



**BOARD OF DIRECTORS' MEETING
WEDNESDAY, FEBRUARY 12, 2025 - 12:00 P.M.**

3613 Lucius Rd., Derrick E. Huggins Boardroom, 2nd Floor, Columbia, SC

Please silence all electronic devices during the meeting

OFFICERS

Allison Terracio, Chair (Richland County)
Vice Chair (Vacant)
Andy Smith, Treasurer (Forest Acres)
Roosevelt Barnwell, Jr., Secretary (Richland County)

BOARD MEMBERS

Will Brennan (City of Columbia)
Carolyn Gleton (City of Columbia)
Tina Herbert (City of Columbia)
Rep. Leon Howard (Richland County Legislative Delegation)
Dr. Robert Morris (Richland County Legislative Delegation)
William "B.J." Unthank (Lexington County Legislative Delegation)

ADVISORY BOARD MEMBERS

Stephen Cain (Town of Batesburg-Leesville)
Mike Green (City of West Columbia)
Lill Mood (Town of Chapin)
Debbie Summers (Town of Springdale)

REVISED

AGENDA

1. CALL TO ORDER AND DETERMINATION OF QUORUM
 - A. REFLECTIONS: JOHN V. FURGESS, SR. - VICE CHAIR CMRTA BOARD OF DIRECTORS (ALLISON TERRACIO)
2. ADOPTION OF THE AGENDA PAGES 1-2
3. CONSENT CALENDAR: THE FOLLOWING ITEMS LISTED UNDER THE CONSENT CALENDAR WILL BE CONSIDERED AS A GROUP AND ACTED UPON BY ONE MOTION WITH NO SEPARATE DISCUSSION, UNLESS A BOARD MEMBER SO REQUESTS. IN THAT EVENT, THE ITEM WILL BE REMOVED FOR SEPARATE DISCUSSION AND ACTION.
 - A. APPROVAL OF DECEMBER 11th & DECEMBER 16th SPECIAL CALL MEETING MINUTES PAGES 3-8
 - B. SUBMISSION OF THE INVOICE CHECK REGISTER(S) (ACCOUNTING DEPARTMENT) PAGES 9-29
 - CD-000916 11/15/24
 - CD-000918 12/2/24
 - CD-000919 11/30/24
 - CD-000920 12/5/24
 - CD-000921 12/6/24
 - CD-000922 12/13/24
 - CD-000926 12/31/24
4. MIDLANDS TRANSIT RIDERS' ASSOCIATION UPDATE (WALTER DURST – 2 MINUTES)
5. CALL TO THE PUBLIC
 - INDIVIDUALS WISHING TO ADDRESS THE BOARD MUST SIGN UP AT INFO@THECOMETSC.GOV PRIOR TO THE MEETING
 - (TWO (2) MINUTES PER PERSON)

6. DISCUSSION AND ACTION ITEMS

- | | |
|--|---------------|
| A. RETIREE HEALTH COVERAGE POLICY (ROSALYN ANDREWS) | PAGES 31-33 |
| B. FISCAL YEAR END 2024 ANNUAL COMPREHENSIVE FINANCIAL REPORT (R. ANDREWS) | PAGES 34-135 |
| C. TRAFFIC STUDY BY WARNER TRANSPORTATION (BORIS PALCHIK) | PAGES 136-152 |
| D. SERVICE UPDATE (LENNY COOKSEY) | PAGES 153-192 |
| E. LUCIUS AND RIVER UPDATE (MAURICE PEARL) Verbal | |
| F. PURCHASE OF REVENUE VEHICLES – DART (MAURICE PEARL) | |
| G. SECURITY CONTRACT RENEWAL (MAURICE PEARL) | PAGES 193-194 |
| H. ADVERTISING POLICY (PAMELA BYNOE-REED) Verbal | |

7. MOTIONS PERIOD

8. PROGRESS REPORTS – 1 MINUTE PER PRESENTER

- CHAIR REPORT & EXECUTIVE COMMITTEE UPDATE (ALLISON TERRACIO, verbal)
- COMMITTEE CHAIRS UPDATES

A. FINANCE COMMITTEE UPDATES (ANDY SMITH)	PAGES 195-294
B. INTERMODAL COMMITTEE UPDATES (WILL BRENNAN)	

FOR INFORMATION ONLY

- EXECUTIVE STAFF UPDATES

A. EXECUTIVE DIRECTOR/CEO REPORT (MAURICE PEARL)	
▪ ADMINISTRATION AND OPERATIONS STAFF REPORT	PAGE 295
B. CHIEF FINANCIAL OFFICER (ROSALYN ANDREWS)	
▪ FINANCE/IT STAFF REPORT	PAGE 296
C. CIVIL RIGHTS OFFICER (DR. ARLENE PRINCE)	PAGES 297-298
▪ REGULATORY COMPLIANCE STAFF REPORT	
▪ DBE REPORT	PAGES 299-302
D. PUBLIC INFORMATION OFFICER (PAMELA BYNOE-REED)	
▪ MARKETING & COMMUNITY AFFAIRS REPORT	PAGES 303-310

9. EXECUTIVE SESSION

- | |
|--|
| A. LEGAL/CONTRACTUAL/PERSONNEL |
| SECTION 30-4-70(A)(1) DISCUSSION OF EMPLOYMENT, APPOINTMENT, COMPENSATION, PROMOTION, DEMOTION, DISCIPLINE, OR RELEASE OF AN EMPLOYEE, A STUDENT, OR A PERSON REGULATED BY A PUBLIC BODY |
| B. SECTION 30-4-70 (A) (2) DISCUSSION OF MATTERS RELATING TO THE PROPOSED LOCATION, EXPANSION, OR THE PROVISION OF SERVICES ENCOURAGING LOCATION OR EXPANSION OF INDUSTRIES OR OTHER BUSINESSES IN THE AREA SERVED BY THE PUBLIC BODY. |
| C. SECTION 30-4-70(A)(2) DISCUSSION OF NEGOTIATIONS INCIDENT TO A PROPOSED CONTRACTUAL ARRANGEMENT RELATING TO THE ENGAGEMENT OF A TRANSIT CONSULTANT. |

10. ADJOURN

All items on this agenda are subject to action being taken by the Board of Directors. Agenda order is subject to change.

GENERAL INFORMATION ABOUT BOARD MEETINGS: The COMET will make all reasonable accommodation for people with disabilities to participate in this meeting. Upon request to the Public Information Specialist and Clerk of the Board, The COMET will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Requests should be sent to The COMET by mail at 3613 Lucius Road, Columbia, SC 29201, by fax at (803) 255-7113, or by e-mail to info@catchthecometsc.gov. For language assistance, interpreter services, please contact (803) 255-7133, 711 through the Relay Service. Para información en Español, por favor llame al (803) 255- 7133.

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Board of Directors Meeting Minutes December 11, 2024

Members Present:

Roosevelt Barnwell, Jr., Secretary
Will Brennan
John V. Furgess, Sr., Vice Chair
Carolyn Gleaton
Tina Herbert*
Dr. Robert Morris
Andy Smith, Treasurer

Members Absent:

Rep. Leon Howard
Allison Terracio, Board Chair
William "B.J." Unthank
Overture Walker

Advisory Members Present:

Michael Green*
Lill Mood

Advisory Members Absent:

Stephen Cain
Debbie Summers

Guests Present:

Josh Archote, Post & Courier*
Lenny Cooksey, RATP Dev
Walter Durst, MTRA
Ann Edge, COMET Rider
Brad Heard, Gateway*
Craig Heard, Jr., Gateway*
John Lewis, Transpro
Rickey Mack, RATP Dev
Alicia Peterson, RATP Dev*
Jamilla Sterling, COMET Rider

The COMET Staff Present:

Rosalyn Andrews, Director of Finance/CFO
Jackie Bowers, Operations Manager
Pamela Bynoe-Reed, Director of Marketing & Community Affairs
Harry Grant, Marketing Intern*
Vince Jackson, Planning & Development Manager
Angela Jacobs, Community Programs Specialist & Board Clerk
Jacob Lusco, IT Specialist *
Maurice Pearl, Executive Director/CEO
Amaris Ray-Pope, Financial Office Assistant*
Dr. Arlene Prince, Director of Regulatory Compliance/Civil Rights Officer
Michelle Ransom, Regional Grants Manager*
Crystal Willis, Sr. Finance Accountant*
Margaret Woodson, Procurement & Compliance Manager

*Virtual or phone attendance

1. CALL TO ORDER AND DETERMINATION OF QUORUM

The meeting started at 12:00 P.M. with the determination of a quorum by Vice Chair, John V. Furgess, Sr. Mr. Furgess thanked The COMET staff, Board members and elected officials who worked diligently on the Transportation Penny. He shared that it was a coordinated effort by everyone including the community.

2. ADOPTION OF AGENDA

Motion: A motion was made by Dr. Morris and seconded by Mr. Furgess to adopt the December 11, 2024, Agenda.

Approved: Barnwell, Brennan, Furgess, Gleaton Herbert, Morris, Smith

Absent: Howard, Terracio, Unthank, Walker

Motion passed.

3. ADOPTION OF CONSENT CALENDAR

Motion: A motion was made by Dr. Morris and seconded by Ms. Gleaton to adopt the Consent Calendar.
Approved: Barnwell, Brennan, Furgess, Gleaton Herbert, Morris, Smith
Absent: Howard, Terracio, Unthank, Walker
Motion passed.

4. MIDLANDS TRANSIT RIDERS' ASSOCIATION UPDATE – Mr. Durst informed the Board that two of the older blue and white bus stop signs were found at S. Ott and S. Holly Streets and near Kennedy and Prentice Streets and need to be removed since the multi-colored signs have replaced them. He also noted that parking fees Downtown Columbia would be increasing and suggested that now would be a good time to promote the Soda Cap and other buses running downtown as alternatives to the higher parking fees. He said several riders have mentioned that the 801 does not seem to be running every 30 minutes during peak hours and asked that staff check into this. Mr. Durst thanked the Board and staff for allowing the MTRA to continue to speak during Board meetings.

5. CALL TO THE PUBLIC – Ms. Jamilla Sterling shared her concerns about inoperable buses and about the possibility of using the large screen televisions at COMET Central to stream Board meetings.

6. DISCUSSION AND ACTION ITEMS

A. SERVICE UPDATE (LENNY COOKSEY) – Mr. Cooksey recognized employees of the month of November and December, Maintenance Technician, Ronnie Gibson, and Bus Operator, Shedrick Wigfall. OTP increased from October to November and work continues to be done in that area for the upcoming year. There is also a plan to address head-count challenges, and those written plans will be shared with The COMET. Mr. Cooksey said they have seen some positive safety milestones in reference to preventable accidents and workers' compensation claims through constant training and safety messaging and are very excited about the improvements that have been made since 2023.

B. LUCIUS AND RIVER UPDATE (MAURICE PEARL) – No update.

C. PUBLIC TRANSIT AGENCY SAFETY PLAN (ARLENE PRINCE) – Dr. Prince referred the Board to the Safety Plan on pages 40-117 and noted that it was presented to the Central Midlands COG for their approval. She shared that FTA required operators of public transit to develop a safety plan, with a compliance date of July 20, 2020, and during that time frame, we received funds from SCDOT to assist with developing the plan and a consultant was hired to develop the current safety. In 2023, FTA made changes to their regulations and asked that a safety committee be established so that they could have input on the plan. Because a Safety Committee is already in place, including Dr. Prince and Ms. Bowers, the plan was revisited by those individuals. Updates to the plan include a change in Executive Director since the last update was signed off by my former Interim Director Leroy Deschamps and it has been updated to reflect Mr. Pearl as Executive Director. It was suggested during the Triennial Review that a section dealing with infectious diseases be added and that has now been added. These two changes are being presented to the Board for approval.

Motion: A motion was made by Mr. Furgess and seconded by Mr. Brennen to approve the Public Transit Agency Safety Plan.

Approved: Barnwell, Brennan, Furgess, Gleaton, Herbert, Morris, Smith
Absent: Howard, Terracio, Unthank, Walker
Motion passed.

7. MOTIONS PERIOD – No new Motions

8. PROGRESS REPORTS – 1 MINUTE PER PRESENTER

- CHAIR REPORT & EXECUTIVE COMMITTEE UPDATE – No update.
- COMMITTEE CHAIRS UPDATES –

A. SERVICE COMMITTEE UPDATES (JOHN V. FURGESS, SR) – No update.

B. FINANCE COMMITTEE UPDATES (ANDY SMITH) PAGES – Mr. Smith reported that the Finance Committee met twice since the last Board meeting with a regular scheduled meeting addressing scheduled financial performance and DBE items through September. The committee has added an update on grants and Ms. Ransom updated the committee on federal grants. The committee also reviewed bus lifts and garage bay door purchases. During a special called meeting the committee considered the purchase of cutaway buses and the committee recommended that the full Board approve those three purchases.

Mr. Furgess asked if there was a process in place to purchase the buses and Mr. Smith said the process had not been addressed for some time, so the Finance Committee took it up again to implement a process of replacing the buses over time within the next several years. Dr. Morris noted his concerns that the process was not planned well and that the buses should have been sent out for bids and a selection made from those bids, and that was not done. Dr. Morris said he felt it should be sent back to staff to correct. Mr. Smith said going forward the criteria should be clearly identified, and the process should be better communicated with the committee. Ms. Baker noted that the procurement process is legal and used by several state agencies for items on state contract. Mr. Brennan agreed with Dr. Morris that more procurement boxes should have been checked before bringing the matter before the Board and should be listed as a formal agenda item for the Board to consider. Mr. Smith agrees that proper notice should have been given and that no action should be taken on the matter, the Finance Committee will review the staff's recommendations of the two vendors and bring back before the Board. Ms. Baker reiterated that the procurement process was valid, but the item could have been more accurately noticed on the agenda and from a legal perspective it is best to properly agendaize for the next meeting and act on it then. A special call Finance and Board meeting will be called within the next week to act on the cutaway buses.

C. INTERMODAL COMMITTEE UPDATES (WILL BRENNAN) – Mr. Furgess thanked the Intermodal Committee Members for their work with staff in considering the Design Consultant and Planning Consultant for the future Intermodal facility vetted through the RFP process. Once grading has been completed the next phase will be to send to the Intermodal Committee for approval of recommendations for negotiations, then the Finance Committee will review and refer to the full Board for approval.

D. VISION 2040 COMMITTEE UPDATES (WILL BRENNAN) – Mr. Brennan said Vision 2040 has done its work with the passage of the Transportation Penny and he would like to consider combining the efforts of this committee with Intermodal to be a committee that works to put for the goals of The COMET towards the Penny project 's management and seeing that our promise to the public is being fulfilled. He looks forward to speaking with the Board Chair about the future of the committee.

FOR INFORMATION ONLY

▪ EXECUTIVE STAFF UPDATES

A. EXECUTIVE DIRECTOR/CEO REPORT (MAURICE PEARL)

- ADMINISTRATION AND OPERATIONS STAFF REPORT – Mr. Pearl reported the following: attended COG Meetings, Participated in WXRY Interview regarding the Penny Tax in addition to several other events held by The COMET; attended Chamber Breakfast for Major General Hood, Successful meeting with Optus regarding interest rates

- Mr. Pearl thanked staff and Board members for their support and attendance at community events related to the Transportation Penny.
- Operations - monitored bus stops and shelters on Gervais St. State Street, Highway 378 and Airport Blvd; Prepared and presented reports for the Transportation Penny Advisory Committee Meeting; attended several meetings with Warner Transportation

B. CHIEF FINANCIAL OFFICER (ROSALYN ANDREWS)

- FINANCE/IT STAFF REPORT – Ms. Andrews referred the Board to page 165 for her report and to page 166 for the GFOA CERTIFICATE OF ACHIEVEMENT which the department has won 5 years in a row. She reminded Board members to respond to the FY 24 audit request.

C. CIVIL RIGHTS OFFICER (DR. ARLENE PRINCE)

- REGULATORY COMPLIANCE STAFF REPORT – Dr. Prince directed the Board to pages 169-175
- DBE REPORT – As of October 31st approximately \$90.4M was paid to vendors with DBE goals and of this amount DBE's received \$22.4M which equates to 24.8%. This is slightly less than the 25% goal due to one DBE firm ending their contract for bus shelters and benches and a new DBE firm has been selected to replace that vendor. Pages 174-175 is relevant to RATP Dev and their payments to DBE firms. The data is cumulative, going back to July 2020 through October 31, 2024, and approximately \$17.5M was paid to DBE firms which equates to 21.6%.

D. PUBLIC INFORMATION OFFICER (PAMELA BYNOE-REED) MARKETING &

COMMUNITY AFFAIRS REPORT – Ms. Bynoe-Reed directed the Board to her report on pages 176-184 and includes the monthly advertising. Future events include a public drop-in slated for February 7th from 12pm-2pm at COMET Central to say “thank you” for supporting the penny. It will include cookies and punch and giveaways.

9. EXECUTIVE SESSION – None

10. ADJOURN – A motion was made by Mr. Furgess and seconded by Dr. Morris to adjourn the meeting. **(AYES). The meeting adjourned at 1:01 p.m.**

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted _____, 2025.

Prepared by: Angela Jacobs, Community Programs Specialist & Board Clerk

Reviewed by:

Pamela Bynoe-Reed, Director of Marketing & Community Affairs (Board Administrator)

Approved by:

Roosevelt Barnwell, Jr., Secretary



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Board of Directors
Special Call Meeting Minutes
December 16, 2024

Members & Officers Present:

Roosevelt Barnwell, Jr., Secretary
Will Brennan
John V. Furgess, Sr., Vice Chair
Carolyn Gleaton
Tina Herbert
Rep. Leon Howard
Dr. Robert Morris
Andy Smith, Treasurer
Allison Terracio, Board Chair
William "B.J." Unthank

Guests Present:

The COMET Staff Present:

Pamela Bynoe-Reed, Director of Marketing & Community Affairs
Angela Jacobs, Community Programs Specialist & Board Clerk
Maurice Pearl, Executive Director/CEO

Members Absent:

Overture Walker

Advisory Members Present:

Michael Green
Lill Mood

Advisory Members Absent:

Stephen Cain
Debbie Summers

*Virtual or phone

1. CALL TO ORDER AND DETERMINATION OF QUORUM

The meeting started at 12:01 P.M. with the determination of a quorum.

2. ADOPTION OF AGENDA

Motion: A motion was made by Mr. Furgess and seconded by Dr. Morris to adopt the December 16, 2024, Agenda with the referral of Item 3C back to the Finance Committee for review.

Approved: Barnwell, Brennan, Furgess, Gleaton, Herbert, Howard, Morris, Smith, Terracio, Unthank

Absent: Walker

Motion passed.

3. DISCUSSION AND ACTION ITEMS

A. Purchase of new bus lifts (M. Pearl) - Mr. Pearl reported that the purchase of eight (8) Stertil-KONI mobile column lifts and support stands was approved at the December 13th Finance Committee meeting. The mobile column lifts and support stands will replace current inground lifts due to age and costs of repair and 100% of the cost will be covered by Federal grant 5307 in the amount of \$123,052.80. Mr. Pearl requested the full Board's approval of the purchase.

Motion: A motion was made by Dr. Morris and seconded by Mr. Brennan to approve the purchase of new bus lifts as recommended by staff.

Approved: Barnwell, Brennan, Furgess, Gleaton, Herbert, Howard, Morris, Smith, Terracio, Unthank

Absent: Walker

Motion passed.

B. Purchase of new garage bay doors (M. Pearl) – Mr. Pearl reported that the purchase of nine (9) bus bay garage doors was discussed and approved at the November 13th Finance Committee meeting. Three doors have been damaged and need immediate replacement, and the other doors are beyond their useful life and need replacement due to age, condition and safety concerns. The total cost is estimated at \$41,025.77 and 100% will be covered by Federal grant 5307. Mr. Pearl requested the full Board's approval of the purchase of nine (9) bus bay garage doors.

Motion: A motion was made by Dr. Morris and seconded by Mr. Brennan to approve the purchase of nine (9) bus bay garage doors as recommended by staff.

Approved: Barnwell, Brennan, Furgess, Gleaton, Herbert, Howard, Morris, Smith, Terracio, Unthank

Absent: Walker

Motion passed.

C. Purchase of new cutaway vehicles for DART (M. Pearl) – Referred to Finance Committee.

Motion: A motion was made by Mr. Furgess and seconded by Dr. Morris that the findings from the Intermodal Committee interviews be forwarded to the Finance Committee.

Approved: Barnwell, Brennan, Furgess, Herbert, Howard, Morris, Smith, Terracio, Unthank

Absent: Gleaton, Walker

Motion passed.

4. ADJOURN – A motion was made by Mr. Furgess and seconded by Mr. Brennan to adjourn the meeting.
(AYES)

The meeting adjourned at 12:10 p.m.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted _____, 2025.

Prepared by: Angela Jacobs, Community Programs Specialist & Board Clerk

Reviewed by:

Pamela Bynoe-Reed, Director of Marketing & Community Affairs (Board Administrator)

Approved by:

Roosevelt Barnwell, Jr., Secretary

Check Register

Journal Posting Date: 11/15/2024

Register Number: CD-000916

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CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Security Federal Operating

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000006768	11/15/2024	0000037	Columbia Urban League, Inc.					Check Entry Number: 001
		1020		10/17/2024	2,500.00	0.00	2,500.00	
			Invoice Comment: 2024 Equal Opportunity Dinner Sponsorshi					
			G/L Account: 4219-000-000-00	Corporate Sponsorships (Marketing)			2,500.00	
E000006769	11/15/2024	0000050	Enterprise Holdings, Inc.					Check Entry Number: 001
		172364868232		10/1/2024	12,500.00	0.00	12,500.00	
			Invoice Comment: Sept2024 Rental Subsidy					
			G/L Account: 4513-020-015-00	Fed Exp: Vanpool Ops-Grant Year (last 2 digits)-AP			12,500.00	
E000006770	11/15/2024	0001000	RATP Dev USA Inc.					Check Entry Number: 001
		09OCT24		10/17/2024	1,868,298.58	0.00	1,868,298.58	
			Invoice Comment: Sept2024 Contract Services					
			G/L Account: 4305-000-000-00	Contractor: Fixed Route			438,359.04	
			G/L Account: 4305-000-000-00	Contractor: Fixed Route			866,139.58	
			G/L Account: 4305-000-000-00	Contractor: Fixed Route			1,737.33	
			G/L Account: 4305-000-000-00	Contractor: Fixed Route			2,811.34	
			G/L Account: 4305-000-000-98	Contractor:Fixed Rte-USC			169,452.86	
			G/L Account: 4305-000-000-98	Contractor:Fixed Rte-USC			3,192.58	
			G/L Account: 4305-000-000-98	Contractor:Fixed Rte-USC			22,914.46	
			G/L Account: 4306-000-000-00	Contractor: DART			157,366.34	
			G/L Account: 4306-000-000-00	Contractor: DART			177,429.00	
			G/L Account: 4306-000-000-00	Contractor: DART			10,756.03	
			G/L Account: 4305-000-000-00	Contractor: Fixed Route			4,625.40	
			G/L Account: 4305-000-000-00	Contractor: Fixed Route			4,625.40	
			G/L Account: 4305-000-000-00	Contractor: Fixed Route			7,523.04-	
			G/L Account: 4306-000-000-00	Contractor: DART			1,727.76-	
			G/L Account: 4305-000-000-00	Contractor: Fixed Route			6,885.00	
			G/L Account: 4305-000-000-00	Contractor: Fixed Route			162.48-	
			G/L Account: 4305-000-000-00	Contractor: Fixed Route			3,978.00	
			G/L Account: 4305-000-000-00	Contractor: Fixed Route			7,439.50	
		JASPER REFUND		9/24/2024	282.50	0.00	282.50	
			Invoice Comment: Refund for Warranty Inv#IOM363240					
			G/L Account: 4401-000-000-00	Misc Administrative Expenses			282.50	
		PINK ICE 2025		10/8/2024	3,000.00-	0.00	3,000.00-	
			Invoice Comment: 2025 Pink Ice Sponsorship					
			G/L Account: 4219-000-000-00	Corporate Sponsorships (Marketing)			3,000.00-	
			Check E000006770 Total:			1,865,581.08	0.00	1,865,581.08
			Printed Check Total:				0.00	
			Electronic Payment Total:				1,865,581.08	
E000006771	11/15/2024	0001003	Burr & Forman					Check Entry Number: 001
		1509533		10/11/2024	570.00	0.00	570.00	
			Invoice Comment: Labor Issues- September 2024					
			G/L Account: 4361-000-000-03	Professional Svcs-Attorneys			570.00	
		1509534		10/11/2024	8,543.00	0.00	8,543.00	
			Invoice Comment: Special Projects- September 2024					
			G/L Account: 4361-000-000-03	Professional Svcs-Attorneys			8,543.00	
		SEPT 2024		10/14/2024	4,000.00	0.00	4,000.00	
			Invoice Comment: Professional Services- September 2024					
			G/L Account: 4361-000-000-03	Professional Svcs-Attorneys			4,000.00	
			Check E000006771 Total:			13,113.00	0.00	13,113.00

Run Date: 11/15/2024 12:26:39PM

A/P Date: 11/15/2024

Page: 1

User Logon: cwillis

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Security Federal Operating						
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied Payment Amount
Printed Check Total:						0.00
Electronic Payment Total:						13,113.00
E000006772	11/15/2024	0001041	Genfare LLC			Check Entry Number: 001
			90204346	10/14/2024	208.14	208.14
			Invoice Comment: Keys			
		G/L Account: 4205-000-000-00	Facility R&M Expense			208.14
E000006773	11/15/2024	0001055	AmeriGas Propane LP			Check Entry Number: 001
			3169310129	10/9/2024	2,719.70	2,719.70
			Invoice Comment: 1667.9 gals @ 1.49 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			2,719.70
			3169371563	10/11/2024	4,015.54	4,015.54
			Invoice Comment: 2462.6 gals @ 1.49 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			4,015.54
			3169398400	10/12/2024	2,513.42	2,513.42
			Invoice Comment: 1541.4 gals @ 1.49 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			2,513.42
			3169419664	10/13/2024	242.64	242.64
			Invoice Comment: 148.8 gals @ 1.49 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			242.64
			3169478485	10/15/2024	1,918.41	1,918.41
			Invoice Comment: 1143.2 gals @ 1.54 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			1,918.41
			3169511930	10/16/2024	766.90	766.90
			Invoice Comment: 457 gals @ 1.54 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			766.90
			3169543833	10/17/2024	1,562.83	1,562.83
			Invoice Comment: 931.3 gals @ 1.54 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			1,562.83
			3169576215	10/18/2024	1,656.30	1,656.30
			Invoice Comment: 987 gals @ 1.54 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			1,656.30
			3169606815	10/19/2024	2,465.15	2,465.15
			Invoice Comment: 1469 gals @ 1.54 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			2,465.15
			3169621712	10/20/2024	1,679.62	1,679.62
			Invoice Comment: 1000.9 gals @ 1.54 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			1,679.62
			3169696958	10/22/2024	661.57	661.57
			Invoice Comment: 405.1 gals @ 1.49 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			661.57
			3169794014	10/25/2024	3,053.10	3,053.10
			Invoice Comment: 1869.5 gals @ 1.49 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			3,053.10
			3169912106	10/29/2024	5,016.92	5,016.92
			Invoice Comment: 3072 gals @ 1.49 / gal			
		G/L Account: 4320-000-000-00	Propane Fuel			5,016.92
Check E000006773 Total:				28,272.10	0.00	28,272.10
Printed Check Total:						0.00
Electronic Payment Total:						28,272.10
E000006774	11/15/2024	0001129	GFOA US & Canada			Check Entry Number: 001

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Bank Code: G - Security Federal Operating							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			2414160	10/30/2024	150.00	0.00	150.00
			Invoice Comment: Membership Renew 12/1/24-11/30/25 R.Andr				
			G/L Account: 4201-000-000-00	Membership Fees, Dues & Subscriptions			150.00
E000006775	11/15/2024	0001132	Chernoff Newman, LLC				Check Entry Number: 001
			61929-000	9/30/2024	2,475.00	0.00	2,475.00
			Invoice Comment: Consultation to COMET Board- Sept 2024				
			G/L Account: 4361-000-000-00	Professional Svcs			2,475.00
E000006776	11/15/2024	0001212	United Way of the Midlands				Check Entry Number: 001
			OCT2024	10/18/2024	107.68	0.00	107.68
			Invoice Comment: 2023 Campaign Pledges				
			G/L Account: 2125-000-000-00	United Way of Midlands (82)			107.68
E000006777	11/15/2024	0001214	Center for Transportation and the Environment				Check Entry Number: 001
			29	10/16/2024	4,375.00	0.00	4,375.00
			Invoice Comment: Zero Emission Bus Project				
			G/L Account: 4361-000-000-04	Professional Svcs-General-LowNO			4,375.00
E000006778	11/15/2024	0001232	Harper, Poston & Moree, P.A.				Check Entry Number: 001
			2475-6	10/31/2024	7,790.00	0.00	7,790.00
			Invoice Comment: Auditing- October 2024				
			G/L Account: 4361-000-000-00	Professional Svcs			7,790.00
E000006779	11/15/2024	0001254	W. W. Williams				Check Entry Number: 001
			067W21195.02	10/24/2024	18,524.84	0.00	18,524.84
			Invoice Comment: Bus#17701 Transmission				
			G/L Account: 1711-000-000-00	Bus Transmissions/Engines			7,619.70
			G/L Account: 1711-000-000-00	Bus Transmissions/Engines			6,069.50
			G/L Account: 1711-000-000-00	Bus Transmissions/Engines			35.00
			G/L Account: 1711-000-000-00	Bus Transmissions/Engines			3,362.00
			G/L Account: 1711-000-000-00	Bus Transmissions/Engines			200.00
			G/L Account: 1711-000-000-00	Bus Transmissions/Engines			75.00
			G/L Account: 1711-000-000-00	Bus Transmissions/Engines			1,163.64
E000006780	11/15/2024	0001256	ASI FLEX c/o Application Software, Inc.				Check Entry Number: 001
			OCT 2024	10/18/2024	358.76	0.00	358.76
			G/L Account: 2193-000-000-00	Medical Spending (72)			358.76
E000006781	11/15/2024	0001257	ASI Flex - Admin Fees				Check Entry Number: 001
			OCT 2024	10/18/2024	8.56	0.00	8.56
			G/L Account: 2192-000-000-00	Medical Spending Admin Fees (74)			8.56
E000006782	11/15/2024	0001392	Pollock Capital LLC				Check Entry Number: 001
			PC	11/15/2024	371.88	0.00	371.88
			Invoice Comment: Minolta BizHub C650i Copier				
			G/L Account: 4501-000-000-00	Leases/Rentals			206.02
			G/L Account: 4209-000-000-00	Printing			13.88
			G/L Account: 4209-000-000-00	Printing			151.98
E000006783	11/15/2024	0001425	M&E Septic Service				Check Entry Number: 001
			AUG20251	11/7/2024	2,500.00	0.00	2,500.00
			Invoice Comment: Pumped and Repair Tank				
			G/L Account: 4205-000-000-00	Facility R&M Expense			2,500.00
E000006784	11/15/2024	0001498	AOS Specialty Contractors, Inc				Check Entry Number: 001
			190390-284532	10/22/2024	4,156.25	0.00	4,156.25
			Invoice Comment: COMET Bus Stop Amenities				
			G/L Account: 4503-000-000-00	Fed Exp: Shelter Acq/Install (CMCOG incl)			4,156.25
			190390-284533	10/22/2024	2,868.00	0.00	2,868.00

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Bank Code: G - Security Federal Operating						
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied Payment Amount
Invoice Comment: COMET Bus Stop Amenities						
		G/L Account: 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)		2,868.00
				Check E000006784 Total:	7,024.25	0.00 7,024.25
				Printed Check Total:		0.00
				Electronic Payment Total:		7,024.25
E000006785	11/15/2024	0001547	Solutions for Transit (SFT)			Check Entry Number: 001
		24-1005COMET		10/5/2024	4,166.66	0.00 4,166.66
Invoice Comment: The Reporting Solution- September 2024						
		G/L Account: 4510-000-000-00		Federal/Non Fed Exp: ADP Software ACQ/Maint		4,166.66
E000006786	11/15/2024	0001614	Lithoco LLC			Check Entry Number: 001
		R4812		10/19/2024	199.90	0.00 199.90
Invoice Comment: Web Services- Domain						
		G/L Account: 4507-000-000-00		Fed Exp: 3rd party Contractual (Website)		199.90
E000006787	11/15/2024	0001626	B&C Associates Inc.			Check Entry Number: 001
		2226172		10/21/2024	700.00	0.00 700.00
Invoice Comment: Fogging- COMET Central						
		G/L Account: 4205-000-000-00		Facility R&M Expense		700.00
		2226173		10/21/2024	13,481.20	0.00 13,481.20
Invoice Comment: October 2024- Janitorial Services						
		G/L Account: 4205-000-000-00		Facility R&M Expense		13,481.20
				Check E000006787 Total:	14,181.20	0.00 14,181.20
				Printed Check Total:		0.00
				Electronic Payment Total:		14,181.20
E000006788	11/15/2024	0001639	Gateway Outdoor Advertising			Check Entry Number: 001
		49186		10/23/2024	555.00	0.00 555.00
Invoice Comment: Installation/ Removal of Ads						
		G/L Account: 4203-000-000-00		Mktg/Adv/Promo/Spnsr		555.00
E000006789	11/15/2024	0001666	Guttman Energy, Inc.			Check Entry Number: 001
		R24167615		10/22/2024	18,398.58	0.00 18,398.58
Invoice Comment: 6787 gals @ 2.29 / gal, 10/17						
		G/L Account: 4321-000-000-00		Vehicle Fuel: Diesel/UNL		18,398.58
		R24168273		10/23/2024	21,342.57	0.00 21,342.57
Invoice Comment: 7411 gals @ 2.47 / gal, 10/11						
		G/L Account: 4321-000-000-00		Vehicle Fuel: Diesel/UNL		21,342.57
		G/L Account: 4321-000-000-00		Vehicle Fuel: Diesel/UNL		0.00
		R24172126		10/29/2024	20,613.34	0.00 20,613.34
Invoice Comment: 7425 gals @ 2.36 / gal, 10/28						
		G/L Account: 4321-000-000-00		Vehicle Fuel: Diesel/UNL		20,613.34
		R24172281		10/29/2024	20,247.49	0.00 20,247.49
Invoice Comment: 7430 gals @ 2.31 / gal, 10/22						
		G/L Account: 4321-000-000-00		Vehicle Fuel: Diesel/UNL		20,247.49
				Check E000006789 Total:	80,601.98	0.00 80,601.98
				Printed Check Total:		0.00
				Electronic Payment Total:		80,601.98
E000006790	11/15/2024	0001667	Smith & Jones Janitorial Supplies			Check Entry Number: 001
		234206		10/15/2024	265.00	0.00 265.00
Invoice Comment: Paper Towels						
		G/L Account: 4401-000-000-00		Misc Administrative Expenses		265.00
E000006791	11/15/2024	0001690	The Pest Bureau, Inc.			Check Entry Number: 001
		103240		10/1/2024	150.00	0.00 150.00

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Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied Payment Amount
Invoice Comment: Monthly Pest Control- Facility						
		G/L Account: 4205-000-000-00		Facility R&M Expense		150.00
			103241	10/1/2024	150.00	0.00 150.00
Invoice Comment: Monthly Pest Control- COMET Central						
		G/L Account: 4205-000-000-00		Facility R&M Expense		150.00
			103494	10/29/2024	1,498.00	0.00 1,498.00
Invoice Comment: Monthly Pest Control- Vehicles						
		G/L Account: 4387-000-000-00		Vehicle/Equip Repairs&Maint		1,498.00
Check E000006791 Total:					1,798.00	0.00 1,798.00
Printed Check Total:						0.00
Electronic Payment Total:						1,798.00
E000006792	11/15/2024	0001706	Terracon Consultants, Inc.			Check Entry Number: 001
			TM91852	11/4/2024	3,500.00	0.00 3,500.00
Invoice Comment: Installation of Additional Piezometers						
		G/L Account: 4361-000-000-02		Professional Svcs-uciusRdSS		3,500.00
E000006793	11/15/2024	0001707	G&I Security Co			Check Entry Number: 001
			52-2024	10/17/2024	5,040.00	0.00 5,040.00
Invoice Comment: Security- 10/13/24-10/16/24						
		G/L Account: 4509-000-000-00		Fed/Non Fed Exp: Safety/Security		5,040.00
			53-2024	10/17/2024	5,022.00	0.00 5,022.00
Invoice Comment: Security- 10/17/24-10/20/24						
		G/L Account: 4509-000-000-00		Fed/Non Fed Exp: Safety/Security		5,022.00
			54-2024	11/2/2024	5,040.00	0.00 5,040.00
Invoice Comment: Security- 10/21/24-10/24/24						
		G/L Account: 4509-000-000-00		Fed/Non Fed Exp: Safety/Security		5,040.00
			55-2024	11/3/2024	5,004.00	0.00 5,004.00
Invoice Comment: Security- 10/25/24-10/28/24						
		G/L Account: 4509-000-000-00		Fed/Non Fed Exp: Safety/Security		5,004.00
			56-2024	11/6/2024	5,364.00	0.00 5,364.00
Invoice Comment: Security- 10/29/24-11/2/24						
		G/L Account: 4509-000-000-00		Fed/Non Fed Exp: Safety/Security		5,364.00
			57-2024	11/7/2024	5,994.00	0.00 5,994.00
Invoice Comment: Security- 11/2/24-11/6/24						
		G/L Account: 4509-000-000-00		Fed/Non Fed Exp: Safety/Security		5,994.00
			HQ 11-2024	11/1/2024	4,608.00	0.00 4,608.00
Invoice Comment: HQ Security- 10/10/24-10/27/24						
		G/L Account: 4509-000-000-00		Fed/Non Fed Exp: Safety/Security		4,896.00
		G/L Account: 4509-000-000-00		Fed/Non Fed Exp: Safety/Security		288.00
Check E000006793 Total:					36,072.00	0.00 36,072.00
Printed Check Total:						0.00
Electronic Payment Total:						36,072.00
E000006794	11/15/2024	0001712	Alpha Media LLC			Check Entry Number: 001
			761898-3	10/20/2024	2,590.00	0.00 2,590.00
Invoice Comment: Catch the COMET Radio Ads						
		G/L Account: 4203-000-000-00		Mktg/Adv/Promo/Spnsr		2,590.00
			761899-3	10/20/2024	1,410.00	0.00 1,410.00
Invoice Comment: Catch the COMET Radio Ads						
		G/L Account: 4203-000-000-00		Mktg/Adv/Promo/Spnsr		1,410.00
Check E000006794 Total:					4,000.00	0.00 4,000.00

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Bank Code: G - Security Federal Operating							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
Printed Check Total:							0.00
Electronic Payment Total:							4,000.00
E000006795	11/15/2024	0009010	Margaret Woodson				Check Entry Number: 001
			NOV24 - MW TRAVEL	11/8/2024	566.50	0.00	566.50
Invoice Comment: NTI Procurement Training 11/15 - 11/22							
G/L Account: 4518-000-000-00		EE Training & Development (& Travel Adv)					566.50
Report Total:					2,111,766.53	0.00	2,111,766.53
Printed Check Total:							0.00
Electronic Payment Total:							2,111,766.53

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Bank Code: G - Security Federal Operating							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
0000013605	12/2/2024	0000045	Grace Outdoor Advertising, LLC				Check Entry Number: 001
		60300		10/1/2024	2,750.00	0.00	2,750.00
			Invoice Comment: Billboards- 10/7/24-11/3/24				
		G/L Account: 4203-000-000-00	Mktg/Adv/Promo/Spnsr				
							2,750.00
0000013606	12/2/2024	0000160	Warner Transportation Consulting, Inc.				Check Entry Number: 001
		CMRTA-4		11/17/2024	5,710.00	0.00	5,710.00
			Invoice Comment: On-Time Performance Study- 9/17-9/20				
		G/L Account: 4361-000-000-00	Professional Svcs				
							5,710.00
0000013607	12/2/2024	0001019	Office Depot, Inc.				Check Entry Number: 001
		387726078001		11/8/2024	352.43	0.00	352.43
			Invoice Comment: Copy Paper, Pens, Printer Ink				
		G/L Account: 4401-000-000-00	Misc Administrative Expenses				
							352.43
		3960610174001		11/9/2024	110.78	0.00	110.78
			Invoice Comment: Accordion Folders				
		G/L Account: 4401-000-000-00	Misc Administrative Expenses				
							112.47
		G/L Account: 4401-000-000-00	Misc Administrative Expenses				
							1.69
		Check 0000013607 Total:			463.21	0.00	463.21
0000013608	12/2/2024	0001053	Carolina Panorama				Check Entry Number: 001
		6258		10/2/2024	540.00	0.00	540.00
			Invoice Comment: The COMET Ads				
		G/L Account: 4203-000-000-00	Mktg/Adv/Promo/Spnsr				
							540.00
0000013609	12/2/2024	0001077	SC State Accident Fund				Check Entry Number: 001
		270666		11/4/2024	4,422.00	0.00	4,422.00
			Invoice Comment: 2025 Premium- 1/1/2025-12/31/2025				
		G/L Account: 1520-000-000-00	Prepaid Insurance				
							4,422.00
0000013610	12/2/2024	0001106	WIS TV/ WIS Bounce				Check Entry Number: 001
		3617568-3		10/31/2024	500.00	0.00	500.00
			Invoice Comment: The COMET Ads				
		G/L Account: 4203-000-000-00	Mktg/Adv/Promo/Spnsr				
							500.00
0000013611	12/2/2024	0001136	PRINTSOUTH Printing				Check Entry Number: 001
		89461		11/20/2024	8,165.94	0.00	8,165.94
			Invoice Comment: Route Guidebooks				
		G/L Account: 4209-000-000-00	Printing				
							8,165.94
0000013612	12/2/2024	0001362	Irmo Lock Company				Check Entry Number: 001
		68972039		10/18/2024	725.00	0.00	725.00
			Invoice Comment: Install Remote Door Release				
		G/L Account: 4205-000-000-00	Facility R&M Expense				
							725.00
0000013613	12/2/2024	0001389	Shred With Us				Check Entry Number: 001
		301247		11/12/2024	72.00	0.00	72.00
			Invoice Comment: Shredded Confidential Documents				
		G/L Account: 4401-000-000-00	Misc Administrative Expenses				
							72.00
0000013614	12/2/2024	0001477	Dan's Heating & Air, LLC				Check Entry Number: 001
		114919		7/30/2024	240.00	0.00	240.00
			Invoice Comment: Clear Drain Line				
		G/L Account: 4205-000-000-00	Facility R&M Expense				
							240.00
0000013615	12/2/2024	0001713	SCDC Division of Industries (Print Shop)				Check Entry Number: 001
		90389236		9/20/2024	260.00	0.00	260.00
			Invoice Comment: Aug. 2024 Newsletter				
		G/L Account: 4209-000-000-00	Printing				
							260.00
		90392000		11/12/2024	535.00	0.00	535.00

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Bank Code: G - Security Federal Operating						
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied Payment Amount
Invoice Comment: DART Brochure						
		G/L Account: 4209-000-000-00		Printing		525.00
		G/L Account: 4209-000-000-00		Printing		10.00
Check 0000013615 Total:					795.00	0.00 795.00
0000013616	12/2/2024	0001714	ME Media Group/The Minority Eye			Check Entry Number: 001
		2024-0066		11/11/2024	350.00	350.00
Invoice Comment: October 2024 COMET Ad Campaign						
		G/L Account: 4203-000-000-00		Mktg/Adv/Promo/Spnsr		350.00
0000013617	12/2/2024	0001716	Glory Communications Inc. (WFMV 96.1FM)			Check Entry Number: 001
		24100223		10/27/2024	480.00	480.00
Invoice Comment: The COMET Ads						
		G/L Account: 4203-000-000-00		Mktg/Adv/Promo/Spnsr		480.00
0000013618	12/2/2024	0001717	Spectrum Reach			Check Entry Number: 001
		460046899		10/27/2024	1,200.00	1,200.00
Invoice Comment: COMET Soda Connector Ads						
		G/L Account: 4203-000-000-00		Mktg/Adv/Promo/Spnsr		1,200.00
0000013619	12/2/2024	0001722	R&G Construction LLC			Check Entry Number: 001
		136		11/4/2024	3,000.00	3,000.00
Invoice Comment: Removal of Bus Stop 4704- Lewis Ct.						
		G/L Account: 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)		3,000.00
		137		11/6/2024	800.00	800.00
Invoice Comment: Shelter Inventory						
		G/L Account: 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)		800.00
		G/L Account: 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)		800.00
		G/L Account: 4361-000-000-00		Professional Svcs		800.00
		G/L Account: 4503-000-000-00		Fed Exp: Shelter Acq/Install (CMCOG incl)		800.00
		G/L Account: 4361-000-000-00		Professional Svcs		800.00
Check 0000013619 Total:					3,800.00	0.00 3,800.00
Report Total:					30,213.15	0.00 30,213.15

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Bank Code: G - Security Federal Operating							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E000006843	12/5/2024	0000123	The Peninsula Company LLC				Check Entry Number: 001
			EARNEST 55809373.1	12/4/2024	200,000.00	0.00	200,000.00
			Invoice Comment: Concrete Supply 55809373.1				
		G/L Account: 1800-000-000-00	Earnest Deposit				200,000.00
E000006844	12/5/2024	0000129	Callison Tighe & Robinson, LLC				Check Entry Number: 001
			EARNEST 55811780.1	12/5/2024	75,200.00	0.00	75,200.00
			Invoice Comment: Stier 55811780.1				
		G/L Account: 1800-000-000-00	Earnest Deposit				75,200.00
			EARNEST 55811897.1	12/5/2024	59,800.00	0.00	59,800.00
			Invoice Comment: Terrain Leasing 55811897.1				
		G/L Account: 1800-000-000-00	Earnest Deposit				59,800.00
Check E000006844 Total:					135,000.00	0.00	135,000.00
Printed Check Total:							0.00
Electronic Payment Total:							135,000.00
Report Total:					335,000.00	0.00	335,000.00
Printed Check Total:							0.00
Electronic Payment Total:							335,000.00

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Bank Code: G - Security Federal Operating							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E000006845	12/6/2024	0000129	Callison Tighe & Robinson, LLC				Check Entry Number: 001
			EARNEST STIER	12/5/2024	75,200.00	0.00	75,200.00
			Invoice Comment: Earnest Deposit - Stier Supply				
		G/L Account: 1800-000-000-00	Earnest Deposit				75,200.00
			EARNEST TERRAIN	12/5/2024	59,800.00	0.00	59,800.00
			Invoice Comment: Earnest Deposit - Terrain Leasing				
		G/L Account: 1800-000-000-00	Earnest Deposit				59,800.00
			Check E000006845 Total:		135,000.00	0.00	135,000.00
			Printed Check Total:				0.00
			Electronic Payment Total:				135,000.00
			Report Total:		135,000.00	0.00	135,000.00
			Printed Check Total:				0.00
			Electronic Payment Total:				135,000.00

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Security Federal Operating							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E000006846	12/13/2024	0001000	RATP Dev USA Inc.				Check Entry Number: 001
			10OCT24	11/15/2024	1,947,731.63	0.00	1,947,731.63
			Invoice Comment: Oct2024 Contract Services				
		G/L Account:	4305-000-000-00	Contractor: Fixed Route			438,359.04
		G/L Account:	4305-000-000-00	Contractor: Fixed Route			927,365.94
		G/L Account:	4305-000-000-00	Contractor: Fixed Route			3,958.45
		G/L Account:	4305-000-000-98	Contractor:Fixed Rte-USC			182,940.54
		G/L Account:	4305-000-000-98	Contractor:Fixed Rte-USC			11,432.20
		G/L Account:	4306-000-000-00	Contractor: DART			157,366.34
		G/L Account:	4306-000-000-00	Contractor: DART			196,555.87
		G/L Account:	4306-000-000-00	Contractor: DART			11,460.22
		G/L Account:	4305-000-000-00	Contractor: Fixed Route			4,823.60
		G/L Account:	4305-000-000-00	Contractor: Fixed Route			4,823.60
		G/L Account:	4305-000-000-00	Contractor: Fixed Route			7,820.28-
		G/L Account:	4306-000-000-00	Contractor: DART			1,826.91-
		G/L Account:	4305-000-000-00	Contractor: Fixed Route			8,644.50
		G/L Account:	4305-000-000-00	Contractor: Fixed Route			162.48-
		G/L Account:	4305-000-000-00	Contractor: Fixed Route			2,371.50
		G/L Account:	4305-000-000-00	Contractor: Fixed Route			7,439.50
			GENFARE 90204346	10/14/2024	208.14-	0.00	208.14-
			Invoice Comment: Genfare Keys				
		G/L Account:	4205-000-000-00	Facility R&M Expense			208.14-
			WEX - TCS CARD REPLA	10/8/2024	16.00-	0.00	16.00-
			Invoice Comment: DART Fuel Card Replacement				
		G/L Account:	4401-000-000-00	Misc Administrative Expenses			16.00-
			Check E000006846 Total:		1,947,507.49	0.00	1,947,507.49
			Printed Check Total:				0.00
			Electronic Payment Total:				1,947,507.49
E000006847	12/13/2024	0001003	Burr & Forman				Check Entry Number: 001
			1518108	11/15/2024	2,670.00	0.00	2,670.00
			Invoice Comment: Labor Issues- October 2024				
		G/L Account:	4361-000-000-03	Professional Svcs-Attorneys			2,670.00
			1518609	11/18/2024	9,555.00	0.00	9,555.00
			Invoice Comment: Special Projects- October 2024				
		G/L Account:	4361-000-000-03	Professional Svcs-Attorneys			9,555.00
			OCT 2024	11/18/2024	4,000.00	0.00	4,000.00
			Invoice Comment: Professional Services- October 2024				
		G/L Account:	4361-000-000-03	Professional Svcs-Attorneys			4,000.00
			Check E000006847 Total:		16,225.00	0.00	16,225.00
			Printed Check Total:				0.00
			Electronic Payment Total:				16,225.00
E000006848	12/13/2024	0001055	AmeriGas Propane LP				Check Entry Number: 001
			3170496654	11/13/2024	175.12	0.00	175.12
			Invoice Comment: 104.2 gals @ 1.54 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			175.12
			3170527132	11/14/2024	390.67	0.00	390.67
			Invoice Comment: 233.5 gals @ 1.53 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			390.67
			3170559870	11/15/2024	2,102.93	0.00	2,102.93
			Invoice Comment: 1256.9 gals @ 1.54 / gal				

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Security Federal Operating							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account:	4320-000-000-00	Propane Fuel			2,102.93
			3170616073	11/17/2024	1,862.50	0.00	1,862.50
			Invoice Comment: 1113.2 gals @ 1.54 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			1,862.50
			3170684883	11/19/2024	1,291.48	0.00	1,291.48
			Invoice Comment: 786 gals @ 1.51 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			1,291.48
			3170719203	11/20/2024	6,072.63	0.00	6,072.63
			Invoice Comment: 3659 gals @ 1.53 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			6,072.63
			3170751909	11/21/2024	359.34	0.00	359.34
			Invoice Comment: 218.7 gals @ 1.51 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			359.34
			3170788952	11/22/2024	1,389.09	0.00	1,389.09
			Invoice Comment: 845.4 gals @ 1.51 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			1,389.09
			3170824463	11/23/2024	2,127.83	0.00	2,127.83
			Invoice Comment: 1295 gals @ 1.51 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			2,127.83
			3170852802	11/24/2024	3,124.21	0.00	3,124.21
			Invoice Comment: 1901.4 gals @ 1.51 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			3,124.21
			3170933809	11/26/2024	409.44	0.00	409.44
			Invoice Comment: 247.3 gals @ 1.52 / gal				
		G/L Account:	4320-000-000-00	Propane Fuel			409.44
			Check E000006848 Total:		19,305.24	0.00	19,305.24
			Printed Check Total:				0.00
			Electronic Payment Total:				19,305.24
E000006849	12/13/2024	0001084	Dell Computer Group				Check Entry Number: 001
			10782539250	11/16/2024	852.12	0.00	852.12
			Invoice Comment: Acct #377559802				
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			852.12
E000006850	12/13/2024	0001212	United Way of the Midlands				Check Entry Number: 001
			NOV2024	11/20/2024	107.68	0.00	107.68
			Invoice Comment: 2023 Campaign Pledges				
		G/L Account:	2125-000-000-00	United Way of Midlands (82)			107.68
E000006851	12/13/2024	0001214	Center for Transportation and the Environment				Check Entry Number: 001
			30	11/26/2024	4,375.00	0.00	4,375.00
			Invoice Comment: COMET Zero Emission Bus Project (2021)				
		G/L Account:	4361-000-000-04	Professional Svcs-General-LowNO			4,375.00
E000006852	12/13/2024	0001239	WLTX-TV				Check Entry Number: 001
			2889280-5	11/24/2024	2,800.00	0.00	2,800.00
			Invoice Comment: The COMET Student Ads				
		G/L Account:	4203-000-000-00	Mktg/Adv/Promo/Spnsr			2,800.00
			2890071-4	11/24/2024	500.00	0.00	500.00
			Invoice Comment: COMET Social Posts				
		G/L Account:	4203-000-000-00	Mktg/Adv/Promo/Spnsr			500.00
			Check E000006852 Total:		3,300.00	0.00	3,300.00
			Printed Check Total:				0.00
			Electronic Payment Total:				3,300.00

Check Register

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Bank Code: G - Security Federal Operating								
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000006853	12/13/2024	0001267	TriTek Fire & Security, LLC				Check Entry Number: 001	
		30248		11/14/2024	472.69	0.00	472.69	
			Invoice Comment: Replaced FRM-1 on Elevator Shunt-Trip					
		G/L Account: 4205-000-000-00	Facility R&M Expense					472.69
E000006854	12/13/2024	0001281	Blytheco, LLC				Check Entry Number: 001	
		675223		11/15/2024	56.25	0.00	56.25	
			Invoice Comment: General Support- Consult					
		G/L Account: 4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint					56.25
E000006855	12/13/2024	0001435	Trane U.S. Inc.				Check Entry Number: 001	
		315012677		11/21/2024	4,536.50	0.00	4,536.50	
			Invoice Comment: Upstairs HVAC Repair					
		G/L Account: 4205-000-000-00	Facility R&M Expense					4,536.50
		315026723		11/27/2024	3,107.91	0.00	3,107.91	
			Invoice Comment: Repair Heat- DART Department					
		G/L Account: 4205-000-000-00	Facility R&M Expense					3,107.91
			Check E000006855 Total:		7,644.41	0.00	7,644.41	
			Printed Check Total:				0.00	
			Electronic Payment Total:				7,644.41	
E000006856	12/13/2024	0001614	Lithoco LLC				Check Entry Number: 001	
		R4865		11/19/2024	199.90	0.00	199.90	
			Invoice Comment: Web Services- Domain					
		G/L Account: 4507-000-000-00	Fed Exp: 3rd party Contractual (Website)					199.90
E000006857	12/13/2024	0001626	B&C Associates Inc.				Check Entry Number: 001	
		2226189		11/18/2024	700.00	0.00	700.00	
			Invoice Comment: Fogging- COMET Central					
		G/L Account: 4205-000-000-00	Facility R&M Expense					700.00
		2226190		11/18/2024	13,481.20	0.00	13,481.20	
			Invoice Comment: November 2024- Janitorial Services					
		G/L Account: 4205-000-000-00	Facility R&M Expense					13,481.20
			Check E000006857 Total:		14,181.20	0.00	14,181.20	
			Printed Check Total:				0.00	
			Electronic Payment Total:				14,181.20	
E000006858	12/13/2024	0001666	Guttman Energy, Inc.				Check Entry Number: 001	
		R24185670		11/18/2024	20,543.79	0.00	20,543.79	
			Invoice Comment: 7444 gals @ 2.34 / gal, 11/15					
		G/L Account: 4321-000-000-00	Vehicle Fuel: Diesel/UNL					20,543.79
		R24189139		11/22/2024	20,577.53	0.00	20,577.53	
			Invoice Comment: 7415 gals @ 2.36 / gal, 11/21					
		G/L Account: 4321-000-000-00	Vehicle Fuel: Diesel/UNL					20,577.53
			Check E000006858 Total:		41,121.32	0.00	41,121.32	
			Printed Check Total:				0.00	
			Electronic Payment Total:				41,121.32	
E000006859	12/13/2024	0001693	Fluitron LLC				Check Entry Number: 001	
		637		11/18/2024	7,500.97	0.00	7,500.97	
			Invoice Comment: 5000 HOURS SPARE PARTS					
		G/L Account: 4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#					0.00
		G/L Account: 4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#					0.00
		G/L Account: 4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#					0.00
		G/L Account: 4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#					0.00
		G/L Account: 4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#					0.00

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Check Register

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Bank Code: G - Security Federal Operating							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			0.00
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			0.00
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			748.68
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			2,166.42
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			7.50
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			10.00
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			687.75
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			7.50
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			10.00
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			1,752.98
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			2.45
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			1,669.50
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			2.45
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			97.24
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			338.50
			638	11/18/2024	5,943.56	0.00	5,943.56
		Invoice Comment: 2500 Hours Spare Part @ 200%					
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			177.48
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			46.20
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			71.22
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			14.68
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			817.40
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			816.12
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			816.14
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			8.00
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			22.00
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			41.48
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			80.00
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			10.84
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			90.00
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			132.60
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			121.68
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			56.00
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			24.54
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			806.88
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			810.54
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			806.88
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			33.88
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			90.00
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			9.80
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			9.80
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			14.70
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			14.70
			642	11/19/2024	6,286.56	0.00	6,286.56
		Invoice Comment: 5000 HOURS SPARE PARTS					
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			93.00
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			1,585.94
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			1,585.94
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			1,223.64
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#			1,223.64

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - Security Federal Operating						
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied Payment Amount
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#		302.40
		G/L Account:	4505-024-024-00	Fed/NonFed Exp: CapX-Grant Yr.-App#		272.00
			Check E000006859 Total:		19,731.09	0.00 19,731.09
			Printed Check Total:			0.00
			Electronic Payment Total:			19,731.09
E000006860	12/13/2024	0001711	Linde Gas & Equipment Inc.			Check Entry Number: 001
			46418153	11/21/2024	654.95	0.00 654.95
			Invoice Comment:	Nitrogen Tank Rental		
		G/L Account:	4322-000-000-00	Hydrogen/Nitrogen Fuel		654.95
		G/L Account:	4322-000-000-00	Hydrogen/Nitrogen Fuel		654.95-
		G/L Account:	4501-000-000-00	Leases/Rentals		654.95
			46836903	12/10/2024	745.35	0.00 745.35
			Invoice Comment:	434.12 gals @ 1.35 / gal		
		G/L Account:	4322-000-000-00	Hydrogen/Nitrogen Fuel		745.35
			Check E000006860 Total:		1,400.30	0.00 1,400.30
			Printed Check Total:			0.00
			Electronic Payment Total:			1,400.30
E000006861	12/13/2024	0006012	Vicky L Smith			Check Entry Number: 001
			VTRIP NOV'24	11/30/2024	74.24	0.00 74.24
			Invoice Comment:	Volunteer Driver - J. Panter		
		G/L Account:	4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP, Feonix)		74.24
E000006862	12/13/2024	0006014	Lillian Evans			Check Entry Number: 001
			VTRIP NOV'24	11/30/2024	60.90	0.00 60.90
			Invoice Comment:	Volunteer Driver - J. Panter		
		G/L Account:	4520-000-000-00	Federal Exp: Mobility 5310 (VTRIP, PUP, Feonix)		60.90
			Report Total:		2,076,614.83	0.00 2,076,614.83
			Printed Check Total:			0.00
			Electronic Payment Total:			2,076,614.83

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

				Bank Code: G - SFB - Operating				
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000006886	12/31/2024	0001004	Dominion Energy South Carolina					Check Entry Number: 002
Check Comment: 1224 Laurel St.								
			0664-1024	11/4/2024	824.13	0.00	824.13	
			Invoice Comment: 1224 Laurel St.					
			G/L Account: 4381-000-000-00	Utility: Electricity			824.13	
E000006887	12/31/2024	0001004	Dominion Energy South Carolina					Check Entry Number: 003
Check Comment: 3613 Lucius Rd.								
			1452-1124	11/18/2024	10,574.75	0.00	10,574.75	
			Invoice Comment: 3613 Lucius Rd.					
			G/L Account: 4381-000-000-00	Utility: Electricity			9,254.53	
			G/L Account: 4380-000-000-00	Utility: Natural Gas			1,320.22	
E000006888	12/31/2024	0001004	Dominion Energy South Carolina					Check Entry Number: 004
Check Comment: 3800 Lucius Rd. Parking Lot								
			6268-1124	11/18/2024	41.45	0.00	41.45	
			Invoice Comment: 3800 Lucius Rd. Parking Lot					
			G/L Account: 4381-000-000-00	Utility: Electricity			41.45	
E000006889	12/31/2024	0001004	Dominion Energy South Carolina					Check Entry Number: 005
Check Comment: 3835 Lucius Rd.								
			9293-1124	11/18/2024	59.68	0.00	59.68	
			Invoice Comment: 3835 Lucius Rd.					
			G/L Account: 4381-000-000-00	Utility: Electricity			59.68	
E000006890	12/31/2024	0001004	Dominion Energy South Carolina					Check Entry Number: 006
Check Comment: Fuel Island & Bus Wash								
			9634-1124	11/18/2024	770.19	0.00	770.19	
			Invoice Comment: Fuel Island & Bus Wash					
			G/L Account: 4381-000-000-00	Utility: Electricity			770.19	
E000006891	12/31/2024	0001010	City of Columbia - Water					Check Entry Number: 001
			0540-1124	12/11/2024	75.15	0.00	75.15	
			Invoice Comment: 1745 Sumter St.					
			G/L Account: 4382-000-000-00	Utility: Water&Sewer			75.15	
			5705-1124	12/11/2024	240.48	0.00	240.48	
			Invoice Comment: 3800 Lucius Rd.					
			G/L Account: 4382-000-000-00	Utility: Water&Sewer			240.48	
			5706-1124	12/11/2024	180.36	0.00	180.36	
			Invoice Comment: 3808 Lucius Rd.					
			G/L Account: 4382-000-000-00	Utility: Water&Sewer			180.36	
			5754-1124	12/3/2024	2,756.08	0.00	2,756.08	
			Invoice Comment: 3613 Lucius Rd.					
			G/L Account: 4382-000-000-00	Utility: Water&Sewer			2,756.08	
Check E000006891 Total:					3,252.07	0.00	3,252.07	
Printed Check Total:							0.00	
Electronic Payment Total:							3,252.07	
E000006892	12/31/2024	0001022	Segra					Check Entry Number: 001
			3084523	11/1/2024	973.83	0.00	973.83	
			Invoice Comment: VOIP 5231111- 11/1/2024-11/30/2024					
			G/L Account: 4383-000-000-00	Telecommunications			973.83	
			3087274	11/1/2024	2,832.02	0.00	2,832.02	
			Invoice Comment: Internet Charges- 11/1/2024-11/30/2024					
			G/L Account: 4383-000-000-00	Telecommunications			2,832.02	
Check E000006892 Total:					3,805.85	0.00	3,805.85	

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CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G - SFB - Operating

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
Printed Check Total:							0.00	
Electronic Payment Total:							3,805.85	
E000006893	12/31/2024	0001057	PEBA - SC Retirement Systems					Check Entry Number: 001
		NOV 2024		11/30/2024	32,729.79	0.00	32,729.79	
		G/L Account: 2120-000-000-00		SC Retirement: Employee				10,688.25
		G/L Account: 4160-000-000-00		SC Retirement: Employer				21,863.40
		G/L Account: 4160-000-000-00		SC Retirement: Employer				178.14
E000006894	12/31/2024	0001144	PEBA Insurance Finance					Check Entry Number: 002
		DEC 2024		11/21/2024	13,262.96	0.00	13,262.96	
		G/L Account: 4165-000-000-00		Health Insurance Employer Portion				9,832.68
		G/L Account: 2145-000-000-00		State Health: EE				1,938.84
		G/L Account: 2165-000-000-00		Dental: Employee				56.40
		G/L Account: 2172-000-000-00		Dental Plus: Employee				443.40
		G/L Account: 2175-000-000-00		Optional Life				492.38
		G/L Account: 2180-000-000-00		Dependant Life Ins				1.60
		G/L Account: 2180-000-000-00		Dependant Life Ins				3.78
		G/L Account: 2182-000-000-00		Supplemental Long Term Disability				285.22
		G/L Account: 2187-000-000-00		State Vision Plan				148.66
		G/L Account: 2186-000-000-00		State Tobacco Prem				60.00
E000006895	12/31/2024	0001224	Bank of America					Check Entry Number: 001
		2012-1124		11/14/2024	199.00	0.00	199.00	
		G/L Account: 4510-000-000-00		Federal/Non Fed Exp: ADP Software ACQ/Maint				199.00
		3729-1124		11/14/2024	715.19	0.00	715.19	
		G/L Account: 4518-000-000-00		EE Training & Development (& Travel Adv)				29.99
		G/L Account: 4518-000-000-00		EE Training & Development (& Travel Adv)				29.99
		G/L Account: 4518-000-000-00		EE Training & Development (& Travel Adv)				9.99
		G/L Account: 4518-000-000-00		EE Training & Development (& Travel Adv)				9.99
		G/L Account: 4518-000-000-00		EE Training & Development (& Travel Adv)				557.95
		G/L Account: 4201-000-000-00		Membership Fees, Dues & Subscriptions				75.00
		G/L Account: 4201-000-000-00		Membership Fees, Dues & Subscriptions				2.28
		G/L Account: 4201-000-000-00		Membership Fees, Dues & Subscriptions				75.00
		G/L Account: 4201-000-000-00		Membership Fees, Dues & Subscriptions				2.28
		G/L Account: 4401-000-000-00		Misc Administrative Expenses				75.00
		G/L Account: 4401-000-000-00		Misc Administrative Expenses				2.28
		7220-1124		11/14/2024	1,596.39	0.00	1,596.39	
		G/L Account: 4502-000-000-00		FF&E <\$5000				107.56
		G/L Account: 4510-000-000-00		Federal/Non Fed Exp: ADP Software ACQ/Maint				2.50
		G/L Account: 4510-000-000-00		Federal/Non Fed Exp: ADP Software ACQ/Maint				21.60
		G/L Account: 4510-000-000-00		Federal/Non Fed Exp: ADP Software ACQ/Maint				463.83
		G/L Account: 4502-000-000-00		FF&E <\$5000				163.34
		G/L Account: 4502-000-000-00		FF&E <\$5000				16.70
		G/L Account: 4502-000-000-00		FF&E <\$5000				45.98
		G/L Account: 4401-000-000-00		Misc Administrative Expenses				990.00
		G/L Account: 4502-000-000-00		FF&E <\$5000				163.34
		G/L Account: 4502-000-000-00		FF&E <\$5000				16.70
		G/L Account: 4401-000-000-00		Misc Administrative Expenses				163.34
		G/L Account: 4401-000-000-00		Misc Administrative Expenses				16.70
		7220-1124 OCT		11/14/2024	2,292.31	0.00	2,292.31	
		G/L Account: 4502-000-000-00		FF&E <\$5000				29.45
		G/L Account: 4502-000-000-00		FF&E <\$5000				29.45

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				Bank Code: G - SFB - Operating				
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			552.51	
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			892.08	
		G/L Account:	4383-000-000-00	Telecommunications			124.98	
		G/L Account:	4502-000-000-00	FF&E <\$5000			758.00	
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			8.64	
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			15.00	
		G/L Account:	4502-000-000-00	FF&E <\$5000			29.45	
		G/L Account:	4502-000-000-00	FF&E <\$5000			29.45	
		G/L Account:	4401-000-000-00	Misc Administrative Expenses			29.45	
		G/L Account:	4401-000-000-00	Misc Administrative Expenses			29.45	
			8483-1124	11/14/2024	509.50	0.00	509.50	
		G/L Account:	4510-000-000-00	Federal/Non Fed Exp: ADP Software ACQ/Maint			12.95	
		G/L Account:	4401-000-000-00	Misc Administrative Expenses			40.25	
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			108.55	
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			108.55	
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			124.20	
		G/L Account:	4518-000-000-00	EE Training & Development (& Travel Adv)			115.00	
Check E000006895 Total:					5,312.39	0.00	5,312.39	
Printed Check Total:							0.00	
Electronic Payment Total:							5,312.39	
E000006896	12/31/2024	0001265	Colonial Life Supp Ins				Check Entry Number: 001	
			31647121105233	11/5/2024	374.34	0.00	374.34	
Invoice Comment: November 2024 Supplemental Insurance								
		G/L Account:	2195-000-000-00	Colonial Supplemental			374.34	
E000006897	12/31/2024	0001328	Waste Management				Check Entry Number: 002	
Check Comment: 3613 Lucius Rd.								
			4700653-0080-3	11/18/2024	3,545.25	0.00	3,545.25	
Invoice Comment: 3613 Lucius Rd.								
		G/L Account:	4205-000-000-00	Facility R&M Expense			3,545.25	
E000006898	12/31/2024	0001328	Waste Management				Check Entry Number: 003	
Check Comment: 1224 Laurel St.								
			4700708-0080-5	11/18/2024	1,275.06	0.00	1,275.06	
Invoice Comment: 1224 Laurel St.								
		G/L Account:	4205-000-000-00	Facility R&M Expense			1,275.06	
E000006899	12/31/2024	0001328	Waste Management				Check Entry Number: 004	
Check Comment: 3613 Lucius Rd.								
			4703273-0080-7	12/2/2024	726.67	0.00	726.67	
Invoice Comment: 3613 Lucius Rd.								
		G/L Account:	4205-000-000-00	Facility R&M Expense			726.67	
E000006900	12/31/2024	0001335	SC Deferred Compensation				Check Entry Number: 001	
			1244954527	11/15/2024	20.00	0.00	20.00	
Invoice Comment: 401K - 11/15/24								
		G/L Account:	2190-000-000-00	Deferred Comp: EE 401K & 457			20.00	
			1244955217	11/29/2024	20.00	0.00	20.00	
Invoice Comment: 401K - 11/29/24								
		G/L Account:	2190-000-000-00	Deferred Comp: EE 401K & 457			20.00	
			1249229445	12/5/2024	214.00	0.00	214.00	
Invoice Comment: 457 - 12/5/24								
		G/L Account:	2190-000-000-00	Deferred Comp: EE 401K & 457			214.00	
			1249230480	12/5/2024	340.00	0.00	340.00	

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CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

				Bank Code: G - SFB - Operating				
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
				Invoice Comment: 401K - 12/5/24				
G/L Account: 2190-000-000-00				Deferred Comp: EE 401K & 457				
			1249532574	12/13/2024	20.00	0.00	20.00	340.00
				Invoice Comment: 401K - 12/13/24				
G/L Account: 2190-000-000-00				Deferred Comp: EE 401K & 457				
			1251270368	12/20/2024	214.00	0.00	214.00	20.00
				Invoice Comment: 457 - 12/20/24				
G/L Account: 2190-000-000-00				Deferred Comp: EE 401K & 457				
			1251300794	12/20/2024	340.00	0.00	340.00	214.00
				Invoice Comment: 401K - 12/20/24				
G/L Account: 2190-000-000-00				Deferred Comp: EE 401K & 457				
Check E000006900 Total:					1,168.00	0.00	1,168.00	340.00
Printed Check Total:							0.00	
Electronic Payment Total:							1,168.00	
E000006901	12/31/2024	0001470	WEX BANK	Check Entry Number: 001				
			101431436	11/30/2024	1,861.80	0.00	1,861.80	
				Invoice Comment: 619.6 gals @ 2.80 avg / gal				
G/L Account: 4321-000-000-00				Vehicle Fuel: Diesel/UNL				
G/L Account: 4510-000-000-00				Federal/Non Fed Exp: ADP Software ACQ/Maint				
E000006902	12/31/2024	0001512	VERIZON WIRELESS	Check Entry Number: 001				
			9979462579	11/23/2024	1,178.31	0.00	1,178.31	
				Invoice Comment: iPad & Tablet Data Plan				
G/L Account: 4383-000-000-00				Telecommunications				
E000006903	12/31/2024	0001607	PEX - Prepaid Expense Card Solutions	Check Entry Number: 001				
			DEC VTRIP/PUP	12/24/2024	5,000.00	0.00	5,000.00	
				Invoice Comment: COG Grant#TR20-01-001				
G/L Account: 4520-000-000-00				Federal Exp: Mobility 5310 (VTRIP, PUP, Feonix)				
E000006904	12/31/2024	0001620	PXC, Inc.	Check Entry Number: 001				
			2024120301	11/30/2024	156.64	0.00	156.64	
				Invoice Comment: Hourly Payroll - 12/5/24				
G/L Account: 1020-000-000-00				Cash: Payroll - Security Federal Bank				
			2024121101	12/12/2024	147.84	0.00	147.84	156.64
				Invoice Comment: Hourly Payroll - 12/13/24				
G/L Account: 1020-000-000-00				Cash: Payroll - Security Federal Bank				
			2024121701	12/17/2024	156.64	0.00	156.64	147.84
				Invoice Comment: Salary Payroll - 12/20/24				
G/L Account: 1020-000-000-00				Cash: Payroll - Security Federal Bank				
			2024122301	12/23/2024	147.84	0.00	147.84	156.64
				Invoice Comment: Hourly Payroll - 12/27/24				
G/L Account: 1020-000-000-00				Cash: Payroll - Security Federal Bank				
Check E000006904 Total:					608.96	0.00	608.96	147.84
Printed Check Total:							0.00	
Electronic Payment Total:							608.96	
E000006905	12/31/2024	0001650	First Net - AT&T Mobility	Check Entry Number: 001				
			X11242024	11/16/2024	4,885.78	0.00	4,885.78	
				Invoice Comment: FirstNet Wireless				
G/L Account: 4383-000-000-00				Telecommunications				
Report Total:					91,257.43	0.00	91,257.43	4,885.78

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

				Bank Code: G - SFB - Operating			
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
				Printed Check Total:			0.00
				Electronic Payment Total:			91,257.43

CENTRAL MIDLANDS TRANSIT/The COMET (CMR)

Bank Code: G SFB - Operating

Bank Account Number: Routing/Transit Number: *****1822

Vendor Number	Vendor Name	Check Entry Number	Check Number	Bank Account Number	Bank Account Type	Bank Description	Routing/ Transit Number	Distribution Amount
0001004	Dominion Energy South Carolina	002	E000006886	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	824.13
0001004	Dominion Energy South Carolina	003	E000006887	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	10,574.75
0001004	Dominion Energy South Carolina	004	E000006888	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	41.45
0001004	Dominion Energy South Carolina	005	E000006889	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	59.68
0001004	Dominion Energy South Carolina	006	E000006890	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	770.19
0001010	City of Columbia - Water	001	E000006891	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	3,252.07
0001022	Segra	001	E000006892	*****7564	Checking	COMET - Operating	*****1822	3,805.85
0001057	PEBA - SC Retirement Systems	001	E000006893	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	32,729.79
0001144	PEBA Insurance Finance	002	E000006894	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	13,262.96
0001224	Bank of America	001	E000006895	*****0974	Checking	COMET Oper - WELLS FARGO	*****7766	5,312.39
0001265	Colonial Life Supp Ins	001	E000006896	*****0974	Checking	COMET Oper -Wells Fargo	*****7766	374.34
0001328	Waste Management	002	E000006897	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	3,545.25
0001328	Waste Management	003	E000006898	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	1,275.06
0001328	Waste Management	004	E000006899	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	726.67
0001335	SC Deferred Compensation	001	E000006900	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	1,168.00
0001470	WEX BANK	001	E000006901	*****0974	Checking	COMET Oper - WELLS FARGO	*****7766	1,861.80
0001512	VERIZON WIRELESS	001	E000006902	*****0794	Checking	COMET Oper - Wells Fargo	*****7766	1,178.31
0001607	PEX - Prepaid Expense Card Solutions	001	E000006903	*****0974	Checking	COMET Oper - Wells Fargo	*****7766	5,000.00
0001620	PXC, Inc.	001	E000006904	*****7635	Checking	COMET - Payroll Acct	*****7766	608.96
0001650	First Net - AT&T Mobility	001	E000006905	*****7564	Checking	COMET Oper	*****1822	4,885.78
Total Transactions:					20	Report Total:		91,257.43

January 22, 2025

Agenda Item # 70

To: Central Midlands Regional Transit Authority Board of Directors (BoD)
From: Rosalyn Andrews, Director of Finance/CFO
Subject: Proposed Healthcare Coverage Subsidy Retirement Policy

Requested Action: at the approved recommendation of the Finance Committee, staff requests the Board of Directors review the proposed Healthcare Coverage Policy for retirees.

