YTD	467,073	311,917



Francenia B. Heizer  
fheizer@burr.com  
T 803.799.9800  
F 803.933.1463

July 5, 2023

Rosalyn Andrews, Director of Finance/CFO  
Central Midlands Regional Transit Authority  
VIA E-MAIL

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FOR PROFESSIONAL SERVICES RENDERED AS GENERAL COUNSEL

May 2023                      \$4,000

**Total                              \$4,000**

**MEMORANDUM**

To: Rosalyn Andrews, Finance Director/CFO  
Central Midlands Regional Transit Authority

From: Francenia B. Heizer, Esquire

Date: July 5, 2023

Subject: General Counsel Services

During the month of May 2023, the following general counsel services were rendered:

Preparation for and attendance at Board of Directors Meeting

Telephone conversations, meetings, conference calls, correspondence and e-mails on various matters



REMITTANCE ADDRESS  
 Post Office Box 830719  
 Birmingham, Alabama 35283-0719  
 Main: (205) 251-3000  
<https://www.BURR.com/payment/>  
 Tax ID #63-0322727

THE COMET (CENTRAL MIDLANDS TRANSIT)  
 3613 LUCIUS RD  
 COLUMBIA, SC 29201

30 Jun 2023  
 Invoice # 1399103  
 Bill Atty: F. Heizer  
 As of 05/31/23

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY  
 0000003 LABOR ISSUES

**BILL SUMMARY THROUGH MAY 31, 2023**

Professional Services	\$1,903.00
<b>TOTAL DUE THIS BILL</b>	<b>\$1,903.00</b>

**WIRING/ACH INSTRUCTIONS:**

Account Name: Burr & Forman LLP  
 420 North 20<sup>th</sup> Street, Suite 3400  
 Birmingham, Alabama 35203

Bank Name: Wells Fargo Bank  
 420 Montgomery Street  
 San Francisco, CA 94104

Wire Routing Transit Number: 121000248  
 ACH Routing Transit Number: 062000080  
 Account Number: 2000686788359  
 SWIFT Code: WFBUIUS6S

PLEASE EMAIL REMITTANCE ADVICE TO:  
[AccountsReceivable@burr.com](mailto:AccountsReceivable@burr.com)

**REMITTANCE COPY**

PLEASE INCLUDE THE INVOICE NUMBER or CLIENT ID WITH YOUR PAYMENT

For your convenience, pay online at <https://www.Burr.com/payment> (Bank Draft or Credit Card)

Please direct inquiries to Melissa Tilton at [MTilton@burr.com](mailto:MTilton@burr.com) or [BFRreceivables@burr.com](mailto:BFRreceivables@burr.com)

**BURR & FORMAN LLP**

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHOR  
0000003 LABOR ISSUES

30 Jun 2023  
Invoice # 1399103  
Page 2

THE COMET (CENTRAL MIDLANDS TRANSIT)  
3613 LUCIUS RD  
COLUMBIA, SC 29201

30 Jun 2023  
Invoice # 1399103  
Bill Atty: F. Heizer  
As of 05/31/23

EMPLOYER I.D. #63-0322727

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY  
0000003 LABOR ISSUES

<u>Date</u>	<u>Description</u>	<u>Tkpr</u>	<u>Hours</u>	<u>Value</u>
05/25/23	Receipt, review Plaintiff's motion for extension to file response out of time and response in opposition to motion to dismiss	VH	0.50	\$80.00
05/30/23	Receipt, review Plaintiff's motions for leave to extend time to respond and response to motion to dismiss; review all file documents regarding same and follow-up with C. Aragona	RJM	3.00	\$900.00
05/30/23	Review Plaintiff's Response to Defendant's Motion to Dismiss and begin drafting Reply in Support of Motion to Dismiss	CEA	4.10	\$779.00
05/30/23	Review, revise reply in support of renewed motion to dismiss	VH	0.40	\$64.00
05/31/23	Final review, revisions to reply in support of renewed motion to dismiss; draft certificate of service for Pro Se Plaintiff; finalize for filing; receipt, review filed reply and certificate of service; attend to service of same	VH	0.50	\$80.00
		Total Services	8.50	\$1,903.00
	Total Services and Disbursements			<u>\$1,903.00</u>
	TOTAL NOW DUE			<u><u>\$1,903.00</u></u>

**BURR & FORMAN LLP**

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHOR  
0000003 LABOR ISSUES

30 Jun 2023  
Invoice # 1399103  
Page 3

**SUMMARY OF SERVICES**

<u>Name</u>	<u>Rate</u>	<u>Hours</u>	<u>Amount</u>
Richard J. Morgan	\$300.00	3.00	\$900.00
Valerie N. Hampton	\$160.00	1.40	\$224.00
Chandler E. Aragona	\$190.00	4.10	\$779.00
TOTALS		8.50	\$1,903.00



**Brownstone Design  
Fee Compilation**

**Date:** May 31, 2023  
**Invoice:** 05-2023  
**To:** Central Midlands Regional Transit Authority  
 Leroy Deschamps, Interim Director  
**Services:** Architect and Engineering Services

<b>BCG Personnel</b>	<b>TOTALS</b>	<b>HOURLY RATE</b>	<b>FEE</b>
Victor Johnson--Project Management	32.00	\$150.00	\$4,800.00
<b>TOTAL May 2023</b>			<b>\$4,800.00</b>

**TOTAL INVOICE** \$4,800.00

**DESCRIPTION OF SERVICES PROVIDED**

**\*\* Project Administration - May 2023**

1330 Lady Street Suite 500 Columbia, SC 29201  
 (803) 376-6044 Fax (803) 376-6099  
[www.bstonegroup.com](http://www.bstonegroup.com)



Entry Date	Full name	Project name	Hours	Task name	Comment
5/1/2023	Victor Johnson	Lucius Road Superstop	4	P-Site Analysis	Construction Administration
5/8/2023	Victor Johnson	Lucius Road Superstop	4	P-Site Analysis	Construction Administration
5/11/2023	Victor Johnson	Lucius Road Superstop	4	P-Site Analysis	Construction Administration
5/23/2023	Victor Johnson	Lucius Road Superstop	4	P-Site Analysis	Construction Administration
5/24/2023	Victor Johnson	Lucius Road Superstop	4	P-Site Analysis	Construction Administration
5/25/2023	Victor Johnson	Lucius Road Superstop	8	P-Site Analysis	Construction Administration
5/26/2023	Victor Johnson	Lucius Road Superstop	4	P-Site Analysis	Construction Administration
		<b>Victor Johnson Lucius Road Total</b>	<b>32</b>		

We have been in process reconciling the concrete deficiencies at the Lucius Road Superstop project, and now we'll proceed with securing and retaining an additional concrete contractor to complete this final scope of work. Also, the Lucius project is not completed until all these deficiencies are completed, and officially signed off by the COMET as being substantially completed. Brownstone Construction Group has informed the COMET that the Lucius Road Superstop project will be completed and operational by the end of August.



