

3613 Lucius Road. • Columbia, SC • 29201 www.catchthecomet.org • (o) 803.255.7133 • (f) 803.255.7113

Central Midlands Regional Transit Authority

FINANCE COMMITTEE AGENDA

Wednesday, September 13, 2023 10:00 a.m. 3613 Lucius Road, Columbia, SC, 29201 Conference Room A (Large) – 2nd Floor

Prior to entering the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.

OFFICERS

Dr. Robert Morris, Chair (Richland County Legislative Delegation)
Rep. Leon Howard (Richland County Legislative Delegation)
Mike Green (West Columbia)

Condensed Financial Summary

Income Statement

Andy Smith (Forest Acres)
Christopher Lawson (Richland County)

| | Time Green (meet estamble) | Simotophio: Lawoon (Momana Sounty) |
|----|---|--|
| 1. | CALL TO ORDER AND DETERMINATION OF QUORUM | |
| 2. | ADOPTION OF AGENDA* | Page(s) 1-2 |
| 3. | ADOPT MINUTES • Meeting date: August 9, 2023 | Page(s) 3-5 |
| 4. | MATTERS REFERRED FROM THE BOARD OF DIRECTORS • Discuss Previous (open) Motions – no new | Page(s) - |
| 5. | LEGAL/CONTRACTUAL/PERSONNEL (may require executive A. Discussions with Chernoff (billing) – to be held in executive | |
| 6. | DISCUSSION AND ACTION ITEMS A. Discussion of earnest funds for multimodal center | Page(s) verba |
| 7. | MONTHLY FINANCIAL REPORTS (R. Andrews) - July 2023 (₺ ♣ Financial Highlights | eginning of new fiscal year) Page(s) 6-33 |

- Month to Month Budget comparison view
- Reserve Accounts Bank Statement (OPTUS, LGIP)
- ♣ Fuel Cost Summary
- Invoices for select vendors
- **8.** DISADVANTAGED BUSINESS ENTERPRISE (DBE) UPDATE (A. Prince)

Page(s) 34-37

- July 2023
- 9. COMMENTS, ANNOUNCEMENTS, NEW MOTIONS
- 10. ADJOURN

All items on this agenda are subject to action being taken by the Committee.

*Agenda order is subject to change.

** Documents provided quarterly

GENERAL INFORMATION ABOUT BOARD COMMITTEE MEETINGS: The COMET will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Administrative & Customer Service Specialist, The COMET will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Requests should be sent to The COMET by mail at 3613 Lucius Road, Columbia, SC 29201, by fax at (803) 255-7113, or by e-mail to info@catchthecomet.org. For language assistance, interpreter services, please contact (803) 255-7133, 711 through the Relay Service. Para información en Español, por favor llame al (803) 255-7133.

Catch The COMET to the Meeting! Route 6 and DART serve the facility. Visit www.catchthecomet.org or call (803) 255-7100 for more details.

Upcoming Meeting Dates:

Board of Directors Meeting

Wednesday, September 27, 2023

@ 12:00 p.m.

Lowell C. Spires, Jr. Regional Transit Facility Conference Room A (Large) 3613 Lucius Road Columbia, SC 29201



The COMET Finance Committee Meeting minutes are prepared and presented in summary form. Audio recordings of the meetings are on file at The COMET and are part of the approved minutes. If you would like to hear the recording from the meeting, please contact Angela Jacobs at ajacobs@thecometsc.gov.

Per SC Code of Laws, Title 30, Chapter 4, Section 30-4-80 - All public bodies shall notify persons or organizations, local news media, or such other news media as may request notification of the times, dates, places, and agenda of all public meetings, whether scheduled, rescheduled, or called, and the efforts made to comply with this requirement must be noted in the minutes of the meetings. The COMET complied with the notification of this meeting on August 3, 2023.

Central Midlands Regional Transit Authority FINANCE COMMITTEE MEETING Wednesday, August 9, 2023 - 10:00 A.M.

Members Present:

Rep. Leon Howard* Robert Morris, Chair Andy Smith*

Members Absent:

Christopher Lawson, Secretary

Advisory Members Absent:

Michael Green

COMET Staff Present:

Rosalyn Andrews, Director of Finance/CFO Jackie Bowers, Director of Operations

Pamela Bynoe-Reed, Director of Marketing & Community Affairs

LeRoy DesChamps, Interim Executive Director

Angela Jacobs, Board Clerk/Community Programs Specialist Arlene Prince, Director of Compliance, Civil Rights Officer

Michelle Ransom, Regional Grants Manager *

Crystal Willis, Financial Accountant*

Margaret Woodson, Procurement & Compliance Manager

1. CALL TO ORDER AND DETERMINATION OF A QUORUM

Dr. Morris called the meeting to order at 10:00 A.M. A quorum was present.

2. ADOPTION OF AGENDA

Motion:

A motion was made by Mr. Smith and seconded by Dr. Morris to adopt the agenda.

Approved: Howard, Morris, Smith

Absent: Lawson Motion passed.

Pages



^{*}Via Phone or Virtual

3. ADOPTION OF MINUTES Pages

Motion:

A motion was made by Mr. Smith and seconded by Dr. Morris to adopt July 12, 2023, as amended, removing the year 2028 from Ms. Andrews' comment related to the penny tax.

Approved: Howard, Morris, Smith

Absent: Lawson Motion passed.

4. MATTERS REFERRED FROM THE BOARD OF DIRECTORS

A. Discuss Previous Motions

No new matters to discuss.

5. MONTHLY FINANCIAL REPORTS (R. Andrews)

Pages

Ms. Andrews directed members to page 7 of the packet and reported for June 2023 which is the end of the fiscal year and totaled 100% of the fiscal year completion and provided the following budget details for the month of June:

- ♣ Net loss of \$624K
- ♣ Total revenue \$1.74M
- ♣ Total expenses \$2.58M
- Paid to date to RATP Dev \$54,573,806
- Professional contract services have been outlined as requested by the committee. * Denotes details of the payments and are included in the packet. She noted that Chernoff Newman provided additional details as requested.
- Lop 5 Expenditures: Contract Operator, Fuel, Marketing, Professional Services & Salaries
- Pass Donations YTD \$800 (no new donations as of previous report)
- Penny Collection: no new collections

Mr. Smith asked Ms. Andrews if she anticipated much more accruals for revenue or expenses and Ms. Andrews said no accruals were done for the month of June for revenue or expenses accruals and should be the final results for the fiscal year. She noted that Richland County's collection period has been changing and their staff cannot provide a definitive collection date so she kept the accruals at two months. Once she meets with the auditor, she will ascertain what the accrual should be until an accurate assessment can be made by the county.

Motion:

A motion was made by Mr. Smith and seconded by Rep. Howard and seconded by Mr. Smith to accept the finance report.

Approved: Howard, Morris, Smith

Absent: Lawson Motion passed.

6. DISADVANTAGED BUSINESS ENTERPRISE (DBE) UPDATE (A. Prince)

Pages

Dr. Prince directed members to DBE reports on pages 38-41 and on pages 38-40 there is a quick summary and snapshot of all vendors doing business with The COMET. Page 38 shows that approximately \$60M was paid to vendors with DBE goals and of this amount DBEs received approximately 15.1% which equates to



nearly 50%. Pages 40-41 is relevant to our contractor RATP Dev and their payments to DBE firms. Page 40 reflects data from the start of the contract July 1, 2020, through June 30, 2023, and the cumulative goal reflects that they awarded approximately \$12.14 or 22.2% of their funding to DBE firms. Page 41 contains information that shows what has been captured for the fiscal year starting July 1, 2022, and is for tracking purposes only. Dr. Morris asked Dr. Prince to confirm that the 25% goal for fiscal year July 1, 2020-June 30, 2023, was succeeded by 1/10 of a percent and she said it was correct. Dr. Morris thanked Dr. Prince for staying on top of the goal and noted that this was the first time in a long time in a fiscal year that the goal has been met. He also thanked RATP Dev for their work.

- 7. DISCUSSION AND ACTION ITEMS None.
- 8. COMMENTS, ANNOUNCEMENTS, NEW MOTIONS
- 9. LEGAL/CONTRACTUAL PERSONNEL
 - A. Discussion of Contractual Issues None.
- 10. ADJOURNMENT

Motion:

A motion was made by Mr. Smith and seconded by Dr. Morris to adjourn.

Approved: Howard, Morris, Smith

Absent: Lawson Motion passed.

The meeting adjourned at 10:11 A.M.

| CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY |
|---|
| Adopted this, 2023. |
| Prepared by: Angela Jacobs, Board Clerk & Community Programs Specialist |
| Reviewed by: |
| Pamela Bynoe-Reed, Director of Marketing & Community Affairs/PIO |
| Approved by: |
| Christopher Lawson, Secretary |





Financial Highlights FY 2024 Month End July 2023

| 8% of fiscal | year completed |
|--------------|----------------|
|--------------|----------------|

Annual Budget - ~\$45.69M

Net Income (Loss):

♣ Excluding depreciation - Month = ~\$1.74M

Actual YTD = ~\$1.74M

Total Revenue:

♣ PTD = \$4.12M

Actual YTD = \sim \$4.12M

total YTD collections represent an average ~9% of annual budgeted amount.

Total Expenses (w/depreciation):

♣ PTD = \$2.59M

Actual YTD ~ \$2.59M

total YTD expenditures represent an average ~6% of annual budgeted amount.

PTD - contract operator RATP Dev 7/1/2020 to reporting month:

\$54,573,806

Professional Contract Svcs, Marketing & Security (4203, 4361, 4509): (* details included)

| 🖶 ABLE South Carolina | 4,334 |
|--|--------|
| 🖶 *Burr Forman McNair - \$4k Retainer incl | 4,000 |
| # *Brownstone | 2,250 |
| ★ *Chernoff Newman, LLC | 2,700 |
| 🖶 iT1 Solutions | 2,250 |
| | 4,000 |
| 🖶 *Natavis Harris (Planner Consultant) | 5,000 |
| ♣ CTEE | 24,375 |
| ♣ *Real Estate Appraisers | 16,000 |

| 🖶 Harper Poston Mooree | 1,200 |
|------------------------|-------|
| 4 | |

🖶 Security (4509)

48,988

Marketing, Adv & Promotion (4203)

21,211

- o Flock & Rally (F&R)
 - o Sponsorships: Juneteenth
 - Ads: Transit Talent employment, Facebook, WP Engine, WLTX (COMET Pet Policy, Transit Thursday)
 - Promotional Materials & company branded items
- Pass Donations FY 24 YTD total \$0
 - (no new donations)
- Total collections of Penny Revenue since 2013 to present: (no new collections)
 - \checkmark \$190,825,234 (63.40%)/10 yrs. (45%) of \$300,991,000/22 yr. allocation;
 - o remaining balance = \$110,165,766 (36.60%)/12 yrs. (55%)
 - ✓ Payments received from Richland County
 - Billed in Aug 2023 \$8.9M

Central Midlands Regional Transit Authority Condensed Statement of Financial Position Period Ended 07/31/23