Background and Summary: The COMET currently does not have a retirement policy for its staff. The COMET found a need for such a policy with recent employee retirement and other employees becoming eligible for retirement in the future. The policy set forth is to outline health insurance benefits The COMET is proposing to offer for retirees.

Eligibility requirements: To receive employer-funded State Health benefits, a retiree must be eligible for retirement under the State of South Carolina Retirement System (SCRS) based on the following requirements:

- Hired prior to July 1, 2012 (Class 2 Employees) - Retirees must be eligible to retire by meeting one of the following: attainment of age 60 and 5 years of service or attainment of 28 years of service. Retirees are also eligible to retire at age 55 with at least 25 years of service.
- Hired on or after July 1, 2012 (Class 3 Employees) - Retirees must have at least eight years of earned service credit and satisfy the Rule of 90 requirement (age plus years of service credit equals 90).
- In addition to satisfying the above SCRS retirement eligibility requirements, a retiree must have at least 10 years of service with COMET at retirement to be eligible for employer-subsidized benefits in retirement.

Fiscal Impacts: see attached

Recommended Motion: Board of Directors adopt, deny or provide feedback on Option 1 for a proposed retirement policy to be effective January 1, 2024.

Legal Counsel Review: None.

Attachments: Health coverage cost analysis & recommended policy

For information regarding this staff report, please contact Rosalyn Andrews, Director of Finance/CFO at (803) 255-7135 or email randrews@thecometsc.gov.

Approved for Submission, Maurice Pearl, Executive Director/CEO

Maurice Pearl

MEMO

To: Rosalyn Andrews, Director of Finance
From: John Mitchell, Matthew Yonz
Date: September 10, 2024
Re: Preliminary OPEB Plan Design Analysis

Project Description – The Central Midlands Regional Transit Authority (COMET) intends to offer OPEB benefits to eligible retirees. Currently, COMET does not have a formal policy defining the OPEB benefits offered to retirees. The purpose of this analysis is to demonstrate the potential financial impact of several possible plan design options. It is for preliminary discussion purposes only and is not intended to satisfy any accounting disclosure requirements.

- **Option 1** – Employees must be eligible for retirement from SCRS and have 10 years of service with COMET. For eligible retirees COMET will pay 100% of the Employer premium and 100% of the Employee premium for the lifetime of the retiree.
- **Option 2** – Employees must be eligible for retirement from SCRS and have 10 years of service with COMET. For eligible retirees hired prior to 5/2/2008, COMET will pay 100% of the Employer premium and 50% of the Employee premium for the lifetime of the retiree. For eligible retirees hired after 5/2/2008, COMET will pay 100% of the Employer premium and 0% of the Employee premium for the lifetime of the retiree.
- **Option 3** – Employees must be eligible for retirement from SCRS and have 15 years of service with COMET. For eligible retirees hired prior to 5/1/2006, COMET will pay 100% of the Employer premium and 0% of the Employee premium for the lifetime of the retiree. For eligible retirees hired after 5/1/2006, retirees are responsible for paying all of the Employer and Employee premiums. This option mimics the City of Forest Acres' OPEB arrangement.

For all options above, COMET will not pay any of the cost for covering a spouse and/or other eligible dependents.

Census Data – Census data was collected as of June 30, 2024 and includes 17 active participants and 1 retiree. Census data was provided by COMET.

The attached exhibit provides “closed group” projections. Accordingly, there is no assumption for future employees hired after 6/30/2024.

Actuarial Assumptions and Methods – For the attached projections, a discount rate of 3.97% was used to discount the future expected distributions for purposes of determining the TOL. Other key demographic assumptions are generally the same assumptions as those used for the June 30, 2023 State of South Carolina PEBA Retiree Health Care Plan Actuarial Valuation pursuant to GASB 74.

COMET - Preliminary OPEB Plan Design Study

For Discussion Purposes Only

Option 1 - COMET Pays 100% of ER and EE Premium

<i>Reporting Date / Fiscal Year End</i>	<i>6/30/2025</i>	<i>6/30/2026</i>	<i>6/30/2027</i>	<i>6/30/2028</i>	<i>6/30/2029</i>	<i>6/30/2030</i>	<i>6/30/2031</i>	<i>6/30/2032</i>	<i>6/30/2033</i>	<i>6/30/2034</i>	<i>6/30/2035</i>
Discount Rate	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%
Projected Total OPEB Liability (TOL)	868,452	963,242	1,063,501	1,168,493	1,278,826	1,392,463	1,507,800	1,621,683	1,732,549	1,841,685	1,954,057
Projected Fiduciary Net Position (FNP)	0	0	0	0	0	0	0	0	0	0	0
Projected OPEB Expense	875,899	102,988	108,805	114,881	121,214	127,781	134,511	141,314	148,101	154,867	161,737
Projected Benefit Payments	7,447	8,198	8,546	9,889	10,881	13,501	17,212	23,035	30,700	36,734	43,841

Option 2 - DOH < 5/2/2008, COMET Pays 100% of ER and 50% EE Premium; DOH > 5/2/2008, COMET Pays 100% of ER and 0% EE Premium

<i>Reporting Date / Fiscal Year End</i>	<i>6/30/2025</i>	<i>6/30/2026</i>	<i>6/30/2027</i>	<i>6/30/2028</i>	<i>6/30/2029</i>	<i>6/30/2030</i>	<i>6/30/2031</i>	<i>6/30/2032</i>	<i>6/30/2033</i>	<i>6/30/2034</i>	<i>6/30/2035</i>
Discount Rate	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%
Projected Total OPEB Liability (TOL)	734,850	812,544	894,680	980,682	1,071,040	1,163,919	1,257,899	1,350,174	1,439,397	1,526,650	1,617,152
Projected Fiduciary Net Position (FNP)	0	0	0	0	0	0	0	0	0	0	0
Projected OPEB Expense	741,504	85,032	89,791	94,760	99,940	105,307	110,798	116,332	121,833	127,293	132,840
Projected Benefit Payments	6,654	7,338	7,655	8,758	9,582	11,784	14,856	19,661	26,075	31,043	36,815

Option 3 - City of Forest Acres - Plan Provisions

<i>Reporting Date / Fiscal Year End</i>	<i>6/30/2025</i>	<i>6/30/2026</i>	<i>6/30/2027</i>	<i>6/30/2028</i>	<i>6/30/2029</i>	<i>6/30/2030</i>	<i>6/30/2031</i>	<i>6/30/2032</i>	<i>6/30/2033</i>	<i>6/30/2034</i>	<i>6/30/2035</i>
Discount Rate	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%
Projected Total OPEB Liability (TOL)	288,188	297,580	307,192	317,048	327,173	336,260	344,204	349,823	350,416	347,941	349,329
Projected Fiduciary Net Position (FNP)	0	0	0	0	0	0	0	0	0	0	0
Projected OPEB Expense	294,049	15,871	16,376	16,894	17,425	17,946	18,428	18,848	19,129	19,258	19,407
Projected Benefit Payments	5,861	6,479	6,764	7,038	7,300	8,215	9,117	10,402	12,771	13,945	14,664

Policy 5-4 Retirement - Update

5.4-3 Retirement Benefits

Eligibility Requirements for Health Coverage Retirement Benefits

Eligibility for retiree group insurance is not the same as eligibility for retirement. Determining retiree insurance eligibility is complicated, and only PEBA can make that determination. It is very important to contact PEBA before making final arrangements for retirement. As an active employee, your employer pays part of the cost of your health and dental insurance.

Retirees of the Central Midlands Regional Transit Authority (The COMET) who have been enrolled as active employees in the South Carolina Public Employee Benefit Authority (PEBA) Retiree Health Care Plan may elect to continue their health coverage upon retirement.

When you retire, several factors determine if you pay all or part of your insurance premiums. These factors include your years of earned service credit, the type of agency from which you retire and the date you were hired into an insurance-eligible position.

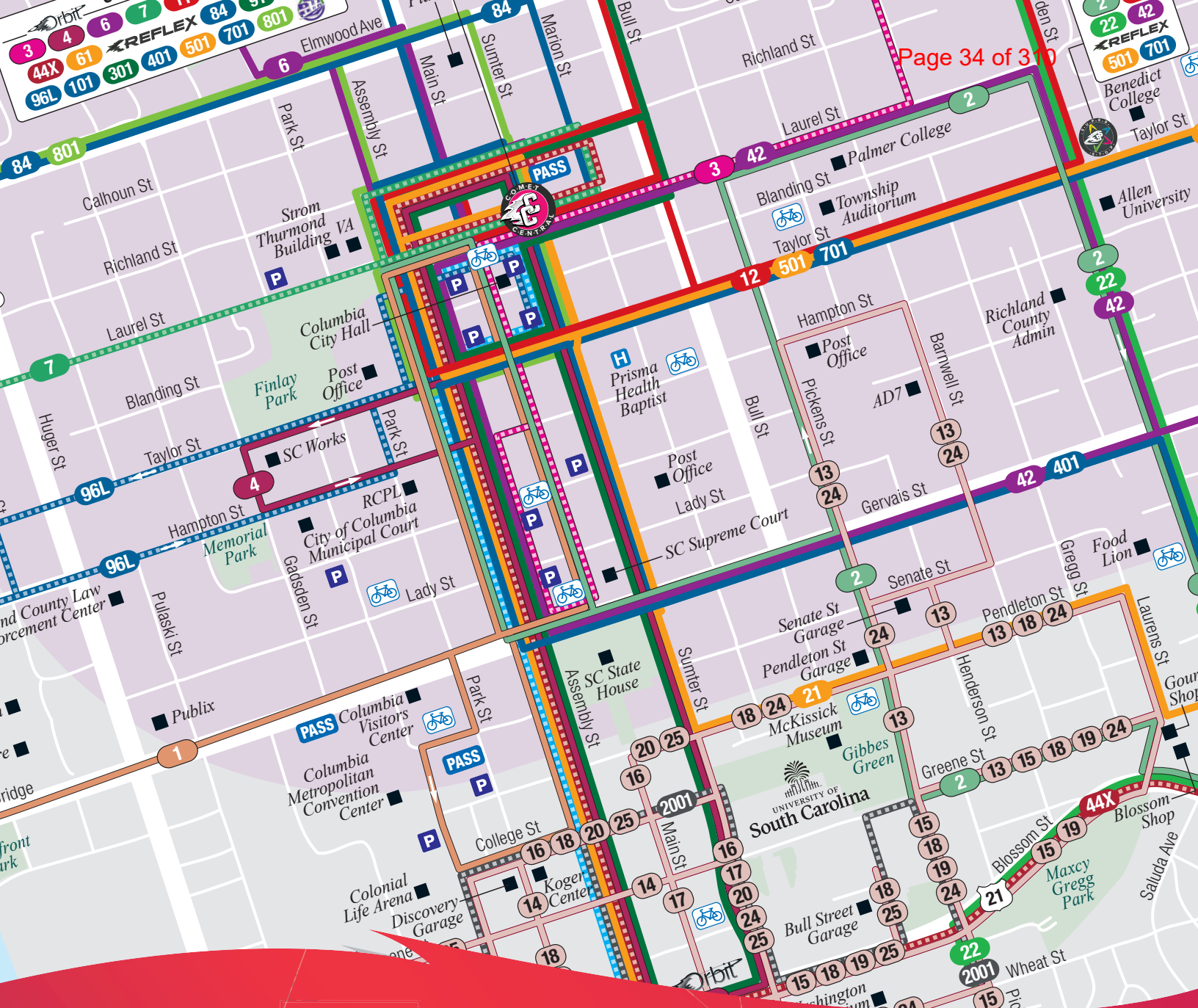
As a retiree who meets the eligibility requirements for retiree group insurance, your employer determines if you pay all or part of your health insurance premiums.

In recognition of service to The COMET, retirees who meet the following eligibility criteria may elect to continue health coverage offered by The COMET **and** receive the subsidy as outlined above toward the cost of their coverage:

- Retirees must be eligible for retirement from SCRS. Class 2 or Class 3 per PEBA guidelines.
- Regular retirees who are age sixty (60) or older **and** who have served ten (10) or more continuous years of regular, full-time employment with The COMET.
- Retirees with twenty-eight (28) or more years of regular, full-time employment with The COMET, regardless of age.
- Employees approved by their appropriate retirement plan for a disability retirement whose disability is the result of a job-related injury sustained at work for The COMET, regardless of age or length of continuous service.

For eligible retirees, The COMET will pay 100% employer premium and 100% employee premium for employee healthcare coverage for the lifetime of the retiree.

Dental and Vision insurance is discontinued for retirees. This policy does not include spouse or dependents.



ANNUAL COMPREHENSIVE FINANCIAL REPORT

for the fiscal year ended June 30, 2024

PREPARED BY
CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
FINANCE DEPARTMENT

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA

ANNUAL COMPREHENSIVE FINANCIAL REPORT

**FOR THE FISCAL YEAR
ENDED JUNE 30, 2024**

**Prepared by Central Midlands Regional Transit Authority
Finance Department**

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INTRODUCTORY SECTION



3613 Lucius Rd | Columbia SC 29201 | 803 255 7135

January 31, 2025

To the Members of the Board of Directors of Central Midlands Regional Transit Authority and the citizens of the City of Columbia, Richland and Lexington County:

In accordance with South Carolina Code of Laws, Section 58-25-70, the Central Midlands Regional Transit Authority (The COMET) hereby submits the Annual Comprehensive Financial Report (ACFR) for the year ending June 30, 2024. Management assumes responsibility for the completeness and reliability of the information in this report based on a comprehensive framework of internal controls established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are of any material misstatements.

This report has been prepared by the company's Finance Department. The responsibility for both the accuracy of the presented data and the completeness and fairness of the presentation, including all disclosures, rests with The COMET. We believe the data, as presented, is accurate in all material aspects; that it is presented in a manner designed to fairly set forth the financial position and results of operations.

Poston, Moree, & Moree, CPAs, PA., has issued an unmodified ("clean") opinion on The COMET's financial statements for the year ended June 30, 2024. The goal of the independent audit was to provide reasonable assurance that the financial statements of The COMET for the fiscal year ended June 30, 2024, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor's report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of The COMET was part of a broader, federally mandated "Single Audit" designed to meet the special needs of federal grantor agencies. The standards governing the Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal awards. These reports are available in The COMET's Single Audit Report section.

Generally Accepted Accounting Principles (GAAP) require that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). Management's Discussion and Analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. MD&A complement this letter of transmittal and should be read in conjunction with it.

Profile of the Central Midlands Regional Transit Authority

Under South Carolina Code of Laws – Regional Transportation Authority Law - Title 58 – Public Utilities, Services and Carriers, a regional transportation authority may be organized in any county in South Carolina that is part of a designated regional transportation area.

The COMET, officially the Central Midlands Regional Transit Authority (CMRTA), is a regional transportation authority formed by Richland County, City of Columbia, and Lexington County on April 24, 2000, by the Central Midlands Council of Governments. The COMET consists of an intergovernmental agreement signed by Richland County, the City of Columbia, the City of Forest Acres, and Lexington County to fund, operate and maintain public transit services and mass transportation in Richland and Lexington counties in the Columbia metropolitan area of South Carolina.

A funding intergovernmental agreement was signed by Richland County, City of Columbia, City of Forest Acres and Lexington County to fund, operate and maintain public transit services in the Central Midlands area. The intergovernmental agreement took effect in July of 2013 based on receipt of new funding from Richland County for 22 years or \$300,991,000, whichever comes first. Lexington County agreed to provide an appropriation which is agreed to annually. Lexington County also pursues funding from the Cities of West Columbia and Cayce, the Town of Springdale and Lexington Medical Center to support transit services in Lexington County.

During the fiscal year, The COMET Board of Directors reviewed their service levels and restructured service to bring service levels in line with anticipated revenues due to the need to extend the use of the Transportation Penny provided by Richland County to The COMET and to ensure proper service equity between services in both counties. The Board of Directors also adopted a service equity policy.

The agency has standard fixed-route services, dial-a-ride paratransit (DART) and ReFlex services, within the county. The COMET transports more than 2.1 million passengers annually on a fleet of more than 90 buses, vans, and trolleys. All services are operated by RATP Dev USA Inc. of Fort Worth, Texas. The COMET supports and provides opportunities for additional mobility through partnerships with Lyft, Blue Bike of S.C and Enterprise (Vanpool), neighborhoods, corporations, educational institutions, and community events.

The COMET Board of Directors sets overall policy and direction for the transit system. 11 voting Board Members representing the City of Columbia (3), Richland County (3), City of Forest Acres (1), Lexington County (1) and Richland County Delegation (3). Non-voting members include one (1) representative from the City of Cayce, City of West Columbia, Town of Eastover, Town of Springdale, Town of Chapin, Town of Irmo, Town of Batesburg-Leesville and Lexington County Legislative Delegation.

Currently, The COMET has 20 employees, overseen by an Executive Director/CEO with support from staff in the Finance, Regulatory Compliance and Grants, Administration and Operations, Marketing, and Planning and Development departments. All other functions are contracted out to private vendors, including transit service delivery and maintenance, legal counsel, paratransit certification, engineering, marketing, community relations and government affairs, mobility management, bus stop amenities and bus stop advertising.

Services

Fixed Route Bus

The COMET bus system is made up of 44 standard bus routes that run regularly, up to 363 days per year. These routes cover the entirety of Richland and parts of Lexington counties and Sumter. The regular The COMET routes are accessible by fare or pass, and most routes begin and end at COMET Central, located at

Sumter and Laurel Streets. Each COMET bus has a bike rack with room for two bike bus. All revenue vehicles are ADA compliant.

Paratransit (DART)

DART is The COMET's on demand complementary Americans with Disabilities Act (ADA) paratransit service for persons with disabilities unable to board The COMET fixed route buses or access a transit stop for any trip purpose. In order to use DART, customers must complete an ADA Certification Application. DART operates the same service hours as The COMET non-express fixed routes. Customers must board, travel, and alight within 3/4 miles of an operating The COMET route. Please see the system map for the DART service boundary.

Soda Cap Connector

This is a downtown shuttle intended for locals and tourists to travel between districts in the urban core of Columbia. The Soda Cap Connector uses trolleys and buses to service its routes – traveling between Five Points, Main Street, The Vista, Cayce, and West Columbia. The Soda Cap also runs seasonally to Segra Park, home of the Single-A baseball team, the Columbia Fireflies, located within the Bull Street District during home games.

Orbit Connector

The Orbit is a downtown loop with stops every half hour. The route runs seven days a week. The route runs along Sumter, Blossom, Assembly, and Richland streets with stops near the State House, the University of South Carolina, Prisma Health Baptist, and the Richland County Library.

ReFlex

The ReFlex is a bus route that is flexible enough for the bus to take a detour to pick up a passenger not on an existing route or stop. Users must live within a certain radius of the bus route to use the service and access the service by calling in advance to schedule their pick-up. The five ReFlex routes serve Denny Terrace, Lower Richland Boulevard, Eastover/Gadsden, and Hopkins.

VanPool

The COMET Vanpool is designed to assist employees in forming vanpools for the home-to-work commute. A monthly subsidy of \$500 is available to help with the cost of the vanpool. Commute with Enterprise provides seven, twelve and, fifteen passenger vans. Vans must originate or end in Richland or Lexington Counties. A minimum of five people, including the primary driver, is required for formation.

COMET on the Go!

Providing transit service via bus in the less-populated areas of Richland and Lexington Counties would not operate efficiently. To continue serving community members in those areas, particularly among low-income residents, The COMET began a demonstration partnership in FY2019 with Rideshare operators Lyft and Uber. Under this partnership, two new programs were created — COMET To The Market and COMET @ Night. Partnership with Uber ended mid fiscal year 2022. The COMET will pay up to \$8.00 for ridesharing trips that start and end in The COMET fixed route service area.

V-Trip & PUP

The COMET, in collaboration with Able South Carolina, announced two new mobility programs for citizens of the Midlands who are underserved by the present transit system. The funding for the mobility programs is made possible through a Federal Transit Administration (FTA) grant.

The Volunteer Transportation Reimbursement Program (V-TRIP) and Taxi Voucher Pick Up Program (PUP) were developed through a partnership with Able SC. Eligibility for both programs is available for people who are 65 and older and those with disabilities living outside The COMET service area but in the Columbia

Urbanized Area. Orientation or training is required before starting.

For V-TRIP, a program participant will be given funds to pay his or volunteer driver in the form of a reimbursement for mileage according to the federal mileage reimbursement rate. Volunteer drivers can be a friend or a neighbor. All trips must begin or end in the Columbia Urbanized Area. Reimbursement is available up to 150 miles per month, per program participant to pay the volunteer driver.

With PUP, a taxi or rideshare service like Uber or Lyft will be available 24-hours a day, seven days a week. The program provides a 50% discount up to \$50 per month. Once applicants have completed the required training, turned in their application, and DART eligibility, Half Fare Program participation, or age of 65 or older has been confirmed, they will receive a Taxi Voucher Card for use with any participating rideshare or taxi of their choice. All trips must begin or end in the Columbia Urbanized Area to receive voucher funds.

University of South Carolina

The COMET is now operating USC Transit under contract to the University of South Carolina. USC Transit operates on 10-day time routes and two evening routes to make your life easy! USC Transit powered by The COMET provides free and convenient transportation around the University of South Carolina campus to current USC students, faculty, and staff members with a valid Carolina Card. The public can also ride USC Transit for the regular COMET fare. USC Transit routes are identified by the garnet USC Transit stop signs located at over 30 locations around campus.

Motto

Catch The COMET....We will Get You There!

Mission Statement

The COMET provides safe, reliable, efficient, and customer-friendly mobility services throughout the Midlands region and stimulates economic development and enhances quality of life.

Vision Statement

A high-quality public transit service that contributes to economic development, environmental sustainability, and mobility solutions throughout the Midlands.

Core Values

- Safety
- Reliability
- Friendliness
- Cleanliness & Comfort
- Cost Effectiveness

Economic Conditions and Outlook in Richland and Lexington Counties

The COMET service areas are in Richland and Lexington Counties. In The COMET fixed route service area, within Richland and Lexington counties, Richland County has two cities, and four towns and Lexington County has three cities and twelve towns. The actual transit service provided is concentrated more in the western, central, and southern portions of Richland County and western Lexington County. The service area center is the City of Columbia, the State Capital of South Carolina, as well as the County Seat for Richland County. The combined population of The COMET service area is over 710,000 based off the 2020 U.S.

In the projected Richland County 2024 census, the population of Richland County, South Carolina is 445,410 and in 2023 population estimate was 425,138, just over 4% up from the 416,145 who lived there based on census data for 2022. Based on 2020 census stats, Richland County is the second-most populous county in South Carolina, behind only Greenville County. Its unemployment rate on October 30, 2024, was 3.5%, an increase from its 2023 rate of 3%.

As of the 2023 census, the population of Lexington County, SC was 309,528 and in 2022 population estimate was 305,105, 4.80% up from the 300,650 who lived there based on census data for 2021. Lexington County is the sixth largest county in South Carolina by population. Its unemployment rate on December 31, 2023, was 2.4%, a steady rate of 2.4% on December 31, 2022. Within the past decade, the County of Lexington's Civilian Labor Force grew by more than 15%, adding nearly 20,000 workers, exceeding that of the Columbia Metropolitan Statistical Area (MSA) and South Carolina, as well as double the national growth rate.

For comparison, the US population grew less than 1% and South Carolina's population grew 1.72% during that period. South Carolina unemployment rate was 3.1% on December 31, 2022.

Major Initiatives

Since 2013, the Central Midlands Regional Transit Authority (CMRTA) has been known to the public as The COMET. This came after the Transportation Penny Tax Program was approved by Richland County in 2012. This program enacted a 1% sales tax that raised funds for transportation in Richland County.

In the almost ten years since 'The COMET' came to be, many programs have been put into place to ensure everyone in the Midlands who needs transportation receives it. As transit continues to grow and evolve, The COMET continues to do the same. The COMET is dedicated to seeking innovative ways to provide access to healthcare, education, and economic empowerment for all in the Midlands.

The COMET adopted a strategic plan to guide priorities over the next 25 years. This plan includes the following focal areas:

Operational Excellence Priorities:

1. Establish key Performance Goals & Metrics
2. Focus on Safety and Customer Satisfaction
3. Leverage Technology to Enhance Customer Experience
4. Improve Transit Center and Facilities
5. Optimize pass programs

Service Design Priorities:

1. Diversify Ridership
2. Redesign the Network
3. Optimize the Fleet
4. Strengthen Relationships with Lexington County
5. Establish a Multi-modal system
6. Establish a micro transit service corridor
7. Increase frequency of highest ridership routes

In fiscal year 2023-2024, The COMET was able to continue to position itself as a vital service and leader in transportation in the Midlands through its services, programs and partnerships. With more and more demands on the consumer dollar and with the approval of the Penny Tax referendum in November 2024, The COMET demonstrated its vitality to the communities it serves is of the utmost importance.

The COMET is positioned to continue to increase brand awareness among its target audiences by remaining strong and cohesive across all communication platforms as it has been for the last four years. The bus system is also well-versed in adapting its marketing goals, depending on the issues and challenges public transit faces in our community and nation, and will continue to demonstrate the need for a strong marketing firm to assist in fulfilling the organization's needs.

An overarching and original goal since 2020 has been to create increased awareness in target audiences that do not currently use The COMET or its services. Additionally, in FY24-25, The COMET would like to focus on continuing to build connections with the base ridership of transit dependent individuals in the Midlands. The strategy in this marketing plan takes both audiences into account. It is important we continue to highlight the impact of The COMET in the Midlands, with a focus on how The COMET provides access to education, jobs and health care in the community. In this fiscal year, The COMET will continue to target visitors as a prime audience for the Soda Cap Connector.

Marketing Goals:

- ✚ Strategic Messaging Campaigns
- ✚ Soda Cap Connector Promotion
- ✚ Leveraging Ambassadors and Influencers
- ✚ Creative Campaigns
- ✚ Digital and Traditional Advertising

This comprehensive marketing plan for 2024-2025 will incorporate ongoing marketing services, special creative and service campaigns, and leverage new and existing media channels to achieve our goals. By focusing on these key initiatives, The COMET aims to strengthen its position as a crucial transportation service, increase ridership, and secure ongoing community and financial support. For more on our marketing initiatives, visit our website: [About Us: Planning&Data \(https://catchthecometsc.gov/about/planning/ \)](https://catchthecometsc.gov/about/planning/)

Finance and Funding Priorities:

- Define Short- and Long-term needs.
- Maximize productivity, efficiency, and use of existing assets.
- Evaluate existing funding mechanisms.
- Research and identify future potential funders.

Long Range Financial Planning

Financial planning is an ongoing process involving management staff. Specifically, during the budget process a formal assessment is conducted including a long-range capital improvement plan designed to meet the capital needs of the agency over that period. The plan is used as a tool to identify capital purchases and projects needed; this helps the agency prioritize funding during the budget process. The plan is updated every year in conjunction with the budget process. The agency's transition to a capital improvement plan has advanced the process and allows staff and board to create a better plan for the funding needed to accomplish the agency's overall goals and objectives.

Financial Policies

The COMET's financial policies define the fiscal procedures for the development and execution of the organizations operating and capital budgets, along with the economic investments. Governing these procedures and this policy are the principles of sound fiscal management, fiscal stability, Generally Accepted Accounting Principles (GAAP) and the mission and vision of The COMET.

Section 11-7-20 of the South Carolina Code of Laws requires The COMET to have an annual audit of the book of accounts, financial records and transactions of all administrative departments by independent certified public accountants selected by the board members in conjunction with staff recommendation. This requirement has been complied with, and the independent auditor's unqualified opinion has been included in this report.

Awards & Acknowledgements

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to The COMET for its annual comprehensive financial report for the fiscal year ended June 30, 2024. In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report whose contents conform to program standards. Such reports must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one (1) year only. We believe our current report continues to conform to the Certificate of Achievement Program requirements, and we are submitting it to GFOA to determine its eligibility for another certificate.

Preparation of the Annual Comprehensive Financial Report (ACFR) could not have been accomplished without the professional and dedicated services of the staff of the Finance and Grants Management Department throughout the fiscal year. It is their combined effort that enabled the timely issuance of this report and continued provision of a quality transportation service product for all the Central Midlands to enjoy with their many years of financial management and oversight. We sincerely appreciate the efforts of each member of the department who assisted in and contributed to the preparation of this ACFR. We also would like to thank our accounting firm Poston, Moree & Moree, CPAs P.A. for their assistance in compiling this report.

Should you have any questions regarding this letter, please contact Maurice Pearl at (803) 255-7087 or email mpearl@TheCOMETSC.gov.

Sincerely,



Maurice Pearl
Executive Director/CEO



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Central Midlands Regional Transit Authority
South Carolina**

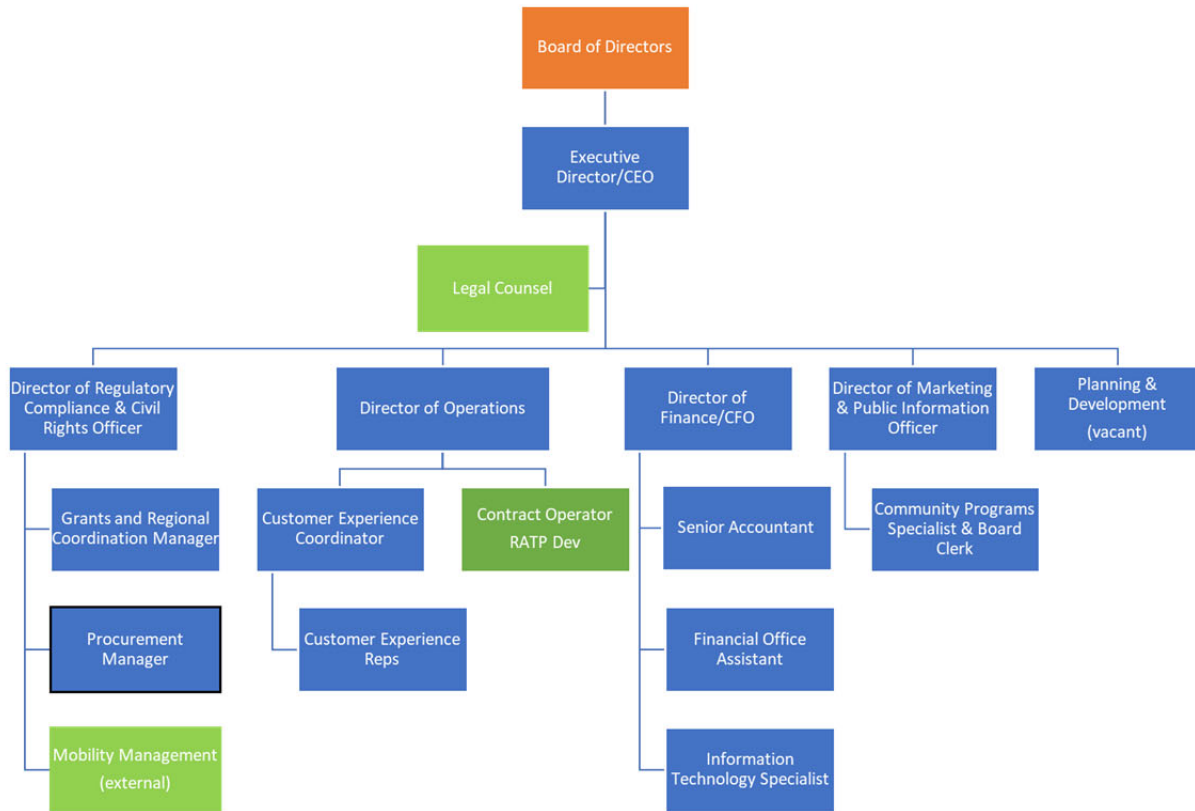
For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2023

Christopher P. Morill

Executive Director/CEO

Central Midlands Regional Transit Authority
Organizational Chart
Fiscal Year End 2024



Central Midlands Regional Transit Authority Board of Directors

Member Name	Term Expires	Appointing Agency/Organization
Allison Terracio - Chair	4/20/2027	Richland County
John Furgess - Vice Chair	2/28/2025	Richland County Legislative Delegation
Roosevelt Barnwell, Jr. - Secretary	3/19/2027	Richland County
Dr. Robert Morris	2/28/2025	Richland County Legislative Delegation
Carolyn Gleaton	4/2/2022	City of Columbia
Leon Howard	2/28/2025	Richland County Legislative Delegation
Andy Smith - Treasurer	4/9/2025	City of Forest Acres
Overture Walker	4/20/2027	Richland County
William Brennan	2/1/2027	City of Columbia
Tina Herbert	6/2/2023	City of Columbia
William "B.J." Unthank**	11/1/2027	Lexington County Legislative Delegation
vacant	No term	City of Cayce
Debbie Summers**	No term	Town of Springdale
Michael Green**	No term	City of West Columbia
vacant	No term	Town of Eastover
Lill Mood**	No term	Town of Chapin
vacant	No term	Town of Irmo
Stephen D. Cain**	No term	Town of Batesburg-Leesville

**Advisory Members

Central Midlands Regional Transit Authority Executive Staff

Staff Member	Title
Maurice Pearl	Executive Director/Chief Executive Officer
Rosalyn Andrews	Director of Finance/Chief Financial Officer
Dr. Arlene Prince	Director of Regulatory Compliance and Civil Rights
Pamela Bynoe-Reed	Director of Marketing and Public Information
Jackie Bowers	Director of Operations

Central Midlands Regional Transit Authority Senior Management Staff

Staff Member	Title
Donna "Michelle" Ransom	Grants and Regional Coordination Manager
Margaret Woodson	Procurement & Compliance Manager

FINANCIAL SECTION

POSTON, MOREE & MOREE, P.A.

Certified Public Accountants

Robin B. Poston CPA

*Stacey C. Moree CPA
Wyndie B. Moree CPA*

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Central Midlands Regional Transit Authority
Columbia, South Carolina

Opinions

We have audited the accompanying financial statements of Central Midlands Regional Transit Authority (the "Authority"), as of and for the year ended June 30, 2024 and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of Central Midlands Regional Transit Authority, as of June 30, 2024, and the respective changes in financial position and where applicable, cash flows thereof for the year then ended in conformity with accounting principles general accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for Audit of Financial section of our report. We are required to be independent of Central Midlands Regional Transit Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free of material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions, or events, considered in the aggregate, that raise substantial doubt about Central Midlands Regional Transit Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known

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AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS
SOUTH CAROLINA ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS

PAWLEYS ISLAND
P. O. Box 1550
106 Wall Street, Litchfield
Pawleys Island, SC 29585
Tel (843) 237-9125
Fax (843) 237-1621
E-mail: Pawleys@pmmcpa.com

information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, and supplementary pension and other postemployment benefits information on pages 4 through 12 and 35 through 40 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Authority's basic financial statements. The Schedules of Operating and Non-operating Revenues, Expenses, and the Changes in Net Position; the Schedule of Revenues, Expenses, and Changes in Net Position – Budget (Non-GAAP Basis) and Actual; the Schedule of Budgeted to Actual Costs – SCDOT Grants; and the Schedule of Expenditures of Federal Awards (as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*), are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedules of Operating and Non-operating Revenues, Expenses, and the Changes in Net Position; the Schedule of Revenues, Expenses, and Changes in Net Position – Budget and Actual; the Schedule of Budgeted to Actual Costs – SCDOT Grants; and the Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated January 31, 2025 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Poston, Moree & Moree, CPAs

Poston, Moree & Moree, P.A.
Certified Public Accountants

Georgetown, South Carolina
January 31, 2025

MANAGEMENT'S DISCUSSION AND ANALYSIS

MANAGEMENT'S DISCUSSION AND ANALYSIS

In this section of Central Midlands Regional Transit Authority's annual report, we provide a narrative overview and analysis of the organization's financial performance for its fiscal accounting year that ended June 30, 2024, and previous year ending June 30, 2023. The information contained in this MD&A is prepared by management and should be considered in conjunction with the information contained in the Independent Auditor's Report and notes to the financial statements. Following this MD&A are the basic financial statements of the Authority, together with the notes, which are essential to a full understanding of the data contained in the financial statements.

Financial Highlights

Key financial highlights for fiscal year 2024 are as follows:

- The assets and deferred outflows of the Authority exceeded liabilities and deferred inflows at the close of the current fiscal year by \$87,764,999. The Authority's net position (amount that assets exceeded liabilities) was \$87,764,999 and \$77,396,337 at the close of fiscal years 2024 and 2023, respectively. Of these amounts, \$28,868,698 and \$26,202,409 respectively, were net investment in capital assets. The Authority's total net position increased \$10,368,662 and \$4,203,192 during fiscal years 2024 and 2023, respectively. These net changes are further reflected in the Authority's statements of revenues, expenses, and change in net position.
- The Authority received contributions through federal, state, and local grants, as well as other nonoperating revenue in the amount of \$34,136,797 and \$31,720,229 for the fiscal years 2024 and 2023, respectively.
- Overall operating revenues increased by \$267,973 or 6.97%. In FY24, the Authority was able to regain a significant increase in advertising revenues via bus advertising despite the bill sunseting not allowing for advertising on bus benches.
- Operating expenses increased by \$637,679 or 1.97% for the year. Although there is an overall slight increase, the authority expendable capital expenses are a large part of the overall increase.
- Overall ridership increased approximately 3.42%, or by over 67,000 passenger trips from 1,968,473 to 2,035,717 passenger trips from FY2023 to FY2024. Ridership is slowly returning to levels pre COVID, increase in corporate partnerships allowing employees to ride at no cost to employees and utilizing our micro transit partnerships with Lyft and Enterprise.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Authority's basic financial statements. The Authority's financial statements comprise of two components: 1) financial statements and 2) notes to the financial statements. The financial statements of the Authority report information about the Authority accounting methods similar to those used by private sector companies. These statements offer short- and long-term financial information about its activities. The notes to the financial statements contain more detail on some of the information presented in the financial statements.

Found on page 13 of this report is The Statement of Net Position. The *Statement of Net Position* presents information on all the Authority's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

Found on page 14 of this report is The Statements of Revenues, Expenses and Changes in Net Position. The *Statements of Revenues, Expenses and Changes in Net Position* presents information showing how the Authority's net position changed during the fiscal year ended June 30, 2024. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are recorded in this statement for some items that will only result in cash flows in future fiscal periods (for example, earned but unused vacation leave).

MANAGEMENT'S DISCUSSION AND ANALYSIS

Found on page 15 of this report is The Statements of Cash Flows. The *Statement of Cash Flows* presents information showing the sources and uses of cash related to operating activities, noncapital financing activities, capital and related financing activities and investing activities. In addition, the statement provides information about significant non-cash investing, capital, and financing activities.

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided within the financial statements. Additional notes to the financial statements can be found on pages 16 through 34 of this report.

Financial Statements

Net Position

The following table summarizes the changes in net position for the fiscal years ended June 30, 2024, and June 30, 2023. The statement of net position reports the following elements of financial statements: Assets, Deferred outflows of resources, Liabilities, Deferred inflows of resources and Net position. The three components of net position: Net investment in capital assets, Restricted (should display the major categories of restrictions), and Unrestricted.

The net investment in capital assets component includes:

- Capital assets less accumulated depreciation and outstanding balances of bonds, mortgages, notes, or other borrowings attributable to the acquisition, construction, or improvement of those assets.
- Deferred outflows of resources and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets, or related debt.

Restricted Net Position

- Restricted net position consists of restricted assets less liabilities and deferred inflows of resources related to those assets and is generally available for future spending but is subject to external restrictions, such as bond covenants or federal government grant restrictions.

Unrestricted Net Position

- Unrestricted net position is the residual amount of the net position not included in the net investment in capital assets or the restricted net position and are resources normally available for future spending without restrictions.

As mentioned earlier, changes in the Authority's net position can be a useful indicator of the Authority's financial position. The Authority's total net position changed between the current fiscal year and prior with an increase of \$10,368,662 or 13.40%. The assets and deferred outflows of resources of the Authority's activities exceeded liabilities and deferred inflows of resources for the activities by \$87,764,999 on June 30, 2024, and by \$77,396,337 on June 30, 2023. The notes can be found on pages 16-34.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Financial Statements (continued)

Central Midlands Regional Transit Authority
Condensed Statement of Net Position

	2023	2024
Current Assets	54,283,644	64,299,737
Restricted Assets	2,644,838	2,628,657
Capital Assets	26,205,110	28,868,698
Total Assets	83,133,592	95,797,092
Deferred Outflows of Resources	553,267	476,326
Total Assets and Deferred Outflows of Resources	83,686,859	96,273,418
Current Liabilities	3,956,806	6,195,323
Non-Current Liabilities	2,253,481	2,303,269
Total Liabilities	6,210,287	8,498,592
Deferred Inflows of Resources	802,335	9,827
Total Liabilities and Deferred Inflows of Resources	7,012,622	8,508,419
Net Investment in Capital Assets	26,202,409	28,868,698
Restricted for Capital Projects	2,644,838	2,628,657
Restricted for Rolling Stock Replacement	224,808	224,808
Unrestricted	48,324,282	56,042,836
Total Net Position	77,396,337	87,764,999

Table 1 - Condensed Statement of Net Position

Elements to consider related to these changes include:

- The Authority's total current assets increased by \$10,016,093 or 18.45% during the fiscal year ending June 30, 2024.
- The Authority had restricted investments of approximately \$2.63 million as of June 30, 2024.
- The Authority's capital assets increased by approximately \$2.66 million during the fiscal year ending June 30, 2024.

Elements to consider related to these changes include:

- During the fiscal year, the authority purchased two new battery electric revenue vehicles for its low to no (Low-No) emissions project. In the next fiscal year, the Authority will receive two more revenue vehicles for its Low-No initiative.
- The Authority's unrestricted cash and cash equivalents and investment increased by \$7,718,554 or 15.97% during the fiscal year ended June 30, 2024.
- The Authority's current liabilities increased by \$2.24 million or 56.57% during the fiscal year ended June 30, 2024. The authority is looking to develop new multi-use center in the future.
- A large portion of total net position is net investment in capital assets (land, buildings, infrastructure, machinery and equipment), less any related debt used to acquire those assets that is still outstanding within the Authority's activities. Total net investment in capital assets increased by 10.18% from \$26,202,409 to \$28,868,698.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Financial Statements (continued)

- The Authority's accounts receivable from the Richland County transportation 1% sales tax and intergovernmental receivables increased \$1,381,999 during the fiscal year ended June 30, 2024, from \$12,150,449 at fiscal year-end 2023 to \$10,768,450.

Revenues, Expenses and Changes in Net Position: The following table summarizes the revenues, expenses, and changes in net position for the fiscal years ended June 30, 2024, and June 30, 2023.

	2023	2024
Operating Revenues		
Passenger Fares Revenue	1,502,643	1,543,123
Advertising	17,150	44,233
Contract Services	2,267,875	2,431,246
Miscellaneous (other income)	54,284	91,323
Total Operating Revenue	3,841,952	4,109,925
Operating Expenses		
Administrative	2,325,465	2,434,885
Operations and Maintenance	25,607,249	25,936,263
Insurance	123,335	129,356
Technical Services	892,059	782,536
Utilities	302,049	356,471
Depreciation Expense	2,892,473	3,002,430
Expendable Capital Expense	149,889	288,257
Total Operating Expenses	32,292,519	32,930,198
Operating Income (Loss)	(28,450,567)	(28,820,273)
Non-Operating Revenues (expenses)		
Intergovernmental Revenues - Local	311,060	261,748
Intergovernmental Revenues - Federal	2,728,863	3,042,296
Richland County 1% Sales Tax Revenue	26,682,327	27,673,683
State Funding	522,464	526,924
Interest Income	1,190,650	2,348,905
Gain (Loss) on Disposal of Capital Asset	(7,235)	(3,352)
Miscellaneous	284,254	283,152
Non-Operating Revenues, net	31,712,383	34,133,356
Income (Loss) Before Other Revenues, Expenses, Gains, or Losses	3,261,816	5,313,083
Capital Contributions	941,376	5,055,579

Table 2 Revenues, Expenses, Net Income

MANAGEMENT'S DISCUSSION AND ANALYSIS

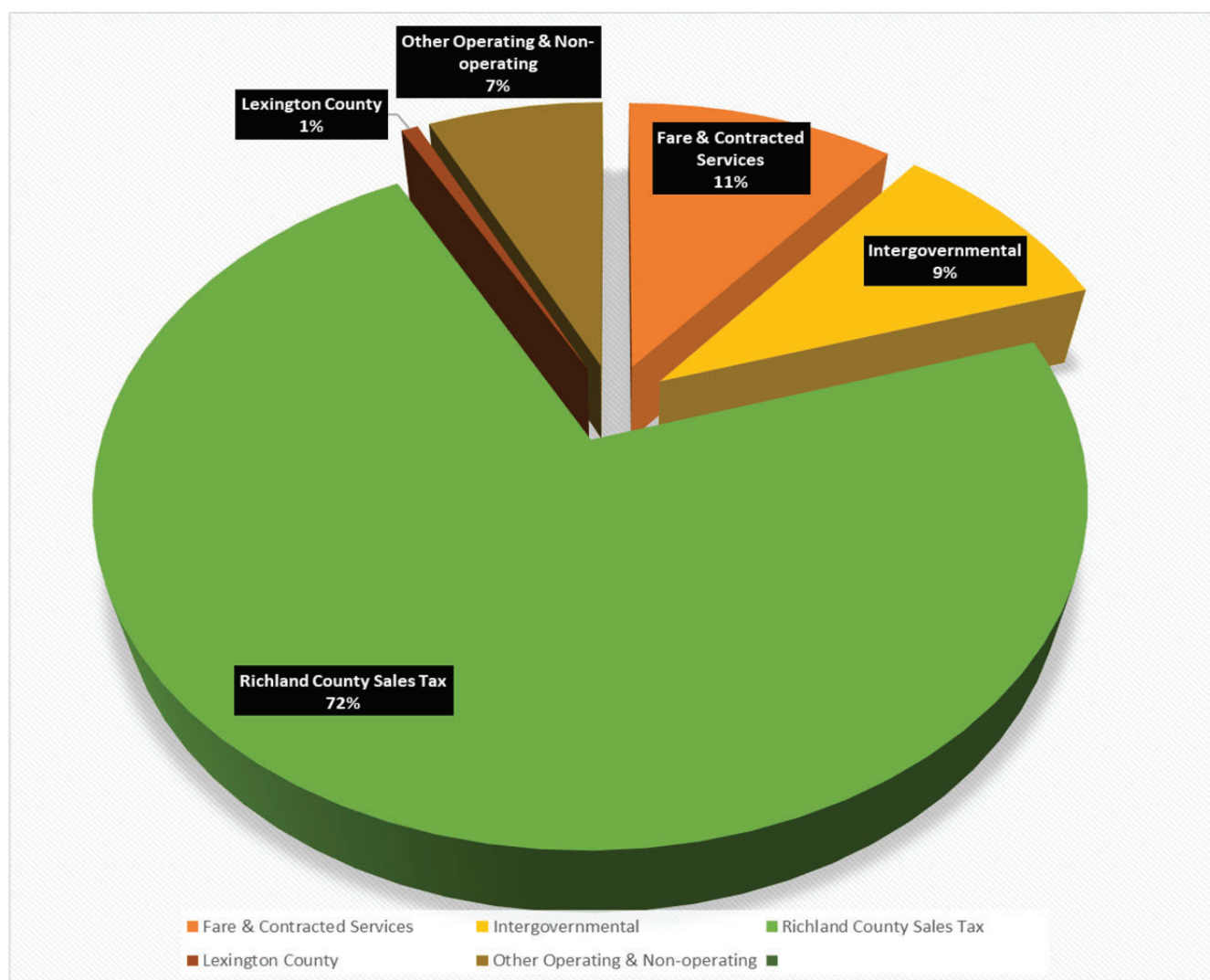
Financial Statements (continued)

Change in Net Position	4,203,192	10,368,662
Beginning Net Position	73,193,145	77,396,337
Ending Net Position	77,396,337	87,764,999

Table 3 - Change in Net Position

The following graph shows the major revenue sources and percentages for revenues as of June 30, 2024.

REVENUE BY MAJOR SOURCE



Note: Labels for some revenue accounts have been combined into an "Other Operating & Non-Operating" category because their individual portion was less than 1%.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Financial Statements (Continued)

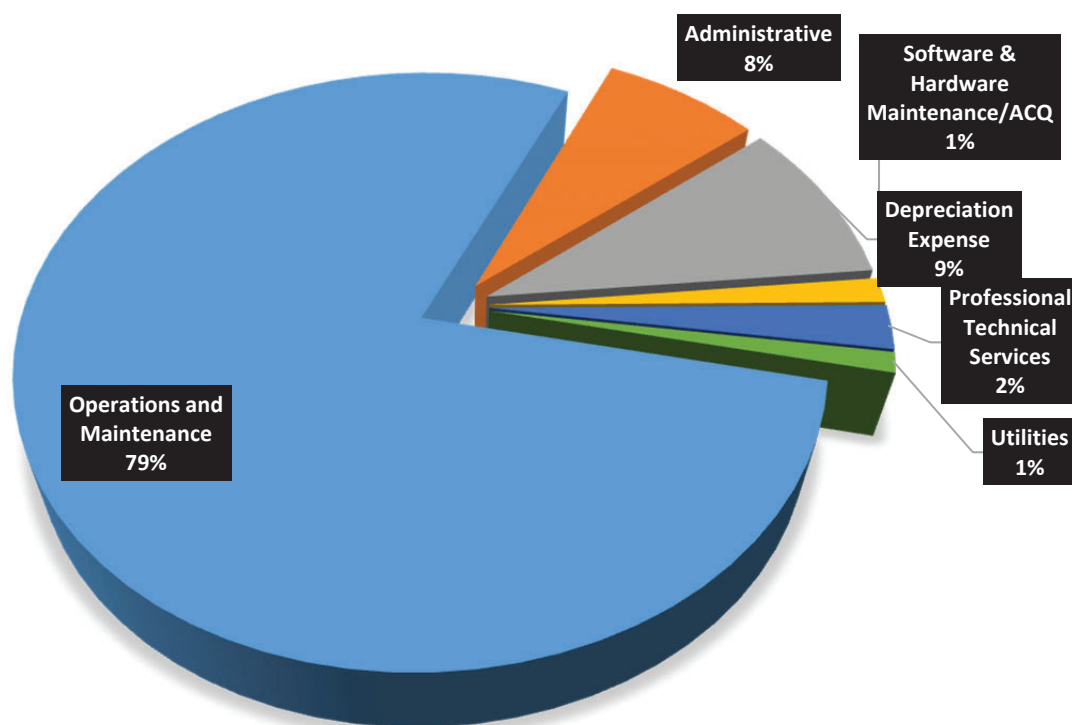
For the fiscal year ended June 30, 2024, operating revenues of the Authority were \$4,109,925. This is \$267,973 or 6.97% more than 2023 revenues of \$3,841,952. Elements to consider related to these changes include:

- Advertising revenue increased by over 100% from \$17,150 in FY23 to \$44,233. Despite SCDOT legislation not allowing bus bench advertising, the Authority was still able to increase advertising on buses via external wraps and internal car cards. SC Legislation bill for this is still under review.
- Contracted services increased slightly by 7.20% from \$2,267,875 in FY23 to \$2,431,246 in FY24. While the authority still has active agreements with major businesses and educational institutions in the area to service all employees, faculty, and staff at a set rate for unlimited use of The Authority's fixed route system, many of those took advantage of a multiyear agreement to minimize increase in cost. Those agreements include Lexington School District 5, Richland County School District I & II, Midlands Technical College, Allen University, Benedict College, Columbia College, McEntire Produce, PRISMA Health, Medical University of South Carolina (MUSC) and University of South Carolina.

The following graph shows the major expenses and the percentage for the total expenses as of June 30, 2024.

EXPENSES BY MAJOR CATEGORY

Note: Because so many expense accounts exist, labels for some accounts have been combined into an "Other Expenses" category.



MANAGEMENT'S DISCUSSION AND ANALYSIS

Financial Statements (continued)

For the fiscal year ending June 30, 2024, overall operating expenses increased \$637,679, or 1.97% to \$32,930,198. The Authority continues to monitor and review external. Professional and Technical contract services (external consultants) decreased approximately 12%. This would include increase in employee SC Retirement fund and health coverage for new staff. In fiscal year 23 the staff count was 17, in fiscal 2024 staff count of 20.

Excess Revenues over Expenses for fiscal year 2024 was net \$4,699,292 compared to fiscal year 2023 of \$2,623,563. This represents an overall percentage increase of approximately 79%. Net income (loss) before other revenues, expenses, gains or losses and capital contributions was \$5,313,083 in fiscal year 2024 compared to \$3,261,816 in fiscal year 2023. The increase (decrease) in net position for fiscal year 2024 was \$10,368,662 or over 100% compared to \$4,203,192 in fiscal year 2023.

Reconciliation of Revenues over Expenses

To Change in Net Position	2023	2024
Change in Net Position	\$ 4,203,192	\$ 10,368,662
Capitalized Items	(1,579,629)	(5,669,370)
Revenues over Expenses	\$ 2,623,563	\$ 4,699,292

The overall change in net cash provided (used) by operating activities is a 5.76% decrease. Net cash used by operations was \$(23,867,552) compared to \$(25,326,579) in the fiscal year 2023. The overall change in net cash provided (used) by investing activities is \$(1,776,973) or 86.39%. Net cash used by investing activities as \$3,833,865 compared to \$2,056,892 in fiscal year 2023. Interest rates were favorable in the reporting year. Net cash provided (used) by non-capital financing activities was \$5.81 million or 21.62% and from capital and related financing activities was \$(2.45) million over 100%. Net cash provided (used) by non-capital and capital and related financing activities combined was \$3,361,620 compared to \$28,227,693 in fiscal year 2023. This can be attributed to purchase of capital assets leading to a 258.91% increase and a significant increase in State grants.

Budgetary Highlights

A budget to actual statement is provided on pages 44-46. Columns for both the original budget adopted for fiscal year 2024 as well as the final budget are presented. Differences between the original budget and the final amended budget were relatively minor. Amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available. Amendments were made to recognize new funding amounts from external sources, such as Local, Federal, and State grants and allow for increases that become necessary to maintain services.

In April 2023, the FY 2024 budget was approved. Since the adoption of the budget, several significant factors have changed that warrant an amendment to the operating and capital budget. Some of the revenue was revised to reflect the actual collection of revenues to ensure a balanced budget, a breakout out of some line items to better track revenues against expenses and the consideration of new lines items not previously recognized with original budget.

The original budget was \$45.75 million, and the amended budget was \$45.53 million. The overall fiscal year amended budget net change was (\$436,070), less than 1% change. During the month of February mid-year budget adjustments are made. For fiscal year 2024, actual expenditures of \$38,599,657 are below budget by \$6,650,788.

The amended FY 2023-2024 operating and capital budget will provide a framework for delivering, at the minimum, current levels of service with opportunities to improve the quality of their delivery without increasing the member agency contributions. The

MANAGEMENT'S DISCUSSION AND ANALYSIS

amended operating and capital budget will continue to be financed significantly with federal grant sources using FTA Sections 5307, 5310 and 5311, as well as fare revenues, Richland County Penny funds, Lexington County General funds, and miscellaneous funds.

Capital Assets and Debt Administration

Capital Assets: The Authority's investment in capital assets was \$24,758,222 as of June 30, 2024. This represents a 9.29% increase in the Authority's capital asset balance of \$22,653,505 as of June 30, 2023. These investments in capital assets include land, buildings, buses, and machinery and equipment, and passenger stations and amenities.

Detailed information representing the Authority's capital assets is located in Note 4 of the Financial Section of the Comprehensive Annual Financial Report.

Fiscal Year End	2023	2024
Number of Revenue Vehicles Owned		
Fixed Route (including USC)	72	76
Dart	25	22
Fiscal Year End	2023	2024
Land	1,742,522	1,742,522
Construction in Progress	1,809,083	2,367,954
Assets Being Depreciated		
Land Improvements	30,000	30,000
Buildings	16,526,034	16,598,999
DART Vehicles	2,274,397	2,276,400
Fixed Route Busses	24,969,324	29,316,665
Trolleys	40,325	40,325
Non-Revenue Vehicles		
(Engines and Transmissions)	516,953	334,612
Machinery and Equipment	6,491,116	7,320,459
Furniture and Fixtures	249,012	249,011
Total Cost	51,097,161	56,166,471
Less: Accumulated Depreciation	28,443,654	31,408,249
Net Depreciable Capital Assets	22,653,507	24,758,222

Debt Administration: The balance of financed purchase obligations outstanding on June 30, 2024, totaled \$0. The previous obligation has been paid in full. Detailed information representing the Authority's financed purchase obligations is located in Note 10 of the Financial Section of the Annual Comprehensive Financial Report.










MANAGEMENT'S DISCUSSION AND ANALYSIS

Economic Condition, Outlook, and Activity

In fiscal year 2023-2024, The COMET continued to successfully position itself as a vital transportation service in the Midlands through effective marketing strategies and robust community engagement, adding to the efforts of past years. By focusing on increasing brand awareness, highlighting the accessibility and convenience of the services, and fostering community connections, The COMET saw growth and positive public perception. Notable achievements included the successful implementation of targeted advertising campaigns, enhanced social media presence, and strategic partnerships that underscored The COMET's role in providing essential transit services.

As we move into 2024-2025, our focus will be on reinforcing this position, increasing ridership, and promoting new initiatives, particularly in light of the upcoming Penny Tax vote. The upcoming year presents both challenges and opportunities, and our plan will address these through a multifaceted approach.

Key Initiatives for 2024-2025:

-  New service plan to improve on time performance, innovative services in line with passenger and community needs.
-  Continued Implementation of Hydrogen Fuel cell and Electric revenue vehicles, to include on-site vehicle fueling station—reduce fuel costs, improve air quality, and support American industry.
-  Maximize productivity, efficiency and use of assets and technology.
-  Increase amenities for passengers: shelters, benches & satellite transit hubs.
-  Analysis of current location to determine if meets future growth needs.
-  Explore and identify additional sites for relocating transit center.
-  Define short- and long-term needs.
-  Development of a multimodal use facility.
-  Strategic messaging campaigns

The Authority is committed to maintaining a strong presence while meeting the needs of its riders. Our primary mission is that The COMET provides safe, reliable, efficient, and customer-friendly mobility services throughout the Midlands region and stimulates economic development and enhances quality of life. Our vision is a high-quality public transit service that contributes to economic development, environmental sustainability, and mobility solutions throughout the Midlands.

Request for Information

This financial overview is designed to provide readers with a general overview of the Authority's finances, and to show accountability. If you have questions or would like further information about this financial report, you may contact Rosalyn Andrews, Director of Finance/CFO at 3613 Lucius Road, Columbia, SC 29201, calling (803) 255-7135 or emailing randrews@thecometsc.gov.

To learn more about what The COMET is doing, please visit our website at [News - Catch The Comet](https://catchthecometsc.gov/news/) (<https://catchthecometsc.gov/news/>)

BASIC FINANCIAL STATEMENTS

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA**

**STATEMENT OF NET POSITION
JUNE 30, 2024**

ASSETS	<u>2024</u>
Current Assets	
Cash and Cash Equivalents	\$ 3,928,364
Investments	47,308,199
Accounts Receivable, Net	12,589,697
Interest Receivable	16,667
Ticket Inventory	101,442
Prepaid Expenses	155,368
Earnest Money Deposit	200,000
Total Current Assets	\$ <u>64,299,737</u>
Noncurrent Assets	
Restricted Investments	\$ 2,628,657
Capital Assets, Net of Accumulated Depreciation	28,868,698
Total Noncurrent Assets	\$ <u>31,497,355</u>
TOTAL ASSETS	\$ <u>95,797,092</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Outflows of Resources - Pension	\$ 474,942
Deferred Outflows of Resources - OPEB	1,384
TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$ <u>476,326</u>
LIABILITIES	
Current Liabilities	
Accounts Payable	\$ 6,059,259
Accrued Payroll and Related Liabilities	62,714
Compensated Absences Payable	73,350
Total Current Liabilities	\$ <u>6,195,323</u>
Noncurrent Liabilities	
Net Pension Liability	\$ 2,290,065
Net OPEB Liability	1,078
Compensated Absences Payable	12,126
Total Noncurrent Liabilities	\$ <u>2,303,269</u>
TOTAL LIABILITIES	\$ <u>8,498,592</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred Inflows of Resources - Pension	\$ 9,486
Deferred Inflows of Resources - OPEB	341
TOTAL DEFERRED INFLOWS OF RESOURCES	\$ <u>9,827</u>
NET POSITION	
Net Investment in Capital Assets	\$ 28,868,698
Restricted for:	
Expendable Capital Projects	2,628,657
Rolling Capital Stock Replacement	224,808
Unrestricted	<u>56,042,836</u>
TOTAL NET POSITION	\$ <u>87,764,999</u>

The Accompanying Notes are an Integral Part of this Statement

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA**

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2024**

	2024
OPERATING REVENUES	
Passenger Fares Revenue	\$ 1,543,123
Advertising	44,233
Contract Services	2,431,246
Other Income	13,963
Miscellaneous	77,360
Total Operating Revenue	\$ 4,109,925
OPERATING EXPENSES	
Administrative Expense	\$ 2,434,885
Operations and Maintenance	25,936,263
Insurance	129,356
Technical Services	782,536
Utilities	356,471
Depreciation	3,002,430
Expendable Capital Expense	288,257
Total Operating Expenses	\$ 32,930,198
Net Operating Income (Loss)	\$ (28,820,273)
NONOPERATING REVENUES (EXPENSES)	
Local Revenue Lexington County	\$ 261,748
Richland County 1% Sales Tax	27,673,683
Investment Income (Loss)	2,348,905
Federal Revenue - Planning	42,898
Federal Revenue - Contractual Website	1,100
Federal Revenue - Capital Non Preventitive Maintenance	29,865
Federal Revenue - ICAM NPM	248,788
Federal Revenue - ADP Software	101,348
Federal Revenue - ADP Hardware	666
Federal Revenue - Salaried Position	35,065
Federal Revenue - Safety & Security	1,568
Federal Revenue - Vanpool	63,360
Federal Revenue - Capital PM	440,463
Federal Revenue - Employee Training	436
Federal Revenue - ADA Paratransit	455,572
Federal Revenue - Operations Assistance	1,621,167
State OPT SMTF 5339	523,709
RTAP Revenue	3,215
Interest Expense	(89)
Fuel Tax Refund	281,931
Rental Income	1,310
Loss on Disposal of Capital Assets	(3,352)
Total Nonoperating Revenues (Expenses)	\$ 34,133,356
Income (Loss) Before Other Revenues, Expenses, Gains or Losses	\$ 5,313,083
USC Capital Reimbursement	105,240
Federal Capital Contributions	4,950,339
Increase (Decrease) in Net Position	\$ 10,368,662
Net Position - Beginning of Year	\$ 77,396,337
Net Position - End of Year	\$ 87,764,999

The Accompanying Notes are an Integral Part of this Statement

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2024**

CASH FLOWS FROM OPERATING ACTIVITIES	2024
Passenger Fares	\$ 1,378,900
Advertising	44,232
Contract Services	2,294,379
Miscellaneous Operating Income	91,323
Payments to Vendors	(25,761,891)
Payments to Employees and Employee Related Benefits	(1,914,495)
Net Cash Provided (Used) by Operating Activities	\$ (23,867,552)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Sales Tax Collections	\$ 29,468,394
Local Revenue	261,748
State, Local and Federal Grants, Gifts and Contracts - Nonoperating	2,951,144
Net Cash Provided (Used) by Noncapital Financing Activities	\$ 32,681,286
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Capital Grants - Federal	\$ 2,475,026
Capital Grants- State	105,250
Financed Purchase Principal Payments	(2,790)
Financed Purchase Interest Payments	(89)
Purchase of Capital Assets	(5,669,370)
Net Cash Provided (Used) by Capital and Related Financing Activities	\$ (3,091,973)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest on Investments	\$ 2,347,191
Investment Purchases	(6,181,056)
Net Cash Provided (Used) by Investing Activities	\$ (3,833,865)
Net Increase (Decrease) in Cash and Cash Equivalents	\$ 1,887,896
Cash and Cash Equivalents - Beginning of Year	2,040,468
Cash and Cash Equivalents - End of Year	\$ 3,928,364
RECONCILIATION OF NET OPERATING REVENUES (EXPENSES) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:	
Operating Income (Loss)	\$ (28,820,273)
Adjustments to Reconcile Net Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:	
Depreciation Expense	3,002,430
Change in Assets, Liabilities, and Deferred Resources:	
Operational Receivables, Net	(336,208)
Change in Net Pension Liability and Related Deferred Resources	68,219
Change in Net OPEB Liability and Related Deferred Resources	176
Change in Accrued Payroll and Related Liabilities	12,000
Change in Prepaid Expenses	(14,945)
Change in Accounts Payable	2,233,405
Change in Compensated Absences	(16,261)
Change in Inventory	3,905
Net Cash Provided (Used) by Operating Activities	\$ (23,867,552)
SUPPLEMENTAL NONCASH NONCAPITAL FINANCING ACTIVITY:	
Loss on Disposal of Capital Assets	\$ (3,352)
Total Supplemental Noncash Noncapital Financing Activity	\$ (3,352)

The Accompanying Notes are an Integral Part of this Statement

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity: The Central Midlands Regional Transit Authority (the “Authority”), is a public entity created in May 2000 under Section 58-25 of the South Carolina Code of Laws, Regional Transit Authority Enabling Act. The Authority officially took over transit operations October 16, 2002. The primary purpose of the Authority is to administer, manage, and operate fixed route bus service and demand-response paratransit service, in and around the Columbia, South Carolina urbanized area. The Authority is governed by an 11-member Board of Directors and consists of representatives of the following jurisdictions: City of Columbia, Forest Acres, Lexington County, and Richland County. With receipt of mass transit funds, the Richland County Delegation makes appointments to the Board of Directors. The Authority has separate legal standing from all other units of government and is fiscally independent of all other units of local government. The Authority’s Board of Directors has the sole authority to determine financial programs, establish fare, and issue bonded debt.