## CHERNOFF NEWMAN

**INVOICE****Invoice Number :** 57512-0000**Date :** 5/31/2023**Page :** 1

COMET  
 Attn: Accounting  
 3613 Lucius Road  
 Columbia, SC 29201

**May 2023****Job: 006407 – Direct Consultation to COMET Board, Executive or Staff**

	<u>Hours</u>	<u>Rate</u>		
Rick Silver	4.00	225.00	05/01/23 – 05/31/23	900.00
Heyward Bannister	5.00	225.00	05/01/23 – 05/31/23	1,125.00
			<b>Total Due</b>	<b>\$2,025.00</b>

TERMS: NET 30 DAYS  
 ACH/EFT Information:  
 Synovus Bank  
 2401 Devine Street  
 Columbia SC 29205  
 Routing Number: 061100606  
 Account Number: 4509324701

**MEMORANDUM**

**TO:** Central Midlands Regional  
Transit Authority

**FROM:** Chernoff Newman

**DATE:** June 6, 2023

**RE:** Monthly Activity Report for May 2023

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During the month of May, we continued to develop strategy, messaging and execution for topics.

Our activities in May 2023 include:

Rick

- Provided general consulting services associated with public and government relations
- Supported and advised The COMET on projects under direction from the Chair of the Board and outreach to local leaders and elected officials on behalf of The COMET

Heyward

- Provided general consulting services associated with public and government relations
- Supported and advised The COMET on marketing and outreach to local leaders and elected officials on behalf of The COMET




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IRS # 63-0864426

Central Midlands Regional Transit Authority  
d/b/a The Comet Central Midlands Transit  
Leroy Deschamps  
accounting@thecometsc.gov  
3613 Lucius Road  
Columbia SC 29201

Invoice No. 535980042  
Invoice Date June 7, 2023  
Matter No. 061920.00001  
Attorney R. Coble

Re: Legislative

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*For Professional Services Rendered Through May 31, 2023*

Total Fees	\$6,000.00
<b>Total This Invoice</b>	<b>\$6,000.00</b>

1230 MAIN STREET, SUITE 700, COLUMBIA, SC (29201)

OFFICES IN:

ATLANTA, GA • AUSTIN, TX • BIRMINGHAM, AL • CHARLESTON, SC • CHARLOTTE, NC • COLUMBIA, SC • DALLAS, TX • DES MOINES, IA  
GREENSBORO, NC • GREENVILLE, SC • HILTON HEAD, SC • HUNTSVILLE, AL • LOS ANGELES, CA • MIAMI, FL • MOBILE, AL • MONTGOMERY, AL  
MYRTLE BEACH, SC • NASHVILLE TN • NEW YORK, NY • ORLANDO, FL • RALEIGH, NC • SAN FRANCISCO, CA • WASHINGTON, DC

**FEEES**

<b>Date</b>	<b>Timekeeper</b>	<b>Description</b>	<b>Hours</b>
05/02/23	R. Coble	Review penny sales tax legislation status;	0.60
05/03/23	R. Coble	Emails from and to Attorney Frannie Heizer re referendum status with Richland County Council; conference call with Attorney Pam Baker re Richland County Council;	1.00
05/04/23	R. Coble	Review emails from and to Attorney Frannie Heizer re Penny Sales Tax Statutes; review per Ms Heizer Penny Sales Tax statutes;	2.00
05/06/23	R. Coble	Review penny sales tax statutes;	1.00
05/08/23	R. Coble	Review status of Penny Tax legal issues and Richland County status;	1.00
05/13/23	R. Coble	Review legislative status of penny sales tax bills post Sine Die adjournment;	1.00
05/22/23	R. Coble	Review status of penny sales tax legislation;	0.60
05/25/23	R. Coble	Review legislative status and issues for penny referendum; emails from and to Attorney Pam Baker;	1.20
05/27/23	R. Coble	Review legislative status of penny sales tax;	0.60
05/30/23	R. Coble	Review status of the Capital Project Sales Tax versus the Transportation Sales Tax; email update to attorneys Frannie Heizer and Pam Baker re penny referendum;	0.60

**Total Fees:** \$6,000.00

**Total Fees and Expenses** \$6,000.00

INVOICE

**Natavis Eric Harris**  
 20 Marietta St, Apt 3H  
 Atlanta, GA 30303  
 404-259-1919  
[ericharris.mpa@gmail.com](mailto:ericharris.mpa@gmail.com)

**Invoice No :** [661]  
**Date :** 6/29/23

Central Midlands Regional Transit  
 The COMET  
 3613 Lucius Rd  
 Columbia, South Carolina  
 803-255-7100

Work Type	Description	Hours Worked/Miles	Rate	Line Total
Administrative	Responded to customer complaints, scheduling meetings, and responding to emails (this further includes preparation for all meetings).	13.5	\$50.00	\$675.00
Planning	Reviewed route performance, organized route data, monitored UofSC Service, Started preparing for next steps in the Reimagine The COMET project, Designed planned options for Lucius & River SuperStop, Continued update of turn by turns, performed work for OTP service update, developed map for stakeholder project request (e.g. City of Columbia, Lexington County, & Richland County).	19.5	\$50.00	\$975.00
Meetings	Attended public meetings for external stakeholders. The standard monthly meetings include: Service Committee, Rural Transportation Committee, Technical Committee, Transportation Subcommittee and meetings with contractors, internal stake holders, staff meetings, vendors, etc.	8.5	\$50.00	\$425.00

**TOTAL** **\$2,075.00**

Make all checks payable to Natavis Eric Harris

Administrative
Planning
Meetings
Staff Training

Date	Hours	Week of May 15th
May 15th	1	Remix/Optibus Plan
May 17th	1	Public Outreach Discussion
May 17th	0.5	Gateway Bi-Weekly Meeting
May 17th	1	Remix GTFS and Service Periods
May 18th	0.5	APC Monthly Meeting
May 18th	0.5	Lucius Road Update
May 15th	0.5	Meeting Prep: Remix/Optibus Plan
May 16th	1	Meeting Prep: Public Outreach Discussion Meeting Prep: Gateway Bi-Weekly Meeting
May 17th	0.5	Meeting Prep: Remix GTFS and Service Periods
May 15th	1	Meeting Prep: APC Monthly Meeting
May 15th	2	Meeting Prep: Lucius Road Update
May 15th	1	Admin Activities: Respond/Review emails, etc. Admin Activities: Respond/Review emails, etc.
May 17th	1	Admin Activities: Respond/Review emails, etc.
May 18th	0.5	Admin Activities: Respond/Review emails, etc.
May 19th	0.5	Admin Activities: Respond/Review emails, etc.
May 20th	1	Admin Activities: Respond/Review emails, etc. Admin Activities: Respond/Review emails, etc.
May 15th	2	USC Reduced Schedule - Schedule Building (REMIX)
May 15th	1	1901 Bull Street Site Plan Review
May 15th	3	USC run paddles - Service Reconciliation
May 17th	0.5	Lucius & River Planning Activities
May 17th	0.5	Bus Stop Planning Activities
May 19th	1	Lexington County - Service Planning (Cost Table)