FY 2024

| | ctual PTD 7/31/2023 | | Actual YTD 7/31/2023 | | Budget YTD | mount Annual | | |
|---|------------------------|------------|-------------------------|------------|---------------|-----------------|----|------------|
| Revenues: | - | | | | | | | |
| Passenger Fares/Revenue Contracts | | 216,250 | | 216,250 | | 235,831 | | 2,829,977 |
| Special (Advertising, Interest, Rental, Etc) | | 140,853 | | 140,853 | | 89,120 | | 1,069,440 |
| Admin/Misc/Gain(Loss) Sale of Assets | | 485 | | 485 | | 354 | | 4,250 |
| Local Revenue (The Penny) | | 2,062,765 | | 2,062,765 | | 2,192,320 | | 26,307,835 |
| Reimbursement (RTAP, UofSC, etc) | | 1,220 | | 1,220 | | 167 | | 2,000 |
| State (SCDOT) | | - | | - | | 50,621 | | 607,453 |
| Federal (CARES Act, CRRSA, ARP) | | 1,701,653 | | 1,701,653 | | 1,233,797 | | 14,805,560 |
| Total Revenue | \$ | 4,123,225 | \$ | 4,123,225 | \$ | 3,807,210 | \$ | 45,686,515 |
| F | | | | | | | | |
| Expenses: | | | | | | | | |
| Administrative (includes Salaries & Benefits) | | 175,740 | | 175,740 | | 254,115 | | 3,049,380 |
| Operations (contract operator) | | 1,726,045 | | 1,726,045 | | 2,062,246 | | 24,746,954 |
| Other Operating Expenses | | 162,801 | | 162,801 | | 233,817 | | 2,805,803 |
| Fuel | | 157,879 | | 157,879 | | 192,924 | | 2,315,082 |
| Insurance | | 10,618 | | 10,618 | | 11,717 | | 140,600 |
| Professional Services | | 66,109 | | 60,829 | | 218,875 | | 2,626,498 |
| Utilities | | 71,021 | | 71,021 | | 31,667 | | 380,000 |
| Federal/State (Capital, PM, NPM) | | 9,500 | | 9,500 | | 801,850 | | 9,622,200 |
| Depreciation | | 211,319 | | 211,319 | | - | | - |
| Total Expenses | \$ | 2,591,033 | \$ | 2,585,753 | \$ | 3,807,210 | \$ | 45,686,515 |
| Net Income (Loss) From Operations | | 1,532,192 | | 1,537,472 | | (0) | | 0 |
| + Depreciation add back: | | 211,319 | | 211,319 | | - | | _ |
| · | \$ | 1,743,511 | \$ | 1,748,791 | \$ | (0) | \$ | 0 |
| Cash: | ' | | | | | | | _ |
| Petty Cash | | | | 360 | | | | |
| OPTUS Bank | | | | | | | | |
| Operating Reserve Funds | | 4,041,163 | | | | | | |
| Capital Reserve Funds | | 2,648,385 | | 6,689,548 | | | | |
| Local Gov't Investment Pool | | | - | | | | | |
| Emergency Reserve | | 17,372,165 | | | | | | |
| Operating Reserve | | 18,840,836 | | 36,213,001 | | | | |
| Security Federal Bank | | | _ | | | | | |
| Operating/Sweeps Acct | | | | 4,101,955 | | | | |
| Total Cash | | | \$ | 47,004,864 | = | | | |
| Total Assets | | | \$ | 88,110,231 | | | | |
| Total Current Liabilities | | | <u> </u> | | = | | | |
| Total Outfort Liabilities | | | Ψ | 8,322,475 | = | | | |

Central Midlands Regional Transit Authority Statement of Income vs Budget Period Ended July 31, 2023

I Year % complete =

8%

| | Actual PTD | Actual YTD | Budgeted YTD (\$) | Annual Budgeted | (\$) of Budget remaining |
|--|------------|------------|----------------------|--------------------|-----------------------------|
| | 7/31/2023 | | 7/31/2023 | Amount | (over) under |
| Revenue: | | | | | |
| Operating Revenues | | | | | |
| Passenger Revenue | 106,543 | 106,543 | 135,831 | 1,629,977 | 1,523,434 |
| Advertising Revenue | - | - | 1,667 | 20,000 | 20,000 |
| Contracted Services Revenue | 109,707 | 109,707 | 100,000 | 1,200,000 | 1,090,293 |
| Other Revenue | 485 | 485 | 250 | 3,000 | 2,515 |
| Total Operating Revenue | 216,735 | 216,735 | 237,748 | 2,852,977 | 2,636,242 |
| Nonoperating Revenues | | | | | |
| Local Revenue - Lexington Cty | 62,765 | 62,765 | 22,320 | 267,835 | 205,070 |
| Interest Income | 130,486 | 130,486 | 62,500 | 750,000 | 619,514 |
| Richland County 1% Sales Tax | 2,000,000 | 2,000,000 | 2,170,000 | 26,040,000 | 24,040,000 |
| RTAP Reimbursement | 1,220 | 1,220 | 167 | 2,000 | 780 |
| Fuel Tax Refunds | 10,297 | 10,297 | 24,883 | 298,600 | 288,303 |
| OPT/SMTF 5339 | - | - | 43,642 | 523,709 | 523,709 |
| OPT Rural Program 5311 Revenue | - | - | 6,979 | 83,744 | 83,744 |
| Hospitality/Accomodations Tax | - | - | 5,000 | 60,000 | 60,000 |
| Rental Income | 70 | 70 | 70 | 840 | 770 |
| Federal Revenue - NOLO Project | - | - | 286,667 | 3,440,000 | 3,440,000 |
| Federal Revenue - Planning | - | - | 6,667 | 80,000 | 80,000 |
| Federal Revenue - Capital: Non Prev Maint | - | - | 9,333 | 112,000 | 112,000 |
| Federal Revenue - Capital: Prev. Maint | - | - | 59,810 | 717,723 | 717,723 |
| Federal Revenue - Cap Ex (USC,SCDOT Reimbursement) | - | - | 645,500 | 7,746,000 | 7,746,000 |
| Federal Revenue - Salaried Positions | - | - | 8,333 | 100,000 | 100,000 |
| Federal Revenue - ADP Software | 82,580 | 82,580 | 81,667 | 980,000 | 897,420 |
| Federal Revenue - ADP Hardware | - | - | 16,667 | 200,000 | 200,000 |
| Federal Revenue - Operations Assistance | 1,545,557 | 1,545,557 | 0 | - | (1,545,557) |

8%

Central Midlands Regional Transit Authority Statement of Income vs Budget Period Ended July 31, 2023

l Year % complete =

| | Actual PTD | Actual YTD | Budgeted YTD (\$) | Annual Budgeted | (\$) of Budget remaining |
|---|------------|------------|----------------------|--------------------|-----------------------------|
| | 7/31/2023 | | 7/31/2023 | Amount | (over) under |
| Federal Revenue - EE Training | - | - | 2,083 | 25,000 | 25,000 |
| Federal Revenue - 3rd Party Contractual (Website) | - | - | 300 | 3,600 | 3,600 |
| Federal Revenue - Safety & Security | - | - | 10,000 | 120,000 | 120,000 |
| Federal Revenue - Vanpool | - | - | 4,167 | 50,000 | 50,000 |
| Federal Revenue - 5339 Shelter ACQ & Install | 73,516 | 73,516 | 102,603 | 1,231,237 | 1,157,721 |
| Gain(Loss) Sale of Asset | - | - | - | - | - |
| Concessions Revenue | | | 104 | 1,250 | 1,250 |
| Total Nonoperating Revenue | 3,906,491 | 3,906,491 | 3,569,462 | 42,833,538 | 38,927,048 |
| Total Revenues: | 4,123,225 | 4,123,225 | 3,807,210 | 45,686,515 | 41,563,290 |
| Expenses: Administrative | | | | | |
| Salaries (Staff/Intern) & Other Paid Wages | 110,987 | 110,987 | 139,945 | 1,679,343 | 1,568,356 |
| SC Retirement: ER | 17,750 | 17,750 | 24,574 | 294,893 | 277,143 |
| FICA & Medicare | 7,101 | 7,101 | 12,735 | 152,820 | 145,719 |
| Health Insurance: ER | 7,600 | 7,600 | 7,100 | 85,200 | 77,600 |
| SC Unemployment | 49 | 49 | 1,197 | 14,364 | 14,315 |
| Workers Comp | 473 | 473 | 372 | 4,463 | 3,991 |
| Dues/Subscriptions/Memberships | 125 | 125 | 2,148 | 25,780 | 25,655 |
| Marketing/Advertising/Promotional Material | 21,212 | 21,212 | 46,309 | 555,713 | 534,501 |
| Charitable Donations (Passes ONLY) | - | - | 600 | 7,200 | 7,200 |
| Postage & Shipping | - | - | 540 | 6,480 | 6,480 |
| Printing | 430 | 430 | 7,200 | 86,400 | 85,970 |
| Board/Committee/Transit Academy | 303 | 303 | 513 | 6,150 | 5,847 |
| Tickets & Transfers | 599 | 599 | 1,667 | 20,000 | 19,401 |
| Office Equipment - Lease & Rental | 664 | 664 | 1,208 | 14,500 | 13,835 |
| Admin Misc: Office Supplies, Fines, Taxes, etc. | 590 | 590 | 3,402 | 40,824 | 40,234 |

Central Midlands Regional Transit Authority Statement of Income vs Budget Period Ended July 31, 2023

I Year % complete =

8%

| | Actual PTD | Actual YTD | Budgeted YTD (\$) | Annual Budgeted | (\$) of Budget remaining |
|---|------------|------------|----------------------|--------------------|--------------------------|
| | 7/31/2023 | | 7/31/2023 | Amount | (over) under |
| Banking Fees | 870 | 870 | 1,167 | 14,000 | 13,130 |
| Payroll Processing Fees | 524 | 524 | 833 | 10,000 | 9,476 |
| Employee Training & Development (Fed & Non Fed) | 6,463 | 6,463 | 2,604 | 31,250 | 24,787 |
| Total Administrative | 175,740 | 175,740 | 254,115 | 3,049,380 | 2,873,640 |
| Operations & Maintenance | | | | | |
| Contractor-Fixed Route | 1,364,072 | 1,364,072 | 1,610,928 | 19,331,136 | 17,967,064 |
| Contractor-DART | 314,613 | 314,613 | 383,402 | 4,600,818 | 4,286,205 |
| Contractor-Spcl Svc/Svc Enhancements | 47,360 | 47,360 | 67,917 | 815,000 | 767,640 |
| Propane Fuel | 37,229 | 37,229 | 67,917 | 815,000 | 777,771 |
| Diesel & Vehicle Fuel | 120,650 | 120,650 | 124,174 | 1,490,082 | 1,369,432 |
| Hydrogen Fuel | - | - | 833 | 10,000 | 10,000 |
| OPT: SMTF Expenses | 1,780 | 1,780 | 54,553 | 654,636 | 652,856 |
| Facility Related Repairs & Maintenance Expense (PM) | 28,224 | 28,224 | 45,833 | 550,000 | 521,775 |
| Federal Expense: Automatic Passenger Counter (APC) | - | - | - | - | - |
| Federal Expense: ADP Software ACQ & Maint | 33,140 | 33,140 | 81,667 | 980,000 | 946,860 |
| Federal Expense: ADP Hardware ACQ & Maint | 497 | 497 | 16,667 | 200,000 | 199,503 |
| Federal Expense: 3rd Party Contractual (Website) | - | - | 375 | 4,500 | 4,500 |
| Federal Expense: Safety & Security | 48,989 | 48,989 | 12,500 | 150,000 | 101,011 |
| Federal Expense: Van Pool Ops | 10,616 | 10,616 | 8,333 | 100,000 | 89,384 |
| Federal Expense: Bike Program | 5,833 | 5,833 | - | - | (5,833) |
| Federal Expense: 5310 | 33,721 | 33,721 | 13,889 | 166,667 | 132,946 |
| Total Operations & Maintenance | 2,046,725 | 2,046,725 | 2,488,987 | 29,867,839 | 27,821,114 |
| Insurance | | | | | |
| Insurance - Vehicle/Facility/Tort/Cyber | 9,744 | 9,744 | 10,717 | 128,600 | 118,856 |
| Insurance-Officers & Directors | 874 | 874 | 1,000 | 12,000 | 11,126 |
| Total Insurance | 10,618 | 10,618 | 11,717 | 140,600 | 129,982 |