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. Potential component units are legally separate organizations for which the elected officials of the Authority might be considered to be financially accountable. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in GAAP, based on Statement No. 61 of the Governmental Accounting Standards Board. The concept underlying the definition of the financial reporting entity is that elected officials are accountable to their constituents; it follows that an accountability perspective should provide the basis for defining the financial reporting entity. In accordance with that concept, the Central Midlands Regional Transit Authority financial reporting entity consists only of the funds of the Authority, the primary government; no other separate entities have been included in the reporting entity (and these financial statements) because the Authority is not financially accountable for any other separate organizations, and there are no other organizations for which the nature and significance of their relationship with the Authority is such that exclusion would cause the financial statements to be misleading or incomplete.

Financial Statements: The financial statement presentation for the Authority meets the requirements of Governmental Accounting Standards Board (“GASB”) Statement No. 34, *Basic Financial Statements and Management’s Discussion and Analysis for State and Local Governments*. The financial statement presentation provides a comprehensive, entity-wide perspective of the Authority’s net position, revenues, expenses and changes in net position and cash flows that replaces the fund-group perspective previously required.

During the year, the Authority implemented GASB Statement No. 100, *Accounting Changes and Error Corrections*, an amendment to GASB Statement No. 62. The purpose of this statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent and comparable information for making decisions and assessing accountability.

Fund Accounting: The Authority uses one fund to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions and activities.

Basis of Accounting: The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Proprietary funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. With this measurement focus, all assets and liabilities associated with the operation of these funds are included in the Statement of Net Position. Net position is segregated into net investment in capital assets and restricted and unrestricted net position components. Proprietary fund operating statements present increases (revenues) and decreases (expenses) in total net position. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

A fund is a separate accounting entity with a self-balancing set of accounts. The fund presented in this report is a Proprietary Fund Type – Enterprise Fund. Enterprise Funds are used to account for those operations that are financed and operated in a manner similar to private business or where the Board has decided that the determination of revenues earned, costs incurred and/or net income is necessary of management accountability.

Cash and Cash Equivalents: For purposes of the statement of cash flows, the Authority considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Accounts Receivable: Accounts receivable consist mainly of the 1% transportation sales tax and grants receivable from other governments and are reported net of any allowance for bad debts. Such allowances are estimated based upon such factors as length of delinquency, historical analysis, and available means for collection enforcement.

Estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets, liabilities and deferred outflows and inflows of resources at the date of the financial statements and revenues, expenditures/expenses, and other sources and uses recognized during the reporting period. Actual results could differ from those amounts.

Investments: Deposits and investments for the Authority are governed by the South Carolina Code of Laws, Title 6, Chapter 5, “Investments of Funds by Political Subdivisions”. The Authority has implemented GASB Statement No. 40, *Deposits and Investment Risk Disclosures - an amendment to GASB Statement No. 3*. This statement requires disclosures related to deposit risks, such as custodial credit risk, and investment risks, such as credit risk (including custodial credit risk and concentrations of credit risks) and interest rate risk. The Authority accounts for its investments at fair value in accordance with GASB Statement No. 72, *Fair Value Measurement and Application*. Changes in unrealized gain (loss) on the carrying value of investments are reported as a component of investment income in the statement of revenues, expenses and changes in net position.

State statutes authorize the Authority to invest in obligations of the United States and its agencies, general obligations (not revenue obligations) of the State of South Carolina and its subdivisions, savings and loan associations to the extent of federal insurance, certificates of deposit collaterally secured, and repurchase agreements secured by the foregoing obligations.

The Authority has certain funds invested with the South Carolina State Treasurer’s Office, which established the South Carolina Local Government Investment Pool Fund (the “Pool”) pursuant to Section 6-610 of the South Carolina Code. The Pool is an investment trust fund, in which public monies in excess of current needs, which are under the custody of any city treasurer or any governing body of a political subdivision of the State, may be deposited. The Pool is a 2a7-like pool which is not registered with the Securities and Exchange Commission (“SEC”) as an investment company, but has a policy that it will operate in a manner consistent with the SEC’s Rule 2a7 of the Investment Company Act of 1940. The total fair value of the Pool is apportioned to the entities with funds invested on an equal basis for each share owned, which are acquired at a cost of \$1.00.

Fair Value: The fair value measurement and disclosure framework provides for a three-tier fair value hierarchy that gives highest priority to quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of fair value hierarchy are described below:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Authority can access at the measurement date.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Level 2 – Inputs to the valuation methodology, other than quoted prices included in Level 1, that are observable for an asset or liability either directly or indirectly and include:

- Quoted prices for similar assets and liabilities in active markets.
- Quoted prices for identical or similar assets or liabilities in inactive markets.
- Inputs other than quoted market prices that are observable for the asset or liability.
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 – Inputs to the valuation methodology that are unobservable for an asset or liability and include:

- Fair value is often based on developed models in which there are few, if any, observable inputs.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

The valuation methodologies described above may produce a fair value calculation that may not be indicative of future net realizable values or reflective of future fair values. The Authority believes that the valuation methods used are appropriate and consistent with GAAP. The use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date. There have been no significant changes from the prior year in the methodologies used to measure fair value.

Prepaid Expenses: Payments made to vendors for services that will benefit periods beyond June 30, 2024, are recorded as prepaid expenses.

Inventory: Inventory, which is comprised of all-day passes, 10 ride passes, 5 day passes, 7 day passes, 31 day passes, all-day half fare passes, 5 day half fare passes, 7 day half fare passes, 31 day half fare passes, agency passes, DART tokens, and "U" passes are valued at cost, using an average cost method. The Authority utilizes the consumption method to recognize inventory usage. Under the consumption method, inventories are recorded as expenses when used rather than when purchased.

Restricted Assets: The Authority's policy is to first apply restricted resources when an expense is incurred for which both restricted and unrestricted net position are available.

Capital Assets: Capital assets and intangible right to use assets are carried at cost. Donated capital assets are recorded at acquisition value at the date of donation. Capital assets are capitalized if their cost exceeds \$1,500 and useful lives are expected to exceed one year. These assets are depreciated over the estimated useful lives using the straight-line method as follows:

<u>Assets</u>	<u>Years</u>
Furniture and Fixtures	3-15
Machinery and Equipment	3-15
Non-Revenue Vehicles	5-7
Trolleys	12-14
Fixed Route Buses	12-14
Cutaway Buses	8-10
Minivans	8-10
Buildings	7-40

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Maintenance and repairs of capital assets are charged to operations and major improvements are capitalized. Upon retirement, sale or other disposition of capital assets, the cost and accumulated depreciation are eliminated from the accounts, and a gain or loss is recognized. The Authority follows the guidelines of the Federal Transit Administration.

Amortization of the right to use assets is based on the shorter of the lease/subscription term or the estimated useful life of the asset.

Compensated Absences: It is the Authority's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. Employees of the Authority may carry over a maximum of 240 hours of vacation to the next year, which may be taken either as time off or as pay upon termination. There is no liability for nonvesting accumulated rights to receive sick pay benefits. All vacation pay is accrued when incurred in the financial statements.

Deferred Outflows/Inflows of Resources: In addition to assets, the statement of net position and/or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time.

In addition to liabilities, the statement of net position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Pensions: For purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the pension plan's fiduciary net position and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Postemployment Benefits Other Than Pensions (OPEB): For purposes of measuring the Authority's OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the South Carolina Long-Term Disability Insurance Trust Fund (SCLTDITF) and additions to/deductions from the SCLTDITF net position have been determined on the same basis as they are reported by the SCLTDITF Plan. For this purpose, the SCLTDITF recognize benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

Net Position: Net position is classified and displayed in three components within the Statement of Net Position. These three classifications are as follows:

Net investment in capital assets: This consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balance of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

Restricted net position: Restricted net position consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Unrestricted net position: It consists of all other net position that does not meet the definition of “restricted” or “investment in capital assets.”

Capital Contributions: Capital contributions consist of capital grants or contributions typically from other governments.

Operating and Non-operating Revenues and Expenses: Operating revenues and expenses in the financial statements are those that result from providing services and producing and delivering goods and/or services. Also included are all revenues and expenses not related to capital and related financing, non-capital financing, or investing activities. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Subsequent Events: In preparing these financial statements, the Authority has evaluated events and transactions for potential recognition or disclosure through January 31, 2025, the date the financial statements were available and issued.

NOTE 2 - DEPOSITS AND INVESTMENTS

Total cash and cash investments as of June 30, 2024 are summarized as follows:

As Reported in the Statement of Net Position:	<u>2024</u>
Cash and Investments	\$ 51,236,563
Restricted:	
Investments	<u>2,628,657</u>
	<u>\$ 53,865,220</u>
Cash Deposited with Financial Institutions	\$ 3,927,317
Certificates of Deposit	2,628,657
Local Government Investment Pool	38,290,041
Repurchase Agreement	9,018,159
Petty Cash	<u>1,046</u>
	<u>\$ 53,865,220</u>

The restricted investment is restricted for capital improvements and repairs to buses.

At June 30, 2024, the Authority had the following investments:

Investment Type	Credit Rating	Fair Value	Weighted Average Maturity (In Years)
SC Local Government Investment Pool	Unrated	\$ 38,290,041	< 1
Certificates of Deposit	Unrated	2,628,657	< 2
Repurchase Agreement	Unrated	<u>9,018,159</u>	< 1
Investments		<u>\$ 49,936,857</u>	

^Investments in a 2a7-like fund are not required to disclose interest rate risk. The Authority invests monies to separate accounts with the State Local Government Investment Pool. Thus, we have characterized this investment as a 2a7-like fund.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 2 - DEPOSITS AND INVESTMENTS (continued)

The amount held in the South Carolina Local Government Investment Pool totaling \$38,290,041 has been restricted internally by the Board of Directors for an operating reserve of \$19,921,475 and an emergency reserve of \$18,368,566.

Interest Rate Risk

The Authority does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

At June 30, 2024, information on the interest rate risk related to the Authority's certificates of deposit is disclosed as follows:

Investment Type	Maturities	Fair Value
Certificate of Deposit	January 9, 2025	\$ 600,000
Certificate of Deposit	May 28, 2026	1,000,000
Certificate of Deposit	February 8, 2025	521,730
Certificate of Deposit	September 12, 2024	506,927
Total Certificates of Deposit		\$ <u>2,628,657</u>

Custodial Credit Risk – Deposits

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in possession of an outside party. State statutes require all deposits and investments (other than federal and state government instruments) to be collateralized by depository insurance, obligations of the U.S. government, or bonds of public authorities, counties, or municipalities. As of June 30, 2024, all the Authority's funds which were uninsured were collateralized as required by South Carolina state statutes and as defined by GASB pronouncements. The bank balance as of June 30, 2024 totaled \$6,711,161 and the carrying value of cash and certificates of deposit totaled \$6,555,974. Of the total bank balance, \$250,001 was covered by depository insurance, \$2,628,657 was covered by depository insurance through the CDAR's program, and \$3,677,316 was collateralized with securities held by pledging financial institution's trust department or agent in the Authority's name.

NOTE 3 - ACCOUNTS RECEIVABLE

Accounts receivable as of June 30, 2024, including applicable allowances, are summarized as follows:

	2024
Richland County 1% Sales Tax	\$ 7,194,268
Local Government	42,503
Tickets and Contract Services	396,745
Due From Other Governments	4,956,181
Total Accounts Receivable	\$ <u>12,589,697</u>

At June 30, 2024, the allowance for uncollectible accounts is valued at \$0.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 4 – CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2024 is as follows:

	Beginning Balance July 1, 2023	Increases	Decreases	Ending Balance June 30, 2024
Capital assets not being depreciated:				
Land	\$ 1,742,522	\$ -	\$ -	\$ 1,742,522
Construction in Progress	1,809,083	558,871	-	2,367,954
Total capital assets not being depreciated	\$ 3,551,605	\$ 558,871	\$ -	\$ 4,110,476
Other capital assets:				
Buildings	\$ 16,526,033	\$ 72,966	\$ -	\$ 16,598,999
Bus Transmission/Engines	224,752	428,926	(32,140)	621,538
DART Vehicles	2,274,397	11,050	(9,047)	2,276,400
Fixed Route Buses	24,969,324	4,347,341	-	29,316,665
Furniture & Fixtures	249,011	-	-	249,011
Land Improvements	30,000	-	-	30,000
Machinery & Equipment	6,491,116	207,805	-	6,698,921
Trolleys	40,325	-	-	40,325
Vehicles (Automobiles)	292,201	42,411	-	334,612
Total other capital assets	\$ 51,097,159	\$ 5,110,499	\$ (41,187)	\$ 56,166,471
Less accumulated depreciation for:				
Buildings	\$ (8,227,311)	\$ (570,519)	\$ -	\$ (8,797,830)
Bus Transmission/Engines	(25,881)	(118,984)	28,788	(116,077)
DART Vehicles	(2,011,446)	(86,440)	9,047	(2,088,839)
Fixed Route Buses	(12,750,301)	(1,757,283)	-	(14,507,584)
Furniture & Fixtures	(225,412)	(10,803)	-	(236,215)
Land Improvements	(9,333)	(2,000)	-	(11,333)
Machinery & Equipment	(4,944,586)	(401,239)	-	(5,345,825)
Trolleys	(32,670)	(7,655)	-	(40,325)
Vehicles (Automobiles)	(216,714)	(47,507)	-	(264,221)
Total accumulated depreciation	\$ (28,443,654)	\$ (3,002,430)	\$ 37,835	\$ (31,408,249)
Other capital assets, net	\$ 22,653,505	\$ 2,108,069	\$ (3,352)	\$ 24,758,222
Capital assets, net	\$ 26,205,110	\$ 2,666,940	\$ (3,352)	\$ 28,868,698

Assets with a remaining book value of \$3,352 were disposed at a loss on disposal of capital assets of \$3,352. Assets purchased under financing leases at June 30, 2024 totaled \$21,450, with related accumulated depreciation of \$17,364.

Construction in progress includes \$1,886,480 in cost for the Lucius Road Superstop that has an estimated cost of \$2,200,000 and an anticipated completion date of February 1, 2025. Construction in progress also includes cost totaling \$481,474 for the Low or No Emissions Project. The total cost of the project is \$6,045,390 of which \$3,271,594 has already been placed into service. The project completion date is estimated to be April 1, 2025.

NOTE 5 – LEASES

The Authority leases the main transit center and the smaller transit stop from the City of Columbia to assist in its operation of the public transportation system. The lease is for \$1 per year. The lease expires on June 30, 2033.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 6 - PENSION AND RETIREMENT PLAN

Plan Description

The South Carolina Retirement System (SCRS), a cost-sharing multiple-employer defined benefit pension plan, was established effective July 1, 1945, pursuant to the provisions of Section 9-1-20 of the South Carolina Code of Laws for the purpose of providing retirement allowances and other benefits for employees of the state, its public school districts, and political subdivisions.

The South Carolina Public Employee Benefit Authority (PEBA), which was created July 1, 2012, administers the various retirement systems and retirement programs managed by its Retirement Division. PEBA has an 11-member Board of Directors, appointed by the Governor and General Assembly leadership, which serves as co-trustee and co-fiduciary of the systems and the trust funds. By law, the Budget and Control Board, which consists of five elected officials, also reviews certain PEBA Board decisions regarding the funding of the South Carolina Retirement Systems (Systems) and serves as a co-trustee of the Systems in conducting that review.

PEBA issues an Annual Comprehensive Financial Report (ACFR) containing financial statements and required supplementary information for the Systems' Pension Trust Funds. The ACFR is publicly available through the Retirement Benefits' link on PEBA's website at www.peba.sc.gov, or a copy may be obtained by submitting a request to PEBA, PO Box 11960, Columbia, SC 29211-1960. PEBA is considered a division of the primary government of the state of South Carolina and therefore, retirement trust fund financial information is also included in the annual comprehensive financial report of the state.

Membership

Membership requirements are prescribed in Title 9 of the South Carolina Code of Laws. A brief summary of the requirements under the system is presented below.

SCRS - Generally, all employees of covered employers are required to participate in and contribute to the system as a condition of employment. This plan covers general employees and teachers and individuals newly elected to the South Carolina General Assembly beginning with the November 2012 general election. An employee member of the system with an effective date of membership prior to July 1, 2012, is a Class Two member. An employee member of the system with an effective date of membership on or after July 1, 2012, is a Class Three member.

Benefits

Benefit terms are prescribed in Title 9 of the South Carolina Code of Laws. PEBA does not have the authority to establish or amend benefit terms without a legislative change in the code of laws. Key elements of the benefit calculation include the benefit multiplier, years of service, and average final compensation. A brief summary of the benefits term is presented below.

SCRS – A Class Two member who has separated from service with at least five or more years of earned service is eligible for a monthly pension at age 65 or with 28 years credited service regardless of age. A member may elect early retirement with reduced pension benefits payable at age 55 with 25 years of service credit. A Class Three member who has separated from service with at least eight or more years of earned service is eligible for a monthly pension upon satisfying the Rule of 90 requirement that the total of the member's age and the member's creditable services equals at least 90 years. Both Class Two and Class Three members are eligible to receive a reduced deferred annuity at age 60 if they satisfy the five- or eight-year earned service requirement, respectively. An incidental death benefit is also available to beneficiaries of active or retired members of employers who participate in the death benefit program.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 6 - PENSION AND RETIREMENT PLAN (continued)

The annual retirement allowance of eligible retirees or their surviving annuitants is increased by the lesser of one percent or five hundred dollars every July 1. Only those annuitants in receipt of a benefit on July 1 of the preceding year are eligible to receive the increase. Members who retire under the early retirement provisions at age 55 with 25 years of service are not eligible for the benefit adjustment until the second July 1 after reaching age 60 or the second July 1 after the date they would have had 28 years of service credit had they not retired.

Contributions

Actuarial valuations are performed annually by an external consulting actuary to ensure applicable contribution rates satisfy the funding parameters specified in Title 9 of the South Carolina Code of Laws. Under these provisions, SCRS contribution requirements must be sufficient to maintain an amortization period for the financing of the unfunded actuarial accrued liability (UAAL) over a period that does not exceed the number of years scheduled in state statute. The Retirement Funding and Administration Act of 2017 increased, but also established a ceiling for SCRS employee contribution rate. Effective July 1, 2017, employee rates were increased to a capped rate of 9.00 percent for SCRS. In accordance with the legislative funding schedule, employer contribution rates will continue to increase by 1 percentage point each year until reaching 18.56 percent for SCRS but may be increased further, if the scheduled contributions are not sufficient to meet the funding periods set for the applicable year. The board shall increase the employer contribution rates as necessary to meet the amortization period set in statute.

Pension reform legislation modified statute such that the employer contribution rate for SCRS to be further increased, not to exceed one-half of one percent in any one year if necessary, in order to improve the funding of the plans. The statute set rate intended to reduce the unfunded liability of SCRS to the maximum amortization period of 20 years from 30 years over a ten-year schedule, as determined by the annual actuarial valuations of the plan. Finally, under the revised statute, the contribution rate for SCRS may not be decreased until the plans are at least 85 percent funded.

- Required employee contribution rates¹ are as follows:

	<u>2024</u>
SCRS	
Employee Class Two	9.00%
Employee Class Three	9.00%

- Required employer contribution rates¹ are as follows:

	<u>2024</u>
SCRS	
Employer Class Two	18.41%
Employer Class Three	18.41%
Employer Incidental Death Benefit	0.15%

¹ Calculated on earnable compensation as defined in Title 9 of the South Carolina Code of Laws.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 6 - PENSION AND RETIREMENT PLAN (continued)

Contributions to the pension plan from the Authority were as follows for the year ended June 30, 2024:

	<u>2024</u>
SCRS	\$ 233,687

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2024, the Authority reported \$2,290,065 for its proportionate share of the net pension liability of SCRS. The net pension liability was determined based on the July 1, 2022 actuarial valuations, using membership data as of July 1, 2022, projected forward to June 30, 2023, and financial information of the pension trust funds as of June 30, 2023, using generally accepted actuarial procedures. The Authority's proportion of the net pension liability was based on the Authority's share of contributions to the pension plan relative to the contributions of all participating entities. At June 30, 2024, the Authority SCRS proportion was .009472 percent measured as of June 30, 2023. The Authority's proportionate share for the fiscal year ending June 30, 2023 as of the measurement date of June 30, 2022 for the SCRS was .009193 percent.

Pension Expense

Components of collective pension expense reported in the Schedules of Pension Amounts by Employer for the fiscal year ended June 30, 2024, are presented below:

<u>Description</u>	<u>SCRS</u>
Service cost (annual cost of current service)	\$ 106,098
Interest on the total pension liability	366,485
Changes in plan benefits	0
Plan administrative costs	1,630
Plan member contributions	(98,121)
Expected return on plan assets	(212,775)
Recognition of current year amortization – Difference between expected and actual experience	62,649
Recognition of current year amortization – Difference between projected and actual investment earnings	(40)
Other	202
Change in proportionate share	<u>75,777</u>
Total Pension Expense	\$ <u>301,905</u>

Additional items included in Total Employer Pension Expense in the Schedules of Pension Amounts by Employer are the current period amortized portions of deferred outflows and/or inflows of resources related to changes in employers' proportionate share of the collective net pension liability and differences between actual employer contributions and proportionate share of total plan employer contributions. These two deferrals are specific to cost-sharing multiple-employer defined benefit pension plans as discussed in paragraphs 54 and 55 of GASB 68.

At June 30, 2024, the Authority reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 6 - PENSION AND RETIREMENT PLAN (continued)

	<u>SCRS</u>
Deferred Outflows of Resources:	
Difference between expected and actual experience	\$ 39,759
Assumption changes	35,087
Difference between projected and actual Investment Earnings	-
Deferred amounts from changes in proportionate share and difference between employer contributions and proportionate share of total plan employer contributions	166,409
Authority contributions subsequent to measurement date	<u>233,687</u>
	\$ <u>474,942</u>

	<u>SCRS</u>
Deferred Inflows of Resources:	
Net difference between expected and actual experience	\$ 6,351
Net difference between projected and actual Investment Earnings	3,135
Deferred amounts from changes in proportionate share and difference between employer contributions and proportionate share of total plan employer contributions	-
	\$ <u>9,486</u>

Authority contributions subsequent of the measurement date of \$233,687 reported as deferred outflows of resources for the SCRS, will be recognized as a reduction of the net pension liability in the year ended June 30, 2025. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ending June 30:</u>	<u>SCRS</u>
2025	\$ 174,872
2026	(21,037)
2027	79,279
2028	(1,345)
	<u>\$ 231,769</u>

Payable to Pension Plan

At June 30, 2024, the Authority had \$4,405 in outstanding payables to the plan for legally required contributions.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 6 - PENSION AND RETIREMENT PLAN (continued)

Actuarial Assumptions and Methods

Actuarial valuations of the ongoing plan involve estimates of the reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumption about future employment, mortality, and future salary increases. Amounts determined during the valuation process are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. South Carolina state statute requires that an actuarial experience study be completed at least once in each five-year period. An experience report on the systems was most recently issued for the period ending June 30, 2019.

The June 30, 2023, total pension liability (TPL), net pension liability (NPL), and sensitivity information shown in this report were determined by the consulting actuary, Gabriel, Roeder, Smith and Company (GRS) and are based on an actuarial valuation performed as of July 1, 2022. The total pension liability was rolled-forward from the valuation date to the plan's fiscal year end, June 30, 2023, using generally accepted actuarial principles. There was no legislation enacted during the 2023 legislative session that had a material change in the benefit provisions for any of the systems.

The following table provides a summary of the actuarial assumptions and methods used to calculate the TPL as of June 30, 2023.

	SCRS
Actuarial cost method	Entry age normal
Investment rate of return ¹	7.00%
Projected salary increases	3.0% to 11.0% (varies by service) ¹
Benefit adjustments	lesser of 1% or \$500 annually
¹ includes inflation at 2.25%	

The post-retiree mortality assumption is dependent upon the member's job category and gender. The base mortality assumptions, the 2020 Public Retirees of South Carolina Mortality table (2020 PRSC), was developed using the Systems' mortality experience. These base rates are adjusted for future improvements in mortality using 80% Scale UMP projected for the year 2020.

Assumptions used in the determination of the June 30, 2023, TPL are as follows:

Former Job Class	Males	Females
Educators	2020 PRSC Males multiplied by 95%	2020 PRSC Females multiplied by 94%
General Employees and Members of the General Assembly	2020 PRSC Males multiplied by 97%	2020 PRSC Females multiplied by 107%

The TPL is calculated by the Systems' actuary, and each plan's fiduciary net position is reported in the System's financial statements. The NPL is disclosed in accordance with the requirements of GASB 67 in the Systems' notes to the financial statements and required supplementary information. Liability calculations performed by the Systems' actuary for the purpose of satisfying the requirements of GASB Nos. 67 and 68 are not applicable for other purposes, such as determining the plans' funding requirements.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 6 - PENSION AND RETIREMENT PLAN (continued)

The NPL is calculated separately for each system and represents that particular system's TPL determined in accordance with GASB No. 67 less that System's fiduciary net position. NPL totals, as of June 30, 2023, for SCRS is presented below.

System	Total Pension Liability	Plan Fiduciary Net Position	Employers' Net Position Liability (Asset)	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
SCRS	\$ 58,464,402,454	\$ 34,286,961,942	\$ 24,177,440,512	58.6%

Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments is based upon the 20-year capital market assumptions. The long-term expected rate of returns represent assumptions developed using an arithmetic building block approach primarily based on consensus expectations and market based inputs. Expected returns are net of investment fees.

The expected returns, along with the expected inflation rate, form the basis for the target asset allocation adopted at the beginning of the 2023 fiscal year. The long-term expected rate of return is produced by weighing the expected future real rates of return by the target allocation percentage and adding expected inflation and is summarized in the table following. For actuarial purposes, the 7.00 percent assumed annual investment rate of return used in the calculation of the total pension liability includes a 4.75 percent real rate of return and a 2.25 percent inflation component.

Allocation/Exposure	Policy Target	Expected Arithmetic Real Rate of Return	Long Term Expected Portfolio Real Rate of Return
Public Equity¹	46.0%	6.62%	3.04%
Bonds	26.0%	0.31%	0.08%
Private Equity¹	9.0%	10.91%	0.98%
Private Debt¹	7.0%	6.16%	0.43%
Real Assets	12.0%		
Real Estate ¹	9.0%	6.41%	0.58%
Infrastructure ¹	3.0%	6.62%	0.20%
Total Expected Return ²	100.0%		5.31%
Inflation for Actuarial Purposes			2.25%
Total Expected Nominal Return			7.56%

¹RSIC staff and consultant will notify the Commission if the collective exposure to Private Equity, Private Debt and Private Real Assets exceeds 30 percent of total plan assets.

²Portable Alpha Strategies, which are not included in the Policy Target, will be capped at 15% of total assets; hedge funds (including all hedge funds used in portable alpha implementation) are capped at 15% of total assets..

Discount Rate

The discount rate used to measure the total pension liability was 7.00 percent. The projection of cash flows used to determine the discount rate assumed that contributions from participating employers in SCRS will be made based on the actuarially determined rates based on provisions in the South Carolina Code of Laws. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 6 - PENSION AND RETIREMENT PLAN (continued)

Sensitivity Analysis

The following table presents the collective net pension liability of the participating employers calculated using the discount rate of 7.00 percent, as well as what the employers' net pension liability would be if it were calculated using the discount rate that is 1.00 percent lower (6.00 percent) or 1.00 percent higher (8.00 percent) than the current rate.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate			
System	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
SCRS	\$ 2,958,982	\$ 2,290,065	\$ 1,734,084

NOTE 7 - POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

Plan Description

The South Carolina Long-Term Disability Insurance Trust Fund (SCLTDITF), were established by the State of South Carolina as of Act 195, which became effective on May 2008. The SCLTDITF was created to fund and account for the employer costs of the State's Basic Long-Term Disability Income Benefit Plan.

In accordance with Act 195, the OPEB Trust is administered through South Carolina Public Employment Benefit Authority (PEBA), Insurance Benefits and the State Treasurer is the custodian of the funds held in trust. The Board of Directors of PEBA has been designated as the Trustee.

The OPEB Trust is cost-sharing multiple-employer defined benefit plan. Article 5 of the State Code of Laws defines the plan and authorized the Trustee to at any time adjust the plan, including its benefits and contributions, as necessary to insure the fiscal stability of the plan. In accordance with the South Carolina Code of Laws the State provides post-employment long-term disability to eligible employees.

Benefits

The SCLTDITF is a long-term disability plan that covers employees of the State of South Carolina, including all agencies and public school districts and all participating local government entities. The SCLTDITF provides disability payments to eligible employees that have been approved for disability.

Contributions and Funding Policies

BLTD benefits are funded through a person's premium charged to State agencies, public school districts and other participating local governments. The monthly premium per active employee was \$3.22 for the fiscal year ended June 30, 2024. The SCLTDITF premium is billed monthly by PEBA, Insurance Benefits and transferred monthly to the SCLTDITF. It is also funded through investment income.

In accordance with part (b) of paragraph 69 of GASB Statement No. 75, participating employers recognize revenue in an amount equal to the employers proportionate share of the change in the collective net OPEB liability arising from contributions to the OPEB plan during the measurement period from non-employer contributing entities for purposes other than the separate financing of specific liabilities to the OPEB plan. Therefore, employers classify this revenue in the same manner as it classifies grants from other entities.

For purposes of measuring the net OPEB liability, deferred outflows and inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the OPEB Trust, and additions to and deductions from the OPEB Trust fiduciary net position have been determined on the same basis as they were reported by the OPEB Trust. For this purpose, revenues are recognized when earned and expenses are recognized when incurred. Therefore, benefit and administrative expenses are recognized when due and payable. Investments are reported at fair value.

SCLTDITF	\$	538
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A copy of the separately issued financial statements for the benefit plan and the trust fund may be obtained by writing to the South Carolina Public Employee Benefit Authority – Insurance Benefits Division, P.O. Box 11960, Columbia, South Carolina 29211-1960.

At June 30, 2024, Central Midlands Regional Transit Authority reported an OPEB liability of \$1,078 for Long-Term Disability Insurance. The net OPEB liability was measured as of June 30, 2023, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation at June 30, 2022, rolled forward to the measurement date. At June 30, 2023, the Authority's proportion of the OPEB Long-Term Disability Liability was .006890% and the June 30, 2024 proportionate share was .007040%.

	Deferred Outflows of Resources		Deferred Inflows of Resources
Assumption Changes	\$ 142	\$	121
Investment Experience	340		42
Liability Experience	284		125
Changes in Proportionate Shares and Difference between Employer Contributions and Proportionate Shares of Total Plan Contributions	80		53
Central Midlands Regional Transit Authority Contributions Subsequent to the Measurement Date	538		-
Total	\$ 1,384	\$	341

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**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 7 - POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (continued)

\$538 reported as deferred outflows of resources related to OPEB resulting from Central Midlands Regional Transit Authority OPEB Long-Term Disability Insurance contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2025. Other amounts reported as deferred outflows or resources and deferred inflows of resources related to OPEB Long-Term Disability will be recognized in OPEB expense as follows:

Year ended June 30:		
2025	\$	95
2026		137
2027		117
2028		40
2029		25
Thereafter		91
	\$	<u>505</u>

Payable to OPEB Plans

As of June 30, 2024, the Authority had \$0 in outstanding payables to the SCLTDITF at year end.

Actuarial Assumptions and Methods

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The following table provides a summary of the actuarial assumptions and methods used in the June 30, 2022 actuarial valuation for SCLTDITF:

Actuarial Assumptions:	SCLTDITF
Valuation Date	June 30, 2022
Actuarial cost method	Individual Entry – Age Normal
Inflation	2.25%
Investment Rate of Return	3.00%, net of Plan investment expense; including inflation
Single Discount Rate	3.57% as of June 30, 2023
Salary, Termination Rates, and Retirement Rates	Based on the experience study performed for the South Carolina Retirement Systems for the 5-year period ending June 30, 2019
Disability Incidence	The disability incidence rates used in the LTD valuation are 165% of the rates developed for the pension plans.
Disability Recovery	For participants in payment, 1987 CGDT Group Disability; for active employees, 60% were assumed to recover after the first year and 93% were assumed to recover after the first two years
Offsets	45% are assumed to be eligible for Social Security benefits; assumed percentage who will be eligible for a pension plan offset varies based on employee group
Expenses	Third party administrative expenses were included in the benefit projections
Notes	The Discount Rate changed from 3.41% as of June 30, 2022 to 3.57% as of June 30, 2023.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 7 - POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (continued)

Roll Forward Disclosure

The actuarial valuation was performed as of June 30, 2022. Update procedures were used to roll forward the total OPEB liability to June 30, 2023.

Net OPEB Liability

The Net OPEB Liability (NOL) is calculated separately for the OPEB Trust Fund and represents the Trust's Total OPEB Liability (TOL) determined in accordance with GASB Statement No. 74 less that Trust's fiduciary net position. The allocation of each employer's proportionate share of the collective Net OPEB Liability and collective OPEB expense was determined using the employer's payroll-related contributions over the measurement period. This method is expected to be reflective of the employer's long-term contribution effort as well as be transparent to individual employers and their external auditors.

The following table represents the net OPEB liability as of June 30, 2023:

OPEB TRUST	Total OPEB Liability	Plan Fiduciary Net Position	Employers' Net OPEB Liability (Asset)	Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability
SCLTDITF	\$ 47,855,524	\$ 32,544,441	\$ 15,311,083	68.01%

The TOL is calculated by the Trust's actuary, and the Trust fiduciary net position is reported in the Trust financial statements. The NOL is disclosed in accordance with the requirements of GASB Statement No. 74 in the Trust notes to the financial statements and required supplementary information. Liability calculations performed by the Trust's actuary for the purpose of satisfying the requirements of GASB Statements No. 74 and 75 and are not applicable for the other purposes, such as determining the Trust's funding requirements.

Single Discount Rate

A Single Discount Rate of 3.57% was used to measure the total OPEB liability for the SCLTDITF. This Single Discount Rate was based on an expected rate of return on plan investments of 3.00% and a municipal bond rate 3.86%. The projection of cash flows to determine this Single Discount Rate assumed that employer contributions will remain \$38.64 per year for each covered active employee. Based on these assumptions, the plan's Fiduciary Net Position and future contributions were sufficient to finance the benefit payments through the year 2033. As a result, the long-term expected rate of return on plan investments was applied to project benefit payments through the year 2033, and the municipal bond rate was applied to all benefit payments after that date.

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**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 7 - POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (continued)

Long Term Expected Rate of Return

The long-term expected rate of returns represent assumptions developed using an arithmetic building block approach primarily based on consensus expectations and market based inputs. The expected returns, along with the expected inflation rate, form the basis for the target asset allocation adopted at the beginning of the 2018 fiscal year. The long-term expected rate of return is produced by weighting the expected future real rates of return by the target allocation percentage and adding expected inflation. This information is summarized in the following table:

South Carolina Long-Term Disability Insurance Trust Fund			
Asset Class	Target Asset Allocation	Expected Arithmetic Real Rate of Return	Allocation-Weighted Long-Term Expected Real Rate of Return
U.S. Domestic Fixed Income	80.00%	0.95%	0.76%
Cash Equivalents	20.00%	0.35%	0.07%
Total	100.00%		0.83%
Expected Inflation			2.25%
Total Return			3.08%
Investment Return Assumption			3.00%

For the SCLTDITF, the annual money-weighted rate of return on the plan investment was 1.00%, respectively.

Sensitivity Analysis

The following table presents the Authority's proportionate share of the SCLTDITF net OPEB liability calculated using the discount rate of 3.57 percent, as well as what the Authority's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.57 percent) or 1 percentage point higher (4.57 percent) than the current rate:

Sensitivity of the SCLTDITF Net OPEB Liability to Changes in the Discount Rate		
1.00% Decrease (2.57%)	Current Discount Rate (3.57%)	1.00% Increase (4.57 %)
\$1,211	\$1,078	\$949

NOTE 8 – COMMITMENTS AND CONTINGENCIES

Grant income from local governments and federal grantor agencies for the year ended June 30, 2024 totaled \$8,621,584. This amount constitutes a significant portion of the change in net position and is expected to recur in an unpredictable pattern directly related to successful grant awards.

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the Federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024**

NOTE 9 – RISK MANAGEMENT

The Authority is exposed to various risks of loss related to: torts, thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority is a participant in the South Carolina Insurance Reserve Fund, which is a cooperative group of governmental entities joining together to finance insurance exposure, liability, and risk. The Authority's risks covered within this pool are property (both building and personal), data processing equipment, business interruption, builder's risk, inland marine, torts, and automobiles.

The South Carolina Insurance Reserve Fund does not cover risks associated with a whistle-blower action, breaches of contract, debt guarantee of others, property tax appeals, automobile/aircraft/watercraft in excess of 26 feet in length, liability from pre-arranged speed contest, pollution liability (except sudden and accidental), war, workers' compensation, bodily injury to fellow employees, and professional liability of medical practitioners and architects.

Expenses for coverage through the South Carolina Insurance Reserve Fund for the year ended June 30, 2024 totaled \$93,751. There were no significant reductions in insurance coverage from the previous year and no settlements have exceeded insurance coverage for the past three fiscal years ended June 30, 2024, 2023, and 2022.

For all covered risks, the transfer of risk culminates upon filing a claim. Consequently, for items not covered, the members separately purchase policies to bear the risk up to policy premiums. For the year ended June 30, 2024, there were no liabilities which exceeded the coverage available through the South Carolina Insurance Reserve Fund and separate purchased carriers.

NOTE 10 - LONG-TERM LIABILITIES

The Authority entered into one lease agreement for the purchase of equipment in the amount of \$21,450. This lease qualifies as a financed purchase for accounting purposes and, therefore, has been recorded at the present value of the future minimum lease payments as of the inception date. The final payment on this lease was made during the year.

Long-term liabilities activity for the year ended June 30, 2024 is as follows:

	Balance			Balance	Due within
	June 30, 2023	Additions	Reductions	June 30, 2024	one year
Financed Purchase	\$ 2,701	\$ -	\$ 2,701	\$ -	\$ -
Compensated Absences Payable	101,737	85,476	101,737	85,476	73,350
	<u>\$ 104,438</u>	<u>\$ 85,476</u>	<u>\$ 104,438</u>	<u>\$ 85,476</u>	<u>\$ 73,350</u>

NOTE 11 – RECENTLY ISSUED ACCOUNTING PRONOUNCEMENTS

GASB has issued Statement No. 101, *Compensated Absences*, to align the recognition and measurement guidance under a unified model and to amend certain previously required disclosures. This standard is effective for periods beginning after December 15, 2023.

GASB has issued Statement No. 102, *Certain Risk Disclosures*, to improve financial reporting by providing users of the financial statements with timely information regarding certain concentrations or constraints or related events that have occurred or have begun to incur that make a government vulnerable to a substantial impact. This standard is effective for periods beginning after June 15, 2024.

GASB has issued Statement No. 103, *Financial Reporting Model Improvements*, to provide clarity and to improve the quality and comparability of financial information by enhancing key components of the financial reporting model. This standard is effective for periods beginning after June 15, 2025.

REQUIRED SUPPLEMENTARY INFORMATION

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
SCHEDULE OF THE AUTHORITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
SOUTH CAROLINA RETIREMENT SYSTEM
LAST 10 FISCAL YEARS

	Fiscal Year									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
South Carolina Retirement System (SCRS)										
Authority's proportion of the net pension liability (asset)	0.009472%	0.009193%	0.009107%	0.007092%	0.008364%	0.006728%	0.068270%	0.007540%	0.007543%	0.006037%
Authority's proportionate share of the net pension liability (asset)	\$ 2,290,065	\$ 2,228,483	\$ 1,970,975	\$ 1,812,219	\$ 1,909,805	\$ 1,507,505	\$ 1,536,687	\$ 1,610,533	\$ 1,430,566	\$ 1,039,371
Authority's covered payroll	\$ 987,889	\$ 912,482	\$ 891,449	\$ 657,571	\$ 768,073	\$ 578,129	\$ 560,704	\$ 585,525	\$ 568,742	\$ 448,840
Authority's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	231.80%	244.20%	221.10%	275.60%	248.70%	260.80%	274.10%	275.10%	251.50%	231.60%
Plan fiduciary net position as a percentage of the total pension liability	58.60%	57.10%	60.70%	50.70%	54.40%	54.10%	53.30%	52.90%	57.00%	59.90%

Notes: The amounts presented above for each fiscal year were determined as of the measurement date of the plan's fiscal year end.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
SCHEDULE OF THE AUTHORITY'S CONTRIBUTIONS - PENSION PLAN
SOUTH CAROLINA RETIREMENT SYSTEM
LAST 10 FISCAL YEARS**

		Fiscal Year									
		2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
South Carolina Retirement System (SCRS)											
Contractually required contribution	\$	233,687	\$ 210,292	\$ 181,270	\$ 162,926	\$ 123,118	\$ 128,593	\$ 87,092	\$ 80,755	\$ 77,090	\$ 58,099
Contributions in relation to the contractually required contribution		<u>(233,687)</u>	<u>(210,292)</u>	<u>(181,270)</u>	<u>(162,926)</u>	<u>(123,118)</u>	<u>(128,593)</u>	<u>(87,092)</u>	<u>(80,755)</u>	<u>(77,090)</u>	<u>(58,099)</u>
Contribution deficiency (excess)	\$	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Authority's covered payroll	\$	1,259,086	\$ 1,197,561	\$ 1,094,623	\$ 1,047,080	\$ 791,247	\$ 883,196	\$ 697,196	\$ 585,525	\$ 568,742	\$ 448,840
Contributions as a percentage of covered payroll		18.56%	17.56%	16.56%	15.56%	15.56%	14.55%	12.49%	13.79%	13.55%	12.94%

Notes: The amounts presented above for each fiscal year were determined as of the measurement date of the plan's fiscal year end.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION – PENSION PLAN
SOUTH CAROLINA RETIREMENT SYSTEM
JUNE 30, 2024

The table below provides a summary of the actuarial methods and assumptions used in calculations of the actuarially determined contributions for the South Carolina Retirement System (SCRS). This information was obtained from the financial statements of the SCRS, which is administered by the retirement division of the South Carolina Public Employee Benefit Authority (PEBA).

Summary of Actuarial Methods and Significant Assumptions

	<u>June 30, 2024</u>	<u>June 30, 2023</u>
Actuarial valuation date	07/01/22	07/01/21
Actuarial cost method	Entry Age Normal	Entry Age Normal
Amortization method	Level percent of pay	Level percent of pay
Amortization period	25-year maximum, closed period ¹	26-year maximum, closed period ¹
Asset Valuation method	5-year smoothed	5-year smoothed
Inflation rate	2.25%	2.25%
Projected salary increases	3.0% to 11.0% years of service ¹	3.0% to 11.0% years of service ¹
Investment rate of return	7.00%	7.00%
Benefit adjustments	Lesser of 1.0% or \$500 annually	Lesser of 1.0% or \$500 annually
Mortality	2020 PRSC Table	2020 PRSC Table

¹ Pension reform legislation enacted effective July 1, 2017 schedules the amortization period to be reduced from 30 years to 20 years over a ten-year schedule.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
SCHEDULE OF THE AUTHORITY'S PROPORTIONATE SHARE OF THE NET OPEB LIABILITY
LAST 10 FISCAL YEARS

	Fiscal Year									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
South Carolina Long-Term Disability Insurance Trust Fund										
Authority's proportion of the net OPEB liability	0.007040%	0.006890%	0.007991%	0.004516%	0.005855%	0.005351%	0.004493%	0.004493%		
Authority's proportionate share of the net OPEB liability	\$ 1,078	\$ 798	\$ 254	\$ 14	\$ 115	\$ 164	\$ 81	\$ 31		
Authority's covered payroll	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A		
Authority's proportionate share of the net OPEB liability as a percentage of its covered payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Plan fiduciary net position as a percentage of the total OPEB liability	68.01%	75.04%	92.84%	99.29%	95.17%	92.20%	95.29%	98.15%		

Notes: The OPEB schedule is intended to show information for ten years; additional years' information will be displayed as it becomes available.

The amount presented above for each fiscal year were determined as of the measurement date of the plan's fiscal year end.

The amounts reported as contributions to the South Carolina Long-Term Disability Insurance Trust Fund (SCLTDITF) include the contractually required contributions to the SCLTDITF.

Contributions to the SCLTDITF are not based on a measure of pay; therefore, covered payroll for the measurement period is not presented.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
SCHEDULE OF THE AUTHORITY'S CONTRIBUTIONS - OPEB PLAN
LAST 10 FISCAL YEARS

	Fiscal Year									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
South Carolina Long-Term Disability Insurance Trust Fund										
Contractually required contribution	\$ 538	\$ 538	\$ 522	\$ 795	\$ 357	\$ 435	\$ 390	\$ 325		
Contribution in relation to the contractually required contribution	(538)	(538)	(522)	(795)	(357)	(435)	(390)	(325)		
Contribution deficiency (excess)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0		
Authority's covered payroll	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A		
Contributions as a portion of covered payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		

Notes: The OPEB schedule is intended to show information for ten years; additional years' information will be displayed as it becomes available.

The amount presented above for each fiscal year were determined as of the measurement date of the plan's fiscal year end.

Contributions to the SCLTDITF are not based on a measure of pay; therefore, covered payroll for the measurement period is not presented.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION – OPEB PLAN
JUNE 30, 2024

The table below provides a summary of the actuarial methods and assumptions used in calculations of the actuarially determined contributions for the South Carolina Long-Term Disability Trust Fund (SCLTDTF). This information was obtained from the financial statements of South Carolina Public Employee Benefit Authority (PEBA), Insurance Benefits and Other Post-Employment Benefits Trust Funds.

SCLTDITF: Summary of Actuarial Methods and Significant Assumptions

	June 30, 2024	June 30, 2023
Valuation date	07/01/22	07/01/21
Actuarial cost method	Entry Age Normal	Entry Age Normal
Inflation	2.25%	2.25%
Investment Rate of Return	3.00% net of OPEB Plan investment expense: including inflation	3.00% net of OPEB Plan investment expense: including inflation
Single Discount Rate	3.57%	3.41%
Salary, Termination, and Retirement Rates	Based on the experience study performed for SCRS for the 5 year period ending 6-30-2019	Based on the experience study performed for SCRS for the 5 year period ending 6-30-2019
Disability Incidence	165% of the rates developed for SCRS pension plans	165% of the rates developed for SCRS pension plans
Disability Recovery	For participants in payment, 1987 CGDT Group Disability; for active employees, 60% were assumed to recover after the first year and 93% were assumed to recover after the first two years	For participants in payment, 1987 CGDT Group Disability; for active employees, 60% were assumed to recover after the first year and 93% were assumed to recover after the first two years
Offsets	45% are assumed to be eligible for Social Security benefits; assumed percentage who will be eligible for a pension plan offset varies based on employee group	45% are assumed to be eligible for Social Security benefits; assumed percentage who will be eligible for a pension plan offset varies based on employee group
Expenses	Third party administrative expenses were included in the benefit projections	Third party administrative expenses were included in the benefit projections

OTHER SUPPLEMENTARY INFORMATION

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA**

**SCHEDULE OF OPERATING AND NONOPERATING REVENUES, EXPENSES AND
CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2024**

REVENUES	<u>2024</u>
Operating Revenues	
Passenger Fares Revenue	\$ 1,543,123
Advertising	44,233
Contract Services	2,431,246
Other Income	13,963
Miscellaneous	77,360
Total Operating Revenue	\$ <u>4,109,925</u>
 EXPENSES	
Administrative:	
Salaries	\$ 1,386,748
OPEB Employer	68,395
SC Retirement Employer	234,612
Fica	96,738
Health Insurance	94,289
SC Unemployment	3,532
Workers Compensation	5,843
Vehicle Allowance	3,150
Employee Relocation Expense	16,927
Dues, Subscriptions & Memberships	22,728
Marketing, Advertising & Promotional Material	364,207
Charitable Donations	4,200
Postage & Shipping	1,234
Printing	20,973
Board & Committees	4,653
Tickets & Transfers	10,824
Office Equipment Lease & Rentals	9,170
Administrative Miscellaneous	15,704
Banking Fees	8,543
Payroll Processing Fees	8,389
Employee Training & Development	54,026
Operations & Maintenance:	
Contractor - Fixed Route	15,709,981
Contractor Fixed Route General USC	1,641,158
Contractor - DART	3,904,377
Contractor - Special Services, Service Enhancements	157,322
Propane Fuel	481,365
Diesel & Vehicle Fuel	1,571,645
OPT RTAP Expense	13,934
Federal Expense NOLO Project	448,948
Facility Related Repairs & Maintenance (PM)	464,018
Federal Expense - ADP Software Acquisition & Maintenance	361,658
Federal Expense - ADP Hardware Acquisition & Maintenance	80,636
Federal Expense - Mobility	176,285
Federal Expense - CMCOG	171,412
Federal Expense - Safety & Security	587,461
Federal Expense - Van Pool Operations	142,130
Federal Expense - Bike Program	23,333
Federal Expense - Website	600

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA**

**SCHEDULE OF OPERATING AND NONOPERATING REVENUES, EXPENSES AND
CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2024**

EXPENSES (CONTINUED)	<u>2024</u>
Insurance:	
Insurance - Vehicle, Facility & Tort	98,971
Insurance - Cyber Crimes	18,951
Insurance - Officers & Directors	11,434
Technical Services:	
Professional Contract Services	782,179
Fare Collection Service & Supplies	357
Utilities:	
Natural Gas	9,393
Electric	108,204
Water & Sewer	40,031
Telecommunications	198,843
Capital Expenses:	
Vehicle Repairs	154,200
Furniture, Fixtures & Equipment	56,369
Federal Expense - Shelter & Accessories	44,202
Federal Expense - Capital NON PM	33,486
Depreciation Expense	3,002,430
Total Operating Expenses	\$ <u>32,930,198</u>
Net Operating Income (Loss)	\$ <u>(28,820,273)</u>
NONOPERATING REVENUES (EXPENSES)	
Local Revenue Lexington County	\$ 261,748
Richland County 1% Sales Tax	27,673,683
Investment Income	2,348,905
Federal Grants - Planning	42,898
Federal Grant - Contractual Website	1,100
Federal Grants - Capital Non Preventive Maintenance	29,865
Federal Grants - ICAM NPM	248,788
Federal Grants - ADP Software	101,348
Federal Grants - ADP Hardware	666
Federal Grants - Capital PM	440,463
Federal Grant - Salaried Position	35,065
Federal Grant - Safety & Security	1,568
Federal Grant - Vanpool	63,360
Federal Grant - Employee Training	436
Federal Grant - ADA Paratransit	455,572
State OPT SMTF 5339	523,709
Federal Revenue - Operations Assistance	1,621,167
RTAP Revenue	3,215
Fuel Tax Refund	281,931
Rental Income	1,310
Interest Expense	(89)
Loss on Disposal of Capital Assets	(3,352)
Total Nonoperating Revenues (Expenses)	\$ <u>34,133,356</u>
Income (Loss) Before Other Revenues, Expenses, Gains or Losses	\$ 5,313,083

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA**

**SCHEDULE OF OPERATING AND NONOPERATING REVENUES, EXPENSES AND
CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2024**

	<u>2024</u>
USC Capital Reimbursement	\$ 105,240
Federal Capital Grants	<u>4,950,339</u>
Increase (Decrease) in Net Position	\$ 10,368,662
Net Position - Beginning of Year	\$ <u>77,396,337</u>
Net Position - End of Year	<u><u>\$ 87,764,999</u></u>

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET (NON-GAAP BASIS) TO ACTUAL
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

REVENUES	BUDGETED AMOUNTS			VARIANCE WITH
	ORIGINAL	FINAL	ACTUAL	FINAL BUDGET
				POSITIVE (NEGATIVE)
Passenger Fares	\$ 1,629,977	\$ 1,547,235	\$ 1,543,123	\$ (4,112)
Contractual Service Revenue	1,200,000	1,200,000	2,431,246	1,231,246
Advertising Revenue	20,000	20,000	44,233	24,233
Other Revenue	63,000	63,000	13,963	(49,037)
Local Revenue - Lexington County	267,835	267,835	261,748	(6,087)
Interest Income	750,000	750,000	2,348,905	1,598,905
Richland County 1% Sales Tax	26,040,000	26,040,000	27,673,683	1,633,683
RTAP Reimbursement	2,000	2,000	3,215	1,215
Fuel Tax Refunds	298,600	126,000	281,931	155,931
OPT - SMTF 5339	523,709	523,709	523,709	0
OPT - Rural Program 5311	83,744	83,744	0	(83,744)
Hospitality Accomodations Tax	60,000	60,000	0	(60,000)
Rental Income	840	840	1,310	470
Federal Revenue - NOLO Capital	3,440,000	3,440,000	4,856,615	1,416,615
Federal Revenue - Planning	80,000	80,000	42,898	(37,102)
Federal Revenue - 5310 Access to Care ICAM	0	226,894	248,788	21,894
Federal Revenue - Capital Non PM	112,000	112,000	29,865	(82,135)
Federal Revenue - Capital PM	717,723	717,723	440,463	(277,260)
Federal Revenue - Salaried Positions	100,000	100,000	35,065	(64,935)
Federal Revenue - ADP Software	980,000	980,000	101,348	(878,652)
Federal Revenue - ADP Hardware	200,000	200,000	666	(199,334)
Federal Revenue - Operations Assistance	0	0	1,621,167	1,621,167
Federal Revenue - ADA Paratransit	0	0	455,572	455,572
Federal Revenue - Employee Training	25,000	12,500	436	(12,064)
Federal Revenue - Contractual Website	3,600	3,600	1,100	(2,500)
Federal Revenue - Safety & Security	120,000	120,000	1,568	(118,432)
Federal Revenue - Vanpool	50,000	52,000	63,360	11,360
Federal Revenue - Shelters 5339	1,231,237	1,000,000	93,724	(906,276)
USC Capital Expense	7,746,000	7,746,000	105,240	(7,640,760)
Gain (Loss) on Disposal of Capital Assets	0	0	(3,352)	(3,352)
Insurance Claim	0	47,259	47,259	0
Concession Revenue	1,250	15,000	30,101	15,101
TOTAL REVENUES	\$ 45,746,515	\$ 45,537,339	\$ 43,298,949	\$ (2,238,390)

EXPENSES

Administrative				
Salaries	\$ 1,679,343	\$ 1,679,343	\$ 1,386,748	\$ 292,595
OPEB Expense Employer	0	0	68,395	(68,395)
SC Retirement	294,893	294,893	234,612	60,281
Fica & Medicare	152,820	152,820	96,738	56,082
Health Insurance	85,200	104,200	94,289	9,911
SC Unemployment	14,364	14,364	3,532	10,832

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET (NON-GAAP BASIS) TO ACTUAL
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

EXPENSES (continued)	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH
	ORIGINAL	FINAL		FINAL BUDGET
Workers Compensation	4,463	6,000	5,843	157
Vehicle Allowance	0	3,150	3,150	0
Employee Relocation Expense	0	17,000	16,927	73
Dues, Subscriptions & Memberships	25,780	35,800	22,728	13,072
Marketing Advertising & Promotion	555,713	432,958	364,207	68,751
Charitable Donations	7,200	7,200	4,200	3,000
Postage & Shipping	6,480	6,480	1,234	5,246
Printing	86,400	86,400	20,973	65,427
Board Committee Expense	6,150	6,150	4,653	1,497
Tickets, Transfers and Zone Passes	20,000	20,000	10,824	9,176
Office Equipment Lease & Rental	14,500	14,500	9,170	5,330
Administrative Miscellaneous	40,824	74,824	15,704	59,120
Payroll Processing Fees	10,000	10,000	8,389	1,611
Bank Service Fees	14,000	14,000	8,543	5,457
Employee Training & Development	31,250	60,000	54,026	5,974
Total Administrative	\$ 3,049,380	\$ 3,040,082	\$ 2,434,885	\$ 605,197
Operations and Maintenance				
Contractor Fixed Route	19,331,136	19,331,136	15,709,981	3,621,155
Contractor Fixed Route General - USC	0	0	1,641,158	(1,641,158)
Contractor DART	4,600,818	4,600,818	3,904,377	696,441
Contractor Special Enhancements	815,000	365,000	157,322	207,678
Vehicle, Propane & Hydrogen Fuel	2,315,082	2,536,750	2,053,010	483,740
Facility Repairs & Maintenance	550,000	550,000	464,018	85,982
Federal Expense NOLO Project	0	0	448,948	(448,948)
OPT - SMTF Expenses	654,640	654,640	0	654,640
OPT- RTAP Expense	0	0	13,934	(13,934)
Federal Expense - ADP Software	980,000	980,000	361,658	618,342
Federal Expense - ADP Hardware	200,000	200,000	80,636	119,364
Federal Expense - Mobility	0	0	176,285	(176,285)
Federal Expense - CMCOG	0	0	171,412	(171,412)
Federal Expense - Website	4,500	4,500	600	3,900
Federal Expense - Safety & Security	150,000	600,000	587,461	12,539
Federal Expense - Vanpool	100,000	180,000	142,130	37,870
Federal Expense - Bike Program	0	24,000	23,333	667
Federal Expense - 5310	166,667	358,000	0	358,000
Other Expenses	60,000	60,000	0	60,000
Total Operations and Maintenance	\$ 29,927,843	30,444,844	\$ 25,936,263	\$ 4,508,581
Technical Services				
Professional Fees	2,620,491	1,490,216	782,179	708,037
Fare Collection	6,000	6,000	357	5,643
Total Technical Services	\$ 2,626,491	\$ 1,496,216	\$ 782,536	\$ 713,680

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET (NON-GAAP BASIS) TO ACTUAL
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL	FINAL		
EXPENSES (continued)				
Insurance				
Insurance - Vehicle, Facility & Tort	128,600	128,600	98,971	29,629
Insurance - Cyber Crimes	0	0	18,951	(18,951)
Insurance - Officers, Directors and Employee Bonding	12,000	12,000	11,434	566
Total Insurance	<u>\$ 140,600</u>	<u>\$ 140,600</u>	<u>\$ 129,356</u>	<u>\$ 11,244</u>
Utilities				
Electricity	150,000	150,000	108,204	41,796
Water and Sewer	65,000	65,000	40,031	24,969
Telecommunications	147,000	276,000	198,843	77,157
Natural Gas	18,000	18,000	9,393	8,607
Total Utilities	<u>\$ 380,000</u>	<u>\$ 509,000</u>	<u>\$ 356,471</u>	<u>\$ 152,529</u>
Depreciation	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 3,002,430</u>	<u>\$ (3,002,430)</u>
Capital Expense				
Federal Expense - PM	897,155	897,155	0	897,155
Furniture, Fixtures & Equipment	45,000	102,500	56,369	46,131
Interest Expense	1,000	1,000	89	911
Federal Expense, Shelters Acquisition & Installation	1,539,046	1,539,048	44,202	1,494,846
Vehicle Repairs	0	0	154,200	(154,200)
Federal Expense - Capital Non PM	7,000,000	7,000,000	33,486	6,966,514
Federal Expense - Capital Non PM	140,000	140,000	0	140,000
Capital Outlay	0	0	5,669,370	(5,669,370)
Total Capital Expense	<u>\$ 9,622,201</u>	<u>\$ 9,679,703</u>	<u>\$ 5,957,716</u>	<u>\$ 3,721,987</u>
TOTAL EXPENSES	<u>\$ 45,746,515</u>	<u>\$ 45,310,445</u>	<u>\$ 38,599,657</u>	<u>\$ 6,710,788</u>
REVENUES OVER EXPENSES	<u>\$ 0</u>	<u>\$ 226,894</u>	<u>\$ 4,699,292</u>	<u>\$ 4,472,398</u>

**RECONCILIATION OF REVENUES OVER
EXPENSES TO CHANGE IN NET POSITION**

Change in Net Position	\$ 10,368,662
Capitalized Items	<u>(5,669,370)</u>
Revenues over Expenses	<u>\$ 4,699,292</u>

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
SCHEDULE OF BUDGETED TO ACTUAL COSTS - SCDOT GRANTS
FOR FISCAL YEAR ENDED JUNE 30, 2024

OPT Contract #	PT-24M499-10					
Contract Period	July 1, 2023 - June 30, 2024					
Actual Cost						
	<u>Contract Budget</u>	<u>SMTF</u>	<u>SMTF</u>	<u>Local</u>	<u>Local</u>	
			<u>Prior Year</u>		<u>Prior Year</u>	
	<u>July 2023 through</u>	<u>July 1, 2023 through</u>	<u>July 1, 2022 through</u>	<u>July 1, 2023 through</u>	<u>July 1, 2022 through</u>	<u>Total Program</u>
Performance Period:	<u>June 2024</u>	<u>June 30, 2024</u>	<u>June 30, 2023</u>	<u>June 30, 2024</u>	<u>June 30, 2023</u>	<u>Variance</u>
SMTF Operations						
Vehicle Fuel and Lubrication	\$ 1,047,418	\$ 523,709	\$ -	\$ 523,709	\$ -	\$ -
Total Approved Budget	\$ 1,047,418	\$ 523,709	\$ -	\$ 523,709	\$ -	\$ -
Approved Budget	\$ 1,047,418					
TI State Costs	523,709					
TI Local Costs	523,709					
Unexpended Balance	\$ -					
Unexpended State	\$ -					
Unexpended Local	-					
Total Unexpended	\$ -					

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
SCHEDULE OF BUDGETED TO ACTUAL COSTS - SCDOT GRANTS
FOR FISCAL YEAR ENDED JUNE 30, 2024

Contract Period		RTAP Funds July 1, 2023 - June 30, 2024				
Actual Cost		OPT Authorization	Registration Expenses	Lodging Expenses	Meal Expenses	Total OPT Reimbursement
RTAP Contract Numbers:		July 2023 through June 2024	July 1, 2023 through June 30, 2024	July 1, 2023 through June 30, 2024	July 1, 2023 through June 30, 2024	Total
T24R0M4-01		3,215	3,215	-	-	3,215
Total Administration		\$ 3,215	\$ 3,215	\$ 0	\$ -	\$ 3,215

STATISTICAL SECTION (UNAUDITED)

Statistical Section

This section of the Authority's Annual Comprehensive Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the Authority's overall health.