21.5 Week Total

9	Administrative
8	Planning
4.5	Meetings
0	Staff Training

Date	Hours	Week of May 22nd
May 22nd	1	Remix/Optibus Plan
May 23rd	1.5	Meeting Request - Jackie
May 23rd	0.5	COMET/USC
May 24th	1	COMET Board of Directors' Meeting
May 22nd	0.5	Meeting Prep: Remix/Optibus Plan
May 23rd	0.5	Meeting Prep: Meeting Request - Jackie Meeting Prep: COMET/USC
May 24th	1	Meeting Prep: COMET Board of Directors' Meeting
May 22nd	0.5	Admin Activities: Respond/Review emails, etc.
May 23rd	0.5	Admin Activities: Respond/Review emails, etc.
May 24th	0.5	Admin Activities: Respond/Review emails, etc. Admin Activities: Respond/Review emails, etc. Admin Activities: Respond/Review emails, etc. Admin Activities: Respond/Review emails, etc.
May 22nd	2	Lucius & River Planning Activities
May 23rd	0.5	Food Policy Research
May 23rd	2	Lucius & River Planning Activities
May 24th	4	Lucius & River Planning Activities
May 25th	0.5	September Service Change Planning Activities
May 28th	1.5	September Service Change Planning Activities

18 Week Total

3.5	Administrative
10.5	Planning
4	Meetings
0	Staff Training


Administrative
Planning
Meetings
Staff Training

Date	Hours	Week of May 29th
May 30th	0	Admin Activities: Respond/Review emails, etc.
May 30th	1	Admin Activities: Respond/Review emails, etc.
May 30th	0	Admin Activities: Respond/Review emails, etc.
May 30th	1	September Service Change Planning Activities

1	Administrative
1	Planning
0	Meetings
0	Staff Training
2	Week Total




M/DBE Tracking-Local Funds Only  
 July 1, 2020 - May 31, 2023


Fiscal Year Summary (July 1, 2020 - May 31, 2023)		The COMET/Contractors Vendor Name	The COMET Paid Vendor YTD	Amount DBE Paid YTD* (Direct/Indirect)	Contract Period	Contract M/DBE Requirement	Percentage of Goal Achieved
Vendors Paid - Contracts with M/DBE Goal	\$ 56,484,308.00	1 A James Global Services	\$ 234,060.46	\$ 234,060.46	3/15/21-3/14/24 or 3/14/26	100%	100%
# M/DBEs Paid*	\$ 14,660,554.65	2 AOS Specialty Contractors (20%)	\$ 363,479.58	\$ 363,479.58	5/1/20-4/30/21 or 4/1/25	100%	100%
The COMET M/DBE Goal	25%	3 Able South Carolina	\$ 326,955.26	\$ 4,543.13	3/1/19-2/28/22 or 2/28/24	2%	1%
M/DBE Goal Percentage Achieved	26.0%	4 Amerigas	\$ 849,905.25	\$ 9,360.00	5/1/20-4/30/23 or 4/30/25	2%	1%
# Vendors with M/DBE Goal	20	5 B & C Associates	\$ 319,364.10	\$ 319,364.10	3/1/21-2/29/24 or 2/28/26	100%	100%
Note: Data reviewed from The COMET's Check Register from July 2020 -May 2023		6 Brownstone Construction Group (MBE) (20%)	\$ 179,161.02	\$ 173,392.42	6/1/20-5/31/23 or 5/31/25	2%	97%
**Payments being verified for RATP Dev/Payments reflect up thru May 2023		7 Burr Furman McNair	\$ 568,800.97	\$ 73,730.00	7/1/19-12/31/22 or 12/31/24	2%	13%
		8 Capital Building Services	\$ 116,854.61	\$ 116,854.61	contract ended	100%	100%
		9 Chernoff Newman	\$ 131,387.50	\$ 4,050.00	contingency as needed	2%	3%
		10 CR Jackson Inc (20%)	\$ 128,835.66	\$ 14,668.00	contract ended	5%	11%
		11 DESA	\$ 9,750.00	\$ 9,750.00	contract ended	100%	100%
		12 Flock and Rally	\$ 893,311.04	\$ 893,311.04	4/1/19-3/31/22 or 3/31/24	100%	100%
		13 IT1 Solutions (20%)	\$ 54,218.20	\$ 325.14	2/1/20-1/31/22 or 1/31/24	2%	1%
		14 New Age Protection	\$ 655,149.70	\$ 655,149.70	3/15/21-3/14/26	100%	100%
		15 PJ Noble & Associates	\$ 5,040.00	\$ 5,040.00	contract ended	100%	100%
		16 RATP Dev**	\$ 51,009,922.73	\$ 11,734,647.29	7/1/20-6/30/25 or 6/30/28 or 6/30/30	20.06%	23%
		17 Strategic Mapping (20%)	\$ 367,110.40	\$ 18,390.00	6/3/20-6/2/23 or 6/2/25	7%	5%
		18 Tolar Manufacturing (20%)	\$ 181,832.60	\$ 6,454.66	4/1/19-3/31/22 or 3/31/24	2%	4%
		19 Transit Mgmt Oversight & Solutions	\$ 17,014.92	\$ 17,014.92	contract ended	100%	100%
20 Walker White (20%)	\$ 72,154.00	\$ 6,969.60	contract ended	12%	10%		
<b>Total Payments</b>			<b>\$ 56,484,308.00</b>	<b>\$ 14,660,554.65</b>			<b>26.0%</b>