Central Midlands Regional Transit Authority Statement of Income vs Budget Period Ended July 31, 2023

I Year % complete =

8%

| | Actual PTD | Actual YTD | Budgeted YTD (\$) | Annual Budgeted | (\$) of Budget remaining |
|--|------------|------------|----------------------|--------------------|-----------------------------|
| | 7/31/2023 | | 7/31/2023 | Amount | (over) under |
| Technical Services | | | _ | | |
| Professional Contract Services | 66,109 | 66,109 | 218,375 | 2,620,498 | 2,554,389 |
| Fare Collection Service & Supplies | - | - | 500 | 6,000 | 6,000 |
| Total Technical Services | 66,109 | 66,109 | 218,875 | 2,626,498 | 2,560,389 |
| Utilities | | | | | |
| Natural Gas | 83 | 83 | 1,500 | 18,000 | 17,917 |
| Electric | 9,768 | 9,768 | 12,500 | 150,000 | 140,232 |
| Water & Sewer | 3,125 | 3,125 | 5,417 | 65,000 | 61,875 |
| Telecommunications | 58,046 | 58,046 | 12,250 | 147,000 | 88,954 |
| Total Utilites | 71,021 | 71,021 | 31,667 | 380,000 | 308,979 |
| Capital Expense | | | | | |
| Federal Expense: Preventative Maint (PM) | 1,576 | 1,576 | 74,763 | 897,154 | 895,578 |
| Furniture, Fixtures, & Equipment < \$5000 | 4,175 | 4,175 | 3,750 | 45,000 | 40,825 |
| Federal Expense: Shelter & Accessories ACQ/Install | 3,724 | 3,724 | 128,254 | 1,539,046 | 1,535,322 |
| Federal Expense: Cap EX (Non PM) | , - | - | 583,333 | 7,000,000 | 7,000,000 |
| Federal Expense: Capital (Non PM) | - | - | 11,667 | 140,000 | 140,000 |
| Interest Expense | 25 | 25 | 83 | 1,000 | 975 |
| Total Capital Expense | 9,500 | 9,500 | 801,850 | 9,622,200 | 9,612,700 |
| Depreciation Expense | 211,319 | 211,319 | - | - | (211,319) |
| Total Expenses: | 2,591,033 | 2,591,033 | 3,807,210 | 45,686,515 | 43,095,484 |
| Net Income before Deprecation: | 1,532,192 | 1,532,192 | (0) | - | (1,532,194) |
| Add Back: Depreciation Expense | 211,319 | 211,319 | | | (211,319) |
| Net Income From Operations: | 1,743,511 | 1,743,511 | (0) | - | (1,743,511) |

| Central Midlands Transit Cash Budget Analysis* | | | | | | | | | | | | | |
|---|-------------------------|---------------|---|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | | | Pe | riod Ended | | !3 | | | | | | | |
| | | Jul-23 | Aug-23 | Sep-23 | Oct-23 | Nov-23 | Dec-23 | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 |
| | Beginning Balance | \$ 13,798,343 | \$ 15,330,535 | \$ 24,020,956 | \$ 23,990,814 | \$ 23,984,238 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 |
| | +Projected Cash Inflow | | \$ 9,054,493 | | | \$ - | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Cash Available | \$ 17,926,568 | \$ 24,385,028 | \$ 24,021,200 | \$ 23,990,814 | \$ 23,984,238 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 |
| | -Projected Cash Outflow | | | \$ 30,386 | | | | | | | | | \$ 54,720 |
| | Net Cash Available | \$ 15,330,535 | \$ 24,020,956 | \$ 23,990,814 | \$ 23,984,238 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,927,768 |
| | Xfer of Funds | | | | | | | | | | | | |
| | Ending Balance | \$ 15,330,535 | \$ 24,020,956 | \$ 23,990,814 | \$ 23,984,238 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,927,768 |
| | 8 | | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | | ,, | , , | ,, | , , | , . , | , . , | ,, | ,, | |
| | | | | | | | | | | | | | |
| | Annual Budgeted Amount | 7/31/2023 | 8/31/2023 | 9/30/2023 | 10/31/2023 | 11/30/2023 | 12/31/2023 | 1/31/2024 | 2/29/2024 | 3/31/2024 | 4/30/2024 | 5/31/2024 | 6/30/2024 |
| Revenue: | | | | | | | | | | | | | |
| Operating Revenues | | | | | | | | | | | | | |
| Passenger Revenue | 1,629,977 | 106,543 | 25,210 | 244 | _ | _ | _ | _ | _ | _ | _ | - | _ |
| Advertising Revenue | 20,000 | - | - | - | _ | _ | _ | - | _ | _ | _ | - | - |
| Contracted Services Revenue | 1,200,000 | 109,707 | 23,572 | _ | - | - | - | - | - | _ | - | - | - |
| Miscellaneous Income | 3,000 | 485 | 9,810 | - | - | - | - | - | - | - | - | - | - |
| Local Revenue - Lexington Cty | 267,835 | 62,765 | - | - | - | - | - | - | - | - | - | - | - |
| Interest Income | 750,000 | 130,486 | - | - | - | - | - | - | - | - | - | - | - |
| Richland County 1% Sales Tax | 26,040,000 | 2,000,000 | 8,988,979 | - | - | - | - | - | - | - | - | - | - |
| RTAP Reimbursement | 2,000 | 1,220 | 3,446 | - | - | - | - | - | - | - | - | - | - |
| Fuel Tax Refunds | 298,600 | 10,297 | - | - | - | - | - | - | - | - | - | - | - |
| OPT/SMTF 5339 | 523,709 | - | - | - | - | - | - | - | - | - | - | - | - |
| OPT Rural Program 5311 Revenue | 83,744 | - | - | - | - | - | - | - | - | - | - | - | - |
| Rental Income | 840 | 70 | 70 | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - NOLO Project | 3,440,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Planning | 80,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Capital: Non Prev Maint | 112,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Capital: Prev. Maint | 717,723 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Salaried Positions | 100,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - ADP Software | 980,000 | 82,580 | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - ADP Hardware | 200,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Operations Assistance | - | 1,545,557 | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - EE Training | 25,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - 3rd Party Contractual (Website) | 3,600 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Safety & Security | 120,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Vanpool | 50,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - 5339 Shelter ACQ & Install | 1,231,237 | 73,516 | - | - | - | - | - | - | - | - | - | - | - |
| In Kind Facility Revenue | 60,000 | 5,000 | - | - | - | - | - | - | - | - | - | - | - |
| Insurance Claim | - | - | 3,083 | - | - | - | - | - | - | - | - | - | - |
| Concenssions Revenue | 1,250 | - | 323 | - | - | - | - | - | - | - | - | - | - |
| Total Revenues: | 45,746,515 | 4,128,225 | 9,054,493 | 244 | - | - | - | - | - | - | - | - | - |
| | | | | | | | | | | | | | |
| Expenses: | | | | | | | | | | | | | |
| Administrative | | | | | | | | | | | | | |
| Salaries (Staff/Intern) & Other Paid Wages | 1,679,343 | 110,987 | 102,606 | _ | _ | _ | _ | - | _ | _ | _ | _ | _ |
| SC Retirement: ER | 294,893 | 17,750 | - | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ |
| FICA & Medicare | 152,820 | 7,101 | 6,503 | - | _ | _ | _ | _ | _ | _ | _ | _ | _ |
| Health Insurance: ER | 85,200 | 7,600 | 7,031 | - | - | - | - | _ | - | _ | - | - | - |
| SC Unemployment | 14,364 | 49 | - | - | - | _ | - | _ | - | _ | - | - | - |
| Workers Comp | 4,463 | 473 | _ | - | - | _ | - | _ | - | _ | - | - | - |
| Dues/Subscriptions/Memberships | 25,780 | 125 | | | - | - | - | _ | - | _ | - | - | _ |
| Marketing/Advertising/Promotional Material | 555,713 | 21,212 | 6,709 | 7,000 | - | 1,750 | - | _ | - | _ | - | - | _ |
| Charitable Donations (Passes ONLY) | 7,200 | - | - | - | - | - | - | - | - | - | - | - | - |
| Postage & Shipping | 6,480 | - | 286 | - | - | - | - | - | - | - | - | - | - |
| Printing | 86,400 | 430 | 750 | _ | - | - | - | _ | - | _ | - | - | - |
| rimang | 30,400 | 730 | /50 | | | | I | | | <u> </u> | | | |