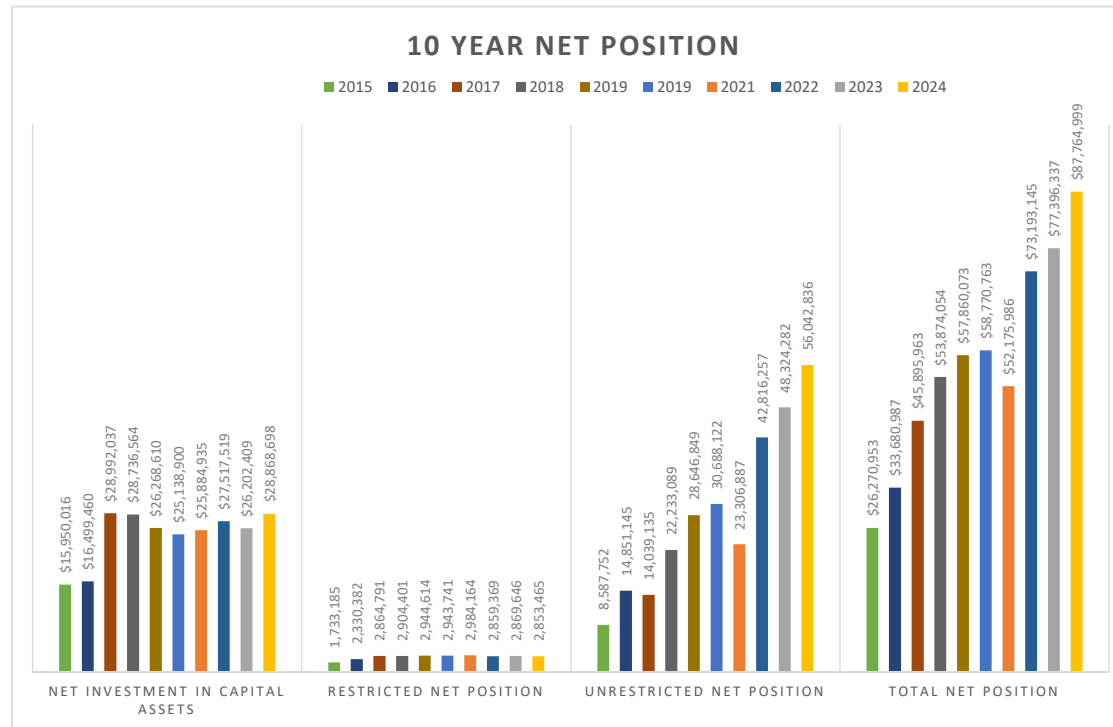
CONTENTS	Pages
<u>Financial Trends</u>	
This segment contains trend information to help the reader understand how the Authority's financial performance and well-being have changed over time.	49-52
<u>Revenue Capacity</u>	
This segment includes information to help the reader assess the Authority's most significant own-source revenues: passenger fares and property taxes.	53-57
<u>Economic and Demographic Information</u>	
This segment depicts county-wide demographic and economic indicators to help the reader understand the environment within which the Authority's financial activities take place.	58-61
<u>Operating Information</u>	
These schedules contain information about the Authority's operations and resources to help the reader understand how the Authority's financial information relates to the services the Authority provides and the activities it performs.	62-68
<u>Debt Service</u>	
This schedule contains information about the Authority's outstanding debt to total expenditures.	69

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION

FINANCIAL TRENDS

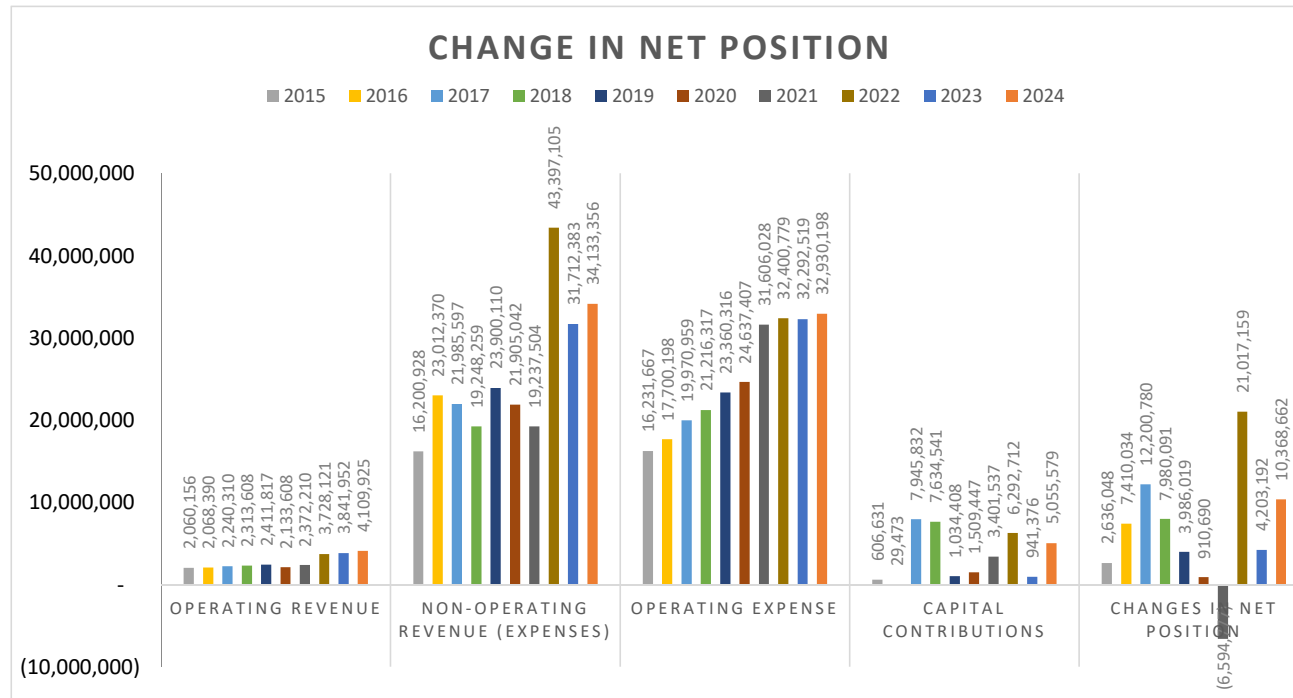
SCHEDULE OF NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS

Fiscal Year End	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Net investment in capital assets	\$15,950,016	\$16,499,460	\$28,992,037	\$28,736,564	\$26,268,610	\$25,138,900	\$25,884,935	\$27,517,519	\$26,202,409	\$28,868,698
Restricted net position	1,733,185	2,330,382	2,864,791	2,904,401	2,944,614	2,943,741	2,984,164	2,859,369	2,869,646	2,853,465
Unrestricted net position	8,587,752	14,851,145	14,039,135	22,233,089	28,646,849	30,688,122	23,306,887	42,816,257	48,324,282	56,042,836
Total Net Position	\$26,270,953	\$33,680,987	\$45,895,963	\$53,874,054	\$57,860,073	\$58,770,763	\$52,175,986	\$73,193,145	\$77,396,337	\$87,764,999



CENTRAL MIDLANDS REGIONAL TRANIST AUTHORITY
COLUMBIA, SOUTH CAROLINA
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS

Fiscal Year	Operating Revenue	Non-Operating Revenue (Expenses)	Operating Expense	Capital Contributions	Changes in Net Position
2015	2,060,156	16,200,928	16,231,667	606,631	2,636,048
2016	2,068,390	23,012,370	17,700,198	29,473	7,410,034
2017	2,240,310	21,985,597	19,970,959	7,945,832	12,200,780
2018	2,313,608	19,248,259	21,216,317	7,634,541	7,980,091
2019	2,411,817	23,900,110	23,360,316	1,034,408	3,986,019
2020	2,133,608	21,905,042	24,637,407	1,509,447	910,690
2021	2,372,210	19,237,504	31,606,028	3,401,537	(6,594,777)
2022	3,728,121	43,397,105	32,400,779	6,292,712	21,017,159
2023	3,841,952	31,712,383	32,292,519	941,376	4,203,192
2024	4,109,925	34,133,356	32,930,198	5,055,579	10,368,662



**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
REVENUES
LAST TEN FISCAL YEARS**

	Fiscal Year									
	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Fares ¹	\$ 2,051,733	\$ 1,994,336	\$ 2,080,855	\$ 2,169,462	\$ 2,243,669	\$ 1,679,115	\$ 216,589	\$ 1,554,774	\$ 1,502,643	\$ 1,543,123
Other Operating Revenue	8,423	74,054	159,455	144,146	168,148	454,493	2,155,621	2,173,347	2,339,309	2,566,802
Intergovernmental Revenue	887,101	5,227,178	2,438,480	941,225	2,209,401	3,372,909	1,097,363	14,405,995	3,251,327	3,569,220
Richland County 1% Sales Tax Revenue	15,161,645	17,621,058	19,312,215	18,019,620	22,136,456	17,792,536	17,474,903	28,267,790	26,682,327	27,673,683
Lexington County	142,970	142,017	179,281	180,858	223,271	239,641	252,353	219,754	251,060	261,748
Other Non-operating Revenue	9,212	22,117	55,621	106,556	74,648	501,983	414,492	576,077	1,535,515	2,632,146
Total Revenue	<u>\$ 18,261,084</u>	<u>\$ 25,080,760</u>	<u>\$ 24,225,907</u>	<u>\$ 21,561,867</u>	<u>\$ 27,055,593</u>	<u>\$ 24,040,677</u>	<u>\$ 21,611,321</u>	<u>\$ 47,197,737</u>	<u>\$ 35,562,181</u>	<u>\$ 38,246,722</u>
Capital Contributions	<u>\$ 606,631</u>	<u>\$ 29,472</u>	<u>\$ 7,945,832</u>	<u>\$ 7,634,541</u>	<u>\$ 1,034,408</u>	<u>\$ 1,509,447</u>	<u>\$ 3,401,537</u>	<u>\$ 6,292,712</u>	<u>\$ 941,376</u>	<u>\$ 5,055,579</u>

Source: Central Midlands Regional Transit Authority Audited Financial Statements

¹ Fares are charged in a variety of ways including the following:

- \$1.50 - standard one way
- \$0.75 - standard one way for senior citizens and medicare recipients
- \$3.00 - all day pass
- \$12.00 - 5 day pass
- \$14.00 - 7 day pass
- \$40.00 - 31 day pass
- \$12.00 - 10 rides pass
- Children 10 and under - free with paying adult
- Children 15 and under - free with valid COMET identification

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
EXPENSES
LAST TEN FISCAL YEARS**

	Fiscal Year									
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Operations and Maintenance										
Contractor Services	\$ 10,103,967	\$ 12,608,631	\$ 13,593,636	\$ 13,936,607	\$ 14,287,953	\$ 14,767,449	\$ 17,207,825	\$ 20,973,872	\$ 21,226,187	\$ 21,412,738
Fuel	1,181,673	989,677	1,252,073	1,560,327	1,717,656	1,412,717	1,243,258	2,247,662	2,257,659	2,053,010
Other Operating and Maintenance(1)	800,419	357,183	1,174,746	746,361	716,446	1,255,278	2,044,537	1,155,756	1,500,102	2,028,221
	<u>\$ 12,086,059</u>	<u>\$ 13,955,491</u>	<u>\$ 16,020,455</u>	<u>\$ 16,243,295</u>	<u>\$ 16,722,055</u>	<u>\$ 17,435,444</u>	<u>\$ 20,495,620</u>	<u>\$ 24,377,290</u>	<u>\$ 24,983,948</u>	<u>\$ 25,493,969</u>
Administrative										
Staffing and Fringe Benefits	974,446	1,109,939	1,026,612	1,077,952	1,218,397	1,251,112	1,496,352	1,587,861	1,760,376	1,910,234
Custodial and Other Services	718,098	343,257	269,600	181,804	126,395	354,886	469,147	435,070	387,997	364,207
Other Administrative Costs	480,582	151,322	167,842	184,388	336,150	384,527	147,025	95,312	177,092	160,444
Total Administrative	<u>\$ 2,173,126</u>	<u>\$ 1,604,518</u>	<u>\$ 1,464,054</u>	<u>\$ 1,444,144</u>	<u>\$ 1,680,942</u>	<u>\$ 1,990,525</u>	<u>\$ 2,112,524</u>	<u>\$ 2,118,243</u>	<u>\$ 2,325,465</u>	<u>\$ 2,434,885</u>
Depreciation Expense	\$ 1,219,555	\$ 1,444,265	\$ 1,553,623	\$ 2,620,822	\$ 2,877,739	\$ 2,987,999	\$ 3,129,057	\$ 3,418,851	\$ 2,892,473	\$ 3,002,430
Insurance	65,113	64,898	97,429	104,641	112,442	135,404	77,376	104,374	123,335	129,356
Technical Services	472,275	407,022	564,167	546,639	886,837	1,135,407	1,293,196	878,110	892,059	782,536
Utilities	194,519	199,489	246,775	237,079	245,419	240,418	275,750	304,618	302,049	356,471
Software and Hardware Maintenance	-	-	-	-	-	-	2,399,066	673,452	623,301	442,294
Other Expenses(2)	<u>21,020</u>	<u>24,515</u>	<u>24,456</u>	<u>19,697</u>	<u>834,882</u>	<u>714,237</u>	<u>1,825,046</u>	<u>598,352</u>	<u>157,735</u>	<u>291,698</u>
Total Expenses	<u>\$ 16,231,667</u>	<u>\$ 17,700,198</u>	<u>\$ 19,970,959</u>	<u>\$ 21,216,317</u>	<u>\$ 23,360,316</u>	<u>\$ 24,639,434</u>	<u>\$ 31,607,635</u>	<u>\$ 32,473,290</u>	<u>\$ 32,300,365</u>	<u>\$ 32,933,639</u>

Source: Central Midlands Regional Transit Authority Audited Financial Statements

(1)Includes non-capitalized capital expense from budgetary schedules.

(2)Includes some Expendable Capital Expense

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

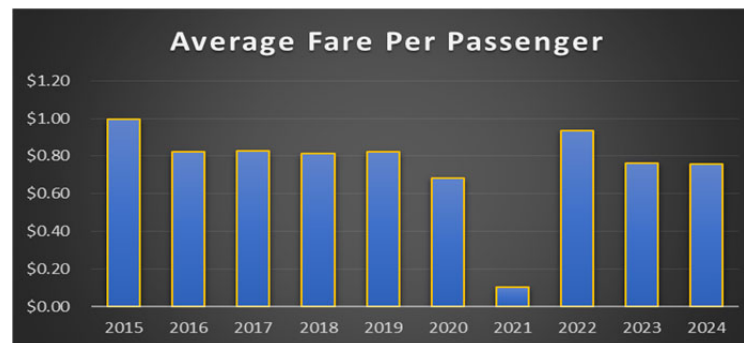
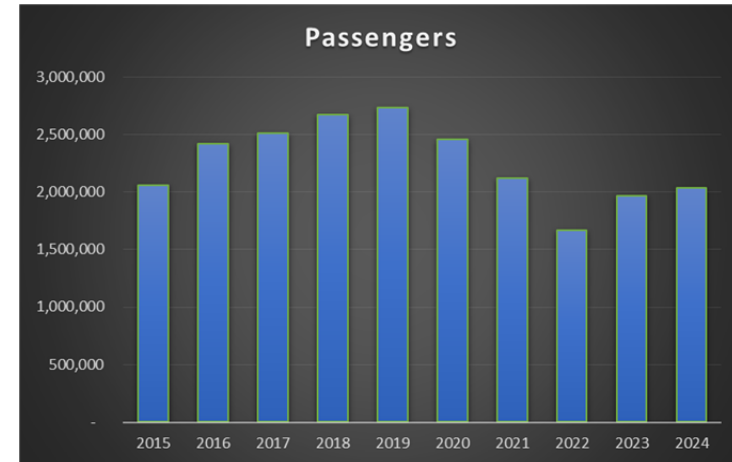
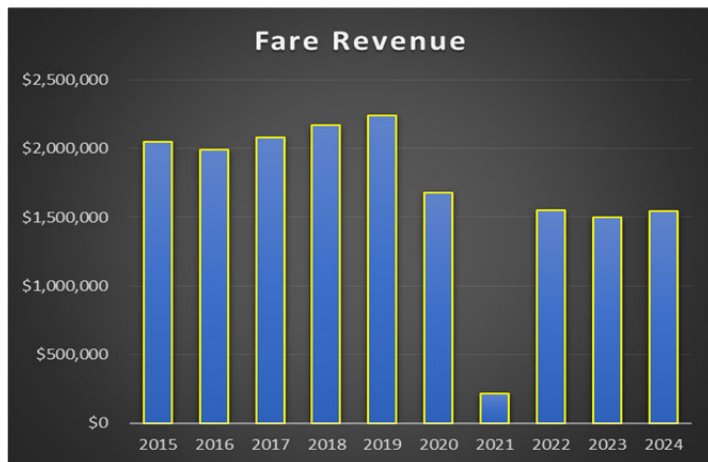
REVENUE CAPACITY

PASSENGER AND FARE DATA LAST TEN FISCAL YEARS

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Fare Revenue	\$2,051,733	\$1,994,336	\$2,080,855	\$2,169,462	\$2,243,669	\$1,679,115	\$216,589	\$1,554,774	\$1,502,643	\$1,543,123
Passengers	2,059,884	2,419,688	2,509,161	2,667,614	2,729,566	2,458,740	2,115,715	1,665,517	1,907,935	2,035,717
Average fare per passenger	\$1.00	\$.82	\$0.83	\$0.81	\$0.82	\$0.68	\$0.10	\$0.93	\$0.76	\$0.76

¹ Source: CMRTA Audited Financial Statements. Includes Transit Fares and Special Fares.

² Sources: National Transit Database Reports



**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

REVENUE CAPACITY

FARE STRUCTURE AS OF JUNE 30, 2024

Fares: <i>Effective 1/28/2019</i>	Basic	Discount¹	Express	ADA Mandated Service²
One Way	\$2.00	\$1.00	\$4.00	\$4.00
All Day	\$4.00	\$2.00	\$6.00	-
7-Day Pass	\$14.00	\$7.00	\$28.00	-
31-Day Pass	\$40.00	\$20.00	\$80.00	-
10 Ride	-	-	-	\$40.00
Route Deviation	+\$2.00	+\$1.00	-	-
Soda Cap Connector	FREE	FREE	FREE	FREE
Transfer (60 min only) <i>Requires COMETCard</i>	FREE	FREE	FREE	FREE

¹ Eligible passengers include veterans, seniors (65+), youth (ages 16 and 17), Medicare card holders, and persons with disabilities.

² ADA Regulations permit fares for ADA mandated trips to be as high as \$4.00.

Other Passes	Current Fare
UPass (4-5 month pass, Fall, Spring and Summer) <i>Sold to college students with valid school issued ID***</i>	\$80.00
Youth (under 10)	Free (with paying adult)
Youth (under 16)	Free (with COMET issued ID)

*** Decreases \$20.00 each month until the 4th month, then remains at \$20.00.

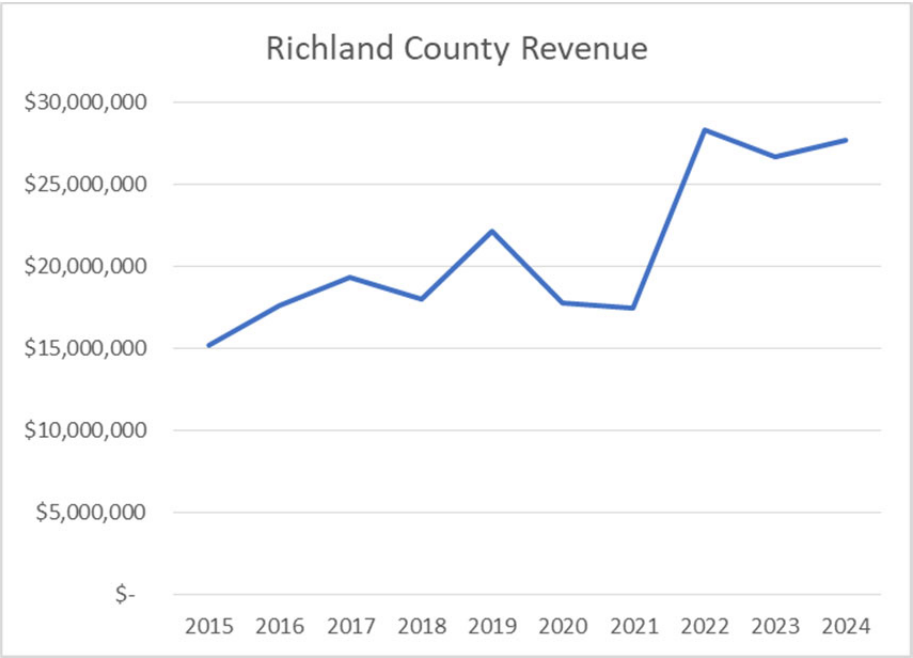
Source: The COMET Website: <http://catchthecomet.org/fare-info/>

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION

REVENUE CAPACITY

RICHLAND COUNTY TRANSPORTATION REVENUE
LAST TEN FISCAL YEARS

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Richland County Revenue	\$ 15,161,645	\$17,621,058	\$ 19,312,215	\$ 18,019,620	\$ 22,136,456	\$ 17,792,536	\$ 17,474,903	\$ 28,267,790	\$26,682,327	\$27,673,683



Penny revenue started on November 1, 2013. Previous revenues were vehicle registration/road tax revenue.

Source: CMRTA Audited Financial Statements

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

REVENUE CAPACITY

**SALES TAX REVENUE GENERATED IN RICHLAND COUNTY
LAST TEN FISCAL YEARS**

Fiscal Year End	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Total Sales Tax Generated	\$53,780,486	\$61,701,280	\$64,538,923	\$65,382,803	\$68,900,109	\$70,257,321	\$79,445,738	\$87,712,438	\$103,071,952	\$98,377,829
Direct Tax Rate	8%	8%	8%	8%	8%	8%	8%	8%	8%	8%

Source: Richland County Finance Department

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

REVENUE CAPACITY

**LEXINGTON COUNTY TRANSPORTATION REVENUE
LAST TEN FISCAL YEARS**

Fiscal Year End	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Lexington County	\$89,272	\$88,319	\$111,493	\$112,474	\$125,595	\$127,500	\$140,250	\$140,250	\$161,288	\$161,288
Cayce	\$20,137	\$20,137	\$25,420	\$25,644	\$28,636	\$30,150	\$33,165	\$33,165	\$38,140	\$45,768
Springdale	\$6,712	\$6,712	\$8,473	\$8,548	\$9,545	\$10,050	\$11,055	\$11,055	\$11,056	\$15,256
Lexington Medical Center	\$6,712	\$6,712	\$8,473	\$8,548	\$9,545	\$10,050	\$11,055	\$11,055	\$12,712	\$13,268
City of West Columbia (Soda Cap Connection)	\$20,137	\$20,137	\$25,420	\$25,644	\$28,636	\$40,150	\$34,000	-	-	-
Lexington County 92X	-	-	-	-	\$21,315	\$21,741	\$22,828	\$24,229	\$27,864	\$26,168
Total	\$142,970	\$142,017	\$179,281	\$180,858	\$201,956	\$217,900	\$229,525	\$219,754	\$251,060	\$261,748

Source: CMRTA Audited Financial Statements

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

ECONOMIC AND DEMOGRAPHIC INFORMATION

**ECONOMIC AND DEMOGRAPHIC STATISTICS
LAST TEN FISCAL YEARS – RICHLAND COUNTY**

Year	Population (a)	Total Personal Income (amounts in thousands) (b)	Per Capita Personal Income (b)	Public School Enrollment (c)	Unemployment Rate (d)
2015	401,566	17,003,891	41,881	51,842	6.6%
2016	407,051	17,407,645	42,560	51,885	5.4%
2017	409,549	18,218,346	44,241	51,793	4.2%
2018	411,592	18,868,466	45,554	52,210	3.6%
2019	414,576	19,664,968	47,299	52,193	3.2%
2020	415,759	20,654,076	49,678	51,975	8.7%
2021	416,147	20,746,377	49,808	49,963	4.6%
2022	418,307	22,161,988	52,980	50,454	3.5%
2023	421,566	22,748,912	53,963	50,547	3.6%
2024	425,138	24,301,007	57,160	51,040	4.8%

Notes:

- (a) All years based on estimated population by US Census Bureau
- (b) South Carolina Office of Research and Statistics
- (c) South Carolina Department of Education
- (d) South Carolina Employment Security Commission

- Information not Available

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

ECONOMIC AND DEMOGRAPHIC INFORMATION

**ECONOMIC AND DEMOGRAPHIC STATISTICS
LAST TEN FISCAL YEARS – LEXINGTON COUNTY**

Fiscal Year	Estimated Population (1)	Total Personal Income (2)	Per Capita Personal Income	School Enrollment (3)	Unemployment Rate (4)
2015	277,437	11,817,104,000	42,594	54,053	5.4%
2016	281,187	12,328,338,000	43,844	54,712	4.5%
2017	284,254	13,014,154,000	45,784	55,551	3.6%
2018	287,552	13,384,054,000	46,545	55,969	3.5%
2019	291,223	14,228,891,000	48,859	56,594	2.8%
2020	295,033	15,407,874,000	52,224	57,224	3.3%
2021	300,482	16,801,385,000	55,915	56,096	3.9%
2022	304,797	17,396,614,000	57,076	57,148	2.8%
2023	309,081	*	*	57,615	2.7%
2024	313,425	*	*	56,295	2.7%

Sources:

- (1) *US Department of Commerce – Bureau of Economic Analysis
2022 & 2023 – Estimate based on growth over last 5 years.*
- (2) *US Department of Commerce - Bureau of Economic Analysis*
- (3) *S.C. Department of Education (Based on 135-Day Enrollment of 180 Day Period)*
- (4) *Bureau of Labor Statistics (average for fiscal year)*

** Information not available at this time*

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

ECONOMIC AND DEMOGRAPHIC INFORMATION

**PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO – RICHLAND COUNTY**

Employer	FISCAL YEAR 2024			FISCAL YEAR 2015		
	Employees (a)/(b)	Rank	Percentage of Total County Employment (b)	Employees	Rank	Percentage of Total County Employment (b)
Prisma Health Midlands	14,000-16,000	1	7.12%	*	*	*
Blue Cross Blue Shield	9,000-11,000	2	4.75%	6,000-7,000	2	3.50%
University of South Carolina	6,000-7,000	3	3.09%	5,000-6,000	3	3.25%
SC Department of Corrections	4,000-5,000	4	2.14%	*	*	*
SC Department of Social Services (SCDSS)	4,000-5,000	5	2.14%	*	*	*
Richland County School District 1	4,000-5,000	6	2.14%	4,000-5,000	5	2.19%
SC Department of Mental Health	4,000-5,000	7	2.14%	3,000-4,000	6	2.06%
SC Department of Transportation (SCDOT)	4,000-5,000	8	2.14%	4,000-5,000	4	2.39%
Richland County School District 2	3,000-4,000	9	1.66%	3,000-4,000	7	1.79%
SC Department of Health & Environmental Control (SCDHEC)	3,000-4,000	10	1.66%	3,000-4,000	8	1.68%
City of Columbia	2,000-3,000	*	1.19%	2,000-3,000	10	1.16%
AT&T (BellSouth)	2,000-3,000	*	1.19%	2,000-3,000	9	1.30%
Palmetto Health Alliance	*	*	*	8,000-9,000	1	4.87%
Totals	61,000-77,000		31.33%	40,000-50,000		24.19%

Sources:

(a) Central South Carolina Alliance

(b) South Carolina Department of Employment & Workforce

Note:

Percentage of total County employment is based on the midpoints in the ranges given.

* Information not available at this time.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

ECONOMIC AND DEMOGRAPHIC INFORMATION

**PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO – LEXINGTON COUNTY**

Employer	Fiscal Year 2024			Fiscal Year 2015		
	Employees	Rank	Percentage of Total County Employment	Employees	Rank	Percentage of Total County Employment
Lexington Medical Ctr	8,700	1	5.51%	6,000	1	4.28%
Lexington School District 1	4,434	2	2.81%	3,695	2	2.64%
State Government	2,876	4	1.82%	1,500	5	1.59%
Michelin Tire	2,746	6	1.74%	2,225	4	1.64%
Amazon	2,700	3	1.71%	2,071	9	0.86%
Wal-mart	2,300	5	1.46%	2,105	6	1.53%
County of Lexington	1,944	7	1.23%	1,560	8	1.11%
Dominion	1,539	8	0.98%	1,952	7	1.41%
Lexington School District 5	1,252	9	0.79%	1,118	3	1.71%
Spectrum	1,100	10	0.70%	*	*	*
Lexington School District 2	*	*	*	1,147	10	0.82%
Totals			18.75%			17.59%

Source: SC Department of Employment & Workforce, Central SC Alliance, and Company Representatives.

Note:

* Information not available at this time.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

OPERATING INFORMATION

**AUTHORITY PROFILE
AS OF JUNE 30, 2024**

Date the Authority was formed	May 2000															
Form of Governance	Board of Directors, with Executive Director/CEO															
Total Full Time Employees	20															
Service Area	Richland and Lexington Counties															
Service Area of Authority (in square miles)	1,530 square miles: 772 – Richland County; 758 – Lexington County															
Population of service area	646,895															
Local Financial Support	Richland County Penny and Lexington County General Fund															
Number of Bus Routes	Total 44: 43 – Fixed Routes (including U of SC); 1 – ReFLEX Routes															
Scheduled vs Actual Revenue Service Hours																
	<table><tr><td></td><td>Scheduled</td><td>Actual</td></tr><tr><td>Fixed Routes</td><td>166,043</td><td>164,483</td></tr><tr><td>ReFlex Routes</td><td>4,752</td><td>2,970</td></tr><tr><td>USC Routes</td><td>16,855</td><td>24,724</td></tr><tr><td>Total</td><td>187,650</td><td>192,177</td></tr></table>		Scheduled	Actual	Fixed Routes	166,043	164,483	ReFlex Routes	4,752	2,970	USC Routes	16,855	24,724	Total	187,650	192,177
	Scheduled	Actual														
Fixed Routes	166,043	164,483														
ReFlex Routes	4,752	2,970														
USC Routes	16,855	24,724														
Total	187,650	192,177														
Number of Passengers Trips	2,035,717															
Number of Vehicles in Service	Total 98: 76 – Fixed Routes; 22 – DART															
Bus Stops	1,607															
Bus Shelters	157															

Source: National Transit Database: <https://www.transit.dot.gov/ntd/census-updates>

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

**OPERATING INFORMATION
SUMMARY OF CONTRACTS
AS OF JUNE 30, 2024**

Contract Type	Contractor	Services Provided	Contract Term
RFP	A James Global	Landscaping	3 year with 2 one year ext
RFP	ABLE SC	ADA & Mobility Management	3 years with 2 one year ext
RFP	AmeriGas	Propane Fuel	3 years with 2 one year ext
RFP	AOS	Shelter/Bus Sign Install	1 year with 4 one year ext (end FY25)
RFP	B&C Associates	Janitorial Services	3 years with 2 one year ext
RFP	Brownstone	A&E Services - Water, etc.	3 years with 2 one year ext
RFP	Burr Forman McNair Law Firm	Legal services	3 years with 2 one year ext
RFP	Chernoff Newman	Marketing	1 year with 2 one year ext
Intergovernmental Agreement	City Center Partnership	Security Ambassador	1 year with ext
Sole Source	CTE	Hydrogen Bus Deployment	1 year
Sole Source	Enterprise	Vanpool Services	6 months with 5 one year options
RFP	Flock & Rally	Marketing	2 years with 3 one-year ext
RFP	Gateway Outdoor Advertising	Bench, shelter and bus Ads	5 years with 3 five year ext
RFP via State	Guttman Energy Inc.	Bio-Diesel Fuel	1 year with 4 one year ext
RFP, Sole Source	Poston, Moree & Moree, CPA, PA	Audit	1 year
RFP	IT1 Solutions	IT Support	1 year
Sole Source	Lyft	Demand Response Services	1 year with auto annual renewal
Emergency	G & I Security	Security Services	1 year
RFP	New Flyer of America	Bus Purchase	5 years
Quotes	Nexsen Pruet	Lobbyist/Legislative Matters	Infinite
RFP via State	Pollock	Copier	1 years with 4 one-year ext
RFP	RATP Dev	Operations	5 year with 3 three year ext and 2 two year ext
Quotes	Remix	Planning Software	3 year
Sole Source	Robinson Gray Law Firm	Penny Legal Counsel	Infinite
RFP	Sightline	Decaling & Advertising	1 year with 3 one year ext
Quotes	Smartmaps	Timetables Development	Until Terminated
Sole Source	SPX Genfare	Project Based Support	Infinite
RFP	Strategic Mapping	Intelligent Transportation System (ITS)	3 year with 2 one year ext
RFP	TransLoc	AVL Vehicle Tracking & Microtransit	3 year with 5 one year ext
RFP	Trapeze dba TripSpark Technologies	Software Maintenance	Until Terminated

Revenue Generating Contracts

Aramark	Free rides to employeescontracts	3 years
McEntire Produce	Free rides to employees	3 years
Prisma Health	Free rides to employees	3 years
Allen University	Free rides to employees, staff & students	3 years
Benedict	Free rides to employees, staff & students	3 years
Columbia College	Free rides to employees, staff & students	3 years
Lex-Richland 5	Free rides to employees, staff & students	3 years
Midlands Tech	Free rides to employees, staff & students	3 years
Richland District One	Free rides to employees, staff & students	3 years
Richland District Two	Free rides to employees, staff & students	3 years
USC Gamecock Express	Free rides to public at football season	1 year with automatic annual renewal
USC Carolina Shuttle	Free rides to students	2 one year ext
Lamar Advertising	Lease of land for billboard advertising	20 years

Contract Source: Grants and Procurement Department

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

OPERATING INFORMATION

**FLEET INVENTORY
AS OF JUNE 30, 2024**

Quantity	Year	Vehicle Type	Service
1	2002	35' Blue Bird	Contingency
2	2015	Dodge Caravan	DART
20	2016	25' StarCraft Allstar	DART/ReFlex
2	2020	27' Ford Champion LF 240 Cutaway	Fixed Route
2	2023	35' NF ELECTRIC XD35	Fixed Route
2	2024	40' NF HYDRO/ELECT XD40	Fixed Route
8	2010	35' New Flyer X35	Fixed Route
10	2014	25' StarCraft Allstar	Fixed Route
8	2017	25' StarCraft Allstar	Fixed Route
23	2017	35' New Flyer X35	Fixed Route
8	2017	40' New Flyer X40	Fixed Route
1	2006	Ford F-450	Non-Revenue
1	2014	Chevrolet 2500	Non-Revenue
1	2016	Dodge Caravan	Non-Revenue
1	2018	Chevrolet Malibu	Non-Revenue
1	2018	Dodge Journey	Non-Revenue
2	2018	Kia Niro	Non-Revenue
1	2019	Dodge Grand Caravan	Non-Revenue
1	2019	Dodge Ram 2500	Non-Revenue
2	2019	Ford Fusion	Non-Revenue
4	2021	35' New Flyer XD35	USC (Fixed Route)
8	2021	40' New Flyer XD40	USC (Fixed Route)
109	TOTAL		

Source: Maintenance Department

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

OPERATING INFORMATION

**SUMMARY OF CAPITAL ASSETS
LAST TEN FISCAL YEARS**

Fiscal Year End	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Number of buses owned										
Fixed Route	39	48	58	58	58	62	67	72	72	76
DART	23	23	23	23	23	23	25	25	25	25
Construction In Progress	-	-	-	-	-	-	-	\$503,346	\$1,809,083	\$2,367,954
Assets Being Depreciated:										
Land Improvements	-	-	-	-	30,000	30,000	30,000	30,000	30,000	30,000
Buildings	13,994,268	13,994,268	13,994,268	13,994,268	14,244,042	15,417,837	15,939,087	16,481,433	16,526,034	16,598,999
DART Vehicles	11,497,221	11,497,221	25,149,926	1,865,680	1,802,347	1,939,196	2,284,945	2,284,945	2,274,397	2,276,400
Fixed Route Buses	974,577	2,776,924	2,776,924	19,160,065	18,705,242	18,894,160	21,059,049	24,940,398	24,969,324	29,316,665
Trolleys	-	-	-	-	-	40,325	40,325	40,325	40,325	40,325
Vehicles (Automobiles)	111,115	111,115	111,115	119,623	151,265	274,381	265,003	292,201	516,953	334,612
Machinery and Equipment	2,932,918	3,124,280	3,266,418	5,366,965	5,453,747	5,636,572	6,464,867	6,520,635	6,491,116	7,320,459
Furniture and Fixtures	2,932,918	3,124,280	3,266,418	5,366,965	5,453,747	5,636,572	6,464,867	6,520,635	249,012	249,011
Total cost	\$29,733,002	\$31,726,711	\$45,521,554	\$40,729,504	\$40,609,545	\$42,464,088	\$46,332,287	\$50,838,948	51,097,160	56,166,471
Less: accumulated depreciation	15,525,508	16,969,773	18,284,068	13,735,462	16,063,819	19,051,624	22,177,761	25,563,627	28,443,654	31,408,249
Net depreciable capital assets	\$14,209,494	\$14,758,954	\$27,239,503	\$26,994,042	\$24,545,726	\$23,412,464	\$24,154,526	\$25,275,321	\$22,653,505	\$24,758,222

Source: CMRTA Audited
Financial Statements

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

OPERATING INFORMATION

**VEHICLE OPERATING STATISTICS
LAST TEN FISCAL YEARS**

MOTORBUS	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Vehicles Operated in Annual Maximum Service (VOMS)	36	38	38	45	46	46	56	52	52	53
Vehicles Available for Annual Maximum Service (VAMS)	50	50	58	58	60	46	63	71	71	66
Total Actual Vehicle Revenue Miles (VRM)	1,596,625	2,233,328	2,333,427	2,604,374	2,623,480	2,627,936	2,067,038	2,396,952	2,369,604	2,348,840
Total Actual Vehicle Revenue Hours (VRH)	138,974	171,568	174,169	184,691	193,914	196,524	164,260	181,953	187,470	188,703
Unlinked Passenger Trips (UPT)	2,059,884	2,356,278	2,432,463	2,575,627	2,654,874	2,350,222	2,028,056	1,546,211	1,732,843	1,939,968
Passenger Miles Traveled (PMT)	4,751,310	6,101,022	6,221,042	6,364,042	6,916,524	6,760,915	301,114	6,482,762	6,601,590	9,641,079
Days Operated	362	364	363	363	363	364	359	363	363	364
DEMAND RESPONSE	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Vehicles Operated in Annual Maximum Service (VOMS)	13	16	16	19	21	18	25	24	23	17
Vehicles Available for Annual Maximum Service (VAMS)	21	23	23	23	23	18	25	25	25	22
Total Actual Vehicle Revenue Miles (VRM)	587,769	666,982	678,205	636,538	746,409	587,646	552,189	571,362	551,648	542,195
Total Actual Vehicle Revenue Hours (VRH)	34,257	38,568	39,283	33,054	39,889	37,259	30,986	35,393	31,380	29,908
ADA Unlinked Passenger Trips (UPT)	57,418	63,410	63,999	72,815	73,571	65,209	49,552	59,366	51,041	39,376
Passenger Miles Traveled (PMT)	726,929	806,891	827,063	843,604	911,092	733,458	677,190	596,282	697,472	773,517
Days Operated	362	364	363	363	363	364	364	363	362	364
VAN POOL	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Vehicles Operated in Annual Maximum Service (VOMS)	-	-	-	-	2	11	14	15	19	27
Vehicles Available for Annual Maximum Service (VAMS)	-	-	-	-	2	11	14	15	19	27
Total Actual Vehicle Revenue Miles (VRM)	-	-	-	-	2,388	65,314	434,395	429,358	429,616	498,966
Total Actual Vehicle Revenue Hours (VRH)	-	-	-	-	241	1,439	8,065	8,404	8,602	10,110
Unlinked Passenger Trips (UPT)	-	-	-	-	1,121	5,829	31,059	31,584	38,021	49,485
Passenger Miles Traveled (PMT)	-	-	-	-	11,930	298,035	1,871,117	1,646,774	1,833,882	2,101,863
Days Operated	-	-	-	-	91	135	365	365	365	366

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

OPERATING INFORMATION

**VEHICLE OPERATING STATISTICS
LAST TEN FISCAL YEARS (CONTINUED)**

DEMAND RESPONSE TAXI	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Vehicles Operated in Annual Maximum Service (VOMS)	-	-	-	-	-	59	13	49	134	MODE NOT REPORTABLE
Vehicles Available for Annual Maximum Service (VAMS)	-	-	-	-	-	59	13	49	134	
Total Actual Vehicle Revenue Miles (VRM)	-	-	-	-	-	83,449	18,660	84,709	203,438	
Total Actual Vehicle Revenue Hours (VRH)	-	-	-	-	-	4,265	906	3,745	10,572	
Unlinked Passenger Trips (UPT)	-	-	-	-	-	28,687	5,872	26,945	83,947	
Passenger Miles Traveled (PMT)	-	-	-	-	-	83,419	18,661	85,556	201,210	
Days Operated	-	-	-	-	-	365	365	365	365	
COMMUTER BUS	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Vehicles Operated in Annual Maximum Service (VOMS)	-	-	-	-	-	3	2	2	2	2
Vehicles Available for Annual Maximum Service (VAMS)	-	-	-	-	-	3	4	4	4	3
Total Actual Vehicle Revenue Miles (VRM)	-	-	-	-	-	287,544	15,120	144,574	139,311	65,699
Total Actual Vehicle Revenue Hours (VRH)	-	-	-	-	-	4,120	443	5,356	5,342	3,214
Unlinked Passenger Trips (UPT)	-	-	-	-	-	8,793	1,176	1,411	2,083	6,888
Passenger Miles Traveled (PMT)	-	-	-	-	-	154,838	62,128	60,362	59,801	55,629
Days Operated	-	-	-	-	-	251	85	252	252	346

67 *Source: National Transit Database Reports*

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

OPERATING INFORMATION

**NON-OPERATING INTERGOVERNMENTAL REVENUE AND CAPITAL CONTRIBUTIONS BY SOURCE
LAST TEN FISCAL YEARS**

Fiscal Year End	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Federal Revenue										
Federal Transit Administration Pass Through Grants (CDBG, CMCOG)	1,433,732	3,740,502	9,617,098	7,819,099	1,617,055	4,140,865	3,839,876	19,715,617	3,066,868	7,687,416
	-	-	-	-	-	-	48,259	42,388	595,135	308,434
Total Federal Revenue	1,433,732	3,740,502	9,617,098	7,819,099	1,617,055	4,140,865	3,888,135	19,758,005	3,662,003	7,995,850
State Revenue										
State Mass Transit Fund	-	1,197,252	515,897	527,836	561,930	567,919	279,073	-	-	523,709
Rural Transportation Grant-Federal	-	258,896	191,317	168,831	42,456	154,890	312,538	-	-	-
Total State Revenue	-	1,456,148	707,214	696,667	604,386	722,809	591,611	-	-	523,709
Local Revenue										
Richland County Penny Tax	15,161,645	17,621,058	19,312,215	18,019,620	22,136,456	17,792,536	17,474,903	28,267,790	26,682,327	27,673,683
Lexington County	142,970	142,017	179,281	180,858	223,271	239,641	252,353	219,754	251,060	261,748
Interest	9,212	22,117	55,621	43,327	277,401	318,332	75,868	101,986	1,190,650	2,348,905
City of Columbia	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	-
Miscellaneous	-	-	-	63,229	15,949	7,625	304,778	488,079	3,716,141	388,481
Total Local Revenue	15,373,827	17,845,192	19,607,117	18,367,034	22,713,077	18,418,134	18,167,902	29,137,609	31,900,178	30,672,817
Total Non-Operating and Capital Contributions	16,807,559	23,041,842	29,931,429	26,882,800	24,934,518	23,362,808	22,647,648	48,895,614	35,562,181	39,192,376

Source: CMRTA Audited Financial Statements

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
STATISTICAL SECTION**

OPERATING INFORMATION

**RATIO OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS**

Fiscal Year	Business-Type Activities				
	General Obligation Bonds	Revenue Bonds	Capital Lease	Total Primary Government	Percentage of Total Expenditures
2015	-	-	-	-	-
2016	-	-	-	-	-
2017	-	-	-	-	-
2018	-	-	-	-	-
2019	-	-	\$ 19,638	\$ 19,638	0.08%
2020	-	-	\$ 16,086	\$ 16,086	0.06%
2021	-	-	\$ 12,113	\$ 12,113	0.04%
2022	-	-	\$ 7,670	\$ 7,670	0.02%
2023	-	-	\$ 2,701	\$ 2,701	0.01%
2024	-	-	-	-	-

SINGLE AUDIT SECTION

POSTON, MOREE & MOREE, P.A.

Certified Public Accountants

Robin B. Poston CPA

Stacey C. Moree CPA
Wyndie B. Moree CPA

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Central Midlands Regional Transit Authority
Columbia, South Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Central Midlands Regional Transit Authority, as of and for the year ended June 30, 2024 and the related notes to the financial statements which collectively comprise Central Midlands Regional Transit Authority's basic financial statements and have issued our report thereon dated January 31, 2025.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Central Midlands Regional Transit Authority's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Central Midlands Regional Transit Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weakness may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Poston, Moree & Moree, CPAs

Poston, Moree & Moree, P.A.
Certified Public Accountants

Georgetown, South Carolina
January 31, 2025

POSTON, MOREE & MOREE, P.A.

Certified Public Accountants

Robin B. Poston CPA

Stacey C. Moree CPA
Wyndie B. Moree CPA

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors
Central Midlands Regional Transit Authority
Columbia, South Carolina

Report on Compliance for Each Major Program

Opinion on each Major Federal Program

We have audited Central Midlands Regional Transit Authority's compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Central Midlands Regional Transit Authority's major federal programs for the year ended June 30, 2024. Central Midlands Regional Transit Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Central Midland Regional Transit Authority complied, in all material respects, with the types of requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit procedures of Title 2 *U.S. Code of Federal Regulations Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Central Midlands Regional Transit Authority and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Central

Midlands Regional Transit Authority's compliance with compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirement of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Central Midlands Regional Transit Authority's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Central Midlands Regional Transit Authority's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Central Midlands Regional Transit Authority's compliance with the requirement of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Central Midlands Regional Transit Authority's compliance with the compliance requirements referred to above and performing such other procedures we considered necessary in the circumstances.
- Obtain an understanding of Central Midlands Regional Transit Authority's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion of the effectiveness of Central Midlands Regional Transit Authority's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those in charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention to those in charge of governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given those limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion was expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Poston, Moree & Moree, CPAs

Poston, Moree & Moree, P.A.
Certified Public Accountants

Georgetown, South Carolina
January 31, 2025

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2024**

SUMMARY OF THE AUDITOR’S RESULTS

1. The independent auditor’s report on the financial statements expresses an unmodified opinion.
2. No significant deficiencies were disclosed during the audit of the basic financial statements as reported in the Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
3. The audit disclosed no instances of non-compliance in relation to the financial statements.
4. No significant deficiencies were disclosed during the audit of the major federal award programs as reported in the Independent Auditor’s Report on Compliance with Requirements Applicable to each Major Program and Internal Control over Compliance in Accordance with the Uniform Guidance.
5. The report on compliance for major programs expressed an unmodified opinion.
6. The audit disclosed no audit findings that are required to be reported in accordance with the Uniform Guidance.
7. The major programs of Central Midlands Regional Transit Authority included in the audit were:

<u>Programs</u>	<u>CFDA #</u>
Federal Transit Cluster:	
Urbanized Area Grant	20.507
Bus and Bus Facility Formula	20.526

8. The dollar threshold for Type A programs for Central Midlands Regional Transit Authority was \$750,000.
9. Central Midlands Regional Transit Authority qualifies as a low-risk auditee.

FINDINGS IN RELATION TO THE AUDIT OF THE FINANCIAL STATEMENTS

1. No matters were reported.

FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

1. No matters were reported.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2024**

	Project Number	Assistance Listing Number	Expenditures
Federal Grantor/Pass-Through Grantor/Program Title			
U.S. Department of Transportation			
Direct Programs			
Federal Transit Administration			
Federal Transit Cluster:			
Bus and Bus Facility Formula	SC-2021-004	20.526	39,442
Urbanized Area Grant	SC-2019-008	20.507	1,536
Formula Grant	SC-90-X247	20.507	1,255
Formula Grant	SC-2023-016	20.526	32,916
Formula Grant	SC-2023-012	20.507	101,348
Formula Grant	SC-2018-008	20.507	1,568
Formula Grant	SC-2020-015	20.507	1,251,867
Formula Grant	SC-2021-019	20.507	1,400,203
Formula Grant	SC-2022-045	20.526	2,381,968
Formula Grant	SC-2024-024	20.507	2,475,313
Total U.S. Dept. of Transportation Direct Programs			\$ 7,687,416
Passed Through Central Midlands Council of Governments			
Formula Grant	SC-90-X274	20.507	4,920
Formula Grant	SC-90-X257	20.507	16,446
Total Passed Through Central Midlands Council of Governments			\$ 21,366
Total - Federal Transit Cluster			\$ 7,708,782
Rural Area Program			
Passed Through State Dept. of Transportation: OPT			
RTAP - SC-2022-017	T24R0M4-01	20.509	3,215
Total Rural Area Program			\$ 3,215
Transit Services Program Cluster			
Passed Through Central Midlands Council of Governments			
Senior Mobility	SC-2022-039	20.513	248,788
Mobility Specialist	TR19-04-001	20.516	\$ 35,065
Total Transit Services Program Cluster			\$ 283,853
Total U.S. Department of Transportation			\$ 7,995,850
Total Federal Programs			\$ 7,995,850

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2024**

1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Central Midlands Regional Transit Authority and is presented on the accrual basis, the same basis of accounting used to prepare the basic financial statements as described in Note 1 of the financial statements.

The Schedule of Expenditures of Federal Awards has been prepared on the accrual basis of accounting and includes the federal grant activity of Central Midlands Regional Transit Authority. The information in this schedule is presented in conformity with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Central Midlands Regional Transit Authority, it is not intended to and does not present financial position or changes in net position or cash flows of Central Midlands Regional Transit Authority.

2. FEDERAL NON-CASH ASSISTANCE

Central Midlands Regional Transit Authority did not receive or expend federal awards in the form of non-cash assistance and had no federal loan guarantees at June 30, 2024.

3. DETERMINATION OF MAJOR PROGRAMS

Major federal programs were determined in accordance with the Uniform Guidance. For the year ended June 30, 2024, the following program was determined to be a major program in accordance with the Uniform Guidance: Federal Transit Cluster.

4. RECONCILIATION OF CURRENT FUND REVENUES TO SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

Total per Expenditures of Federal Awards	\$ <u>7,995,850</u>
Total Federal Revenue	
Non-Operating Grants	\$ 3,042,296
RTAP Funds- Federal	3,215
Capital Grants	<u>4,950,339</u>
	\$ <u>7,995,850</u>

5. TYPE A PROGRAM DOLLAR THRESHOLD

The dollar threshold for Type A programs was \$750,000.

6. INDIRECT COST

Central Midlands Regional Transit Authority has not elected to use the 10% de minimis indirect cost rate.

7. PASS THROUGH GRANTS

Central Midlands Regional Transit Authority did not provide any federal awards to sub recipients for the year ended June 30, 2024.

**CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
COLUMBIA, SOUTH CAROLINA
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2024**

Prior Year Findings – Financial Statement Audit

No matters were reported.

Prior Year Findings – Major Federal Award Programs

No matters were reported.

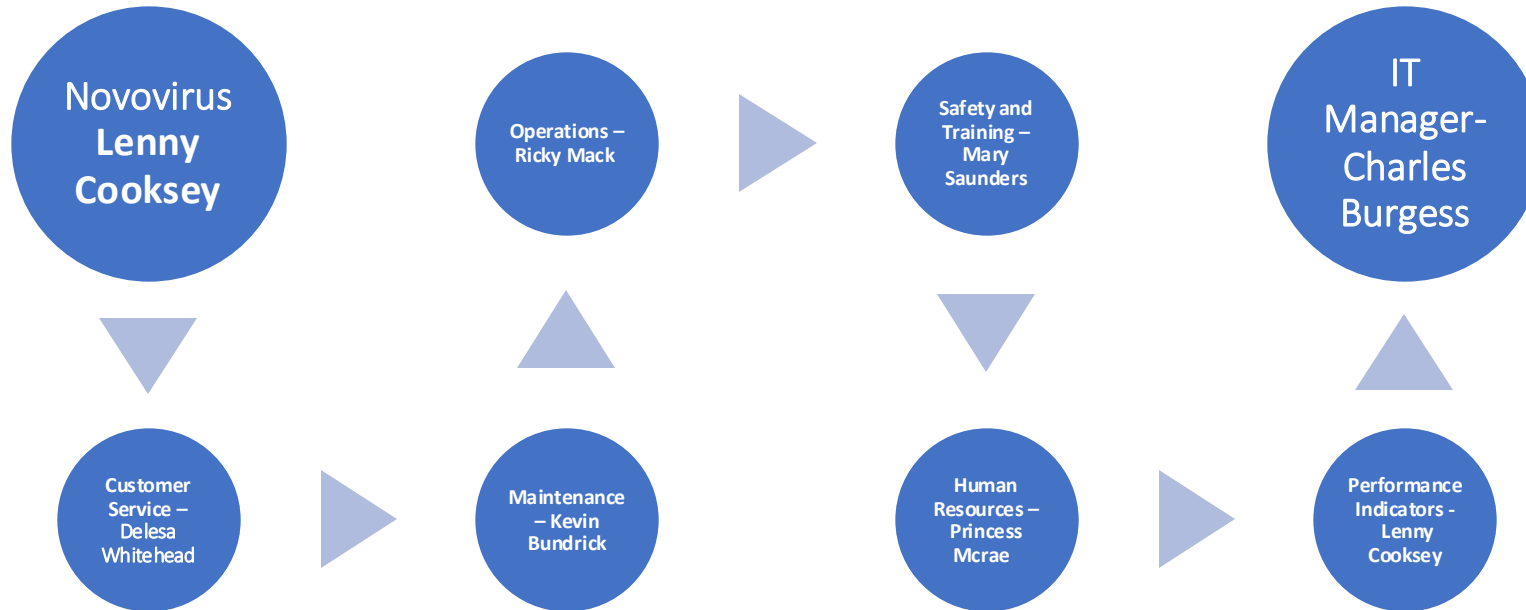




RATP Dev USA Monthly Performance Report

**December
2024**

Hot Topics:





Norovirus

U.S. norovirus cases spiking this holiday season.

Outbreaks are typically more widespread in **January** and **February**, the data shows, raising concerns that the spike could continue. Most norovirus cases are transmitted directly from one person to another, the CDC said, from actions such as touching food or eating utensils. Restaurants, cruise ships, healthcare facilities and schools are common transmission sites. Additionally, contaminated food, water and surfaces can spread the virus.

Signs and symptoms

A person usually develops symptoms 12 to 48 hours after being exposed to norovirus.

- **Most common symptoms:** Diarrhea, vomiting, nausea, stomach pain
- **Other symptoms:** Fever, headache, and body aches

If you have norovirus illness, you can feel extremely ill, and vomit or have diarrhea many times a day. This can lead to dehydration (loss of body fluids), especially in young children, older adults, and people with other illnesses. Symptoms of dehydration include:

- Decreased urination
- Dry mouth and throat
- Feeling dizzy when standing up
- Crying with few or no tears
- Unusual sleepiness or fussiness

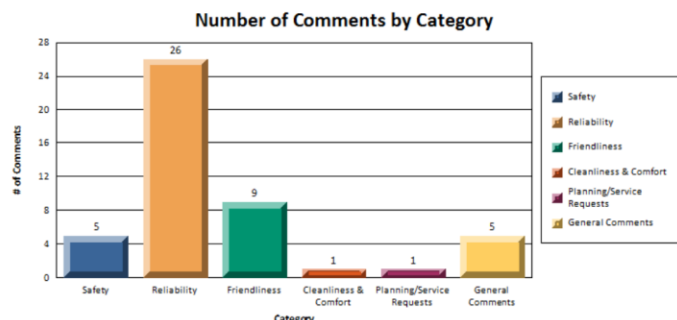




Customer Service

CUSTOMER COMMENTS

For the Period: 12/1/2024 to 12/31/2024

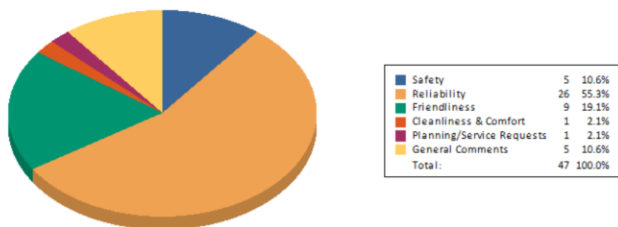


For the month of December 2024, RATP Dev had a total of 45 customer complaints compared to 40 of November 2024, that is a 12.5% increase from the previous month. The Safety category decreased from 24.40% to 10.6% and the Reliability category increased to 55.3% from 39.0% of the previous month.

December: We had **11** Pass By complaints of which 2 were invalid, and 2 were valid. 7 are still under investigation

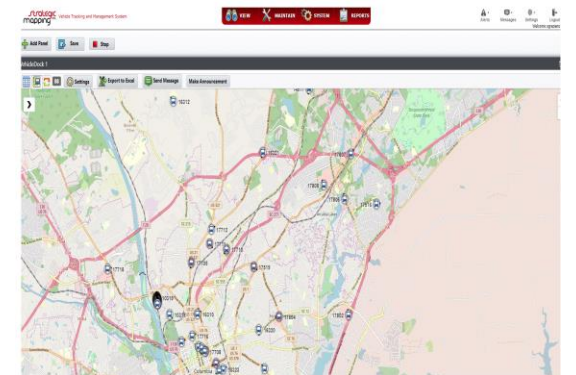
The complaint rate 3.58% (complaints per 10,000 riders) for the month of December is below our target goal of 4.00 to 6.00 complaints per 10,000 customers.

Percentage by Category





OTP for Fixed Route / DART / Flex



On-time performance is a leading indicator of service reliability and is inscribed as an essential [service standard](#). On-time performance measures the percentage of actual arrival times that are between (<1) minutes early and five (<6) minutes late at designated points along transit routes. The metric is reported by the COMET's AVL system for Fixed Route (Strategic Mapping) and DART Paratransit (Trapeze).

Fixed Route OTP for December 2024: **69.11%**

USC OTP for December 2024: **73.49%**

- **Top 5:** 14,401,301,13,45 **Bottom 5:** 16, 4,25,44,2
- Fixed Route OTP increased **1.61%**, compared to November 2024 at 68.01%
- DART/Paratransit OTP for November 2024: **77.91 %**
- DART/Paratransit OTP decrease **2.07 %** compared to October 2024 at **79.98%**



GENFARE 

[SOLUTIONS FOR TRANSIT]

UTA

ADVANCED APC

**UTA ADVANCED APC
SYSTEM**

RIDERSHIP COMPARISON

FIXED ROUTE RIDERSHIP SUMMARY

- TOTAL RIDERSHIP DECEMBER 2024: 110,769
- TOTAL RIDERSHIP DECEMBER 2023: 130,500
- **RIDERSHIP DECREASE BY 15.12% COMPARED TO DECEMBER 2023**

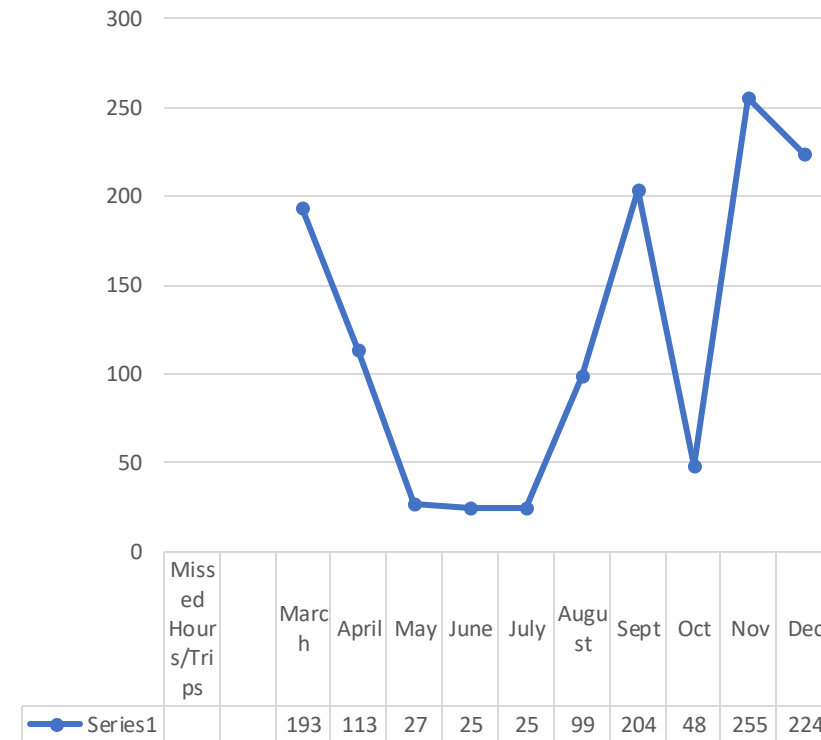
PREVIOUS MONTH COMPARISON

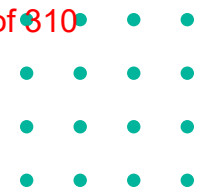
- TOTAL RIDERSHIP FOR DECEMBER 2024: 110,769
- TOTAL RIDERSHIP FOR NOVEMBER 2024: 134,162
- **RIDERSHIP DECREASES BY 17.43% COMPARED TO NOVEMBER 2024**



Average Daily Ridership

Average Daily Ridership					
	Monthly Ridership		Average Daily Ridership		
Month	2023	2024	2023	2024	% Change
January	144,066	134,034	20,581	19,148	-7%
February	150,528	132,246	21,504	18,892	-12%
March	158,632	141,309	22,662	20,187	-11%
April	147,800	139,772	21,114	19,967	-5%
May	131,263	145,293	18,752	20,756	11%
June	127,984	132,782	18,283	18,969	4%
July	123,381	140,230	17,626	20,033	14%
August	136,820	148,840	19,546	21,263	9%
September	134,969	140,220	19,281	20,031	4%
October	132,922	158,783	18,989	22,683	19%
November	133,717	134,162	19,102	19,166	0%
December	130,500	110,769	18,643	15,824	-15%
Year to Date	1,652,582	1,658,440	236,083	236,920	0%





GAMECOCK RIDERSHIP

Route	December 2024 Totals	November 2024 Totals	Variance	% Change
13 North Loop	966	1,884	918	-95%
14 Express	1,247	2,658	1411	-113%
15 Yellow	1,394	2,753	1359	-97%
16 Greek Village	13	37	24	-185%
17 Green	1,253	2,812	1559	-124%
18 Red	1,827	4,013	2186	-120%
19 Blue	3,218	7,254	4036	-125%
20 West Campus	4,614	9,850	5236	-113%
24 Evening 1	48	84	36	-75%
25 Evening 2	229	482	253	-110%
	14,809	31,827	17,018	-115%



- 14,809 Total passenger boardings for December 2024.
- A Decrease of 17,018 passengers compared to November 2024.



DART

Passenger Information

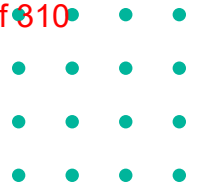
<i>Clients</i>	72.09	%
<i>Companions</i>	0.00	%
<i>Attendants</i>	27.17	%
<i>Others</i>	0.75	%
<i>Pass. Per Trip</i>	1.30	
<i>Average Length</i>	32.32	Minutes
<i>Average Distance</i>	8.54	Miles
<i>Transferred Passengers</i>	0	

Requested Trip Information

<i>Total Requested</i>	6679	<i>No Shows</i>	97
<i>Unscheduled</i>	8	<i>Cancels CD</i>	162
<i>Unscheduled</i>	0.12 %	<i>No Shows</i>	3.88 %
<i>Cancel Adv.</i>	1457		
<i>Late Cancels</i>	140	<i>No Shows Other</i>	0
<i>Same Day</i>	460	<i>Cancel Other</i>	7
<i>Site Closure</i>	207	<i>Missed</i>	3
<i>User Error</i>	86	<i>MissedT</i>	0
<i>Cancels</i>	35.29 %	<i>Missed</i>	0.04 %
	<i>Transferred Trips</i>		0



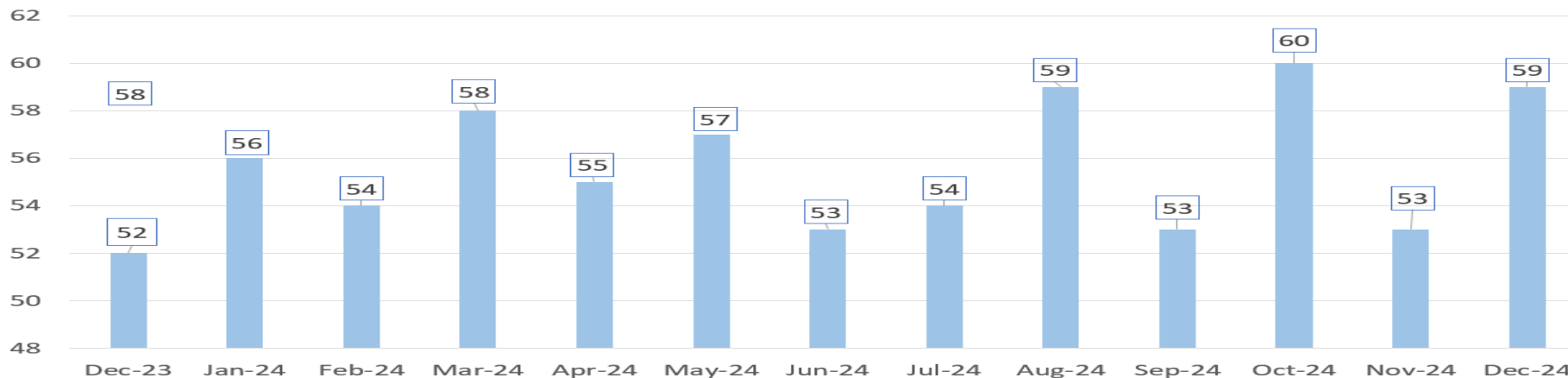
Preventive Maintenance

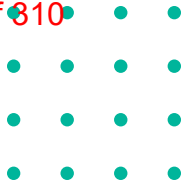


Total Miles Between Road Calls Target 12,000

December 2024 Total Miles Between Road Calls 11,966

Scheduled PMIs = 59
Completed PMIs = 59
100% On-Time
PMI'S ARE TRIGGERED BY ACCUMULATED MILEAGE
AMOUNT VARIES BY MONTH





Safety Performance

Vehicle Accidents

	Fixed	Flex	Dart	Total
Revenue Incidents	8	0	5	13
Deadhead Incidents	0	0	0	0
Per 100,000 Miles	4.03	0	7.66	4.93
Total Incidents	8	0	5	13
Preventable Accidents	3	0	3	6
Per 100,000 Miles	1.51	0	4.60	2.27

	Fixed	Flex	Dart	Total
Revenue Injuries	0	0	0	0
Deadhead Injuries	0	0	0	0
Per 100,000 Miles	0	0	0	0
Total Injuries	0	0	0	0





HR-Staffing & Recruitment



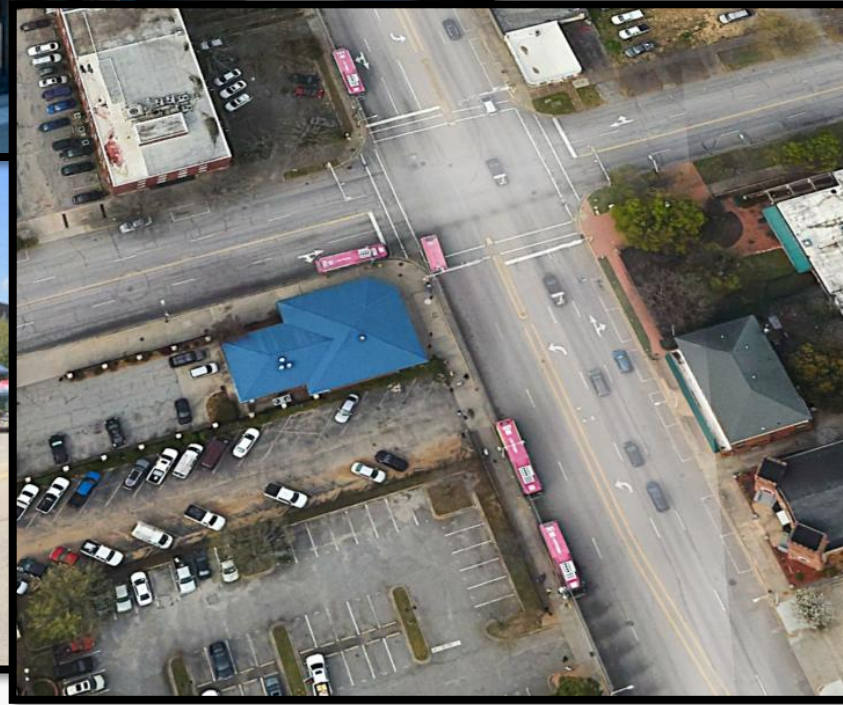
Description	Active	Training	Leave	Total
Fix Route Operators	100	8	8	116
Ops Supervisor / Dispatcher FR/USC	14	0	01	15
DART/Re-Flex Reservationist	3	0	0	3
TCS Total Operators	27	0	0	27
IT Analyst	0	0	0	0
Mechanics	12	0	0	12
Lead mechanic/Maintenance Supervisor	1	0	0	1
Utility Worker	10	0	0	10
Utility Supervisor	1	0	0	1
Administrative	11	0	0	11
Totals	179	8	9	196



Reducing the Bus Line-Up at COMET Central

Boris Palchik

February 12, 2025



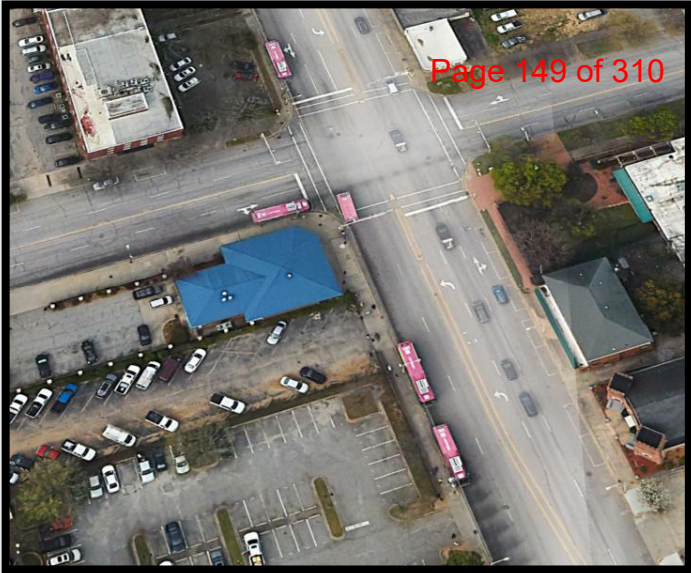
WARNER
TRANSPORTATION CONSULTING

ROUTESPROUT
— — — — —

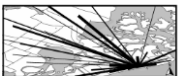


Current Conditions

- The COMET operations are currently built around a “pulse” system where most routes meet up at COMET Central at least once an hour to facilitate transfers and connections
 - Common approach for systems with limited frequency
 - Up to 14 buses at COMET Central at peak times



Current				
Bay	0:00	0:15	0:30	0:45
1		101		101
2		301		301
3		401		401
4		501		501
5		701		701
6		801		801
7		4		4
8		6		11
9		12		
10		21		
11		42		
12		61		
13		84		
14		91		
15				



“It is the intent to ***reduce the number of buses that meet at COMET Central*** to facilitate a changing downtown roadway configuration, with the goal of ***making the system as efficient, effective, and equitable as possible.***”

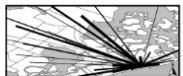
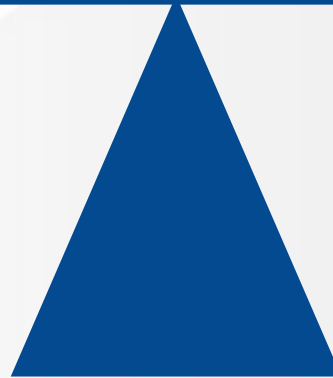
- CMRTA On-Time Performance Study RFQ, March 2024



Challenge

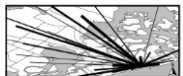
*reduce the number
of buses that meet
at COMET Central*

*making the system as
efficient, effective, and
equitable as possible*



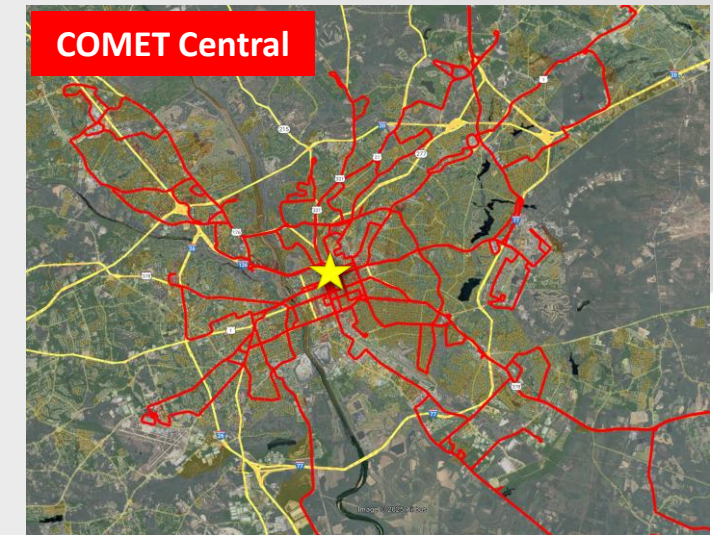
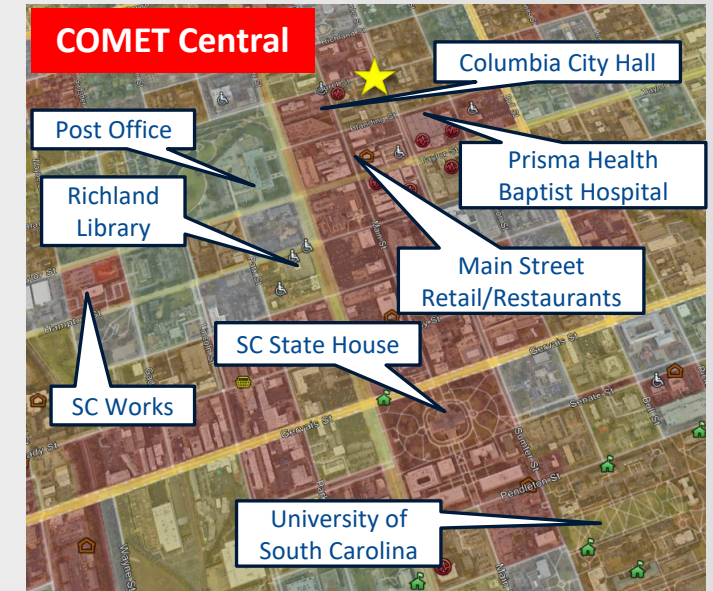
Possible Solutions

1. Relocate primary pulse point
2. Stagger schedules to reduce maximum number of buses at COMET Central at any one time
3. Redesign The COMET network to de-emphasize the role of COMET Central in the functionality of the network
4. Some combination of the above



Relocate Primary Pulse Point?

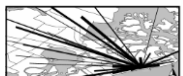
- *COMET Central is a nearly ideal location for a transit hub*
 - ***Destination-rich environment*** – it's where many passengers want to go anyway
 - ***Good pedestrian connections*** – allows for more one-seat rides
 - ***Centrally located*** – competitive travel times from throughout the region
- **Recommendation:** *maintain primary hub at COMET Central, but focus on reducing peak bus and passenger volumes*



Stagger Schedules?