	<b>DBE Firm</b>	<b>The COMET Vendor</b>	<b>Service Description</b>	<b>The COMET Paid Vendor YTD</b>	<b>Amount DBE Paid YTD**</b>
1	A James Global Services	A James Global Services	Landscaping	\$ 234,060.46	\$ 234,060.46
2	AOS Specialty	AOS Specialty	Bus Stop Amenities	\$ 363,479.58	\$ 363,479.58
3	Flock and Rally	Able South Carolina	Certification/Mobility Management	\$ 326,955.26	\$ 4,543.13
4	Apex Construction	Amerigas	Propane Fuel	\$ 849,905.25	\$ 9,360.00
5	B & C Associates	B & C Associates	Janitorial	\$ 319,364.10	\$ 319,364.10
6	Brownstone Construction Group (MBE)	Brownstone Construction Group (MBE)	Architectural & Engineering	\$ 175,764.77	\$ 169,996.17
	CES Group Engineers	Brownstone Construction Group (MBE)	Civil Engineering, Surveying, Environmental	\$ 3,396.25	\$ 3,396.25
7	Gaffney Lewis LLC	Burr Furman McNair	Legal Services	\$ 568,800.97	\$ 73,730.00
8	Capital Building Services	Capital Building Services	Janitorial/Landscaping	\$ 116,854.61	\$ 116,854.61
9	Heyward Bannister/Banco-Bannister	Chernoff Newman	PR/Website	\$ 131,387.50	\$ 4,050.00
10	AOS Specialty	CR Jackson Inc	Parking Lot Repair	\$ 128,835.66	\$ 14,668.00
11	DESA	DESA	Outreach	\$ 9,750.00	\$ 9,750.00
12	Flock and Rally	Flock and Rally	Marketing	\$ 893,311.04	\$ 893,311.04
13	No Info to Date	IT1 Solutions	IT	\$ 54,218.20	\$ 325.14
14	New Age Protection	New Age Protection	Security	\$ 655,149.70	\$ 655,149.70
15	PJ Noble & Associates	PJ Noble & Associates	DBE Public Participation	\$ 5,040.00	\$ 5,040.00
16		RATP Dev	Fixed Route/Paratransit Oper	\$ 51,009,922.73	
	Transport Care Services	RATP Dev	Paratransit, Bus Cleaning		\$ 10,512,667.42
	Capital Building Services	RATP Dev	Bus Stop Maintenance, Vehicle Detailing		\$ 449,199.00
	Nissi Group	RATP Dev	NTD Reporting		\$ 36,538.00
	Hard Hat	RATP Dev	Safety Equipment		\$ 7,800.79
	A Customer Point of View	RATP Dev	Mystery Rider		\$ 84,572.00
	Ed Rush	RATP Dev	Uniforms		\$ 409,609.56
	Alpha Business Solutions	RATP Dev	Office Supplies		\$ 15,388.80
	Rely Supply	RATP Dev	Oil, Lube, etc.		\$ 218,871.72
17	Elite Professionals	Strategic Mapping	ITS	\$ 367,110.40	\$ 18,390.00
18	Davis Freight Mgmt	Tolar Manufacturing	Bus Shelters	\$ 181,832.60	\$ 6,454.66
19	Transit Mgmt Oversight & Solutions	Transit Mgmt Oversight & Solutions	Triennial Review Prep	\$ 17,014.92	\$ 17,014.92
20	Wallace Mechanic Supply	Walker White	HVAC Replacement	\$ 72,154.00	\$ 6,969.60
<b>Total Payments</b>				<b>\$ 56,484,308.00</b>	<b>\$ 14,660,554.65</b>

M/DBE Tracking  
 RATP Dev Payments  
 7/1/20-5/31/23

Fiscal Year Summary (July 1, 2020 - May 31, 2023)		RATP Dev Contractors	Type of Work or Products	Contract Period	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 49,304,361.45	1 Transport Care Services	Operate DART services, vehicle cleaning	7/1/20 - current (5 yr term)	\$ 10,512,667.42	18.41%	21.3%
M/DBEs Paid**	\$ 11,734,647.29	2 Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	7/1/20 - current (5 yr term)	\$ 449,199.00	1.14%	0.9%
The COMET M/DBE Goal	20.06%	3 Nissi Group	Trip sampling for NTD Reports	7/1/20 - current (5 yr term)	\$ 36,538.00	0.14%	0.1%
M/DBE Goal Percentage Achieved	23.8%	4 Hard Hat Transportation	Safety, facility and office supplies and equipment	7/1/20 - current (5 yr term)	\$ 7,800.79	0.02%	0.0%
		5 A Customer's Point of View	Mystery rides/observations on Fixed Routes	7/1/20 - current (5 yr term)	\$ 84,572.00	0.20%	0.2%
Note: Data reviewed from The COMET's Check Register*		6 Ed Rush Consulting & Dev	Operator uniforms	7/1/20 - current (5 yr term)	\$ 409,609.56	0.14%	0.8%
Note: Verified data provided by RATP Dev from July 2020 -May 2023**		7 Alpha Business Solutions	Office supplies	7/1/20 - current (5 yr term)	\$ 15,388.80		0.0%
		8 Rely Supply	Lube, oil, coolants, etc.	7/1/20 - current (5 yr term)	\$ 218,871.72		0.4%
	<b>Total Payments</b>				<b>\$ 11,734,647.29</b>		<b>23.8%</b>

M/DBE Tracking  
 RATP Dev Payments  
 7/1/22-5/31/23

Fiscal Year Summary (July 1, 2022 - May 31, 2023)		RATP Dev Contractors	Type of Work or Products	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 15,204,318.66	1 Transport Care Services	Operate DART services, vehicle cleaning	\$ 4,053,104.51	18.41%	26.7%
# M/DBEs Paid**	\$ 4,507,218.93	2 Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	\$ 155,496.00	1.14%	1.0%
The COMET M/DBE Goal	20.06%	3 Nissi Group	Trip sampling for NTD Reports	\$ 12,759.00	0.14%	0.1%
M/DBE Goal Percentage Achieved	29.6%	4 Hard Hat Transportation	Safety, facility and office supplies and equipment	\$ -	0.02%	0.0%
		5 A Customer's Point of View	Mystery rides/observations on Fixed Routes	\$ 49,615.00	0.20%	0.3%
Note: Data reviewed from The COMET's Check Register*		6 Ed Rush Consulting & Dev	Operator uniforms	\$ 115,610.04	0.14%	0.8%
Note: Verified data provided by RATP Dev from July 2022-May 2023**		7 Alpha Business Solutions	Office supplies	\$ 510.86		0.0%
		8 Rely Supply	Lube, oil, coolants, etc.	\$ 120,123.52		0.8%
		<b>Total Payments</b>		<b>\$ 4,507,218.93</b>		<b>29.6%</b>



TO: The COMET Board of Directors  
 FROM: LeRoy DesChamps, Interim Executive Director/CEO  
 DATE: July 20, 2023  
 SUBJECT: Administration and Operations Report: Activities from June 22, 2023 to July 20, 2023.