| Central Midlands Transit Cash Budget Analysis* | | | | | | | | | | | | | |
|--|-------------------------|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | | | Pe | riod Ended . | July 31, 202 | 3 | | | | | | | |
| | | Jul-23 | Aug-23 | Sep-23 | Oct-23 | Nov-23 | Dec-23 | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 |
| | Beginning Balance | \$ 13,798,343 | \$ 15,330,535 | \$ 24,020,956 | \$ 23,990,814 | \$ 23,984,238 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 |
| | +Projected Cash Inflow | | | • | | s - | | | | , | \$ - | \$ - | \$ - |
| | Cash Available | | | | | \$ 23,984,238 | \$ 23.982.488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23.982.488 | \$ 23,982,488 | \$ 23,982,488 |
| | -Projected Cash Outflow | | | \$ 30,386 | | | | | \$ | \$ | \$ | \$ | \$ 54,720 |
| | Net Cash Available | , , , | , | | , | , | | | \$ 22.082.488 | \$ 22.082.488 | \$ 22.082.488 | \$ 22.082.488 | \$ 51,720 |
| | Xfer of Funds | \$ 15,550,555 | \$ 24,020,930 | \$ 23,990,614 | \$ 23,964,236 | \$ 23,982,488 | \$ 23,962,466 | \$ 23,962,466 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,362,466 | \$ 23,927,700 |
| | | £ 15.220.525 | 6 24 020 056 | 6 22 000 014 | 6 22 004 220 | 6 22 002 400 | 6 22 002 400 | 6 22 002 400 | 6 22 002 400 | 6 22 002 400 | e 22.002.400 | 6 22 002 400 | 6 22 027 769 |
| | Ending Balance | \$ 15,330,535 | \$ 24,020,956 | \$ 23,990,814 | \$ 23,984,238 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,927,768 |
| | | | | | | | | | | | | | |
| | Annual Budgeted Amount | 7/31/2023 | 8/31/2023 | 9/30/2023 | 10/31/2023 | 11/30/2023 | 12/31/2023 | 1/31/2024 | 2/29/2024 | 3/31/2024 | 4/30/2024 | 5/31/2024 | 6/30/2024 |
| | | | | | | | | | | | | | |
| Board/Committee | 5,400 | 303 | 896 | - | - | - | - | - | - | - | - | - | - |
| Transit Academy | 750 | - | - | - | - | - | - | - | - | - | - | - | - |
| Tickets & Transfers | 20,000 | 599 | 807 | 1 | - | - | - | - | - | - | - | - | - |
| Office Equipment - Lease & Rental | 14,500 | 664 | 877 | - | - | - | - | - | - | - | - | - | - |
| Admin Misc: Fines, Taxes, etc. | 40,824 | 590 | 1,026 | - | - | - | - | - | - | - | - | - | - |
| Banking Fees | 14,000 | 870 | - 401 | - | - | - | - | - | - | - | - | - | - |
| Payroll Processing Fees | 10,000 | 524 | 401 | - | | - | - | - | - | - | - | - | - |
| Federal Expense: Staff Training & Development Contractor-Fixed Route | 31,250 19,331,136 | 6,463 1,364,072 | 775 (500) | - | 6,576 | - | - | - | - | - | - | - | - |
| | | | ` ' | | | | | | - | | | - | |
| Contractor-DART | 4,600,818 | 314,613 47,360 | - | - | - | - | - | - | - | - | - | - | - |
| Contractor-Spcl Svc/Svc Enhancements | 815,000 | | - | - | - | - | - | - | - | - | - | - | - |
| Propane Fuel Diesel & Vehicle Fuel | 815,000 | 37,229 120,650 | 40,390 | - | - | - | - | - | - | - | - | - | - |
| Hydrogen Fuel | 1,490,082 10,000 | 120,650 | 107,923 | - | - | | - | - | - | - | - | - | - |
| OPT: SMTF Expenses | 654,636 | 1,780 | 11,439 | - | _ | | _ | - | _ | _ | - | - | _ |
| Facility Related Repairs & Maintenance Expense | 550,000 | 28,224 | 23,228 | 4,048 | - | - | - | | - | - | - | - | - |
| Federal Expense: ADP Software ACQ & Maint | 980,000 | 33,140 | 7,175 | 19,338 | - | | _ | - | _ | _ | _ | - | - |
| Federal Expense: ADP Hardware ACQ & Maint | 200,000 | 497 | 497 | 13,330 | _ | - | - | - | _ | _ | - | - | - |
| Federal Expense: 3rd Party Contractual (Website) | 4,500 | 437 | 437 | | | | | | | _ | | | |
| Federal Expense: Safety & Security | 150,000 | 48,989 | - | | _ | | | | _ | _ | | | _ |
| Federal Expense: Van Pool Ops | 100,000 | 10,616 | - | - | _ | | | - | _ | _ | _ | - | - |
| Federal Expense: Bike Program | 100,000 | 5,833 | - | - | _ | | _ | - | _ | _ | _ | - | _ |
| Federal Expense: 5310 | 166,667 | 33,721 | _ | _ | _ | | _ | - | _ | _ | _ | _ | - |
| Insurance - Vehicle | 5,000 | 113 | | - | _ | | _ | | | | | | _ |
| Insurance - Venicle Insurance - Facility | 75,000 | 6,019 | - | - | - | | - | - | _ | _ | - | - | - |
| Insurance-Facility Insurance-Tort Liability | 48,600 | 3,613 | | - | _ | | | - | _ | _ | _ | - | - |
| Insurance-Officers & Directors | 12,000 | 874 | | - | _ | | _ | | _ | _ | _ | - | |
| Professional Contract Services | 2,620,498 | 66,109 | 8,750 | - | - | - | - | - | _ | _ | - | - | (5,280 |
| Fare Collection Service & Supplies | 6,000 | - | - | - | - | - | - | - | _ | _ | - | - | - |
| Natural Gas | 18,000 | 83 | 77 | - | - | - | - | - | _ | _ | - | - | - |
| Electric | 150,000 | 9,768 | 7,307 | - | - | - | - | - | - | - | - | - | - |
| Water & Sewer | 65,000 | 3,125 | - | - | - | - | - | - | _ | _ | - | - | _ |
| Telecommunications | 147,000 | 58,046 | 15,647 | - | - | - | - | - | - | - | - | - | - |
| Federal Expense: Preventative Maint (PM) | 897,154 | 1,576 | 4,500 | - | - | - | - | - | _ | _ | - | - | _ |
| Furniture, Fixtures, & Equipment < \$5000 | 45,000 | 4,175 | 3,637 | - | - | - | - | - | - | - | - | - | - |
| Federal Expense: Shelter & Accessories ACQ/Install | 1,539,046 | 3,724 | 4,583 | - | - | - | - | - | - | - | - | - | - |
| Federal Expense: Capital (Non PM) | 140,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| In Kind Facility Expense | 60,000 | 5,000 | - | - | - | - | - | - | - | - | - | - | 60,000 |
| Interest Expense | 1,000 | 25 | - | - | - | - | - | - | - | - | - | - | - |
| Depreciation Expense | - | 211,319 | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenses: | 45,746,517 | 2,596,033 | 364,072 | 30,386 | 6,576 | 1,750 | - | - | - | - | - | - | 54,720 |
| Add Back: Depreciation Expense | - | 211,319 | - | - | - | - | - | - | - | - | - | - | - |
| Net Income From Operations: | (2) | 1,743,511 | 8,690,422 | (30,142) | (6,576) | (1,750) | - | - | - | - | - | - | (54,720) |
| | | | | | | · · · | | | | | | | |

| Central Midlands Transit Cash Budget Analysis* | | | | | | | | | | | | | |
|---|-------------------------|-----------------|---------------|---------------|---------------|---------------|--|---------------|---------------|---------------|---------------|---------------|---------------|
| Period Ended July 31, 2023 | | | | | | | | | | | | | |
| | | | | | | | | | Jun-24 | | | | |
| | Beginning Balance | \$ 13,798,343 | \$ 15,330,535 | \$ 24,020,956 | \$ 23,990,814 | \$ 23,984,238 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 |
| | +Projected Cash Inflow | | | | s - | <u> </u> | <u>. </u> | <u> </u> | | | | s - | s - |
| | Cash Available | \$ 17,926,568 | \$ 24,385,028 | \$ 24,021,200 | \$ 23,990,814 | \$ 23,984,238 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 |
| | -Projected Cash Outflow | \$ 2,596,033 | | • | | | | | | \$ - | \$ - | \$ - | \$ 54,720 |
| | Net Cash Available | , , , | , | , | , | , | | | | \$ 23.982.488 | \$ 23,982,488 | \$ 23.982.488 | \$ 23,927,768 |
| | Xfer of Funds | ,, | v = 1,0=0,0=0 | ,, | V =0,000,=00 | ·,, | <i>ϕ</i> ==,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | ,, | V =0,00=,000 | V 20,000,000 | V =0,00=,000 | V 20,000,000 | ,, |
| | Ending Balance | \$ 15 330 535 | \$ 24 020 956 | \$ 23 990 814 | \$ 23 984 238 | \$ 23 982 488 | \$ 23 982 488 | \$ 23 982 488 | \$ 23 982 488 | \$ 23 982 488 | \$ 23 982 488 | \$ 23 982 488 | \$ 23 927 768 |
| | Ending Bulance | Ψ 13,330,333 | \$ 21,020,730 | \$ 23,770,011 | \$ 25,761,256 | \$ 23,702,100 | \$ 23,702,100 | \$ 23,702,100 | \$ 23,702,100 | \$ 23,702,100 | \$ 23,702,100 | \$ 23,702,100 | \$ 23,727,700 |
| | Annual Budgeted Amount | 7/31/2023 | 8/31/2023 | 9/30/2023 | 10/31/2023 | 11/30/2023 | 12/31/2023 | 1/31/2024 | 2/29/2024 | 3/31/2024 | 4/30/2024 | 5/31/2024 | 6/30/2024 |
| | - | | | | | | | | | | | | |
| Revenue: | | | | | | | | | | | | | |
| Operating Revenues | | | | | | | | | | | | | |
| Passenger Revenue | 1,629,977 | 106,543 | 25,210 | 244 | - | - | - | - | - | - | - | - | - |
| Advertising Revenue | 20,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted Services Revenue | 1,200,000 | 109,707 | 23,572 | - | - | - | - | - | - | - | - | - | - |
| Miscellaneous Income | 3,000 | 485 | 9,810 | - | - | - | - | - | - | - | - | - | - |
| Local Revenue - Lexington Cty | 267,835 | 62,765 | 1 | - | - | - | - | - | - | - | - | - | - |
| Interest Income | 750,000 | 130,486 | - | - | - | - | - | - | - | - | - | - | - |
| Richland County 1% Sales Tax | 26,040,000 | 2,000,000 | 8,988,979 | - | - | - | - | - | - | - | - | - | - |
| RTAP Reimbursement | 2,000 | 1,220 | 3,446 | - | - | - | - | - | - | - | - | - | - |
| Fuel Tax Refunds | 298,600 | 10,297 | - | - | - | - | - | - | - | - | - | - | - |
| OPT/SMTF 5339 | 523,709 | - | - | - | - | - | - | - | - | - | - | - | - |
| OPT Rural Program 5311 Revenue | 83,744 | - | - | - | - | - | - | - | - | - | - | - | - |
| Rental Income | 840 | 70 | 70 | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - NOLO Project | 3,440,000 | _ | 1 | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Planning | 80,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Capital: Non Prev Maint | 112,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Capital: Prev. Maint | 717,723 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Salaried Positions | 100,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - ADP Software | 980,000 | 82,580 | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - ADP Hardware | 200,000 | - | 1 | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Operations Assistance | - | 1,545,557 | 1 | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - EE Training | 25,000 | - | Ī | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - 3rd Party Contractual (Website) | 3,600 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Safety & Security | 120,000 | - | 1 | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - Vanpool | 50,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Revenue - 5339 Shelter ACQ & Install | 1,231,237 | 73,516 | 1 | - | - | - | - | - | - | - | - | - | - |
| In Kind Facility Revenue | 60,000 | 5,000 | - | - | - | - | - | - | - | - | - | - | - |
| Insurance Claim | - | _ | 3,083 | - | - | - | - | - | - | - | - | - | - |
| Concenssions Revenue | 1,250 | - | 323 | - | - | - | - | - | - | - | - | - | - |
| Total Revenues: | 45,746,515 | 4,128,225 | 9,054,493 | 244 | - | - | - | - | - | - | - | - | - |
| | | | | | | | | | | | | | |
| Expenses: | | | | | | | | | | | | | |
| , | | | | | | | | | | | | | |
| Administrative | 1,679,343 | 110,987 | 102,606 | _ | _ | _ | - | - | | _ | _ | _ | - |
| Salaries (Staff/Intern) & Other Paid Wages | 294,893 | | וטב,סטט | - | - | - | - | | - | - | - | - | |
| SC Retirement: ER FICA & Medicare | 294,893 152,820 | 17,750 7,101 | 6,503 | - | - | - | - | - | - | - | - | - | - |
| Health Insurance: ER | 85,200 | 7,101 | 7,031 | - | - | - | - | - | - | - | - | - | - |
| | 14,364 | 7,600 | 7,031 | - | - | - | - | - | - | - | - | - | - |
| SC Unemployment | | | | | | - | - | | | | | - | - |
| Workers Comp Dues/Subscriptions/Memberships | 4,463 25,780 | 473 125 | - 750 | - | - | - | - | - | - | - | - | - | - |
| | | | | | | | - | | | | | - | |
| Marketing/Advertising/Promotional Material Charitable Donations (Passes ONLY) | 555,713 | 21,212 | 6,709 - | 7,000 | - | 1,750 | | - | - | - | - | | - |
| , , | 7,200 | - | 286 | - | - | | - | - | - | | | - | |
| Postage & Shipping | 6,480 | - 420 | | - | - | - | - | - | - | - | - | - | - |
| Printing | 86,400 | 430 | 750 | - | - | - | - | - | - | - | - | - | - |