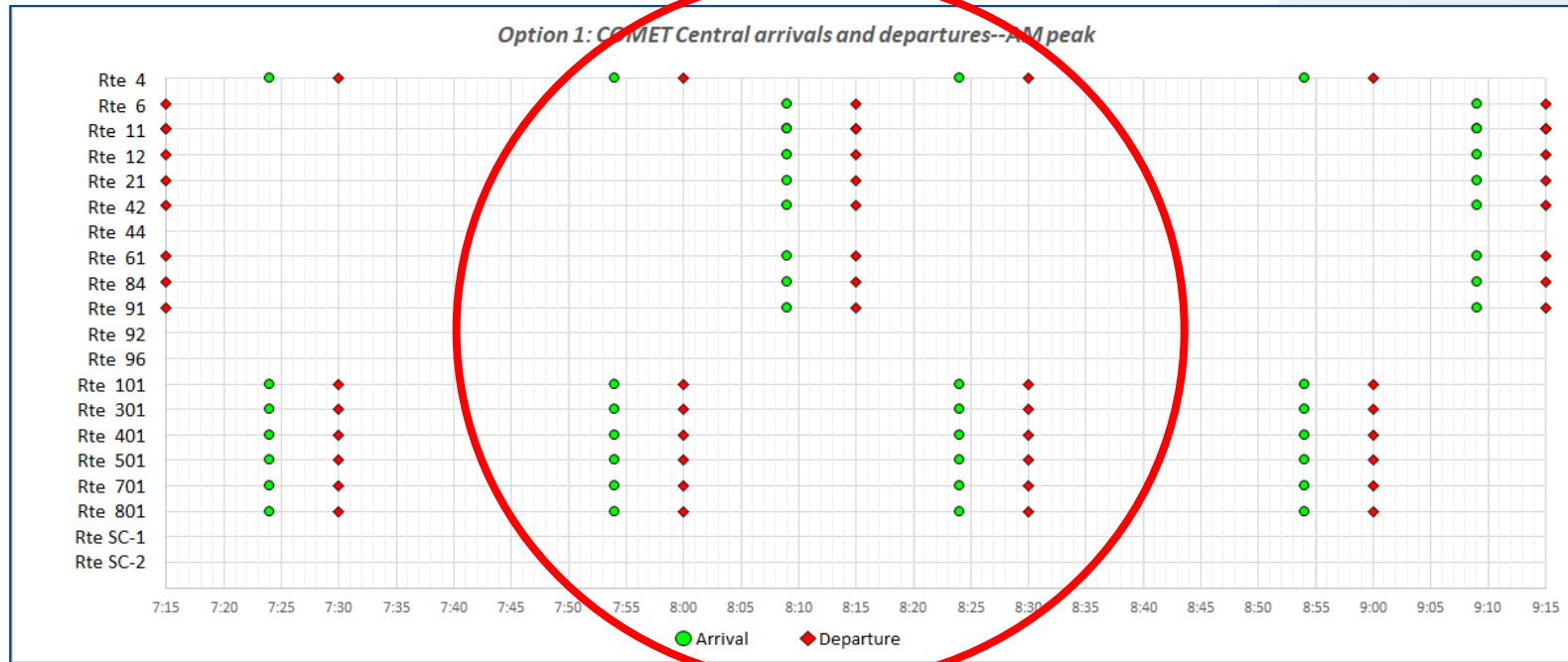
- An analysis of current transfer patterns shows the benefits of the pulse system, and highlights the most important connections to preserve

		1	2	4	6	11	12	21	42	61	84	91	101	301	401	501	701	801
801 - Broad River	21%	36	2	40	205	234	181	108	171	268	299	331	649	360	470	756	590	
701 - Forest	32%	27	4	36	204	267	376	77	102	224	112	167	762	452	471	759		
501 - Two Notch	30%	31	7	65	215	320	384	175	193	298	109	214	873	586	683			
401 - Devine	38%	38	11	40	144	286	276	148	208	295	74	188	689	424				
301 - Farrow	31%	17	3	103	129	149	144	67	119	119	117	127	342					
101 - North Main	31%	54	10	111	162	321	137	74	128	446	98	206						
91 - Springdale / Cayce	35%	31	1	18	64	53	34	21	78	68	82							
84 - Dutch Square	36%	4		18	64	36	46	20	43	41								
61 - Shop	28%	11		47	126	84	115	32	84									
42 - Millwood	26%	10	1	20	30	77	63	55										
21 - Rosewood	23%	2	8	9	32	35	63											
12 - Edgewood	31%	6	4	21	84	66												
11 - Fairfield	29%	17	1	22	72													
6 - Eau Claire	31%	11		49														
4 - Soda Cap Connector Orbit	28%	8																
2 - Soda Cap Route 2	24%																	
1 - Soda Cap Route 1	21%																	



Stagger Schedules?

- A multi-pulse schedule could preserve the most prevalent transfers at COMET Central and allow for a fairly convenient transfer window for all routes once an hour

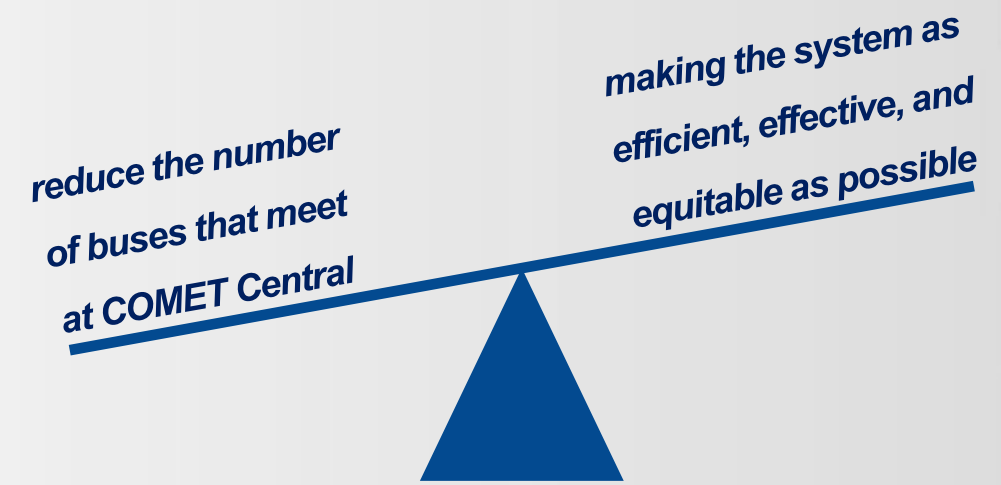


- Maximum number of buses at COMET Central would drop from 14 to 8



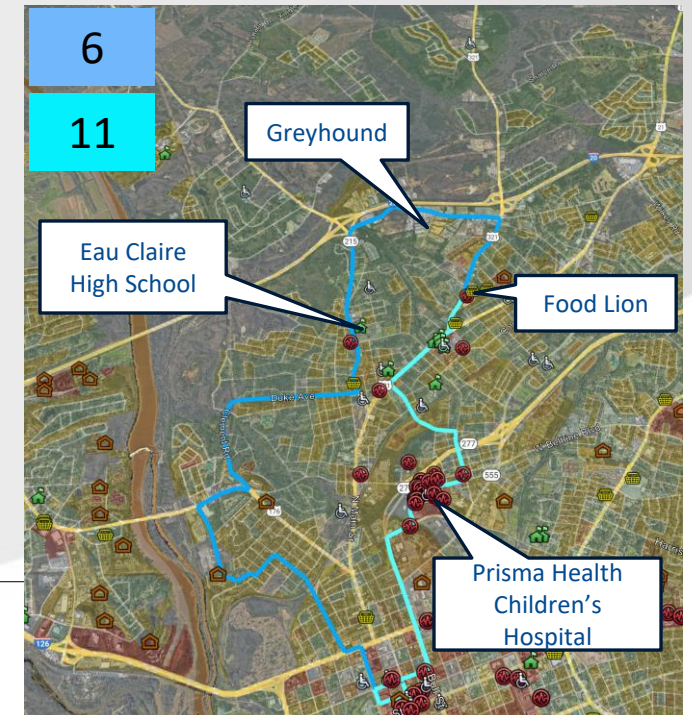
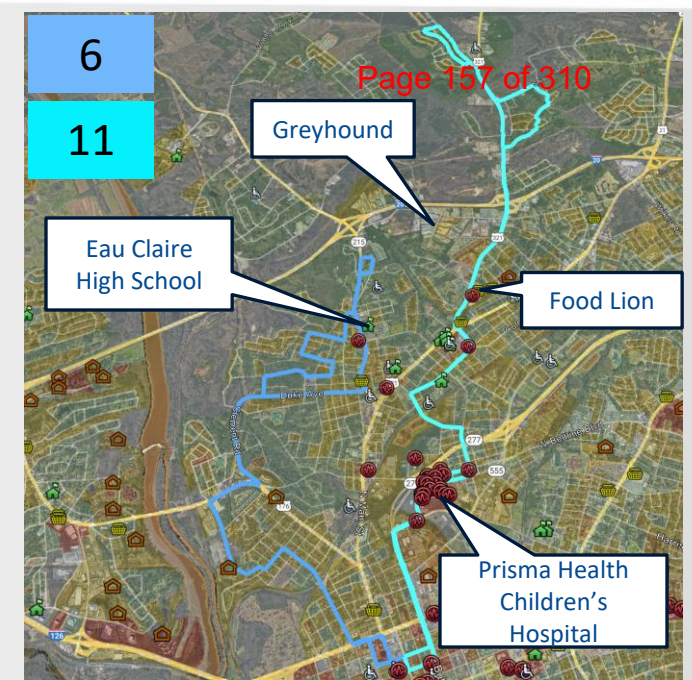
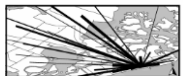
De-emphasize COMET Central?

- Staggering existing schedules can help reduce the number of buses at COMET Central at one time, but does not advance the goal of making the system as efficient, effective, and equitable as possible
- A detailed market and service analysis identified several opportunities to both reduce downtown bus volumes and improve the over-all user experience



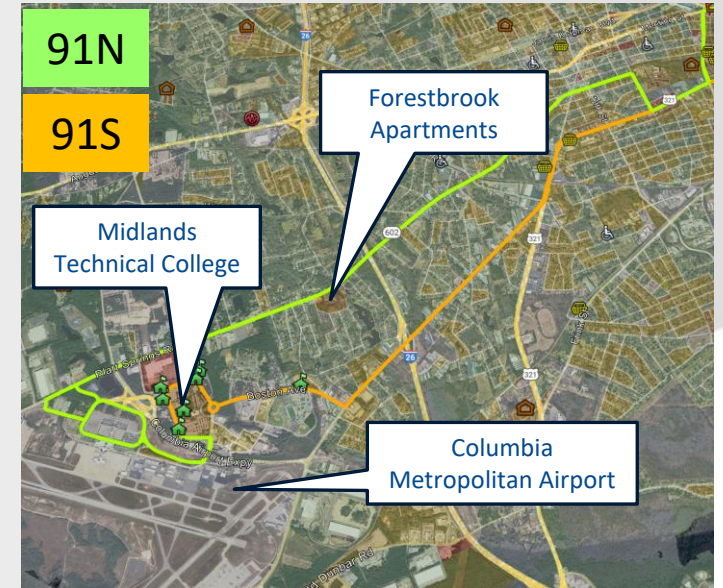
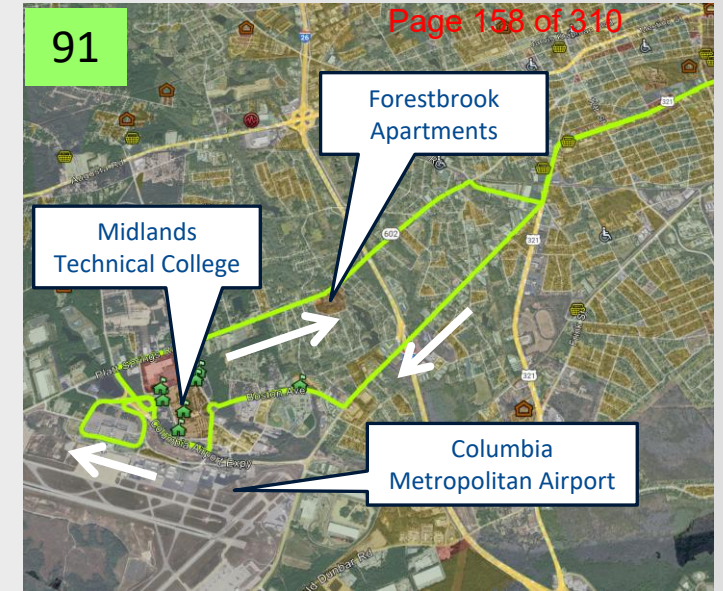
De-emphasize COMET Central?

- Some routes have no direct access to a supermarket, forcing riders to transfer downtown in order to reach basic services
- Network can be restructured to ensure all riders have a one-seat ride to at least one full-service grocery or superstore, either with one route or through an interline
 - Direct access to a supermarket is key to maximizing the utility of a route and reduces need for downtown transfers
 - A diverse mix of ridership generators ensures that a route is well-utilized all throughout the service day



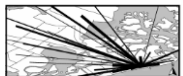
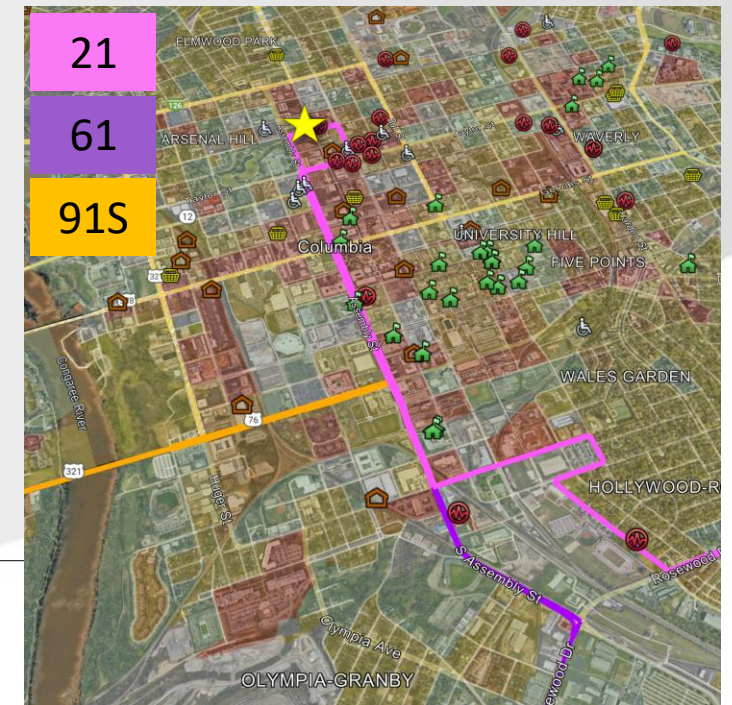
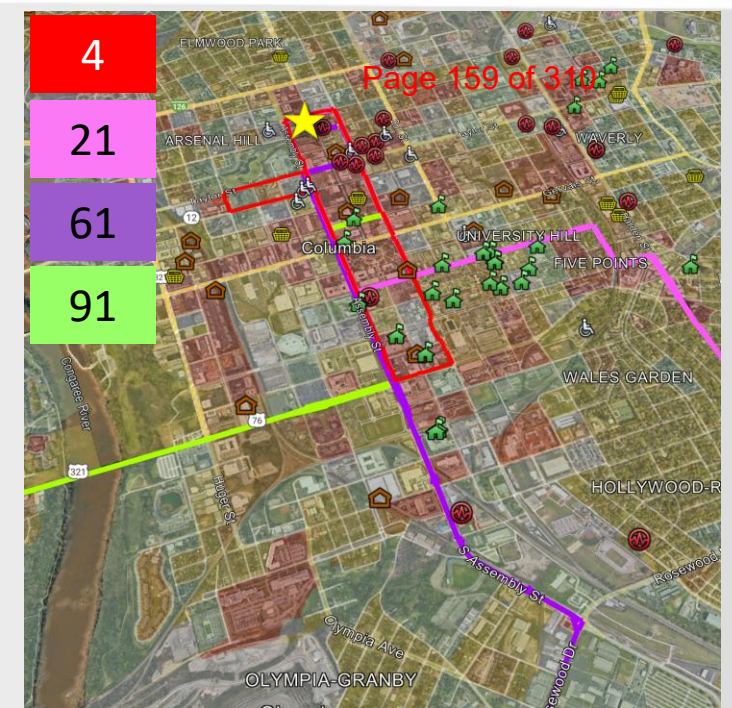
De-emphasize COMET Central?

- Several COMET routes have long stretches of one-way service, forcing out-of-direction travel to reach near-by destinations
- Network can be restructured to maximize bi-directional service
 - Bi-directional service allows for shorter, more direct trips and reduces need for downtown transfers



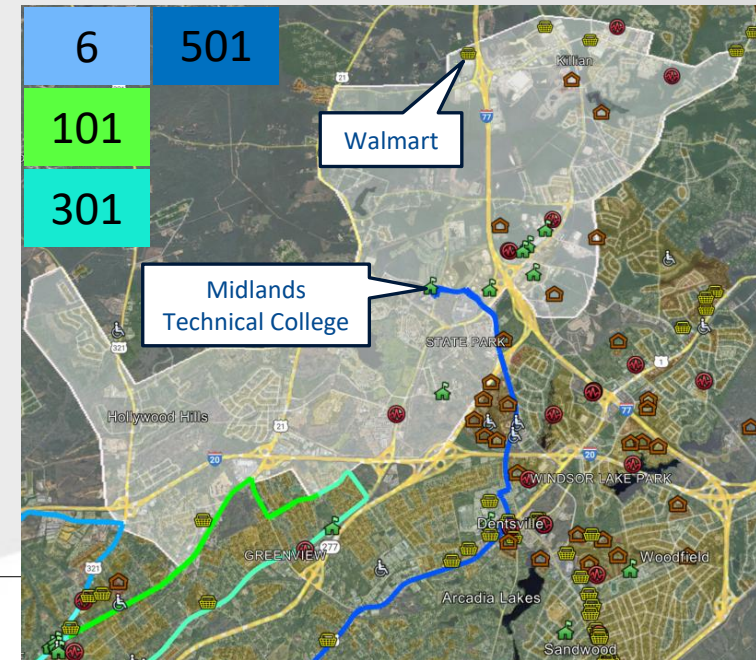
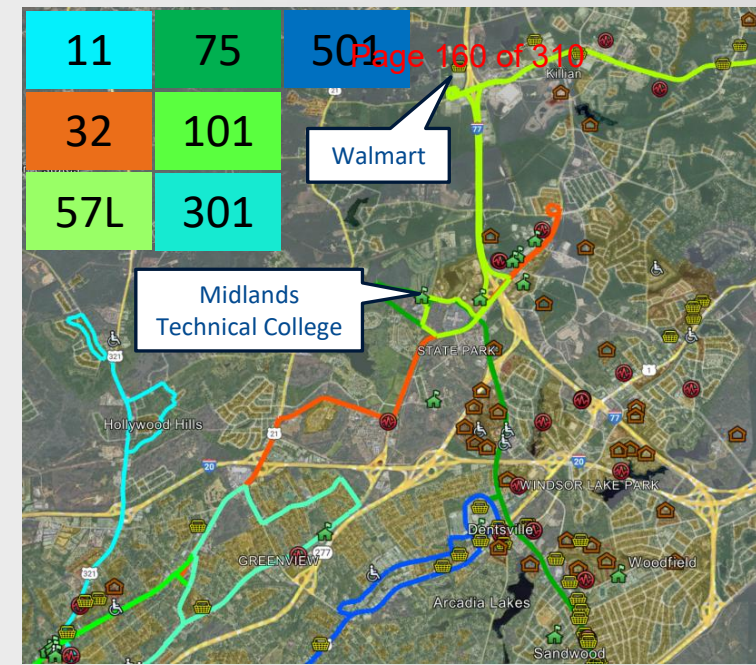
De-emphasize COMET Central?

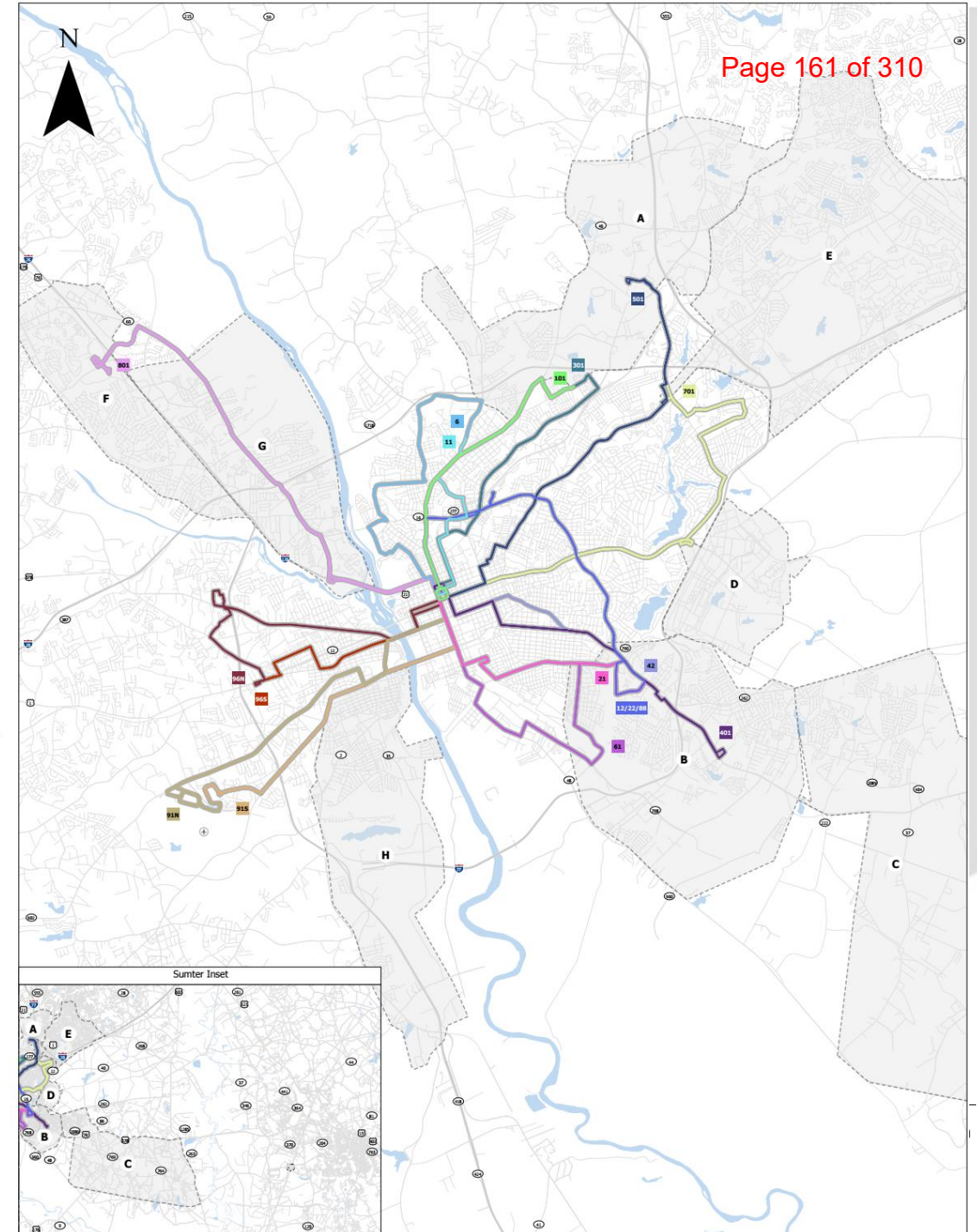
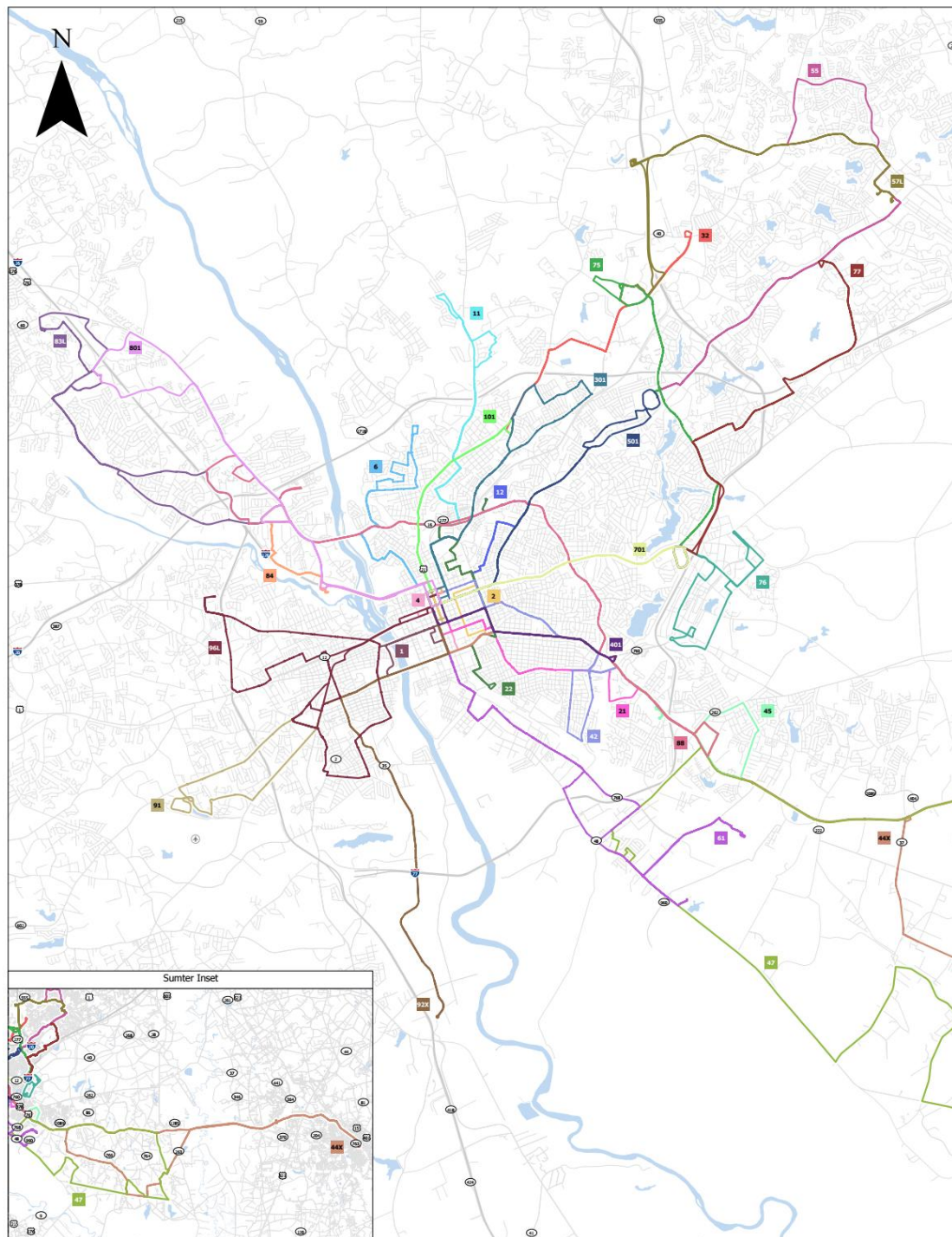
- Soda Cap routes generally serve corridors also served by other routes, adding to the number of buses downtown, but generating very little ridership
 - Soda Cap ridership is below 5 passengers on most trips
- Elimination of Soda Cap routes would have minimal impact on ridership, while freeing up resources to improve other routes and/or introduce new services
 - Would help reduce peak bus volumes at COMET Central
 - High frequency in key corridors could be preserved with staggered schedules



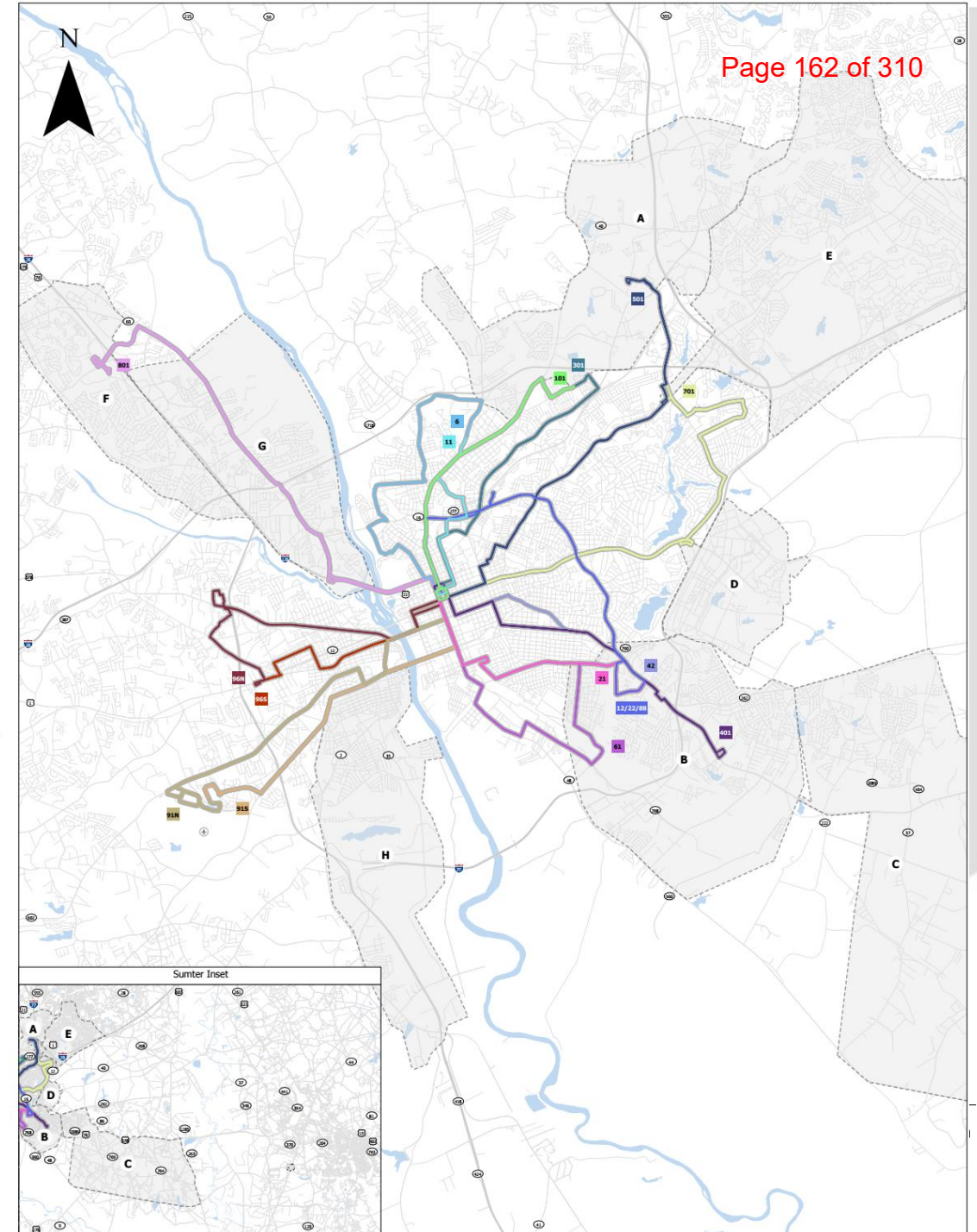
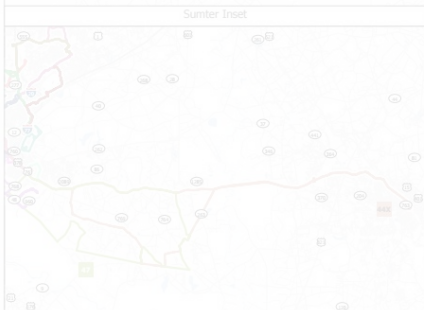
De-emphasize COMET Central?

- Parts of the COMET service area are difficult to serve effectively with fixed-route service
 - Fixed-route transit service works best at densities above 5 people and/or jobs per acre and in areas with supportive pedestrian infrastructure
- Network could be restructured to focus fixed-route resources where they can do the greatest good, complemented by app-based microtransit service
 - Microtransit can provide effective local circulation and first/last mile connections, reducing the need for some buses and riders to go downtown





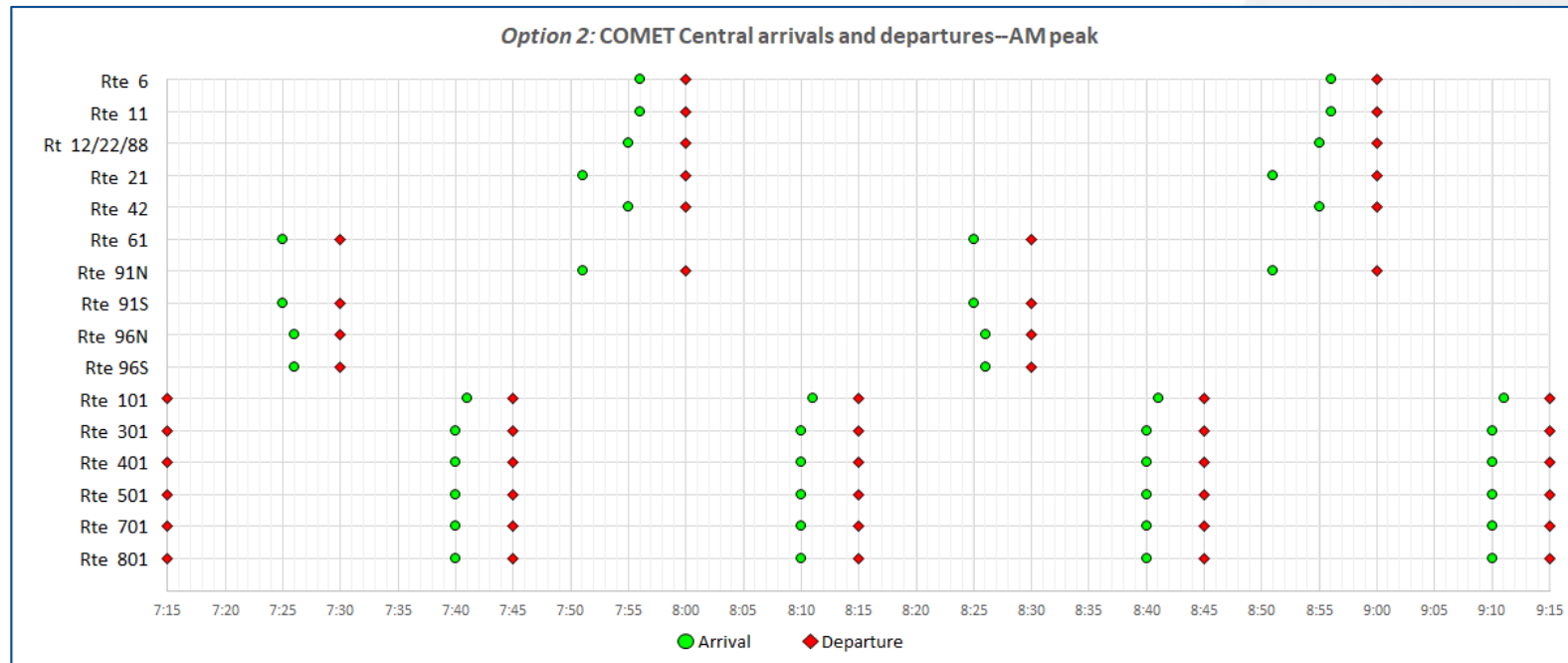
- Streamlined and simplified fixed-route network, complemented by microtransit service
- Reduced peaks at COMET Central in terms of vehicles and people
 - Bi-directional service
 - Strong anchors
 - Reduced redundancy
 - Staggard Schedules



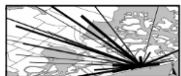
De-emphasize COMET Central and Stagger Schedules?

Page 163 of 310

- While reducing the need to go downtown, the proposed network would still preserve the most prevalent transfers at COMET Central and keep all transfer wait times to under 40 min (with most under 10 min).

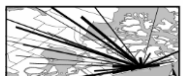


- The maximum number of buses meeting at COMET Central would be 6



Summary

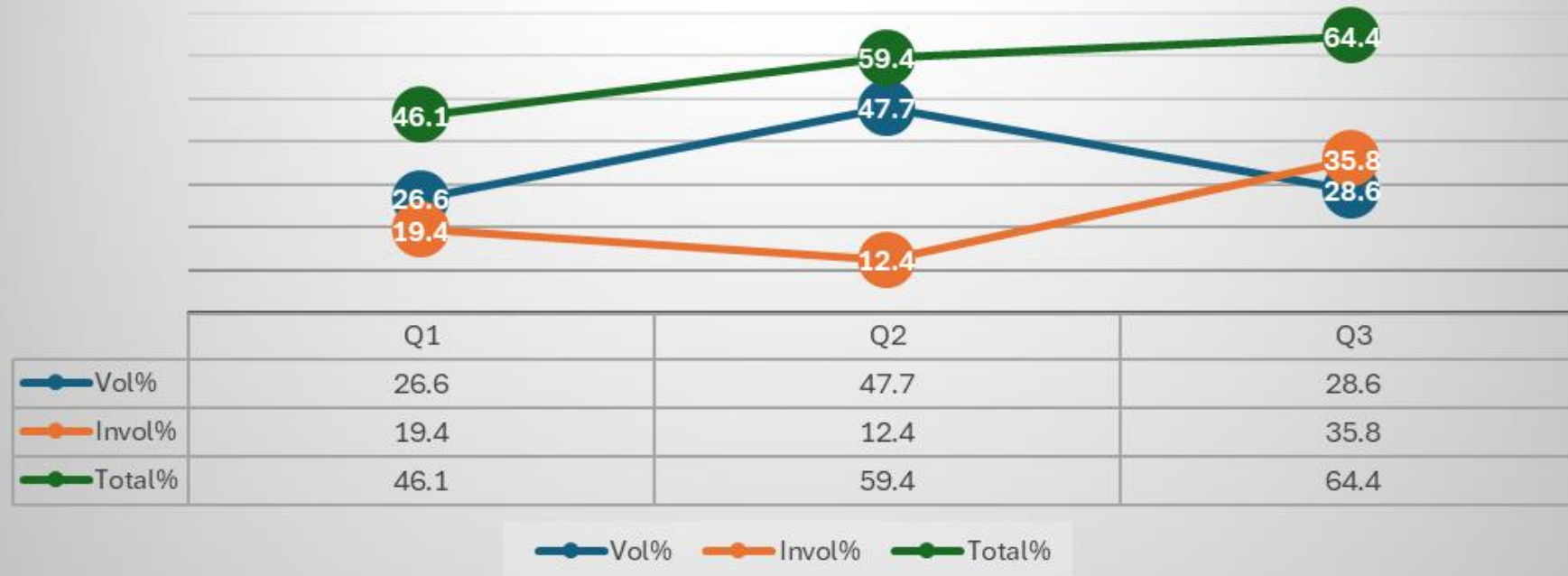
Scenario	Scenario Description	Service Changes	Peak Vehicles at COMET Central	Implementation Timeline	Ridership Impact
Current	Hourly pulse	None	14	Now	None
Scenario 1	Stagger schedules	Schedule changes only	8	< 6 months	Minimal
Scenario 2	De-emphasize COMET Central and Stagger Schedules	Schedule changes; route realignments; route cuts; new microtransit zones	6	1 - 2 years	Growth





HR-Staffing & Recruitment

FTE/TURNOVER





HR-Staffing & Recruitment



- Currently we have 7 projected for the 1-6-2025 training class.
- It is projected that 6 of our current trainees will enter revenue service by the close of January.
- First Qtr. 2025 goal is to hire and retain 22.
- Training takes anywhere from 6 to 10 weeks.
- Proposing a hiring / retention bonus for credentialed CDL Holders 2025
- Promote employee referral bonus.



EMPLOYEE RECOGNITION

The Comet
Shedrick Wigfall



Key Performance Indicator (KPI)

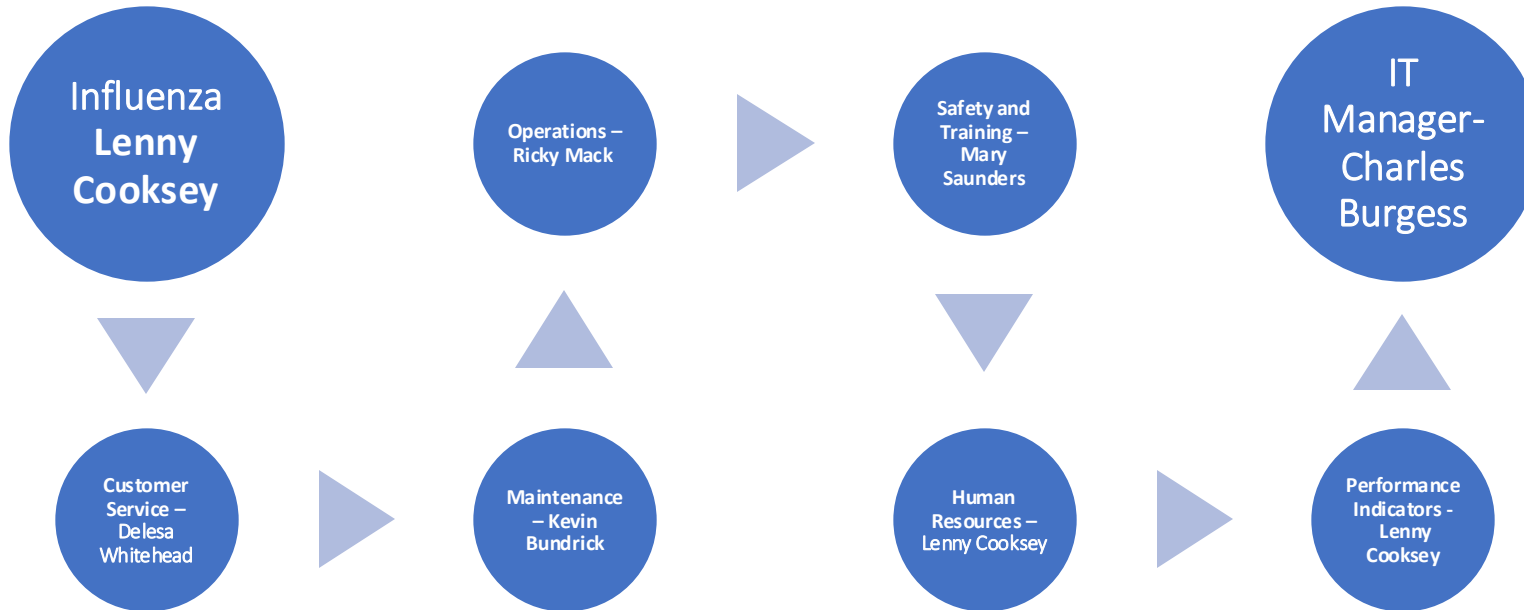
Performance Measure	<i>RATP Dev Contract Goal</i>	<i>RATP Dev December /Actual</i>
On-Time Performance (Fixed Route / Paratransit)	<i>85% / 90%</i>	<i>69.11 % / 80.59%</i>
Miles Between Road Calls	<i>12,000</i>	<i>11,966</i>
Customer Complaints (Per 10,000 Customers)	<i>6.0</i>	<i>3.58</i>
Preventable Accidents (Per 10,000 Miles)	<i>2.0</i>	<i>0.22</i>



RATP Dev USA Monthly Performance Report

**January
2025**

Topics:





Influenza



Face masks required.



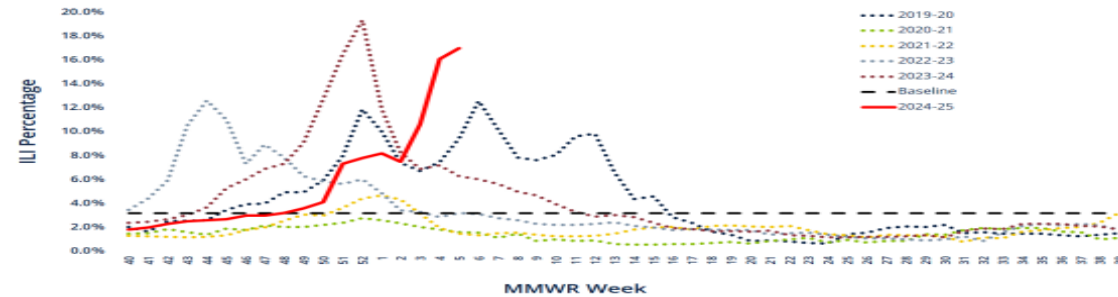
TSA requires proper wearing of face masks, per federal law. Face masks are to be worn at all times. Failure to comply will result in denial of entry to the screening area, and may result in penalties.

This week, the ILI activity level was **high** and **17.0%** of patient visits to SC ILINet providers were attributed to an influenza-like illness. This is **above** the state baseline of **3.2%**.

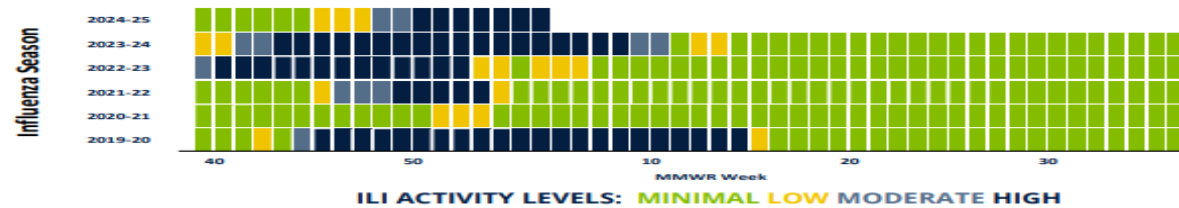
Reports were received from providers in **22** counties, representing all DPH Public Health regions.

ILI percentage is dependent upon the number of reporting providers and/or can vary by disease activity or the number of providers submitting reports.

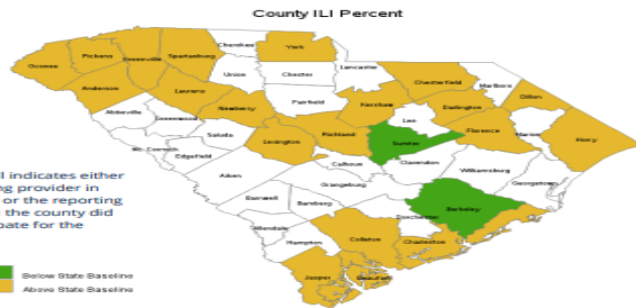
Percentage of Influenza-like Illness (ILI) Visits Reported by Sentinel Providers for Past and Current Seasons



State ILI Activity Level by MMWR Week, 2017-18 Influenza Season to Present



ILI ACTIVITY LEVELS: MINIMAL LOW MODERATE HIGH



No color fill indicates either no reporting provider in the county or the reporting provider in the county did not participate for the week.

Below State Baseline
Above State Baseline

Fiu Watch MMWR Week 5: Jan 26 – Feb 1, 2025



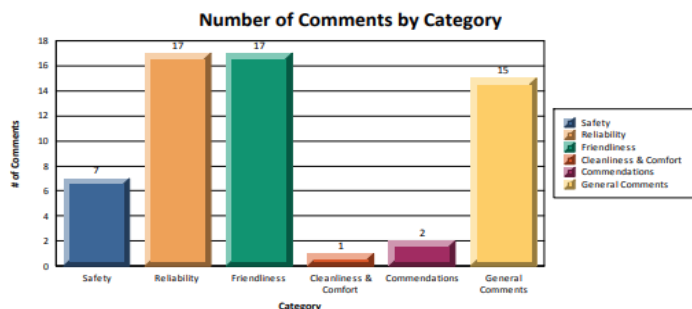
LIMITED SHARING



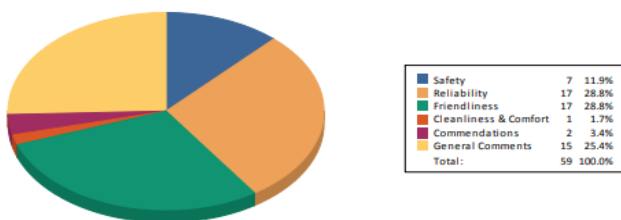
Customer Service

CUSTOMER COMMENTS

For the Period: 1/1/2025 to 1/31/2025



Percentage by Category



For the month of January 2025, RATP Dev had a total of 53 customer complaints compared to 45 of December 2024, that is a 16.3% increase from the previous month. The Safety category increased from 10.6% to 11.9% and the Reliability category decreased to 28.8% from 55.3% of the previous month.

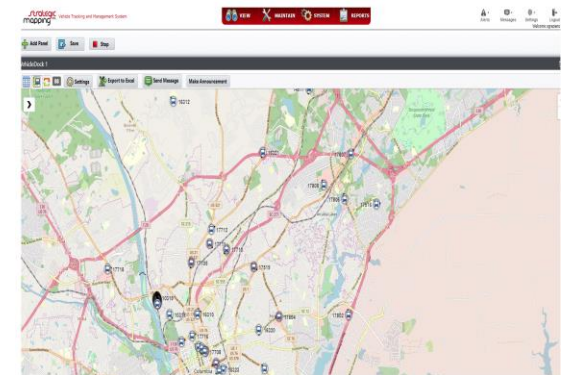
January: We had 8 Pass By complaints. 8 are still under investigation

The complaint rate 3.55% (complaints per 10,000 riders) for the month of December is below our target goal of 4.00 to 6.00 complaints per 10,000 customers.





OTP for Fixed Route / DART / Flex



On-time performance is a leading indicator of service reliability and is inscribed as an essential [service standard](#). On-time performance measures the percentage of actual arrival times that are between (<1) minutes early and five (<6) minutes late at designated points along transit routes. The metric is reported by the COMET's AVL system for Fixed Route (Strategic Mapping) and DART Paratransit (Trapeze).

Fixed Route OTP for January 2025: **69.15%**

USC OTP for January 2025: **63.13%**

- **Top 5:** 401,701,14,501,45 **Bottom 5:** 24, 16,15,25,2
- Fixed Route OTP increased **0.057%**, compared to December 2024 at 69.11%
- DART/Paratransit OTP for January 2025: **85.89 %**
- DART/Paratransit OTP Increase **5.3 %** compared to December 2024 at **80.59%**



GENFARE 

[SOLUTIONS FOR TRANSIT]

UTA

ADVANCED APC

**UTA ADVANCED APC
SYSTEM**

RIDERSHIP COMPARISON

FIXED ROUTE RIDERSHIP SUMMARY

- TOTAL RIDERSHIP JANUARY 2025: 123,138
- TOTAL RIDERSHIP JANUARY 2024: 134,034
- **RIDERSHIP DECREASE BY 8.12% COMPARED TO JANUARY 2024.**

PREVIOUS MONTH COMPARISON

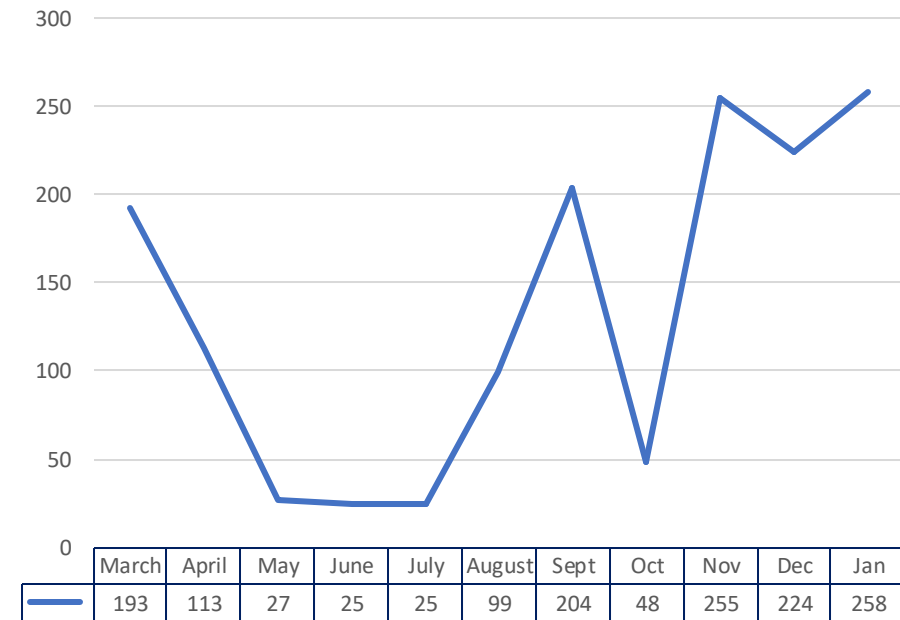
- TOTAL RIDERSHIP FOR JANUARY 2025: 123,138
- TOTAL RIDERSHIP FOR DECEMBER 2024: 110,769
- **RIDERSHIP INCREASE BY 11.16% COMPARED TO DECEMBER 2024**

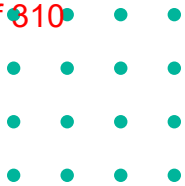


Average Daily Ridership

Average Daily Ridership					
Month	Monthly Ridership		Average Daily Ridership		
	2024	2025	2024	2025	% Change
January	134,034	123,138	19,148	17,591	-8%
February	132,246		18,892	-	-100%
March	141,309		20,187	-	-100%
April	139,772		19,967	-	-100%
May	145,293		20,756	-	-100%
June	132,782		18,969	-	-100%
July	140,230		20,033	-	-100%
August	148,840		21,263	-	-100%
September	140,220		20,031	-	-100%
October	158,783		22,683	-	-100%
November	134,162		19,166	-	-100%
December	110,769		15,824	-	-100%
Year to Date	1,658,440	123,138	236,920	17,591	-93%

Missed Trips/Hours





GAMECOCK RIDERSHIP

Route	January 2025 Totals	December 2024 Totals	Variance	% Change
13 North Loop	1,516	966	550	36%
14 Express	2,109	1,247	862	41%
15 Yellow	1,949	1,394	555	28%
16 Greek Village	59	13	46	78%
17 Green	2,529	1,253	1276	50%
18 Red	3,871	1,827	2044	53%
19 Blue	5,223	3,218	2005	38%
20 West Campus	8,472	4,614	3858	46%
24 Evening 1	80	48	32	40%
25 Evening 2	358	229	129	36%
	26,166	14,809	11,357	43%



- 26,166 Total passenger boardings for January 2025.
- An Increase of 11,357 passengers compared to December 2024.



DART

Passenger Information

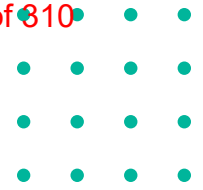
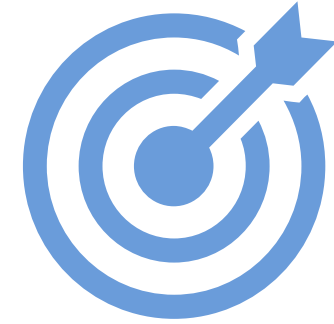
<i>Clients</i>	74.09	%
<i>Companions</i>	0.00	%
<i>Attendants</i>	25.13	%
<i>Others</i>	0.79	%
<i>Pass. Per Trip</i>	1.27	
<i>Average Length</i>	31.84	Minutes
<i>Average Distance</i>	8.50	Miles
<i>Transferred Passengers</i>	0	

Requested Trip Information

<i>Total Requested</i>	7092	<i>No Shows</i>	80
<i>Unscheduled</i>	10	<i>Cancels CD</i>	185
<i>Unscheduled</i>	0.14 %	<i>No Shows</i>	3.74 %
<i>Cancel Adv.</i>	1215		
<i>Late Cancels</i>	138	<i>No Shows Other</i>	0
<i>Same Day</i>	673	<i>Cancel Other</i>	0
<i>Site Closure</i>	327	<i>Missed</i>	1
<i>User Error</i>	49	<i>MissedT</i>	0
<i>Cancels</i>	33.87 %	<i>Missed</i>	0.01 %
	<i>Transferred Trips</i>		0

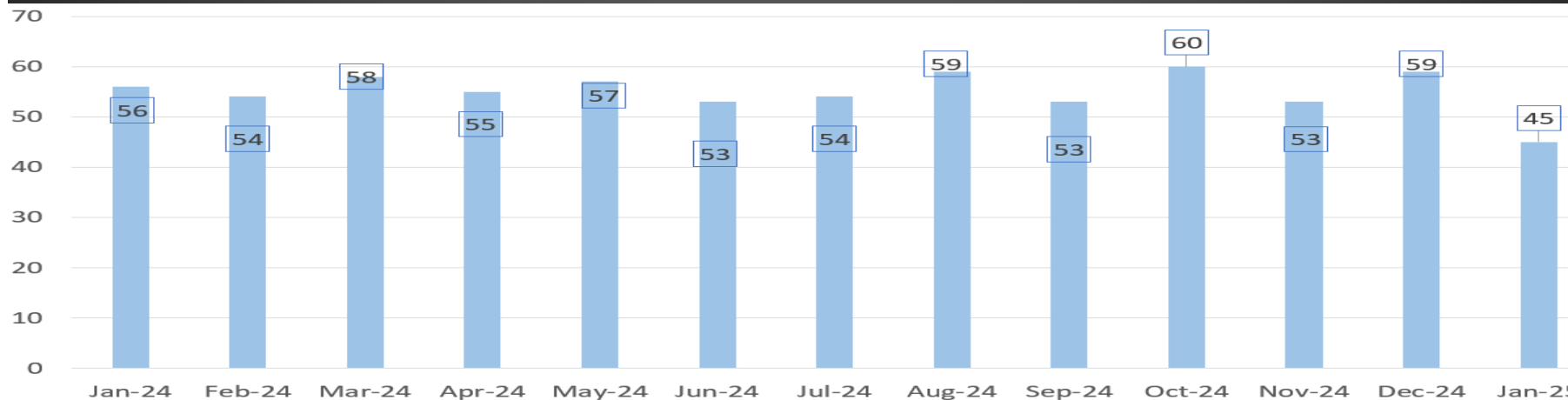


Preventive Maintenance



Total Miles Between Road Calls Target 12,000

January 2025 Total Miles Between Road Calls 12302



Scheduled PMIs =45

Completed PMIs = 45

100% On-Time

**PMI'S ARE TRIGGERED BY ACCUMULATED MILEAGE
AMOUNT VARIES BY MONTH**





Safety Performance

Vehicle Accidents

	Fixed	Flex	Dart	Total
Revenue Incidents	5	0	0	5
Deadhead Incidents	0	0	1	1
Per 100,000 Miles	2.46	0	1.46	2.21
Total Incidents	5	0	1	6
Preventable Accidents	2	0	1	3
Per 100,000 Miles	0.98	0	1.46	1.10

	Fixed	Flex	Dart	Total
Revenue Injuries	0	0	0	0
Deadhead Injuries	0	0	0	0
Per 100,000 Miles	0	0	0	0
Total Injuries	0	0	0	0



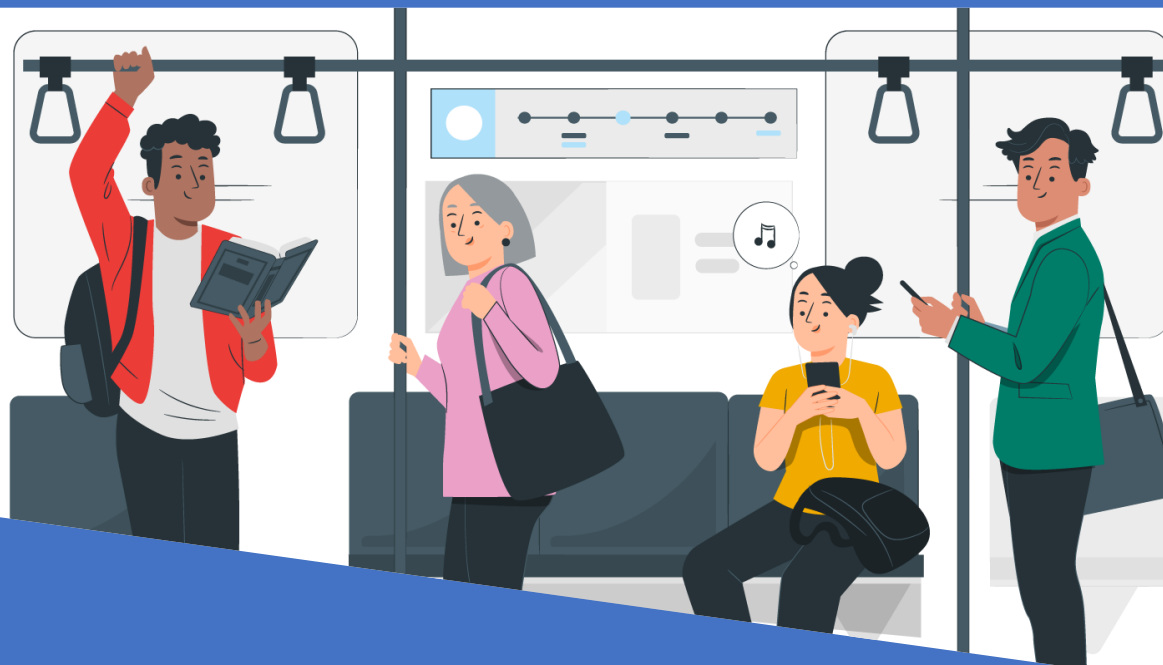
LIMITED SHARING



HR-Staffing & Recruitment

Description	Active	Training	Leave	Total
Fix Route Operators	101.5	12	6	119.5
Ops Supervisor / Dispatcher FR/USC	14	0	01	15
DART/Re-Flex Reservationist	3	0	0	3
TCS Total Operators	27	0	0	27
IT Analyst	1	0	0	1
Mechanics	12	0	0	12
Lead mechanic/Maintenance Supervisor	1	0	0	1
Utility Worker	10	0	0	10
Utility Supervisor	1	0	0	1
Administrative	11	0	0	11
Totals	181.5	12	7	200.5





Columbia Operator Recruiting Plan

Lenny Cooksey GM

January 2025





Transit operators are critical to the success of transportation systems.

1. **Ensure Reliable Service:** Manage routes, stay on schedule, and navigate traffic ensures the system runs smoothly and reliably for passengers.
2. **Safety and Security:** Training in driving techniques, emergency procedures, and maintaining vehicle safety protocols is essential to reducing accidents and keeping the system safe
3. **Customer service:** Provide essential customer service by answering questions, helping, and ensuring a positive experience, which fosters public trust and encourages ridership
4. **Operational Efficiency:** Help optimize the overall flow of the system by adhering to routes, schedules, and coordinating with dispatchers
5. **Adaptability and Problem-Solving:** Adaptable to changing conditions, their ability to make quick decisions and adjust ensures that disruptions are minimized and passengers are still served effectively

Key Challenges in Recruiting Bus Operators



1. **Competitive Job Market**
2. **Attracting Qualified Candidates:** Fixed Route bus operators need special licenses, and undergo extensive training
3. **High turnover rates** : High turnover rates are common in the industry, driven by wages, stressful working conditions, and long hours.
4. **Public Perception and Job Prestige:** May not be viewed as a prestigious or high-status career, which can reduce its appeal to potential operators.
5. **Safety Concerns:** Risk of accidents, unruly passengers, challenging traffic conditions
6. **Physical and Mental Demands:** Long hours sitting, focus, and ability to handle stressful situations.

Key Characteristics of a successful Bus Operator



1. **Safety Awareness:** Knowledge of safety procedures and the ability to stay calm in emergencies
2. **Customer Service Skills:** Interacting with passengers in a professional, courteous manner
3. **Driving Skills:** Proficiency with large vehicles and navigating busy, urban environments
4. **Reliability:** Consistently showing up for shifts and adhering to schedules
5. **Patient:** Maintaining composure during difficult situations
6. **Attention to Details:** Being vigilant about the vehicles condition and ensuring all safety checks are performed

AVP Assessment

Attitudes-Values-Personality

- **What is AVP?**
 - AVP is a brief pre-hire assessment and screening tool that measures an individual's basic work-related values early in the candidate selection process.
- **What AVP measures.**
 - Workstyle & Performance Profile (WPP)
 - Work Values and Attitudes (WVA) Honesty, Integrity
 - Safety Quotient Risk (SQ) – Great report for safety
 - Driver Safety Quotient (DSQ) – Great report for anyone driving
- **Seating Time**
 - 10-15 minutes





The Opportunity

Our continuous effort to decrease turnover rates and strengthen retention, especially in the frontline operator sector, involves researching ways to attract exceptional candidates with optimized abilities and competencies. With this goal in mind, we suggest incorporating external assessment resources to identify high-quality candidates for frontline operator positions. We firmly believe that enhancing the quality of recruitment processes will not only improve retention rates but also lead to positive outcomes.



The Objectives

Enhance the retention of frontline operators by recruiting and hiring high-caliber candidates after assessing and evaluating their fundamental behaviors.

Enhance the core competencies of the existing front-line operators by conducting a comparative analysis of behaviors, skills and knowledge against the quality benchmarks established by pre-evaluated top performers.



The Solution

Following a series of demonstrations and in-depth discussions with The Assessment Company, it has been determined that **Talent Click's AVP (Attitude-Values-Personality)** Assessment presents a valuable resource for RATP Dev USA to implement during the candidate recruiting and hiring process. The implementation of this assessment will allow for a more effective screening of candidates, thereby increasing the likelihood of hiring and retaining high-quality operators.

Training and Retention



APTA

On December 26, 2024, the Federal Motor Carrier Safety Administration (FMCSA) noticed APTA's request to allow States to waive the "under-the-hood" testing requirement for (CDL) applicants seeking to operate vehicles in public transportation. FMCSA is asking for comments on APTA's application for exemption. *A five-year exemption from the CDL under-the-hood requirement will alleviate the critical shortage of public transit bus operators, advance equity, and achieve an equivalent or greater level of safety.*

- Revise 6–8-week training schedule 1st Qtr. 2025
- Rotate classroom, and Behind the wheel trainer per scheduled class 1st Qtr. 2025
- Add classroom orientation survey 1st Qtr. 2025
- Launch new operator mentor program 1st Qtr. 2025

Recruiting Incentives



- Hiring Bonus for CDL A/B or permit only \$ 1500.00 = \$750.00 in 6 months, and the remaining \$750.00 at the 1-year mark. no unapproved absences, no preventable accidents/incidents, or valid customer service complaints to receive bonus.
- Hiring Bonus for CDL A/B **P** endorsement: \$ 2000.00 = \$1000.00 in 6 months, and the remaining \$1000.00 at the 1-year mark. No unapproved absences, no preventable accidents/incidents, or valid customer service complaints to receive the bonus.
- Employee Referral Bonus for CDL A/B or permit only \$500.00 = \$250.00 in 3 months, and the remaining \$250.00 at the 6-month mark.
- Employee Referral Bonus for CDL A/B **P** \$1000.00 = \$500.00 in 3 months, and the remaining at the 6-month mark.

Veteran Transition

- Registered for Indeed for military
- Fort Jackson transition services
- 2.1M job seekers with military experience
- 9.2M clicks on post from military – experienced candidates.

Targets



Full Time Equivalent (FTE)

			<u>1/20/2025</u>
Kronos Headcount:			
Active Operators	FT		98
Active Operators	PT		7
Total FTE's Active Status			101.5
Budget			118.0
Variance			(16.5)
Total FTE's Training			12.0
Budget			6.0
Variance			6.0

- Full headcount 118 FT/PT 2nd Qtr. 2025
- 34% decrease in turnover 2025
- 50% reduction in leavers 2025

The End





EMPLOYEE RECOGNITION

The Comet
Rosa Coleman

Ms. Coleman has been with RATPDEV since 8/7/2023. She is an outstanding bus operator who is always willing to help however she can. She loves spending time with family and friends, traveling, and watching sports, especially basketball.

Key Performance Indicator (KPI)

Performance Measure	<i>RATP Dev Contract Goal</i>	<i>RATP Dev January /Actual</i>
On-Time Performance (Fixed Route / Paratransit)	<i>85% / 90%</i>	<i>69.15 % / 85.89%</i>
Miles Between Road Calls	<i>12,000</i>	<i>12,302</i>
Customer Complaints (Per 10,000 Customers)	<i>6.0</i>	<i>3.55</i>
Preventable Accidents (Per 10,000 Miles)	<i>2.0</i>	<i>0.11</i>

AGREEMENT RFQ 24-502 FOR PROFESSIONAL SERVICES

CHANGE ORDER NO. 1

This Change Order No. 1 ("CO") made and entered into this 31st day of January 2025, between the Central Midlands Regional Transit Authority, a regional transportation authority ("The COMET") located at 3613 Lucius Road, Columbia, SC 29201, and G & I Security Co., LLC (Contractor), a South Carolina corporation located at 4110 Moseby Street, Suite 160, Columbia SC 29207.

RECITALS

- A. The parties hereto entered into the Agreement for the purposes of Consultant providing professional paratransit eligibility services as described in Section 1 (Scope of Services) of original agreement.
- B. The initial term of this Agreement expires on January 31, 2025, and the parties wish to extend the term by written agreement to June 30, 2025.
- C. The COMET now desires to amend the Agreement in order to extend the term, identify a termination of the Agreement, and increase the compensation amount under the terms of the Agreement.

NOW, THEREFORE, the parties hereby agree as follows:

- 1. Agreement is hereby amended to state:
 - 3. Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in the Scope of Services. The total compensation during the extended period shall not exceed \$240,000 without prior written approval from The COMET's Executive Director/CEO.
- 2. Agreement is hereby amended to state:
 - 3. Term. The initial term of this Contract shall be from May 15, 2024, until June 30, 2025. CMRTA, at its sole discretion, has the option to renew this Agreement for monthly increments until a new solicitation and contract has been issued and awarded. Such notification will be provided by within 60 days of the end of the current Agreement period.

Board Members:

Each of the parties has caused this Change Order to be executed by its duly authorized representative as of the date set forth above.

**CENTRAL MIDLANDS REGIONAL
TRANSIT AUTHORITY**

G & I Security Company, LLC

(Signature)
Maurice Pearl
Executive Director

(Signature)
Melvin DeWitt
Chief Executive Officer

Date: _____

Date: _____



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Central Midlands Regional Transit Authority

FINANCE COMMITTEE AGENDA

Wednesday, January 8, 2025

10:00 a.m.

3613 Lucius Road, Columbia, SC, 29201
Conference Room A (Large) – 2nd Floor

Prior to entering the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.