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### **Administration, Operations, Customer Experience and Human Resources (LeRoy DesChamps, Jackie Bowers and Patricia Geddis)**

- Coordinated and planned the staff annual performance reviews for FY 22/23. All reviews were completed and processed. Increases were effective July 1, 2023.
- Sponsored and Participated in staff Fiscal Year End TEAM BUILDING activity/event.
- Attended the Annual Conference of Minority Transportation Officials (COMTO).
- Coordinated and participated in monthly Check-In meeting with Federal Transportation Association.
- Interviewed candidates for the Customer Experience and Planning position.
- Participated in monthly SC PEBA Meeting for Optional Employers about Benefits, Service Retirement and Insurance Benefits Training.
- Attended SCDOT Transit Development Plan meeting.
- Working with Brownstone, Davis and Floyd and Cherokee, Inc. to address issues identified during visit of the Lucius Road SuperStop project. Obtained new timeline from Brownstone and weekly updates.
- Attended the City of Columbia and The COMET Homeless Initiative Discussion.
- Gave presentation to Transportation Penny Advisory Committee (TPAC) at monthly meeting.
- Attended RATP Dev Mandatory Monthly Safety Meeting.
- Facilitated weekly meetings with RATP Dev and The COMET staff regarding the technical aspects of route preparations and route modifications.
- Attended the USC and The COMET regular meetings regarding service updates.
- Periodically performed site visits of shelters and bus stops on North Main Street, Farrow Road, Greenview Neighborhood and Beltline Boulevard.
- Participating in meetings with RATP Dev staff to review and discuss plan of action for reporting and the data management system. Working with Staff and RATP Dev on action plan to address On Time Performance issues in reaching goal of 85%.
- Continue to assist with the evaluation of On Time Performance of the transit system routes.
- Attending weekly meetings with the Center for Transportation and the Environment/CTE and other vendors on the Low/No Emission Buses project. Project is currently on schedule.

Central Midlands Regional Transit Authority  
 3613 Lucius Road  
 Columbia, SC 29201

803.255.7133 - p  
 803.255.7113 - f  
[info@TheCOMETSC.gov](mailto:info@TheCOMETSC.gov)

CatchTheCOMETSC.gov

LeRoy DesChamps, Interim ED/CEO  
 Allison Terracio, Chair  
 John V. Furgess, Sr., Vice Chair  
 Christopher Lawson, Secretary  
 Andy Smith, Treasurer

**Board Members:**

Will Brennan, Stephen Cain, Carolyn Gleaton, Mike Green, Leon Howard, Skip Jenkins, Al Koon, Lill Mood, Robert Morris, Geraldine Robinson, Debbie Summers, William (B.J.) Unthank, Barry Walker, Overture Walker

- Monitor The COMET staff, RATP Dev staff, New Age Security and BC Janitorial activities at COMET Central.
- Visited COMET Central to observe and monitor The COMET staff, Contractor's staff and cleanliness of building.
- Prepare and present the monthly Customer Experience Department Report during The COMET Staff meeting and The COMET/RATP Dev/TCS Staff meeting.
- Monitor the Customer Experience Call Center and provide constant feedback on performance and service.
- Continuously document the Weekly Call Log to record the weekly number of and various call types received in the Call Center to determine most common issues and methods to resolve.
- Continuously discuss fares, schedule changes to The COMET's routes, what is new with The COMET, and best customer service practices with Customer Experience Representatives.
- Through The COMET Solutions for Transit system, expeditiously monitor customer inquiries, concerns and complaints related to services, ensuring that they are coded properly and closed out accordingly.
- Continuously provide telephone assistance to incoming customer inquiries, to include escalated transfer calls from CER's and other departments.
- Attended all scheduled staff meetings.

**Board Members:**

## Monthly Activity Report

Finance Department and Information Technology Department  
(Roselyn Andrews, Crystal Willis, Amaris Ray-Pope, Tysaun Reed & IT1 Solutions)

Jul 23 – Aug 23

### IT Dept

#### Security and business continuity

Windows Server updates  
Server Firmware

Network/NVR updates  
Camera Firmware

#### Projects and setups

Network documentation and maintenance  
Desktop deployment  
Maintenance and troubleshooting  
Printer troubleshooting  
Technical support for conference room technologies  
Password resets

Equipment inventory and organization  
Trapeze modules project & meetings  
MFA troubleshooting  
Lobby TV automation failure  
Sage issues  
DART Workstation

#### Internal

fixed camera on Microsoft teams for employee.  
fixed camera on computer down at COMET Central for half fare IDs.  
Set up voice mail/voice mail code for dart operations manager and dart dispatch.  
fixed internet connection to phone for fixed route employees.  
internet went out at comet central went down and fixed the situations and got the tv's and monitors back to working properly.  
reset employee email back to original font.  
helped employee access her email account.  
set up small conference room for operation manager to perform his interview.

### Accounting Dept

#### Day to Day

- Counted farebox revenue, and COMET Central pass sales receipts
- Processed ticket orders (customers, replenish CSR, 3<sup>rd</sup> party vendors)
- Processed payroll, payables, and receivables (invoices and payments)
- Bank reconciliations
- Submitted SC DOR Fuel Motor Application
- Finance Committee Meeting Packet
- Month end preparations
- Monthly and Bi-Weekly Meetings, Conferences (USC, Brownstone)

#### Special

- ❖ COMTO Conference
- ❖ Crystal Willis completed Transit Management Development program

**Regulatory Compliance & Civil Rights Report**  
**(Arlene Prince, Michelle Ransom, Margaret Woodson, Brittany Higgins Terry)**  
**Reporting Period—June 28, 2023-July 25, 2023**