| | | C | entral Midla | nds Transit | Cash Budge | et Analysis [*] | + | | | | | | |
|--|----------------------------|---------------|---------------|---------------|---------------|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | Period Ended July 31, 2023 | | | | | | | | | | | | |
| Jul-23 Aug-23 Sep-23 Oct-23 Nov-23 Dec-23 Jan-24 Feb-24 Mar-24 Apr-24 May-24 Jun-2 | | | | | | | | | | | | | |
| | Beginning Balance | \$ 13,798,343 | | - | | \$ 23,984,238 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | _ | • | |
| | +Projected Cash Inflow | | \$ 9,054,493 | | | | | | \$ - | s - | s - | \$ - | \$ - |
| | Cash Available | | | | | • | • | • | * | \$ 23 982 488 | \$ 23 982 488 | \$ 23 982 488 | \$ 23 982 488 |
| | -Projected Cash Outflow | | \$ 364,072 | | | \$ 1,750 | | \$ 25,702,100 | \$ 23,762,166 | \$ 23,702,100 | \$ 25,762,166 | \$ 25,762,166 | \$ 54,720 |
| | Net Cash Available | . ,, | | , | | | | - | \$ 22,002,400 | \$ 22,092,499 | \$ 22 002 400 | \$ 22,002,400 | \$ 23,927,768 |
| | | \$ 15,550,555 | \$ 24,020,930 | \$ 23,990,614 | \$ 23,964,236 | \$ 23,962,466 | \$ 23,962,466 | \$ 23,962,466 | \$ 23,902,400 | \$ 23,962,466 | \$ 23,902,400 | \$ 23,962,466 | \$ 23,927,708 |
| | Xfer of Funds | 0 15 220 525 | 0.24.020.056 | 6 22 000 014 | 6 22 00 4 220 | 6 22 002 400 | 6 22 002 400 | 6 22 002 400 | 6 22 002 400 | 6 22 002 400 | 6 22 002 400 | 6 22 002 400 | 6 22 027 760 |
| | Ending Balance | \$ 15,330,535 | \$ 24,020,956 | \$ 23,990,814 | \$ 23,984,238 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,982,488 | \$ 23,927,768 |
| | | | | | | | | | | | | | |
| | Annual Budgeted Amount | 7/31/2023 | 8/31/2023 | 9/30/2023 | 10/31/2023 | 11/30/2023 | 12/31/2023 | 1/31/2024 | 2/29/2024 | 3/31/2024 | 4/30/2024 | 5/31/2024 | 6/30/2024 |
| Board/Committee | 5,400 | 303 | 896 | 1 | _ | - | _ | 1 | - | - | 1 | - | _ |
| Transit Academy | 750 | - | - 030 | 1 | - | - | - | - | - | - | 1 | - | _ |
| Tickets & Transfers | 20,000 | 599 | 807 | 1 | - | - | _ | - | _ | _ | - | - | _ |
| Office Equipment - Lease & Rental | 14,500 | 664 | 877 | | _ | - | _ | | _ | _ | | _ | _ |
| Admin Misc: Fines, Taxes, etc. | 40,824 | 590 | 1,026 | | - | | _ | | _ | _ | | - | _ |
| Banking Fees | 14,000 | 870 | - | _ | _ | - | _ | - | _ | _ | _ | _ | - |
| Payroll Processing Fees | 10,000 | 524 | 401 | - | _ | - | _ | - | - | _ | - | - | - |
| Federal Expense: Staff Training & Development | 31.250 | 6,463 | 775 | - | 6,576 | - | - | - | - | _ | - | - | - |
| Contractor-Fixed Route | 19,331,136 | 1,364,072 | (500) | _ | - | _ | - | _ | - | - | _ | - | - |
| Contractor-DART | 4.600.818 | 314.613 | - | - | _ | - | _ | - | _ | _ | - | _ | _ |
| Contractor-SpcI Svc/Svc Enhancements | 815,000 | 47,360 | - | - | _ | - | _ | - | - | _ | - | - | _ |
| Propane Fuel | 815,000 | 37,229 | 40,390 | - | - | - | - | - | _ | - | - | _ | _ |
| Diesel & Vehicle Fuel | 1,490,082 | 120,650 | 107,923 | - | _ | - | _ | - | - | _ | - | _ | - |
| Hydrogen Fuel | 10,000 | - | - | - | - | - | - | - | - | _ | - | - | - |
| OPT: SMTF Expenses | 654,636 | 1,780 | 11,439 | - | _ | - | _ | - | - | _ | - | _ | - |
| Facility Related Repairs & Maintenance Expense | 550,000 | 28,224 | 23,228 | 4,048 | _ | - | - | - | - | - | - | - | - |
| Federal Expense: ADP Software ACQ & Maint | 980,000 | 33,140 | 7,175 | 19,338 | - | - | - | - | - | _ | - | - | - |
| Federal Expense: ADP Hardware ACQ & Maint | 200,000 | 497 | 497 | - | _ | - | - | - | - | - | - | - | - |
| Federal Expense: 3rd Party Contractual (Website) | 4,500 | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal Expense: Safety & Security | 150,000 | 48,989 | - | - | - | - | - | - | - | - | - | - | - |
| Federal Expense: Van Pool Ops | 100,000 | 10,616 | - | - | - | 1 | - | 1 | - | - | - | - | - |
| Federal Expense: Bike Program | - | 5,833 | 1 | - | - | - | - | - | - | - | - | - | - |
| Federal Expense: 5310 | 166,667 | 33,721 | - | - | - | 1 | - | 1 | - | - | - | - | - |
| Insurance - Vehicle | 5,000 | 113 | - | - | - | 1 | - | 1 | - | - | - | - | - |
| Insurance - Facility | 75,000 | 6,019 | - | - | - | - | - | - | - | - | - | - | - |
| Insurance-Tort Liability | 48,600 | 3,613 | - | - | - | - | - | - | - | - | - | - | - |
| Insurance-Officers & Directors | 12,000 | 874 | 1 | - | - | 1 | - | 1 | - | - | ı | - | - |
| Professional Contract Services | 2,620,498 | 66,109 | 8,750 | - | - | ī | - | ī | - | - | - | - | (5,280) |
| Fare Collection Service & Supplies | 6,000 | - | 1 | ì | - | 1 | - | 1 | - | - | ì | - | - |
| Natural Gas | 18,000 | 83 | 77 | - | - | ī | - | ī | - | - | - | - | - |
| Electric | 150,000 | 9,768 | 7,307 | | - | - | - | - | - | - | | - | - |
| Water & Sewer | 65,000 | 3,125 | ı | Ī | - | ī | - | ī | - | - | Ī | - | |
| Telecommunications | 147,000 | 58,046 | 15,647 | | - | - | - | - | - | - | | - | - |
| Federal Expense: Preventative Maint (PM) | 897,154 | 1,576 | 4,500 | - | - | - | - | - | - | - | - | - | - |
| Furniture, Fixtures, & Equipment < \$5000 | 45,000 | 4,175 | 3,637 | - | - | ī | - | ī | - | - | - | - | - |
| Federal Expense: Shelter & Accessories ACQ/Install | 1,539,046 | 3,724 | 4,583 | - | - | 1 | - | 1 | - | - | - | - | - |
| Federal Expense: Capital (Non PM) | 140,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| In Kind Facility Expense | 60,000 | 5,000 | - | - | - | - | - | - | - | - | - | - | 60,000 |
| Interest Expense | 1,000 | 25 | - | - | - | 1 | - | 1 | - | - | - | - | - |
| Depreciation Expense | - | 211,319 | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenses: | 45,746,517 | 2,596,033 | 364,072 | 30,386 | 6,576 | 1,750 | | • | - | - | ı | - | 54,720 |
| Add Back: Depreciation Expense | - | 211,319 | - | - | - | - | - | 1 | - | - | - | - | - |
| Net Income From Operations: | (2) | 1,743,511 | 8,690,422 | (30,142) | (6,576) | (1,750) | - | - | - | - | - | - | (54,720) |
| | | | | | | | | | | | | | |



CENTRAL MIDLANDS RTA
OPERATING RESERVE FUND ACCOUNT
3613 LUCIUS RD
COLUMBIA SC 29201-1108

Page 1

Statement Date 7/31/23

Account Number 100056790 D

A NEW LOOK EFFECTIVE APRIL 17,2023. The Branch Banking Center at Sumter St. will now offer these services: Teller transactions, consumer loans, small business loans, and day to day customer service. The Premier Banking Center at 1241 Main St. will now offer these services: Premier Banking Products, Treasury Management Services, Commercial Lending.

| | | TYPE OF A | .CCOUNTCommerc | ial | MMA | | |
|------------|----------|-----------|-----------------|------|--------------|--------------|---|
| | | | Statement Sum | mar | у | | |
| Beginning | Balance | 6/30/23 | | | | 4,039,996.36 | 0 |
| Deposits/0 | Credits | | | 1 | Credits | 995.44 | |
| Checks/Dek | oits | | | 3 | Debits | 8,702.30 | |
| Interest I | Paid | | | | | 171.41 | |
| Ending Bal | lance | 7/31/23 | | | | 4,032,460.91 | |
| | | | _ Credits/Depo | sit | s | | |
| Date | Amount | Descri | ption | | | | |
| 7/18 | 995.44 | Ach De | bit Return R10 | No . | Authorized I | Posted | |
| | | On 6-2 | 6-2023 (9100001 | 231 | 8768 | | |
| 7/31 | 171.41 | Intere | st Deposited | | | | |
| - | | | Other Debi | ts | | | |
| Date | Amount | Descri | ption | | | | |
| 7/14 | 5,616.00 | E-Paym | ent To Discover | /19 | 31 | | |
| 7/24 | 1,770.00 | Epay T | o Chase Credit | Crd | /6850000271 | | |
| 7/24 | 1,316.30 | Epay T | o Chase Credit | Crd | /6851317945 | | |



CENTRAL MIDLANDS RTA
OPERATING RESERVE FUND ACCOUNT
3613 LUCIUS RD
COLUMBIA SC 29201-1108

Page 2

Statement Date 7/31/23

Account Number 100056790 D

Date Balance Date Balance Date Balance Date Balance

7/14 4,034,380.36 7/24 4,032,289.50

7/18 4,035,375.80 7/31 4,032,460.91

2530



South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool Statement of Account 07/01/2023 - 07/31/2023

CENTRAL MIDLANDS REGIONAL

Operating Reserve
3613 Lucius Road
Columbia SC 29204

Columbia, SC 29201

Account Number:
Beginning Balance: 18

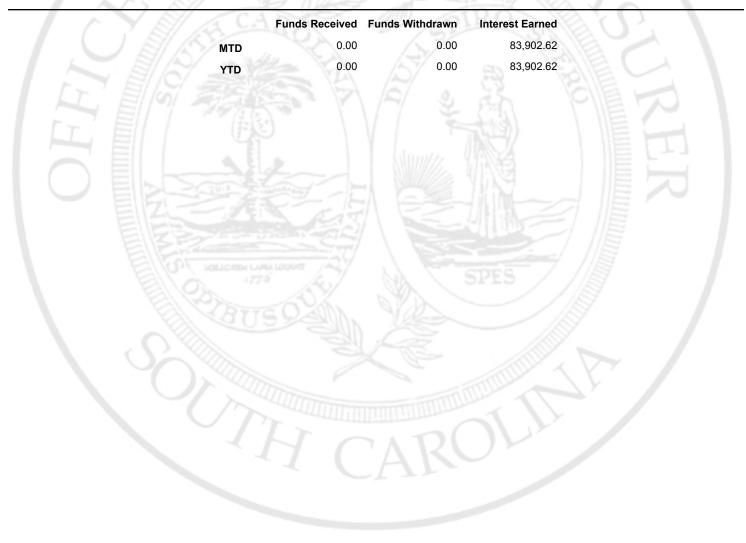
 Beginning Balance:
 18,840,836.36

 Ending Balance:
 18,840,836.36

 Average Balance:
 18,840,836.36

 Average Interest Rate (365):
 5.2433 %

DateDescriptionContributionsWithdrawalsBalance07/01/2023Beginning Balance----18,840,836.36