OFFICERS

Andy Smith, Chair (Forest Acres)




MEMBERS

Rep. Leon Howard (Richland County Legislative Delegation)
Dr. Robert Morris (Richland County Delegation)
Roosevelt Barnwell Jr. (Richland County)

ADVISORY MEMBER(S)

Mike Green (West Columbia)

-
1. CALL TO ORDER AND DETERMINATION OF QUORUM
 2. ADOPTION OF AGENDA* Page(s) 1-2
 3. ADOPT MINUTES
 - Meeting date:
 - *NOVEMBER 13, 2024;* Page(s) 3-6
 - *NOVEMBER 20, 2024* Page(s) 7-8
 4. MATTERS REFERRED FROM THE BOARD OF DIRECTORS Page(s) 9
 - Discuss Open Motions – *thru current month*
 5. MONTHLY FINANCIAL REPORTS (R. Andrews)
 - *NOVEMBER 2024* Page(s) 10-46
 - *OCTOBER 2024* Page(s) 47-82
 - ✚ Financial Highlights
 - ✚ Condensed Financial Summary
 - ✚ Income Statement
 - ✚ Month to Month Budget comparison view

-  Reserve Accounts Bank Statement (OPTUS, LGIP)
-  Fuel Cost Summary
-  Invoices for select vendors

6. DISADVANTAGED BUSINESS ENTERPRISE (DBE) UPDATE (A. Prince)

- *NOVEMBER 2024* Page(s) 83-86
- *OCTOBER 2024* Page(s) 87-90

7. DISCUSSION, ACTIONS ITEMS

- Retirement Policy Page(s) 91-92
- Purchase of revenue vehicles (DART)
 - Quote 1 – Palmetto Bus Sales LLC Page(s) 93-97
 - Quote 2 – Interstate Transportation Equipment Inc.– **pending** Pages(s) 98-103

8. COMMENTS, ANNOUNCEMENTS, NEW MOTIONS

9. LEGAL/CONTRACTUAL/PERSONNEL (may require executive session)

10. ADJOURN

All items on this agenda are subject to action being taken by the Committee.

**Agenda order is subject to change.*

*** Documents provided quarterly*

GENERAL INFORMATION ABOUT BOARD COMMITTEE MEETINGS: The COMET will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Administrative & Customer Service Specialist, The COMET will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Requests should be sent to The COMET by mail at 3613 Lucius Road, Columbia, SC 29201, by fax at (803) 255-7113, or by e-mail to info@catchthecomet.org. For language assistance, interpreter services, please contact (803) 255-7133, 711 through the Relay Service. Para información en Español, por favor llame al (803) 255-7133.

Catch The COMET to the Meeting! Route 6 and DART serve the facility. Visit www.catchthecomet.org or call (803) 255-7100 for more details.

Upcoming Meeting Dates:

Board of Directors Meeting

Wednesday, *JANUARY 22, 2025* @ 12:00 p.m.

Location:

Lowell C. Spires, Jr. Regional Transit Facility
 2nd Floor Large Conference Room - Derrick E. Huggins Board Room
 3613 Lucius Road| Columbia, SC 29201



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FINANCE COMMITTEE SPECIAL CALL – ZOOM ONLY
Meeting Minutes – November 13, 2024

Members Present:

Roosevelt Barnwell, Jr., Secretary
Dr. Robert Morris
Andy Smith, Treasurer

Guests Present:

Josh Archote, Post & Courier
Lenny Cooksey, RATP Dev
Rickey Mack, RATP Dev

Members Absent

Rep. Leon Howard

The COMET Staff Present:

Rosalyn Andrews, Director of Finance/CFO
Jackie Bowers, Director of Operations
Pamela Bynoe-Reed, Director of Marketing & Community Affairs
Maurice Pearl, Executive Director/CEO
Michelle Ransom, Regional Grants Manager
Crystal Willis, Financial Accountant
Margaret Woodson, Procurement & Compliance Manager

Advisory Members Absent

Michael Green

1. CALL TO ORDER AND DETERMINATION OF QUORUM

The meeting started at 10:00 A.M. with the determination of a quorum.

2. ADOPTION OF AGENDA

Motion: A motion was made by Dr. Morris and seconded by Mr. Barnwell to adopt the November 13, 2024, Agenda.

Approved: Barnwell, Morris, Smith

Absent: Howard

Motion passed.

3. ADOPTION OF MINUTES

Motion: A motion was made by Dr. Morris and seconded by Mr. Barnwell to adopt the September 11, 2024, Meeting Minutes with the correction that Dr. Morris was not present and did not vote on any items at the meeting.

Approved: Barnwell, Morris, Smith

Absent: Howard

Motion passed.

4. MATTERS REFERRED FROM THE BOARD OF DIRECTORS – Ms. Andrews stated that no new matters were referred from the Board and gave an update on the previously discussed Employee Retirement Policy. She reached out to other transit agencies, and none had retirement policies and said it is up

to the Board to decide how they would like to proceed. Mr. Smith said he did not want to leave the matter open and would like to agendaize it in the future for further discussion.

5. MONTHLY FINANCIAL REPORTS (R. Andrews) – Ms. Andrews directed the Committee to page 7 of the packet for the September financial report which represents 25% completion for the fiscal year.

- ✚ Net Income \$185K
- ✚ Total Revenue \$2.7M
- ✚ Total Expenses \$2.8M
- ✚ Paid to date to RATP Dev \$81M
- ✚ Professional contract services have been outlined as requested by the Committee.
- * Denotes details of the payments and are included in the packet.
- ✚ Pass Donations FY24- No new donations.
- ✚ Penny Collection:
 - \$227,487,897 (75.6%) of \$300,991,000/22 yr. allocation.
 - remaining balance = \$73,503,103 (24.4%)
 - Payments received from Richland County
 - Billed in November 2024 \$6.8M

Dr. Morris noted that his concern about page 8, which shows The COMET's interest yield with Optus Bank is closer to 0% whereas Security Federal's interest is a little over 5% and recommended a meeting with Optus Bank. Ms. Andrews noted that Dr. Morris was referring to the Local Government Investment Pool and said Mr. Pearl has informed Optus Bank that we would like to see an increase and over the past year the interest has increased from 3.5 to 4%. Ms. Andrews said she would work with Optus Bank on getting The COMET's regular CD yield percentage increased as well and noted that this interest is received after maturation. Mr. Pearl noted that the most recent percentages were 3.5% and 4.5%. Dr. Morris asked staff to keep the committee abreast of how the percentages are doing.

6. DISCUSSION ITEMS

a. DISADVANTAGE BUSINESS ENTERPRISE (DBE) (A. PRINCE) - Dr. Prince directed members to DBE reports on pages 44-47. Page 44-45 is a snapshot of all vendors with DBE goals and page 44 reflects data as of September 30, 2024. The COMET expended approximately \$88.4M was expended to vendors with DBE goals and of that amount DBEs received approximately \$21.6 M which represents 24.5% of the DBE goal. We are a little less than our 25% due to one vendor providing bus shelters ending their contract with The COMET and a new DBE replacement is underway. Data on page 46 is relevant to our contractor RATP Dev and their payments to DBE firms and as of September 30th they have paid \$17.2M which equates to 21.1% of their cumulative goal.

b. QUARTERLY GRANTS REPORTING (M. RANSOM) – Ms. Ransom reported members to page 48 for her report. She reported that many of the grant funds are being put aside for the purchase of new vehicles over time. She noted that employee education and training is an ongoing line item and \$112K is not expected to be expended in one year but over 4 to 5 years. She reminded the Committee that not all funds displayed in the report will be used in one fiscal year but overtime. She noted that the FY2018 apportionment of the 5307 grant for replacement trolleys staff is working on a grant revision to put towards 35-foot buses or paratransit vehicles, depending upon need. Ms. Ransom's referred to page 50 which contains a line item for shop equipment and said funds in that grant will cover 100%

of lifts, garage doors etc. and remaining funds can be used to future shop needs.

7. ACTION ITEMS

- a. Purchase of new Bus Lifts (M. WOODSON) – Ms. Woodson directed the Committee to page 61 and reported that the current inground bus lifts were installed in 2008 and have had operational mechanism problems with repair due to age and some of the current safety standards are not built into the older equipment. RATP Dev has requested that The COMET procure new bus lifts that are mobile and not inground. The two sets of bus lifts are on State contract so there will not be the need for a solicitation and they are at a 30% discount and meets the Buy America and other Federal requirements and 100% will paid for with Federal funds.

Motion: A motion was made by Dr. Morris and seconded by Mr. Barnwell to recommend the purchase of new bus lifts as discussed, to the full Board.

Approved: Barnwell, Morris, Smith

Absent: Howard

Motion passed.

- b. Purchase of new garage bay doors (M. WOODSON) - Ms. Woodson reported that the current bay doors are original to the building and the shop has experienced issues during high winds. The current doors are not wind shear and during Hurricane Helene one bay door nearly crumbled and a temporary repair was done. It has been recommended that all doors be replaced with wind shear doors that will be more wind resistant. The new doors and unit design should be able to handle higher winds and prevent possible injury. The doors will be purchased from a local vendor and meet the Buy America and other Federal requirements. Mr. Barnwell asked if the garage doors are on State contract and Ms. Woodson said they were not, but the vendor was the only reasonable contractor with doors available to fit the original space without having to make structural modifications to the building. The funding is also 100% Federal funds.

Motion: A motion was made by Dr. Morris and seconded by Mr. Barnwell to recommend the purchase of new bay doors to the full Board.

Approved: Barnwell, Morris, Smith

Absent: Howard

Motion passed.

Mr. Smith discussed the passage of the Penny Tax during the recent election and its impact on The COMET's ability to function as it has over the last decade. He said the passage is indicative of The Comet's ability to demonstrate to the public its value and financial and operational leadership and gave kudos to staff for their work. Mr. Pearl said he is excited about the penny's passage for The COMET, our roads and the ability to continue to operate and enhance route service to communities. Mr. Smith noted that the current penny ends in December 2026 and the continuation of the penny will begin once those funds are exhausted. Ms. Andrews noted that the Finance Department received their Medallion and Certificate of Achievement from GFOA for the 2023 Fiscal Audit. Mr. Smith thanked everyone for their hard work.

Mr. Barnwell asked if the contractor identified any other equipment or items for purchase with the existing grant funds and Ms. Ransom said RATP Dev did have a list of items, many of which are



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Central Midlands Regional Transit Authority

FINANCE COMMITTEE SPECIAL CALL – ZOOM ONLY
Meeting Minutes – November 20, 2024

Members Present:

Roosevelt Barnwell, Jr., Secretary
Rep. Leon Howard
Dr. Robert Morris
Andy Smith, Treasurer

Guests Present:

Lenny Cooksey, RATP Dev
Rickey Mack, RATP Dev
Josh Archote, Post & Courier

The COMET Staff Present:

Rosalyn Andrews, Director of Finance/CFO
Jackie Bowers, Director of Operations
Pamela Bynoe-Reed, Director of Marketing & Community Affairs
Maurice Pearl, Executive Director/CEO
Michelle Ransom, Regional Grants Manager
Margaret Woodson, Procurement & Compliance Manager

Advisory Members Absent

Michael Green

Via phone or virtual

1. CALL TO ORDER AND DETERMINATION OF QUORUM

The meeting started at 10:01 A.M. with the determination of a quorum.

2. ADOPTION OF AGENDA

Motion: A motion was made by Mr. Barnwell and seconded by Mr. Howard to adopt the November 13, 2024, Agenda.

Approved: Barnwell, Howard, Morris, Smith

Motion passed.

3. ACTION ITEMS –

- A. Purchase of new cutaway vehicles for DART – Mr. Pearl reported that staff met with Palmetto Bus Sales, who are on the state contractor list, provided the specifications for seven DART replacement cutaways that are currently needed. He said the current vehicles are well beyond their useful life by years and mileage. 95% of the buses are at 300+miles which is above the normal mileage of \$150K vehicle. Mr. Barnwell noted another vendor on state contract and that Palmetto's base is approximately 88K and interstate transportation has a similar vehicle for 82.5K. Mr. Pearl said prices were reviewed for other agencies and that Palmetto was the most advantageous. He also said the decision was based on past purchases in 2014 & 2016 through Palmetto Bus Sales. Mr. Pearl said the overall cost is a little higher because in the past vehicles did not include camera installation and the vehicles will be put into circulation faster. Mr. Smith asked Mr. Pearl to speak about the advantages of using Palmetto and whether grant funds would be used and how. Mr. Pearl said the vehicles would arrive within 60-120 days, upon Board approval. Currently 7 of 22 DART vehicles are out of service, which causes longer waiting times for passengers. Mr. Pearl said the purchase of some vehicles would go through federal funding at a local 85/15% match and The

COMET would be responsible for 15% of \$90K. Two or three vehicles will be purchased through a new 5307 Grant at 100%. Mr. Barnwell asked if there was a plan to replace the remaining 2/3rd buses and Mr. Pearl said staff would look at grant funding next year to replace additional vehicles. Dr. Morris said going forward, staff should consider other vendors before bringing an action to the committee.

Motion: A motion was made by Mr. Smith and seconded by Mr. Barnwell that it be recommended to the full board the purchase of seven DART vehicles as outlined in the Finance Committee packet.

Approved: Barnwell, Howard, Smith

Abstained: Morris

Motion passed.

4. ADJOURN – A motion was made by Rep. Howard and seconded by Dr. Morris to adjourn the meeting. **(AYES)**

The meeting adjourned at 10:41 a.m.

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY

Adopted this _____, 2024.

Prepared by: Angela Jacobs, Community Programs Specialist & Board Clerk

Reviewed by:

Pamela Bynoe-Reed, Director of Marketing & Community Affairs (Board Administrator)

Approved by:

Roosevelt Barnwell, Jr., Secretary

Finance Committee Motions List						
Through Reporting Period						
Date of Request	Motion	Next Steps	Status	Notes	Open or Closed	Completion Date
3/13/2024	Re: Propsed retirement policy seek advise of counsel; an actuary; other similar agencies	proceed as advised by FC committee	Signed agreement with JLM Actuarial, LLC to forecast financial liability	*should have details within next weeks (before next meeting). Send final data request to firm * firm invited in to speak on cost and Q&A * asked to compare to other agencies (none has similar policy)	Open Make decision	

Financial Highlights FY 2025

Month End November 2024

42% of fiscal year completed

Annual Budget - ~\$43.80M



Net Income (Loss):

Excluding depreciation - Month = ~\$256k

Actual YTD = ~\$2.03M



Total Revenue:

PTD = \$2.68M

Actual YTD = ~\$14.67M

total YTD collections represent an average ~33% of annual budgeted amount.



Total Expenses (w/depreciation):

PTD = \$2.68M

Actual YTD ~ \$13.991M

total YTD expenditures represent an average ~31% of annual budgeted amount.



PTD - contract operator RATP Dev 7/1/2020 to reporting month: \$84,748,898



Professional Contract Services, Marketing & Security (4203, 4361, 4509): (* invoices included)

ABLE South Carolina	4,334	Warner Transportation Consulting	2,765
Burr Forman McNair* - \$4k Retainer incl	9,940		
Center for Transportation & the Environment (CTE)	4,375	Security (4509)	46,258
Chernoff Newman, LLC*	4375		
iT1 Solutions	2,250	Marketing, Adv & Promotion (4203)	19,916
Maynard Nexsen*	4,000	o Flock & Rally*	
		o Advertising: Radio, TV	
		o Columbia World Affairs	
		o Seasonal items	



Pass Donations (4207) FY 25 - YTD total

\$960

- ❖ MIRCI \$600
- ❖ A Dream for Thomas \$360



Total collections of Penny Revenue since 2013 to present:

- ✓ \$234,418,795 (77.9%) of \$300,991,000/22 yr. allocation;
 - o remaining balance = \$66,572,205 (22.1%)
 - o expected end date for collections per Richland County Dec 2026
- ✓ Payments received from Richland County
 - Recv'd Aug 2024 \$7.2M
 - Recv'd Oct 2024 \$6.9M

Central Midlands Regional Transit Authority
Condensed Statement of Financial Position
Period Ended 11/30/24

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FY 2025

	Actual PTD 11/30/2024	Actual YTD 11/30/2024	Budgeted Amount YTD	Annual
Revenues:				
Passenger Fares/Revenue Contracts	175,379	1,652,820	830,406	1,992,975
Special (Advertising, Interest, Rental, Etc)	183,152	1,004,467	484,365	1,162,476
Admin/Misc/Gain(Loss) Sale of Assets	2,850	17,117	2,294	5,505
Local Revenue (Lexington County)	-	137,568	174,581	418,995
Local Revenue (The Penny)	2,310,299	11,814,866	11,501,000	27,602,400
State (SCDOT)	-	-	231,305	555,132
CBDG & Hospitality	-	-	-	-
Federal (CARES Act, CRRSA, ARP)	-	17,564	5,002,876	12,006,903
In-Kind Revenue	5,000	25,000	25,000	60,000
Total Revenue	\$ 2,676,681	\$ 14,669,402	\$ 18,251,827	\$ 43,804,385

Expenses:				
Administrative (includes Salaries & Benefits)	201,371	1,017,276	1,354,711	3,256,306
Contract Operations & Maintenance	1,972,266	10,237,871	11,945,384	28,668,922
Insurance	11,101	53,508	62,099	149,037
Professional Services	34,624	240,922	769,048	1,845,716
Utilities	25,745	118,190	187,213	449,310
Capital Exp: Federal/State (Capital, PM, NPM)	30,252	105,384	2,787,974	6,686,139
Fuel	139,571	836,369	1,120,398	2,688,955
In Kind Expense	5,000	25,000	25,000	60,000
Depreciation	259,303	1,359,332	-	-
Total Expenses	\$ 2,679,234	\$ 13,993,852	\$ 18,251,827	\$ 43,804,385
Net Income (Loss) From Operations + Depreciation add back:	\$ 256,750	\$ 2,034,882	(0)	\$ 0

Cash:				
Petty Cash		300		
Cash on hand (cashiers)		457		
<i>OPTUS Bank</i>				
Operating Reserve Funds	103			
Capital Reserve Funds	2,628,657	2,628,760		
<i>Local Gov't Investment Pool</i>				
Emergency Reserve	18,701,248			
Operating Reserve	20,282,283	38,983,532		
<i>Security Federal Bank</i>				
Operating/Sweeps Acct		12,338,907		
Total Cash		\$ 53,951,655		
Total Assets		\$ 94,405,813		
Total Current Liabilities		\$ 6,889,236		

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended November 30, 2024

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Fiscal Year % complete = 42%

	<i>Actual PTD</i>	<i>Actual YTD</i>	<i>Budgeted YTD</i> <i>(\$)</i>	<i>Variance (\$)</i>	<i>Annual</i> <i>Budgeted</i>	<i>(\$)</i> of <i>Budget</i> <i>remaining</i>
	<i>11/30/2024</i>		<i>11/30/2024</i>	<i>Actual YTD vs</i> <i>Budget YTD</i>	<i>Amount</i>	<i>(over) under</i>
Revenue:						
Operating Revenues						
Passenger Revenue	117,988	668,576	747,073	78,497	1,792,975	1,124,399
Advertising Revenue	6,250	24,188	20,833	(3,355)	50,000	25,812
Contracted Services Revenue	57,391	984,244	83,333	(900,911)	200,000	(784,244)
Other Revenue	141	5,324	1,325	(3,999)	3,180	(2,144)
Total Operating Revenue	<u>181,770</u>	<u>1,682,332</u>	<u>852,565</u>	<u>(829,767)</u>	<u>2,046,155</u>	<u>363,823</u>
Nonoperating Revenues						
In-Kind Revenue (Facility Use)	5,000	25,000	25,000	-	60,000	35,000
Local Revenue - Lexington Cty	-	137,568	174,581	37,013	418,995	281,427
Interest Income	168,593	922,515	331,250	(591,265)	795,000	(127,515)
Richland County 1% Sales Tax	2,310,299	11,814,866	11,501,000	(313,866)	27,602,400	15,787,534
Fuel Tax Refunds	8,309	57,764	131,882	74,117	316,516	258,752
OPT/SMTF Urban & Rural	-	-	231,305	231,305	555,132	555,132
Rental Income	-	-	400	400	960	960
Federal Revenue - NOLO Project	-	-	1,101,300	1,101,300	2,643,120	2,643,120
Federal Revenue - ICAM (5310 Access to Care)	-	(0)	156,250	156,250	375,000	375,000
Federal Revenue - Planning	-	-	37,500	37,500	90,000	90,000
Federal Revenue - Capital: Non Prev Maint	-	7,740	1,230,625	1,222,885	2,953,500	2,945,760
Federal Revenue - Capital: Prev. Maint	-	-	136,628	136,628	327,907	327,907
Federal Revenue - Cap Ex (USC,SCDOT Reimbursement)	-	-	1,368,045	1,368,045	3,283,308	3,283,308
Federal Revenue - Salaried Positions	-	-	44,167	44,167	106,000	106,000
Federal Revenue - ADP Software	-	2,642	266,667	264,025	640,000	637,358
Federal Revenue - ADP Hardware	-	-	141,834	141,834	340,402	340,402
Federal Revenue - EE Training	-	482	5,521	5,039	13,250	12,768
Federal Revenue - 3rd Party Contractual (Website)	-	-	1,590	1,590	3,816	3,816
Federal Revenue - Safety & Security	-	384	224,167	223,783	538,000	537,616
Federal Revenue - Vanpool	-	-	30,250	30,250	72,600	72,600
Federal Revenue - 5339 Shelter ACQ & Install	-	6,316	258,333	252,017	620,000	613,684
Gain(Loss) Sale of Asset	1,070	3,815	417	(3,398)	1,000	(2,815)
Concessions Revenue	1,639	7,978	552	(7,426)	1,325	(6,653)
Total Nonoperating Revenue	<u>2,494,910</u>	<u>12,987,070</u>	<u>17,399,263</u>	<u>4,412,193</u>	<u>41,758,231</u>	<u>28,771,161</u>
Total Revenues:	<u>2,676,681</u>	<u>14,669,402</u>	<u>18,251,825</u>	<u>3,582,426</u>	<u>43,804,385</u>	<u>29,134,984</u>

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended November 30, 2024

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Fiscal Year % complete = 42%

	<i>Actual PTD</i>	<i>Actual YTD</i>	<i>Budgeted YTD</i> <i>(\$)</i>	<i>Variance (\$)</i>	<i>Annual</i> <i>Budgeted</i>	<i>(\$ of Budget</i> <i>remaining</i>
	<i>11/30/2024</i>		<i>11/30/2024</i>	<i>Actual YTD vs</i> <i>Budget YTD</i>	<i>Amount</i>	<i>(over) under</i>
Expenses:						
Administrative						
Salaries (Staff/Intern) & Other Paid Wages	117,646	589,485	741,710	152,225	1,780,104	1,190,619
SC Retirement: ER	22,042	101,980	130,245	28,265	312,587	210,607
FICA & Medicare	8,770	43,583	67,495	23,913	161,989	118,406
Health Insurance: ER	8,880	46,840	48,193	1,352	115,662	68,822
SC Unemployment	90	88	6,344	6,256	15,226	15,138
Workers Comp	501	2,506	2,650	144	6,360	3,854
Vehicle Allowance: Executive Director	450	2,250	2,250	-	5,400	3,150
Dues/Subscriptions/Memberships	2,167	13,898	15,812	1,913	37,948	24,050
Marketing/Advertising/Promotional Material	24,166	150,958	209,973	59,015	503,935	352,977
Charitable Donations (Passes ONLY)	720	1,320	3,000	1,680	7,200	5,880
Postage & Shipping	201	1,660	2,862	1,202	6,869	5,209
Printing	8,867	13,919	38,160	24,241	91,584	77,665
Board/Committee/Transit Academy	-	1,455	2,716	1,262	6,519	5,064
Tickets & Transfers	1,089	10,156	8,833	(1,323)	21,200	11,044
Office Equipment - Lease & Rental	861	4,251	6,404	2,153	15,370	11,119
Admin Misc: Office Supplies, Fines, Taxes, etc.	2,242	6,636	33,047	26,412	79,313	72,678
Banking Fees	605	3,007	6,183	3,177	14,840	11,834
Payroll Processing Fees	609	3,351	4,417	1,065	10,600	7,249
Employee Training & Development (Fed & Non Fed)	1,467	19,934	26,500	6,566	63,600	43,666
Total Administrative	201,371	1,017,276	1,356,794	339,518	3,256,306	2,239,030
Operations & Maintenance						
Contractor-Fixed Route	1,448,494	7,548,483	8,382,112	833,629	20,117,068	12,568,585
Contractor-DART	345,445	1,765,371	2,042,513	277,141	4,902,030	3,136,659
Contractor-Spcl Svc/Svc Enhancements	5,173	26,876	161,208	134,332	386,900	360,024
Propane Fuel	34,043	217,892	359,958	142,066	863,900	646,008
Diesel & Vehicle Fuel	105,528	616,034	756,023	139,989	1,814,455	1,198,421
Hydrogen Fuel	-	2,443	4,417	1,974	10,600	8,157
SMTF (Urban & Rural) Expenses	-	-	289,137	289,137	693,918	693,918
Facility Related Repairs & Maintenance Expense (PM)	39,952	193,814	170,785	(23,029)	409,884	216,070
Federal Expense: ADP Software ACQ & Maint	28,471	155,190	266,667	111,477	640,000	484,810
Federal Expense: ADP Hardware ACQ & Maint	1,293	36,007	141,834	105,827	340,402	304,395
Federal Expense: 3rd Party Contractual (Website)	200	1,000	1,988	988	4,770	3,771
Federal Expense: Safety & Security	46,258	248,642	233,333	(15,309)	560,000	311,358

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended November 30, 2024

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Fiscal Year % complete = 42%

	<i>Actual PTD</i>	<i>Actual YTD</i>	<i>Budgeted YTD (\$)</i>	<i>Variance (\$)</i>	<i>Annual Budgeted Amount</i>	<i>(\$ of Budget remaining)</i>
	<i>11/30/2024</i>		<i>11/30/2024</i>	<i>Actual YTD vs Budget YTD</i>		<i>(over) under</i>
Federal Expense: Van Pool Ops	13,583	64,841	60,500	(4,341)	145,200	80,359
Federal Expense: 5310	43,397	197,646	195,313	(2,334)	468,750	271,104
In-Kind Expense (Facility Use)	5,000	25,000	25,000	-	60,000	35,000
Total Operations & Maintenance	<u>2,116,837</u>	<u>11,099,239</u>	<u>13,090,786</u>	<u>1,991,547</u>	<u>31,417,877</u>	<u>20,318,637</u>
Insurance						
Insurance - Vehicle/Facility/Tort/Cyber	10,129	48,653	56,799	8,146	136,317	87,664
Insurance-Officers & Directors	972	4,855	5,300	445	12,720	7,865
Total Insurance	<u>11,101</u>	<u>53,508</u>	<u>62,099</u>	<u>8,591</u>	<u>149,037</u>	<u>95,529</u>
Technical Services						
Professional Contract Services	34,624	240,922	764,882	523,959	1,835,716	1,594,794
Fare Collection Service & Supplies	-	-	4,167	4,167	10,000	10,000
Total Technical Services	<u>34,624</u>	<u>240,922</u>	<u>769,048</u>	<u>528,126</u>	<u>1,845,716</u>	<u>1,604,794</u>
Utilities						
Natural Gas	1,320	1,877	8,025	6,148	19,260	17,383
Electric	11,178	50,035	66,875	16,840	160,500	110,465
Water & Sewer	3,252	16,665	28,979	12,314	69,550	52,885
Telecommunications	9,995	49,613	83,333	33,720	200,000	150,387
Total Utilites	<u>25,745</u>	<u>118,190</u>	<u>187,213</u>	<u>69,022</u>	<u>449,310</u>	<u>331,120</u>
Capital Expense						
Federal Expense: Preventative Maint (PM)	1,617	13,452	396,243	382,791	950,984	937,532
Furniture, Fixtures, & Equipment < \$5000	103	5,680	45,271	39,591	108,650	102,970
Construction in Progress	-	23,767	-	(23,767)	-	(23,767)
Federal Expense: Shelter & Accessories ACQ/Install	8,800	42,754	322,917	280,163	775,000	732,246
Federal & Non Federal Expense: Cap EX (Non PM)	19,731	19,731	1,187,487	1,167,756	2,849,968	2,830,237
Federal Expense: Capital (Non PM)	-	-	833,974	833,974	2,001,537	2,001,537
Interest Expense	-	-	-	-	-	-
Total Capital Expense	<u>30,252</u>	<u>105,384</u>	<u>2,785,891</u>	<u>2,680,507</u>	<u>6,686,139</u>	<u>6,580,755</u>
Depreciation Expense	<u>259,303</u>	<u>1,359,332</u>	<u>-</u>	<u>(1,359,332)</u>	<u>-</u>	<u>(1,359,332)</u>
Total Expenses:	<u>2,679,234</u>	<u>13,993,852</u>	<u>18,251,825</u>	<u>4,257,979</u>	<u>43,804,385</u>	<u>29,810,532</u>
Net Income before Deprecation:	<u>(2,553)</u>	<u>675,550</u>	<u>0</u>	<u>(675,549)</u>	<u>0</u>	<u>(675,550)</u>
Add Back: Depreciation Expense	259,303	1,359,332	-	(1,359,332)	-	(1,359,332)
Net Income From Operations:	<u>256,750</u>	<u>2,034,881</u>	<u>0</u>	<u>(2,034,880)</u>	<u>0</u>	<u>(2,034,881)</u>

Central Midlands Transit Cash Budget Analysis
Period Ended November 30, 2024

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		<i>Jul-24</i>	<i>Aug-24</i>	<i>Sep-24</i>	<i>Oct-24</i>	<i>Nov-24</i>	<i>Dec-24</i>	<i>Jan-25</i>	<i>Feb-25</i>	<i>Mar-25</i>	<i>Apr-25</i>	<i>May-25</i>	<i>Jun-25</i>
	Beginning Balance	\$ 13,798,343	\$ 14,324,028	\$ 14,490,195	\$ 14,337,688	\$ 14,476,445	\$ 14,473,892	\$ 16,385,542	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710
	+Projected Cash Inflow	\$ 3,285,681	\$ 2,923,889	\$ 2,740,383	\$ 3,042,768	\$ 2,676,681	\$ 2,350,108	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
	Cash Available	\$ 17,084,023	\$ 17,247,917	\$ 17,230,578	\$ 17,380,456	\$ 17,153,126	\$ 16,824,000	\$ 16,390,542	\$ 16,382,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710
	-Projected Cash Outflow	\$ 2,759,996	\$ 2,757,722	\$ 2,892,890	\$ 2,904,011	\$ 2,679,234	\$ 438,458	\$ 12,832	\$ 5,000	\$ -	\$ -	\$ -	\$ -
	Net Cash Available	\$ 14,324,028	\$ 14,490,195	\$ 14,337,688	\$ 14,476,445	\$ 14,473,892	\$ 16,385,542	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710
	Xfer of Funds												
	Ending Balance	\$ 14,324,028	\$ 14,490,195	\$ 14,337,688	\$ 14,476,445	\$ 14,473,892	\$ 16,385,542	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710
	<i>Annual Budgeted Amount</i>	<i>7/31/2024</i>	<i>8/31/2024</i>	<i>9/30/2024</i>	<i>10/31/2024</i>	<i>11/30/2024</i>	<i>12/31/2024</i>	<i>1/31/2025</i>	<i>2/28/2025</i>	<i>3/31/2025</i>	<i>4/30/2025</i>	<i>5/31/2025</i>	<i>6/30/2025</i>
Revenue:													
Passenger Revenue	1,792,975	136,824	132,155	124,998	156,610	117,988	16,299	-	-	-	-	-	-
Advertising Revenue	50,000	4,167	4,167	4,167	5,438	6,250	6,250	-	-	-	-	-	-
Contracted Services Revenue	200,000	170,428	191,015	274,942	290,469	57,391	299	-	-	-	-	-	-
Miscellaneous Income	3,180	103	118	2,283	2,679	141	68	-	-	-	-	-	-
Local Revenue - Lexington Cty	418,995	68,784	-	-	68,784	-	-	-	-	-	-	-	-
Interest Income	795,000	488,376	179,319	(94,985)	181,211	168,593	9,467	-	-	-	-	-	-
Richland County 1% Sales Tax	27,602,400	2,398,089	2,398,089	2,398,089	2,310,299	2,310,299	2,310,299	-	-	-	-	-	-
Fuel Tax Refunds	316,516	12,419	12,419	10,263	14,355	8,309	-	-	-	-	-	-	-
OPT/SMTF 5339	555,132	-	-	-	-	-	-	-	-	-	-	-	-
Rental Income	960	-	-	-	-	-	960	-	-	-	-	-	-
Federal Revenue - NOLO Project	2,643,120	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - Health Care Access	375,000	-	-	-	(0)	-	-	-	-	-	-	-	-
Federal Revenue - Planning	90,000	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - Capital: Non Prev Maint	2,953,500	-	-	7,740	-	-	-	-	-	-	-	-	-
Federal Revenue - Capital: Prev. Maint	327,907	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - Salaried Positions	106,000	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - ADP Software	640,000	-	-	2,642	-	-	-	-	-	-	-	-	-
Federal Revenue - ADP Hardware	340,402	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - EE Training	13,250	-	-	482	-	-	-	-	-	-	-	-	-
Federal Revenue - 3rd Party Contractual (Website)	3,816	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - Safety & Security	538,000	-	-	384	-	-	-	-	-	-	-	-	-
Federal Revenue - Vanpool	72,600	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue - 5339 Shelter ACQ & Install	620,000	-	-	-	6,316	-	-	-	-	-	-	-	-
In Kind Facility Revenue	60,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	-	-	-
Gain(Loss) Sale of Asset	1,000	-	-	2,745	-	1,070	-	-	-	-	-	-	-
Concessions Revenue	1,325	1,491	1,608	1,634	1,606	1,639	1,465	-	-	-	-	-	-
Total Revenues:	43,804,385	3,285,681	2,923,889	2,740,383	3,042,768	2,676,681	2,350,108	5,000	5,000	-	-	-	-
Expenses:													
Administrative													
Salaries (Staff/Intern) & Other Paid Wages	1,780,104	112,806	113,451	118,254	127,328	117,646	118,912	-	-	-	-	-	-
SC Retirement: ER	312,587	19,639	19,815	20,271	20,214	22,042	-	-	-	-	-	-	-
FICA & Medicare	161,989	8,066	8,422	8,830	9,494	8,770	8,839	-	-	-	-	-	-
Health Insurance: ER	115,662	9,058	10,488	9,535	8,880	8,880	10,526	-	-	-	-	-	-
SC Unemployment	15,226	(451)	110	162	177	90	103	-	-	-	-	-	-
Workers Comp	6,360	501	501	501	501	501	501	-	-	-	-	-	-
Vehicle Allowance	5,400	450	450	450	450	450	450	-	-	-	-	-	-
Dues/Subscriptions/Memberships	37,948	4,532	2,167	2,167	2,867	2,167	2,442	-	-	-	-	-	-
Marketing/Advertising/Promotional Material	503,935	17,965	33,529	37,316	37,983	24,166	-	3,000	-	-	-	-	-
Charitable Donations (Passes ONLY)	7,200	-	-	-	600	720	-	-	-	-	-	-	-
Postage & Shipping	6,869	1,259	-	-	200	201	(18)	-	-	-	-	-	-
Printing	91,584	705	266	1,006	3,075	8,867	925	-	-	-	-	-	-
Board/Committee/Transit Academy	6,519	387	450	309	-	-	-	-	-	-	-	-	-
Tickets & Transfers	21,200	2,128	1,738	1,384	3,818	1,089	1,093	-	-	-	-	-	-
Office Equipment - Lease & Rental	15,370	458	861	958	1,113	861	861	-	-	-	-	-	-
Admin Misc: Fines, Taxes, etc.	79,313	1,676	1,114	948	656	2,242	587	-	-	-	-	-	-
Banking Fees	14,840	462	517	866	556	605	-	-	-	-	-	-	-
Payroll Processing Fees	10,600	591	596	605	951	609	609	-	-	-	-	-	-
Federal Expense: Staff Training & Development	63,600	6,181	665	5,663	5,958	1,467	-	-	-	-	-	-	-

Central Midlands Transit Cash Budget Analysis
Period Ended November 30, 2024

Page 209 of 310

		<i>Jul-24</i>	<i>Aug-24</i>	<i>Sep-24</i>	<i>Oct-24</i>	<i>Nov-24</i>	<i>Dec-24</i>	<i>Jan-25</i>	<i>Feb-25</i>	<i>Mar-25</i>	<i>Apr-25</i>	<i>May-25</i>	<i>Jun-25</i>
	Beginning Balance	\$ 13,798,343	\$ 14,324,028	\$ 14,490,195	\$ 14,337,688	\$ 14,476,445	\$ 14,473,892	\$ 16,385,542	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710
	+Projected Cash Inflow	\$ 3,285,681	\$ 2,923,889	\$ 2,740,383	\$ 3,042,768	\$ 2,676,681	\$ 2,350,108	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
	Cash Available	\$ 17,084,023	\$ 17,247,917	\$ 17,230,578	\$ 17,380,456	\$ 17,153,126	\$ 16,824,000	\$ 16,390,542	\$ 16,382,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710
	-Projected Cash Outflow	\$ 2,759,996	\$ 2,757,722	\$ 2,892,890	\$ 2,904,011	\$ 2,679,234	\$ 438,458	\$ 12,832	\$ 5,000	\$ -	\$ -	\$ -	\$ -
	Net Cash Available	\$ 14,324,028	\$ 14,490,195	\$ 14,337,688	\$ 14,476,445	\$ 14,473,892	\$ 16,385,542	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710
	Xfer of Funds												
	Ending Balance	\$ 14,324,028	\$ 14,490,195	\$ 14,337,688	\$ 14,476,445	\$ 14,473,892	\$ 16,385,542	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710	\$ 16,377,710
	<i>Annual Budgeted Amount</i>	<i>7/31/2024</i>	<i>8/31/2024</i>	<i>9/30/2024</i>	<i>10/31/2024</i>	<i>11/30/2024</i>	<i>12/31/2024</i>	<i>1/31/2025</i>	<i>2/28/2025</i>	<i>3/31/2025</i>	<i>4/30/2025</i>	<i>5/31/2025</i>	<i>6/30/2025</i>
Contractor-Fixed Route	20,117,068	1,476,579	1,514,759	1,524,475	1,584,176	1,448,494	-	-	-	-	-	-	-
Contractor-DART	4,902,030	347,474	365,073	343,824	363,556	345,445	-	-	-	-	-	-	-
Contractor-Spcd Svc/Svc Enhancements	386,900	5,597	5,341	5,248	5,518	5,173	-	-	-	-	-	-	-
Propane Fuel	863,900	46,302	48,160	41,368	48,020	34,043	29,799	-	-	-	-	-	-
Diesel & Vehicle Fuel	1,814,455	137,662	128,463	120,425	123,955	105,528	81,505	-	-	-	-	-	-
Hydrogen Fuel	10,600	992	-	633	818	-	745	-	-	-	-	-	-
OPT: SMTF Expenses	693,918	-	-	-	-	-	-	-	-	-	-	-	-
Facility Related Repairs & Maintenance Expense	409,884	42,311	44,276	34,125	33,151	39,952	23,257	4,832	-	-	-	-	-
Federal Expense: ADP Software ACQ & Maint	640,000	34,836	27,552	31,878	32,453	28,471	23,215	-	-	-	-	-	-
Federal Expense: ADP Hardware ACQ & Maint	340,402	1,293	16,928	1,293	15,200	1,293	1,293	-	-	-	-	-	-
Federal Expense: 3rd Party Contractual (Website)	4,770	200	200	200	200	200	200	-	-	-	-	-	-
Federal Expense: Safety & Security	560,000	54,178	48,292	48,436	51,478	46,258	35,046	-	-	-	-	-	-
Federal Expense: Van Pool Ops	145,200	13,000	12,016	12,500	13,742	13,583	-	-	-	-	-	-	-
Federal Expense: 5310	468,750	27,142	31,482	43,314	52,312	43,397	5,000	-	-	-	-	-	-
Insurance - Vehicle	15,365	110	110	219	219	219	219	-	-	-	-	-	-
Insurance - Facility	76,000	6,115	6,340	6,325	6,325	6,325	6,325	-	-	-	-	-	-
Insurance-Tort Liability	44,952	2,006	3,585	3,585	3,585	3,585	3,585	-	-	-	-	-	-
Insurance-Officers & Directors	12,720	969	969	972	972	972	972	-	-	-	-	-	-
Professional Contract Services	1,835,716	57,523	41,470	62,038	45,268	34,624	2,250	-	-	-	-	-	-
Fare Collection Service & Supplies	10,000	-	-	-	-	-	-	-	-	-	-	-	-
Natural Gas	19,260	78	79	84	315	1,320	1,424	-	-	-	-	-	-
Electric	160,500	9,964	9,193	10,100	9,600	11,178	10,885	-	-	-	-	-	-
Water & Sewer	69,550	3,359	3,517	3,285	3,252	3,252	-	-	-	-	-	-	-
Telecommunications	200,000	9,789	9,865	10,008	9,957	9,995	4,984	-	-	-	-	-	-
Federal Expense: Preventative Maint (PM)	950,984	6,463	2,000	1,705	1,667	1,617	37,923	-	-	-	-	-	-
Furniture, Fixtures, & Equipment < \$5000	108,650	1,052	293	3,445	786	103	-	-	-	-	-	-	-
Federal Expense: Shelter & Accessories ACQ/Install	775,000	33	1,511	29,609	2,800	8,800	19,000	-	-	-	-	-	-
Federal & Non Federal Expense: Cap EX (Non PM)	2,849,968	-	-	-	-	19,731	-	-	-	-	-	-	-
Federal Expense: Capital (Non PM)	2,001,537	12,444	(12,444)	-	-	-	-	-	-	-	-	-	-
Construction in Progress	-	10,526	-	7,987	5,254	-	-	-	-	-	-	-	-
In Kind Facility Expense	60,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	-	-	-
Depreciation Expense	-	260,584	248,555	331,587	259,303	259,303	-	-	-	-	-	-	-
Total Expenses:	43,804,385	2,759,996	2,757,722	2,892,890	2,904,011	2,679,234	438,458	12,832	5,000	-	-	-	-
Add Back: Depreciation Expense	-	260,584	248,555	331,587	259,303	259,303	-	-	-	-	-	-	-
Net Income From Operations:	0	786,269	414,722	179,081	398,060	256,750	1,911,650	(7,832)	-	-	-	-	(1)

CENTRAL MIDLANDS RTA
3613 LUCIUS RD
COLUMBIA SC 29201-1108

Page 1

Statement Date 11/29/24
Account Number 2000000078 D

TYPE OF ACCOUNT--Opportunity Business Checking

Statement Summary

Beginning Balance	10/31/24			4,100,891.58	1
Deposits/Credits		1	Credits	6,250.00	
Checks/Debits		1	Debits	4,107,141.58	
Service Charge				15.00	
Interest Paid				118.15	
Ending Balance	11/29/24			103.15	

Credits/Deposits

Date	Amount	Description
11/01	6,250.00	Regular Deposit
11/29	118.15	Interest Deposited

Other Debits

Date	Amount	Description
11/25	4,107,141.58	Misc Force Payment
11/29	15.00	Minimum Balance Fee

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
Beginning Balance	4,100,891.58				
11/01	4,107,141.58	11/25	.00	11/29	103.15



South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

11/01/2024 - 11/30/2024

CENTRAL MIDLANDS REGIONAL
Operating Reserve
3613 Lucius Road
Columbia, SC 29201

Account Number: 2530
Beginning Balance: 20,282,283.13
Ending Balance: 20,363,359.54
Average Balance: 20,282,283.13
Average Interest Rate (365): 4.8635 %

Date	Description	Contributions	Withdrawals	Balance
11/01/2024	Beginning Balance	--	--	20,282,283.13
11/30/2024	Reinvestment	81,076.41	--	20,363,359.54

	Funds Received	Funds Withdrawn	Interest Earned
MTD	0.00	0.00	81,076.41
YTD	0.00	0.00	441,884.75



South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

11/01/2024 - 11/30/2024

CENTRAL MIDLANDS REGIONAL
Emergency Reserve
3613 Lucius Road
Columbia, SC 29201

Account Number: 2533
Beginning Balance: 18,701,248.37
Ending Balance: 18,776,004.74
Average Balance: 18,701,248.37
Average Interest Rate (365): 4.8635 %

Date	Description	Contributions	Withdrawals	Balance
11/01/2024	Beginning Balance	--	--	18,701,248.37
11/30/2024	Reinvestment	74,756.37	--	18,776,004.74

	Funds Received	Funds Withdrawn	Interest Earned
MTD	0.00	0.00	74,756.37
YTD	0.00	0.00	407,439.12



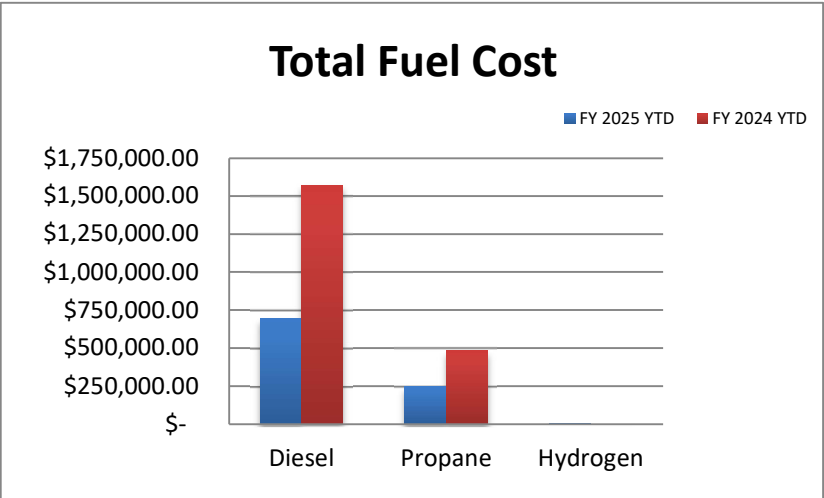
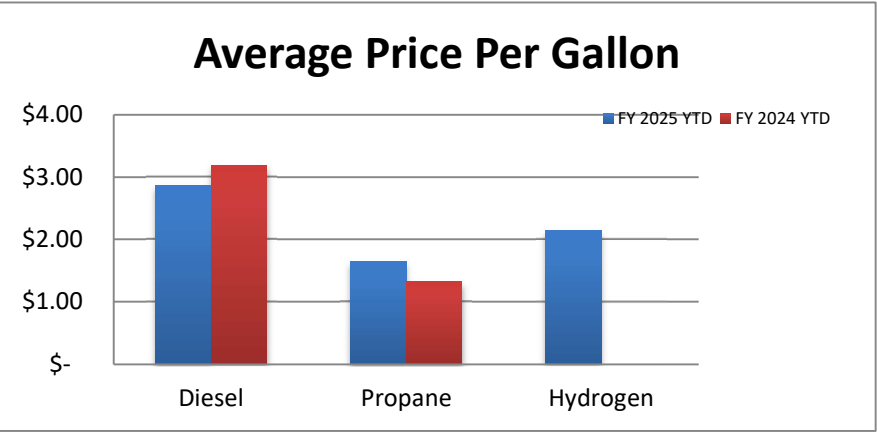
11/1/2024

MONTHLY FUEL GAUGE REPORT

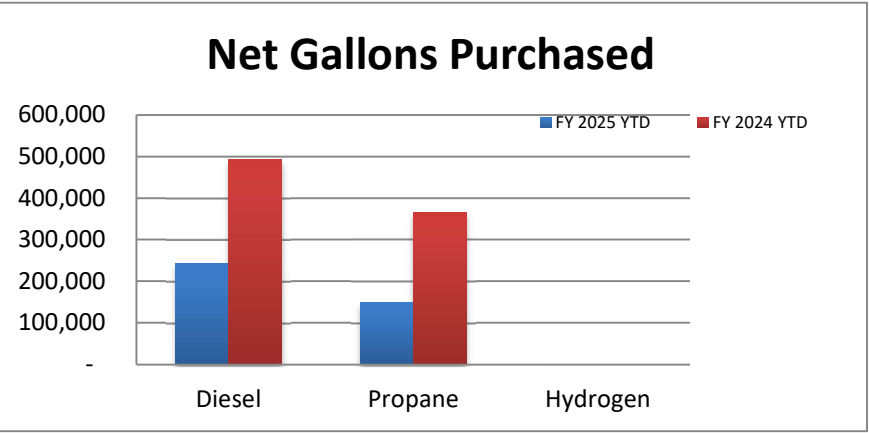
	Diesel/Unl (4321)	Propane (4320)	Hydrogen/Nitrogen (4322)
FY 2025 YTD			
July 2024 - June 2025			
Budgeted Cost Per Gallon	\$ 3.41	\$ 1.41	\$ 1.94
Average Price per Gallon	\$ 2.86	\$ 1.65	\$ 2.14
Net Gallons Purchased	243,942.70	150,188.90	1489.54
Total Cost	\$ 697,538.72	\$ 247,691.00	\$ 3,188.11
Total Savings per Gallon Average (\$)	\$ 0.55	\$ (0.24)	\$ (0.20)
Total Savings This Budget Period Average	\$ 135,110.90	\$ (35,564.20)	\$ (295.80)
FY 2024 YTD			
July 2023 - June 2024			
Budgeted Cost Per Gallon	\$ 3.90	\$ 1.74	\$ -
Average Price per Gallon	\$ 3.19	\$ 1.32	\$ -
Net Gallons Purchased	491,986.22	365,950.60	-
Total Cost	\$ 1,571,644.94	\$ 481,365.36	\$ -
Total Savings per Gallon Average (\$)	\$ 0.71	\$ 0.42	\$ -
Total Savings This Budget Period Average	\$ 349,310.22	\$ 153,699.25	\$ -

	Diesel		Propane		Hydrogen
FY 2025 YTD	\$	2.86	\$	1.65	\$ 2.14
FY 2024 YTD	\$	3.19	\$	1.32	\$ -

	Diesel		Propane		Hydrogen
FY 2025 YTD	\$	697,538.72	\$	247,691.00	\$3,188.11
FY 2024 YTD	\$	1,571,644.94	\$	481,365.36	\$ -



	Diesel		Propane		Hydrogen
FY 2025 YTD		243,943		150,189	1,490
FY 2024 YTD		491,986		365,951	-





Francenia B. Heizer
fheizer@burr.com
Office - 803.753.3338
Cell - 803.331.9415

1221 Main Street
Suite 1800
Columbia, SC 29201

Mailing Address
Post Office Box 11390
Columbia, SC 29211

December 18, 2024

Office (803) 799-9800
Fax (803) 753-3278

BURR.COM

Rosalyn Andrews, Director of Finance/CFO
Central Midlands Regional Transit Authority
VIA E-MAIL

FOR PROFESSIONAL SERVICES RENDERED AS GENERAL COUNSEL

November 2024	<u>\$4,000</u>
Total	<u>\$4,000</u>

1221 Main Street
Suite 1800
Columbia, SC 29201

Mailing Address
Post Office Box 11390
Columbia, SC 29211

Office (803) 799-9800
Fax (803) 753-3278

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MEMORANDUM

To: Rosalyn Andrews, Finance Director/CFO
Central Midlands Regional Transit Authority

From: Francenia B. Heizer, Esquire

Date: December 18, 2024

Subject: General Counsel Services

During the month of November, the following general counsel services were rendered:

Preparation for and attendance at November Board meeting and November Intermodal Center Committee meetings

Telephone conversations, meetings, conference calls, correspondence and e-mails on various matters



REMITTANCE ADDRESS
Post Office Box 830719
Birmingham, Alabama 35283-0719
Main: (205) 251-3000
<https://www.BURR.com/payment/>
Tax ID #63-0322727

THE COMET (CENTRAL MIDLANDS TRANSIT)
3613 LUCIUS RD
COLUMBIA, SC 29201

18 Dec 2024
Invoice # 1527950
Bill Atty: F. Heizer
As of 11/30/24

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
0000003 LABOR ISSUES

BILL SUMMARY THROUGH NOVEMBER 30, 2024

Professional Services	\$1,890.00
TOTAL DUE THIS BILL	\$1,890.00

WIRING INSTRUCTIONS:

**Burr & Forman LLP Operating Account Wiring Instructions
Fees and Expenses Only**

Account Name:	Burr & Forman LLP 420 North 20 th Street, Suite 3400 Birmingham, Alabama 35203
Financial Institution:	Synovus Bank 1137 1 st Avenue Columbus, GA 31901
Domestic Wire and ACH ABA No.:	061100606
Account Number:	1005853518
International Wires SWIFT BIC:	FICOUS44
Burr & Forman Tax ID:	63-0322727

Please list the Invoice Number and Client-Matter Number in the Reference field.
Should you need assistance, please email AccountsReceivable@burr.com.

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2033702 CENTRAL MIDLANDS REGIONAL TRANSIT
AUTHOR
0000003 LABOR ISSUES

18 Dec 2024

Invoice # 1527950
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THE COMET (CENTRAL MIDLANDS TRANSIT)
3613 LUCIUS RD
COLUMBIA, SC 29201

18 Dec 2024
Invoice # 1527950
Bill Atty: F. Heizer
As of 11/30/24

EMPLOYER I.D. #63-0322727

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
0000003 LABOR ISSUES

Date	Description	Tkpr	Hours	Value
11/01/24	Receipt, review, analysis of correspondence regarding status of FOIA request	RJM	0.40	\$120.00
11/01/24	Correspondence with RATP Dev employees and opposing counsel re FOIA request response	BRJ	0.20	\$60.00
11/03/24	Correspondence with client re available FOIA documents	BRJ	0.10	\$30.00
11/04/24	Receipt, review of multiple correspondence and attachments regarding FOIA request	RJM	1.00	\$300.00
11/04/24	Reviewing responsive documents, redacting, and sending to FOIA requestor	BRJ	0.60	\$180.00
11/18/24	Strategic mapping contract approach to contacting vendor	BRJ	0.20	\$60.00
11/18/24	Preparing to address strategic mapping issue; correspondence in firm	BRJ	0.20	\$60.00
11/19/24	Reviewing contract with Strategic Mapping, gathering strategy for removing ourselves from the contract with Atty Heizer	BRJ	1.20	\$360.00
11/19/24	Discussion with Atty Heizer re next steps in dealing with strategic mapping company issue	BRJ	0.10	\$30.00
11/20/24	Email correspondence with client regarding meeting to discuss strategic mapping contract	BRJ	0.10	\$30.00
11/21/24	Email correspondence with client re setting up meeting to discuss strategic mapping	BRJ	0.30	\$90.00

BURR & FORMAN LLP

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT
 0000003 AUTHOR
 LABOR ISSUES

18 Dec 2024

Invoice # 1527950
 Page 3

Date	Description	Tkpr	Hours	Value
	issues			
11/21/24	Call with client regarding issues with strategic mapping and how to approach it	BRJ	0.20	\$60.00
11/22/24	Prep for call with client re issues with strategic mapping services	BRJ	0.50	\$150.00
11/22/24	Call with client re resolution of strategic mapping issues	BRJ	0.40	\$120.00
11/22/24	Draft email to Strategic Mapping re partial termination of agreement	BRJ	0.20	\$60.00
11/25/24	Email correspondence notifying strategic mapping of termination of agreement for APC services	BRJ	0.20	\$60.00
11/26/24	Receipt, review, analysis of J. Bowers correspondence and attachment (Howell demand letter)	RJM	0.40	\$120.00
	Total Services		6.30	\$1,890.00
	Total Services and Disbursements			\$1,890.00
	TOTAL NOW DUE			\$1,890.00

SUMMARY OF SERVICES

Name	Rate	Hours	Amount
Richard J. Morgan	\$300.00	1.80	\$540.00
Benjamin R. Jenkins	\$300.00	4.50	\$1,350.00
TOTALS		6.30	\$1,890.00



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THE COMET (CENTRAL MIDLANDS TRANSIT)
3613 LUCIUS RD
COLUMBIA, SC 29201

18 Dec 2024
Invoice # 1527949
Bill Atty: F. Heizer
As of 11/30/24

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
0000017 Special Projects

BILL SUMMARY THROUGH NOVEMBER 30, 2024

Professional Services	\$3,600.00
TOTAL DUE THIS BILL	\$3,600.00

WIRING INSTRUCTIONS:

**Burr & Forman LLP Operating Account Wiring Instructions
Fees and Expenses Only**

Account Name:	Burr & Forman LLP 420 North 20 th Street, Suite 3400 Birmingham, Alabama 35203
Financial Institution:	Synovus Bank 1137 1 st Avenue Columbus, GA 31901
Domestic Wire and ACH ABA No.:	061100606
Account Number:	1005853518
International Wires SWIFT BIC:	FICOUS44
Burr & Forman Tax ID:	63-0322727

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2033702 CENTRAL MIDLANDS REGIONAL TRANSIT
AUTHOR
0000017 Special Projects

18 Dec 2024

Invoice # 1527949
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THE COMET (CENTRAL MIDLANDS TRANSIT)
3613 LUCIUS RD
COLUMBIA, SC 29201

18 Dec 2024
Invoice # 1527949
Bill Atty: F. Heizer
As of 11/30/24

EMPLOYER I.D. #63-0322727

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
0000017 Special Projects

Date	Description	Tkpr	Hours	Value
11/06/24	Title review; Review closing checklists	JLM	2.10	\$630.00
11/07/24	Email from Will Brennan; Follow-up on contracts	JLM	1.90	\$570.00
11/07/24	Update timelines	MS	0.30	\$45.00
11/11/24	Emails; Information for CMRTA Meeting	JLM	1.80	\$540.00
11/12/24	Dial in to CMRTA executive session; Review contracts; Draft extension notices	JLM	1.80	\$540.00
11/12/24	Draft notices to extend inspection period; Emails	MS	1.30	\$195.00
11/13/24	Review extension notices; Title review	JLM	1.70	\$510.00
11/18/24	Review contract extensions and deposits; Title review	JLM	1.90	\$570.00
Total Services			12.80	\$3,600.00
Total Services and Disbursements				<u>\$3,600.00</u>
TOTAL NOW DUE				<u><u>\$3,600.00</u></u>

BURR & FORMAN LLP

2033702

CENTRAL MIDLANDS REGIONAL TRANSIT

0000017

AUTHOR
Special Projects

18 Dec 2024

Invoice # 1527949
Page 3

SUMMARY OF SERVICES

Name	Rate	Hours	Amount
Judith L. McInnis	\$300.00	11.20	\$3,360.00
Marcia L. Stokes	\$150.00	1.60	\$240.00
TOTALS		12.80	\$3,600.00



CHERNOFF NEWMAN

INVOICE

Invoice Number : 62440-000
 Date : 11/30/2024
 Page : 1

COMET
 Attn: Accounting
 3613 Lucius Road
 Columbia, SC 29201

November 2024

Job: 006407 – Direct Consultation to COMET Board, Executive or Staff

	<u>Hours</u>	<u>Rate</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
Rick Silver	1.50	225.00	11/01/2024	Strategy meeting with Executive Director/CEO Maurice Pearl and Director of Marketing & Community Affairs/ Public Information Officer Correspondence regarding post-election communications.	337.50
Rick Silver	1.00	225.00	11/04/2024	Pre-election statement correspondence.	225.00
Rick Silver	0.50	225.00	11/18/2024	Preparation for post-election meetings	112.50
Rick Silver	2.00	225.00	11/19/2024	Meeting Regarding 2024 Penny Referendum Communications with Executive Director and Director of Marketing & Community Affairs/ Public Information Officer Pam Bynoe Reed, attorneys, and consultants regarding post-referendum decision making.	450.00
Ryan Brown	1.50	225.00	11/01/2024	Strategy meeting with Executive Director/CEO Maurice Pearl and Director of Marketing & Community Affairs/ Public Information Officer Correspondence regarding post-election communications.	337.50
Ryan Brown	1.00	225.00	11/04/2024	Pre-election statement correspondence.	225.00
Ryan Brown	1.00	225.00	11/06/2024	Correspondence and coordination regarding post-election statements	225.00
Ryan Brown	0.50	225.00	11/18/2024	Preparation for post-election meetings	112.50
Ryan Brown	2.00	225.00	11/19/2024	Meeting Regarding 2024 Penny Referendum Communications with Executive Director and Director of Marketing & Community Affairs/ Public Information Officer Pam Bynoe Reed, attorneys, and consultants regarding post-referendum decision making.	450.00
Rebecca Elliott	1.00	140.00	11/01/2024	Strategy meeting with Executive Director/CEO Maurice Pearl and Director of Marketing & Community Affairs/ Public Information Officer Correspondence regarding post-election communications.	140.00
Rebecca Elliott	0.25	140.00	11/04/2024	Share RCT Statements	35.00
Rebecca Elliott	0.25	140.00	11/05/2024	Monitor news coverage	35.00
Rebecca Elliott	0.50	140.00	11/18/2024	Prep for Tuesday team meeting	70.00
Rebecca Elliott	2.00	140.00	11/19/2024	Meeting Regarding 2024 Penny Referendum Communications with Executive Director and Director of Marketing & Community Affairs/ Public Information Officer Pam Bynoe Reed, attorneys, and consultants regarding post-referendum decision making.	280.00

Total Hours 15.00

Total Due \$3,035.00

TERMS: NET 30 DAYS

ACH/EFT Information:

Synovus Bank

2401 Devine Street

Columbia SC 29205

Routing Number: 061100606

Account Number: 4509324701

Flock and Rally
1817 Gadsden Street
Columbia, SC 29201
Phone: 803-348-8861
Email: accounting@flockandrally.com



INVOICE

The COMET
COMET Accounting
3613 Lucius Rd
Columbia, SC 29201

Invoice Number: INV-05395
Invoice Date: 12/3/2024
Due Date: 1/2/2025
Terms: Net 30

PROJECT	HOURS	RATE	AMOUNT
2024-2025: Agency Services			
Community Relations	0.25	\$135.00	\$33.75
Marketing Plan	6.50	\$175.00	\$1,137.50
Internet Presence	26.00	\$175.00	\$4,550.00
Graphic Design	8.50	\$120.00	\$1,020.00
Videography	0.25	\$185.00	\$46.25
Photography	1.75	\$120.00	\$210.00
Social Media	21.00	\$120.00	\$2,520.00
Printing CAFR Book Covers	1.00	\$0.00	\$14.04
SUBTOTAL			\$9,531.54
TAX			\$0.00
TOTAL			\$9,531.54
Thank you for your business.		Balance Due	\$9,531.54

Time & Labor Detail By Project (For Project Managers)

Date Worked	Project Name	Task Name	User Name	Actual Hours Worked	Approval Status
Project Number: 24-COMET-0001					
11/11/2024	2024-2025: Communit	Project management tas	Rachel Hunt	0.250	Approved
Total for Project Number: 24-COMET-0001				0.25	
Project Number: 24-COMET-0002					
11/4/2024	2024-2025: Marketing	Project management	Rachel Hunt	2.000	Approved
11/7/2024	2024-2025: Marketing	Monthly PM reports	Rachel Hunt	1.500	Approved
11/8/2024	2024-2025: Marketing	Monthly PM reports	Rachel Hunt	1.500	Approved
11/8/2024	2024-2025: Marketing	Monthly PM reports	Rachel Hunt	0.500	Approved
11/11/2024	2024-2025: Marketing	Project management	Rachel Hunt	0.250	Approved
11/12/2024	2024-2025: Marketing	Project management	Rachel Hunt	0.250	Approved
11/18/2024	2024-2025: Marketing	Project management	Rachel Hunt	0.250	Approved
11/18/2024	2024-2025: Marketing	Project management	Rachel Hunt	0.250	Approved
Total for Project Number: 24-COMET-0002				6.50	
Project Number: 24-COMET-0003					
11/1/2024	2024-2025: Internet Pr	Project management tas	Rachel Hunt	0.250	Approved
11/4/2024	2024-2025: Internet Pr	Project management tas	Rachel Hunt	0.250	Approved
11/5/2024	2024-2025: Internet Pr	Project management tas	Maiya Wingfield	0.750	Approved
11/5/2024	2024-2025: Internet Pr	Project management tas	Maiya Wingfield	0.500	Approved
11/5/2024	2024-2025: Internet Pr	Create new content	Haley Nelson	0.500	Approved
11/5/2024	2024-2025: Internet Pr	Create new content	Haley Nelson	2.500	Approved
11/5/2024	2024-2025: Internet Pr	Project management tas	Haley Nelson	0.500	Approved
11/6/2024	2024-2025: Internet Pr	Project management tas	Rachel Hunt	0.250	Approved
11/8/2024	2024-2025: Internet Pr	Create new content	Forrest Clonts	0.500	Approved
11/8/2024	2024-2025: Internet Pr	Create new content	Haley Nelson	1.500	Approved
11/8/2024	2024-2025: Internet Pr	Newsletters	Rebecca Rebl	0.500	Approved
11/11/2024	2024-2025: Internet Pr	Newsletters	Haley Nelson	2.500	Approved
11/11/2024	2024-2025: Internet Pr	Newsletters	Forrest Clonts	0.750	Approved
11/11/2024	2024-2025: Internet Pr	Newsletters	Rachel Hunt	0.500	Approved
11/12/2024	2024-2025: Internet Pr	Newsletters	Rachel Hunt	0.250	Approved
11/14/2024	2024-2025: Internet Pr	Newsletters	Rachel Hunt	0.250	Approved
11/15/2024	2024-2025: Internet Pr	Newsletters	Rebecca Rebl	0.500	Approved
11/18/2024	2024-2025: Internet Pr	Newsletters	Rebecca Rebl	3.500	Approved

11/18/2024	2024-2025: Internet Pr Newsletters	Forrest Clonts	0.250 Approved
11/18/2024	2024-2025: Internet Pr Newsletters	Rachel Hunt	0.500 Approved
11/19/2024	2024-2025: Internet Pr Newsletters	Haley Nelson	1.000 Approved
11/19/2024	2024-2025: Internet Pr Newsletters	Haley Nelson	0.250 Approved
11/19/2024	2024-2025: Internet Pr Newsletters	Rachel Hunt	0.250 Approved
11/19/2024	2024-2025: Internet Pr Newsletters	Rebecca Rebl	0.500 Approved
11/21/2024	2024-2025: Internet Pr Newsletters	Haley Nelson	1.000 Approved
11/22/2024	2024-2025: Internet Pr Newsletters	Rachel Hunt	1.250 Approved
11/22/2024	2024-2025: Internet Pr Newsletters	Rebecca Rebl	3.500 Approved
11/22/2024	2024-2025: Internet Pr Newsletters	Forrest Clonts	0.750 Approved
11/25/2024	2024-2025: Internet Pr Newsletters	Haley Nelson	0.250 Approved
11/25/2024	2024-2025: Internet Pr Newsletters	Rachel Hunt	0.250 Approved
Total for Project Number: 24-COMET-0003			26.00

Project Number: 24-COMET-0007			26.00
11/1/2024	2024-2025: Graphic D Project management tas	Rachel Hunt	0.250 Approved
11/1/2024	2024-2025: Graphic D Internal team review	Rachel Hunt	0.500 Approved
11/1/2024	2024-2025: Graphic D Internal team review	Forrest Clonts	0.500 Approved
11/1/2024	2024-2025: Graphic D Design	Rebecca Rebl	1.000 Approved
11/5/2024	2024-2025: Graphic D Project management tas	Forrest Clonts	0.250 Approved
11/5/2024	2024-2025: Graphic D Project management tas	Rachel Hunt	0.250 Approved
11/6/2024	2024-2025: Graphic D Project management tas	Rachel Hunt	0.500 Approved
11/6/2024	2024-2025: Graphic D Internal team review	Forrest Clonts	0.500 Approved
11/6/2024	2024-2025: Graphic D Design	Rebecca Rebl	1.000 Approved
11/7/2024	2024-2025: Graphic D Client revisions	Forrest Clonts	0.500 Approved
11/7/2024	2024-2025: Graphic D Project management tas	Rachel Hunt	0.750 Approved
11/8/2024	2024-2025: Graphic D Project management tas	Forrest Clonts	0.250 Approved
11/8/2024	2024-2025: Graphic D Design	Rebecca Rebl	0.500 Approved
11/12/2024	2024-2025: Graphic D Design	Rebecca Rebl	0.250 Approved
11/13/2024	2024-2025: Graphic D Project management tas	Forrest Clonts	0.250 Approved
11/14/2024	2024-2025: Graphic D Project management tas	Rachel Hunt	0.500 Approved
11/18/2024	2024-2025: Graphic D Project management tas	Rachel Hunt	0.250 Approved
11/19/2024	2024-2025: Graphic D Project management tas	Rachel Hunt	0.250 Approved
11/20/2024	2024-2025: Graphic D Project management tas	Rachel Hunt	0.250 Approved
Total for Project Number: 24-COMET-0007			8.50

Project Number: 24-COMET-0008			8.50
11/7/2024	2024-2025: Videograpi Project management tas	Rachel Hunt	0.250 Approved

Total for Project Number: 24-COMET-0008

		0.25
Project Number:	24-COMET-0009	
11/4/2024	2024-2025: Photograph Project management tas Forrest Clonts	0.750 Approved
11/5/2024	2024-2025: Photograph Project management tas Forrest Clonts	0.500 Approved
11/11/2024	2024-2025: Photograph Project management tas Forrest Clonts	0.250 Approved
11/25/2024	2024-2025: Photograph Project management tas Rachel Hunt	0.250 Approved
Total for Project Number:	24-COMET-0009	

1.75

Project Number:	24-COMET-0010	
11/5/2024	2024-2025: Social Me Project management tas Rachel Hunt	0.750 Approved
11/5/2024	2024-2025: Social Me Project management tas Maiya Wingfield	0.500 Approved
11/6/2024	2024-2025: Social Me Project management tas Maiya Wingfield	0.750 Approved
11/7/2024	2024-2025: Social Me Project management tas Rachel Hunt	0.250 Approved
11/7/2024	2024-2025: Social Me Internal team review Forrest Clonts	0.250 Approved
11/7/2024	2024-2025: Social Me Project management tas Maiya Wingfield	2.000 Approved
11/7/2024	2024-2025: Social Me Project management tas Maiya Wingfield	0.500 Approved
11/7/2024	2024-2025: Social Me Project management tas Maiya Wingfield	0.750 Approved
11/8/2024	2024-2025: Social Me Internal team review Forrest Clonts	0.250 Approved
11/8/2024	2024-2025: Social Me Project management tas Maiya Wingfield	0.500 Approved
11/8/2024	2024-2025: Social Me Project management tas Maiya Wingfield	1.250 Approved
11/11/2024	2024-2025: Social Me Content creation Maiya Wingfield	0.500 Approved
11/14/2024	2024-2025: Social Me Content creation Maiya Wingfield	3.750 Approved
11/14/2024	2024-2025: Social Me Project management tas Rachel Hunt	0.250 Approved
11/15/2024	2024-2025: Social Me Create content thread Maiya Wingfield	0.750 Approved
11/15/2024	2024-2025: Social Me Project management tas Maiya Wingfield	0.250 Approved
11/15/2024	2024-2025: Social Me Project management tas Maiya Wingfield	0.250 Approved
11/15/2024	2024-2025: Social Me Content creation Maiya Wingfield	2.500 Approved
11/18/2024	2024-2025: Social Me Content creation Maiya Wingfield	2.000 Approved
11/18/2024	2024-2025: Social Me Content creation Forrest Clonts	0.250 Approved
11/19/2024	2024-2025: Social Me Project management tas Maiya Wingfield	0.250 Approved
11/19/2024	2024-2025: Social Me Internal team review Rachel Hunt	0.500 Approved
11/20/2024	2024-2025: Social Me Internal team review Forrest Clonts	0.500 Approved
11/20/2024	2024-2025: Social Me Internal team review Rachel Hunt	0.250 Approved
11/20/2024	2024-2025: Social Me Internal team review Maiya Wingfield	0.250 Approved
11/22/2024	2024-2025: Social Me Content creation Maiya Wingfield	1.000 Approved