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- **Brief snapshot of activities performed by the Director of Regulatory Compliance & Civil Rights Officer (Prince)**
  - Continued to meet with the Planning Unit of The COMET Team to obtain updated information for the Title VI Compliance Plan. The Plan expired June 1, 2023.
  - Coordinated with contractors (RATP Dev/Transport Care Service/New Age Protection) on the completion and submission of MIS Reports relevant to drug and alcohol testing.
  - Met with Safety & Training Manager regarding the timeline and updates to the Safety Plan.
- **The Regional Grants and Coordination Manager (Ransom) prepared several grant applications to request future funding for agency's initiatives as follows:**
  - Submitted monthly vanpool data to NTD.
  - Submitted monthly vanpool data to NTD.
  - Input invoice data for grant-eligible expenses.
  - Completed requested NTD audit data.
  - Met with staff to discuss grant contract matters.
  - Continue to work on SCDOT SMTF application.
- **Activities attended by Regulatory Compliance & Civil Rights Officer (Prince)**
  - Attended monthly Safety Meeting and Safety Committee Meeting planned and facilitated by the contractor as apart of contractual and compliance requirements.
- **The Procurement & Compliance Manager (Woodson) prepared and reviewed several procurement documents for compliance as follows:**
  - Continue to provide contract administration and compliance guidance to management concerning the Lucius Superstop.
  - Met with Marketing Director to strategize options for new marketing services contract.
  - Continuous training with Bonfire for projected launch of modules in the Fall of 2023.
  - Coordinated with Operations and Finance to submit proposed changes to pricing breakout of the Bus Stop Installation Services contract.
  - Attended FTA procurement webinar for Preventing Key Procurement Deficiencies.
  - Continuous research of contract files to prepare spreadsheet for incorporation into Bonfire contract management module.
  - Continue to work on standardization of procurement forms and processes.
  - Respond to vendors on behalf of the agency.
  - Attended NTI Procurement training in Houston Tx.
- **Activities attended by Grants & Regional Coordination Manager (Ransom)**
  - Submitted monthly vanpool data to NTD.
  - Input invoice data for grant-eligible expenses.
  - Attended CMCOG Transportation Subcommittee meeting.
  - Executed award for 5339 bus shelter funding.
  - Attended RATP Dev monthly safety meeting.
  - Participated in weekly Low/No grant stakeholders meeting.




- Participated in monthly update meeting with FTA.
  - Participated and submitted quarterly financial reporting on each active grant.
  - Prepared and submitted quarterly milestone reporting on active line items within each active grant.
  - Participated in FTA Webinar: Identifying FTA-funded Procurements and Their Impact on Other Oversight Programs.
- **Mobility Management Initiatives that occurred during the Reporting Period (Higgins Terry)**
    - ***Pick Up Program (PUP) & Volunteer Transportation Reimbursement Program (V-TRIP)***
      - The PUP program has **50** individuals enrolled. In June, 140 trips were taken by **25** individuals.
      - The VTripp program has **15** individuals enrolled with crossover from PUP. **Three** people used VTripp in June taking **33** trips.
    - ***Travel Navigator/Travel Ambassador***
      - During the month of June, there were 3 individual orientation travel trainings with 3 individuals. A group travel training presentation was given at the Equip Summer series.
    - ***The COMET Accessibility Advisory Committee (AAC)***
      - The ACC committee meeting was canceled due to a lack of updates in the issue areas but is anticipated to be held in July as updates have emerged.
    - ***Issues and Challenges***
      - The MMS has to enforce turning in PUP logs.
      - VTripp is still having issues with people not using it due to not having a volunteer driver. A volunteer driver flier has been circulated.
      - PUP participants who need ride vendors providing wheelchair accessible vehicles are having difficulty finding services.
      - A participant was not able to use PUP funds for her wheelchair accessible ride because there was no way to accommodate the non-debit card payment. The MMS suggested other vendors.
    - ***Updates and Future Plans***
      - A flier to distribute to neighborhood associations to recruit more volunteer drivers for V-TRIP.
      - Flyer was created by Able SC along with The COMET and was sent out in an eblast to recruit volunteer drivers.
    - ***Outreach Efforts***
      - The South Carolina Disability Employment Coalition presentation provided outreach to several colleagues across multiple disciplines about mobility programs, and public transportation.
      - Able SC posted on their social media and sent an eblast about The Mobility programs that are partnered with The COMET. A few individuals have contacted the MMS and Transportation Program Coordinator for more information about the programs, and other transportation options.

- The COMET is creating new brochures and flyers for Travel Training, PUP, and VTrip. The new brochures will be used going forward.
- Able SC colleagues are coming together to identify locations that would be in need of PUP, V-Trip, and Travel Training information.

#### **Notable Community Meeting Activities**

- The MMS a community partnership meeting that allowed for her to share information about the mobility programs.
- The Transportation Program Coordinator participated in South Carolina's first Walkability Action Institute in Spartanburg, SC. The walkability action institute was a hybrid course where five teams from South Carolina participated in training to discuss and implement action plans. The action plans would follow the course for pursuing large-scale policy, system, or environmental changes in their respective local communities to enhance walkability and moveability through community and transportation design.


M/DBE Tracking-Local Funds Only  
 July 1, 2020 - May 31, 2023

Fiscal Year Summary (July 1, 2020 - May 31, 2023)		The COMET/Contractors Vendor Name	The COMET Paid Vendor YTD	Amount DBE Paid YTD* (Direct/Indirect)	Contract Period	Contract M/DBE Requirement	Percentage of Goal Achieved
Vendors Paid - Contracts with M/DBE Goal	\$ 56,484,308.00	1 A James Global Services	\$ 234,060.46	\$ 234,060.46	3/15/21-3/14/24 or 3/14/26	100%	100%
# M/DBEs Paid*	\$ 14,660,554.65	2 AOS Specialty Contractors (20%)	\$ 363,479.58	\$ 363,479.58	5/1/20-4/30/21 or 4/1/25	100%	100%
The COMET M/DBE Goal	25%	3 Able South Carolina	\$ 326,955.26	\$ 4,543.13	3/1/19-2/28/22 or 2/28/24	2%	1%
M/DBE Goal Percentage Achieved	26.0%	4 Amerigas	\$ 849,905.25	\$ 9,360.00	5/1/20-4/30/23 or 4/30/25	2%	1%
# Vendors with M/DBE Goal	20	5 B & C Associates	\$ 319,364.10	\$ 319,364.10	3/1/21-2/29/24 or 2/28/26	100%	100%
Note: Data reviewed from The COMET's Check Register from July 2020 -May 2023		6 Brownstone Construction Group (MBE) (20%)	\$ 179,161.02	\$ 173,392.42	6/1/20-5/31/23 or 5/31/25	2%	97%
**Payments being verified for RATP Dev/Payments reflect up thru May 2023		7 Burr Furman McNair	\$ 568,800.97	\$ 73,730.00	7/1/19-12/31/22 or 12/31/24	2%	13%
		8 Capital Building Services	\$ 116,854.61	\$ 116,854.61	contract ended	100%	100%
		9 Chernoff Newman	\$ 131,387.50	\$ 4,050.00	contingency as needed	2%	3%
		10 CR Jackson Inc (20%)	\$ 128,835.66	\$ 14,668.00	contract ended	5%	11%
		11 DESA	\$ 9,750.00	\$ 9,750.00	contract ended	100%	100%
		12 Flock and Rally	\$ 893,311.04	\$ 893,311.04	4/1/19-3/31/22 or 3/31/24	100%	100%
		13 IT1 Solutions (20%)	\$ 54,218.20	\$ 325.14	2/1/20-1/31/22 or 1/31/24	2%	1%
		14 New Age Protection	\$ 655,149.70	\$ 655,149.70	3/15/21-3/14/26	100%	100%
		15 PJ Noble & Associates	\$ 5,040.00	\$ 5,040.00	contract ended	100%	100%
		16 RATP Dev**	\$ 51,009,922.73	\$ 11,734,647.29	7/1/20-6/30/25 or 6/30/28 or 6/30/30	20.06%	23%
		17 Strategic Mapping (20%)	\$ 367,110.40	\$ 18,390.00	6/3/20-6/2/23 or 6/2/25	7%	5%
		18 Tolar Manufacturing (20%)	\$ 181,832.60	\$ 6,454.66	4/1/19-3/31/22 or 3/31/24	2%	4%
		19 Transit Mgmt Oversight & Solutions	\$ 17,014.92	\$ 17,014.92	contract ended	100%	100%
20 Walker White (20%)	\$ 72,154.00	\$ 6,969.60	contract ended	12%	10%		
<b>Total Payments</b>			<b>\$ 56,484,308.00</b>	<b>\$ 14,660,554.65</b>			<b>26.0%</b>