South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool Statement of Account 07/01/2023 - 07/31/2023

CENTRAL MIDLANDS REGIONAL

Emergency Reserve 3613 Lucius Road

Columbia, SC 29201

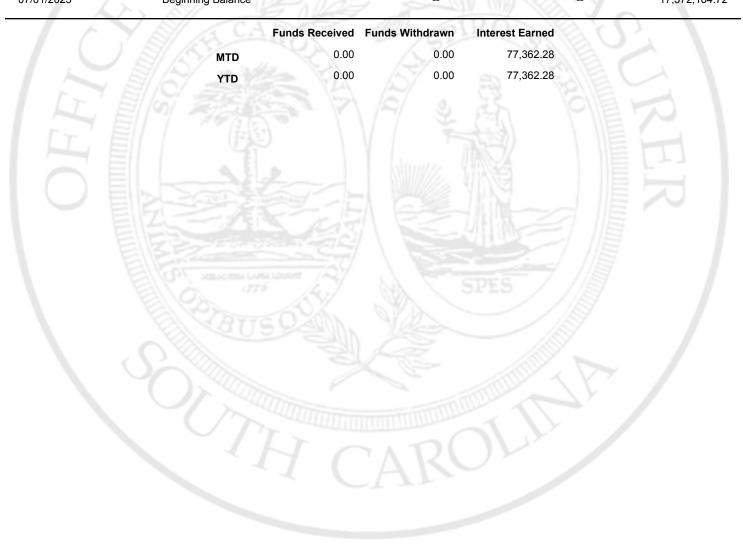
Account Number:

2533 **Beginning Balance:** 17,372,164.72

Ending Balance: 17,372,164.72 17,372,164.72 Average Balance:

Average Interest Rate (365): 5.2433 %

| Date | Description | Contributions | Withdrawals | Balance |
|------------|-------------------|---------------|-------------|---------------|
| 07/01/2023 | Beginning Balance | | | 17,372,164.72 |



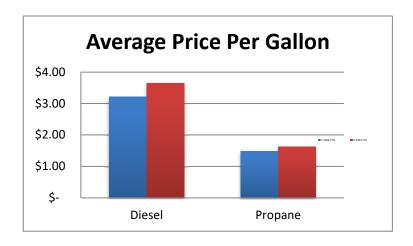


Jul-23

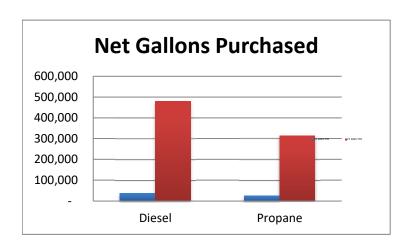
MONTHLY FUEL GAUGE REPORT

| | Diesel | | Propane |
|--|--------------------|----|-------------|
| FY 2024 YTD | | | |
| July 2023 - June 2024 | | | |
| Budgeted Cost Per Gallon | \$ 3.90 | \$ | 1.74 |
| Average Price per Gallon | \$ 3.22 | \$ | 1.48 |
| Net Gallons Purchased | 37,465.02 | | 25,134.10 |
| Total Cost | \$ 120,650.31 | \$ | 37,228.91 |
| Total Savings per Gallon Average (\$) | \$ 0.68 | \$ | 0.26 |
| Total Savings This Budget Period Average | \$ 25,549.37 | \$ | 6,458.09 |
| FY 2023 YTD | | | |
| July 2022 - June 2023 | | | |
| Budgeted Cost Per Gallon | \$ 4.16 | \$ | 1.51 |
| Average Price per Gallon | \$ 3.65 | \$ | 1.62 |
| Net Gallons Purchased | 479,066.32 | | 314,153.40 |
| Total Cost | \$ 1,747,158.56 | \$ | 510,325.02 |
| Total Savings per Gallon Average (\$) | \$ 0.51 | \$ | (0.11) |
| Total Savings This Budget Period Average | \$ 245,757.33 | \$ | (35,953.39) |

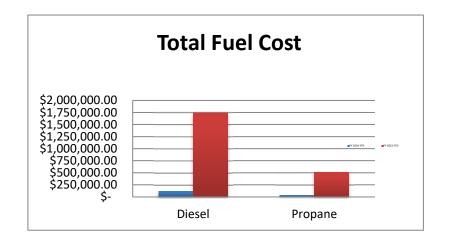
| | Diesel | | Propane | |
|-------------|--------|------|---------|------|
| FY 2024 YTD | \$ | 3.22 | \$ | 1.48 |
| FY 2023 YTD | \$ | 3.65 | \$ | 1.62 |



| | Diesel | Propane | 9 |
|-------------|--------|---------|---------|
| FY 2024 YTD | 37 | 7,465 | 25,134 |
| FY 2023 YTD | 479 | 9,066 | 314,153 |



| | Die | sel | Propane |
|-------------|------|--------------|--------------|
| FY 2024 YTD | \$ | 120,650.31 | \$ 37,228.91 |
| FY 2023 YTD | \$ ^ | 1,747,158.56 | \$510,325.02 |





Brownstone Design Fee Compilation

July 31, 2023 07-2023 Date: Invoice:

Services:

Central Midlands Regional Transit Authority Leroy Deschamps, Interim Director To:

Architect and Engineering Services

| BCG Personnel | TOTALS | HOURLY RATE | FEE |
|----------------------------------|--------|--------------------|------------|
| Victor JohnsonProject Management | 15.00 | \$150.00 | \$2,250.00 |
| | | | |
| | | | |
| TOTAL July 2023 | | | \$2,250.00 |

TOTAL INVOICE \$2,250.00

DESCRIPTION OF SERVICES PROVIDED

** Project Administration - July 2023

1330 Lady Street Suite 500 Columbia, SC 29201 (803) 376-6044 Fax (803) 376-6099 www.bstonegroup.com

Brownstone Timesheet

| Entry Date | Full name | Project name | Hours | Task name | Comment |
|------------|----------------|----------------------------------|-------|-----------------|---|
| | | | | | Updated and Prepared Construction Matrix, and site |
| 7/17/2023 | Victor Johnson | Lucius Road Superstop | 3 | P-Site Analysis | coordination with contractor |
| | | | | | Coordination with Black contractor & Cherokee to |
| | | | | | insure construction best practices are followed and |
| 7/19/2023 | Victor Johnson | Lucius Road Superstop | 2 | P-Site Analysis | onsite visitation |
| | | | | | Updated and Prepared Construction Matrix, and site |
| 7/17/2023 | Victor Johnson | Lucius Road Superstop | 3 | P-Site Analysis | coordination with contractor |
| | | | | | Coordination with Black contractor & Cherokee to |
| | | | | | insure construction best practices are followed and |
| 7/19/2023 | Victor Johnson | Lucius Road Superstop | 2 | P-Site Analysis | onsite visitation |
| | | | | | Performing site coordination meeting with Black |
| 7/26/2023 | Victor Johnson | Lucius Road Superstop | 2 | P-Site Analysis | construction / Cherokee |
| | | | | | Site coordination with Black construction and Davis & |
| 7/27/2023 | Victor Johnson | Lucius Road Superstop | 3 | P-Site Analysis | Floyd on punch list items |
| | | Victor Johnson Lucius Road Total | 15 | | |

BURR FORMAN LLP

results matter

Francenia B. Heizer fheizer@burr.com T 803.799.9800 F 803.933.1463 1221 Main Street
Suite 1800
Columbia, SC 29201
Mailing Address
Post Office Box 11390
Columbia, SC 29211

August 23, 2023

Office (803) 799-9800 Fax (803) 753-3278

BURR.COM

Rosalyn Andrews, Director of Finance/CFO Central Midlands Regional Transit Authority VIA E-MAIL

FOR PROFESSIONAL SERVICES RENDERED AS GENERAL COUNSEL

July 2023

\$4,000

Total

<u>\$4,000</u>



1221 Main Street
Suite 1800
Columbia, SC 29201
Mailing Address
Post Office Box 11390
Columbia, SC 29211

Office (803) 799-9800

Fax (803) 753-3278

BURR.COM

MEMORANDUM

To: Rosalyn Andrews, Finance Director/CFO

Central Midlands Regional Transit Authority

From: Francenia B. Heizer, Esquire

Date: August 23, 2023

Subject: General Counsel Services

During the month of July 2023, the following general counsel services were rendered:

Preparation for and attendance at Board of Directors Meeting Preparation for and attendance at COMET Team Meeting FOIA Request

Telephone conversations, meetings, conference calls, correspondence and e-mails on various matters



INVOICE

Invoice Number: 58082-0000

Date: 7/31/2023

Page: 1

COMET

Attn: Accounting 3613 Lucius Road Columbia, SC 29201

July 2023

Job: 006407 - Direct Consultation to COMET Board, Executive or Staff

| Rick Silver Rick Silver | Hours 1.00 1.00 | <u>Date</u> 07/06/2023 07/26/2023 | <u>Description</u> Meetings with internal team members and external leadership to plan, coordinate, identify issues, develop agendas and organize outreach and logistics to discuss future planning and resources for public transportation. Discussed draft agenda items for review and feedback Discussed draft agenda items for review and feedback |
|----------------------------|-----------------------|---|--|
| Heyward Bannister | 0.50 | 07/05/2023 | Meetings with internal team members and external leadership to plan, coordinate, identify issues, develop agendas and organize outreach and logistics to discuss future planning and resources for public transportation. Discussed draft agenda items for review and feedback Discussed draft agenda items for review and feedback |
| Heyward Bannister | 1.00 | 07/06/2023 | |
| Heyward Bannister | 1.00 | 07/20/2023 | |
| Heyward Bannister | 1.00 | 07/21/2023 | |
| Heyward Bannister | 0.50 | 07/25/2023 | |
| Heyward Bannister | 5.00 | 07/26/2023 | |
| Heyward Bannister | 1.00 | 07/27/2023 | |

Total Hours 12.00

Total Due \$2,700.00

TERMS: NET 30 DAYS
ACH/EFT Information:
Synovus Bank
2401 Devine Street
Columbia SC 29205
Routing Number: 061100606