Total for Project Number: 24-COMET-0010

21.00

Project Number: 24-COMET-MEDIA				
11/5/2024	2024-2025: Paid Medi: Billing reconciliation	Scott Harris	1.000	Approved
11/7/2024	2024-2025: Paid Medi: Billing reconciliation	Scott Harris	0.500	Approved
11/11/2024	2024-2025: Paid Medi: Reporting	Scott Harris	0.500	Approved
Total for Project Number: 24-COMET-MEDIA			2.00	
			66.25	

INTEGRATED COMMUNICATIONS
& MARKETING



MONTHLY REPORT

The COMET

MARKETING, SOCIAL MEDIA AND
ADVERTISING

NOVEMBER HOURS 2024



The COMET | 2024 - 2025

DECEMBER (NOVEMBER HOURS) WORK REPORT

Marketing and Paid Media Services INV-05395

ADVERTISING COMMISSION: (NON-BILLABLE) 2 HOURS

Time in November was spent on the following:

- Billing and invoicing
- Trafficking ads
- Monthly project management and reporting tasks

COMMUNITY RELATIONS: 0.25 HOURS

Time in November was spent on the following:

- Monthly project management and reporting tasks

MARKETING PLAN: 6.5 HOURS

Time in November was spent on the following:

- Monthly project management tasks
- Finishing the annual report
- Developing monthly report

INTERNET PRESENCE: 26 HOURS

Time in November was spent on the following:

- Developing two online newsletters
- Designing two print newsletters
- Content strategy and planning for blog posts
- Monthly project management and reporting tasks

GRAPHIC DESIGN: 8.5 HOURS

Time in November was spent on the following:

- Designing and printing miscellaneous collaterals, including route guides
- Updates to ad creative
- Monthly project management and reporting tasks

PHOTOGRAPHY: 1.75 HOURS

Time in November was spent on the following:

- Monthly project management and reporting tasks

SOCIAL MEDIA: 21 HOURS

Time in November was spent on the following:

- Planning, drafting, editing and posting content so social media platforms
- Social media reporting
- Monthly project management tasks

VIDEOGRAPHY: 0.25 HOURS

Time in November was spent on the following:

- Monthly project management and reporting tasks

Key Performance Indicators

SOCIAL MEDIA REPORT:**Individual Platform Reports**

- [Hootsuite Report](#)

Facebook:

- Total Fans: 2.68k
- Page Impressions: 6.16k
- Post Impressions: 4.34k
- Engagement Rate: 6.61%

X (formerly known as Twitter):

- Total Followers: 1.1k
- Post Impressions: 215
- Engagement Rate: 5.05%

Instagram:

- Total Followers: 1.27k
- Page Impressions: 2.24k
- Post Impressions: 1.44k

- Engagement Rate: 17.29%

YouTube:

- 109 subscribers

LinkedIn:

- 354 followers
- Total impressions: 2,214
- Engagement Rate: 8.47%

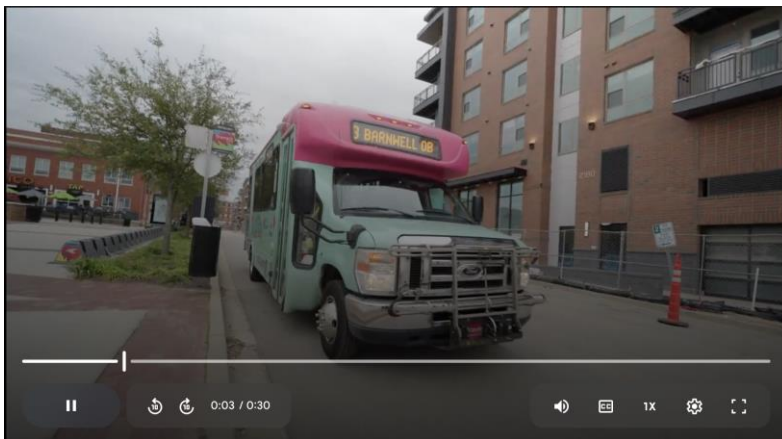
Advertising

Broadcast Radio

- (32) 30-second spots that aired on WXY-FM (Independent Alternative)
- (25) 30-second spots that aired on WFMV-FM (Glory 95.3)
- Total estimated radio impressions: 380,100 (Nov2024)
- [Link to radio spot](#)
- Total gross spend: \$880

Broadcast and Cable TV:

- (23) 30-second spots that aired on **WLTX** during 6 AM News and 11 pm News in addition to a WLTX News Spotlight Segment November
 - (1) branded social ad on WLTX Facebook/Instagram accounts with an estimated reach of 18,100
- Creative:



- (7) 30-second spots that aired on WIS during 6 AM News M-F, Sunday Morning News, and WIS News Awareness.
- (50) 30-second spots that aired on cable channels via Spectrum: BET, ESPN, TNT, USA & VH1 networks. (Richland and Lexington County cable systems)
 - Creative:



- Total gross spend: \$5,000

Print Publications:

- (1) 1/4-page print ad in Carolina Panorama (week of 11/10)
 - Total gross spend: \$540
 - Creative:



Outdoor Billboards: (11/4 – 12/1) (5) billboard locations via Lamar Outdoor:

- 5250 Town Notch Rd.- Poster
- 1749 Decker Blvd. - Poster
- 5801 North Main St. - Poster
- 6024 St Andrews Blvd.- Poster
- 1420 Knox Abbott Dr. - Poster

- Estimated impressions: 1,100,000, via DOT street traffic stats, Sept 2024)
- Total gross spend: \$3,125
- Creative:

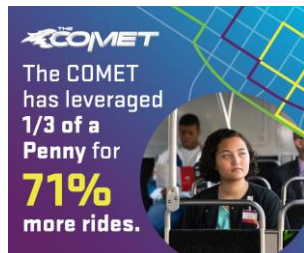


Digital:

- (2) digital newsletter ads in weekly The Week in a Blink and The Mid-Week NewsLink newsletters
 - Total gross spend: \$350
 - Creative:



- Mobile Display:
 - Impressions: 59,120
 - Clicks: 198
 - Click-Through Rate: 0.20%
 - Total gross spend: \$600
 - Creative:





IRS # 63-0864426

Central Midlands Regional Transit Authority
d/b/a The Comet Central Midlands Transit
accounting@thecometsc.gov
3613 Lucius Road
Columbia SC 29201

Invoice No. 536135224
Invoice Date December 4, 2024
Matter No. 061920.00001
Attorney R. Coble

Re: Legislative

For Professional Services Rendered Through November 30, 2024

Total Fees	\$3,976.08
Total Disbursements	\$23.92
Total This Invoice	\$4,000.00

OFFICES IN:

ATLANTA, GA • AUSTIN, TX • BIRMINGHAM, AL • CHARLESTON, SC • CHARLOTTE, NC • COLUMBIA, SC • DALLAS, TX • DES MOINES, IA
GREENSBORO, NC • GREENVILLE, SC • HILTON HEAD, SC • HUNTSVILLE, AL • LOS ANGELES, CA • MIAMI, FL • MOBILE, AL • MONTGOMERY, AL
MYRTLE BEACH, SC • NASHVILLE, TN • NEW YORK, NY • ORLANDO, FL • RALEIGH, NC • SAN FRANCISCO, CA • WASHINGTON, DC

FEEES

Date	Timekeeper	Description	Hours
11/01/24	R. Coble	Preparation for the Comet Communication conference call; various emails to and from Comet team; review legislative issues;	1.00
11/04/24	R. Coble	Review status of educational efforts for referendum;	0.60
11/05/24	R. Coble	Review elections and referendum status;	1.20
11/07/24	R. Coble	Review election results and email update to and from CEO Maurice Pearl;	1.20
11/08/24	R. Coble	Review legislative meetings and schedule; review election results;	0.60
11/11/24	R. Coble	Email Executive Director Maurice Pearl re Richland County elected official update; attend Comet Communication Telephone Call;	1.20
11/15/24	R. Coble	Review legislative meetings and schedule; confirm state and local election results; attend Comet Communication meeting;	1.00
11/18/24	R. Coble	Review 2025 legislative agenda with Heyward Bannister;	0.60
11/19/24	R. Coble	Review email and agenda from Attorney Frannie Heizer; emails from and to Ms. Heizer; conference with Rick Silver, Ms. Heizer and Executive Director Maurice Pearl;	1.60
11/20/24	R. Coble	Review transit center strategy; telephone call with CEO Maurice Pearl;	1.20
11/21/24	R. Coble	Review Comet Transit Center strategy;	0.60
11/21/24	R. Coble	Review proposed travel policy;	1.00
11/25/24	R. Coble	Review status of transit center;	0.80
Total Fees:			\$3,976.08

EXPENSES

Date	Description	Amount
11/01/24	VENDOR: Robert D. Coble INVOICE#: DP4078941811041843 DATE: 11/4/2024 TRAVEL EXPENSE Breakfast w/ Heyward Bannister to discuss 2025 legislative issues	23.92
Total Expenses:		\$23.92

Total Fees and Expenses**\$4,000.00**

Invoice Date: 12/04/2024

Invoice No. 536135224

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Matter No. 061920.00001

ACCOUNT SUMMARY
Outstanding Invoices as of 12/04/24

Invoice	Date	Fees	Disbursements	Payments	Total
536135224	12/04/24	\$3,976.08	\$23.92	\$(0.00)	\$4,000.00
Total Due:		\$3,976.08	\$23.92	\$ (0.00)	\$4,000.00

ACCOUNT AGING

0 – 30 Days	\$4,000.00
31 – 60 Days	\$0.00
61 – 90 Days	\$0.00
91 – 120 Days	\$0.00
120+ Days	\$0.00



IRS # 63-0864426

**** New Remittance Info Below ****

Central Midlands Regional Transit Authority
 d/b/a The Comet Central Midlands Transit
 accounting@thecometsc.gov
 3613 Lucius Road
 Columbia SC 29201

Invoice No. 536135224
 Invoice Date December 4, 2024
 Matter No. 061920.00001
 Attorney R. Coble

Re: Legislative

*For Professional Services Rendered Through November 30, 2024***REMITTANCE**

Total Fees	\$3,976.08
Total Disbursements	\$23.92
Total This Invoice	\$4,000.00

Remittance Options**By Check**

Maynard Nexsen PC

**** New Addresses ****

USPS Mail: Dept 6575
 Maynard Nexsen
 P.O. Box 11407
 Birmingham, AL 35246-6575

Courier: Wholesale Lockbox
 Dept 6575
 2090 Parkway Office Circle
 Hoover, AL 35244

By ACH

Regions Bank

ABA: 062000019
 USD Account: 0001323776

Credit Acct: Maynard Nexsen - Operating

By Wire

Regions Bank

ABA: 062005690
 USD Account: 0001323776

Swift: UPNBUS44
 Credit Acct: Maynard Nexsen - Operating

Please reference the invoice number, or matter number, or attorney name
 For assistance with payment, please contact accountsreceivable@maynardnexsen.com

Financial Highlights FY 2025

Month End October 2024

33% of fiscal year completed

Annual Budget - ~\$43.80M



Net Income (Loss):

Excluding depreciation - Month = ~\$398k

Actual YTD = ~\$1.78M



Total Revenue:

PTD = \$3.04M

Actual YTD = ~\$11.99M

total YTD collections represent an average ~27% of annual budgeted amount.



Total Expenses (w/depreciation):

PTD = \$2.90M

Actual YTD ~ \$11.31M

total YTD expenditures represent an average ~25% of annual budgeted amount.



PTD - contract operator RATP Dev 7/1/2020 to reporting month: \$82,883,316



Professional Contract Services, Marketing & Security (4203, 4361, 4509): (* invoices included)

ABLE South Carolina	4,334		
Burr Forman McNair* - \$4k Retainer incl	16,225		
Center for Transportation & the Environment (CTE)	4,375	Security (4509)	51,478
Chernoff Newman, LLC*	2,794		
iT1 Solutions	2,250	Marketing, Adv & Promotion (4203)	37,983
Maynard Nexsen*	4,000	o Flock & Rally*	
Harper Poston Moree	7,790	o Advertising: Radio, TV	
Terracon	3,500		



Pass Donations (4207) FY 25 - YTD total

\$600

❖ MIRCJ \$600



Total collections of Penny Revenue since 2013 to present:

- ✓ \$234,418,795 (77.9%) of \$300,991,000/22 yr. allocation;
 - o remaining balance = \$66,572,205 (22.1%)
 - o expected end date for collections per Richland County Dec 2026
- ✓ Payments received from Richland County
 - Recv'd Aug 2024 \$7.2M
 - Recv'd Oct 2024 \$6.9M

Central Midlands Regional Transit Authority
Condensed Statement of Financial Position
Period Ended 10/31/24

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FY 2025

	Actual PTD 10/31/2024	Actual YTD 10/31/2024	Budgeted Amount	
			YTD	Annual
Revenues:				
Passenger Fares/Revenue Contracts	447,079	1,477,441	664,325	1,992,975
Special (Advertising, Interest, Rental, Etc)	201,005	821,315	387,492	1,162,476
Admin/Misc/Gain(Loss) Sale of Assets	4,285	14,266	1,835	5,505
Local Revenue (Lexington County)	68,784	137,568	139,665	418,995
Local Revenue (The Penny)	2,310,299	9,504,567	9,200,800	27,602,400
State (SCDOT)	-	-	185,044	555,132
Federal (CARES Act, CRRSA, ARP)	6,316	17,564	4,002,301	12,006,903
In-Kind Revenue	5,000	20,000	20,000	60,000
Total Revenue	\$ 3,042,768	\$ 11,992,722	\$ 14,601,462	\$ 43,804,385

Expenses:				
Administrative (includes Salaries & Benefits)	225,129	815,905	1,083,769	3,256,306
Contract Operations & Maintenance	2,151,786	8,265,605	9,556,307	28,668,922
Insurance	11,101	42,406	49,679	149,037
Professional Services	45,268	206,298	615,239	1,845,716
Utilities	23,124	92,445	149,770	449,310
Capital Exp: Federal/State (Capital, PM, NPM)	10,507	75,132	2,230,379	6,686,139
Fuel	172,793	696,798	896,318	2,688,955
Depreciation	259,303	1,100,029	-	-
Total Expenses	\$ 2,904,011	\$ 11,314,619	\$ 14,601,462	\$ 43,804,385
Net Income (Loss) From Operations + Depreciation add back:	\$ 398,060	\$ 1,778,133	0	0

Cash:				
Petty Cash		300		
Cash on hand (cashiers)		507		
<i>OPTUS Bank</i>				
Operating Reserve Funds	4,100,892			
Capital Reserve Funds	2,628,657	6,729,549		
<i>Local Gov't Investment Pool</i>				
Emergency Reserve	18,621,658			
Operating Reserve	20,195,964	38,817,623		
<i>Security Federal Bank</i>				
Operating/Sweeps Acct		7,397,475		
Total Cash		\$ 52,945,153		
Total Assets		\$ 96,706,206		
Total Current Liabilities		\$ 6,876,778		

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended October 31, 2024

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Fiscal Year % complete = 33%

	<i>Actual PTD</i>	<i>Actual YTD</i>	<i>Budgeted YTD</i> <i>(\$)</i>	<i>Variance (\$)</i>	<i>Annual</i> <i>Budgeted</i>	<i>(\$)</i> of <i>Budget</i> <i>remaining</i>
	<i>10/31/2024</i>		<i>10/31/2024</i>	<i>Actual YTD vs</i> <i>Budget YTD</i>	<i>Amount</i>	<i>(over) under</i>
Revenue:						
Operating Revenues						
Passenger Revenue	156,610	550,588	597,658	47,071	1,792,975	1,242,387
Advertising Revenue	5,438	17,938	16,667	(1,271)	50,000	32,062
Contracted Services Revenue	290,469	926,854	66,667	(860,187)	200,000	(726,854)
Other Revenue	2,679	5,182	1,060	(4,122)	3,180	(2,002)
Total Operating Revenue	<u>455,196</u>	<u>1,500,562</u>	<u>682,052</u>	<u>(818,510)</u>	<u>2,046,155</u>	<u>545,593</u>
Nonoperating Revenues						
In-Kind Revenue (Facility Use)	5,000	20,000	20,000	-	60,000	40,000
Local Revenue - Lexington Cty	68,784	137,568	139,665	2,097	418,995	281,427
Interest Income	181,211	753,921	265,000	(488,921)	795,000	41,079
Richland County 1% Sales Tax	2,310,299	9,504,567	9,200,800	(303,767)	27,602,400	18,097,833
Fuel Tax Refunds	14,355	49,455	105,505	56,050	316,516	267,061
OPT/SMTF Urban & Rural	-	-	185,044	185,044	555,132	555,132
Rental Income	-	-	320	320	960	960
Federal Revenue - NOLO Project	-	-	881,040	881,040	2,643,120	2,643,120
Federal Revenue - ICAM (5310 Access to Care)	(0)	(0)	125,000	125,000	375,000	375,000
Federal Revenue - Planning	-	-	30,000	30,000	90,000	90,000
Federal Revenue - Capital: Non Prev Maint	-	7,740	984,500	976,760	2,953,500	2,945,760
Federal Revenue - Capital: Prev. Maint	-	-	109,302	109,302	327,907	327,907
Federal Revenue - Cap Ex (USC,SCDOT Reimbursement)	-	-	1,094,436	1,094,436	3,283,308	3,283,308
Federal Revenue - Salaried Positions	-	-	35,333	35,333	106,000	106,000
Federal Revenue - ADP Software	-	2,642	213,333	210,691	640,000	637,358
Federal Revenue - ADP Hardware	-	-	113,467	113,467	340,402	340,402
Federal Revenue - EE Training	-	482	4,417	3,935	13,250	12,768
Federal Revenue - 3rd Party Contractual (Website)	-	-	1,272	1,272	3,816	3,816
Federal Revenue - Safety & Security	-	384	179,333	178,949	538,000	537,616
Federal Revenue - Vanpool	-	-	24,200	24,200	72,600	72,600
Federal Revenue - 5339 Shelter ACQ & Install	6,316	6,316	206,667	200,351	620,000	613,684
Gain(Loss) Sale of Asset	-	2,745	333	(2,412)	1,000	(1,745)
Concessions Revenue	1,606	6,339	442	(5,898)	1,325	(5,014)
Total Nonoperating Revenue	<u>2,587,572</u>	<u>10,492,160</u>	<u>13,919,410</u>	<u>3,427,251</u>	<u>41,758,231</u>	<u>31,266,071</u>
Total Revenues:	<u>3,042,768</u>	<u>11,992,721</u>	<u>14,601,460</u>	<u>2,608,741</u>	<u>43,804,385</u>	<u>31,811,665</u>

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended October 31, 2024

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Fiscal Year % complete = 33%

	<i>Actual PTD</i>	<i>Actual YTD</i>	<i>Budgeted YTD</i> <i>(\$)</i>	<i>Variance (\$)</i>	<i>Annual</i> <i>Budgeted</i>	<i>(\$)</i> of Budget <i>remaining</i>
	<i>10/31/2024</i>		<i>10/31/2024</i>	<i>Actual YTD vs</i> <i>Budget YTD</i>	<i>Amount</i>	<i>(over) under</i>
Expenses:						
Administrative						
Salaries (Staff/Intern) & Other Paid Wages	127,328	471,839	593,368	121,529	1,780,104	1,308,265
SC Retirement: ER	20,214	79,938	104,196	24,257	312,587	232,649
FICA & Medicare	9,494	34,813	53,996	19,183	161,989	127,176
Health Insurance: ER	8,880	37,960	38,554	594	115,662	77,702
SC Unemployment	177	(2)	5,075	5,077	15,226	15,228
Workers Comp	501	2,004	2,120	116	6,360	4,356
Vehicle Allowance: Executive Director	450	1,800	1,800	-	5,400	3,600
Dues/Subscriptions/Memberships	2,867	11,732	12,649	918	37,948	26,216
Marketing/Advertising/Promotional Material	37,983	126,792	167,978	41,186	503,935	377,143
Charitable Donations (Passes ONLY)	600	600	2,400	1,800	7,200	6,600
Postage & Shipping	200	1,459	2,290	831	6,869	5,410
Printing	3,075	5,052	30,528	25,476	91,584	86,532
Board/Committee/Transit Academy	309	1,455	2,173	718	6,519	5,064
Tickets & Transfers	3,818	9,067	7,067	(2,001)	21,200	12,133
Office Equipment - Lease & Rental	1,113	3,390	5,123	1,733	15,370	11,980
Admin Misc: Office Supplies, Fines, Taxes, etc.	656	4,394	26,438	22,044	79,313	74,919
Banking Fees	556	2,401	4,947	2,545	14,840	12,439
Payroll Processing Fees	951	2,742	3,533	791	10,600	7,858
Employee Training & Development (Fed & Non Fed)	5,958	18,467	21,200	2,733	63,600	45,133
Total Administrative	225,129	815,905	1,085,435	269,530	3,256,306	2,440,401
Operations & Maintenance						
Contractor-Fixed Route	1,584,176	6,099,989	6,705,689	605,701	20,117,068	14,017,079
Contractor-DART	363,556	1,419,926	1,634,010	214,084	4,902,030	3,482,104
Contractor-Spcl Svc/Svc Enhancements	5,518	21,703	128,967	107,263	386,900	365,197
Propane Fuel	48,020	183,849	287,967	104,117	863,900	680,051
Diesel & Vehicle Fuel	123,955	510,506	604,818	94,313	1,814,455	1,303,949
Hydrogen Fuel	818	2,443	3,533	1,091	10,600	8,157
SMTF (Urban & Rural) Expenses	-	-	231,310	231,310	693,918	693,918
Facility Related Repairs & Maintenance Expense (PM)	33,151	153,862	136,628	(17,234)	409,884	256,022
Federal Expense: ADP Software ACQ & Maint	32,453	126,719	213,333	86,615	640,000	513,281
Federal Expense: ADP Hardware ACQ & Maint	15,200	34,714	113,467	78,753	340,402	305,688
Federal Expense: 3rd Party Contractual (Website)	200	800	1,590	790	4,770	3,970
Federal Expense: Safety & Security	51,478	202,384	186,667	(15,717)	560,000	357,616

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended October 31, 2024

Page 244 of 310

Fiscal Year % complete = 33%

	<i>Actual PTD</i>	<i>Actual YTD</i>	<i>Budgeted YTD (\$)</i>	<i>Variance (\$)</i>	<i>Annual Budgeted Amount</i>	<i>(\$ of Budget remaining (over) under</i>
	<i>10/31/2024</i>		<i>10/31/2024</i>	<i>Actual YTD vs Budget YTD</i>		
Federal Expense: Van Pool Ops	13,742	51,258	48,400	(2,858)	145,200	93,942
Federal Expense: 5310	52,312	154,250	156,250	2,000	468,750	314,500
In-Kind Expense (Facility Use)	5,000	20,000	20,000	-	60,000	40,000
Total Operations & Maintenance	<u>2,329,579</u>	<u>8,982,402</u>	<u>10,472,630</u>	<u>1,490,227</u>	<u>31,417,877</u>	<u>22,435,474</u>
Insurance						
Insurance - Vehicle/Facility/Tort/Cyber	10,129	38,524	45,439	6,915	136,317	97,793
Insurance-Officers & Directors	972	3,883	4,240	357	12,720	8,837
Total Insurance	<u>11,101</u>	<u>42,406</u>	<u>49,679</u>	<u>7,273</u>	<u>149,037</u>	<u>106,631</u>
Technical Services						
Professional Contract Services	45,268	206,298	611,905	405,607	1,835,716	1,629,418
Fare Collection Service & Supplies	-	-	3,333	3,333	10,000	10,000
Total Technical Services	<u>45,268</u>	<u>206,298</u>	<u>615,239</u>	<u>408,941</u>	<u>1,845,716</u>	<u>1,639,418</u>
Utilities						
Natural Gas	315	557	6,420	5,863	19,260	18,703
Electric	9,600	38,857	53,500	14,643	160,500	121,643
Water & Sewer	3,252	13,413	23,183	9,771	69,550	56,137
Telecommunications	9,957	39,618	66,667	27,048	200,000	160,382
Total Utilites	<u>23,124</u>	<u>92,445</u>	<u>149,770</u>	<u>57,325</u>	<u>449,310</u>	<u>356,865</u>
Capital Expense						
Federal Expense: Preventative Maint (PM)	1,667	11,835	316,995	305,160	950,984	939,149
Furniture, Fixtures, & Equipment < \$5000	786	5,576	36,217	30,641	108,650	103,074
Construction in Progress	5,254	23,767	-	(23,767)	-	(23,767)
Federal Expense: Shelter & Accessories ACQ/Install	2,800	33,954	258,333	224,379	775,000	741,046
Federal & Non Federal Expense: Cap EX (Non PM)	-	-	949,989	949,989	2,849,968	2,849,968
Federal Expense: Capital (Non PM)	-	-	667,179	667,179	2,001,537	2,001,537
Interest Expense	-	-	-	-	-	-
Total Capital Expense	<u>10,507</u>	<u>75,132</u>	<u>2,228,713</u>	<u>2,153,581</u>	<u>6,686,139</u>	<u>6,611,007</u>
Depreciation Expense	<u>259,303</u>	<u>1,100,029</u>	<u>-</u>	<u>(1,100,029)</u>	<u>-</u>	<u>(1,100,029)</u>
Total Expenses:	<u>2,904,011</u>	<u>11,314,619</u>	<u>14,601,460</u>	<u>3,286,847</u>	<u>43,804,385</u>	<u>32,489,766</u>
Net Income before Deprecation:	<u>138,757</u>	<u>678,103</u>	<u>0</u>	<u>(678,102)</u>	<u>0</u>	<u>(678,103)</u>
Add Back: Depreciation Expense	259,303	1,100,029	-	(1,100,029)	-	(1,100,029)
Net Income From Operations:	<u>398,060</u>	<u>1,778,131</u>	<u>0</u>	<u>(1,778,131)</u>	<u>0</u>	<u>(1,778,131)</u>

CENTRAL MIDLANDS RTA
3613 LUCIUS RD
COLUMBIA SC 29201-1108

Page 1

Statement Date 10/31/24
Account Number 2000000078 D

TYPE OF ACCOUNT--Opportunity Business Checking

Statement Summary

Beginning Balance	9/30/24		4,095,529.31	2
Deposits/Credits		2	Credits	5,188.15
Checks/Debits		0	Debits	.00
Interest Paid				174.12
Ending Balance	10/31/24		4,100,891.58	

Credits/Deposits

Date	Amount	Description
10/03	4,166.65	Regular Deposit
10/10	1,021.50	Regular Deposit
10/31	174.12	Interest Deposited

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
Beginning Balance	4,095,529.31				
10/03	4,099,695.96	10/10	4,100,717.46	10/31	4,100,891.58



South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

10/01/2024 - 10/31/2024

CENTRAL MIDLANDS REGIONAL

Operating Reserve

3613 Lucius Road

Columbia, SC 29201

Account Number:	2530
Beginning Balance:	20,195,964.42
Ending Balance:	20,195,964.42
Average Balance:	20,195,964.42
Average Interest Rate (365):	4.8713 %

Date	Description	Contributions	Withdrawals	Balance
10/01/2024	Beginning Balance	--	--	20,195,964.42

	Funds Received	Funds Withdrawn	Interest Earned
--	----------------	-----------------	-----------------

MTD	0.00	0.00	83,555.67
-----	------	------	-----------

YTD	0.00	0.00	358,045.30
-----	------	------	------------



South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

10/01/2024 - 10/31/2024

CENTRAL MIDLANDS REGIONAL
Emergency Reserve
3613 Lucius Road
Columbia, SC 29201

Account Number: 2533
Beginning Balance: 18,621,658.34
Ending Balance: 18,621,658.34
Average Balance: 18,621,658.34
Average Interest Rate (365): 4.8713 %

Date	Description	Contributions	Withdrawals	Balance
10/01/2024	Beginning Balance	--	--	18,621,658.34

	Funds Received	Funds Withdrawn	Interest Earned
MTD	0.00	0.00	77,042.38
YTD	0.00	0.00	330,135.10



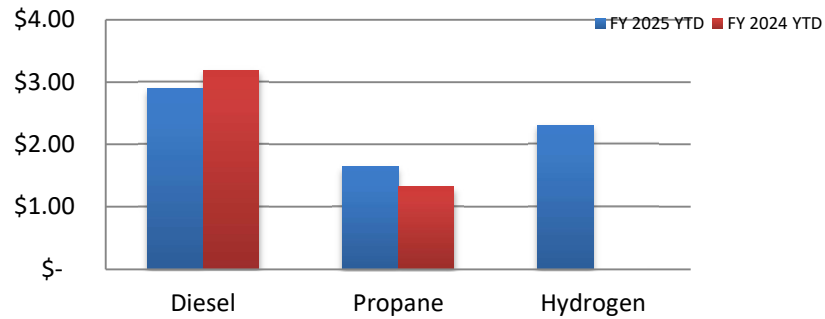
9/1/2024

MONTHLY FUEL GAUGE REPORT

	<u>Diesel/Unl (4321)</u>	<u>Propane (4320)</u>	<u>Hydrogen/Nitrogen (4322)</u>
FY 2025 YTD			
July 2024 - June 2025			
Budgeted Cost Per Gallon	\$ 3.41	\$ 1.41	\$ 1.94
Average Price per Gallon	\$ 2.89	\$ 1.64	\$ 2.31
Net Gallons Purchased	176,424.10	111,807.30	1055.42
Total Cost	\$ 510,505.65	\$ 183,849.21	\$ 2,442.75
Total Savings per Gallon Average (\$)	\$ 0.52	\$ (0.23)	\$ (0.37)
Total Savings This Budget Period Average	\$ 91,682.73	\$ (25,932.58)	\$ (393.39)
FY 2024 YTD			
July 2023 - June 2024			
Budgeted Cost Per Gallon	\$ 3.90	\$ 1.74	\$ -
Average Price per Gallon	\$ 3.19	\$ 1.32	\$ -
Net Gallons Purchased	491,986.22	365,950.60	-
Total Cost	\$ 1,571,644.94	\$ 481,365.36	\$ -
Total Savings per Gallon Average (\$)	\$ 0.71	\$ 0.42	\$ -
Total Savings This Budget Period Average	\$ 349,310.22	\$ 153,699.25	\$ -

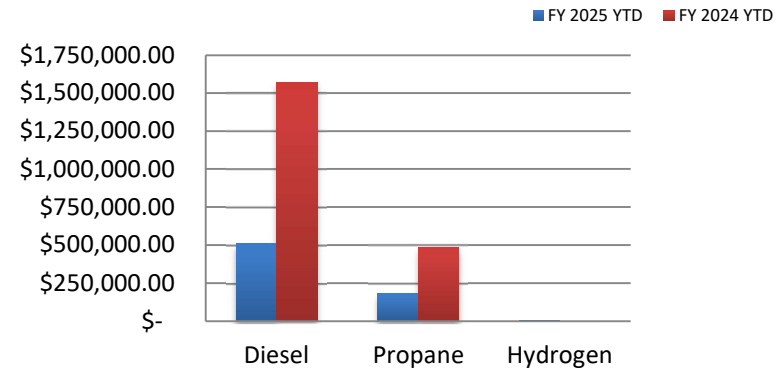
	<u>Diesel</u>		<u>Propane</u>		<u>Hydrogen</u>
FY 2025 YTD	\$	2.89	\$	1.64	\$ 2.31
FY 2024 YTD	\$	3.19	\$	1.32	\$ -

Average Price Per Gallon



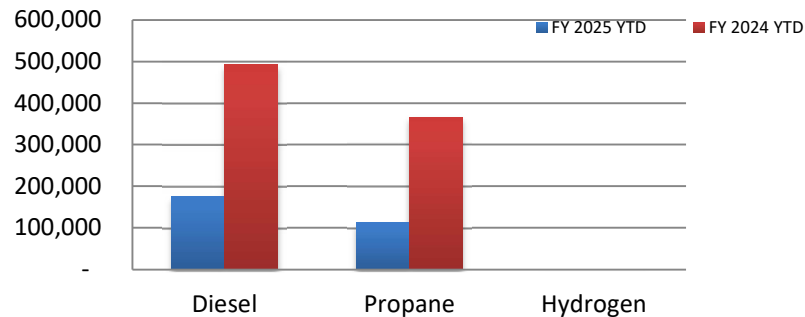
	<u>Diesel</u>		<u>Propane</u>		<u>Hydrogen</u>
FY 2025 YTD	\$	510,505.65	\$	183,849.21	#####
FY 2024 YTD	\$	1,571,644.94	\$	481,365.36	\$ -

Total Fuel Cost



	<u>Diesel</u>		<u>Propane</u>		<u>Hydrogen</u>
FY 2025 YTD		176,424		111,807	1,055
FY 2024 YTD		491,986		365,951	-

Net Gallons Purchased





Francenia B. Heizer
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1221 Main Street
Suite 1800
Columbia, SC 29201

Mailing Address
Post Office Box 11390
Columbia, SC 29211

November 18, 2024

Office (803) 799-9800
Fax (803) 753-3278

BURR.COM

Rosalyn Andrews, Director of Finance/CFO
Central Midlands Regional Transit Authority
VIA E-MAIL

FOR PROFESSIONAL SERVICES RENDERED AS GENERAL COUNSEL

October 2024	<u>\$4,000</u>
Total	<u>\$4,000</u>

1221 Main Street
Suite 1800
Columbia, SC 29201

Mailing Address
Post Office Box 11390
Columbia, SC 29211

Office (803) 799-9800
Fax (803) 753-3278

BURR.COM

MEMORANDUM

To: Rosalyn Andrews, Finance Director/CFO
Central Midlands Regional Transit Authority

From: Francenia B. Heizer, Esquire

Date: November 18, 2024

Subject: General Counsel Services

During the month of October, the following general counsel services were rendered:

Preparation for and attendance at October Board meeting.

Telephone conversations, meetings, conference calls, correspondence and e-mails on various matters



REMITTANCE ADDRESS
Post Office Box 830719
Birmingham, Alabama 35283-0719
Main: (205) 251-3000
<https://www.BURR.com/payment/>
Tax ID #63-0322727

THE COMET (CENTRAL MIDLANDS TRANSIT)
3613 LUCIUS RD
COLUMBIA, SC 29201

15 Nov 2024
Invoice # 1518108
Bill Atty: F. Heizer
As of 10/31/24

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
0000003 LABOR ISSUES

BILL SUMMARY THROUGH OCTOBER 31, 2024

Professional Services	\$2,670.00
TOTAL DUE THIS BILL	\$2,670.00

WIRING INSTRUCTIONS:

**Burr & Forman LLP Operating Account Wiring Instructions
Fees and Expenses Only**

Account Name:	Burr & Forman LLP 420 North 20 th Street, Suite 3400 Birmingham, Alabama 35203
Financial Institution:	Synovus Bank 1137 1 st Avenue Columbus, GA 31901
Domestic Wire and ACH ABA No.:	061100606
Account Number:	1005853518
International Wires SWIFT BIC:	FICOUS44
Burr & Forman Tax ID:	63-0322727

Please list the Invoice Number and Client-Matter Number in the Reference field.
Should you need assistance, please email AccountsReceivable@burr.com.

REMITTANCE COPY

PLEASE INCLUDE THE INVOICE NUMBER or CLIENT ID WITH YOUR PAYMENT

For your convenience, pay online at <https://www.Burr.com/payment> (Bank Draft or Credit Card)

Please direct inquiries to Melissa Tilton at MTilton@burr.com or BFReceivables@burr.com

BURR & FORMAN LLP

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT
AUTHOR
0000003 LABOR ISSUES

15 Nov 2024

Invoice # 1518108
Page 2

THE COMET (CENTRAL MIDLANDS TRANSIT)
3613 LUCIUS RD
COLUMBIA, SC 29201

15 Nov 2024
Invoice # 1518108
Bill Atty: F. Heizer
As of 10/31/24

EMPLOYER I.D. #63-0322727

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
0000003 LABOR ISSUES

Date	Description	Tkpr	Hours	Value
10/01/24	Review Order Adopting Report and Recommendation, Granting Defendant's Motion for Summary Judgment	CEA	0.30	\$90.00
10/07/24	Follow-up regarding status of FOIA request and deadline	RJM	0.70	\$210.00
10/07/24	Correspondence and analysis regarding FOIA response to Shaun Blake	BRJ	0.50	\$150.00
10/07/24	Call with Walter Cooksey re FOIA response deadline	BRJ	0.10	\$30.00
10/11/24	Receipt, review, analysis response to ED performance evaluation scheduling	RJM	0.30	\$90.00
10/14/24	Receipt, review of new lawsuit (Alexander v. CMRTA)	RJM	0.40	\$120.00
10/14/24	Correspondence regarding new file	BRJ	0.10	\$30.00
10/15/24	Drafting letter and email correspondence to RATP Dev regarding defense of Sophia Alexander case	BRJ	0.30	\$90.00
10/16/24	Receipt, review, analysis of correspondence and attachments from P. Bynoe-Reed (Board Executive Committee/executive session/TransPro proposal)	RJM	0.60	\$180.00
10/17/24	Receipt, review, analysis of RAPTDDev response to new litigation matter	RJM	0.20	\$60.00
10/17/24	Correspondence with RATP Dev employees regarding Alexander case filed outside of two years per Tort Claims Act	BRJ	0.10	\$30.00

BURR & FORMAN LLP

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT
 0000003 AUTHOR
 LABOR ISSUES

15 Nov 2024

Invoice # 1518108
 Page 3

Date	Description	Tkpr	Hours	Value
10/21/24	Receipt, review, analysis of correspondence and attachments from J. Bowers (R. Latimer) and correspondence to B. Jenkins regarding same	RJM	1.00	\$300.00
10/21/24	Email correspondence re new lawsuit filed	BRJ	0.10	\$30.00
10/22/24	Receipt, review of correspondence from RAPTDEV regarding acknowledging new lawsuit and assignment to counsel	RJM	0.30	\$90.00
10/22/24	Drafting letter and correspondence to RATP Dev for new suit re Rodney Lattimer	BRJ	0.30	\$90.00
10/23/24	Receipt, review correspondence regarding status of FOIA documents; prepare for Executive Committee meeting; attend Executive Committee meeting; attend Board meeting	RJM	2.50	\$750.00
10/23/24	Email correspondence with Lenny Cooksey re FOIA responsive documents	BRJ	0.10	\$30.00
10/28/24	Correspondence with RATP Dev employees re FOIA request and new case developments	BRJ	0.20	\$60.00
10/29/24	Email correspondence with RATP Dev employees re responding to FOIA request	BRJ	0.20	\$60.00
10/29/24	Reviewing documents and redacting for production to FOIA requestor	BRJ	0.20	\$60.00
10/31/24	Correspondence with RATP Dev employees re responding to FOIA request	BRJ	0.10	\$30.00
10/31/24	Correspondence with opposing counsel re FOIA request deadline	BRJ	0.30	\$90.00
Total Services			8.90	\$2,670.00
Total Services and Disbursements				<u>\$2,670.00</u>
TOTAL NOW DUE				<u><u>\$2,670.00</u></u>

BURR & FORMAN LLP

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT
AUTHOR
0000003 LABOR ISSUES

15 Nov 2024
Invoice # 1518108
Page 4

SUMMARY OF SERVICES

Name	Rate	Hours	Amount
Richard J. Morgan	\$300.00	6.00	\$1,800.00
Chandler E. Aragona	\$300.00	0.30	\$90.00
Benjamin R. Jenkins	\$300.00	2.60	\$780.00
TOTALS		8.90	\$2,670.00



REMITTANCE ADDRESS
Post Office Box 830719
Birmingham, Alabama 35283-0719
Main: (205) 251-3000
<https://www.BURR.com/payment/>
Tax ID #63-0322727

THE COMET (CENTRAL MIDLANDS TRANSIT)
3613 LUCIUS RD
COLUMBIA, SC 29201

18 Nov 2024
Invoice # 1518609
Bill Atty: F. Heizer
As of 10/31/24

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
0000017 Special Projects

BILL SUMMARY THROUGH OCTOBER 31, 2024

Professional Services	\$9,555.00
TOTAL DUE THIS BILL	\$9,555.00

WIRING INSTRUCTIONS:

**Burr & Forman LLP Operating Account Wiring Instructions
Fees and Expenses Only**

Account Name:	Burr & Forman LLP 420 North 20 th Street, Suite 3400 Birmingham, Alabama 35203
Financial Institution:	Synovus Bank 1137 1 st Avenue Columbus, GA 31901
Domestic Wire and ACH ABA No.:	061100606
Account Number:	1005853518
International Wires SWIFT BIC:	FICOUS44
Burr & Forman Tax ID:	63-0322727

Please list the Invoice Number and Client-Matter Number in the Reference field.
Should you need assistance, please email AccountsReceivable@burr.com.

REMITTANCE COPY

PLEASE INCLUDE THE INVOICE NUMBER or CLIENT ID WITH YOUR PAYMENT

For your convenience, pay online at <https://www.Burr.com/payment> (Bank Draft or Credit Card)

Please direct inquiries to Melissa Tilton at MTilton@burr.com or BFReceivables@burr.com

BURR & FORMAN LLP

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT
AUTHOR
0000017 Special Projects

18 Nov 2024

Invoice # 1518609
Page 2

THE COMET (CENTRAL MIDLANDS TRANSIT)
3613 LUCIUS RD
COLUMBIA, SC 29201

18 Nov 2024
Invoice # 1518609
Bill Atty: F. Heizer
As of 10/31/24

EMPLOYER I.D. #63-0322727

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY
0000017 Special Projects

Date	Description	Tkpr	Hours	Value
10/02/24	Emails; Review timeline/closing status	MS	0.30	\$45.00
10/03/24	Call with Will Batson regarding amendment, emails, timeline and diligence items	JLM	1.80	\$540.00
10/07/24	Emails; Status updates	JLM	1.10	\$330.00
10/08/24	Review contracts and draft amendment; Review status and due diligence items	JLM	1.20	\$360.00
10/10/24	Work on status; Timelines	JLM	0.80	\$240.00
10/11/24	Follow-up on timing, status and diligence items	JLM	1.10	\$330.00
10/14/24	Emails; Follow-up regarding Concrete Supply amendment; Status	JLM	1.30	\$390.00
10/15/24	Emails; Review amendment, timeline and due diligence status	JLM	1.30	\$390.00
10/16/24	Call with Will Brennan; Emails; Work on Concrete Supply amendment and timeline	JLM	1.20	\$360.00
10/17/24	Call with Will Brennan; Review Concrete Supply amendment; Update timelines and closing plan	JLM	1.60	\$480.00
10/18/24	Emails; Amendment execution; Adjust timelines and review title work	JLM	1.80	\$540.00
10/21/24	Review title work on parcels	JLM	2.20	\$660.00
10/22/24	Review title work	JLM	2.60	\$780.00
10/23/24	Review title work	JLM	2.50	\$750.00
10/24/24	Review title work	JLM	2.40	\$720.00

BURR & FORMAN LLP

2033702 CENTRAL MIDLANDS REGIONAL TRANSIT
 0000017 AUTHOR
 Special Projects

18 Nov 2024

Invoice # 1518609
 Page 3

Date	Description	Tkpr	Hours	Value
10/25/24	Title review	JLM	2.10	\$630.00
10/28/24	Emails; Complete contracts and timelines; Review title work	JLM	2.40	\$720.00
10/29/24	Title review; Prepare extension notices	JLM	1.40	\$420.00
10/30/24	Review title work; Status updates	JLM	2.10	\$630.00
10/31/24	Review extension notices	JLM	0.80	\$240.00
	Total Services		32.00	\$9,555.00
	Total Services and Disbursements			<u>\$9,555.00</u>
	TOTAL NOW DUE			<u><u>\$9,555.00</u></u>

SUMMARY OF SERVICES

Name	Rate	Hours	Amount
Judith L. McInnis	\$300.00	31.70	\$9,510.00
Marcia L. Stokes	\$150.00	0.30	\$45.00
TOTALS		32.00	\$9,555.00



CHERNOFF NEWMAN

INVOICE

COMET
Attn: Accounting
3613 Lucius Road
Columbia, SC 29201

Invoice Number : 62132-000
Date : 10/31/2024
Page : 1

October 2024

Job: 006407 – Direct Consultation to COMET Board, Executive or Staff

	<u>Hours</u>	<u>Rate</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
Rick Silver	1.00	225.00	10/04/2024	Meeting with COMET Executive Director and CEO Maurice Pearl, Director of Marketing and PIO Pam Bynoe-Reed, and attorneys	225.00
Rick Silver	1.00	225.00	10/10/2024	Coordination stake holder outreach & education messaging	225.00
Rick Silver	1.00	225.00	10/11/2024	Meeting with COMET Executive Director and CEO Maurice Pearl, Director of Marketing and PIO Pam Bynoe-Reed, and attorneys	225.00
Rick Silver	1.00	225.00	10/18/2024	Messaging and outreach with Director of Marketing and PIO Pam Bynoe-Reed.	225.00
Rick Silver	1.00	225.00	10/24/2024	Meeting with COMET Executive Director and CEO Maurice Pearl, Director of Marketing and PIO Pam Bynoe-Reed, and attorneys	225.00
Rick Silver	1.00	225.00	10/25/2024	Meeting with COMET Executive Director and CEO Maurice Pearl, Director of Marketing and PIO Pam Bynoe-Reed, and attorneys	225.00
Rick Silver	1.00	225.00	10/30/2024	Developing Strategy and messaging for post-election and communications	225.00
Ryan Brown	1.00	225.00	10/04/2024	Meeting with COMET Executive Director and CEO Maurice Pearl, Director of Marketing and PIO Pam Bynoe-Reed, and attorneys	225.00
Ryan Brown	1.00	225.00	10/11/2024	Meeting with COMET Executive Director and CEO Maurice Pearl, Director of Marketing and PIO Pam Bynoe-Reed, and attorneys	225.00
Ryan Brown	0.25	225.00	10/15/2024	Correspondence regarding opinion editorials	56.25
Ryan Brown	1.00	225.00	10/18/2024	Meeting with COMET Executive Director and CEO Maurice Pearl, Director of Marketing and PIO Pam Bynoe-Reed, and attorneys	225.00
Ryan Brown	1.00	225.00	10/25/2024	Meeting with COMET Executive Director and CEO Maurice Pearl, Director of Marketing and PIO Pam Bynoe-Reed, and attorneys	225.00
Rebecca Elliott	0.50	150.00	10/16/2024	Review COMET articles & other communications	75.00
Rebecca Elliott	1.25	150.00	10/30/2024	Developing Strategy and messaging for post-election and communications	187.50

Total Hours 13.00

Total Due \$2,793.75

TERMS: NET 30 DAYS

ACH/EFT Information:

Synovus Bank

2401 Devine Street

Columbia SC 29205

Routing Number: 061100606

Account Number: 4509324701

Flock and Rally
1817 Gadsden Street
Columbia, SC 29201
Phone: 803-348-8861
Email: accounting@flockandrally.com



INVOICE

The COMET
COMET Accounting
3613 Lucius Rd
Columbia, SC 29201

Invoice Number: INV-05320
Invoice Date: 11/7/2024
Due Date: 12/7/2024
Terms: Net 30

PROJECT	HOURS	RATE	AMOUNT
2024-2025: Agency Services			
Community Relations	5.50	\$135.00	\$742.50
Marketing Plan	9.75	\$175.00	\$1,706.25
Internet Presence	12.00	\$175.00	\$2,100.00
Graphic Design	42.75	\$120.00	\$5,130.00
Videography	5.75	\$185.00	\$1,063.75
Photography	2.50	\$120.00	\$300.00
Social Media	20.50	\$120.00	\$2,460.00
Comet Ambassador edits	1.00	\$0.00	\$300.00

SUBTOTAL \$13,802.50
TAX \$0.00
TOTAL \$13,802.50

Thank you for your business.

Balance Due \$13,802.50

Time & Labor Detail By Project (For Project Managers)

Date Worked	Project Name	Task Name	User Name	Actual Hours Worked
Project Number: 24-COMET-0001				
10/11/2024	2024-2025: Community Relations	Project management tasks	Merritt McNeely	0.500
10/14/2024	2024-2025: Community Relations	Project management tasks	Rachel Hunt	0.250
10/15/2024	2024-2025: Community Relations	Develop strategy	Rachel Hunt	0.500
10/15/2024	2024-2025: Community Relations	Project management tasks	Rachel Hunt	1.000
10/15/2024	2024-2025: Community Relations	Project management tasks	Forrest Clonts	0.250
10/17/2024	2024-2025: Community Relations	Project management tasks	Rachel Hunt	2.500
10/25/2024	2024-2025: Community Relations	Project management tasks	Rachel Hunt	0.250
10/29/2024	2024-2025: Community Relations	Project management tasks	Rachel Hunt	0.250
Total for Project Number:		24-COMET-0001		5.50
Project Number: 24-COMET-0002				
10/3/2024	2024-2025: Marketing Plan	Monthly PM reports	Rachel Hunt	2.500
10/4/2024	2024-2025: Marketing Plan	Monthly PM reports	Rachel Hunt	2.000
10/7/2024	2024-2025: Marketing Plan	Monthly PM reports	Julia Flowers	0.750
10/8/2024	2024-2025: Marketing Plan	Monthly PM reports	Rachel Hunt	1.000
10/8/2024	2024-2025: Marketing Plan	Monthly PM reports	Julia Flowers	1.000
10/10/2024	2024-2025: Marketing Plan	Monthly PM reports	Rachel Hunt	0.750
10/11/2024	2024-2025: Marketing Plan	Monthly PM reports	Julia Flowers	0.750
10/16/2024	2024-2025: Marketing Plan	Monthly PM reports	Rachel Hunt	0.750
10/21/2024	2024-2025: Marketing Plan	Monthly PM reports	Julia Flowers	0.250
Total for Project Number:		24-COMET-0002		9.75
Project Number: 24-COMET-0003				
10/1/2024	2024-2025: Internet Presence	Project management tasks	Rachel Hunt	2.500
10/2/2024	2024-2025: Internet Presence	Project management tasks	Rachel Hunt	1.500
10/4/2024	2024-2025: Internet Presence	Project management tasks	Rachel Hunt	0.250
10/4/2024	2024-2025: Internet Presence	Project management tasks	Rachel Hunt	0.500
10/8/2024	2024-2025: Internet Presence	Project management tasks	Rachel Hunt	1.000
10/8/2024	2024-2025: Internet Presence	Project management tasks	Rachel Hunt	1.000

10/14/2024	2024-2025: Internet Presence	Project management tasks	Rachel Hunt	0.250
10/21/2024	2024-2025: Internet Presence	Project management tasks	Rachel Hunt	2.000
10/21/2024	2024-2025: Internet Presence	Project management tasks	Forrest Clonts	0.500
10/21/2024	2024-2025: Internet Presence	Project management tasks	Rachel Hunt	0.500
10/22/2024	2024-2025: Internet Presence	Project management tasks	Forrest Clonts	0.500
10/23/2024	2024-2025: Internet Presence	Project management tasks	Rachel Hunt	1.000
10/29/2024	2024-2025: Internet Presence	Project management tasks	Rachel Hunt	0.250
10/30/2024	2024-2025: Internet Presence	Project management tasks	Rachel Hunt	0.250

Total for Project Number:

24-COMET-0003

12.00

Project Number: 24-COMET-0007				
10/1/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	0.500
10/1/2024	2024-2025: Graphic Design	Internal team review	Forrest Clonts	1.000
10/2/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.750
10/2/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.500
10/2/2024	2024-2025: Graphic Design	Design	Caitlin Maloney	0.250
10/2/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	2.500
10/2/2024	2024-2025: Graphic Design	Internal team review	Forrest Clonts	0.500
10/3/2024	2024-2025: Graphic Design	Internal team review	Forrest Clonts	0.250
10/3/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	0.500
10/3/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.500
10/3/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.500
10/3/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	1.000
10/7/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	0.750
10/7/2024	2024-2025: Graphic Design	Internal team review	Forrest Clonts	0.750
10/7/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	1.750
10/7/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.750
10/7/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.250
10/7/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.250
10/7/2024	2024-2025: Graphic Design	Design	Caitlin Maloney	0.250
10/8/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.750
10/8/2024	2024-2025: Graphic Design	Client revisions	Larkin Belton	1.000
10/8/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	0.500
10/8/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	0.500
10/8/2024	2024-2025: Graphic Design	Internal team review	Forrest Clonts	0.250
10/9/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.500
10/11/2024	2024-2025: Graphic Design	Client revisions	Larkin Belton	1.750

10/14/2024	2024-2025: Graphic Design	Client revisions	Larkin Belton	1.500
10/15/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.250
10/16/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.250
10/16/2024	2024-2025: Graphic Design	Project management tasks	Forrest Clonts	0.250
10/17/2024	2024-2025: Graphic Design	Project management tasks	Forrest Clonts	0.250
10/17/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	2.000
10/17/2024	2024-2025: Graphic Design	Design	Caitlin Maloney	0.250
10/17/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	1.000
10/18/2024	2024-2025: Graphic Design	Design	Caitlin Maloney	0.250
10/18/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.250
10/18/2024	2024-2025: Graphic Design	Project management tasks	Forrest Clonts	0.250
10/18/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	1.500
10/21/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.500
10/22/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	1.500
10/22/2024	2024-2025: Graphic Design	Project management tasks	Forrest Clonts	0.250
10/23/2024	2024-2025: Graphic Design	Project management tasks	Forrest Clonts	1.500
10/23/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.250
10/24/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.500
10/24/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	1.000
10/25/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	1.000
10/25/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.500
10/28/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	1.250
10/28/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	0.500
10/28/2024	2024-2025: Graphic Design	Internal team review	Forrest Clonts	0.500
10/29/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	1.000
10/29/2024	2024-2025: Graphic Design	Project management tasks	Rachel Hunt	0.250
10/30/2024	2024-2025: Graphic Design	Design	Caitlin Maloney	0.250
10/30/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	1.750
10/30/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	2.000
10/31/2024	2024-2025: Graphic Design	Design	Rebecca Rebl	0.750
10/31/2024	2024-2025: Graphic Design	Internal team review	Forrest Clonts	0.750
Total for Project Number:		24-COMET-0007		42.75
Project Number:		24-COMET-0008		
10/2/2024	2024-2025: Videography	Project management tasks	Forrest Clonts	0.750
10/7/2024	2024-2025: Videography	Videographer management	Aaliyah Jones	0.250
10/10/2024	2024-2025: Videography	Project management tasks	Rachel Hunt	0.250

10/18/2024	2024-2025: Videography	Project management tasks	Rachel Hunt	1.000
10/22/2024	2024-2025: Videography	Project management tasks	Rachel Hunt	0.500
10/24/2024	2024-2025: Videography	Project management tasks	Rachel Hunt	0.750
10/25/2024	2024-2025: Videography	Project management tasks	Rachel Hunt	1.000
10/28/2024	2024-2025: Videography	Project management tasks	Rachel Hunt	0.500
10/28/2024	2024-2025: Videography	Internal team review	Forrest Clonts	0.750
Total for Project Number:		24-COMET-0008		5.75

Project Number: 24-COMET-0009				
10/3/2024	2024-2025: Photography	Project management tasks	Forrest Clonts	0.500
10/9/2024	2024-2025: Photography	Project management tasks	Forrest Clonts	1.000
10/9/2024	2024-2025: Photography	Project management tasks	Rachel Hunt	1.000
Total for Project Number:		24-COMET-0009		2.50

Project Number: 24-COMET-0010				
10/3/2024	2024-2025: Social Media	Content creation	Maiya Wingfield	0.500
10/3/2024	2024-2025: Social Media	Internal team review	Forrest Clonts	0.250
10/4/2024	2024-2025: Social Media	Project management tasks	Forrest Clonts	0.500
10/7/2024	2024-2025: Social Media	Project management tasks	Rachel Hunt	0.750
10/8/2024	2024-2025: Social Media	Reporting	Maiya Wingfield	0.500
10/15/2024	2024-2025: Social Media	Project management tasks	Rachel Hunt	0.250
10/15/2024	2024-2025: Social Media	Reporting	Maiya Wingfield	1.750
10/15/2024	2024-2025: Social Media	Project management tasks	Forrest Clonts	0.250
10/17/2024	2024-2025: Social Media	Project management tasks	Rachel Hunt	0.500
10/18/2024	2024-2025: Social Media	Project management tasks	Rachel Hunt	0.500
10/18/2024	2024-2025: Social Media	Project management tasks	Aaliyah Jones	0.250
10/18/2024	2024-2025: Social Media	Project management tasks	Forrest Clonts	0.250
10/22/2024	2024-2025: Social Media	Project management tasks	Rachel Hunt	0.250
10/22/2024	2024-2025: Social Media	Content creation	Maiya Wingfield	1.000
10/22/2024	2024-2025: Social Media	Create content thread	Maiya Wingfield	1.000
10/23/2024	2024-2025: Social Media	Project management tasks	Maiya Wingfield	0.750
10/23/2024	2024-2025: Social Media	Content creation	Maiya Wingfield	4.000
10/23/2024	2024-2025: Social Media	Internal team review	Forrest Clonts	0.500
10/23/2024	2024-2025: Social Media	Project management tasks	Rachel Hunt	0.500
10/24/2024	2024-2025: Social Media	Internal team review	Rachel Hunt	0.750
10/24/2024	2024-2025: Social Media	Content creation	Maiya Wingfield	0.250
10/24/2024	2024-2025: Social Media	Content creation	Maiya Wingfield	0.750
10/25/2024	2024-2025: Social Media	Project management tasks	Maiya Wingfield	0.250

10/28/2024	2024-2025: Social Media	Internal team review	Rachel Hunt	0.250
10/28/2024	2024-2025: Social Media	Internal team review	Forrest Clonts	0.250
10/29/2024	2024-2025: Social Media	Project management tasks	Maiya Wingfield	0.250
10/29/2024	2024-2025: Social Media	Project management tasks	Maiya Wingfield	0.750
10/29/2024	2024-2025: Social Media	Content creation	Maiya Wingfield	1.250
10/30/2024	2024-2025: Social Media	Project management tasks	Maiya Wingfield	0.750
10/31/2024	2024-2025: Social Media	Project management tasks	Maiya Wingfield	0.250
10/31/2024	2024-2025: Social Media	Internal team review	Maiya Wingfield	0.250
10/31/2024	2024-2025: Social Media	Internal team review	Forrest Clonts	0.250
Total for Project Number:		24-COMET-0010		20.50
Project Number:		24-COMET-MEDIA		
10/1/2024	2024-2025: Paid Media	Reporting	Scott Harris	0.500
10/2/2024	2024-2025: Paid Media	External ad trafficking	Halleigh Carlson	0.500
10/4/2024	2024-2025: Paid Media	Reporting	Scott Harris	1.000
10/7/2024	2024-2025: Paid Media	Project management	Halleigh Carlson	0.250
10/10/2024	2024-2025: Paid Media	Reporting	Scott Harris	0.750
10/16/2024	2024-2025: Paid Media	External ad trafficking	Halleigh Carlson	0.250
10/16/2024	2024-2025: Paid Media	Billing reconciliation	Scott Harris	0.750
10/22/2024	2024-2025: Paid Media	External ad trafficking	Halleigh Carlson	0.250
10/30/2024	2024-2025: Paid Media	Billing reconciliation	Scott Harris	0.500
Total for Project Number:		24-COMET-MEDIA		4.75
				104.50

INTEGRATED COMMUNICATIONS
& MARKETING



MONTHLY REPORT

The COMET

MARKETING, SOCIAL MEDIA AND
ADVERTISING

OCTOBER HOURS 2024



The COMET | 2024 - 2025

NOVEMBER (OCTOBER HOURS) WORK REPORT

Marketing and Paid Media Services INV-05320

ADVERTISING COMMISSION: (NON-BILLABLE) 4.75 HOURS

Time in October was spent on the following:

- Billing and invoicing
- Trafficking ads
- Monthly project management and reporting tasks

COMMUNITY RELATIONS: 5 HOURS

Time in October was spent on the following:

- Monthly project management and reporting tasks
- Community outreach strategy planning

MARKETING PLAN: 9.75 HOURS

Time in October was spent on the following:

- Monthly project management tasks
- Developing the annual report
- Developing monthly report

INTERNET PRESENCE: 12 HOURS

Time in October was spent on the following:

- Newsletter development
- Writing content for text advertisements
- Monthly project management and reporting tasks

GRAPHIC DESIGN: 42.75 HOURS

Time in October was spent on the following:

- Ad creative refreshes
- Designing and printing miscellaneous collaterals, including CAFR cover and system maps
- Monthly project management and reporting tasks

PHOTOGRAPHY: 2.5 HOURS

Time in October was spent on the following:

- Monthly project management and reporting tasks

SOCIAL MEDIA: 20.5 HOURS

Time in October was spent on the following:

- Planning, drafting, editing and posting content so social media platforms
- Social media reporting
- Monthly project management tasks

VIDEOGRAPHY: 5.75 HOURS

Time in October was spent on the following:

- Coordinating with videographer to edit ambassador video
- Monthly project management and reporting tasks

Key Performance Indicators

SOCIAL MEDIA REPORT:

Individual Platform Reports

- [Hootsuite Report](#)

Facebook:

- Total Fans: 2.67k
- Page Impressions: 7.5k
- Post Impressions: 5.6k
- Engagement Rate: 10.48%

X (formerly known as Twitter):

- Total Followers: 1.12k
- Post Impressions: 987
- Engagement Rate: 3.84%

Instagram:

- Total Followers: 1.27k
- Page Impressions: 2.5k

- Post Impressions: 1.7k
- Engagement Rate: 17.47%

YouTube:

- 109 subscribers

LinkedIn:

- 352 followers
- Total impressions: 2,598
- Engagement Rate: 13.6%

Advertising

Broadcast Radio:

- (56) 30-second spots that aired on WWDM-FM (The Big DM)
- (50) 30-second spots that aired on WHXT-FM (Hot 103)
- (24) 30-second spots that aired on WFMV-FM (Glory 95.3)
- Total estimated radio impressions: 525,800 (October 2024)
- Total gross spend: \$4,480
- [Link to radio spot](#)

Broadcast and Cable TV:

- (21) 30-second spots that aired on WLTX during 6 AM News and 11 pm News in addition to a WLTX News Spotlight Segment in October, plus (1) branded social ad on WLTX Facebook/Instagram accounts with an estimated reach of 16,800
 - Creative:



- (7) 30-second spots that aired on WIS during 6 AM News M-F, Sunday Morning News, and WIS News Awareness.
- (48) 30-second spots that aired on cable channels via Spectrum: BET, ESPN, TNT, USA & VH1 networks. (Richland and Lexington County cable systems)

- Creative:



- Total gross spend: \$5,280

Print Publications:

- (1) 1/4-page print ad in Carolina Panorama. (10/8)
 - Total gross spend: \$540
 - Creative:



Outdoor Billboards: (10/7 - 11/3) (5) billboard locations via GRACE Outdoor:

- Elmwood Ave at Main Street
- I-126 at Greystone Blvd Zoo Exit
- 1012 Gervais Street - The Vista
- 8209 Two Notch Rd at Alpine Rd.
- 10042 Two Notch Rd.
- Estimated impressions: 1,315,000, via DOT street traffic stats, Oct 2024)
- Total gross spend: \$2,750
- Creative:

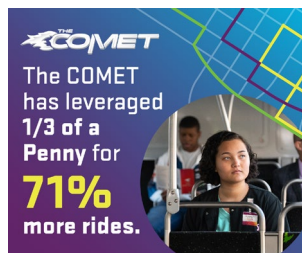


Digital:

- (2) digital newsletter ads in weekly The Week in a Blink and The Mid-Week NewsLink newsletters
 - Total gross spend: \$350
 - Creative:



- Mobile Display:
 - Impressions: 58,990
 - Clicks: 124
 - Click-Through Rate: 0.21%
 - Total gross spend: \$600
 - Creative:





IRS # 63-0864426

Central Midlands Regional Transit Authority
 d/b/a The Comet Central Midlands Transit
 accounting@thecometsc.gov
 3613 Lucius Road
 Columbia SC 29201

Invoice No. 536125596
 Invoice Date November 4, 2024
 Matter No. 061920.00001
 Attorney R. Coble

Re: Legislative

For Professional Services Rendered Through October 31, 2024

Total Fees	\$4,000.00
Total This Invoice	\$4,000.00

OFFICES IN:

ATLANTA, GA • AUSTIN, TX • BIRMINGHAM, AL • CHARLESTON, SC • CHARLOTTE, NC • COLUMBIA, SC • DALLAS, TX • DES MOINES, IA
 GREENSBORO, NC • GREENVILLE, SC • HILTON HEAD, SC • HUNTSVILLE, AL • LOS ANGELES, CA • MIAMI, FL • MOBILE, AL • MONTGOMERY, AL
 MYRTLE BEACH, SC • NASHVILLE TN • NEW YORK, NY • ORLANDO, FL • RALEIGH, NC • SAN FRANCISCO, CA • WASHINGTON, DC

FEEES

Date	Timekeeper	Description	Hours
10/03/24	R. Coble	Review 2025 legislative issues;	1.40
10/04/24	R. Coble	Participate in Comet Communication conference call;	0.60
10/14/24	R. Coble	Email from and to Executive Director Maurice Pearl; review documents from Mr. Pearl;	0.60
10/15/24	R. Coble	Review emails from Ryan Brown; review op eds in The State Newspaper;	0.80
10/18/24	R. Coble	Review various Comet issues and status of the Comet Communication meeting;	0.60
10/21/24	R. Coble	Review status of educational issues with the penny;	1.00
10/24/24	R. Coble	Review 2025 legislative issues;	1.00
10/25/24	R. Coble	Participate in Comet Communication conference call;	0.60
10/28/24	R. Coble	Review educational campaign for the referendum and 2025 legislative issues; review 2025 legislative agenda;	1.20
Total Fees:			\$4,000.00
Total Fees and Expenses			\$4,000.00

Invoice Date: 11/04/2024

Invoice No. 536125596

Page 274 of 310
Matter No. 061920.00001

ACCOUNT SUMMARY
Outstanding Invoices as of 11/04/24

Invoice	Date	Fees	Disbursements	Payments	Total
536125596	11/04/24	\$4,000.00	\$0.00	\$(0.00)	\$4,000.00
Total Due:		\$4,000.00	\$0.00	\$ (0.00)	\$4,000.00

ACCOUNT AGING

0 – 30 Days	\$4,000.00
31 – 60 Days	\$0.00
61 – 90 Days	\$0.00
91 – 120 Days	\$0.00
120+ Days	\$0.00



IRS # 63-0864426

**** New Remittance Info Below ****

Central Midlands Regional Transit Authority
 d/b/a The Comet Central Midlands Transit
 accounting@thecometsc.gov
 3613 Lucius Road
 Columbia SC 29201

Invoice No. 536125596
 Invoice Date November 4, 2024
 Matter No. 061920.00001
 Attorney R. Coble

Re: Legislative

*For Professional Services Rendered Through October 31, 2024***REMITTANCE**

Total Fees	\$4,000.00
Total This Invoice	\$4,000.00

Remittance Options**By Check**

Maynard Nexsen PC

**** New Addresses ****

USPS Mail: Dept 6575
 Maynard Nexsen
 P.O. Box 11407
 Birmingham, AL 35246-6575

Courier: Wholesale Lockbox
 Dept 6575
 2090 Parkway Office Circle
 Hoover, AL 35244

By ACH

Regions Bank

ABA: 062000019
 USD Account: 0001323776

Credit Acct: Maynard Nexsen - Operating

By Wire


Regions Bank

ABA: 062005690
 USD Account: 0001323776

Swift: UPNBUS44
 Credit Acct: Maynard Nexsen - Operating


Please reference the invoice number, or matter number, or attorney name
 For assistance with payment, please contact accountsreceivable@maynardnexsen.com