M/DBE Tracking  
July 1, 2020 - May 2023

	<b>DBE Firm</b>	<b>The COMET Vendor</b>	<b>Service Description</b>	<b>The COMET Paid Vendor YTD</b>	<b>Amount DBE Paid YTD**</b>
1	A James Global Services	A James Global Services	Landscaping	\$ 234,060.46	\$ 234,060.46
2	AOS Specialty	AOS Specialty	Bus Stop Amenities	\$ 363,479.58	\$ 363,479.58
3	Flock and Rally	Able South Carolina	Certification/Mobility Management	\$ 326,955.26	\$ 4,543.13
4	Apex Construction	Amerigas	Propane Fuel	\$ 849,905.25	\$ 9,360.00
5	B & C Associates	B & C Associates	Janitorial	\$ 319,364.10	\$ 319,364.10
6	Brownstone Construction Group (MBE)	Brownstone Construction Group (MBE)	Architectural & Engineering	\$ 175,764.77	\$ 169,996.17
	CES Group Engineers	Brownstone Construction Group (MBE)	Civil Engineering, Surveying, Environmental	\$ 3,396.25	\$ 3,396.25
7	Gaffney Lewis LLC	Burr Furman McNair	Legal Services	\$ 568,800.97	\$ 73,730.00
8	Capital Building Services	Capital Building Services	Janitorial/Landscaping	\$ 116,854.61	\$ 116,854.61
9	Heyward Bannister/Banco-Bannister	Chernoff Newman	PR/Website	\$ 131,387.50	\$ 4,050.00
10	AOS Specialty	CR Jackson Inc	Parking Lot Repair	\$ 128,835.66	\$ 14,668.00
11	DESA	DESA	Outreach	\$ 9,750.00	\$ 9,750.00
12	Flock and Rally	Flock and Rally	Marketing	\$ 893,311.04	\$ 893,311.04
13	No Info to Date	IT1 Solutions	IT	\$ 54,218.20	\$ 325.14
14	New Age Protection	New Age Protection	Security	\$ 655,149.70	\$ 655,149.70
15	PJ Noble & Associates	PJ Noble & Associates	DBE Public Participation	\$ 5,040.00	\$ 5,040.00
16		RATP Dev	Fixed Route/Paratransit Oper	\$ 51,009,922.73	
	Transport Care Services	RATP Dev	Paratransit, Bus Cleaning		\$ 10,512,667.42
	Capital Building Services	RATP Dev	Bus Stop Maintenance, Vehicle Detailing		\$ 449,199.00
	Nissi Group	RATP Dev	NTD Reporting		\$ 36,538.00
	Hard Hat	RATP Dev	Safety Equipment		\$ 7,800.79
	A Customer Point of View	RATP Dev	Mystery Rider		\$ 84,572.00
	Ed Rush	RATP Dev	Uniforms		\$ 409,609.56
	Alpha Business Solutions	RATP Dev	Office Supplies		\$ 15,388.80
	Rely Supply	RATP Dev	Oil, Lube, etc.		\$ 218,871.72
17	Elite Professionals	Strategic Mapping	ITS	\$ 367,110.40	\$ 18,390.00
18	Davis Freight Mgmt	Tolar Manufacturing	Bus Shelters	\$ 181,832.60	\$ 6,454.66
19	Transit Mgmt Oversight & Solutions	Transit Mgmt Oversight & Solutions	Triennial Review Prep	\$ 17,014.92	\$ 17,014.92
20	Wallace Mechanic Supply	Walker White	HVAC Replacement	\$ 72,154.00	\$ 6,969.60
<b>Total Payments</b>				<b>\$ 56,484,308.00</b>	<b>\$ 14,660,554.65</b>

M/DBE Tracking  
 RATP Dev Payments  
 7/1/20-5/31/23

Fiscal Year Summary (July 1, 2020 - May 31, 2023)		RATP Dev Contractors	Type of Work or Products	Contract Period	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 49,304,361.45	1 Transport Care Services	Operate DART services, vehicle cleaning	7/1/20 - current (5 yr term)	\$ 10,512,667.42	18.41%	21.3%
M/DBEs Paid**	\$ 11,734,647.29	2 Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	7/1/20 - current (5 yr term)	\$ 449,199.00	1.14%	0.9%
The COMET M/DBE Goal	20.06%	3 Nissi Group	Trip sampling for NTD Reports	7/1/20 - current (5 yr term)	\$ 36,538.00	0.14%	0.1%
M/DBE Goal Percentage Achieved	23.8%	4 Hard Hat Transportation	Safety, facility and office supplies and equipment	7/1/20 - current (5 yr term)	\$ 7,800.79	0.02%	0.0%
		5 A Customer's Point of View	Mystery rides/observations on Fixed Routes	7/1/20 - current (5 yr term)	\$ 84,572.00	0.20%	0.2%
Note: Data reviewed from The COMET's Check Register*		6 Ed Rush Consulting & Dev	Operator uniforms	7/1/20 - current (5 yr term)	\$ 409,609.56	0.14%	0.8%
Note: Verified data provided by RATP Dev from July 2020 -May 2023**		7 Alpha Business Solutions	Office supplies	7/1/20 - current (5 yr term)	\$ 15,388.80		0.0%
		8 Rely Supply	Lube, oil, coolants, etc.	7/1/20 - current (5 yr term)	\$ 218,871.72		0.4%
	<b>Total Payments</b>				<b>\$ 11,734,647.29</b>		<b>23.8%</b>

M/DBE Tracking  
 RATP Dev Payments  
 7/1/22-5/31/23

Fiscal Year Summary (July 1, 2022 - May 31, 2023)		RATP Dev Contractors	Type of Work or Products	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 15,204,318.66	1 Transport Care Services	Operate DART services, vehicle cleaning	\$ 4,053,104.51	18.41%	26.7%
# M/DBEs Paid**	\$ 4,507,218.93	2 Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	\$ 155,496.00	1.14%	1.0%
The COMET M/DBE Goal	20.06%	3 Nissi Group	Trip sampling for NTD Reports	\$ 12,759.00	0.14%	0.1%
M/DBE Goal Percentage Achieved	29.6%	4 Hard Hat Transportation	Safety, facility and office supplies and equipment	\$ -	0.02%	0.0%
		5 A Customer's Point of View	Mystery rides/observations on Fixed Routes	\$ 49,615.00	0.20%	0.3%
Note: Data reviewed from The COMET's Check Register*		6 Ed Rush Consulting & Dev	Operator uniforms	\$ 115,610.04	0.14%	0.8%
Note: Verified data provided by RATP Dev from July 2022-May 2023**		7 Alpha Business Solutions	Office supplies	\$ 510.86		0.0%
		8 Rely Supply	Lube, oil, coolants, etc.	\$ 120,123.52		0.8%
						
		<b>Total Payments</b>		<b>\$ 4,507,218.93</b>		<b>29.6%</b>

## DEPARTMENT OF MARKETING AND COMMUNITY AFFAIRS

(For Period of June 21, 2023 – July 20, 2023)

- Pamela Bynoe-Reed, Director of Marketing & Community Affairs/Public Information Officer  
*Contributing Team Members*
  - Angela Jacobs, Board Clerk & Community Programs Specialist
  - Olivia Dozier, Communications Intern (prn)
- 

### ANGELA

- 6/23 Fireflies Sponsorship Event
- 6/24 Soda Cap Lounge for Columbia Fashion Week Finale
- 6/28 Board meeting prep
- 6/29 Attended SCDOT Board Training
- 7/8 COMET Lounge at Eastover Community Partner Event
- 7/11 United Way Campaign Director Training
- 7/12 Led Finance & Service Committee meetings

### OLIVIA

- 6/23 Participated in Fireflies Sponsorship Event
- 

### Events (Notable projects may be highlighted.)

- COMET Night at the Fireflies Game (June 23)
- Columbia Fashion Week Finale-Soda Cap Lounge (June 24)
- Eastover Community Partner event – COMET Lounge (July 8)

### UPCOMING EVENTS

- Inaugural Rural Transit Day (July 24)
- ROADEO in Charleston (August 4-5)
- Soda City Market (August)
- Jubilee Festival of Historic Columbia (September 16)
- Diner en Blanc Columbia (September 30)
- Allen University and Benedict College ride along on Soda Cap (in planning process)

### • Major Projects (working)

- Executing Plan of Revamp and Relaunch of Soda Cap Connector (ongoing)
  - Planning Events with SCRLA
  - Co-Branding with Experience Columbia (tourism partner)

#### Board Members:

- “People of The COMET” campaign on bus shelters (ongoing)
- “COMET Chat” with WLTX to debut Thursdays at 6am and 11pm
  - July 6-27, Topic: Pet Policy
  - August 3-31, Topic: College Pass Programs featuring Allen, Benedict, Cola College, Midlands Tech
  - September 7-28, Topic: Back to School with USC Transit
  - “COMET in the City” Quarterly Spotlight with Kelly Nash
    - Topic: What is the Soda Cap?
- **Board of Directors and Government Relations**
  - The COMET Board of Directors Meeting (June)
    - Notices, Deliveries, Meeting Management, Digital
  - The COMET Ad-Hoc Subcommittee For ED Search (June)
  - Finance Committee Meeting (June) and Service Committee Meeting (July)
- **Press releases and Media Advisories**
  - *COMET, WLTX-19 PARTNER TO LAUNCH HOW-TO-RIDE VIGNETTES WITH “PAWSITIVE” LOOK* - (July 5)
  - *THE COMET’S CRYSTAL WILLIS RECEIVES CERTIFICATION IN TRANSIT MANAGEMENT* - (July 19)
- **Articles, Newsletters, Interviews and Blogs**
  - Produced July 2023 Newsletter digital and hardcopy/printed
  - COMET Chat media partnership featured in *Mass Transit Magazine*
  - “COMET in the City” spotlight interview with Kelly Nash featured on WLTX-19
- **Social Media Highlights**
  - \*\*\*ReHydrate initiative with RATP Dev\*\*\*
  - Look Who Is Riding The COMET! – With People of The COMET
- **Honors and Awards**
- **Presentations**
  - Presentation to Earlewood Community re: Lucius/River update
- **Campaigns and/or Issues Management**
  - ED Search Committee Meeting August 10.
  - Working with Eric Harris on Public Outreach Plan for Lucius & River/September Service Change.
  - Working with Eric Harris on Public Outreach Plan to Lower Richland Community .
  - Educational Messaging for campaign featuring value of The COMET- (Tales of the Penny)
- **Professional Development and Industry**
  - SCDOT Board Training (Angela Jacobs)
  - United Way Campaign Director Training Workshop (Angela Jacobs)
  - COMTO *Conference of Minority Transportation Officials* Conference (July 7-12)
  - TRCP Project A-47 senior research panel. Transit Capacity and Quality of Service Manual, 4th Edition
  - WTS Diversity, Equity and Inclusion Committee (ongoing Leadership Development)

**Board Members:**



- **Marketing and Public Information Administrative**

- SC Restaurant & Lodging Assn. Planning Meeting for Restaurant Week+Soda Cap (July 19)
- Capture Columbia Celebration (July 19)
- Experience Columbia SC Co-Op Advertising meeting (July 20)
- Website updates (ongoing)
- **Marketing Plan development with Flock and Rally**

- **Community Affairs and Other**

- United Way Representative for The COMET (Angela Jacobs)
- Elected representative on Main Street District Board 2022-2025 (P.Bynoe-Reed)
- Main Street District Long-range Planning Workshop (P. Bynoe-Reed)
- WTS-SC Board of Directors Meeting (P. Bynoe-Reed)
- SC State Museum Foundation Board (P. Bynoe-Reed)
- City of Columbia Bike, Pedestrian Advisory Committee (BPAC) meeting (P. Bynoe-Reed)

For information regarding this staff report, please contact Pamela Bynoe-Reed (803) 255-7139 or email [pbynoe-reed@TheCOMETSC.gov](mailto:pbynoe-reed@TheCOMETSC.gov)

Respectfully submitted,



Pamela Bynoe-Reed

Director of Marketing & Community Affairs/Public Information Officer

**Board Members:**