Account Number: 4509324701

INVOICE

Natavis Eric Harris 20 Marietta St, Apt 3H Atlanta, GA 30303 404-259-1919

ericharris.mpa@gmail.com

Central Midlands Regional Transit The COMET 3613 Lucius Rd Columbia, South Carolina 803-255-7100

| Work Type | Description | Hours Worked/Miles | Rate | Line Total |
|----------------|--|--------------------|----------|------------|
| Administrative | Scheduling meetings, service request reviews, responding to emails, etc. | 30 | \$50.00 | \$1,500.00 |
| Planning | Reviewed route performance, organized route data, monitored UofSC Service, Started preparing for next steps in the Reimagine The COMET project, Designed planned options for Lucius & River SuperStop, Continued update of turn by turns, performed work for OTP service update, developed map for stakeholder project request (e.g. City of Columbia, Lexington County, & Richland County). | 59.5 | \$50.00 | \$2,975.00 |
| Meetings | Attended public meetings for external stakeholders. The standard monthly meetings include: Service Committee, Rural Transportation Committee, Technical Committee, Transportation Subcommittee and meetings with contractors, internal stake holders, staff meetings, vendors, etc. | 17.5 | \$50.00 | \$875.00 |
| Travel | July 20th - Site Plan Review, Bus Amenities Assessment; Board meeting; Public Meeting July 22nd - CMRTA Lexington County Workgroup Meeting | 852 | \$0.66 | \$558.06 |
| Lodging | July 20th -21st -Holiday Inn Express (\$169.17) July 22nd - July 23rd - Holiday Inn Express (\$166.88) | \$336.05 | \$336.05 | \$336.05 |

| Date | Hours | Week of July 2nd | Date | Hours | Week of July 9th |
|----------|-------|--|-----------|-------|--|
| July 3rd | 1 | Remix/Optibus Plan | July 10th | 1 | Remix/Optibus Plan |
| July 5th | 0.5 | COMET Stop #3203 Midlandfs Tech NE | July 11th | 1.5 | The COMET, RATP Dev and TCS Monthly Staff Meeting |
| July 7th | 1.5 | Service Upload - September Markup Period | July 12th | 0.5 | The COMET Service Committee Meeting |
| July 6th | 1 | Meeting Prep: Service Upload - September Markup Period | July 14th | 1 | Route 47 Discussion |
| July 5th | 1 | Admin Activities: Respond/Review emails, etc. | July 14th | 0.5 | Michele + Eric Connect |
| July 6th | 1 | Admin Activities: Respond/Review emails, etc. | July 10th | 0.5 | Meeting Prep: Remix/Optibus Plan |
| July 2nd | 1 | Revised USC Turn by Turns for University Service | July 11th | 0.5 | Meeting Prep: Monthly Staff Meeting |
| July 6th | 2 | Researched portable restroom vendors | July 11th | 1.5 | Meeting Prep: The COMET Service Committee Meeting |
| July 5th | 2 | Remix Proposal for Scheduling/Planning | July 13th | 0.5 | Meeting Prep: Michele + Eric Connect |
| July 7th | 3 | Worked on Ridership Report (Predated) | July 10th | 0.5 | Admin Activities: Respond/Review emails, etc. |
| July 7th | 2.5 | Worked on Ridership Report Analysis | July 14th | 0.5 | Admin Activities: Respond/Review emails, etc. |
| July 8th | 1 | Worked on proposed service changes | July 14th | 1 | Coordinated with Cooksey regarding Remix integration |
| July 8th | 0.5 | Reviewed service proposal for Lucius & River | July 14th | 2 | Started researching route 47 (Service Frequency & Changes) |
| | | | July 15th | 2 | Worked on proposed service changes |
| | | | July 15th | 2 | Reviewed bus stop inventory/allocation |

| 3 | Administrative | 7.5 | Administrative |
|----|----------------|-----|----------------|
| 12 | Planning | 7 | Planning |
| 3 | Meetings | 5 | Meetings |
| | | | |

18 Week Total 19.5 Week Total

| Date | Hours Week of July 16th | Date | Hours Week of July 23rd |
|-----------|---|-----------|---|
| July 17th | 1 Remix/Optibus Plan | July 24th | 1 Remix/Optibus Plan |
| July 18th | 0.5 COMET/USC | July 26th | 1.5 COMET Board of Directors' Meeting |
| July 19th | 0.5 Gateway Monthly Meeting | July 24th | 1 Meeting Prep: Remix/Optibus Plan |
| July 19th | 0.5 AOS Monthly Meeting | July 23rd | 2 Meeting Prep: COMET Board of Directors' Meeting |
| July 20th | 0.5 Route 47 Marketing Discussion | July 24th | 1 Admin Activities: Respond/Review emails, etc. |
| July 20th | 2.5 Earlewood Neighborhood Association | July 25th | 0.5 Admin Activities: Respond/Review emails, etc. |
| July 20th | 0.5 APC Monthly | July 26th | 6 Admin Activities: Respond/Review emails, etc. |
| July 17th | 0.5 Meeting Prep: Remix/Optibus Plan | July 24th | 4 Continued worked on Ridership Reports (Predated) |
| July 18th | 0.5 Meeting Prep: COMET/USC | July 25th | 2 Worked on Lucius & River Plans |
| July 18th | 1 Meeting Prep: Earlewood Neighborhood Association | July 25th | 3 Coordinated with Al regarding USC Service Calendar |
| July 19th | 0.5 Meeting Prep: Gateway Monthly Meeting | July 25th | 5 Service Route 47 Presentation & Research (Part 1) |
| July 19th | 0.5 Meeting Prep: AOS Monthly Meeting | July 26th | 2 Service Route 47 Presentation & Research (Part 2) |
| July 20th | 0.5 Meeting Prep: APC Monthly | July 27th | 4 Worked on service reinstatement |
| July 18th | 2 Admin Activities: Respond/Review emails, etc. | July 31st | 2.5 Coordinated with Michele for Remix Module structure |
| July 19th | 0.5 Admin Activities: Respond/Review emails, etc. | | |
| July 20th | 1.5 Admin Activities: Respond/Review emails, etc. | | |
| July 21st | 0.5 Admin Activities: Respond/Review emails, etc. | | |
| July17th | 2 Continued coordination of Remix needs - RATPDEV/COMET | Γ | |
| July 18th | 1 Worked on revising the USC Service Calendar | | |
| July 18th | 2.5 Revised presentation for Lucius & River - Earlewood | | |
| July 19th | 2 Worked on Lucius & River Plans | | |
| July 22nd | 3 Worked on proposed service changes & Amenities review | | |
| | | | |
| | | | |
| | 8 Administrative | | 10.5 Administrative |
| | 10.5 Planning | | 22.5 Planning |

6 Meetings **24.5** Week Total

2.5 Meetings

35.5 Week Total

| Date | Hours | Week of July 30th |
|-----------|-------|---|
| July 31st | 1 | Remix/Optibus Plan |
| July 31st | 1 | Admin Activities: Respond/Review emails, etc. |
| July 30th | 2 | Worked on Lucius & River Plans |
| July 31st | 2.5 | Reviewed bus stop inventory/allocation |
| July 31st | 3 | Worked on Ridership Report (Predated) |

- 1 Administrative
- 7.5 Planning
- 1 Meetings
- 9.5 Week Total



| IRS # 63-0864426 | | |
|---|--|---|
| Central Midlands Regional Transit Authority d/b/a The Comet Central Midlands Transit Leroy Deschamps accounting@thecometsc.gov 3613 Lucius Road Columbia SC 29201 | Invoice No. Invoice Date Matter No. Attorney | 535996028 August 4, 2023 061920.00001 R. Coble |
| Re: Legislative | | |
| For Professional Services Rend | dered Through July 31, 2023 | } |
| Total Fees | | \$4,000.00 |
| Total This Invoice | | \$4,000.00 |

Invoice Date: 08/04/2023 Invoice No. 535996028 Matter No. 061920.00001

FEES

| Date | Timekeeper | Description | Hours |
|----------|------------|--|------------|
| 07/03/23 | R. Coble | Review transit referendum strategy and legal issues; review and confirm lobbyist disclosure reports were filed; | 1.20 |
| 07/05/23 | R. Coble | Review status of Charleston County Transportation Penny Referendum; | 0.60 |
| 07/06/23 | R. Coble | Review 2024 legislative session and strategy; | 1.60 |
| 07/07/23 | R. Coble | Review S.290; S.562, H.4013 and H.4059 status; review draft amendment re renewal of Penny Sales tax technical amendment; | 1.20 |
| 07/10/23 | R. Coble | Review pending bills; review draft amendment re renewal of Penny Sales tax technical amendment; | 1.20 |
| 07/13/23 | R. Coble | Review status of federal funding; review 2024 legislative funding; text to Councilman Will Brennan; | 1.20 |
| 07/14/23 | R. Coble | Review legislative meeting updates and schedule; | 1.20 |
| 07/17/23 | R. Coble | Preparation and meeting with Columbia City Councilman Will Brennan re legislative strategy; | 1.20 |
| 07/18/23 | R. Coble | Review and revise draft memo to Councilman Will Brennan re legislative issues; | 1.40 |
| 07/19/23 | R. Coble | Review draft memo to Councilman Will Brennan re legislative issues; | 1.20 |
| 07/21/23 | R. Coble | Review legislative meeting updates and schedule; | 1.20 |
| 07/24/23 | R. Coble | Conference with Richland County Council Chairman Overture Walker re Penny Sales Tax Referendum; review legislative status of Penny Referendum; | 1.60 |
| 07/26/23 | R. Coble | Review legislative status of Penny Referendum; | 1.00 |
| 07/28/23 | R. Coble | Review legislative meeting updates and schedule; | 1.20 |
| | | Total Fees: | \$4,000.00 |

Total Fees \$4,000.00



FEDERAL TAX ID NO. 02-0555699

Mr. Leroy Deschamps Executive Director - Comet 3613 Lucas Street Columbia, South Carolina 29201

INVOICE

July 17, 2023

PROFESSIONAL SERVICES RENDERED

Appraisal Reports Of:

2001 Taylor Street - Concrete Facility

Approximately 3.48 acres (151,589 SF) of land and existing improvements located at 2001 Taylor Street, Columbia, Richland County, South Carolina. Property now or formerly of Concrete Supply Co., LLC, a NC limited liability company, and identified as TMS# R11407-04-01.

\$6,000.00

2001 Blanding Street - Vacant Land

Approximately 1.087 acres (47,360 SF) of land located along the north side of Blanding Street, Columbia, Richland County, South Carolina. Property now or formerly of Terrain Leasing 906, LLC and identified as TMS# R11407-02-01.

\$4,000.00

2021 Blanding Street – Lumber Supply Facility

Approximately 0.86 acres (37,461.60 SF) of land and existing improvements located at 2021 Blanding Street, Columbia, Richland County, South Carolina. Property now or formerly of Stier Supply Company, a South Carolina corporation, and identified as TMS# R11407-02-02.

\$6,000.00

TOTAL FEE DUE: \$16,000.00

Invoice No. 23-021, 23-022 & 23-023

Thank You!

M/DBE Tracking-Local Funds Only

| | | July 1, 2020 - | Ju | <u> 11y 31, 2023</u> | | | | | |
|--|--------------------|---|----|----------------------|----|------------------|---|-------------|------------|
| Fiscal Year Sur | nmary | | | | | nount DBE Paid | | Contract | Percentage |
| (July 1, 2020 - July | • | The COMET/Contractors | | e COMET Paid | | | Contract Daried | M/DBE | of Goal |
| Vendors Paid - Contracts | | Vendor Name | | Vendor YTD | (D | pirect/indirect) | Contract Period | Requirement | Achieved |
| with M/DBE Goal | \$ 60,229,710.10 | 1 A James Global Services | \$ | 268,918.63 | \$ | 268,918.63 | 3/15/21-3/14/24 or 3/14/26 | 100% | 100% |
| # M/DBEs Paid* | \$ 15,553,989.03 | 2 AOS Specialty Contractors (20%) | \$ | 364,007.26 | \$ | 364,007.26 | | 100% | 100% |
| The COMET M/DBE Goal | 25% | 3 Able South Carolina | \$ | 341,599.78 | \$ | 4,543.13 | 3/1/19-2/28/22 or 2/28/24 | 2% | 1% |
| M/DBE Goal Percentage Achieved | 25.8% | 4 Amerigas | \$ | 849,905.25 | \$ | 9,360.00 | 5/1/20-4/30/23 or 4/30/25 | 2% | 1% |
| # Vendors with M/DBE Goal | 20 | 5 B & C Associates | \$ | 346,880.50 | \$ | 346,880.50 | 3/1/21-2/29/24 or 2/28/26 | 100% | 100% |
| Note: Data reviewed from Th Register from July 2020 -Jul | ly 2023 | Brownstone Construction Group 6 (MBE) (20%) | \$ | 180,121.02 | \$ | 174,352.42 | 6/1/20-5/31/23 or 5/31/25 | 2% | 97% |
| **Payments being verified for Dev/Payments reflect up through | | 7 Burr Furman McNair | \$ | 580,778.97 | \$ | 73,730.00 | 7/1/19-12/31/22 or 12/31/24 | 2% | 13% |
| | | 8 Capital Building Services | \$ | 116,854.61 | \$ | 116,854.61 | contract ended | 100% | 100% |
| | | 9 Chernoff Newman | \$ | 131,387.50 | \$ | 4,050.00 | contingency as needed | 2% | 3% |
| | | 10 CR Jackson Inc (20%) | \$ | 128,835.66 | \$ | 14,668.00 | contract ended | 5% | 11% |
| THE | | 11 DESA | \$ | 9,750.00 | \$ | 9,750.00 | | 100% | 100% |
| THE CONTRACTOR OF THE CONTRACT | 1ET | 12 Flock and Rally | \$ | 925,254.39 | \$ | 925,254.39 | | 100% | 100% |
| ■ CENTRAL | L MIDLANDS TRANSIT | 13 IT1 Solutions (20%) | \$ | 57,321.40 | \$ | 325.14 | 2/1/20-1/31/22 or 1/31/24 | 2% | 1% |
| | | 14 New Age Protection | \$ | 696,791.82 | _ | 696,791.82 | 3/15/21-3/14/26 | 100% | 100% |
| | | 15 PJ Noble & Associates | \$ | 5,040.00 | \$ | 5,040.00 | contract ended | 100% | 100% |
| | | 16 RATP Dev** | \$ | 54,573,806.39 | \$ | 12,490,633.95 | 7/1/20-6/30/25 or 6/30/28 or 6/30/30 | 20.06% | 23% |
| | | 17 Strategic Mapping (20%) | \$ | 381,455.40 | \$ | 18,390.00 | | 7% | 5% |
| | | 18 Tolar Manufacturing (20%) | \$ | 181,832.60 | \$ | 6,454.66 | 4/1/19-3/31/22 or 3/31/24 | 2% | 4% |
| | | 19 Transit Mgmt Oversight & Solutions | - | 17,014.92 | - | 17,014.92 | contract ended | 100% | 100% |
| | | 20 Walker White (20%) | \$ | 72,154.00 | - | 6,969.60 | contract ended | 12% | 10% |
| | | Total Payments | \$ | 60,229,710.10 | \$ | 15,553,989.03 | | | 25.8% |

M/DBE Tracking July 1, 2020 - July 2023

| | DBE Firm | The COMET Vendor | Service Description | The COMET Paid Vendor YTD | Amount DBE Paid YTD** |
|----|---------------------------------------|---------------------------|------------------------------|------------------------------|-----------------------|
| 1 | A James Global Services | A James Global Services | Landscaping | \$ 268,918.63 | \$ 268,918.63 |
| 2 | AOS Specialty | AOS Specialty | Bus Stop Amenities | \$ 364,007.26 | \$ 364,007.26 |
| | | | Certification/Mobility | | |
| 3 | Flock and Rally | Able South Carolina | Management | \$ 341,599.78 | \$ 4,543.13 |
| 4 | Apex Construction | Amerigas | Propane Fuel | \$ 849,905.25 | \$ 9,360.00 |
| 5 | B & C Associates | B & C Associates | Janitorial | \$ 346,880.50 | \$ 346,880.50 |
| | Brownstone Construction | Brownstone Construction | Architectural & | , | , |
| 6 | Group (MBE) | Group (MBE) | Engineering | \$ 176,724.77 | \$ 170,956.17 |
| | | Brownstone Construction | | | |
| | CES Group Engineers | Group (MBE) | Surveying, Environmental | \$ 3,396.25 | \$ 3,396.25 |
| 7 | Gaffney Lewis LLC | Burr Furman McNair | Legal Services | \$ 580,778.97 | \$ 73,730.00 |
| 8 | Capital Building Services | Capital Building Services | Janitorial/Landscaping | \$ 116,854.61 | \$ 116,854.61 |
| 9 | Heyward Bannister/Banco- Bannister | Chernoff Newman | PR/Website | \$ 131,387.50 | \$ 4,050.00 |
| 10 | AOS Specialty | CR Jackson Inc | Parking Lot Repair | \$ 128,835.66 | \$ 14,668.00 |
| 11 | DESA | DESA | Outreach | \$ 9,750.00 | \$ 9,750.00 |
| 12 | Flock and Rally | Flock and Rally | Marketing | \$ 925,254.39 | \$ 925,254.39 |
| 13 | No Info to Date | IT1 Solutions | IT | \$ 57,321.40 | \$ 325.14 |
| 14 | New Age Protection | New Age Protection | Security | \$ 696,791.82 | \$ 696,791.82 |
| 15 | PJ Noble & Associates | PJ Noble & Associates | DBE Public Particpation | \$ 5,040.00 | \$ 5,040.00 |
| 16 | | RATP Dev | Fixed Route/Paratransit Oper | \$ 54,573,806.39 | |
| | Transport Care Services | RATP Dev | Paratransit, Bus Cleaning | | \$ 11,151,854.80 |
| | · | | Bus Stop Maintenance, | | |
| | Capital Building Services | RATP Dev | Vehicle Detailing | | \$ 478,214.00 |
| | Nissi Group | RATP Dev | NTD Reporting | | \$ 39,326.00 |
| | Hard Hat | RATP Dev | Safety Equipment | | \$ 7,800.79 |
| | A Customer Point of View | RATP Dev | Mystery Rider | | \$ 89,447.00 |
| | Ed Rush | RATP Dev | Uniforms | | \$ 472,319.44 |
| | Alpha Business Solutions | RATP Dev | Office Supplies | | \$ 17,012.31 |
| | Rely Supply | RATP Dev | Oil, Lube, etc. | | \$ 234,659.61 |
| 17 | Elite Professionals | Strategic Mapping | ITS | \$ 381,455.40 | \$ 18,390.00 |
| 18 | Davis Freight Mgmt | Tolar Manufacturing | Bus Shelters | \$ 181,832.60 | \$ 6,454.66 |
| | Transit Mgmt Oversight & | Transit Mgmt Oversight | | | |
| | Solutions | & Solutions | Triennial Review Prep | \$ 17,014.92 | |
| 20 | Wallace Mechanic Supply | Walker White | HVAC Replacement | \$ 72,154.00 | \$ 6,969.60 |
| | Total Paym | nents | | \$ 60,229,710.10 | \$ 15,553,989.03 |

M/DBE Tracking RATP Dev Payments 7/1/20-7/31/23

| Fiscal Year Summary (July 1, 2020 - July 31, 2023) | | | RATP Dev Contractors | Type of Work or Products | Contract Period | Pa | RATP Dev id Vendor YTD | RATP Dev Contract M/DBE Requirement | Percentage of Goal Achieved |
|---|-------------------|---|-------------------------------|--|------------------------------------|----|---------------------------|--|-----------------------------------|
| The COMET Paid RATP Dev* | \$ 54,573,806.39 | 1 | Transport Care Services | Operate DART services, vehicle cleaning | 7/1/20 - current (5 yr term) | \$ | 11,151,854.80 | 18.41% | 20.4% |
| M/DBEs Paid** | \$ 12,490,633.95 | 2 | Capital Building Services | Bus Stop cleaning/maintenance & vehicle detailing services | 7/1/20 - current (5 yr term) | \$ | 478,214.00 | 1.14% | 0.9% |
| The COMET M/DBE Goal | 20.06% | 3 | Nissi Group | Trip sampling for NTD Reports | 7/1/20 - current (5 yr term) | \$ | 39,326.00 | 0.14% | 0.1% |
| M/DBE Goal Percentage Achieved | 22.9% | 4 | Hard Hat Transportation | Safety, facility and office supplies and equipment | 7/1/20 - current (5 yr term) | \$ | 7,800.79 | 0.02% | 0.0% |
| | | 5 | A Customer's Point of View | Mystery rides/observations on Fixed Routes | 7/1/20 - current (5 yr term) | \$ | 89,447.00 | 0.20% | 0.2% |
| Note: Data reviewed from ⁻ Register* | The COMET's Check | 6 | Ed Rush Consulting & Dev | Operator uniforms | 7/1/20 - current (5 yr term) | \$ | 472,319.44 | 0.14% | 0.9% |
| Note: Verified data provided by RATP Dev from July 2020 - July 2023** | | | Alpha Business Solutions | Office supplies | 7/1/20 - current (5 yr term) | \$ | 17,012.31 | _ | 0.0% |
| THE CONTET | | | Rely Supply | Lube, oil, coolants, etc. | 7/1/20 - current (5 yr term) | \$ | 234,659.61 | | 0.4% |
| | | | Total Payments | | | \$ | 12,490,633.95 | | 22.9% |

M/DBE Tracking RATP Dev Payments 7/1/22-7/31/23

| Fiscal Year Summary (July 1, 2022 - July 31, 2023) | | | RATP Dev Contractors | Type of Work or Products | Pa | RATP Dev id Vendor YTD | RATP Dev Contract M/DBE Requirement | Percentage of Goal Achieved |
|---|------------------|---|-------------------------------|--|----|---------------------------|--|-----------------------------------|
| The COMET Paid RATP Dev* | \$ 20,473,763.60 | 1 | Transport Care Services | Operate DART services, vehicle cleaning | \$ | 4,692,291.89 | 18.41% | 22.9% |
| # M/DBEs Paid** | \$ 5,263,205.59 | 2 | Capital Building Services | Bus Stop cleaning/maintenance & vehicle detailing services | \$ | 184,511.00 | 1.14% | 0.9% |
| The COMET M/DBE Goal | 20.06% | 3 | Nissi Group | Trip sampling for NTD Reports | \$ | 15,547.00 | 0.14% | 0.1% |
| M/DBE Goal Percentage Achieved | 25.7% | 4 | Hard Hat Transportation | Safety, facility and office supplies and equipment | \$ | - | 0.02% | 0.0% |
| | | 5 | A Customer's Point of View | Mystery rides/observations on Fixed Routes | \$ | 54,490.00 | 0.20% | 0.3% |
| Note: Data reviewed from The COMET's Check Register* | | | Ed Rush Consulting & Dev | Operator uniforms | \$ | 178,319.92 | 0.14% | 0.9% |
| Note: Verified data provided by RATP Dev from July 2022-July 2023** | | | Alpha Business Solutions | Office supplies | \$ | 2,134.37 | | 0.0% |
| THE | ЛЕТ | 8 | Rely Supply | Lube, oil, coolants, etc. | \$ | 135,911.41 | | 0.7% |
| ECONET CENTRAL MIDLANDS TRANSIT | | | Total Payments | | \$ | 5,263,205.59 | | 25.7% |