M/DBE Tracking-Local Funds Only
July 1, 2020 - November 30, 2024


Fiscal Year Summary (July 1, 2020 - November 30, 2024)			The COMET/Contractors Vendor Name	The COMET Paid Vendor YTD	Amount DBE Paid YTD* (Direct/Indirect)	Contract Period	Contract M/DBE Requirement	Percentage of Goal Achieved
Vendors Paid - Contracts with M/DBE Goal	\$ 92,322,636.93	1	A James Global Services	\$ 410,510.09	\$ 410,510.09	3/15/21-3/14/24 or 3/14/26	100%	100%
# M/DBEs Paid*	\$ 22,818,851.60	2	AOS Specialty Contractors (20%)	\$ 393,702.73	\$ 393,702.73	5/1/20-4/30/21 or 4/1/25	100%	100%
The COMET M/DBE Goal	25%	3	Able South Carolina	\$ 529,394.29	\$ 4,543.13	3/1/19-2/28/22 or 2/28/25	2%	1%
M/DBE Goal Percentage Achieved	24.7%	4	Amerigas	\$ 849,905.25	\$ 9,360.00	5/1/20-4/30/23 or 4/30/25	2%	1%
# Vendors with M/DBE Goal	20	5	B & C Associates	\$ 590,262.70	\$ 590,262.70	3/1/21-2/29/24 or 2/28/26	100%	100%
Note: Data reviewed from The COMET's Check Register from Jul 2020 -Nov 2024		6	Brownstone Construction Group (MBE) (20%)	\$ 184,339.43	\$ 178,316.83	6/1/20-5/31/23 or 5/31/25	2%	97%
**Payments being verified for RATP Dev/Payments reflect up thru Nov 2024		7	Burr Furman McNair	\$ 733,290.82	\$ 73,730.00	7/1/19-12/31/22 or 12/31/24	2%	10%
		8	Capital Building Services	\$ 116,854.61	\$ 116,854.61	contract ended	100%	100%
		9	Chernoff Newman	\$ 200,860.17	\$ 4,050.00	contingency as needed	2%	2%
		10	CR Jackson Inc (20%)	\$ 128,835.66	\$ 14,668.00	contract ended	5%	11%
		11	DESA	\$ 9,750.00	\$ 9,750.00	contract ended	100%	100%
		12	G&I Security	\$ 285,264.00	\$ 285,264.00	5/20/24-1/31/25	100%	100%
		13	Green & Enhanced, LLC	\$ 7,875.00	\$ 7,875.00	4/30/2024-10/31/24	100%	100%
		14	Flock and Rally	\$ 1,231,954.70	\$ 1,231,954.70	4/1/24-3/31/26	100%	100%
		15	IT1 Solutions (20%)	\$ 68,849.80	\$ 325.14	2/1/20 - 1/31/2025	2%	0%
		16	New Age Protection	\$ 1,174,593.38	\$ 1,174,593.38	3/15/21-3/14/26	100%	100%
		17	PJ Noble & Associates	\$ 5,040.00	\$ 5,040.00	contract ended	100%	100%
		18	RATP Dev**	\$ 84,748,897.38	\$ 18,259,222.11	7/1/20-6/30/25 or 6/30/28 or 6/30/30	20.06%	22%
		19	Strategic Mapping (20%)	\$ 381,455.40	\$ 18,390.00	6/3/20-6/2/23 or 6/2/25	7%	5%
		20	Tolar Manufacturing (20%)	\$ 181,832.60	\$ 6,454.66	contract ended	2%	4%
		21	Transit Mgmt Oversight & Solutions	\$ 17,014.92	\$ 17,014.92	contract ended	100%	100%
		22	Walker White (20%)	\$ 72,154.00	\$ 6,969.60	contract ended	12%	10%
Total Payments				\$ 92,322,636.93	\$ 22,818,851.60			24.7%

	DBE Firm	The COMET Vendor	Service Description	The COMET Paid Vendor YTD	Amount DBE Paid YTD**
1	A James Global Services	A James Global Services	Landscaping	\$ 410,510.09	\$ 410,510.09
2	AOS Specialty	AOS Specialty	Bus Stop Amenities	\$ 393,702.73	\$ 393,702.73
3	Flock and Rally	Able South Carolina	Certification/Mobility Management	\$ 529,394.29	\$ 4,543.13
4	Apex Construction	Amerigas	Propane Fuel	\$ 849,905.25	\$ 9,360.00
5	B & C Associates	B & C Associates	Janitorial	\$ 590,262.70	\$ 590,262.70
6	Brownstone Construction Group (MBE)	Brownstone Construction Group (MBE)	Architectural & Engineering	\$ 180,943.18	\$ 174,920.58
	CES Group Engineers	Brownstone Construction Group (MBE)	Civil Engineering, Surveying, Environmental	\$ 3,396.25	\$ 3,396.25
7	Gaffney Lewis LLC	Burr Furman McNair	Legal Services	\$ 733,290.82	\$ 73,730.00
8	Capital Building Services	Capital Building Services	Janitorial/Landscaping	\$ 116,854.61	\$ 116,854.61
9	Heyward Bannister/Banco-Bannister	Chernoff Newman	PR/Website	\$ 200,860.17	\$ 4,050.00
10	AOS Specialty	CR Jackson Inc	Parking Lot Repair	\$ 128,835.66	\$ 14,668.00
11	DESA	DESA	Outreach	\$ 9,750.00	\$ 9,750.00
12	Flock and Rally	Flock and Rally	Marketing	\$ 1,231,954.70	\$ 1,231,954.70
13	G&I Security	G&I Security	Security	\$ 285,264.00	\$ 285,264.00
14	Green & Enhanced, LLC	Green & Enhanced, LLC	Landscaping	\$ 7,875.00	\$ 7,875.00
15	No Info to Date	IT1 Solutions	IT	\$ 68,849.80	\$ 325.14
16	New Age Protection	New Age Protection	Security	\$ 1,174,593.38	\$ 1,174,593.38
17	PJ Noble & Associates	PJ Noble & Associates	DBE Public Participation	\$ 5,040.00	\$ 5,040.00
18		RATP Dev	Fixed Route/Paratransit Oper	\$ 84,748,897.38	
	Transport Care Services	RATP Dev	Paratransit, Bus Cleaning		\$ 16,245,758.23
	Capital Building Services	RATP Dev	Bus Stop Maintenance, Vehicle Detailing		\$ 698,426.50
	Nissi Group	RATP Dev	NTD Reporting		\$ 63,987.74
	Hard Hat	RATP Dev	Safety Equipment		\$ 19,702.78
	A Customer Point of View	RATP Dev	Mystery Rider		\$ 158,697.00
	Ed Rush	RATP Dev	Uniforms		\$ 645,256.78
	Alpha Business Solutions	RATP Dev	Office Supplies		\$ 18,709.35
	Rely Supply	RATP Dev	Oil, Lube, etc.		\$ 408,683.73
19	Elite Professionals	Strategic Mapping	ITS	\$ 381,455.40	\$ 18,390.00
20	Davis Freight Mgmt	Tolar Manufacturing	Bus Shelters	\$ 181,832.60	\$ 6,454.66
21	Transit Mgmt Oversight & Solutions	Transit Mgmt Oversight & Solutions	Triennial Review Prep	\$ 17,014.92	\$ 17,014.92
22	Wallace Mechanic Supply	Walker White	HVAC Replacement	\$ 72,154.00	\$ 6,969.60
Total Payments				\$ 92,322,636.93	\$ 22,818,851.60

M/DBE Tracking
RATP Dev Payments
7/1/20-11/30/24


Fiscal Year Summary (July 1, 2020 - November 30, 2024)			RATP Dev Contractors	Type of Work or Products	Contract Period	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 84,748,897.38	1	Transport Care Services	Operate DART services, vehicle cleaning	7/1/20 - current (5 yr term)	\$ 16,245,758.23	18.41%	19.2%
M/DBEs Paid**	\$ 18,259,222.11	2	Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	7/1/20 - current (5 yr term)	\$ 698,426.50	1.14%	0.8%
The COMET M/DBE Goal	20.06%	3	Nissi Group	Trip sampling for NTD Reports	7/1/20 - current (5 yr term)	\$ 63,987.74	0.14%	0.1%
M/DBE Goal Percentage Achieved	21.5%	4	Hard Hat Transportation	Safety, facility and office supplies and equipment	7/1/20 - current (5 yr term)	\$ 19,702.78	0.02%	0.0%
		5	A Customer's Point of View	Mystery rides/observations on Fixed Routes	7/1/20 - current (5 yr term)	\$ 158,697.00	0.20%	0.2%
Note: Data reviewed from The COMET's Check Register*		6	Ed Rush Consulting & Dev	Operator uniforms	7/1/20 - current (5 yr term)	\$ 645,256.78	0.14%	0.8%
Note: Verified data November 2024**		7	Alpha Business Solutions	Office supplies	7/1/20 - current (5 yr term)	\$ 18,709.35		0.0%
		8	Rely Supply	Lube, oil, coolants, etc.	7/1/20 - current (5 yr term)	\$ 408,683.73		0.5%
		Total Payments				\$ 18,259,222.11		21.5%

M/DBE Tracking
RATP Dev Payments
7/1/24-11/30/24

Fiscal Year Summary (July 1, 2024 - November 30, 2024)			RATP Dev Contractors	Type of Work or Products	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 9,085,402.15	1	Transport Care Services	Operate DART services, vehicle cleaning	\$ 1,606,267.49	18.41%	17.7%
# M/DBEs Paid**	\$ 1,802,029.42	2	Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	\$ 59,515.50	1.14%	0.7%
The COMET M/DBE Goal	20.06%	3	Nissi Group	Trip sampling for NTD Reports	\$ 6,970.00	0.14%	0.1%
M/DBE Goal Percentage Achieved	19.8%	4	Hard Hat Transportation	Safety, facility and office supplies and equipment	\$ 4,430.42	0.02%	0.0%
		5	A Customer's Point of View	Mystery rides/observations on Fixed Routes	\$ 24,250.00	0.20%	0.3%
Note: Data reviewed from The COMET's Check Register*		6	Ed Rush Consulting & Dev	Operator uniforms	\$ 48,055.28	0.14%	0.5%
Note: Verified data provided by RATP Dev from July 2024-November 2024**		7	Alpha Business Solutions	Office supplies	\$ 540.72		0.6%
		8	Rely Supply	Lube, oil, coolants, etc.	\$ 52,000.01		0.0%
		Total Payments			\$ 1,802,029.42		19.8%


M/DBE Tracking-Local Funds Only

July 1, 2020 - October 31, 2024


Fiscal Year Summary (July 1, 2020 - October 31, 2024)			The COMET/Contractors Vendor Name	The COMET Paid Vendor YTD	Amount DBE Paid YTD* (Direct/Indirect)	Contract Period	Contract M/DBE Requirement	Percentage of Goal Achieved
Vendors Paid - Contracts with M/DBE Goal	\$ 90,425,881.80	1	A James Global Services	\$ 410,510.09	\$ 410,510.09	3/15/21-3/14/24 or 3/14/26	100%	100%
# M/DBEs Paid*	\$ 22,436,448.29	2	AOS Specialty Contractors (20%)	\$ 392,297.88	\$ 392,297.88	5/1/20-4/30/21 or 4/1/25	100%	100%
The COMET M/DBE Goal	25%	3	Able South Carolina	\$ 529,394.29	\$ 4,543.13	3/1/19-2/28/22 or 2/28/25	2%	1%
M/DBE Goal Percentage Achieved	24.8%	4	Amerigas	\$ 849,905.25	\$ 9,360.00	5/1/20-4/30/23 or 4/30/25	2%	1%
# Vendors with M/DBE Goal	20	5	B & C Associates	\$ 576,081.50	\$ 576,081.50	3/1/21-2/29/24 or 2/28/26	100%	100%
Note: Data reviewed from The COMET's Check Register from July 2020 -October 2024		6	Brownstone Construction Group (MBE) (20%)	\$ 184,339.43	\$ 178,316.83	6/1/20-5/31/23 or 5/31/25	2%	97%
**Payments being verified for RATP Dev/Payments reflect up thru October 2024		7	Burr Furman McNair	\$ 720,177.82	\$ 73,730.00	7/1/19-12/31/22 or 12/31/24	2%	10%
		8	Capital Building Services	\$ 116,854.61	\$ 116,854.61	contract ended	100%	100%
		9	Chernoff Newman	\$ 198,385.17	\$ 4,050.00	contingency as needed	2%	2%
		10	CR Jackson Inc (20%)	\$ 128,835.66	\$ 14,668.00	contract ended	5%	11%
		11	DESA	\$ 9,750.00	\$ 9,750.00	contract ended	100%	100%
		12	G&I Security	\$ 285,264.00	\$ 285,264.00	5/20/24-1/31/25	100%	100%
		13	Green & Enhanced, LLC	\$ 7,875.00	\$ 7,875.00	4/30/24-10/31/24	100%	100%
		14	Flock and Rally	\$ 1,231,954.70	\$ 1,231,954.70	4/1/24-3/31/26	100%	100%
		15	IT1 Solutions (20%)	\$ 68,849.80	\$ 325.14	2/1/20 - 1/31/2025	2%	0%
		16	New Age Protection	\$ 1,174,593.38	\$ 1,174,593.38	3/15/21-3/14/26	100%	100%
		17	PJ Noble & Associates	\$ 5,040.00	\$ 5,040.00	contract ended	100%	100%
		18	RATP Dev**	\$ 82,883,316.30	\$ 17,892,404.85	7/1/20-6/30/25 or 6/30/28 or 6/30/30	20.06%	22%
		19	Strategic Mapping (20%)	\$ 381,455.40	\$ 18,390.00	6/3/20-6/2/23 or 6/2/25	7%	5%
		20	Tolar Manufacturing (20%)	\$ 181,832.60	\$ 6,454.66	contract ended	2%	4%
		21	Transit Mgmt Oversight & Solutions	\$ 17,014.92	\$ 17,014.92	contract ended	100%	100%
		22	Walker White (20%)	\$ 72,154.00	\$ 6,969.60	contract ended	12%	10%
Total Payments				\$ 90,425,881.80	\$ 22,436,448.29			24.8%

	DBE Firm	The COMET Vendor	Service Description	The COMET Paid Vendor YTD	Amount DBE Paid YTD**
1	A James Global Services	A James Global Services	Landscaping	\$ 410,510.09	\$ 410,510.09
2	AOS Specialty	AOS Specialty	Bus Stop Amenities	\$ 392,297.88	\$ 392,297.88
3	Flock and Rally	Able South Carolina	Certification/Mobility Management	\$ 529,394.29	\$ 4,543.13
4	Apex Construction	Amerigas	Propane Fuel	\$ 849,905.25	\$ 9,360.00
5	B & C Associates	B & C Associates	Janitorial	\$ 576,081.50	\$ 576,081.50
6	Brownstone Construction Group (MBE)	Brownstone Construction Group (MBE)	Architectural & Engineering	\$ 180,943.18	\$ 174,920.58
	CES Group Engineers	Brownstone Construction Group (MBE)	Civil Engineering, Surveying, Environmental	\$ 3,396.25	\$ 3,396.25
7	Gaffney Lewis LLC	Burr Furman McNair	Legal Services	\$ 720,177.82	\$ 73,730.00
8	Capital Building Services	Capital Building Services	Janitorial/Landscaping	\$ 116,854.61	\$ 116,854.61
9	Heyward Bannister/Banco-Bannister	Chernoff Newman	PR/Website	\$ 198,385.17	\$ 4,050.00
10	AOS Specialty	CR Jackson Inc	Parking Lot Repair	\$ 128,835.66	\$ 14,668.00
11	DESA	DESA	Outreach	\$ 9,750.00	\$ 9,750.00
12	Flock and Rally	Flock and Rally	Marketing	\$ 1,231,954.70	\$ 1,231,954.70
13	G&I Security	G&I Security	Security	\$ 285,264.00	\$ 285,264.00
14	Green & Enhanced, LLC	Green & Enhanced, LLC	Landscaping	\$ 7,875.00	\$ 7,875.00
15	No Info to Date	IT1 Solutions	IT	\$ 68,849.80	\$ 325.14
16	New Age Protection	New Age Protection	Security	\$ 1,174,593.38	\$ 1,174,593.38
17	PJ Noble & Associates	PJ Noble & Associates	DBE Public Participation	\$ 5,040.00	\$ 5,040.00
18		RATP Dev	Fixed Route/Paratransit Oper	\$ 82,883,316.30	
	Transport Care Services	RATP Dev	Paratransit, Bus Cleaning		\$ 15,915,270.87
	Capital Building Services	RATP Dev	Bus Stop Maintenance, Vehicle Detailing		\$ 683,548.00
	Nissi Group	RATP Dev	NTD Reporting		\$ 62,593.74
	Hard Hat	RATP Dev	Safety Equipment		\$ 19,702.78
	A Customer Point of View	RATP Dev	Mystery Rider		\$ 158,697.00
	Ed Rush	RATP Dev	Uniforms		\$ 638,756.78
	Alpha Business Solutions	RATP Dev	Office Supplies		\$ 18,709.35
	Rely Supply	RATP Dev	Oil, Lube, etc.		\$ 395,126.33
19	Elite Professionals	Strategic Mapping	ITS	\$ 381,455.40	\$ 18,390.00
20	Davis Freight Mgmt	Tolar Manufacturing	Bus Shelters	\$ 181,832.60	\$ 6,454.66
21	Transit Mgmt Oversight & Solutions	Transit Mgmt Oversight & Solutions	Triennial Review Prep	\$ 17,014.92	\$ 17,014.92
22	Wallace Mechanic Supply	Walker White	HVAC Replacement	\$ 72,154.00	\$ 6,969.60
Total Payments				\$ 90,425,881.80	\$ 22,436,448.29

M/DBE Tracking
RATP Dev Payments
7/1/20-10/31/24

Fiscal Year Summary (July 1, 2020 - September 30, 2024)			RATP Dev Contractors	Type of Work or Products	Contract Period	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 82,883,316.30	1	Transport Care Services	Operate DART services, vehicle cleaning	7/1/20 - current (5 yr term)	\$ 15,915,270.87	18.41%	19.2%
M/DBEs Paid**	\$ 17,892,404.85	2	Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	7/1/20 - current (5 yr term)	\$ 683,548.00	1.14%	0.8%
The COMET M/DBE Goal	20.06%	3	Nissi Group	Trip sampling for NTD Reports	7/1/20 - current (5 yr term)	\$ 62,593.74	0.14%	0.1%
M/DBE Goal Percentage Achieved	21.6%	4	Hard Hat Transportation	Safety, facility and office supplies and equipment	7/1/20 - current (5 yr term)	\$ 19,702.78	0.02%	0.0%
		5	A Customer's Point of View	Mystery rides/observations on Fixed Routes	7/1/20 - current (5 yr term)	\$ 158,697.00	0.20%	0.2%
Note: Data reviewed from The COMET's Check Register*		6	Ed Rush Consulting & Dev	Operator uniforms	7/1/20 - current (5 yr term)	\$ 638,756.78	0.14%	0.8%
Note: Verified data October 2024**		7	Alpha Business Solutions	Office supplies	7/1/20 - current (5 yr term)	\$ 18,709.35		0.0%
		8	Rely Supply	Lube, oil, coolants, etc.	7/1/20 - current (5 yr term)	\$ 395,126.33		0.5%
		Total Payments				\$ 17,892,404.85		21.6%

M/DBE Tracking
RATP Dev Payments
7/1/24-10/31/24

Fiscal Year Summary (July 1, 2024 - October 31, 2024)			RATP Dev Contractors	Type of Work or Products	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 7,219,821.07	1	Transport Care Services	Operate DART services, vehicle cleaning	\$ 1,275,780.13	18.41%	17.7%
# M/DBEs Paid**	\$ 1,435,212.16	2	Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	\$ 44,637.00	1.14%	0.6%
The COMET M/DBE Goal	20.06%	3	Nissi Group	Trip sampling for NTD Reports	\$ 5,576.00	0.14%	0.1%
M/DBE Goal Percentage Achieved	19.9%	4	Hard Hat Transportation	Safety, facility and office supplies and equipment	\$ 4,430.42	0.02%	0.1%
		5	A Customer's Point of View	Mystery rides/observations on Fixed Routes	\$ 24,250.00	0.20%	0.3%
Note: Data reviewed from The COMET's Check Register*		6	Ed Rush Consulting & Dev	Operator uniforms	\$ 41,555.28	0.14%	0.6%
Note: Verified data provided by RATP Dev from July 2024-October 2024**		7	Alpha Business Solutions	Office supplies	\$ 540.72		0.5%
		8	Rely Supply	Lube, oil, coolants, etc.	\$ 38,442.61		0.0%
		Total Payments			\$ 1,435,212.16		19.9%

PALMETTO BUS SALES WEST COLUMBIA, SC 803-754-3827

WWW.PALMETTOBUSSALES.COM

STATE OF SOUTH CAROLINA ADA COMPLIANT SHUTTLE BUS 12 x 2 x 1

(12) SEATED PASSENGERS + (2) WHEELCHAIRS + (1) DRIVER

**** STATE CONTRACT #4400028705 ****

CONTRACT VALID 5/4/22 THRU 10/31/24

STARCRAFT "ALLSTAR" BUS BODY --- FORD CHASSIS



WE HAVE STATE CONTRACT ADA COMPLIANT BUSES IN STOCK!!!

WWW.PALMETTOBUSALES.COM 803-754-3827

"S.C. ADA COMPLIANT BUSES" Contract # 4400028705

FORD CHASSIS

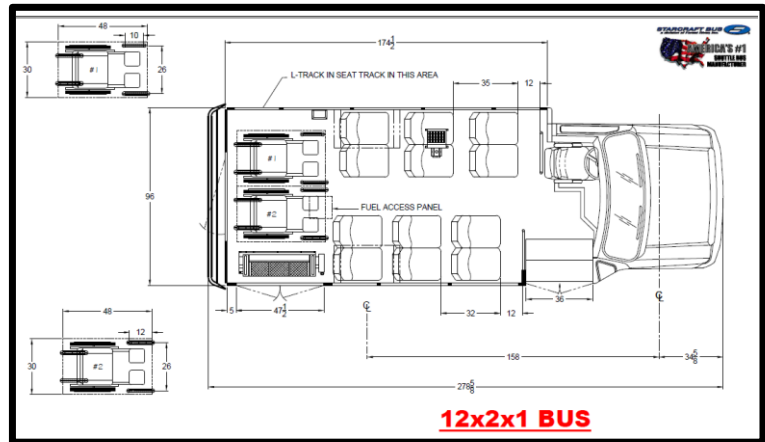
STARCRAFT "ALLSTAR" 12 x 2 x 1 BUS BODY

The Comet - Mr. Maurice Pearl - 12x2 Bus Quote - 11/12/24

BUS CHASSIS FEATURES PER BID SPECIFICATIONS:

STANDARD 12x2x1 SCDOT SEATPLAN

Ford E-350 Chassis
 7.3 Liter V-8 Gasoline Engine
 Automatic Transmission with Overdrive
 158" Wheelbase Chassis
 12,500 lbs. GVWR
 Dual Rear Wheels
 Mor/Ryde Rear Suspension System
 CHROME CHASSIS PACKAGE
 TILT STEERING
 CRUISE CONTROL
 Spare Tire and Wheel Shipped Loose In Bus
 Driver's diamond plate aluminum running board
 Streetside exhaust
 Chassis Caster/Camber Kit Installed
 Standard Ford OEM AM/FM Digital clock radio with 4 interior speakers
 (3) Year or 36,000 Miles Ford Chassis Warranty
 (5) Year or 60,000 Miles Ford Chassis Warranty on Engine, Transmission & Powertrain
 (5) Year / Unlimited Miles Ford Chassis Corrosion Warranty



BUS BODY FEATURES PER BID SPECIFICATIONS:

STARCRAFT ALLSTAR BUS BODY
 One Piece Exterior Roof
 Full steel cage bus body construction
 Back Up Alarm
 Electric Passenger Entry Door with hinged overhead panel
 Rear Door with upper & lower glass
***** INTERLOCK FOR REAR EMERGENCY DOOR - BUS WILL NOT SHIFT OUT OF PARK IF REAR DOOR IS UNLATCHED**
 Rear Door open beeper
 Side Emergency Exit Windows With Open Buzzer x (2)
 Transpec Roof Hatch with Power safety Vent
 Street Side Exhaust
 Black Rubber Flooring in Driver's Area
 2.7mm Black ALTRO "Anti Skid" Floor Covering with yellow step nosings, standee line & one-piece step tread & riser
 Front Entrance Door Modesty Panel
Standard Ford OEM Driver's Seat
Mid High Rigid Passenger Seats for (12) seated passengers
 Black Vandal Resistant Grab Handles on Top of Seats x (12)

Under Seat Retractable Seat Belts

24" Seat Belt Extensions x (2)

Level #3 Gray vinyl seat upholstery

Glove Box with Lock and Light

Front OEM Heating and Air Conditioning System

Rear Air Conditioning System is warranted by it's Manufacturer for 2 Years

35,000 BTU Rear Underseat Heater

"ACC CLIMATE CONTROL" Rear Air Conditioning System – 68,000 BTU with Dual Compressors

Braun 1,000 lb. capacity ADA Wheelchair Lift mounted in Right Hand Side Rear Of Bus

ADA Brake Interlock With Fast Idle

ADA Stop Request - Pull Cord Chime with Touch Tape Stop Requests at Wheelchair Locations

Dual Wheelchair Doors located at Right Hand REAR with Windows

Yellow Passenger Entry Step Nosing

ADA Priority Seating Decals

Fire Extinguisher, First Aid Kit, Triangle Warning Devices & Seat Belt Cutter

Body Fluid Clean Up Kit

"SURE LOK" FE-500 MANUAL "L" Track Wheelchair Tie Down System x (2)

WHEELCHAIR PASSENGERS SHOULDER BELTS MOUNTED IN FIXED POSITION ON SIDE/REAR WALL

"L" Track Mounted In Side/Rear Wall To Store WC Restraints

GRAB RAILS MOUNTED ON RH & LH SIDE OF PASSENGER ENTRY DOOR

Red & White Reflective Tape Mounted on Rear Bumper

Wiring Schematic Mounted On Interior Of Interior Overhead Electrical Panel Door

Solid White Paint Design

Wide Angle "Fresnal" Lens for Rear Door

LED Exterior Lighting

LED Interior Lighting

Rear center mounted brake light

Entrance Door Stepwell Light

Exterior Hooded Entrance Door Light

Red lights on interior of bus over emergency windows & rear door

Heated & Remote Exterior Mirrors

Fuel sending unit access plate

Dual Batteries – one under hood & one in side wall compartment with slide out tray

5/8" Marine grade plywood

6" x 16" Interior Mirror

Vehicle Height Decal or Plate Interior of Bus

International Wheelchair Decal

Roof mounted strobe light with guard
Run extra wires for mount strobe light

Wheelchair Door & Rear Door Keyed Alike

Driver storage compartment with light & key operated lock
Driver's Switch Panel Mounted To Right Of Driver On Engine Cover
Stanchion & Modesty Panel Behind Driver
Tinted Plexiglass in top half of Modesty Panel Mounted Behind Driver
Bus Body Base Warranty of (3) Years or 36,000 Miles
Bus Body Structural Warranty of (5) Years or 75,000 Miles to include water leaks

***** THIS VEHICLE DOES NOT MEET SCHOOL BUS SAFETY STANDARDS AND IS NOT TO BE USED IN A SCHOOL BUS APPLICATION**
***** BUS F.O.B. PALMETTO BUS SALES @ 90 ACCESS RD. - GASTON, SC - OR - BUS CAN BE PICKED UP AT STATE FLEET MANAGEMENT LOT @ BOSTON AVE. - COLUMBIA, SC!!**
****WE CAN ARRANGE FOR DELIVERY TO YOUR LOCATION FOR A NOMINAL FEE. PLEASE CALL US FOR A QUOTE.**

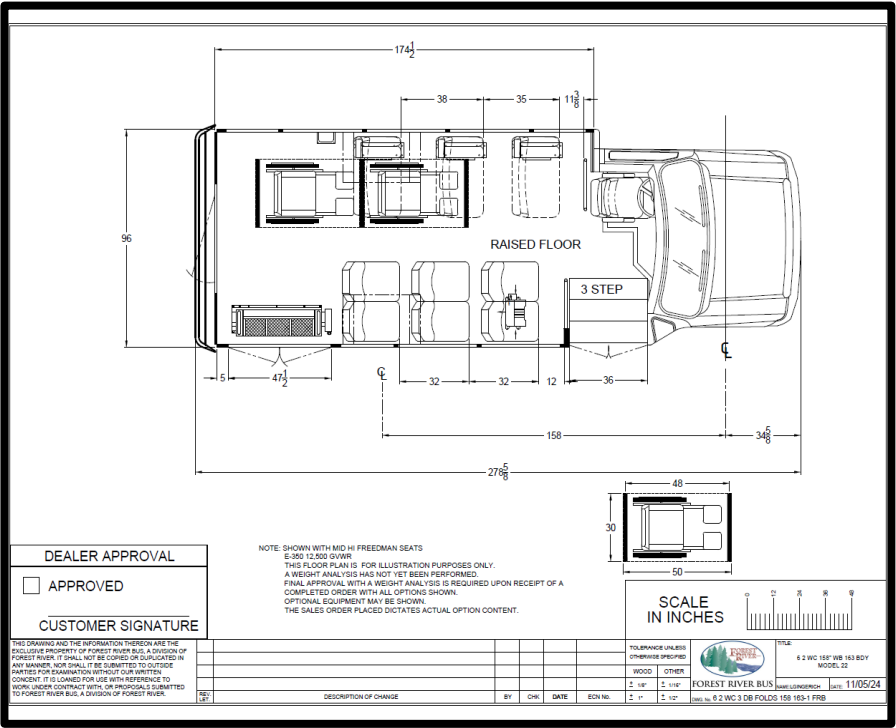
STATE OF SOUTH CAROLINA BASE CONTRACT PRICE:	\$	87,903.92
SC INFRASTRUCTURE MAINTENANCE FEE:	\$	500.00
ADDITIONAL OPTIONS CHOSEN:	\$	48,755.00
TOTAL FINAL SELLING PRICE:	\$	137,158.92

WE AGREE TO PURCHASE BUS AS SPECIFIED AND PRICED ABOVE:

Signed

Date

YOUR CHOSEN SEATPLAN



ADDITIONAL OPTIONAL EQUIPMENT INCLUDED IN THIS PROPOSAL:

Two passenger 3-step flip & fold seat <u>in lieu of</u> std. rigid seat (ea.)	2,250.00	6	\$13,500.00
Freedman "SHIELD" Driver's Seat In lieu of STD. Ford Driver's Seat	1,950.00	1	\$ 1,950.00
Battery disconnect switch mounted interior of bus	425.00	1	\$ 425.00
Interior Ceiling/Wall Upgrade - FRP Interior Ceiling & Walls	1700.00	1	\$ 1,700.00
Back Up Camera System	1500.00	1	\$ 1,500.00
Interior Overhead Ceiling Grab Rail	400.00	1	\$ 400.00
Upgrade to TRANS AIR A/C System in lieu of Std. ACC System	1150.00	1	\$ 1,150.00
Upgrade Standard A/C System on 12x2x1 Bus to 70,000 BTU "FLUSH MOUNTED - IN WALL" System	1350.00	1	\$ 1,350.00
Upgrade to 65,000 BTU rear heater	850.00	1	\$ 850.00
Apollo 8 Camera System Installed Per Comet Specs	15000.00	1	\$15,000.00
Yellow Powder Coated Stanchion or Grab Rail (ea.)	375.00	7	\$ 2,625.00
Single wheelchair door in lieu of double doors	750.00	1	\$ 750.00
T-Latch for single wheelchair door	350.00	1	\$ 350.00
Upgrade STD. W/C floor securement belt from Sure Lok manual system to Q-Straint 360 auto retractor system (ea.)	1800.00	2	\$ 3,600.00
Upgrade W/C occupant shoulder belt to include adjustable "L" track securement in side/rear wall ilo fixed securemer	750.00	2	\$ 1,500.00
Wheelchair securement storage bag in lieu of "L" track storage mounted to side wall (ea.)	100.00	1	\$ 100.00
Flat interior floor in lieu of Std. floor with wheelwells (required with more than two wheelchairs)	1950.00	1	\$ 1,950.00
Delivery to The Comet	55.00	1	\$ 55.00

South Carolina Order Form

Manufacturing

Customer:	The Comet
Address:	Columbia, South Carolina
Contact:	Ken McDowell - sales person

Base Price	158" Wheelbase / Dual Rear Wheel (DRW) / 12/2 Seating / E-350 Gas Engine	\$105,968.00
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Bid Option List Item	Quantity	Unit Price	Total
Driver's Seat Upholstery	1	\$ 325.00	\$ 325.00
Passenger Seat D90		\$ 72.00	\$ -
Flip Seat - Single		\$ 717.00	\$ -
Flip Seat - Double		\$ 1,028.00	\$ -
Foldaway Seat - Single		\$ 762.00	
Foldaway Seat - Double	3	\$ 1,505.00	\$ 4,515.00
GO-ES 3PT - Single		\$ 1,031.00	\$ -
GO-ES 3PT - Double		\$ 1,308.00	\$ -

Bid Options Total	MMO 1 % added	\$4,888.40
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Additional Options	Quantity	Unit Price	Total
Freedman Shield Driver Seat (W/O Power Base)	1	\$ 650.00	\$ 650.00
Battery Disconnect (Inside Battery Box)	1	\$ 289.00	\$ 289.00
Back up Camera System	1	\$ 659.00	\$ 659.00
Ceiling Grab (EA)	2	\$ 88.00	\$ 176.00
Upgrade to Inwall AC	1	\$ 620.00	\$ 620.00
Upgrade to 60,000 BTU heater	1	\$ 104.00	\$ 104.00
Upgrade Stanchion - Yellow Duradiamond	1	\$ 82.00	\$ 82.00
Upgrade to QRT 360 (EA)	1	\$ 485.00	\$ 485.00
Upgrade fixed shoulder belt to adjustable	1	\$ 189.00	\$ 189.00
Storage Bag	2	\$ 85.00	\$ 170.00
Flat floor	1	\$ 783.00	\$ 783.00
Apollo 6 interior 3 exterior	1	\$12,819	\$12,819
			\$17,196.26

Additional Options Total	1 % MMO	\$17,196.26
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Chassis Options	Quantity	Unit Price	Total
GVWR Upgrade - E350 to E450 (reflected on chassis charge)		\$2,635	
SEAT COLOR - Level 3 Silver Surf Gray		\$285	\$ -
			\$ -
			\$ -

Chassis Options Total	\$ -
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Grand Total (Excludes Chassis Option Pricing)	\$128,052.66
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Signature :	
Print Name :	
Date :	



OEM CHASSIS

Model	Ford E-350 Cutaway
Fuel Tank	40 Gallon - E350 Standard
Axle	DRW Axle
Wheelbase	158" Wheelbase
Engine	7.3L V8 Premium Gas Engine
GVWR	12,500# GVWR
Model Year	2026
Driver's Seat	Driver's Seat Delete with Manual Pedestal
Radio	AM/FM Stereo w/Bluetooth, clock, USB, 2 spks
Cruise Control	Cruise Control
Spare Tire	Spare Tire - LT225/75Rx16E
Driver Assist Technology Package (526)	No

COACH CHASSIS MODS

Electric Vehicle	No
Propane Conversion	No
Suspension Kits	MORryde RS Suspension
Exhaust Rerouting	Reroute Exhaust to Left Side with Turn Down
Engine Controls	Intermotive Idle Timer Control: 5m w/ or w/o PBrake
Battery Box	Single Battery Access Shelf - Stainless Steel
Body Power Distribution	Single Auxiliary Battery
Black Covers on Negative Battery Terminal	No
Front Energy Absorbing Bumper	No
Brake Retarder	No
Passenger Side Sunvisor	Passenger Side Sunvisor

BODY SELECTION

Product Line	Phoenix
OAL (Over All Length)	278" OAL
Entry Door - Width	32" Entry Door
WC Lift Location	Rear Lift
WC Lift Capacity	1,000 lb Rated WC Lift
WC Lift Door Leafs	Single Leaf Lift Door
WC Lift Door Frame Material	18 ga. Galvannealed Steel WC Lift Door Frame
Entry Door - Mechanism	A&M Power Entry Door Control
Entry Door - Stepwell	16 ga. Stainless Steel Entry Door Stepwell
Entry Door - Frame Material	16 ga. Stainless Steel Entry Door Frame
Entry Door - Interlock	No
Floor	Flat Floor
Vehicle Passenger Capacity	Max capacity (w/flips down) = 15 pass + 1 driver OR LESS
Shell	Yes
Emergency Exit - Rear	Emergency Door - Top & Bottom Window
Emergency Door Frame Material	18 ga. Galvannealed Steel Emergency Door Frame
Plywood	3/4" Exterior Grade Plywood
Belly Pan Material	Aluminum Belly Pan
Fuel Sender Access Panel in Floor	Fuel Sender Access Panel
Bumper - Rear	Black E-Coated Steel Rear Bumper
Wheel Well Material	11 ga. P & O Steel Wheel Well
Windows	24" x 30" Top "T" Slider Windows
Skin Material	Steel w/ Steel Skirts and Steel Roof
Electrical System	Relay Based Electrical System

Light Technology - Exterior	LED
Light Technology - Interior	LED
Step Well Light	Single LED Step Well Light
Tail Light Configuration	Standard Tail Light Configuration
Third Brake Light Configuration	4" Round Light
Flashing Lights	No
Flashing Lights - Size	No
Flashing Lights - Dash Trigger Switch	No
Mid Ship Turn Signal Configuration	No
Battery Disconnect Configuration	Battery Disconnect
Dome Light Configuration	1 Dome Light Circuit (Traditional)
A/C Manufacturer	MCC
A/C - Condenser Location	3 Fan Condenser
A/C - Evaporator Location	Rear Inwall
Heater - Configuration	3 Speed Heater (Low, Med, High)
Heater - Number of Rear Heaters	Single Heater
Heater - Shut-Off Valve	Standard Heater Shut-Off Valve
Heater - Hose Type	EPDM Rubber Heater Hose (Ford/QVM Spec)
Heater - Hose Clamp Type	High Tension Clamp
Heater - Hose Insulation	No
Heater - Booster Pump	No
ADA Interlock Product	Intermotive HighLock ADA interlock
ADA Interlock Actuating Signal	Lift Door Jamb Actuated Interlock

BODY OPTIONS

Circuit Protection Technology	Circuit Breakers: Manual Reset
Dome Light Quantity	(4) Dome Lights
Sleeping Child Checkmate System	No
Driver's Dome Light	Driver's Incand Dome Light w/Switch
License Plate Light	License Plate Light - LED
Ditch Lights	No
ADA Light Configuration	(1) ADA Light under Lift Door
Back-Up Alarm	Back-Up Alarm - NJT - ECCO SA-917 87 - 112 DbA
Vandalock	No
Emergency Door Ajar Buzzer	Yes
Emergency Side Window Ajar Buzzer	Yes (qty: 2)
Emergency Rear Window Ajar Buzzer	No
Door Ajar Light	Door Ajar Dash Light - Lift, Emerg, Entry Doors
Strobe Lights, Roof Mounted	Clear Strobe Light with Branch Guard and Dash Switch
Mirror Brand	Rosco
Mirror Material	Black Steel
Rosco Road Side Mirrors	Rosco - Ford Road Side - Remote & Heated
Rosco Curb Side Mirrors	Rosco - Ford Curb Side - Remote & Heated
Rosco Road Standalone Crossview Mirror	No
Rosco Mirror Switches	Yes
Safe Fleet (Hadley) Road Side Mirrors	No
Safe Fleet (Hadley) Curb Side Mirrors	No
Safe Fleet (Hadley) Mirror Switches	No
PA Systems	No
Speakers	Speakers (1): OEM Door Speaker only
Stop Request System	System with Illuminated Stop Requested Sign
Stop Request Tape Switch Actuators	(1) Tape Switch (Exclusive of Switch at WC Lift/E Door)
Stop Request Pull Cord Actuators	(2) Pull Cord Cables
Stop Request Tape Switch Adjacent to WC Lift/E Door	Additional Tape Switch, Adjacent to WC Lift/E Door
A/C - MCC MAX Systems	MCC AC-7W13-MAX AC System - Up To 70,000 Btu
Heater - Primary	60,000 BTU Heater - Tower - 3 Speed (ACT)
Destination Sign - Front	No

Destination Sign - Side	No
Fire Suppression Control Location	No
Fire Suppression	No
Fire Extinguisher	5# ABC Dry Chemical
First Aid Kit	16 Unit First Aid Kit
Body Fluid Clean-Up Kit	Body Fluid Clean-Up Kit
Road Flares	No
ICC Reflector Kit	ICC Reflector Kit
Fire Blanket	No
Flashlight	No
Chock Blocks	No
CPR Kit	No
Seat Belt Cutter / Web Cutter	Seat Belt Cutter / Web Cutter (qty: 1)
Door Hold Opens	"T" Latch Hold Open(s) - Lift Door
WC Lift - Braun	Braun Centry Lift NCL1000FIB3454 1000#/34"W
WC Lift - Braun Options	Braun Lift - Reflective Tape Kit For Platform Sideplates
WC Lift - Braun Options	Braun Retractable Platform Lap Belt - Braun Lift
Mud Flaps - Front	Front Mud Flaps
Lock - WC Lift Door	Lift Door - 3 Point Lock - Non Locking
Lock - Emergency Door	Emergency Door - 3 Point Lock - Push Button Locking
Keys Alike - Body	Keys Alike - Body
Door Header Pads - WC Lift Door	Header Pad - WC Lift Door
Door Header Pads - Entry Door	Header Pad - Entry Door
Door Header Pads - Emergency Door	Header Pad - Emergency Door
Emergency Exit Windows - Side	2 Total Emergency Exit Windows (FMVSS Complement)
Doors Marked as Emergency Exits	E-Exit Decals & Op Instructs on Driver and Entry Door
Interior Mirrors	Interior Mirror - 6" x 15"
Electrical Panel Latch	Non Locking Latch
Driver's Storage Box	Small Box - Driver Side
Driver's Storage Box Latch	Locking D Rings
Driver's Storage Box Door	Driver's Storage Box Door
Rear and Rear Side Reflex Reflectors - 4 Red	Shipped Loose, Dealer Installed
Intermediate Side Reflex Reflectors	No Intermediate Side Reflect Reflectors
Decals - ADA and DOT Required	ADA Signage Package (qty: 1)
Decals - ADA and DOT Required	Priority Seating Decal (qty: 1)
Decals - ADA and DOT Required	Emergency Exit Decal (qty: 2)
Decals - ADA and DOT Required	Emergency Door Decal (qty: 1)
Driver's Running Board	Driver's Running Board - Owen's Alum Diamond Plate
Paint & Structural Protection	Epoxy Primer Tube Structure Protection
Backup Camera	Backup Camera - Monitor in Ford OEM Mirror
Roof Hatch	Transpec Roof Hatch - Alabama Motorized Hatch
Emergency Roof Hatch Ajar Buzzer	No
Fresnel Lens	Factory Installed

SEAT PLAN OPTIONS

Number of Wheelchair Positions	Wheelchair Positions (qty: 2)
Wheelchair Securement Decal	Yes (qty: 2)
WC Anchorage Layout Dimensions	SAE J2249 Standard (FW: 27-34, RW:13-15, L:42-60)
Aisle Width Standard	No Aisle Width Standard
Passenger Seat Upholstery Levels	Freedman Level 3 Fabric (qty: 12)
Driver's Seat Upholstery Level	Freedman Driver's Seat Fabric (Level 3)
Freedman Driver's Seats	Freedman High Back Driver's Seat - Shield
Recaro Driver's Seat	No
Driver's Seat Power Pedestal	No
Feather Weight Seats	Freedman - Double Mid Back - Transit Seat (qty: 3)
Feather Weight 3 Step Fold-Away Seats	Freedman 3 Step Double Fold-away Seat - 34" (qty: 3)
Feather Weight Seats - USR Seat Belts	Freedman USR Seat Belt - Double Seat (qty: 3)

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Feather Weight Seats - USR Seat Belts	Freedman USR Seat Belt - Double Foldaway Seat (qty: 3)
Feather Weight Seats - USR Seat Belts	Freedman USR Seat Belt - 12" Extension (qty: 2)
Grab Handles	AV Grab Handle - Black (qty: 12)
GO-ES Foldaway Seat - SGL - 3PT - Space Saver	No (qty: 1)
GO-ES Foldaway Seat - DBL - 3PT - Space Saver	No (qty: 1)
Feather Weight Seat Foam	No (qty: 1)
GO-ES Seat Foam	No (qty: 1)
"L" Track	L Track - Transverse (5/16" Ommi Track) (qty: 2)
Q'Straint Kits - WC & Occupant Restraints	Q'Straint QRT-360 Transverse "L" Track Kit (Q-10007) Fxd Occ (qty: 2)
Restraint Options	Q'Straint Belt Bag (qty: 2)

STANCHIONS

Driver and Entry Way Stanchion Material	Yellow Duradiamond
Driver's Stanchion & Modesty Panel	Driver's Stanchion w/ Barrier
Entry Way Stanchion & Modesty Panel	Grab Rail to Bottom Step - Double Wide
Modesty Panel Non-Padded	No
Modesty Panel Padding	Modesty Panel - Driver's - Padded
Modesty Panel Padding	Modesty Panel - Entry Way - Double Wide - Padded
Right Hand Entry Grab Rail	Diag. Grab Rail from Header to Door Jam - YD
Right Hand Entry Grab Rail	Single 12" Granny Bar - Yellow Duradiamond
WC Lift Barrier	WC Lift Barrier - Mouse Grey - Yellow Duradiamond - Braun
Ceiling Hand Rails	103" Ceiling Handrail - Stainless Steel (qty: 2)
Stanchion Padding	Driver's Stanchion Padding - Gray
Stanchion Padding	Entry Stanchion Padding - Gray
Stanchion Padding	Lift Barrier Stanchion Padding - Gray

SUBCONTRACTING

Delivery Fees	Delivery Fee - Long
Pre-Delivery Inspection	Pre-Delivery Inspection
Clearance Sign - Overall Height	Yes
Reflective Safety Tape Mounted on Rear Bumper	Yes
Sign - "THIS VEHICLE STOPS AT ALL RAILROAD CROSSINGS"	Yes
Send to CBS	Yes

DECORATING

Fabric - Passenger Seat	L3 Predictions Silver Surf #595
Fabric - Driver's Seat	L3 Predictions Silver Surf #595
Floor - Material	Altro Transflor 2.7mm
Floor - Underseat	Altro - Storm #TFM22903-27903
Floor - Aisle	Engineered Flooring - Same Color as Underseat
Floor - Coved	No
Floor - Standee Line	Standee Line - White
Stepwell - Configuration	Waterfall
Stepwell - Material	Altro - Storm #TFM22903-27903
Stepwell - Nosing Color	Yellow
Stepwell - Graphics	"Watch Your Step"



Reporting Period: December 2024 - 7, 2025

- Attended TASC Board meetings
- Attended CMCOG Board meeting
- Participated in Stuff-a-Bus events
- Attended the monthly Transportation Penny Advisory Committee
- Attended USC/COMET update meetings
- Attended weekly Low/No meetings
- Participated in weather advisory meetings
- Participated in CD renewal conference call
- Attended CMCOG Transportation Subcommittee
- Participated in Lexington County Workgroup meeting
- Attended the Columbia Urban League's Dr. Martin Luther King, Jr. Breakfast

- Attended Low-No weekly meetings.
- Monitored bus stops and shelters on Sumter St., Pendleton St., Harden St. and Rosewood.
- Monitored The COMET and RATPDev staff and activities at COMET Central.
- Attended the USC and The COMET regular meetings regarding service updates.
- Prepared and presented report for Transportation Penny Advisory Committee (TPAC) monthly meeting.
- Visited the Walmart “Stuff-A-Bus” locations and monitored all activities.
- Attended RATPDev Safety Committee Meeting.
- Organized and performed monthly Facility Inspection/Walk-through.

- Presented report for Customer Service during The Comet, RATP Dev and TCS Monthly Staff Meeting.
- Performed 90 Day Employee Evaluation for 2 Employees
- Continuously met with Customer Experience Reps to discuss schedule changes to The COMET's routes. monitor CER's calls, coach individually to discuss best customer service practices. through The COMET Solutions for Transit system, expeditiously monitor customer inquiries, concerns and complaints related to services, ensuring that they are coded properly and closed out accordingly.

Monthly Activity Report – Dec 24– Jan 25

Finance Department and Information Technology Department
(Rosalyn Andrews, Crystal Willis, Amaris Ray-Pope, Jacob Lusco & IT1 Solutions)

IT Dept (Internal & External)

Security and business continuity

- ✓ Windows Server updates

Projects and setups

- | | |
|-----------------------|--------------------------------|
| ✓ SAGE server upgrade | ✓ Fiber termination discussion |
| ✓ User removal | ✓ Assign local admin rights |
| ✓ VPN setup | ✓ |

Internal

- ❖ Worked with GFI to get PEM machine accounts corrected
- ❖ Formatted hard drives on new servers to prep for Virtual Machine (VM)

Accounting Dept

Day to Day/Monthly

- ❖ Counted farebox revenue, and COMET Central pass sales receipts
- ❖ Processed ticket orders (customers, replenish CSR, 3rd party vendors)
- ❖ Audit CSR cash and ticket bags, ticket replenishment
- ❖ Processed payroll, payables (AP), and receivables (AR) (invoices, vendor payments & cash receipts)
- ❖ Bank reconciliations
- ❖ Submitted SC DOR Fuel Motor Application
- ❖ Finance Committee Meeting Packet
- ❖ Month end preparations
- ❖ Recertify bank authorizations
- ❖ Monthly meetings: Finance committee, Board of Directors, Intermodal, Executive team, USC updates

Special

- ❖ Annual Reporting: National Transit Database (NTD) Audit , FYE Audit preparations, Annual NTD revisions

HR Administration


- ❖ N/A

Regulatory Compliance & Civil Rights Report
(Arlene Prince, Michelle Ransom, Margaret Woodson, Able SC Representative)
Reporting Period: December 11, 2024-January 21, 2025

- **Brief snapshot of activities performed by the Director of Regulatory Compliance & Civil Rights Officer (Prince)**
 - Coordinated with RATP Dev in the completion and submitted of a federal report relevant to the FTA's [Required Actions Regarding Assaults on Transit Workers](#) (General Directive 24-1) which was due by **December 26, 2024**.
 - Coordinated with appropriate COMET Team in the resolution of NTD issues.
 - Provided documents and met with Appeals Hearing Officer regarding appeals for DART services.
 - Completed the FTA SS-30 Safety and Security submissions to kick off 2025.
 - Reviewed contractors drug and alcohol, and EEO quarterly reports.
- **The Regional Grants and Coordination Manager (Ransom) prepared several grant applications to request future funding for agency's initiatives as follows:**
 - Submitted monthly vanpool data to NTD
 - Input responses requested for annual NTD reporting to FTA
 - Responded to requests for additional information for annual audit
 - Input and submitted invoice request to CMCOG for eligible 5310 funds
 - Submitted paperwork for replacement license tags due to extensive wear and tear
 - Drew down federal funds as reimbursement for eligible expenditures
 - Preparation of Anticipated Application Activity (AAA) due to FTA in February.
- **The Procurement & Compliance Manager (Woodson) prepared and reviewed several procurement documents for compliance as follows:**
 - Continue to provide management with procurement guidance various projects.
 - Completed project to procure new mobile power lifts for garage due to inoperable in-ground unit.
 - Coordinated a CPR certification training for staff.
 - Developing new solicitations for services as requested by staff.
 - Conducted research in preparation for developing upcoming solicitations.
 - Coordination with staff and State Procurement on future projects.
 - Continued coordination with DBE firm to provide bus shelter repairs as needed.
 - Provided as requested contract renewal documents for execution.
 - Provided staff with guidance on several procurement-related matters.
 - Continue to review contract file for expiring contracts.
 - Discussed with staff concerning contract performance compliance concerns.
 - Responded to vendor inquiries on potential bidding opportunities.
 - Responded to vendors on behalf of agency.
- **Activities attended by Regulatory Compliance & Civil Rights Officer (Prince)**
 - Participated in SMS Training to learn process for submitting FTA Triennial Review deficiencies.
- **Activities attended by Grants & Regional Coordination Manager (Ransom)**
 - Participated in weekly Low/No grant stakeholders meeting

- Attended CMCOG Board of Directors meeting
- Activities attended by Procurement & Compliance Manager (Woodson)**
 - Met with contractor concerning replacement of access system and security cameras.
 - Participated in monthly town hall with State Procurement Office.
 - Participated in relevant online procurement training.
- **Mobility Management Initiatives that occurred during the Reporting Period (Higgins Terry)**
 - ***Pick Up Program (PUP) & Volunteer Transportation Reimbursement Program (V-TRIP)***
 - The PUP program has approximately **115** total eligible individuals. **21** of those individuals went inactive recently due to not using the program. We are also discovering that people who have been in the program for a long period of time have not updated their contact information or reported if they have moved since signing up. We are currently in the process of verifying everyone's information to make sure people within the program are still within the service area and are eligible for PUP/VTrip.
 - In December, **217** trips were taken by **41** individuals. The service area changed due to the adoption of the 2020 Columbia Urbanized Area.
 - ***Travel Training***
 - There was **1** Group travel training event in the month of December. The Transportation Program Coordinator went to Lexington Medical to talk with interns that are a part of Project Search. The TPC went over how to use The COMET's fixed route bus services, programs The COMET offers such as DART, and discussed ways to search for transportation options where they live. We discussed doing a ride along after the holidays to get the interns familiar with riding the bus.
 - ***Outreach Efforts and Notable Community Activities***
 - The Transportation Program Coordinator met with the GOAL Justice Coalition, out of the Upstate of SC, to discuss transportation. They wanted information on transportation barriers, ways to advocate for better transportation access, and how to get involved with transportation planning in their area.
 - The COMET is creating new brochures and flyers for Travel Training, PUP, and VTrip. The new brochures will be used going forward.
 - The COMET hosted several Meet and Greet events throughout the month of September and October. Able SC has seen an increase in applicants, and people wanting information about the Mobility programs since those Meet and Greets started. We also saw an increase in DART applications, and the people not within the DART service area were then sent out applications for PUP and VTrip.


M/DBE Tracking-Local Funds Only
July 1, 2020 - November 30, 2024

Fiscal Year Summary (July 1, 2020 - November 30, 2024)			The COMET/Contractors Vendor Name	The COMET Paid Vendor YTD	Amount DBE Paid YTD* (Direct/Indirect)	Contract Period	Contract M/DBE Requirement	Percentage of Goal Achieved
Vendors Paid - Contracts with M/DBE Goal	\$ 92,322,636.93	1	A James Global Services	\$ 410,510.09	\$ 410,510.09	3/15/21-3/14/24 or 3/14/26	100%	100%
# M/DBEs Paid*	\$ 22,818,851.60	2	AOS Specialty Contractors (20%)	\$ 393,702.73	\$ 393,702.73	5/1/20-4/30/21 or 4/1/25	100%	100%
The COMET M/DBE Goal	25%	3	Able South Carolina	\$ 529,394.29	\$ 4,543.13	3/1/19-2/28/22 or 2/28/25	2%	1%
M/DBE Goal Percentage Achieved	24.7%	4	Amerigas	\$ 849,905.25	\$ 9,360.00	5/1/20-4/30/23 or 4/30/25	2%	1%
# Vendors with M/DBE Goal	20	5	B & C Associates	\$ 590,262.70	\$ 590,262.70	3/1/21-2/29/24 or 2/28/26	100%	100%
Note: Data reviewed from The COMET's Check Register from Jul 2020 -Nov 2024		6	Brownstone Construction Group (MBE) (20%)	\$ 184,339.43	\$ 178,316.83	6/1/20-5/31/23 or 5/31/25	2%	97%
**Payments being verified for RATP Dev/Payments reflect up thru Nov 2024		7	Burr Furman McNair	\$ 733,290.82	\$ 73,730.00	7/1/19-12/31/22 or 12/31/24	2%	10%
		8	Capital Building Services	\$ 116,854.61	\$ 116,854.61	contract ended	100%	100%
		9	Chernoff Newman	\$ 200,860.17	\$ 4,050.00	contingency as needed	2%	2%
		10	CR Jackson Inc (20%)	\$ 128,835.66	\$ 14,668.00	contract ended	5%	11%
		11	DESA	\$ 9,750.00	\$ 9,750.00	contract ended	100%	100%
		12	G&I Security	\$ 285,264.00	\$ 285,264.00	5/20/24-1/31/25	100%	100%
		13	Green & Enhanced, LLC	\$ 7,875.00	\$ 7,875.00	4/30/2024-10/31/24	100%	100%
		14	Flock and Rally	\$ 1,231,954.70	\$ 1,231,954.70	4/1/24-3/31/26	100%	100%
		15	IT1 Solutions (20%)	\$ 68,849.80	\$ 325.14	2/1/20 - 1/31/2025	2%	0%
		16	New Age Protection	\$ 1,174,593.38	\$ 1,174,593.38	3/15/21-3/14/26	100%	100%
		17	PJ Noble & Associates	\$ 5,040.00	\$ 5,040.00	contract ended	100%	100%
		18	RATP Dev**	\$ 84,748,897.38	\$ 18,259,222.11	7/1/20-6/30/25 or 6/30/28 or 6/30/30	20.06%	22%
		19	Strategic Mapping (20%)	\$ 381,455.40	\$ 18,390.00	6/3/20-6/2/23 or 6/2/25	7%	5%
		20	Tolar Manufacturing (20%)	\$ 181,832.60	\$ 6,454.66	contract ended	2%	4%
		21	Transit Mgmt Oversight & Solutions	\$ 17,014.92	\$ 17,014.92	contract ended	100%	100%
		22	Walker White (20%)	\$ 72,154.00	\$ 6,969.60	contract ended	12%	10%
Total Payments				\$ 92,322,636.93	\$ 22,818,851.60			24.7%


M/DBE Tracking
July 1, 2020 - November 30, 2024

	DBE Firm	The COMET Vendor	Service Description	The COMET Paid Vendor YTD	Amount DBE Paid YTD**
1	A James Global Services	A James Global Services	Landscaping	\$ 410,510.09	\$ 410,510.09
2	AOS Specialty	AOS Specialty	Bus Stop Amenities	\$ 393,702.73	\$ 393,702.73
3	Flock and Rally	Able South Carolina	Certification/Mobility Management	\$ 529,394.29	\$ 4,543.13
4	Apex Construction	Amerigas	Propane Fuel	\$ 849,905.25	\$ 9,360.00
5	B & C Associates	B & C Associates	Janitorial	\$ 590,262.70	\$ 590,262.70
6	Brownstone Construction Group (MBE)	Brownstone Construction Group (MBE)	Architectural & Engineering	\$ 180,943.18	\$ 174,920.58
	CES Group Engineers	Brownstone Construction Group (MBE)	Civil Engineering, Surveying, Environmental	\$ 3,396.25	\$ 3,396.25
7	Gaffney Lewis LLC	Burr Furman McNair	Legal Services	\$ 733,290.82	\$ 73,730.00
8	Capital Building Services	Capital Building Services	Janitorial/Landscaping	\$ 116,854.61	\$ 116,854.61
9	Heyward Bannister/Banco-Bannister	Chernoff Newman	PR/Website	\$ 200,860.17	\$ 4,050.00
10	AOS Specialty	CR Jackson Inc	Parking Lot Repair	\$ 128,835.66	\$ 14,668.00
11	DESA	DESA	Outreach	\$ 9,750.00	\$ 9,750.00
12	Flock and Rally	Flock and Rally	Marketing	\$ 1,231,954.70	\$ 1,231,954.70
13	G&I Security	G&I Security	Security	\$ 285,264.00	\$ 285,264.00
14	Green & Enhanced, LLC	Green & Enhanced, LLC	Landscaping	\$ 7,875.00	\$ 7,875.00
15	No Info to Date	IT1 Solutions	IT	\$ 68,849.80	\$ 325.14
16	New Age Protection	New Age Protection	Security	\$ 1,174,593.38	\$ 1,174,593.38
17	PJ Noble & Associates	PJ Noble & Associates	DBE Public Participation	\$ 5,040.00	\$ 5,040.00
18		RATP Dev	Fixed Route/Paratransit Oper	\$ 84,748,897.38	
	Transport Care Services	RATP Dev	Paratransit, Bus Cleaning		\$ 16,245,758.23
	Capital Building Services	RATP Dev	Bus Stop Maintenance, Vehicle Detailing		\$ 698,426.50
	Nissi Group	RATP Dev	NTD Reporting		\$ 63,987.74
	Hard Hat	RATP Dev	Safety Equipment		\$ 19,702.78
	A Customer Point of View	RATP Dev	Mystery Rider		\$ 158,697.00
	Ed Rush	RATP Dev	Uniforms		\$ 645,256.78
	Alpha Business Solutions	RATP Dev	Office Supplies		\$ 18,709.35
	Rely Supply	RATP Dev	Oil, Lube, etc.		\$ 408,683.73
19	Elite Professionals	Strategic Mapping	ITS	\$ 381,455.40	\$ 18,390.00
20	Davis Freight Mgmt	Tolar Manufacturing	Bus Shelters	\$ 181,832.60	\$ 6,454.66
21	Transit Mgmt Oversight & Solutions	Transit Mgmt Oversight & Solutions	Triennial Review Prep	\$ 17,014.92	\$ 17,014.92
22	Wallace Mechanic Supply	Walker White	HVAC Replacement	\$ 72,154.00	\$ 6,969.60
Total Payments				\$ 92,322,636.93	\$ 22,818,851.60

M/DBE Tracking
RATP Dev Payments
7/1/20-11/30/24

Fiscal Year Summary (July 1, 2020 - November 30, 2024)			RATP Dev Contractors	Type of Work or Products	Contract Period	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 84,748,897.38	1	Transport Care Services	Operate DART services, vehicle cleaning	7/1/20 - current (5 yr term)	\$ 16,245,758.23	18.41%	19.2%
M/DBEs Paid**	\$ 18,259,222.11	2	Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	7/1/20 - current (5 yr term)	\$ 698,426.50	1.14%	0.8%
The COMET M/DBE Goal	20.06%	3	Nissi Group	Trip sampling for NTD Reports	7/1/20 - current (5 yr term)	\$ 63,987.74	0.14%	0.1%
M/DBE Goal Percentage Achieved	21.5%	4	Hard Hat Transportation	Safety, facility and office supplies and equipment	7/1/20 - current (5 yr term)	\$ 19,702.78	0.02%	0.0%
		5	A Customer's Point of View	Mystery rides/observations on Fixed Routes	7/1/20 - current (5 yr term)	\$ 158,697.00	0.20%	0.2%
Note: Data reviewed from The COMET's Check Register*		6	Ed Rush Consulting & Dev	Operator uniforms	7/1/20 - current (5 yr term)	\$ 645,256.78	0.14%	0.8%
Note: Verified data November 2024**		7	Alpha Business Solutions	Office supplies	7/1/20 - current (5 yr term)	\$ 18,709.35		0.0%
		8	Rely Supply	Lube, oil, coolants, etc.	7/1/20 - current (5 yr term)	\$ 408,683.73		0.5%
		Total Payments				\$ 18,259,222.11		21.5%

M/DBE Tracking
RATP Dev Payments
7/1/24-11/30/24

Fiscal Year Summary (July 1, 2024 - November 30, 2024)			RATP Dev Contractors	Type of Work or Products	RATP Dev Paid Vendor YTD	RATP Dev Contract M/DBE Requirement	Percentage of Goal Achieved
The COMET Paid RATP Dev*	\$ 9,085,402.15	1	Transport Care Services	Operate DART services, vehicle cleaning	\$ 1,606,267.49	18.41%	17.7%
# M/DBEs Paid**	\$ 1,802,029.42	2	Capital Building Services	Bus Stop cleaning/maintenance & vehicle detailing services	\$ 59,515.50	1.14%	0.7%
The COMET M/DBE Goal	20.06%	3	Nissi Group	Trip sampling for NTD Reports	\$ 6,970.00	0.14%	0.1%
M/DBE Goal Percentage Achieved	19.8%	4	Hard Hat Transportation	Safety, facility and office supplies and equipment	\$ 4,430.42	0.02%	0.0%
		5	A Customer's Point of View	Mystery rides/observations on Fixed Routes	\$ 24,250.00	0.20%	0.3%
Note: Data reviewed from The COMET's Check Register*		6	Ed Rush Consulting & Dev	Operator uniforms	\$ 48,055.28	0.14%	0.5%
Note: Verified data provided by RATP Dev from July 2024-November 2024**		7	Alpha Business Solutions	Office supplies	\$ 540.72		0.6%
		8	Rely Supply	Lube, oil, coolants, etc.	\$ 52,000.01		0.0%
		Total Payments			\$ 1,802,029.42		19.8%

DEPARTMENT OF MARKETING AND COMMUNITY AFFAIRS

(For Period of December 20 – January 20, 2025)

- Pamela Bynoe-Reed, Director of Marketing & Community Affairs/Public Information Officer
 - Angela Jacobs, Board Clerk & Community Programs Specialist
 - Harry Grant, Intern
-

ANGELA

- Prepared packets for and facilitated December Special Called Finance, Intermodal and Board Meetings
- Prepared packets for and facilitated January Finance & Intermodal Committee Meetings
- Coordinated The COMET's participation in Center for Knowledge-North's Career Day

HARRY

- Scheduling post for the social media (January)
- Assisting accounting
- Attending TASC Roadeo event getting live content for social media.

Events (Notable projects may be highlighted.)

UPCOMING EVENTS

- Pink Ice sponsorship (Jan 24)
- Auntie Karen Foundation Transportation Sponsor (Feb 21)
- St. Pats in 5 Points (March 15)
- Community open house and "thank you" (early April)
- Columbia Food & Wine Festival Connectivity Sponsor (April 27)

- **Major Projects (working)**
 - "People of The COMET" campaign on bus shelters (ongoing)
 - "COMET Chat" with WLTX Tuesdays & Thursdays at 6am, 5pm and 11pm
 - January-February Topic: Where we go- Lodging
 - March-April Topic: Where we go - Restaurants
 - May-June Topic: Where we go - Arts & Culture
 - "COMET in the City" Spotlight - Experience Columbia on the Soda Cap
 - **Board of Directors and Government Relations (Notices, Deliveries, Meeting Management, Digital)**
 - The COMET Board of Directors and Committee Meetings
- **Press releases and Media Advisories**
 - *Inclement Weather Advisory - January*
- **Articles, Newsletters, Interviews and Blogs**
 - Interview with COMET CEO, Maurice Pearl (Post and Courier)
 - Filmed COMET Chat for January – June 2025

- **Social Media Highlights**
 - COMET in the Community
 - People of the COMET rider interviews (ongoing)
- **Honors and Awards**
- **Presentations**
 -
- **Campaigns and/or Issues Management**
 - Working with Chernoff Newman and Flock and Rally.
- **Professional Development and Industry**
- **Marketing and Public Information Administrative**
 - Website updates (ongoing)
- **Community Affairs and Other**
 - Elected representative on Main Street District Board 2022-2025 (P.Bynoe-Reed)
 - WTS-SC Board of Directors Meeting (P. Bynoe-Reed)
 - City of Columbia Bike, Pedestrian Advisory Committee (BPAC) meeting (P. Bynoe-Reed)
- **Advertising and Paid media information follows this report**

Respectfully submitted,



Pamela Bynoe-Reed, Director of Marketing & Community Affairs/Public Information Officer

INTEGRATED COMMUNICATIONS
& MARKETING



MONTHLY REPORT

The COMET

MARKETING, SOCIAL MEDIA AND
ADVERTISING

DECEMBER HOURS 2024

The COMET | 2024 - 2025

JANUARY (DECEMBER HOURS) WORK REPORT

Marketing and Paid Media Services INV-05456

ADVERTISING COMMISSION: (NON-BILLABLE) 2.75 HOURS

Time in December was spent on the following:

- Billing and invoicing
- Trafficking ads
- Monthly project management and reporting tasks

COMMUNITY RELATIONS: 1.75 HOURS

Time in December was spent on the following:

- Monthly project management tasks
- Client communications and meeting

MARKETING PLAN: 6 HOURS

Time in December was spent on the following:

- Monthly project management tasks
- Developing monthly report

INTERNET PRESENCE: 17 HOURS

Time in December was spent on the following:

- Designing print newsletter
- Developing SEO strategy
- Developing online content
- Monthly project management tasks

GRAPHIC DESIGN: 11.25 HOURS

Time in December was spent on the following:

- New advertising creative, including billboards and digital display ads
- Updates to maps
- Monthly project management tasks

PHOTOGRAPHY: 2 HOURS

Time in December was spent on the following:

- Monthly project management tasks and client communication

SOCIAL MEDIA: 26.75 HOURS

Time in December was spent on the following:

- Planning, drafting, editing and posting content so social media platforms
- Influencer engagement strategy
- Monthly project management tasks

VIDEOGRAPHY: 3.5 HOURS

Time in December was spent on the following:

- Working on scripts for COMET Chat segments
- Monthly project management tasks

Key Performance Indicators

SOCIAL MEDIA REPORT:**Individual Platform Reports**

- [Hootsuite Report](#)

Facebook:

- Total Fans: 2.68k
- Page Impressions: 4.85k
- Post Impressions: 2.23k
- Engagement Rate: 5.35%

X (formerly known as Twitter):

- The COMET's X account was deactivated in December per client request.

Instagram:

- Total Followers: 1.27k
- Page Impressions: 1.26k
- Post Impressions: 702
- Engagement Rate: 15.32%

YouTube:

- 109 subscribers

LinkedIn:

- 358 followers
- Total impressions: 1,589
- Engagement Rate: 9.7%

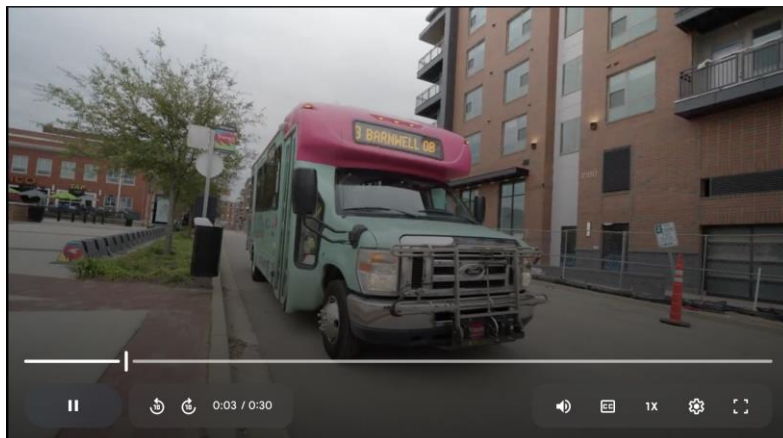
Advertising

Broadcast Radio

- (26) 30-second spots that aired on WFMV-FM (Glory 95.3)
- Total estimated radio impressions: 34,100 (DEC2024)
- [Link to radio spot](#)
- Total gross spend: \$480

Broadcast and Cable TV:

- (41) 30-second spots that aired on WLTX during 6 AM News, CBS Mornings, 5 PM News, and 11 PM News
 - (2) branded social ads on WLTX Facebook/Instagram accounts with an estimated reach of 18,100
- (7) 30-second spots that aired on WIS during 6 AM News M-F, Sunday Morning News, and WIS News Awareness.
- (62) 30-second spots that aired on cable channels via Spectrum: BET, ESPN, TNT, USA & VH1 networks. (Richland and Lexington County cable systems)



- Total gross spend: \$6,695

Print Publications:

- (1) 1/4-page print ad in Carolina Panorama (week of 12/9)
 - Total gross spend: \$540
 - Creative:

**Digital:**

- (2) digital newsletter ads in weekly The Week in a Blink and The Mid-Week NewsLink newsletters
 - Total gross spend: \$350
 - Creative:



- Mobile Display:
 - Impressions: 62,110
 - Clicks: 109
 - Click-Through Rate: 0.14%
 - Total gross spend: \$600

- Creative:

